



THE CITY OF ARTESIA, NEW MEXICO

511 W. Texas Ave.
P.O. Box 1310
Artesia, NM 88211-1310

(575) 746-3593
(575) 746-2122
(575) 746-3886

Mayor
City Clerk
Fax

AGENDA CITY COUNCIL MEETING

May 26, 2026
5:00 p.m.

1. **Determination as to whether quorum present**
2. **Invocation and pledge of allegiance**
3. **New Requests for City Facilities:**
 - A. *Ratification of Mayor's approval – Ashley Madrid to utilize MLK Shelter and Splash Pad for a birthday party on May 23rd, 2026 at 2:00 p.m.
 - B. *Ratification of Mayor's approval – Artesia Girls Soccer Boosters Club to utilize Jaycee Park Pickleball Courts on June 27th, 2026 from 7:00 a.m. to 12:00 p.m.
 - C. *Artesia Arts Council requests use for Heritage Plaza Parking Lot to hold the Dr. Nativio Free Outdoor Concert on June 12, 2026 from 5:00 p.m. to 9:00 p.m. Request closure of lot entrances at Roselawn and Texas St. *Contingent upon proof of insurance.*
4. **City Departments and Employees**
5. **Special Reports**
6. **Period for Hearing Visitors (3-minute time limit)**
7. **Approval of Consent Agenda**
8. **Public Hearings** – including consideration of final passage of any ordinance as to which proper notice has been published.
Mayor Youtsey
 - A. *Consideration and approval for Ordinance 1152 for Case No. 26-06, Zone change from SU1 "Special Use" to C "Commercial. Location: 2713 W Main Street. Legal: Subd: WALLER Lot: 9 Quarter: NE S: 13 T:17S R: 25E County of Eddy, State of NM. Owner: Joy Beth Combs.
 - a. Staff comments
 - b. Public comments
 - c. City Attorney comments/questions.
 - d. Council comments/questions
 - e. Entertain a motion and second from Council
 - f. Council action
 - i. Approve/Disapprove Ordinance 1152.
 - B. *Consideration and approval for Case No. 26-07 – Variance to build a metal fence on top of an active waterline. Location: 1012 W Chisum Avenue. Legal: Lot 14, Lot 15 and Lot A of the IRBY E2 of Lot 15 & 16 REPLAT, SW Quarter S:18 T:17S R:26E of the City of Artesia, Eddy County, New Mexico.
 - a. Staff comments
 - b. Public comments

*Denotes material included in Council Packets or previously received material

- c. City Attorney comments/questions.
- d. Council comments/questions
- e. Entertain a motion and second from Council
- f. Council action
 - i. Approve/Disapprove Variance.

Adjourn Public Hearing – Mayor Youtsey

9. Comments from Public Officials and Contracted Services

- A. *Jessica Bollema – Lodgers Tax Funding Recommendations for FY27

10. Committee Reports:

- A. Budget and Finance
- B. Personnel
- C. Police and Fire
- D. Safety
- E. Recreation
- F. Infrastructure / Planning (*Streets, Garage, Cemetery, Parks, Water, Wastewater, Solid Waste, Facility Maintenance, Project Management, Code Enforcement, Permits and Inspections*)
- G. Government
- H. Animal Services

11. Personnel:

12. Public Safety:

A. Police Department:

B. Fire Department:

13. Infrastructure:

A. Community Development:

- 1) *Consideration and approval to set a public hearing on June 23, 2026 for Case No. 26-08, Variance to place a manufactured home on a lot that will not meet the required setbacks, Lot E of the North Park West 15' Alley Vacation Lots 1, 2, 3 and 108-113 Replat of the City of Artesia to the County of Eddy, in W ½ of Section 32, Township 17S, Range 26E.

B. Infrastructure:

14. City Attorney:

15. City Clerk:

- A. *Consideration and approval for public celebration permit to NMRLD for the 4th of July Celebration to utilize TRIT, LLC dispenser license.
- B. *Consideration and approval of Resolution 1946, Approving the 4th of July Extravaganza Event with Inclusion of Alcohol Being Served/Consumed on City Property, Subject to Conditions.
- C. *Consideration and approval for Artesia Chamber of Commerce – Permission to hold the 4th of July Extravaganza 2026 from Wednesday July 3rd to Thursday July 4th, 2026. Request approval of use of city services and road closures as stated in the application.
- D. *Consideration and approval of Resolution 1947, Budget Adjustment to 2025-2026 Budget.
- E. *Consideration and approval of Resolution 1948, FY27 Interim Budget.
- F. *Consideration and approval of Resolution 1949, Amendment to the Police and Fire Classification Plan.
- G. *Consideration and approval of Resolution 1950, Amendment to the Classification Plan.

16. City Administrator:

- A. *Discussion and direction to staff on a Resolution in Support of WIPP and Proposed Restrictions on Shipments.

17. Mayor:

- A. *Consideration and approval of Resolution 1951, Recognizing Public Safety Telecommunicators as First Responders and As Critical Infrastructure within the Public Safety Framework.
- B. Brief Update and Discussion of Potential Ordinance Regulating Golf Carts and OHV's on City Streets.
- C. *Consideration and approval of Non-Binding Letter of Intent with HF Sinclair for Proposed Property Transaction

18. New or other business from Councilors:

19. Adjournment



The City of Artesia New Mexico

Ratify

612 N. 8th Street (575) 748-0279 Streets and Parks Supervisor
P.O. Box 1310 (575) 748-9980 Recreation Admin Assistant
Artesia, NM 88211-1310 (575) 748-9979 Recreation Supervisor

City of Artesia Parks
Request for Use of Facilities

No guarantee of sole use of park or City property

NAME: Ashley Madrid
ADDRESS: 512 W Chisum Ave
PHONE: 575-247-5964 CELL PHONE #/EMERGENCY #: 575-513-0473
TYPE OF EVENT: Birthday party NUMBER OF ATTENDEES: 25+
DATE AND TIME OF EVENT: May 23, 2026 2:00pm

WILL INFLATABLE GAMES BE USED? ☐ Yes ☒ No If yes, complete Inflatable Games Permit

WILL A TENT BE USED OR SET UP? ☐ Yes ☒ No If yes, complete Canopy-Tent Permit

WILL A GRILL BE USED? ☒ Yes ☐ No



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REQUEST USE OF:

MLK / ROBERTS PARK
Shelter
Band Shell
Restrooms
SPRINKLER PAD

DAVIS PARK

BAISH PARK

JAYCEE PARK
Restrooms
North Shelter
West Shelter

EAGLE DRAW PARK

CENTRAL PARK
Gazebo
GUADALUPE PARK
Gazebo
East Shelter

OTHER (Specify) _____

*Artesia Aquatic Center can be reserved for certain fees. Please contact the Artesia Aquatic Center at 575-746-8525. **

NOTE: NO ALCOHOLIC BEVERAGES WILL BE SERVED OR CONSUMED ON CITY PROPERTY

REQUIREMENTS: (Fees must be paid in advance of use)

___ BARRICADES (\$30.00 per location)

___ CONES (\$5.00 per 10 cones)

___ POWER PLUGS – Available at Jaycee North and West Shelter/Roberts Park/Central Park/Guadalupe Park/MLK Park/Jamaica Park (\$50.00)

___ EXTRA DUMPSTERS (\$25.00 each)

___ POLICE ASSISTANCE (Applicable fees applied)

___ STANDBY FIRE/AMBULANCE (\$145.00 first hour, \$108.00 second hour, and \$27.00 each fraction thereof)

\$ _____ TOTAL COST FOR USE OF FACILITIES (There will be a \$200.00 cap on fees)
(Cap excludes Police Assistance and Fire/Ambulance Service Fees)

** IF REQUESTING A WAIVER OF FEES, THE SPONSORING AGENCY MUST BE A GOVERNMENT ENTITY AND MUST SIGN BELOW STATING THAT THEY ARE THE SPONSORING AGENCY. **

(Signature of Government Entity Representative and Name of Entity)



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Approval contingent upon receipt of all applicable fees, licenses and department approvals.

If you are requesting a street closure, indicate which street(s) and where you are requesting the barricades be placed. City personnel are not responsible for setting up and taking down of the barricades or equipment for the event.

Note: City personnel must have 48-hour notice on placement of equipment.

**Proof of insurance coverage may be required*

I have read the foregoing and fully understand that this is a binding Agreement between the undersigned and the City of Artesia, and I understand and agree to clean the facility I/we plan to use.

Ashley Madrid
Printed Name

Ashley Madrid
Signature

05-04-26
Date

***INSURANCE REQUIREMENTS:** Sponsoring organization must provide to the office of the Artesia Recreation Department an insurance certificate, 10 days prior to event, with the City of Artesia, New Mexico and other applicable parties shown as Additional Named Insured. Minimum coverage to be as follows: \$1,000,000 Liability; \$1,000,000 Bodily Injury.



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WAIVER, RELEASE, AND INDEMNITY

In consideration for the approval of the Request to Use City Facilities (copy of request is attached), I,

_____, the _____
(Title)

of _____, for good and valuable consideration, do hereby
(Name of Individual, Company or Organization)

irrevocably agree to the following:

Waiver and Release of Liability and Indemnity Agreement

Waiver of Liability

To save, hold harmless, release from liability, and fully indemnify the City of Artesia, New Mexico, its officials, employees and their insurers (collectively "City") from all death, injury, loss, claims, or damage (including, but not limited to, reasonable attorney's fees and costs and expenses of litigation) which may occur to any person or property as a result of the use or occupancy of the City Facilities and/or Premises, or which otherwise may accrue as a result of such use or the occupancy, and hereby additionally waive and release the City from all such claims which may occur at any time as a result of the use or occupancy of the Facilities and/or Premises, and without respect to the identity of such person or persons affected by such death, injury, loss, claims, or damage, except only in the event that such occurrence shall be caused by the willful acts or omissions or gross negligence of the City.

I hereby further assume all of the risks of conducting this event and occupying and/or utilizing the City Facilities and premises. I further recognize that I and all attendees which may utilize the City Facilities and premises must abide by all rules and regulations for use of City Facilities/Property, and/or any other lawful order or directive of any City employee or official.

I have read the foregoing and fully understand that this is a binding Agreement between the undersigned and the City of Artesia.

Ashley Madrid
Printed Name

Ashley Madrid
Signature

05-04-20
Date



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CARNIVAL RIDES/INFLATABLE GAMES PERMIT

Per the State of New Mexico Regulation & Licensing Department Carnival Ride Insurance Program, all rides, as described by this program must be inspected, and certified annually.

No carnival ride/inflatable game can be operated before being certified by the New Mexico Carnival Ride Insurance Administrator.

State of New Mexico Regulation and Licensing Department

2550 Cerrillos Road, 3rd Floor, Santa Fe, NM 87505

Phone: (505) 476-4853 Office Hours: 8:00 AM – 5:00 PM

Website: http://www.rld.state.nm.us/construction/Carnival_Ride_Insurance_Program.aspx

☐ A copy of General Liability Insurance in the amount of \$1,000,000 naming the City of Artesia as an additional insured.

☐ Carnival Ride Insurance Program Certificate Issued by the NM Regulation & Licensing Department

I hereby understand that in order to utilize Inflatable Games, I have provided the items described above before occupying and/or utilizing the City Facilities and Premises.

I have read the foregoing and fully understand that this is a binding Agreement between the undersigned and the City of Artesia.

Ashley Madrid
Printed Name

Ashley Madrid
Signature

05-04-26
Date



NEW MEXICO REGULATION AND LICENSING DEPARTMENT
CARNIVAL RIDE INSURANCE PROGRAM
2550 CERRILLOS ROAD, 3RD FLOOR
SANTA FE, NEW MEXICO 87505
TELEPHONE: (505) 476-4853 • FAX: (505) 476-4619

http://www.rld.state.nm.us/construction/Carnival_Ride_Insurance_Program.aspx

CARNIVAL RIDE INSURANCE SAFETY PROGRAM
STATE OF NEW MEXICO
CONTINUOUS AIRFLOW INFLATABLE AMUSEMENT SAFETY
STANDARDS AND GUIDELINES

Portable, or air supported amusement rides, have become a common and popular form of entertainment for children in the Amusement Ride Industry. These portable, or air supported amusement rides, have alternative names or identifications, such as "Funhouses" or "Jump houses", but amount to a structural and mechanical system that employs a high-strength fabric or treated surface that achieves its strength, shape or stability by pre-tensioning the structure with internal air pressure or inflation.

The Regulation and Licensing Department is providing Notice that portable or Air Supported amusement rides are subject to the requirements of the Carnival Ride Insurance Act and are also subject to common sense standards or guidelines, to ensure public safety and confidence in ride operation. These safety standards and guidelines are as follows:

1. **Anchors**: Anchoring Inflatable amusement rides are required to be anchored per manufacturer's specifications, which includes all anchor points, unless otherwise designated and approved by the inflatable amusement manufacturer. Remember to secure with stakes, weight or an anchoring devise that meets, or exceeds, the requirements of the manufacturer, whether for indoor or outdoor operation.
2. **Tethering devises**: Inflatable Amusements are required to be tethered as per manufacturer's specifications or directions. Tethering includes securing the inflatables at all elevated points where a tether can be attached to the outside of the inflatable.
3. **Take into account hazards or dangers**: Inflatable amusement operations, whether indoors or outdoors, must take into account all hazards or dangers, whether manmade or naturally occurring circumstances. Inflatable amusements should not be set-up where there are overhead power lines or there is danger in the inflatable amusement operation due to fire or electrical shortages, or overloads, regarding cord, plug, wiring or improper electrical grounding procedures. Natural hazards due to high velocity winds, or other severe inclement weather consideration, must be factored into the inflatable amusement operation to avoid unstable, or even "fly away", inflatable amusement operations, where the incident of injury or harm to others is present.
4. **Maintenance**: Inflatable amusement operation must be free of rips, tears, separation or torn seams, or damage or impairment to blowers, baffles or to inflation tubes and are to be otherwise in good working order. In particular, attention should be directed to repairing or replacing worn or torn slide surfaces or at portable impact surface points, especially at entrance or exit locations.

Questions regarding the safe operation of inflatable amusement rides should be directed to the Program Administrator, Regulation and Licensing Department, at (505) 476-4853, or via email at paulina.robinson@state.nm.us.



CITY OF ARTESIA
FIRE DEPARTMENT
OFFICE OF THE FIRE MARSHAL

Event, Tent, Canopy Permits

If you are conducting an event, the Artesia Tent or Special Permit Event Application above must be filled out and signed by the Fire Marshal's Office prior to your event beginning. When you come to get your event packet signed, a copy of the site plan showing where the event will be set up, including vendor locations, and locations of any equipment shall be approved and left with the Fire Marshal's Office. **It is the event organizers' responsibility to ensure that all mobile food trucks, tents, or erected structures have been inspected by the Fire Marshal's office and have a current Operation Permit posted. The event organizer shall contact the Fire Marshals' Office when your event is set up so it can be inspected prior to starting your event.** Any Operation Permits missing will be issued at the time of the inspection. If a vendor does not pass inspection, they will not be allowed to remain part of the event unless violations are corrected and the Fire Marshal's Office approves.

Brenden Harvey
Division Chief/Fire Marshal
Artesia Fire Department

3300 W. Main – Suite F Artesia, New Mexico 88210

Phone – 575.746.5090

Email – bharvey@artesianm.gov

Cell-575.513.1883





Artesia Fire Department

3300 W. Main Street – Suite F
Artesia, NM 88210
(575) 746-5090

Application for

☒ Canopy

☐ Tent

☒ Event Permit

Permit No. 2026-0004

A FULL SITE PLAN IS REQUIRED SHOWING WHERE THE EVENT WILL BE SET UP, INCLUDING VENDOR LOCATIONS, AND LOCATIONS OF ANY EQUIPMENT.

THE LOCATION OF THE TENTS SHALL ALSO INCLUDE THE DIMENSIONS OF THE TENT.

IF YOU ARE LEASING YOUR BUSINESS SPACE, WRITTEN PERMISSION FROM YOUR LANDLORD IS REQUIRED.

TENTS OR CANOPIES IN EXCESS OF 400 SQUARE FEET SHALL REQUIRE A OPERATION PERMIT AND AN INSPECTION BY A FIRE OFFICIAL.

APPLICANT Ashley Madrid PHONE # 575-247-5964

ADDRESS 512 W Chisum

REASON FOR TENT/EVENT/CANOPY birthday party

DATES: FROM 5-23-26 TO

2:00 pm - 5:00 pm HOURS OF OPERATION

_____ WILL FOOD BE

COOKED OR SERVED? ☒ YES _____ NO

WILL THERE BE ELECTRICITY REQUIRED? _____ YES ☒ NO

(Exterior grade extension cords are required for any use outside)

SIGNATURE OF OWNER/AGENT _____

Permit Granted

Permit Denied

Date Permit Issued 5-5-26 Issued By AFM. K. Hanning

Remarks Do Not Block Fire Lanes.

Canopy / Tent Requirements

Provide the following information to the Fire Department before a permit can be issued:

- A site plan drawn to scale showing the location and size of the canopy / tent in regards to the building and other canopies / tents. The tent shall not obstruct any accessible parking spaces, fire lanes, fire hydrants or fire department connections.
- A flame resistant certificate per NFPA 701 or ASTM E 84 by an acceptable testing laboratory.
- A note on the submitted plans stating, "No smoking, no fireworks, no open flames or devices emitting open flame or fire will be used in the canopy / tent."
- A note on the submitted plans stating "a 4A 60BC fire extinguisher (or equivalent) will be provided and mounted no higher than 48" above finished floor to the handle."
- Number (#) of canopies / tents and their sizes.
- If you are using a tent with the side down, defined exits shall be required to be shown on the plans based on the number of attendants.
- Occupant load signs will be printed by the Fire Department and placed at the tent entrances / exits.

Below are the Code sections from the 2021 International Fire Code for reference only.

2403.8.1 Access. Fire apparatus access roads shall be provided in accordance with Section 503.

2403.8.2 Location. Tents, canopies or membrane structures shall not be located within 20 feet (6096 mm) of lot lines, buildings, other tents, canopies or membrane structures, parked vehicles or internal combustion engines. For the purpose of determining required distances, support ropes and guy wires shall be considered as part of the temporary membrane structure, tent or canopy.

2. Membrane structures, tents or canopies need not be separated from buildings when all of the following conditions are met:

2.1. The aggregate floor area of the membrane structure, tent or canopy shall not exceed 10,000 square feet (929 m²).

2.2. The aggregate floor area of the building and membrane structure, tent or canopy shall not exceed the allowable floor area including increases as indicated in the *International Building Code*.

2.3. Required means of egress provisions are provided for both the building and the membrane structure, tent or canopy, including travel distances.

2.4. Fire apparatus access roads are provided in accordance with Section 503.

2403.9 Anchorage required. Tents, canopies or membrane structures and their appurtenances shall be adequately roped, braced and anchored to withstand the elements of weather and prevent against collapsing. Documentation of structural stability shall be furnished to the fire code official on request.

2403.12.5 Aisle. The width of aisles without fixed seating shall be in accordance with the following:

1. In areas serving employees only, the minimum aisle width shall be 24 inches (610 mm) but not less than the width required by the number of employees served.

2. In public areas, smooth-surfaced, unobstructed aisles having a minimum width of not less than 44 inches (1118 mm) shall be provided from seating areas, and aisles shall be progressively increased in width to provide, at all points, not less than 1 foot (305 mm) of aisle width for each 50 persons served by such aisle at that point.

2403.12.6 Exit signs. Exits shall be clearly marked. Exit signs shall be installed at required exit doorways and where otherwise necessary to indicate clearly the direction of egress when the exit serves an occupant load of 50 or more.

2403.12.6.1 Exit sign illumination. Exit signs shall be of an approved self-luminous type or shall be internally or externally illuminated by luminaires supplied in the following manner:

1. Two separate circuits, one of which shall be separate from all other circuits, for occupant loads of 300 or less; or

2. Two separate sources of power, one of which shall be an approved emergency system, shall be provided when the occupant load exceeds 300. Emergency systems shall be supplied from storage batteries or from the on-site generator set, and the system shall be installed in accordance with the ICC *Electrical Code*.

2404.3 Label. Membrane structures, tents or canopies shall have a permanently affixed label bearing the identification of size and fabric or material type.

2404.4 Certification. An affidavit or affirmation shall be submitted to the fire code official and a copy retained on the premises on which the tent or air-supported structure is located. The affidavit shall attest to the following information relative to the flame propagation performance criteria of the fabric:

1. Names and address of the owners of the tent, canopy or air-supported structure.
2. Date the fabric was last treated with flame-retardant solution.
3. Trade name or kind of chemical used in treatment.
4. Name of person or firm treating the material.
5. Name of testing agency and test standard by which the fabric was tested.

2404.6 Smoking. Smoking shall not be permitted in tents, canopies or membrane structures. Approved "No Smoking" signs shall be conspicuously posted in accordance with Section 310.

2404.7 Open or exposed flame. Open flame or other devices emitting flame, fire or heat or any flammable or combustible liquids, gas, charcoal or other cooking device or any other unapproved devices shall not be permitted inside or located within 20 feet (6096 mm) of the tent, canopy or membrane structures while open to the public unless approved by the fire code official.

2404.11 Clearance. There shall be a minimum clearance of at least 3 feet (914 mm) between the fabric envelope and all contents located inside the tent or membrane structure.

2404.12 Portable fire extinguishers. Portable fire extinguishers shall be provided as required by Section 906.

2404.15.6 Outdoor cooking. Outdoor cooking that produces sparks or grease-laden vapors shall not be performed within 20 feet (6096 mm) of a tent, canopy or membrane structure unless approved by the Fire Code Official.



Artesia Fire Department Fire Marshal's Division

Office-575-746-5090

Cell-575-513-1883

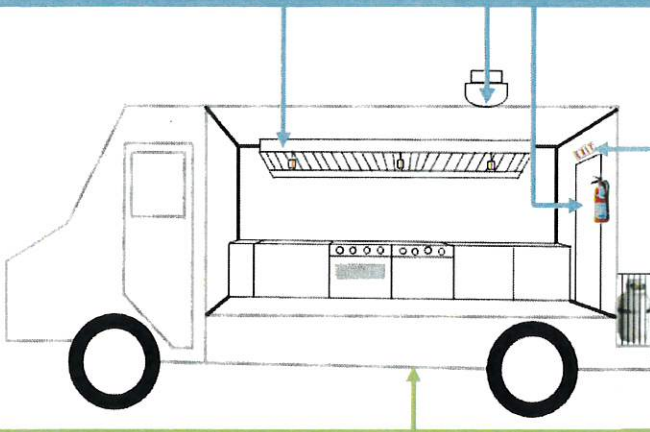
<https://www.nmdhsem.org/state-firemarshal/code-enforcement/#code>

Mobile Food Vehicle (MFV) Pre-Inspection checklist

Mobile Food Vehicle inspection applies to all vehicles that are equipped with appliances that produce smoke or grease-laden vapors. All listed requirements are based on the 2021 International Fire Code.

Fire Protection Systems

- ☐ **904.2.2** An Automatic fire extinguishing system is required to protect commercial exhaust hood and duct systems.
- ☐ **904.13.5.2** Automatic fire extinguishing system is required to be inspected and tested every six months and after the activation of the system by a licensed contractor. Certificate must be available during fire inspection(s).
- ☐ **906.1** Portable fire extinguishers shall be installed in vehicles.
- ☐ **906.2** All fire extinguishers must be inspected annually by a licensed contractor with a valid Certificate of Fitness
- ☐ **906.4** A Class K-rated, portable fire extinguisher is required for all cooking equipment involving solid fuels or vegetable or animal oils and fats.
- ☐ **906.4.1** Solid fuel cooking appliances with fireboxes less than 5 ft³ in volume require (1) 2.5 gal or (2) 1.5 gal, or greater volume Class-K wet-chemical portable extinguisher.
- ☐ **906.4.2** Deep fat fryers require Class K portable fire extinguishers in the following sizes and quantities:
 - 1-4 fryers with max cooking medium capacity of 80 lbs each requires a 1.5 gal or larger Class K fire extinguisher.
 - For every additional group of four fryers having a max cooking medium capacity of 80 lbs each requires one additional, minimum 1.5-gal capacity Class K fire extinguisher.
 - Individual fryers exceeding 6 ft² in surface area requires a fire extinguisher with capacity based on extinguisher manufacturer recommendations.
- ☐ **906.5** All fire extinguishers are in clear view and immediately available for use.
- ☐ **906.7** All fire extinguishers are mounted on proper hangers.



Means of Egress

- ☐ **1003.3.4** Protruding objects are not to reduce the minimum clear width of accessible egress routes.
- ☐ **1003.4** Walking surfaces of the egress route are to have a slip resistant surface and be securely attached.
- ☐ **1032.2** Means of egress is to be free of any obstruction that would prevent its use.

Building Service and Systems

- ☐ **603.1** Electrical wiring must be in good working condition.
- ☐ **603.6** Extension cords are not allowed as permanent wiring.
- ☐ **603.2.2** Open junction boxes and spliced wiring is not allowed.
- ☐ **606.2** Where grease vapors are produced; a Type 1 exhaust hood system is required.
- ☐ **606.3.3.2** Accumulated grease is cleaned regularly according to ANSI/IKECA C10 standards according to timing in Section 606.3.3.1
- ☐ **606.3.3.1** Commercial cooking systems inspection frequency by qualified individuals:
 - High-volume operations-24-hour cooking, charbroiling & wok cooking-3 months
 - Operations using solid fuel-burning appliances-1 month
 - All other operations (excluding low-volume operations)-6 months CLEANING

Cooking Oil Storage Systems

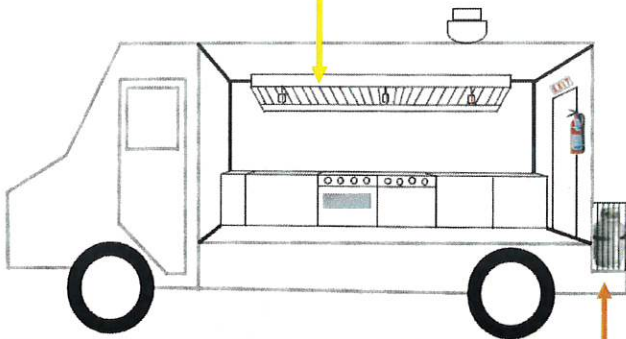
- ☐ **319.6** Cooking oil storage containers can have a maximum combined volume 120 gal or less and stored so that they will not be toppled or damaged during transport.



Mobile Food Vehicle (MFV) Pre-Inspection checklist

Hood Exhaust System (IFC 319.3, IFC 607)

- ☐ Must be installed at or above commercial cooking appliances.
- ☐ Listed and labeled in accordance with IMC Type I, UL 710 or NFPA 96 standards.
- ☐ Inspection records from fire code officials, equipment servicing, and cleaning companies shall be maintained.
- ☐ Most recent inspection tags by service provider shall be placed in a conspicuous location with service provider name, address, telephone number and date of service.



Compressed Natural Gas (CNG) Systems

- ☐ **319.9** Requirements for CNG containers only supplying cooking fuel:
 - ☐ **319.9.1.1** Cannot exceed 1,300 lbs water capacity.
 - ☐ **319.9.1.2** Securely mounted and restrained to prevent movement. Containers cannot be installed in an area subject to vehicle impact.
 - ☐ **319.9.1.3** Must be constructed as an NGV-2 cylinder.
- ☐ **319.9.2** CNG containers supplying transportation and cooking fuel must be installed according to NFPA 52 standards.
- ☐ **319.9.3** CNG system piping, including valves and fittings, shall be adequately protected to prevent tampering and damage from impact and vibration.
- ☐ **319.9.4** A listed methane gas alarm must be installed within the vehicle according to the manufacturer's instructions.
- ☐ **319.10.3** All CNG systems must be inspected every 3 years in a qualified service facility.

Compressed Gases

- ☐ **5303.3.4** Pressure relief devices shall be arranged to discharge upward without obstruction to the open air.
- ☐ **5303.5** Pressure relief devices or vent piping is to be designed or located so that moisture cannot collect and freeze in a manner that would interfere with the operation of the device.
- ☐ **5053.4.2** Compressed gas containers must be labeled (CGA C-7 Standards) with the name of the gas it contains and the correct color label. Labels must be visible at all times.
- ☐ **5303.5.1** Areas used for the storage, use and handling of compressed gas containers shall be protected against unauthorized entry and safeguarded in an approved manner.
- ☐ **5303.5.2** All compressed gas containers are to be protected from vehicle impact.
- ☐ **5303.5.3** All compressed gas containers are secured to prevent falling caused by a fixed object, nesting or within a rack designed for such use.
- ☐ **5304.1** All compressed gas containers must be stored upright and with the valve end up.
- ☐ **5305.3** Piping, tubing, pressure regulators and valves shall be kept tight to prevent leakage.
- ☐ **5305.4** Required shutoff valves on compressed gas systems must not be removed or altered and must be accessible at all times.

Liquefied Petroleum (LP) Gas Systems

- ☐ **319.8.1** Maximum aggregate capacity of LP-gas containers transported on a vehicle and only used to fuel cooking appliances is 200 lbs (47.3 gallons) propane capacity.
- ☐ **319.8.2** LP-gas containers installed on the vehicle shall be securely mounted and restrained to prevent movement.
- ☐ **319.8.4** LP-gas system piping, including valves and fittings, shall be adequately protected to prevent tampering, impact damages and damages from vibration.
- ☐ **319.8.5** A listed LP-gas alarm shall be installed within the vehicle in the vicinity of the LP-gas system components, according to the manufacturer's instructions.

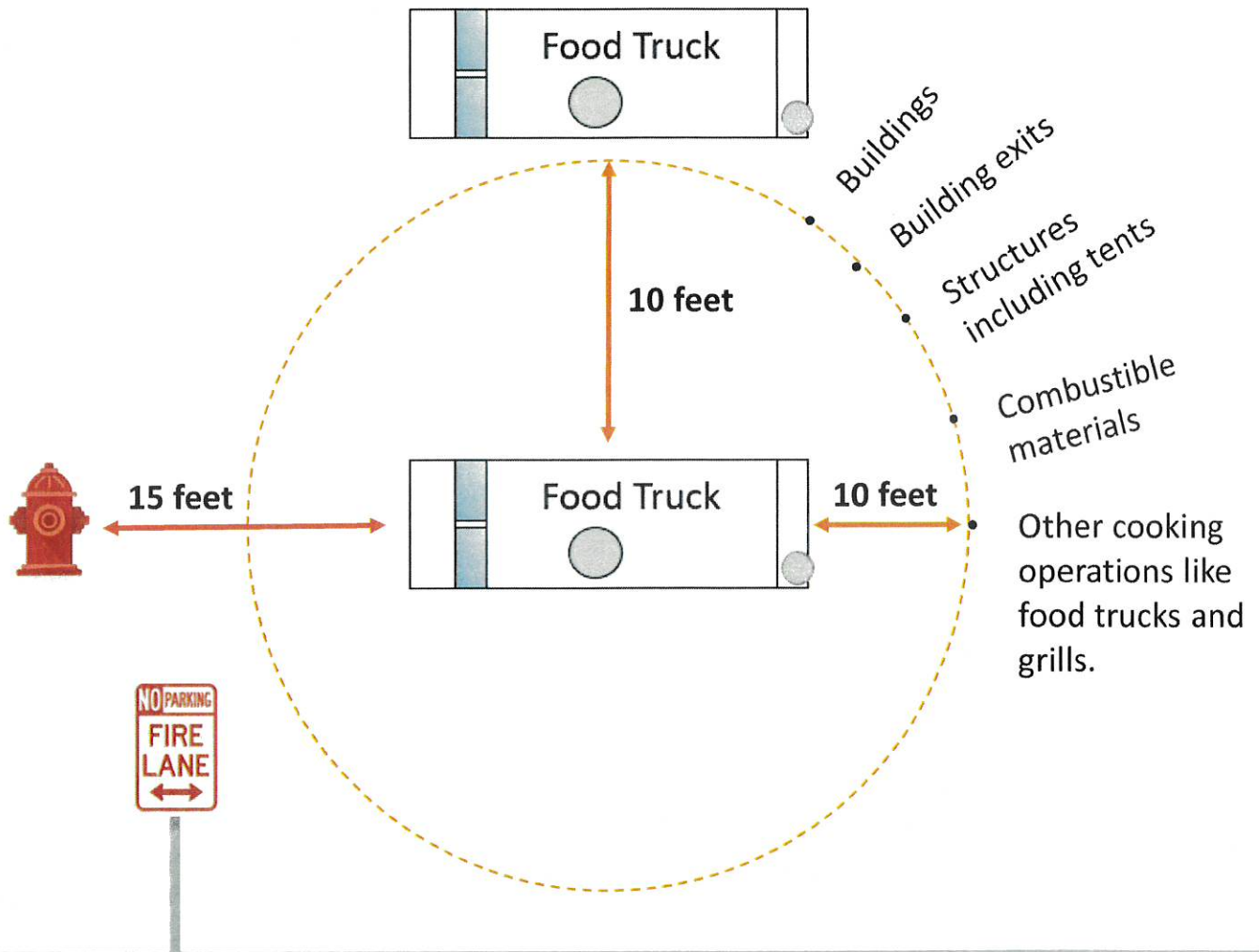
Note:

4.23 lbs of propane = 1 gallon of propane



PARK SAFE

1. **Give space** (15 feet for fire hydrants and 10 feet for everything else).
2. **Don't park** in fire lanes or fire department access roads.
3. **Stabilize your food truck when its parked** (wheel chocks or jacks).



Questions? Contact the NMSFMO Code Enforcement Bureau at 505-476-0080



Oficina del Jefe de Bomberos del Estado de Nuevo México

Oficina de aplicación de códigos

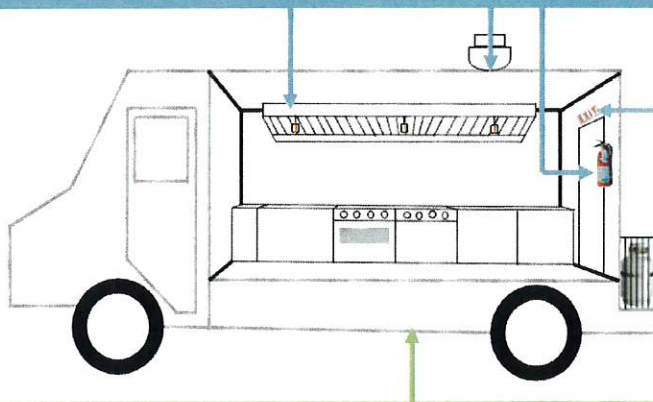
<https://www.nmdhsem.org/state-firemarshal/code-enforcement/#code>

Lista de verificación previa a la inspección de vehículos móviles de alimentos

La inspección de vehículos de alimentos móviles se aplica a todos los vehículos equipados con electrodomésticos que producen humo o vapores cargados de grasa. Todos los requisitos enumerados se basan en el Código Internacional de Incendios 2021.

Sistemas de protección contra incendios

- ☐ **904.2.2** Se requiere un sistema automático de extinción de incendios para proteger los sistemas de conductos y campanas extractoras comerciales.
- ☐ **904.13.5.2** Se requiere que el sistema automático de extinción de incendios sea inspeccionado y probado cada seis meses y después de la activación del sistema por parte de un contratista autorizado. El certificado debe estar disponible durante las inspecciones contra incendios.
- ☐ **906.1** Se instalarán extintores portátiles en vehículos que produzcan humo o vapores cargados de grasa.
- ☐ **906.2** Todos los extintores de incendios deben ser inspeccionados anualmente por un contactor autorizado.
- ☐ **906.4** Se requiere un extintor de incendios portátil de Clase K para todos los equipos de cocina que involucren combustibles sólidos o aceites y grasas vegetales o animales.
- ☐ **906.4.1** Los aparatos de cocina de combustible sólido con cámaras de combustión de menos de 5 pies³ de volumen requieren (1) 2.5 galones o (2) 1.5 galones o un extintor portátil de químicos húmedos Clase-K de volumen mayor.
- ☐ **906.4.2** Las freidoras requieren extintores de incendios portátiles Clase K en los siguientes tamaños y cantidades:
 - 1-4 freidoras con una capacidad máxima de medio de cocción de 80 libras cada una requieren un extintor de incendios Clase K de 1.5 galones o más.
 - Por cada grupo adicional de cuatro freidoras que tengan una capacidad máxima de medio de cocción de 80 libras, cada una requiere un extintor de incendios Clase K adicional, con una capacidad mínima de 1.5 galones.
 - Las freidoras individuales que superen los 6 pies² de superficie requieren un extintor de incendios con capacidad según las recomendaciones del fabricante del extintor.
- ☐ **906.5** Todos los extintores de incendios están a la vista y disponibles de inmediato para su uso.
- ☐ **906.7** Todos los extintores de incendios están montados en soportes adecuados.



Medios de salida

- ☐ **1003.3.4** Los objetos que sobresalen no deben reducir el ancho libre mínimo de las rutas de salida accesibles.
- ☐ **1003.4** Las superficies para caminar de la ruta de salida deben tener una superficie antideslizante y estar fijadas de forma segura.
- ☐ **1031.2** El medio de salida (pasillo) debe estar libre de cualquier obstrucción que impida su uso.

Servicios y sistemas de construcción

- ☐ **603.1** El cableado eléctrico debe estar en buenas condiciones de funcionamiento.
- ☐ **603.6** Los cables de extensión no están permitidos como cableado permanente.
- ☐ **603.2.2** No se permiten cajas de conexiones abiertas ni cableado empalmado.
- ☐ **606.2** Donde se producen vapores de grasa; Se requiere un sistema de campana extractora de tipo 1.
- ☐ **606.3.3.2** La grasa acumulada se limpia regularmente de acuerdo con las normas ANSI / IKECA C10 de acuerdo con el tiempo en la Sección 607.3.3.1

- ☐ **606.3.3.1** Frecuencia de inspección de los sistemas de cocción comerciales por parte de personas calificadas:
 - Operaciones de alto volumen: cocción, asado al carbón y cocción al wok las 24 horas: 3 meses
 - Operaciones que utilizan aparatos de combustión sólida-1 mes
 - Todas las demás operaciones (excluidas las operaciones de bajo volumen) -6 meses LIMPIEZA

Sistemas de almacenamiento de aceite de cocina

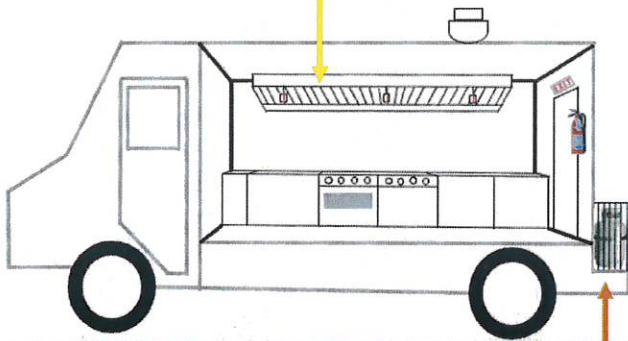
- ☐ **319.6** Los contenedores de almacenamiento de aceite de cocina pueden tener un volumen combinado máximo de 120 galones o menos y pueden almacenarse de manera que no se vuelquen ni se dañen durante el transporte.



Lista de verificación previa a la inspección de vehículos móviles de alimentos

Sistema de escape del capó (IFC 319.3, IFC 607)

- ☐ Debe instalarse en o encima de los aparatos de cocina comerciales.
- ☐ Listado y etiquetado de acuerdo con las normas IMC Tipo I, UL 710 o NFPA 96.
- ☐ Se mantendrán los registros de inspección de los funcionarios del código de incendios, las empresas de mantenimiento de equipos y de limpieza.
- ☐ Las etiquetas de inspección más recientes realizadas por el proveedor de servicios se colocarán en un lugar visible con el nombre, la dirección, el número de teléfono y la fecha del servicio del proveedor de servicios.



Sistemas de gas natural comprimido (GNC)

- ☐ 319.9 Requisitos para los contenedores de GNC que solo suministran combustible para cocinar:
- ☐ 319.9.1.1 No puede exceder las 1.300 libras de capacidad de agua.
- ☐ 319.9.1.2 Montado de forma segura y restringido para evitar el movimiento. Los contenedores no se pueden instalar en un área sujeta al impacto de un vehículo.
- ☐ 319.9.1.3 Debe construirse como un cilindro NGV-2.
- ☐ 319.9.2 Los contenedores de GNC que suministran combustible para el transporte y la cocina deben instalarse de acuerdo con las normas NFPA 52.
- ☐ 319.9.3 Las tuberías del sistema de GNC, incluidas las válvulas y los accesorios, deben estar adecuadamente protegidas para evitar manipulaciones y daños por impacto y vibración.
- ☐ 319.9.4 Se debe instalar una alarma de gas metano dentro del vehículo de acuerdo con las instrucciones del fabricante.
- ☐ 319.10.3 Todos los sistemas de GNC deben inspeccionarse cada 3 años en una instalación de servicio calificada.

Gases comprimidos

- ☐ 5303.3.4 Los dispositivos de alivio de presión deben estar dispuestos para descargar hacia arriba sin obstrucción al aire libre.
- ☐ 5303.5 Los dispositivos de alivio de presión o las tuberías de ventilación deben diseñarse o ubicarse de manera que la humedad no se acumule y se congele de manera que interfiera con el funcionamiento del dispositivo.
- ☐ 5053.4.2 Los contenedores de gas comprimido deben estar etiquetados (Normas CGA C-7) con el nombre del gas que contienen y la etiqueta del color correcto. Las etiquetas deben estar visibles en todo momento.
- ☐ 5303.5.1 Las áreas utilizadas para el almacenamiento, uso y manipulación de contenedores de gas comprimido deben estar protegidas contra la entrada no autorizada y salvaguardadas de manera aprobada.
- ☐ 5303.5.2 Todos los contenedores de gas comprimido deben protegerse del impacto de vehículos.
- ☐ 5303.5.3 Todos los contenedores de gas comprimido están asegurados para evitar caídas provocadas por un objeto fijo, anidado o dentro de una rejilla diseñada para tal uso.
- ☐ 5304.1 Todos los contenedores de gas comprimido deben almacenarse en posición vertical y con la válvula hacia arriba.
- ☐ 5305.3 Las tuberías, los tubos, los reguladores de presión y las válvulas deben mantenerse apretados para evitar fugas.
- ☐ 5305.4 Las válvulas de cierre requeridas en los sistemas de gas comprimido no deben quitarse ni modificarse y deben estar accesibles en todo momento.

Sistemas de gas licuado de petróleo (LP)

- ☐ 319.8.1 La capacidad total máxima de los contenedores de gas LP transportados en un vehículo y que solo se utilizan para alimentar aparatos de cocina es de 200 libras (47,3 galones) de capacidad de propano.
- ☐ 319.8.2 Los contenedores de gas LP instalados en el vehículo deben estar bien montados y sujetos para evitar el movimiento.
- ☐ 319.8.4 Las tuberías del sistema de gas LP, incluidas las válvulas y los accesorios, deben estar adecuadamente protegidas para evitar alteraciones, daños por impacto y daños por vibración.
- ☐ 319.8.5 Se instalará una alarma de gas LP dentro del vehículo en las proximidades de los componentes del sistema de gas LP, de acuerdo con las instrucciones del fabricante.

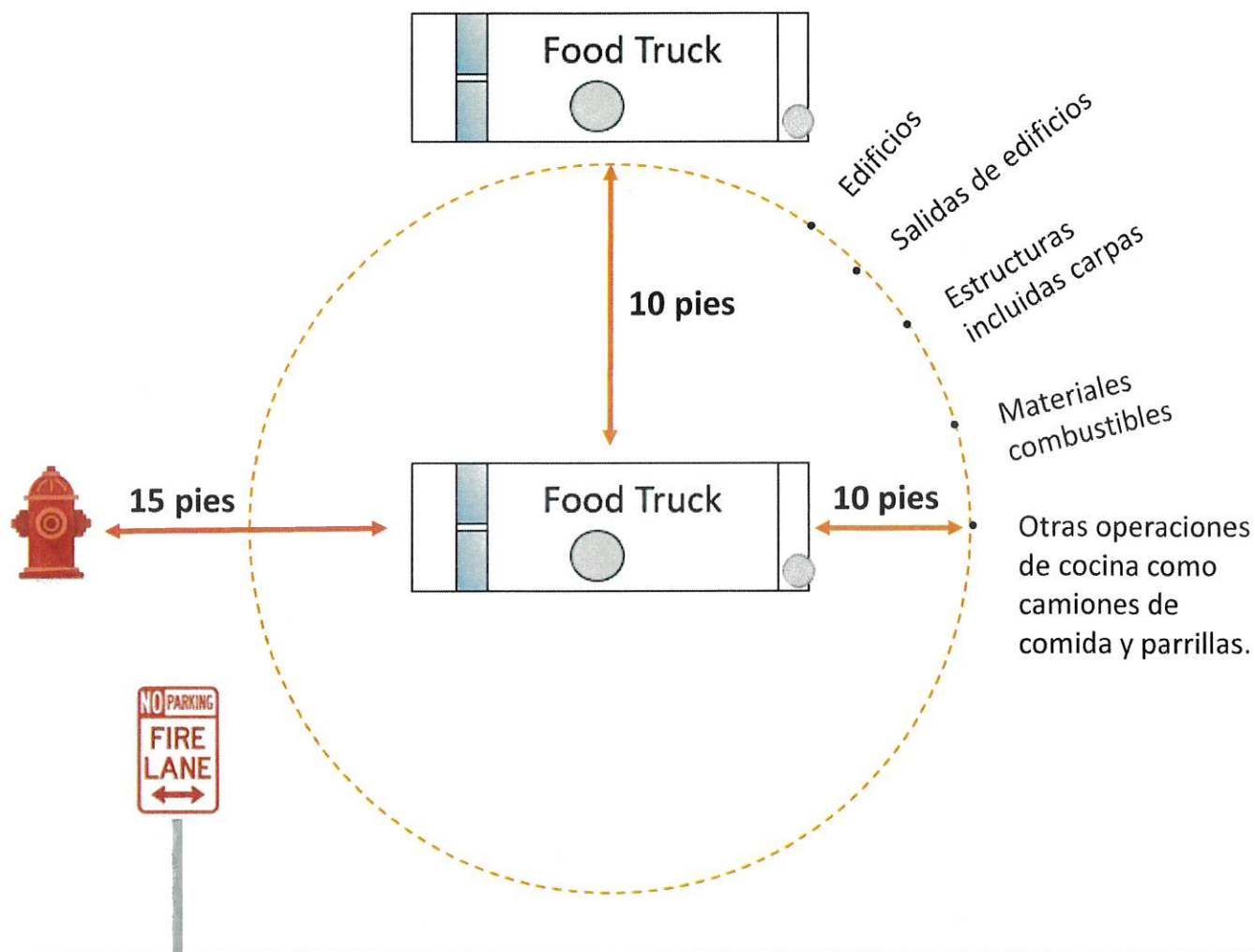
Nota:

4.23 libras de propano = 1 galón de propano



PARQUE SEGURO

1. Deje espacio (15 pies para las bocas de incendio y 10 pies para todo lo demás).
2. No se estacione en los carriles de bomberos o en las carreteras de acceso al departamento de bomberos.
3. Estabilice su camión de comida cuando esté estacionado (calzos en las ruedas o gatos).





The City of Artesia New Mexico

612 N. 8th Street

(575) 748-0279

Streets and Parks Supervisor

P.O. Box 1310

(575) 748-9980

Recreation Admin Assistant

Artesia, NM 88211-1310

(575) 748-9979

Recreation Supervisor

This section to be completed by City staff.

Review and comment by **POLICE DEPARTMENT:**

Commander of Patrol 575-746-5045

[Signature] 705 5/4/20

Review and comment by **FIRE DEPARTMENT:**

Fire Chief or Fire Marshall 575-746-5050

AFM *[Signature]* 607

Review and comment by **INFRASTRUCTURE DEPARTMENT:**

Solid Waste Supervisor 575-748-8812 *(only if needing additional dumpsters)

[Signature]

Streets Supervisor 575-748-0279 (leave message)

[Signature]

Infrastructure Director 575-746-9821

[Signature]

Review and comment by **FINANCE DEPARTMENT:**

City Clerk 575-748-8284

Ratify for advertisement

City of Artesia
511 W. Texas
P.O. Box 1310
Artesia, NM 88211-1310

APPLICATION FOR PUBLIC EVENT



NOTE: Acceptance of this application by the City of Artesia does **NOT** indicate or guarantee approval of the application or the dates requested. City staff will review each application. Additional information may be requested by City personnel prior to submittal of the application to the City Council for consideration. No statement made by City staff or elected official prior to consideration by the City Council shall obligate the City of Artesia in any manner. Approval by City Council is contingent upon all requirements, payment of fees, and Public Safety discretion and approval. No guarantee of sole use of park or City property.

NAME OF EVENT: Artesia Lady Dogs Soccer PickleBall Tournament
NAME OF SPONSORING ORGANIZATION: Artesia Girls Soccer Boosters
NAME OF PERSON COMPLETING APPLICATION: Lindsey Chace 575 302 4846
POINT OF CONTACT: Eric Tovar TELEPHONE: 575-495-0110
CELL PHONE #/EMERGENCY CONTACT (two individuals): Moi Corza 575 298 4827
Cari Jowers 575 693-2249

ADDRESS: _____
Street City State Zip Code

DATES OF EVENT: June 27th 2026
LOCATION OF EVENT: JC Park
(If event will have multiple activities & locations, list on separate sheet)

ANTICIPATED # OF EXHIBITORS: 50 TIME OPEN TO THE VENDORS: 7:00 am
ANTICIPATED # OF VISITORS: 50 TIME OPEN TO PUBLIC: 7:00 am
CLOSING TIME: 12:00 PM

LAST EVENT SPONSORED BY ABOVE REFERENCED INDIVIDUAL AND/OR ORGANIZATION:

DATE OF LAST EVENT SPONSORED: N/A

This application form was designed for use by applicants for various types of events. Please answer all questions; you may attach additional pages if necessary.

1. Describe type of event and how this event will benefit the community. Pickleball tournament
raising money for the girls high school soccer team and
bringing a pickle ball tournament to Artesia.

2. What is expected traffic pattern for event? **Attach a site map indicating location of each activity/vendor(s), fire lanes, garbage receptacle and porta potties.** We will follow the traffic laws of JC Park.
3. Describe how sanitation control (garbage & restrooms) will be provided and maintained. The Artesia Booster Parents will be cleaning up after the event.
4. Describe how public safety, traffic and crowd control will be provided (Events that are held during daylight hours will not be required to have security personnel present. Events that are held after nightfall will be required to have a total of two bonded security personnel present. Carnivals are required to have four bonded security personnel present at all times. The Artesia Police Department will track public safety response within a ½ mile radius from event to determine future security requirements. If public safety responds to 3 or more calls related to the event, future security requirements will be increased). We will follow all laws at JC Park.
5. How many participants and visitors are anticipated and where will parking be provided. We anticipate appx. 100 participants + visitors.
6. How have parking impacts and street closures been coordinated with the neighbors (residential and/or business)? We will use the parking areas provided at the pickleball courts at JC Park.
7. Describe how fire lanes will be identified and kept open. We will follow all traffic laws provided at JC Park.
8. Will the event require the closure of any street or alley? If so, list street name(s) with date and time of requested closure. **(City Personnel are not responsible for setting up and taking down of the barricades or equipment for the event. Note: City Personnel must have 48 hours notice on placement of equipment.)** There will be no road closures.

9. If any event activity or vendor requires electrical connections or other accommodation to operate, indicate location and how you anticipate meeting their needs (All vendors will be required to pass inspection prior to operating and must provide proof of all applicable licenses. City of Artesia is not responsible for damage to any of applicant or vendors equipment). We m'll not be having any
Vendors at our event.

10. How will the event area be cleaned before, during and after the event? The High School
Soccer booster parents will take care of clean up.

11. When specifying location of event activity/vendor(s), do you anticipate utilizing any area not owned or managed by the City of Artesia? ☐ Yes ☒ No If yes, the **owner/manager of subject property must complete and sign** the following:

Name of property owner: _____

Authorizing authority: _____ Title: _____

Address: _____ Telephone: _____

Signature of authorizing authority: _____

A. If the City of Artesia approves this application for public event, will your organization grant permission for the sponsoring organization to use your property on the dates specified, for the purpose and activities described in this application? ☐ Yes ☒ No If yes, please complete the following:

B. Are there any limitations or restrictions on use of your property? ☐ Yes ☐ No If yes, please describe in detail _____

C. Do you require the event sponsor list you as an Additional Named Insured and provide an insurance certificate to your organization prior to the event date? ☐ Yes ☒ No If yes, please indicate coverage limits you require for general liability, property damage and/or personal injury _____

12. If nature of this event requires event workers to stay overnight (such as carnival or other event workers) where and how do you anticipate providing their lodging? If you anticipate utilizing private property(s) for lodging or other purposes, **the owner of the subject property(s) must complete and sign** the following:

Name of property owner: N/A

Authorizing authority: _____ Title: _____

Address: _____ Telephone: _____

Signature of authorizing authority: _____

A. Are there any limitations or restrictions on use of your property? ☐ Yes ☐ No If yes, please describe in detail N/A

B. Do you require the event sponsor list you as an Additional Named Insured and provide an insurance certificate to your organization prior to the event date? ☐ Yes ☐ No If yes, please indicate coverage limits you require for general liability, property damage and/or personal injury? N/A

C. How will use of your property by event workers impact neighboring property owners? Describe steps that will be taken to mitigate any adverse impact(s) N/A

13. Please provide any other information, which you believe, will assist the City in the review process:

This event will be a fundraiser for the Alesia Lady Dog Soccer Booster.

14. By signing this form, I/We understand and agree to clean the facility I/We plan to use.

15. Will food vendors be present at your event? ☐ Yes ☒ No

FOOD VENDOR REQUIREMENTS:

(A) One serviceable 10 lb Dry Chemical (Type A, B, C) extinguisher on hand. Extinguisher should be readily available at each location.

(B) All electrical extension cords must be a minimum of 12/3, UL approved outdoor type extension cords. No "daisy chains" with the use of extension cords will be allowed. Access to the extension cords must be isolated from public traffic.

(C) ANY flammable fuel (propane, butane, gasoline/diesel for generators only) must be stored in an approved container, and a minimum separation distance of 35ft from any open flame will be required for storage of all fuel.

16. Will a tent or shelter be set-up? ☐ Yes ☒ No If yes, complete the Canopy Tent Permit

17. Will a grill be used? ☐ Yes ☒ No

18. Will Inflatable Games be used? ☐ Yes ☒ No If yes, complete the Inflatable Games Permit

19. **INSURANCE REQUIREMENTS:** Sponsoring organization must provide to the office of the City Clerk/Finance Director an insurance certificate, 10 days prior to event, with the City of Artesia, New Mexico and other applicable parties shown as Additional Named Insured. Minimum coverage to be as follows: \$1,000,000 Liability; \$1,000,000 Bodily Injury.

Can you provide this Insurance Certificate? ☒ Yes ☐ No

will provide by 5/15

Signature of applicant:

Lindsay Chase

Date: 5/13/2024



N/A

**CITY OF ARTESIA
APPLICATION FOR PUBLIC EVENT
ADDITIONAL REQUIREMENTS**

NOTE: NO ALCOHOLIC BEVERAGES WILL BE SERVED ON CITY PROPERTY

REQUIREMENTS: (Fees must be paid in advance of use upon Council approval)

- ___ BARRICADES (\$30 per location)
- ___ CONES - \$5.00 per 10 cones
- ___ LARGE POWER SUPPLY – 1 available (Jaycee and Roberts Park) \$50
- ___ SMALL POWER SUPPLY – 3 available (Jaycee and Roberts Park) \$35
- ___ EXTRA DUMPSTERS - \$25 each
- ___ POLICE ASSISTANCE (Applicable fees applied)
- ___ STANDBY FIRE/AMBULANCE (\$145 first hour, \$108 second hour, and \$27 each fraction thereof)
- ___ CITY PERSONNEL ASSISTANCE (Applicable fees applied) Detailed description of services requested must be listed below in miscellaneous

\$ _____ **TOTAL COST FOR USE OF FACILITIES** (*There will be a \$200 cap on fees*)
(Cap excludes Police/Fire/Ambulance/City Personnel Service Fees)

*APPROVAL CONTINGENT UPON RECEIPT OF ALL APPLICABLE FEES, LICENSE (S)
AND DEPT APPROVALS*

***CITY PERSONNEL ARE NOT RESPONSIBLE FOR SETTING UP AND TAKING DOWN OF
THE BARRICADES OR EQUIPMENT FOR THE EVENT**

****IF REQUESTING A WAIVER OF FEES, THE SPONSORING AGENCY MUST BE A GOVERNMENT ENTITY AND MUST
SIGN BELOW STATING THAT THEY ARE THE SPONSORING AGENCY**

(Signature of Government Entity Representative and Name of Entity)

MISCELLANEOUS:

This section to be completed by City staff

Review and comment by **POLICE DEPARTMENT:** Commander of Patrol 575-746-5045

[Signature] ²⁰⁵ 5/13/26

Review and comment by **FIRE DEPARTMENT:** Fire Chief Hope 575-746-5050 or

Fire Marshal Harvey 575-746-5050

Review and comment by **INRASTRUCTURE DEPARTMENT:**

Jimmy Bustamante 575-748-8812 *(only if needing additional dumpsters)

Richard Acosta 575-748-0279 (leave message)

Byron Landfair 575-746-9821

[Signature]
[Signature]
[Signature]

Review and comment by **FINANCE DEPARTMENT:** Summer Valverde 575-748-8284

[Signature]

Decision of City Council: ☐ Approve ☐ Disapprove

Date of decision: _____

Conditions: _____

CITY OF ARTESIA, NEW MEXICO

P.O. Box 1310
511 W. Texas Avenue
Artesia, NM 88211-1310
(575) 746- 2122

N/A

CARNIVAL RIDES/INFLATABLE GAMES PERMIT

Per the State of New Mexico Regulation & Licensing Department Carnival Ride Insurance Program all rides, as described by this program, must be inspected and certified annually

No carnival ride/Inflatable Game can be operated before being certified by the NM Carnival Ride Insurance Administrator

State of New Mexico Regulation and Licensing Department

2550 Cerrillos Road, 3rd Floor, Santa Fe, NM 87505

Phone: (505) 476-4853 Office Hours: 8:00 AM – 5:00 PM

Website:

http://www.rld.state.nm.us/construction/Carnival_Ride_Insurance_Program.aspx

- ☐ A copy of General Liability Insurance in the amount of \$1,000,000 naming City of Artesia as an additional insured
- ☐ Carnival Ride Insurance Program Certificate Issued by the NM Regulation & Licensing Department

I hereby understand that in order to utilize Inflatable Games I have provided the items described above before occupying and/or utilizing the City Facilities and premises.

I have read the foregoing and fully understand that this is a binding Agreement between the undersigned and the City.

Printed Name

Signature

Date



NEW MEXICO REGULATION AND LICENSING DEPARTMENT
CARNIVAL RIDE INSURANCE PROGRAM

2550 CERRILLOS ROAD, 3RD FLOOR

SANTA FE, NEW MEXICO 87505

TELEPHONE: (505) 476-4853 • FAX: (505) 476-4619

http://www.rld.state.nm.us/construction/Carnival_Ride_Insurance_Program.aspx

CARNIVAL RIDE INSURANCE SAFETY PROGRAM
STATE OF NEW MEXICO
CONTINUOUS AIRFLOW INFLATABLE AMUSEMENT SAFETY
STANDARDS AND GUIDELINES

Portable, or air supported amusement rides, have become a common and popular form of entertainment for children in the Amusement Ride Industry. These portable, or air supported amusement rides, have alternative names or identifications, such as "Funhouses" or "Jump houses", but amount to a structural and mechanical system that employs a high-strength fabric or treated surface that achieves its strength, shape or stability by pre-tensioning the structure with internal air pressure or inflation.

The Regulation and Licensing Department is providing Notice that portable or Air Supported amusement rides are subject to the requirements of the Carnival Ride Insurance Act and are also subject to common sense standards or guidelines, to ensure public safety and confidence in ride operation. These safety standards and guidelines are as follows:

1. **Anchors:** Anchoring Inflatable amusement rides are required to be anchored per manufacturer's specifications, which includes all anchor points, unless otherwise designated and approved by the inflatable amusement manufacturer. Remember to secure with stakes, weight or an anchoring devise that meets, or exceeds, the requirements of the manufacturer, whether for indoor or outdoor operation.
2. **Tethering devises:** Inflatable Amusements are required to be tethered as per manufacturer's specifications or directions. Tethering includes securing the inflatables at all elevated points where a tether can be attached to the outside of the inflatable.
3. **Take into account hazards or dangers:** Inflatable amusement operations, whether indoors or outdoors, must take into account all hazards or dangers, whether manmade or naturally occurring circumstances. Inflatable amusements should not be set-up where there are overhead power lines or there is danger in the inflatable amusement operation due to fire or electrical shortages, or overloads, regarding cord, plug, wiring or improper electrical grounding procedures. Natural hazards due to high velocity winds, or other severe inclement weather consideration, must be factored into the inflatable amusement operation to avoid unstable, or even "fly away", inflatable amusement operations, where the incident of injury or harm to others is present.
4. **Maintenance:** Inflatable amusement operation must be free of rips, tears, separation or torn seams, or damage or impairment to blowers, baffles or to inflation tubes and are to be otherwise in good working order. In particular, attention should be directed to repairing or replacing worn or torn slide surfaces or at portable impact surface points, especially at entrance or exit locations.

Questions regarding the safe operation of inflatable amusement rides should be directed to the Program Administrator, Regulation and Licensing Department, at (505) 476-4853, or via email at paulina.robinson@state.nm.us.



CITY OF ARTESIA
FIRE DEPARTMENT
OFFICE OF THE FIRE MARSHAL

Event, Tent, Canopy Permits

If you are conducting an event, the Artesia Tent or Special Permit Event Application above must be filled out and signed by the Fire Marshal's Office prior to your event beginning. When you come to get your event packet signed, a copy of the site plan showing where the event will be set up, including vendor locations, and locations of any equipment shall be approved and left with the Fire Marshal's Office. **It is the event organizers' responsibility to ensure that all mobile food trucks, tents, or erected structures have been inspected by the Fire Marshal's office and have a current Operation Permit posted. The event organizer shall contact the Fire Marshals' Office when your event is set up so it can be inspected prior to starting your event.** Any Operation Permits missing will be issued at the time of the inspection. If a vendor does not pass inspection, they will not be allowed to remain part of the event unless violations are corrected and the Fire Marshal's Office approves.

Brenden Harvey
Division Chief/Fire Marshal
Artesia Fire Department

3300 W. Main – Suite F Artesia, New Mexico 88210

Phone – 575.746.5090

Email – bharvey@artesianm.gov

Cell-575.513.1883





Artesia Fire Department

3300 W. Main Street – Suite F
Artesia, NM 88210
(575) 746-5090

Application for

N/A

☐ Canopy

☐ Tent

☐ Event Permit

Permit No. _____

A FULL SITE PLAN IS REQUIRED SHOWING WHERE THE EVENT WILL BE SET UP, INCLUDING VENDOR LOCATIONS, AND LOCATIONS OF ANY EQUIPMENT.

THE LOCATION OF THE TENTS SHALL ALSO INCLUDE THE DIMENSIONS OF THE TENT.

IF YOU ARE LEASING YOUR BUSINESS SPACE, WRITTEN PERMISSION FROM YOUR LANDLORD IS REQUIRED.

TENTS OR CANOPIES IN EXCESS OF 400 SQUARE FEET SHALL REQUIRE A OPERATION PERMIT AND AN INSPECTION BY A FIRE OFFICIAL.

APPLICANT _____ PHONE # _____

ADDRESS _____

REASON FOR TENT/EVENT/CANOPY _____

DATES: FROM _____ TO _____

_____ HOURS OF OPERATION

_____ WILL FOOD BE

COOKED OR SERVED? _____ YES _____ NO

WILL THERE BE ELECTRICITY REQUIRED? _____ YES _____ NO

(Exterior grade extension cords are required for any use outside)

SIGNATURE OF OWNER/AGENT _____

Permit Granted

Date Permit Issued _____ Issued By _____

Permit Denied

Remarks _____

Canopy / Tent Requirements

Provide the following information to the Fire Department before a permit can be issued:

- A site plan drawn to scale showing the location and size of the canopy / tent in regards to the building and other canopies / tents. The tent shall not obstruct any accessible parking spaces, fire lanes, fire hydrants or fire department connections.
- A flame resistant certificate per NFPA 701 or ASTM E 84 by an acceptable testing laboratory.
- A note on the submitted plans stating, "No smoking, no fireworks, no open flames or devices emitting open flame or fire will be used in the canopy / tent."
- A note on the submitted plans stating "a 4A 60BC fire extinguisher (or equivalent) will be provided and mounted no higher than 48" above finished floor to the handle."
- Number (#) of canopies / tents and their sizes.
- If you are using a tent with the side down, defined exits shall be required to be shown on the plans based on the number of attendants.
- Occupant load signs will be printed by the Fire Department and placed at the tent entrances / exits.

Below are the Code sections from the 2021 International Fire Code for reference only.

2403.8.1 Access. Fire apparatus access roads shall be provided in accordance with Section 503.

2403.8.2 Location. Tents, canopies or membrane structures shall not be located within 20 feet (6096 mm) of lot lines, buildings, other tents, canopies or membrane structures, parked vehicles or internal combustion engines. For the purpose of determining required distances, support ropes and guy wires shall be considered as part of the temporary membrane structure, tent or canopy.

2. Membrane structures, tents or canopies need not be separated from buildings when all of the following conditions are met:

2.1. The aggregate floor area of the membrane structure, tent or canopy shall not exceed 10,000 square feet (929 m²).

2.2. The aggregate floor area of the building and membrane structure, tent or canopy shall not exceed the allowable floor area including increases as indicated in the *International Building Code*.

2.3. Required means of egress provisions are provided for both the building and the membrane structure, tent or canopy, including travel distances.

2.4. Fire apparatus access roads are provided in accordance with Section 503.

2403.9 Anchorage required. Tents, canopies or membrane structures and their appurtenances shall be adequately roped, braced and anchored to withstand the elements of weather and prevent against collapsing. Documentation of structural stability shall be furnished to the fire code official on request.

2403.12.5 Aisle. The width of aisles without fixed seating shall be in accordance with the following:

1. In areas serving employees only, the minimum aisle width shall be 24 inches (610 mm) but not less than the width required by the number of employees served.

2. In public areas, smooth-surfaced, unobstructed aisles having a minimum width of not less than 44 inches (1118 mm) shall be provided from seating areas, and aisles shall be progressively increased in width to provide, at all points, not less than 1 foot (305 mm) of aisle width for each 50 persons served by such aisle at that point.

2403.12.6 Exit signs. Exits shall be clearly marked. Exit signs shall be installed at required exit doorways and where otherwise necessary to indicate clearly the direction of egress when the exit serves an occupant load of 50 or more.

2403.12.6.1 Exit sign illumination. Exit signs shall be of an approved self-luminous type or shall be internally or externally illuminated by luminaires supplied in the following manner:

1. Two separate circuits, one of which shall be separate from all other circuits, for occupant loads of 300 or less; or

2. Two separate sources of power, one of which shall be an approved emergency system, shall be provided when the occupant load exceeds 300. Emergency systems shall be supplied from storage batteries or from the on-site generator set, and the system shall be installed in accordance with the *ICC Electrical Code*.

2404.3 Label. Membrane structures, tents or canopies shall have a permanently affixed label bearing the identification of size and fabric or material type.

2404.4 Certification. An affidavit or affirmation shall be submitted to the fire code official and a copy retained on the premises on which the tent or air-supported structure is located. The affidavit shall attest to the following information relative to the flame propagation performance criteria of the fabric:

1. Names and address of the owners of the tent, canopy or air-supported structure.
2. Date the fabric was last treated with flame-retardant solution.
3. Trade name or kind of chemical used in treatment.
4. Name of person or firm treating the material.
5. Name of testing agency and test standard by which the fabric was tested.

2404.6 Smoking. Smoking shall not be permitted in tents, canopies or membrane structures. Approved "No Smoking" signs shall be conspicuously posted in accordance with Section 310.

2404.7 Open or exposed flame. Open flame or other devices emitting flame, fire or heat or any flammable or combustible liquids, gas, charcoal or other cooking device or any other unapproved devices shall not be permitted inside or located within 20 feet (6096 mm) of the tent, canopy or membrane structures while open to the public unless approved by the fire code official.

2404.11 Clearance. There shall be a minimum clearance of at least 3 feet (914 mm) between the fabric envelope and all contents located inside the tent or membrane structure.

2404.12 Portable fire extinguishers. Portable fire extinguishers shall be provided as required by Section 906.

2404.15.6 Outdoor cooking. Outdoor cooking that produces sparks or grease-laden vapors shall not be performed within 20 feet (6096 mm) of a tent, canopy or membrane structure unless approved by the Fire Code Official.



Artesia Fire Department Fire Marshal's Division

Office-575-746-5090

Cell-575-513-1883

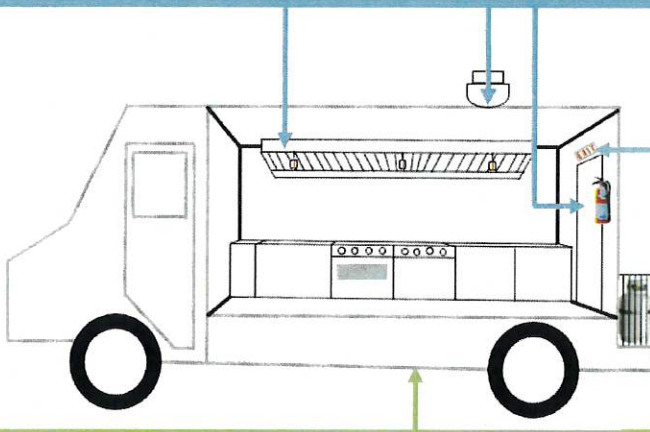
<https://www.nmdhsem.org/state-firemarshal/code-enforcement/#code>

Mobile Food Vehicle (MFV) Pre-Inspection checklist

Mobile Food Vehicle inspection applies to all vehicles that are equipped with appliances that produce smoke or grease-laden vapors. All listed requirements are based on the 2021 International Fire Code.

Fire Protection Systems

- ☐ **904.2.2** An Automatic fire extinguishing system is required to protect commercial exhaust hood and duct systems.
- ☐ **904.13.5.2** Automatic fire extinguishing system is required to be inspected and tested every six months and after the activation of the system by a licensed contractor. Certificate must be available during fire inspection(s).
- ☐ **906.1** Portable fire extinguishers shall be installed in vehicles.
- ☐ **906.2** All fire extinguishers must be inspected annually by a licensed contractor with a valid Certificate of Fitness
- ☐ **906.4** A Class K-rated, portable fire extinguisher is required for all cooking equipment involving solid fuels or vegetable or animal oils and fats.
- ☐ **906.4.1** Solid fuel cooking appliances with fireboxes less than 5 ft³ in volume require (1) 2.5 gal or (2) 1.5 gal, or greater volume Class-K wet-chemical portable extinguisher.
- ☐ **906.4.2** Deep fat fryers require Class K portable fire extinguishers in the following sizes and quantities:
 - 1-4 fryers with max cooking medium capacity of 80 lbs each requires a 1.5 gal or larger Class K fire extinguisher.
 - For every additional group of four fryers having a max cooking medium capacity of 80 lbs each requires one additional, minimum 1.5-gal capacity Class K fire extinguisher.
 - Individual fryers exceeding 6 ft² in surface area requires a fire extinguisher with capacity based on extinguisher manufacturer recommendations.
- ☐ **906.5** All fire extinguishers are in clear view and immediately available for use.
- ☐ **906.7** All fire extinguishers are mounted on proper hangers.



Means of Egress

- ☐ **1003.3.4** Protruding objects are not to reduce the minimum clear width of accessible egress routes.
- ☐ **1003.4** Walking surfaces of the egress route are to have a slip resistant surface and be securely attached.
- ☐ **1032.2** Means of egress is to be free of any obstruction that would prevent its use.

Building Service and Systems

- ☐ **603.1** Electrical wiring must be in good working condition.
- ☐ **603.6** Extension cords are not allowed as permanent wiring.
- ☐ **603.2.2** Open junction boxes and spliced wiring is not allowed.
- ☐ **606.2** Where grease vapors are produced; a Type 1 exhaust hood system is required.
- ☐ **606.3.3.2** Accumulated grease is cleaned regularly according to ANSI/IKECA C10 standards according to timing in Section 606.3.3.1

- ☐ **606.3.3.1** Commercial cooking systems inspection frequency by qualified individuals:
 - High-volume operations-24-hour cooking, charbroiling & wok cooking-3 months
 - Operations using solid fuel-burning appliances-1 month
 - All other operations (excluding low-volume operations)-6 months CLEANING

Cooking Oil Storage Systems

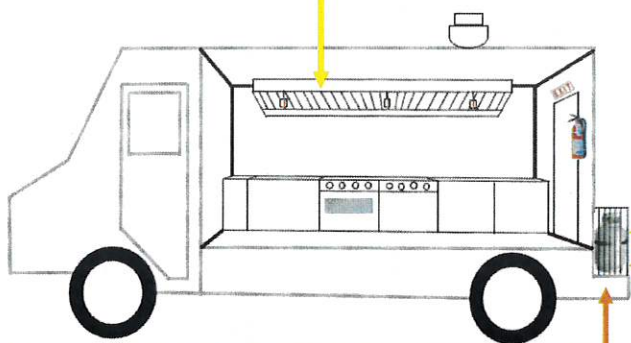
- ☐ **319.6** Cooking oil storage containers can have a maximum combined volume 120 gal or less and stored so that they will not be toppled or damaged during transport.



Mobile Food Vehicle (MFV) Pre-Inspection checklist

Hood Exhaust System (IFC 319.3, IFC 607)

- ☐ Must be installed at or above commercial cooking appliances.
- ☐ Listed and labeled in accordance with IMC Type I, UL 710 or NFPA 96 standards.
- ☐ Inspection records from fire code officials, equipment servicing, and cleaning companies shall be maintained.
- ☐ Most recent inspection tags by service provider shall be placed in a conspicuous location with service provider name, address, telephone number and date of service.



Compressed Natural Gas (CNG) Systems

- ☐ **319.9** Requirements for CNG containers only supplying cooking fuel:
 - ☐ **319.9.1.1** Cannot exceed 1,300 lbs water capacity.
 - ☐ **319.9.1.2** Securely mounted and restrained to prevent movement. Containers cannot be installed in an area subject to vehicle impact.
 - ☐ **319.9.1.3** Must be constructed as an NGV-2 cylinder.
- ☐ **319.9.2** CNG containers supplying transportation and cooking fuel must be installed according to NFPA 52 standards.
- ☐ **319.9.3** CNG system piping, including valves and fittings, shall be adequately protected to prevent tampering and damage from impact and vibration.
- ☐ **319.9.4** A listed methane gas alarm must be installed within the vehicle according to the manufacturer's instructions.
- ☐ **319.10.3** All CNG systems must be inspected every 3 years in a qualified service facility.

Compressed Gases

- ☐ **5303.3.4** Pressure relief devices shall be arranged to discharge upward without obstruction to the open air.
- ☐ **5303.5** Pressure relief devices or vent piping is to be designed or located so that moisture cannot collect and freeze in a manner that would interfere with the operation of the device.
- ☐ **5053.4.2** Compressed gas containers must be labeled (CGA C-7 Standards) with the name of the gas it contains and the correct color label. Labels must be visible at all times.
- ☐ **5303.5.1** Areas used for the storage, use and handling of compressed gas containers shall be protected against unauthorized entry and safeguarded in an approved manner.
- ☐ **5303.5.2** All compressed gas containers are to be protected from vehicle impact.
- ☐ **5303.5.3** All compressed gas containers are secured to prevent falling caused by a fixed object, nesting or within a rack designed for such use.
- ☐ **5304.1** All compressed gas containers must be stored upright and with the valve end up.
- ☐ **5305.3** Piping, tubing, pressure regulators and valves shall be kept tight to prevent leakage.
- ☐ **5305.4** Required shutoff valves on compressed gas systems must not be removed or altered and must be accessible at all times.

Liquefied Petroleum (LP) Gas Systems

- ☐ **319.8.1** Maximum aggregate capacity of LP-gas containers transported on a vehicle and only used to fuel cooking appliances is 200 lbs (47.3 gallons) propane capacity.
- ☐ **319.8.2** LP-gas containers installed on the vehicle shall be securely mounted and restrained to prevent movement.
- ☐ **319.8.4** LP-gas system piping, including valves and fittings, shall be adequately protected to prevent tampering, impact damages and damages from vibration.
- ☐ **319.8.5** A listed LP-gas alarm shall be installed within the vehicle in the vicinity of the LP-gas system components, according to the manufacturer's instructions.

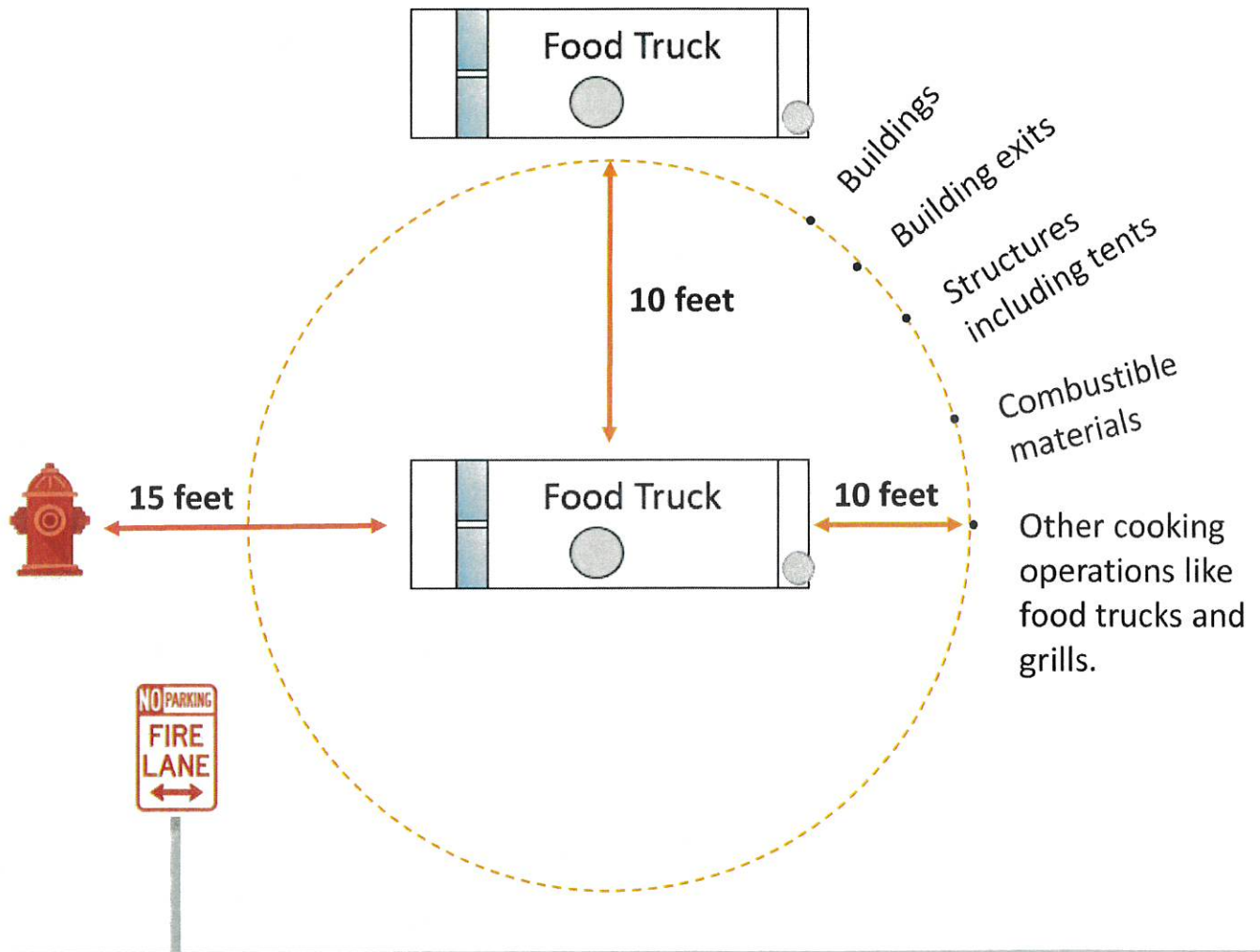
Note:

4.23 lbs of propane = 1 gallon of propane



PARK SAFE

1. **Give space** (15 feet for fire hydrants and 10 feet for everything else).
2. **Don't park** in fire lanes or fire department access roads.
3. **Stabilize your food truck when its parked** (wheel chocks or jacks).



Questions? Contact the NMSFMO Code Enforcement Bureau at 505-476-0080



Oficina del Jefe de Bomberos del Estado de Nuevo México

Oficina de aplicación de códigos

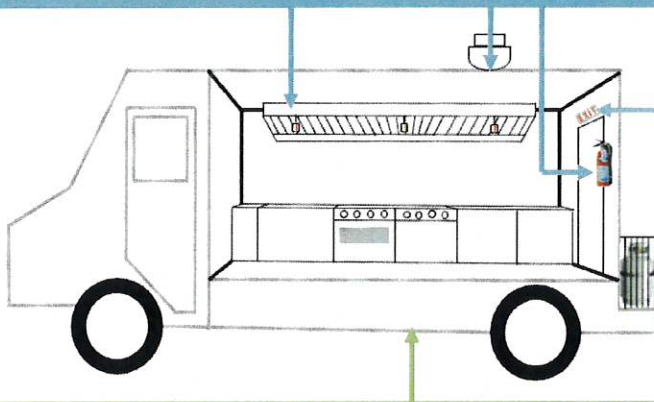
<https://www.nmdhsem.org/state-firemarshal/code-enforcement/#code>

Lista de verificación previa a la inspección de vehículos móviles de alimentos

La inspección de vehículos de alimentos móviles se aplica a todos los vehículos equipados con electrodomésticos que producen humo o vapores cargados de grasa. Todos los requisitos enumerados se basan en el Código Internacional de Incendios 2021.

Sistemas de protección contra incendios

- ☐ **904.2.2** Se requiere un sistema automático de extinción de incendios para proteger los sistemas de conductos y campanas extractoras comerciales.
- ☐ **904.13.5.2** Se requiere que el sistema automático de extinción de incendios sea inspeccionado y probado cada seis meses y después de la activación del sistema por parte de un contratista autorizado. El certificado debe estar disponible durante las inspecciones contra incendios.
- ☐ **906.1** Se instalarán extintores portátiles en vehículos que produzcan humo o vapores cargados de grasa.
- ☐ **906.2** Todos los extintores de incendios deben ser inspeccionados anualmente por un contactor autorizado.
- ☐ **906.4** Se requiere un extintor de incendios portátil de Clase K para todos los equipos de cocina que involucren combustibles sólidos o aceites y grasas vegetales o animales.
- ☐ **906.4.1** Los aparatos de cocina de combustible sólido con cámaras de combustión de menos de 5 pies³ de volumen requieren (1) 2.5 galones o (2) 1.5 galones o un extintor portátil de químicos húmedos Clase-K de volumen mayor.
- ☐ **906.4.2** Las freidoras requieren extintores de incendios portátiles Clase K en los siguientes tamaños y cantidades:
 - 1-4 freidoras con una capacidad máxima de medio de cocción de 80 libras cada una requieren un extintor de incendios Clase K de 1.5 galones o más.
 - Por cada grupo adicional de cuatro freidoras que tengan una capacidad máxima de medio de cocción de 80 libras, cada una requiere un extintor de incendios Clase K adicional, con una capacidad mínima de 1.5 galones.
 - Las freidoras individuales que superen los 6 pies² de superficie requieren un extintor de incendios con capacidad según las recomendaciones del fabricante del extintor.
- ☐ **906.5** Todos los extintores de incendios están a la vista y disponibles de inmediato para su uso.
- ☐ **906.7** Todos los extintores de incendios están montados en soportes adecuados.



Medios de salida

- ☐ **1003.3.4** Los objetos que sobresalen no deben reducir el ancho libre mínimo de las rutas de salida accesibles.
- ☐ **1003.4** Las superficies para caminar de la ruta de salida deben tener una superficie antideslizante y estar fijadas de forma segura.
- ☐ **1031.2** El medio de salida (pasillo) debe estar libre de cualquier obstrucción que impida su uso.

Servicios y sistemas de construcción

- ☐ **603.1** El cableado eléctrico debe estar en buenas condiciones de funcionamiento.
- ☐ **603.6** Los cables de extensión no están permitidos como cableado permanente.
- ☐ **603.2.2** No se permiten cajas de conexiones abiertas ni cableado empalmado.
- ☐ **606.2** Donde se producen vapores de grasa; Se requiere un sistema de campana extractora de tipo 1.
- ☐ **606.3.3.2** La grasa acumulada se limpia regularmente de acuerdo con las normas ANSI / IKECA C10 de acuerdo con el tiempo en la Sección 607.3.3.1
- ☐ **606.3.3.1** Frecuencia de inspección de los sistemas de cocción comerciales por parte de personas calificadas:
 - Operaciones de alto volumen: cocción, asado al carbón y cocción al wok las 24 horas: 3 meses
 - Operaciones que utilizan aparatos de combustión sólida-1 mes
 - Todas las demás operaciones (excluidas las operaciones de bajo volumen) -6 meses LIMPIEZA

Sistemas de almacenamiento de aceite de cocina

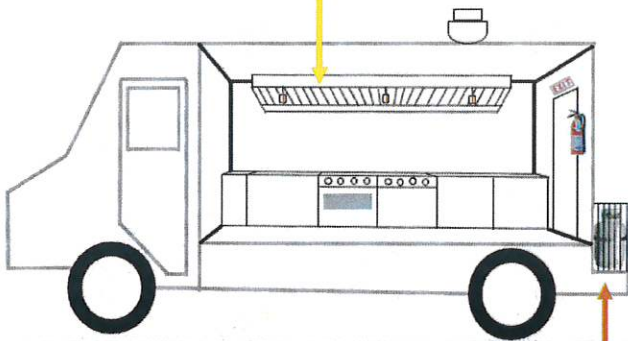
319.6 Los contenedores de almacenamiento de aceite de cocina pueden tener un volumen combinado máximo de 120 galones o menos y pueden almacenarse de manera que no se vuelquen ni se dañen durante el transporte.



Lista de verificación previa a la inspección de vehículos móviles de alimentos

Sistema de escape del capó (IFC 319.3, IFC 607)

- ☐ Debe instalarse en o encima de los aparatos de cocina comerciales.
- ☐ Listado y etiquetado de acuerdo con las normas IMC Tipo I, UL 710 o NFPA 96.
- ☐ Se mantendrán los registros de inspección de los funcionarios del código de incendios, las empresas de mantenimiento de equipos y de limpieza.
- ☐ Las etiquetas de inspección más recientes realizadas por el proveedor de servicios se colocarán en un lugar visible con el nombre, la dirección, el número de teléfono y la fecha del servicio del proveedor de servicios.



Sistemas de gas natural comprimido (GNC)

- ☐ 319.9 Requisitos para los contenedores de GNC que solo suministran combustible para cocinar:
 - ☐ 319.9.1.1 No puede exceder las 1.300 libras de capacidad de agua.
 - ☐ 319.9.1.2 Montado de forma segura y restringido para evitar el movimiento. Los contenedores no se pueden instalar en un área sujeta al impacto de un vehículo.
 - ☐ 319.9.1.3 Debe construirse como un cilindro NGV-2.
- ☐ 319.9.2 Los contenedores de GNC que suministran combustible para el transporte y la cocina deben instalarse de acuerdo con las normas NFPA 52.
- ☐ 319.9.3 Las tuberías del sistema de GNC, incluidas las válvulas y los accesorios, deben estar adecuadamente protegidas para evitar manipulaciones y daños por impacto y vibración.
- ☐ 319.9.4 Se debe instalar una alarma de gas metano dentro del vehículo de acuerdo con las instrucciones del fabricante.
- ☐ 319.10.3 Todos los sistemas de GNC deben inspeccionarse cada 3 años en una instalación de servicio calificada.

Gases comprimidos

- ☐ 5303.3.4 Los dispositivos de alivio de presión deben estar dispuestos para descargar hacia arriba sin obstrucción al aire libre.
- ☐ 5303.5 Los dispositivos de alivio de presión o las tuberías de ventilación deben diseñarse o ubicarse de manera que la humedad no se acumule y se congele de manera que interfiera con el funcionamiento del dispositivo.
- ☐ 5053.4.2 Los contenedores de gas comprimido deben estar etiquetados (Normas CGA C-7) con el nombre del gas que contienen y la etiqueta del color correcto. Las etiquetas deben estar visibles en todo momento.
- ☐ 5303.5.1 Las áreas utilizadas para el almacenamiento, uso y manipulación de contenedores de gas comprimido deben estar protegidas contra la entrada no autorizada y salvaguardadas de manera aprobada.
- ☐ 5303.5.2 Todos los contenedores de gas comprimido deben protegerse del impacto de vehículos.
- ☐ 5303.5.3 Todos los contenedores de gas comprimido están asegurados para evitar caídas provocadas por un objeto fijo, anidado o dentro de una rejilla diseñada para tal uso.
- ☐ 5304.1 Todos los contenedores de gas comprimido deben almacenarse en posición vertical y con la válvula hacia arriba.
- ☐ 5305.3 Las tuberías, los tubos, los reguladores de presión y las válvulas deben mantenerse apretados para evitar fugas.
- ☐ 5305.4 Las válvulas de cierre requeridas en los sistemas de gas comprimido no deben quitarse ni modificarse y deben estar accesibles en todo momento.

Sistemas de gas licuado de petróleo (LP)

- ☐ 319.8.1 La capacidad total máxima de los contenedores de gas LP transportados en un vehículo y que solo se utilizan para alimentar aparatos de cocina es de 200 libras (47,3 galones) de capacidad de propano.
- ☐ 319.8.2 Los contenedores de gas LP instalados en el vehículo deben estar bien montados y sujetos para evitar el movimiento.
- ☐ 319.8.4 Las tuberías del sistema de gas LP, incluidas las válvulas y los accesorios, deben estar adecuadamente protegidas para evitar alteraciones, daños por impacto y daños por vibración.
- ☐ 319.8.5 Se instalará una alarma de gas LP dentro del vehículo en las proximidades de los componentes del sistema de gas LP, de acuerdo con las instrucciones del fabricante.

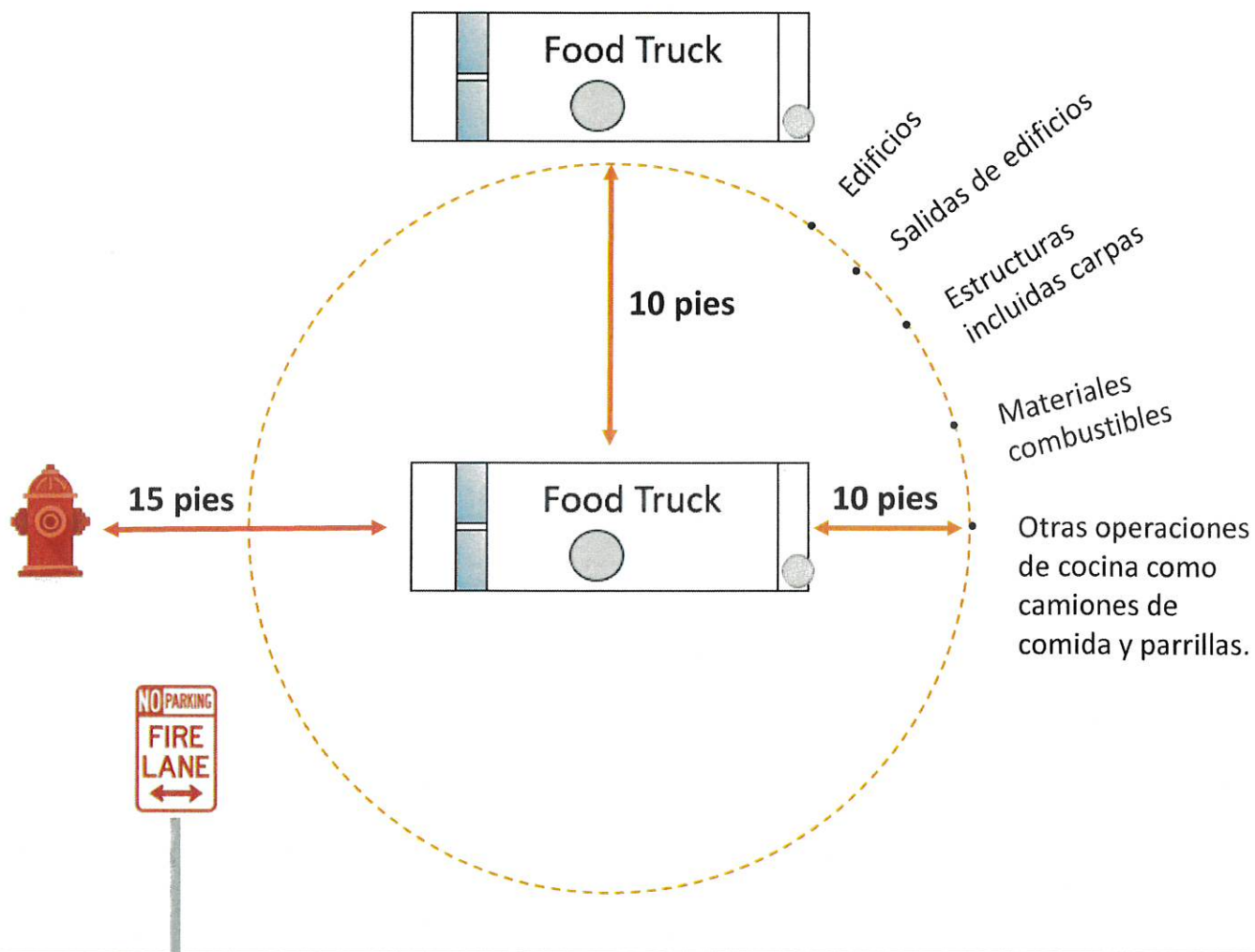
Nota:

4.23 libras de propano = 1 galón de propano

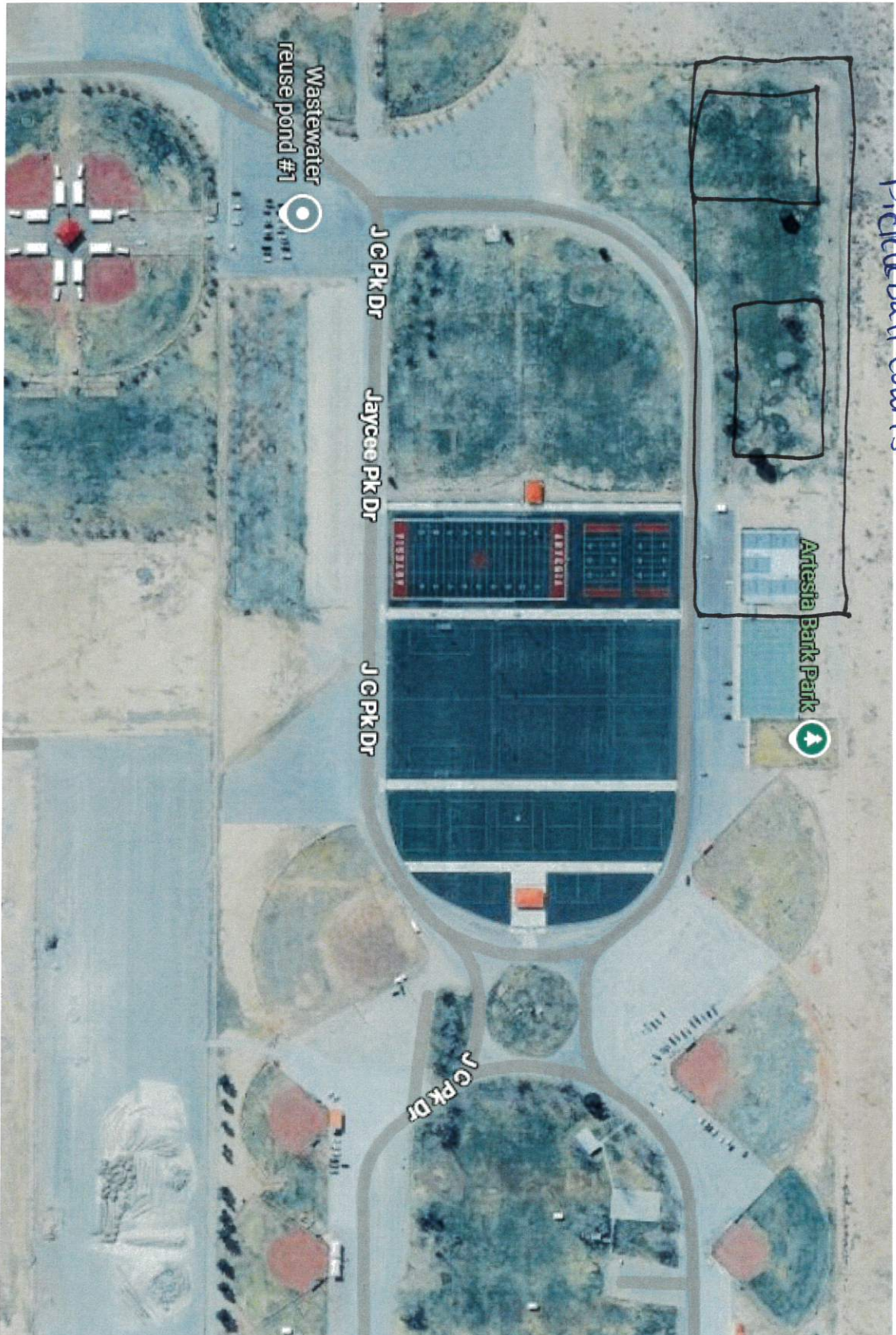


PARQUE SEGURO

1. Deje espacio (15 pies para las bocas de incendio y 10 pies para todo lo demás).
2. No se estacione en los carriles de bomberos o en las carreteras de acceso al departamento de bomberos.
3. Estabilice su camión de comida cuando esté estacionado (calzos en las ruedas o gatos).



Pickleball Courts





City of Artesia
511 W. Texas
P.O. Box 1310
Artesia, NM 88211-1310

City of Artesia

APPLICATION FOR PUBLIC EVENT

NOTE: Acceptance of this application by the City of Artesia does NOT indicate or guarantee approval of the application or the dates requested. City staff will review each application. Additional information may be requested by City personnel prior to submittal of the application to the City Council for consideration.

No statement made by City staff or elected official prior to consideration by the City Council shall obligate the City of Artesia in any manner. Approval by City Council is contingent upon all requirements, payment of fees, and Public Safety discretion and approval. No guarantee of sole use of park or City property.

NAME OF EVENT: DR. NATIVO (free outdoor concert)
NAME OF SPONSORING ORGANIZATION: ARTESIA ARTS COUNCIL
NAME OF PERSON COMPLETING APPLICATION: JESSICA ADDINGTON
POINT OF CONTACT: JESS ADDINGTON TELEPHONE: 575 513 9288
CELL PHONE #/EMERGENCY CONTACT (two individuals): MORGAN FOX -
(936) 349-2678, NANCY DUNN (575) 308-9333
ADDRESS: 310 W. MAIN ARTESIA NM 88210
Street City State Zip Code

DATES OF EVENT: JUNE 12, 2026

LOCATION OF EVENT: HERITAGE PLAZA PARKING LOT
(If event will have multiple activities & locations, list on separate sheet)

ANTICIPATED # OF EXHIBITORS: 6 TIME OPEN TO THE VENDORS: 5 PM

ANTICIPATED # OF VISITORS: 100 TIME OPEN TO THE PUBLIC: 6 PM

CLOSING TIME: 9 PM

LAST EVENT SPONSORED BY ABOVE REFERENCED INDIVIDUAL AND/OR ORGANIZATION:

BALLOONS, BANDS & BREWS - NOV 2025

DATE OF LAST EVENT SPONSORED: 11/7/2025



City of Artesia
511 W. Texas
P.O. Box 1310
Artesia, NM 88211-1310

This application form was designed for use by applicants for various types of events. Please answer all questions; you may attach additional pages if necessary.

1. Describe the type of event and how this event will benefit the community. _____

FREE CONCERT & LIVE MUSIC FOR
ALL AGES

2. What is expected traffic pattern for event? Attach the site map indicating location of each activity/vendor(s), fire lanes, garbage receptacle and porta potties. _____

3. Describe how sanitation control (garbage & restrooms) will be provided and maintained. _____

DUMPSTERS AND ROLLING TRASH
BINS AVAILABLE

4. Describe how public safety, traffic and crowd control will be provided (Events that are held during daylight hours will not be required to have security personnel present. Events that are held after nightfall will be required to have a total of two bonded security personnel present. Carnivals are required to have four bonded security personnel present at all times. The Artesia police Department will track public safety response within 1/2 mile radius from event to determine future security requirements. If public safety responds to 3 or more calls related to the event, future security requirements will be increased). _____

TWO SECURITY OFFICERS WILL BE PRESENT

5. How many participants and visitors are anticipated and where will parking be provided. _____

VISITORS WILL PARK ON MAIN ST & SURROUNDING
AREA, WE HOPE TO HAVE OVER 100 VISITORS
& APPX. 25 PARTICIPANTS



City of Artesia
511 W. Texas
P.O. Box 1310
Artesia, NM 88211-1310

6. How have parking impacts and street closures been coordinated with the neighbors (residential and/or business)? AFTER REGULAR BUSINESS HOURS, MAIN ST MERCHANTS W/ LATE HOURS WILL BE NOTIFIED
7. Describe how fire lanes will be identified and kept open. NO FIRE LANES WILL BE BLOCKED
8. Will the event require the closure of any street or alley? If so, list street name(s) with date and time of requested closure. (City Personnel are not responsible for setting up and taking down of the barricades or equipment for the event. Note: City Personnel must have 48 hours notice on placement of equipment.) WE ARE REQUESTING ROAD BARRICADES TO BE PLACED AT THE LOT ENTRANCES ON ROSELAWN & TX ST.
9. If any event activity or vendor requires electrical connections or other accommodation to operate, indicate location and how you anticipate meeting their needs (All vendors will be required to pass inspection prior to operating and must provide proof of all applicable licenses. City of Artesia is not responsible for damage to any of applicant or vendors equipment). WE WILL USE A GENERATOR TO POWER SOUND & LIGHTS
10. How will the event area be cleaned before, during and after the event? EVENT STAFF & VOLUNTEERS WILL BE COORDINATED FOR HOURLY TRASH PICKUP
11. When specifying location of event activity/vendor(s), do you anticipate utilizing any area not owned or managed by the City of Artesia? ☐ Yes ☒ No If yes, the owner/manager of subject property must complete and sign the following:
- Name of property owner: _____
- Authorizing authority: _____ Title: _____
- Address: _____ Telephone: _____
- Signature of authorizing authority: _____



City of Artesia
511 W. Texas
P.O. Box 1310
Artesia, NM 88211-1310

- A. If the City of Artesia approves this application for public event, will your organization grant permission for the sponsoring organization to use your property on the dates specified, for the purpose and activities described in this application? ☐ Yes ☐ No

If yes, please complete the following:

- B. Are there any limitations or restrictions on use of your property? ☐ Yes ☐ No

If yes, please describe in detail _____

- C. Do you require the event sponsor to list you as an Additional Named Insured and provide an insurance certificate to your organization prior to the event date? ☐ Yes ☐ No

If yes, please indicate coverage limits you require for general liability, property damage and/or personal injury _____

12. If nature of this event requires event workers to stay overnight (such as carnival or other event workers) where and how do you anticipate providing their lodging? If you anticipate utilizing private property(s) for lodging or other purposes, **the owner of the subject property(s) must complete and sign** the following:

Name of property owner: _____

Authorizing authority: _____

Title: _____

Address: _____

Telephone: _____

Signature of authorizing authority: _____

- A. Are there any limitations or restrictions on use of your property? ☐ Yes ☐ No

If yes, please describe in detail: _____

- B. Do you require the event sponsor list you as an Additional Named Insured and provide an insurance certificate to your organization prior to the event date? ☐ Yes ☐ No

If yes, please indicate coverage limits you require for general liability, property damage and/or personal injury _____



City of Artesia
511 W. Texas
P.O. Box 1310
Artesia, NM 88211-1310

- C. How will use of your property by event workers impact neighboring property owners?
Describe steps that will be taken to mitigate any adverse impact(s) _____

13. Please provide any other information, which you believe, will assist the City in the review process: _____

14. By signing this form, I/We understand and agree to clean the facility I/We plan to use.

15. Will food vendors be present at your event? **YES**

FOOD VENDOR REQUIREMENTS:

(A) One Serviceable 10lb Dry Chemical (Type A, B, C) extinguisher on hand.
Extinguisher should be readily available at each location.

(B) All electrical extension cords must be a minimum of 12/3, UL approved outdoor type extension cords. No "daisy chains" with the use of extension cords will be allowed.
Access to the extension cords must be isolated from public traffic.

(C) ANY flammable fuel (propane, butane, gasoline/diesel for generators only) must be stored in an approved container, and a minimum separation distance of 35ft from any open flame will be required for storage of all fuel.

16. Will a tent or shelter be set-up? ☐ Yes ☒ No If yes, complete the Canopy Tent Permit

17. Will a grill be used? ☐ Yes ☒ No

18. Will Inflatable Games be used? ☐ Yes ☒ No If yes, complete Inflatable Games Permit

19. INSURANCE REQUIREMENTS: Sponsoring organization must provide to the office of the City Clerk/Finance Director an insurance certificate, 10 days prior to event, with the City of Artesia, New Mexico and other applicable parties shown as Additional Named Insured. Minimum coverage to be as follows: \$1,000,000 Liability; \$1,000,000 Bodily Injury.

Can you provide this Insurance Certificate? ☐ Yes ☐ No

Signature of applicant: _____

Date: 5/20/26



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511 W. Texas
P.O. Box 1310
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CITY OF ARTESIA APPLICATION FOR PUBLIC EVENT ADDITIONAL REQUIREMENTS

NOTE: NO ALCOHOLIC BEVERAGES WILL BE SERVED ON CITY PROPERTY
REQUIREMENTS: (Fees must be paid in advance of use upon Council approval)

- ☐ **BARRICADES (\$30 per location)**
- ☐ **CONES - \$5.00 per 10 cones**
- ☐ **LARGE POWER SUPPLY – 1 available (Jaycee and Roberts Park) \$50**
- ☐ **SMALL POWER SUPPLY – 3 available (Jaycee and Roberts Park) \$35**
- ☐ **EXTRA DUMPSTERS - \$25 each**
- ☐ **POLICE ASSISTANCE (Applicable fees applied)**
- ☐ **STANDBY FIRE/AMBULANCE (\$145 first hour, \$108 second hour, and \$27 each fraction thereof)**
- ☐ **CITY PERSONNEL ASSISTANCE (Applicable fees applied) Detailed description of services requested must be listed below in miscellaneous**

\$ _____ TOTAL COST FOR USE OF FACILITIES (There will be a \$200 cap on fees) (Cap excludes Police/Fire/Ambulance/City Personnel Service Fees)

APPROVAL CONTINGENT UPON RECEIPT OF ALL APPLICABLE FEES, LICENSE (S) AND
DEPT APPROVALS

***CITY PERSONNEL ARE NOT RESPONSIBLE FOR SETTING UP AND TAKING DOWN OF
THE BARRICADES OR EQUIPMENT FOR THE EVENT**

****IF REQUESTING A WAIVER OF FEES, THE SPONSORING AGENCY MUST BE A GOVERNMENT
ENTITY AND MUST SIGN BELOW STATING THAT THEY ARE THE SPONSORING AGENCY**

(Signature of Government Entity Representative and Name of Entity)

MISCELLANEOUS:



City of Artesia
511 W. Texas
P.O. Box 1310
Artesia, NM 88211-1310

CARNIVAL RIDES/INFLATABLE GAMES PERMIT

Per the State of New Mexico Regulation & Licensing Department Carnival Ride Insurance Program, all rides, as described by this program must be inspected, and certified annually.

No carnival ride/inflatable games can be operated before being certified by the New Mexico Carnival Ride Insurance Administrator.

State of New Mexico Regulation and Licensing Department

2550 Cerrillos Road, 3rd Floor, Santa Fe, NM 87505

Phone: (505) 476-4853 Office Hours: 8:00 AM – 5:00 PM

☐ A copy of General Liability Insurance in the amount of \$1,000,000 naming the City of Artesia as an additional insured.

☐ Carnival Ride Insurance Program Certificate Issued by the NM Regulation & Licensing Department

I hereby understand that in order to utilize Inflatable Games, I have provided the items described above before occupying and/or utilizing the City Facilities and Premises.

I have read the foregoing and fully understand that this is a binding Agreement between the undersigned and the City of Artesia.

Printed Name

Signature

Date



NEW MEXICO REGULATION AND LICENSING DEPARTMENT
CARNIVAL RIDE INSURANCE PROGRAM

2550 CERRILLOS ROAD, 3RD FLOOR

SANTA FE, NEW MEXICO 87505

TELEPHONE: (505) 476-4853 • FAX: (505) 476-4619

http://www.rld.state.nm.us/construction/Carnival_Ride_Insurance_Program.aspx

CARNIVAL RIDE INSURANCE SAFETY PROGRAM
STATE OF NEW MEXICO
CONTINUOUS AIRFLOW INFLATABLE AMUSEMENT SAFETY
STANDARDS AND GUIDELINES

Portable, or air supported amusement rides, have become a common and popular form of entertainment for children in the Amusement Ride Industry. These portable, or air supported amusement rides, have alternative names or identifications, such as "Funhouses" or "Jump houses", but amount to a structural and mechanical system that employs a high-strength fabric or treated surface that achieves its strength, shape or stability by pre-tensioning the structure with internal air pressure or inflation.

The Regulation and Licensing Department is providing Notice that portable or Air Supported amusement rides are subject to the requirements of the Carnival Ride Insurance Act and are also subject to common sense standards or guidelines, to ensure public safety and confidence in ride operation. These safety standards and guidelines are as follows:

1. **Anchors:** Anchoring Inflatable amusement rides are required to be anchored per manufacturer's specifications, which includes all anchor points, unless otherwise designated and approved by the inflatable amusement manufacturer. Remember to secure with stakes, weight or an anchoring devise that meets, or exceeds, the requirements of the manufacturer, whether for indoor or outdoor operation.
2. **Tethering devises:** Inflatable Amusements are required to be tethered as per manufacturer's specifications or directions. Tethering includes securing the inflatables at all elevated points where a tether can be attached to the outside of the inflatable.
3. **Take into account hazards or dangers:** Inflatable amusement operations, whether indoors or outdoors must take into account all hazards or dangers, whether manmade or naturally occurring circumstances. Inflatable amusements should not be set-up where there are overhead power lines or there is danger in the inflatable amusement operation due to fire or electrical shortages, or overloads, regarding cord, plug, wiring or improper electrical grounding procedures. Natural hazards due to high velocity winds, or other severe inclement weather consideration, must be factored into the inflatable amusement operation to avoid unstable, or even "fly away", inflatable amusement operations, where the incident of injury or harm to others is present.
4. **Maintenance:** Inflatable amusement operation must be free of rips, tears, separation or torn seams, or damage or impairment to blowers, baffles or to inflation tubes and are to be otherwise in good working order. In particular, attention should be directed to repairing or replacing worn or torn slide surfaces or at portable impact surface points, especially at entrance or exit locations.

Questions regarding the safe operation of inflatable amusement rides should be directed to the Program Administrator, Regulation and Licensing Department, at (505) 476-4853, or via email at paulina.robinson@state.nm.us

CITY OF ARTESIA
REQUEST FOR USE OF FACILITIES



Artesia Fire Department

3300 W. Main Street – Suite F
Artesia, NM 88210
(575) 746-5051

Application for

☐ Canopy

☐ Tent

☐ Event Permit

Permit No. _____

A SITE PLAN IS REQUIRED SHOWING WHERE THE TENT/EVENT WILL BE SET UP AND ALSO THE DIMENSIONS OF THE TENT

IF YOU ARE LEASING YOUR BUSINESS SPACE, WRITTEN PERMISSION FROM YOUR LANDLORD IS REQUIRED.

TENTS OR CANOPIES IN EXCESS OF 400 SQUARE FEET SHALL REQUIRE A PERMIT AND AN INSPECTION BY A FIRE OFFICIAL.

APPLICANT _____ PHONE # _____

ADDRESS _____

REASON FOR TENT/EVENT/CANOPY _____

DATES: FROM _____ TO _____

HOURS OF OPERATION _____

WILL FOOD BE COOKED OR SERVED? _____ YES _____ NO

WILL THERE BE ELECTRICITY REQUIRED? _____ YES _____ NO
(Exterior grade extension cords are required for any use outside)

SIGNATURE OF OWNER/AGENT _____

Permit Granted
Permit Denied

Date Permit Issued _____ Issued By _____
Remarks _____

CHAPTER 31

TENTS, TEMPORARY SPECIAL EVENT STRUCTURES AND
OTHER MEMBRANE STRUCTURES**User note:**

About this chapter: Chapter 31 provides requirements that are intended to protect temporary as well as permanent tents and air-supported and other membrane structures and temporary stage special event structures from fire and similar hazards. The provisions regulate structure location and access, anchorage, egress, heat-producing equipment, hazardous materials and operations, combustible vegetation, ignition sources, and waste accumulation. This is accomplished through requiring regular inspections and certifying continued compliance with fire safety regulations. This chapter also addresses outdoor assembly events, which are not limited to those events with tents or other membrane structures, but are regulated due to the number of people, density of those people and hazards associated with large outdoor events related to egress, fire hazards from cooking and other related concerns.

**SECTION 3101
GENERAL**

3101.1 Scope. *Tents*, temporary special event structures and *membrane structures* shall comply with this chapter. The provisions of Section 3103 are applicable only to temporary tents and membrane structures. The provisions of Sections 3104 and 3106 are applicable to temporary and permanent tents and membrane structures. The provisions of Section 3105 are applicable to temporary special event structures. The provisions of Section 3106 are applicable to outdoor assembly events. Other temporary structures shall comply with the *International Building Code*.

**SECTION 3102
DEFINITIONS**

3102.1 Definitions. The following terms are defined in Chapter 2:

AIR-INFLATED STRUCTURE.

AIR-SUPPORTED STRUCTURE.

MEMBRANE STRUCTURE.

TEMPORARY SPECIAL EVENT STRUCTURE.

TENT.

**SECTION 3103
TEMPORARY TENTS AND
MEMBRANE STRUCTURES**

3103.1 General. *Tents* and *membrane structures* used for temporary periods shall comply with this section and Section 3106. Other temporary structures erected for a period of 180 days or less shall comply with the *International Building Code*.

3103.2 Approval required. *Tents* and *membrane structures* having an area in excess of 400 square feet (37 m²) shall not be erected, operated or maintained for any purpose without

first obtaining a permit and approval from the fire code official.

Exceptions:

1. *Tents* used exclusively for recreational camping purposes.
2. *Tents* open on all sides that comply with all of the following:
 - 2.1. Individual *tents* having a maximum size of 700 square feet (65 m²).
 - 2.2. The aggregate area of multiple *tents* placed side by side without a fire break clearance of 12 feet (3658 mm), not exceeding 700 square feet (65 m²) total.
 - 2.3. A minimum clearance of 12 feet (3658 mm) to all structures and other *tents*.

3103.3 Outdoor assembly event. For the purposes of this chapter, an outdoor assembly event shall include a circus, carnival, tent show, theater, skating rink, dance hall or other place of assembly in or under which persons gather for any purpose.

3103.3.1 Special amusement area. *Tents* and other *membrane structures* erected as a special amusement area shall be equipped with an *automatic sprinkler system* in accordance with Section 914.7.1.

3103.4 Permits. Permits shall be required as set forth in Sections 105.5 and 105.6.

3103.5 Use period. Temporary *tents*, air-supported, air-inflated or tensioned *membrane structures* shall not be erected for a period of more than 180 days within a 12-month period on a single premises.

3103.6 Construction documents. A detailed site and floor plan for *tents* or *membrane structures* with an occupant load of 50 or more shall be provided with each application for approval. The *tent* or *membrane structure* floor plan shall indicate details of the *means of egress* facilities, seating capacity, arrangement of the seating and location and type of

TENTS, TEMPORARY SPECIAL EVENT STRUCTURES AND OTHER MEMBRANE STRUCTURES

3103.10.4 Auxiliary inflation systems. Places of public assembly for more than 200 persons shall be furnished with an auxiliary inflation system capable of powering a blower with the capacity to maintain full inflation pressure with normal leakage in accordance with Section 3103.10.3 for a minimum duration of 4 hours. The auxiliary inflation system shall be either a fully automatic auxiliary engine-generator set or a supplementary blower powered by an internal combustion engine that shall be automatic in operation. The system shall be capable of automatically operating the required blowers at full power within 60 seconds of a commercial power failure.

3103.11 Seating arrangements. Seating in *tents* or *membrane structures* shall be in accordance with Chapter 10.

3103.12 Means of egress. *Means of egress* for temporary *tents* and *membrane structures* shall be in accordance with Sections 3103.12.1 through 3103.12.8.

3103.12.1 Distribution. *Exits* shall be spaced at approximately equal intervals around the perimeter of the *tent* or *membrane structure*, and shall be located such that all points are 100 feet (30 480 mm) or less from an *exit*.

3103.12.2 Number. *Tents* or *membrane structures* or a usable portion thereof shall have not less than one *exit* and not less than the number of *exits* required by Table 3103.12.2. The total width of *means of egress* in inches (mm) shall be not less than the total *occupant load* served by a *means of egress* multiplied by 0.2 inches (5 mm) per person.

3103.12.3 Exit openings from tents. *Exit* openings from *tents* shall remain open unless covered by a flame-resistant curtain. The curtain shall comply with the following requirements:

1. Curtains shall be free sliding on a metal support. The support shall be not less than 80 inches (2032 mm) above the floor level at the *exit*. The curtains shall be so arranged that, when open, no part of the curtains obstructs the *exit*.
2. Curtains shall be of a color, or colors, that contrasts with the color of the *tent*.

3103.12.4 Doors. *Exit* doors shall swing in the direction of *exit* travel. To avoid hazardous air and pressure loss in air-supported *membrane structures*, such doors shall be automatic closing against operating pressures. Opening force at the door edge shall not exceed 15 pounds (66 N).

3103.12.5 Aisle. The width of *aisles* without fixed seating shall be in accordance with the following:

1. In areas serving employees only, the minimum *aisle* width shall be 24 inches (610 mm) but not less than the width required by the number of employees served.
2. In public areas, smooth-surfaced, unobstructed *aisles* having a minimum width of not less than 44 inches (1118 mm) shall be provided from seating areas, and *aisles* shall be progressively increased in width to provide, at all points, not less than 1 foot (305 mm) of *aisle* width for each 50 persons served by such *aisle* at that point.

3103.12.5.1 Arrangement and maintenance. The arrangement of *aisles* shall be subject to approval by the *fire code official* and shall be maintained clear at all times during occupancy.

3103.12.6 Exit signs. *Exits* shall be clearly marked. *Exit* signs shall be installed at required *exit* doorways and where otherwise necessary to indicate clearly the direction of egress where the *exit* serves an *occupant load* of 50 or more.

3103.12.6.1 Exit sign illumination. *Exit* signs shall be either *listed* and *labeled* in accordance with UL 924 as the internally illuminated type and used in accordance with the listing or shall be externally illuminated by luminaires supplied in either of the following manners:

1. Two separate circuits, one of which shall be separate from all other circuits, for *occupant loads* of 300 or less.
2. Two separate sources of power, one of which shall be an *approved* emergency system, shall be provided where the *occupant load* exceeds 300. Emergency systems shall be supplied from storage batteries or from the on-site

TABLE 3103.12.2
MINIMUM NUMBER OF MEANS OF EGRESS AND MEANS OF EGRESS WIDTHS
FROM TEMPORARY MEMBRANE STRUCTURES AND TENTS

OCCUPANT LOAD	MINIMUM NUMBER OF MEANS OF EGRESS	MINIMUM WIDTH OF EACH MEANS OF EGRESS (inches)	MINIMUM WIDTH OF EACH MEANS OF EGRESS (inches)
		Tent	Membrane Structure
10 to 199	2	72	36
200 to 499	3	72	72
500 to 999	4	96	72
1,000 to 1,999	5	120	96
2,000 to 2,999	6	120	96
Over 3,000 ^a	7	120	96

For SI: 1 inch = 25.4 mm.

a. When the occupant load exceeds 3,000, the total width of means of egress (in inches) shall be not less than the total occupant load multiplied by 0.2 inch per person.

TENTS, TEMPORARY SPECIAL EVENT STRUCTURES AND OTHER MEMBRANE STRUCTURES

designated person shall have sufficient knowledge of the construction documents, manufacturer's recommendations and operations plan to make judgments regarding the structure's safety and to coordinate with the *fire code official*.

3. Operations plan: The operations plan shall reflect manufacturer's operational guidelines, procedures for environmental monitoring and actions to be taken under specified conditions consistent with the *construction documents*.

3105.6 Inspections. Inspections shall comply with Section 107 and Sections 3105.6.1 and 3105.6.2.

3105.6.1 Independent inspector. The *owner* of a temporary special event structure shall employ a qualified, independent *approved* agency or individual to inspect the installation of a temporary special event structure.

3105.6.2 Inspection report. The inspecting agency or individual shall furnish an inspection report to the *fire code official*. The inspection report shall indicate that the temporary special event structure was inspected and was or was not installed in accordance with the *approved construction documents*. Discrepancies shall be brought to the immediate attention of the installer for correction. Where any discrepancy is not corrected, it shall be brought to the attention of the *fire code official* and the designated responsible party.

3105.7 Means of egress. The *means of egress* for temporary special event structures shall comply with Chapter 10.

3105.8 Location. Temporary special event structure shall be located a distance from property lines and buildings to accommodate distances indicated in the construction drawings for guy wires, cross-bracing, ground anchors or ballast. Location shall not interfere with egress from a building or encroach on fire apparatus access roads.

3105.9 Portable fire extinguishers. Portable fire extinguishers shall be provided as required by Section 906.

SECTION 3106 OUTDOOR ASSEMBLY EVENTS

3106.1 Scope. Outdoor assembly events shall comply with this section.

3106.2 General. Outdoor assembly events shall be in accordance with this section and Section 403.11. Temporary structures erected for outdoor assembly events shall comply with this chapter.

3106.2.1 Approval required. Outdoor assembly events shall be *approved* by the *fire code official*.

3106.2.2 Permits. An operational permit shall be required as set forth in Section 105.5.

3106.2.3 Access. An *approved* means of fire apparatus access shall be provided.

3106.2.3.1 Fire service features. Unobstructed access to fire hydrants, drafting sources and other fire protection features shall be maintained at all times.

3106.3 Occupancy and means of egress. The number and location of emergency egress and escape routes shall be *approved* by the *fire code official*.

3106.3.1 Occupant load. The *fire code official* shall establish an *occupant load* for the event site.

3106.3.2 Maintenance of emergency egress and escape routes. Emergency egress and escape routes shall be maintained at all times.

3106.4 Public safety for events. Outdoor assembly events shall comply with Sections 3106.4.1 through 3106.4.7.

3106.4.1 Public safety plan for gatherings. A public safety plan shall be prepared where required by Section 403.11.2. The public safety plan shall be submitted to the *fire code official* with the application for an operational permit as required by Section 3106.2.2.

3106.4.2 Weather monitoring person. Where required by the *fire code official*, the event operator or agent shall designate one qualified individual to continuously monitor local weather reports, forecasts and conditions. Said person shall be responsible for initiating weather-related event mitigation activities, ordering the suspension or cancellation of the outdoor assembly event and issuing the evacuation signal in accordance with the *approved* public safety plan.

3106.4.3 Crowd managers. Where events involve a gathering of more than 1,000 people, trained crowd managers shall be provided in accordance with Section 403.11.3.

3106.4.4 Portable fire extinguishers. *Approved* portable fire extinguishers complying with Section 906 shall be provided and placed in locations *approved* by the *fire code official*.

3106.4.5 Smoking. Smoking shall be permitted only in designated areas. Other areas shall have *approved* "No Smoking" signs conspicuously posted and maintained in accordance with Section 310.

3106.4.6 Combustible vegetation. Combustible vegetation that could create a fire hazard shall be removed from the outdoor assembly event area.

3106.4.7 Combustible refuse. Combustible refuse shall be kept in noncombustible containers with tight-fitting or self-closing lids. Combustible refuse shall be removed from the event site at regular intervals to prevent an unsafe accumulation within the event site.

3106.5 Cooking appliances or devices. Outdoor assembly events with concession stands or booths using cooking appliances or devices shall comply with Sections 3106.5.1 through 3106.5.3.

3106.5.1 Separation from tents or structures. Cooking appliances or devices that produce sparks or grease-laden vapors or flying embers (firebrands) shall not be used within 20 feet (6096 mm) of a *tent* or temporary structure.

Exceptions:

1. Designated cooking *tents* not occupied by the public when *approved* by the *fire code official*.

TENTS, TEMPORARY SPECIAL EVENT STRUCTURES AND OTHER MEMBRANE STRUCTURES

performed within 20 feet (6096 mm) of a *tent* or *membrane structure*.

3107.12.7 Electrical heating and cooking equipment. Electrical cooking and heating equipment shall comply with NFPA 70.

3107.13 LP-gas. The storage, handling and use of LP-gas and LP-gas equipment shall be in accordance with Sections 3107.13.1 through 3107.13.3.

3107.13.1 General. LP-gas equipment such as containers, tanks, piping, hoses, fittings, valves, tubing and other related components shall be *approved* and in accordance with Chapter 61 and with the *International Fuel Gas Code*.

3107.13.2 Location of containers. LP-gas containers and tanks shall be located outside in accordance with Table 6104.3. Pressure relief devices shall be pointed away from the *tent* or *membrane structure*.

3107.13.3 Protection and security. Portable LP-gas containers, tanks, piping, valves and fittings that are located outside and are being used to fuel equipment inside a *tent* or *membrane structure* shall be adequately protected to prevent tampering, damage by vehicles or other hazards and shall be located in an *approved* location. Portable LP-gas containers shall be secured to prevent unauthorized movement.

3107.14 Flammable and combustible liquids. The storage of *flammable* and *combustible liquids* and the use of flammable-liquid-fueled equipment shall be in accordance with Sections 3107.14.1 through 3107.14.3.

3107.14.1 Use. Flammable-liquid-fueled equipment shall not be used in *tents* or *membrane structures*.

3107.14.2 Flammable and combustible liquid storage. *Flammable* and *combustible liquids* shall be stored outside in an *approved* manner not less than 50 feet (15 240 mm) from *tents* or *membrane structures*. Storage shall be in accordance with Chapter 57.

3107.14.3 Refueling. Refueling shall be performed in an *approved* location not less than 20 feet (6096 mm) from *tents* or *membrane structures*.

3107.15 Display of motor vehicles. Liquid- and gas-fueled vehicles and equipment used for display within *tents* or *membrane structures* shall be in accordance with Sections 3107.15.1 through 3107.15.5.3.

3107.15.1 Batteries. Batteries shall be disconnected except where the *fire code official* requires that the batteries remain connected to maintain safety features.

3107.15.2 Fuel. Vehicles or equipment shall not be fueled or defueled within the *tent* or *membrane structure*.

3107.15.2.1 Quantity limit. Fuel in the fuel tank shall not exceed one-quarter of the tank capacity or 5 gallons (19 L), whichever is less.

3107.15.2.2 Inspection. Fuel systems shall be inspected for leaks.

3107.15.2.3 Closure. Fuel tank openings shall be locked and sealed to prevent the escape of vapors.

3107.15.3 Location. The location of vehicles or equipment shall not obstruct *means of egress*.

3107.15.4 Places of assembly. When a compressed natural gas (CNG) or liquefied petroleum gas (LP-gas) powered vehicle is parked inside a place of assembly, all of the following conditions shall be met:

1. The quarter-turn shutoff valve or other shutoff valve on the outlet of the CNG or LP-gas container shall be closed and the engine shall be operated until it stops. Valves shall remain closed while the vehicle is indoors.
2. The hot lead of the battery shall be disconnected.
3. Dual-fuel vehicles equipped to operate on gasoline and CNG or LP-gas shall comply with this section and Sections 3107.15.1 through 3107.15.3 for gasoline-powered vehicles.

3107.15.5 Competitions and demonstrations. Liquid- and gas-fueled vehicles and equipment used for competition or demonstration within a *tent* or *membrane structure* shall comply with Sections 3107.15.5.1 through 3107.15.5.3.

3107.15.5.1 Fuel storage. Fuel for vehicles or equipment shall be stored in *approved* containers in an *approved* location outside of the structure in accordance with Section 3107.14.2.

3107.15.5.2 Fueling. Refueling shall be performed outside of the structure in accordance with Section 3107.14.3.

3107.15.5.3 Spills. Fuel spills shall be cleaned up immediately.

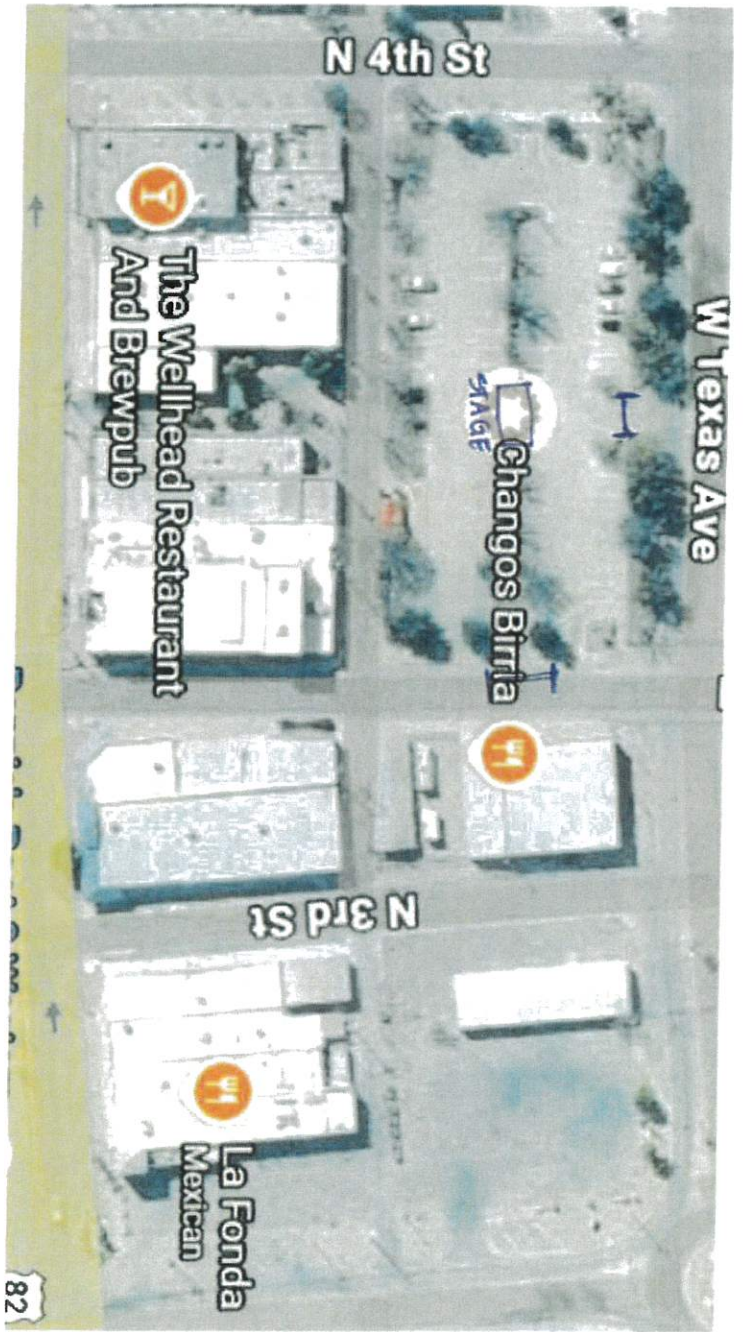
3107.16 Separation of generators. Generators and other internal combustion power sources shall be separated from *tents* or *membrane structures* by not less than 20 feet (6096 mm) and shall be isolated from contact with the public by fencing, enclosure or other *approved* means.

3107.17 Standby personnel. Where, in the opinion of the *fire code official*, it is essential for public safety in a *tent* or *membrane structure* used as a place of assembly or any other use where people congregate, because of the number of persons, or the nature of the performance, exhibition, display, contest or activity, the *owner*, agent or lessee shall employ one or more qualified persons, as required and *approved*, to remain on duty during the times such places are open to the public, or when such activity is being conducted.

3107.17.1 Duties. Before each performance or the start of such activity, standby personnel shall keep diligent watch for fires during the time such place is open to the public or such activity is being conducted and take prompt measures for extinguishment of fires that occur and assist in the evacuation of the public from the structure.

3107.17.2 Crowd managers. There shall be trained crowd managers or trained crowd supervisors at a ratio of one crowd manager or supervisor for every 250 occupants, as *approved*.

3107.18 Combustible vegetation. Combustible vegetation that could create a fire hazard shall be removed from the area





City of Artesia
511 W. Texas
P.O. Box 1310
Artesia, NM 88211-1310

This Section to be completed by City Staff

Review and comment by **POLICE DEPARTMENT:**
Police Chief or Commander of Patrol 575-746-5045

Review and comment by **FIRE DEPARTMENT:**
Fire Chief or Fire Marshall 575-746-5050

Review and comment by **INFRASTRUCTURE DEPARTMENT:**
Solid Waste Supervisor 575-748-8812 *(only if needing additional dumpsters)

Streets Supervisor 575-748-0879 (leave message)

Infrastructure Director 575-746-9821

Review and comment by **FINANCE DEPARTMENT:**
City Clerk 575-748-8284

Decision of City Council: ☐ Approve ☐ Disapprove

Date of Decision: _____

Conditions: _____

CONSENT AGENDA

May 26, 2026

1. **Approval of Minutes** *May 12, 2026
2. **Consideration of Bids:**
3. **Contracts, Leases and Agreements:**
 - A. *Approval of award of bid to TMI Coatings LLC for the Twin Lonesome Water Tank Exterior Preparation and Painting Services.
4. **Appointments:**
5. **Personnel Resignations, Hirings, Promotions, and Transfers:**

Upon recommendation of the Mayor, subject to successful completion of required pre-employment testing, permission to:

 - A. *Hire:

<u>Name</u>	<u>Department</u>	<u>Position</u>	<u>Rate of Pay</u>
1. <u>Kimberly Rodriguez</u>	F&A	Purchasing Assistant	\$3,688.53 per/mo CA17
2. <u>Trevor Chacon</u>	Fire	Firefighter/Paramedic	\$5702.63 per/mo CAF2B
3. <u>Rudolfo Dominguez</u>	Solid Waste	Equipment Operator II	\$3688.53 per/mo CA17
 - *Temporary Hire:
 1. Temporary Recreation Aide Position \$12.00p/hr
 2. Temporary Recreation Lead Position \$14.00p/hr
 3. Summer Parks/Street Laborer \$15.00p/hr
 - B. Ratification:
 - C. Promotion:
 - D. Demotion:
 - E. Transfer:
 - F. Resignation:
 1. Accept the resignation Ramiro Granados Firefighter certified effective May 12, 2026.
 2. Accept the resignation of Carmen Saiz Finance Customer Service Clerk effective May 18, 2026
 3. Accept the resignation of Celia Perches Finance Customer Service Clerk effective May 15, 2026.
 4. Accept the resignation of Steven Devore Police Corporal effective May 14, 2026.
6. **Dates of Hearing:**
7. ***Travel and Training:**
 - A. Police – Permission for one (1) employee to attend the Spring 2026 NMML Police Board Meeting in Albuquerque, NM.
8. **Routine Requests for City Facilities:**
9. **Routine Resolutions (to be assigned a number by staff):**
10. **Budgeted Items:**
11. **Quarterly Journal Entries:**
12. **Non-budgeted Items:**
13. ***Payment of Bills**

**MINUTES OF CITY COUNCIL MEETING
ARTESIA, NEW MEXICO
MAY 12, 2026**

The City Council of the City of Artesia, New Mexico met in the City Council Chambers at City Hall on Tuesday, May 12, 2026, at 5:00 p.m. in regular session with Mayor Jeff Youtsey presiding, and the following present to wit:

Terry Hill	Kent Bratcher
Selah Perkins	Jarrold Moreau
Raul Rodriguez	

Also present:
Summer Valverde, City Clerk/Treasurer
Cas Tabor, City Attorney
Fatima Salinas, Deputy City Clerk

Absent:
Joseph Wright
Michael Bunt
Ignacio Mariscal

A quorum was determined to be present. The invocation was given by Mayor Pro Tem Rodriguez, and all joined in the Pledge of Allegiance.

New Requests for City Facilities:

None.

City Departments and Employees

None.

Special Reports

None.

Period for Hearing Visitors

None.

Consent Agenda

Mayor Pro Tem Rodriguez moved to approve the consent agenda as written. Second by Councilor Bratcher. Upon vote, the motion passed. 5-0

**CONSENT AGENDA
May 12, 2026**

1. **Approval of Minutes** *April 28, 2026
2. **Consideration of Bids:**
3. **Contracts, Leases and Agreements:**
 - A. *Approval of agreement between the State of New Mexico Tourism Department and the City of Artesia for Clean & Beautiful Grant Program.
4. **Appointments:**
5. **Personnel Resignations, Hirings, Promotions, and Transfers:**

Upon recommendation of the Mayor, subject to successful completion of required pre-employment testing, permission to:

A. *Hire:

<u>Name</u>	<u>Department</u>	<u>Position</u>	<u>Rate of Pay</u>
A. <u>Raul J Vega</u>	Water	Water Technician	\$2,920.67 per/mo CA13
2. Temporary School Program Positions			\$12.00p/hr

B. Ratification:

1. <u>Brett Golleher</u>	Fire	Acting Lieutenant /Paramedic	\$6,364.06 per/mo CAF2B
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C. Promotion:

1. <u>Hoyt Macian</u>	Police	Patrol Sergeant	\$6,718.40 per/mo CAP9
B. <u>Annette Serna</u>	F&A	Utility Billing Supervisor	\$3,908.67per/mo CA18

D. Demotion:

E. Transfer:

F. Resignation:

1. Accept the resignation of Javon Molina Water/Water Technician effective April 23, 2026.

6. **Dates of Hearing:**

7. ***Travel and Training:**

- A. Wastewater – Permission for two (2) employees to attend the NMWWA 2026 Northern School in Espanola, NM.
- B. Fire – Permission for one (1) employee to attend the Exterior Response to Active Shooter Events TTT in Ruidoso, NM.
- C. Streets/Parks – Permission for three (3) employees to attend the Certified Playground Safety in Albuquerque, NM.
- D. Police – Permission for two (2) employees to attend the Exterior Response to Active Shooter Events (ERASE) Train-the-Trainer in Ruidoso, NM.

8. **Routine Requests for City Facilities:**

9. **Routine Resolutions (to be assigned a number by staff):**

10. **Budgeted Items:**

11. **Quarterly Journal Entries:**

12. **Non-budgeted Items:**

13. ***Payment of Bills**

Mayor Pro Tem Rodriguez moved to requests to move item 17A after item 8A, so that the citizens in the audience would not have to wait so long to hear what needs to be discussed. Second by Councilor Moreau. Upon vote, the motion passed. 5-0

Public Hearings

Mayor Pro Tem moved to convene into public hearing. Second by Councilor Moreau. Upon roll call, with the following votes recorded:

Aye: Hill, Bratcher, Perkins, Moreau, Rodriguez

Nay: None.

The motion passed.

Mayor Youtsey

- A. *Consideration and approval of an Ordinance 1151 for Case No. 26-03, Holly Frontier Navajo Refining LLC Annexation and Zoning Designation to Heavy Industrial District "M2". Location: All of HF Sinclair owned property West of Bolton Rd between East Logan and East Hermosa Drive. Owner: Holly Frontier Navajo Refining LLC. Infrastructure Director Byron Landfair presented Ordinance 1151 Holly Frontier Navajo Refining LLC Annexation and Zoning Designation to Heavy Industrial District "M2".

- a. Staff comments – None.
- b. Public comments – None.
- c. City Attorney comments/questions. – None.
- d. Council comments/questions – None.
- e. Entertain a motion and second from Council – Councilor Moreau moved to approve Ordinance 1151. Second by Mayor Pro Tem Rodriguez. Upon vote, with the following votes recorded as:
Aye; Rodriguez, Moreau, Perkins, Bratcher, Hill
Nay: None.
- f. Council action
 - i. **Approve/Disapprove Ordinance 1151.**

ORDINANCE 1151

Adjourn Public Hearing – Mayor Youtsey

Mayor Pro Tem Rodriguez moved to adjourn public hearing. Second by Councilor Hill. Upon roll call, with the following votes recorded:

Aye: Hill, Bratcher, Perkins, Moreau, Rodriguez

Nay: None.

The motion Passed.

Mayor Item 17A

Limited Discussion of golf carts on city streets.

Comments from Public Officials and Contracted Services

City Clerk Summer Valverde stated our PSA Contracted Services will speak and discuss what they are requesting for the budget which is for review and discussion on tonight's agenda.

City Clerk Valverde stated for next council agenda another contracted service will be speaking.

Committee Reports

Budget and Finance – None.

Personnel – None.

Police and Fire – None.

Safety – Stats were reported.

Recreation – Mayor Pro Tem Rodriguez stated there is a Recreation Committee meeting set for May 18th, at 6:30 at the Recreation Center.

Infrastructure / Planning (*Streets, Garage, Cemetery, Parks, Water, Wastewater, Solid Waste, Facility Maintenance, Project Management, Code Enforcement, Permits and Inspections*) – None.

Government – None.

Animal Services – None.

Personnel

City Administrator Hayley Klein presented the approval of an unpaid internship at the Recreation Center for Jayvyn Sillas. Councilor Bratcher moved to approve. Second by Mayor Pro Tem Rodriguez. Upon vote, the motion passed. 5-0

Public Safety

Police Chief Kirk Roberts greeted Mayor and Council and presented stats. Chief Roberts also introduced the new employees that were on the consent agenda.

Fire Chief Kevin Hope greeted Mayor and Council and presented stats.

Infrastructure

A. Community Development

B. Infrastructure

Infrastructure Director Byron Landfair greeted Mayor and Council presented stats and provided updates on city projects.

City Attorney

None.

City Clerk

City Clerk Summer Valverde greeted Mayor Pro Tem and Council, and presented the public celebration permit to NMRLD for Artesia Arts Council to utilize Pecos Flavors, LLC license. Mayor Pro Tem Rodriguez moved to approve. Second by Councilor Moreau. Upon vote, the motion passed. 5-0

City Clerk Valverde

City Administrator

None.

Mayor

Mayor Youtsey sought a motion in accordance with the State of New Mexico Open Meetings Act, Section 10-15-1-(H)(8), to enter executive session. Mayor Pro Tem Rodriguez moved to enter executive session to discuss the purchase of real property. Seconded by Councilor Bratcher, and upon roll call with the following votes recorded:

Aye: Moreau, Rodriguez, Perkins, Bratcher, Hill

Nay: None.

The motion passed.

Council recessed to executive session at 7:13 P.M.

Council reconvened at 7:26 p.m.

Mayor Pro Tem Rodriguez moved to reconvene, stating that the purchase of real property was discussed and no action taken. Seconded by Councilor Bratcher, and upon roll call, with the following votes recorded:

Aye: Hill, Bratcher, Perkins, Moreau, Rodriguez

Nay: None.

The motion passed.

Mayor Pro Tem Rodriguez moved to direct staff to continue with the purchase of real property and bring back a report at some time in the future. Second by Councilor Bratcher. Upon vote, the motion passed. 5-0

New or other business from Councilors

Mayor Youtsey commented on keeping the Alvarez Family in prayer.

Councilor Moreau congratulates Artesia's BPA that went to Nashville this week and nailed it!

The kids did a fantastic job.

Mayor Pro Tem Rodriguez stated to continue to keep the Alvarez Family in prayer, The Charlie Carter Family, keep the athletes in prayer as they continue to compete and the graduates.

Adjournment

There being no further business, the meeting was adjourned at 7:29 P.M. on May 12, 2026.

Jeff Youtsey, Mayor

ATTEST:

Summer Valverde, City Clerk/Treasurer



Purchasing Department
1805 S. 27th Street/P.O. BOX
1310
ARTESIA, NM 88210
575-748-8290
gcronopulos@artesianm.gov

Consent Agenda Item: 2a
Meeting Date:
May 26, 2026

May 21st, 2026

Re: Recommendation of Award Letter

ITB #26-0013 Twin Lonesome Water Tank Exterior Preparation and Painting Services

Dear City Council,

On April 19, 2026, a notice was published inviting bids for the Twin Lonesome Water Tank Exterior Preparation and Painting Services project. The bids were opened and read publicly on May 21, 2026. Eight bids were submitted and reviewed for responsiveness and compliance with the bid requirements.

After review of the bids received, TMI Coatings, LLC is the lowest responsive and responsible bidder for the project.

A certified bid tabulation is attached for review and made part of this recommendation.

The Purchasing Department recommends awarding the contract for ITB #26-0013, Twin Lonesome Water Tank Exterior Preparation and Painting Services, to TMI Coatings, LLC, in the amount of \$143,600.00.

Staff further requests authorization for the Purchasing and Finance Administration Department to proceed with issuing the contract, purchase orders, and all related documents.

Sincerely,

A handwritten signature in black ink, appearing to read "Gabrielle Cronopulos".

Gabrielle Cronopulos

gcronopulos@artesianm.gov

575-748-8290

CITY OF ARTESIA

BID TABULATION

ITB #26-0013 - Twin Lonesome Water Tank Exterior Preparation and Painting Services

OPEN DATE:	May 21, 2026		10:00 a.m.		DEPT:	Water Department			

BIDDER	STREET	CITY/STATE	EMAIL	CAMPAIGN CONTR. FORM	BID BOND	NM PREFERENCE	TANK 1 NORTH	TANK 2 SOUTH	TOTAL BID
KS Industries LLC	1607 Corrales Dr.	Carlsbad, NM	eranfinson@ksllc.com	✓	✓	X	\$128,203.00	\$128,203.00	\$256,406.00
Riley Industrial Services, Inc.	2615 San Juan Blvd	Farmington, NM 87401	davidbrackney@rileyindustrial.com	✓	✓	X	\$149,899.00	\$149,899.00	\$299,798.00
TMI Coatings, LLC	3291 Terminal Drive	Eagan, MN 55121	jstrand@tmicoatings.com	✓	✓	X	\$71,800.00	\$71,800.00	\$143,600.00
Viking Painting LLC	10905 Harrison Street	LaVista, NE 68128	bids@viptanks.com	✓	✓	X	\$92,200.00	\$92,200.00	\$184,400.00
WBS Coatings, Inc.	596 23½ Rd.	Grand Jct., CO 81505	ggillespie@wbscoatings.com	✓	✓	X	\$138,795.00	\$138,795.00	\$277,590.00
WOODART Enterprises LLC	7300 Dale Rd.	El Paso, TX 79915	isaac@woodart.llc	✓	✓	X	\$156,681.20	\$156,681.20	\$313,362.40
Cunningham	4835 Azure Lane	Joplin, MO 64801	bphillips@watertankspecialist.net	✓	✓	X	\$134,250.00	\$134,250.00	\$268,500.00
D&R Tank	1210 Prosperity Ave	ALBQ, NM 87105	russell@drtank.com	✓	✓	✓	\$106,064.00	\$106,064.00	\$212,128.00
BID WITH RESIDENT PREFERENCE							\$97,578.88	\$97,578.88	\$195,157.76.



City of Artesia
Position Hiring Process Review

Position: **Purchasing Assistant**

Posting: ☒ Internal ☒ External

Newspaper Advertising

☐ Artesia Daily Press ☐ Roswell Daily Record ☐ Carlsbad Current Argus
☐ Albuquerque Journal ☐ New Mexico Press ☐ Other (please list)

Other Recruiting ☒ City Website ☒ Other (please list) Indeed.com

Applications: Total Applicants: **5** Internal Applicants: External Applicants: **5**

Interview: Total Interviews: **3** Internal Applicants: External Applicants: **3**

Pay Scale: Requested Starting Salary **\$3,688.53per month CA17**

Within Current Pay Scale? Yes ☒ No ☐
(if no please explain)

Above Entry Step: Yes ☐ No ☒
(if yes please explain)



City of Artesia
Position Hiring Process Review

Position: **Firefighter/Paramedic**

Posting: ☒ Internal ☒ External

Newspaper Advertising

☐ Artesia Daily Press ☐ Roswell Daily Record ☐ Carlsbad Current Argus
☐ Albuquerque Journal ☐ New Mexico Press ☐ Other (please list)

Other Recruiting ☒ City Website ☒ Other (please list) Indeed.com

Applications: Total Applicants: **1** Internal Applicants: **0** External Applicants: **1**

Interview: Total Interviews: **1** Internal Applicants: **0** External Applicants: **1**

Pay Scale: Requested Starting Salary **\$5702.63per month CAF2B**

Within Current Pay Scale? Yes ☒ No ☐
(if no please explain)

Above Entry Step: Yes ☒ No ☐
(if yes please explain)

Due to Experience



City of Artesia
Position Hiring Process Review

Position: **Equipment Operator II**

Posting: ☒ Internal ☒ External

Newspaper Advertising

☐ Artesia Daily Press ☐ Roswell Daily Record ☐ Carlsbad Current Argus
☐ Albuquerque Journal ☐ New Mexico Press ☐ Other (please list)

Other Recruiting ☒ City Website ☒ Other (please list) Indeed.com

Applications: Total Applicants: **1** Internal Applicants: **0** External Applicants: **1**

Interview: Total Interviews: **1** Internal Applicants: **0** External Applicants: **1**

Pay Scale: Requested Starting Salary **\$3688.53 per month CA17**

Within Current Pay Scale? Yes ☒ No ☐
(if no please explain)

Above Entry Step: Yes ☐ No ☒
(if yes please explain)



City of Artesia, NM

Expense Approval Report

By Fund

Payable Dates 5/13/2026 - 5/26/2026

Post Dates 5/13/2026 - 5/26/2026

Payment Number	Vendor Name	Description (Item)	Account Number	Account Name	Amount
Fund: 101 - GENERAL FUND					
88859	VISION SERVICE PLAN	PREMIUM 04/18/26	101-20232	INSURANCE ADJUSTMENTS	2,701.83
88858	BLUE CROSS BLUESHIELD OF ...	PREMIUM 05/01/26	101-20232	INSURANCE ADJUSTMENTS	7,878.93
88857	BLUE CROSS BLUE SHIELD OF ...	PREMIUM 05/01/2026	101-20232	INSURANCE ADJUSTMENTS	218,312.80
	BLUE CROSS BLUE SHIELD OF ...	PREMIUM	101-20232	INSURANCE ADJUSTMENTS	394.00
					229,287.56
Department: 01 - Legislative					
88876	EL RITO MEDIA, LLC	LEGAL LINE PUBLIC NOTICES 5...	101-01-45030	PROFESSIONAL SERVICES	64.37
88876	EL RITO MEDIA, LLC	LEGAL LINE PUBLIC NOTICES 4...	101-01-45030	PROFESSIONAL SERVICES	61.57
88876	EL RITO MEDIA, LLC	LEGAL LINE PUBLIC NOTICES 4...	101-01-45030	PROFESSIONAL SERVICES	81.16
88876	EL RITO MEDIA, LLC	LEGAL LINE PUBLIC NOTICES 3...	101-01-45030	PROFESSIONAL SERVICES	75.57
88876	EL RITO MEDIA, LLC	LEGAL LINE PUBLIC NOTICES 3...	101-01-45030	PROFESSIONAL SERVICES	50.38
88876	EL RITO MEDIA, LLC	LEGAL LINE PUBLIC NOTICES 3...	101-01-45030	PROFESSIONAL SERVICES	51.78
88876	EL RITO MEDIA, LLC	LEGAL LINE PUBLIC NOTICES 2...	101-01-45030	PROFESSIONAL SERVICES	61.57
88876	EL RITO MEDIA, LLC	LEGAL LINE PUBLIC NOTICES 1...	101-01-45030	PROFESSIONAL SERVICES	61.57
88876	EL RITO MEDIA, LLC	LEGAL LINE PUBLIC NOTICES 1...	101-01-45030	PROFESSIONAL SERVICES	76.13
88876	EL RITO MEDIA, LLC	LEGAL LINE PUBLIC NOTICES 9...	101-01-45030	PROFESSIONAL SERVICES	83.45
88876	EL RITO MEDIA, LLC	PUBLIC NOTICES 4/23/26	101-01-47080	PRINTING & PUBLICATIONS	81.16
Department 01 - Legislative Total:					748.71
Department: 02 - Municipal Court					
88901	SANDERS BRUIN COLL & WOR...	FILE #16-27833	101-02-45020	INDIGENT ATTORNEY CONTR...	3,031.58
88901	SANDERS BRUIN COLL & WOR...	FILE #16-27833	101-02-45020	INDIGENT ATTORNEY CONTR...	6,063.18
88903	SHARP ELECTRONICS CORPOR...	137-1987868-000	101-02-47120	COPIER LEASE	124.15
Department 02 - Municipal Court Total:					9,218.91
Department: 03 - Finance & Admin					
88906	STARCO WATER SOLUTIONS L...	CITY HALL	101-03-46010	OFFICE SUPPLIES	75.53
88908	TABOR LAW FIRM, LLC	GENERAL	101-03-45020	LEGAL SERVICES	4,760.64
88903	SHARP ELECTRONICS CORPOR...	137-1987865-000	101-03-44041	EQUIPMENT MAINTENANCE	124.15
88903	SHARP ELECTRONICS CORPOR...	137-1987878-000	101-03-44041	EQUIPMENT MAINTENANCE	267.23
88903	SHARP ELECTRONICS CORPOR...	137-1987879-000	101-03-44041	EQUIPMENT MAINTENANCE	124.15
88868	CENTURYLINK	CITY HALL FAX	101-03-47150	COMMUNICATION EXPENSE	278.07
88889	NEW MEXICO GAS COMPANY	GAS BILL / 611 W. MISSOURI	101-03-47160	UTILITIES	14.29
88899	PVT (PENASCO VALLEY TELEC...	INTERNET SERVICE/CITY CLERK	101-03-46900	OTHER SUPPLIES	1,833.59
88890	NM COMMISSION OF PUBLIC ...	STORAGE FEES APRIL 2026	101-03-46010	OFFICE SUPPLIES	13.50
Department 03 - Finance & Admin Total:					7,491.15
Department: 05 - Streets					
88898	PILOT THOMAS LOGISTICS, LLC..	FUEL	101-05-43030	GASOLINE & OIL EXPENSE	2,162.63
88898	PILOT THOMAS LOGISTICS, LLC..	FUEL	101-05-43030	GASOLINE & OIL EXPENSE	2,210.28
88898	PILOT THOMAS LOGISTICS, LLC..	FUEL	101-05-43030	GASOLINE & OIL EXPENSE	2,083.87
88903	SHARP ELECTRONICS CORPOR...	137-1987876-000	101-05-47123	EQUIPMENT LEASES	393.35
Department 05 - Streets Total:					6,850.13
Department: 06 - Police					
88907	STARR JANITORIAL INC.	SUPPLIES	101-06-44010	BUILDING MAINTENANCE	108.00
88907	STARR JANITORIAL INC.	SUPPLIES	101-06-44010	BUILDING MAINTENANCE	307.42
88893	NOALMARK BROADCASTING ...	DWI ADS 5/15/26	101-06-43022	RECRUITING EXPENSES	270.68
88893	NOALMARK BROADCASTING ...	DWI ADS 5/15/26	101-06-43022	RECRUITING EXPENSES	216.54
88886	KAUFMAN'S WEST	RICARDO HUERTA	101-06-46040	UNIFORM EXPENSE	2,107.90
88886	KAUFMAN'S WEST	JERI BURNS & RAFAEL ZAMAR...	101-06-46040	UNIFORM EXPENSE	4,187.60
88886	KAUFMAN'S WEST	L CARDONA, S GONZALEZ, J P...	101-06-46040	UNIFORM EXPENSE	8,431.60
88886	KAUFMAN'S WEST	S NAJAR	101-06-46040	UNIFORM EXPENSE	350.90
88886	KAUFMAN'S WEST	CATALINA FRANCO	101-06-46040	UNIFORM EXPENSE	2,045.80
88886	KAUFMAN'S WEST	TORREZ	101-06-46040	UNIFORM EXPENSE	369.40
88886	KAUFMAN'S WEST	DEVORE	101-06-46040	UNIFORM EXPENSE	328.60

Expense Approval Report

Payable Dates: 5/13/2026 - 5/26/2026 Post Dates: 5/13/2026 - 5/26/2026

Payment Number	Vendor Name	Description (Item)	Account Number	Account Name	Amount
88878	FIREFIGHTER SELECTION, INC.	ONLINE PACT TEST APRIL 2026	101-06-45031	PROFESSIONAL SERVICIOS PD	25.00
88903	SHARP ELECTRONICS CORPOR...	137-1987863-000	101-06-44020	MAINTENANCE CONTRACTS	124.15
88903	SHARP ELECTRONICS CORPOR...	137-1987870-000	101-06-44020	MAINTENANCE CONTRACTS	402.00
88903	SHARP ELECTRONICS CORPOR...	137-1987871-000	101-06-44020	MAINTENANCE CONTRACTS	400.20
88903	SHARP ELECTRONICS CORPOR...	137-1987877-000	101-06-44020	MAINTENANCE CONTRACTS	270.79
88903	SHARP ELECTRONICS CORPOR...	137-1987947-000	101-06-44020	MAINTENANCE CONTRACTS	279.21
88916	YUCCA TELECOM	RADLABOR	101-06-44040	VEHICLE MAINTENANCE	162.83
88875	EDDY COUNTY CENTRAL CO...	REIMB EXPENSES	101-06-45030	PROFESSIONAL SERVICES	144,030.00
88868	CENTURYLINK	ANIMAL SHELTER	101-06-47150	TELEPHONE/CELL PHONE	179.30
88896	PAWS & CLAWS HUMANE SOC...	SHELTER CARE JUNE 2026	101-06-45902	ANIMAL SHELTER OPERATION	15,756.30
				Department 06 - Police Total:	180,354.22
Department: 07 - Fire					
88903	SHARP ELECTRONICS CORPOR...	137-1987864-000	101-07-44041	EQUIPMENT MAINTENANCE	357.28
				Department 07 - Fire Total:	357.28
Department: 08 - Artesia Center					
88915	WESSON ELECTRIC	SERVICE	101-08-44010	BUILDING MAINTENANCE	12,013.27
88861	ADVANTAGE HEATING & COOL...	REPLACE AC FILTERS REC CEN...	101-08-44010	BUILDING MAINTENANCE	294.84
88903	SHARP ELECTRONICS CORPOR...	137-1987873-000	101-08-47120	COPIER LEASE	249.12
88868	CENTURYLINK	ARTESIA CENTER	101-08-47150	TELEPHONE	100.37
				Department 08 - Artesia Center Total:	12,657.60
Department: 09 - Commission on Aging					
88879	GREGORY SPAIN	SERVICE	101-09-46904	PROGRAMS	150.00
88903	SHARP ELECTRONICS CORPOR...	137-1987874-000	101-09-47120	RENT EQUIPMENT / MACHINE...	249.12
88883	INKREDIBLE PRINTING	MAY NEWSLETTERS	101-09-47140	DUES AND SUBSCRIPTIONS	322.05
88884	JACK RICHARDSON DBA CIBO...	SERVICE	101-09-46904	PROGRAMS	300.00
				Department 09 - Commission on Aging Total:	1,021.17
Department: 10 - Library					
88910	TALL PAUL MAGIC	SERVICE	101-10-46082	SUMMER READING DONATIO...	300.00
88902	SCIENCE SPECTRUM MUSEUM	SERVICE	101-10-46082	SUMMER READING DONATIO...	331.00
88903	SHARP ELECTRONICS CORPOR...	137-1987866-000	101-10-44020	MAINTENANCE CONTRACTS	180.47
88903	SHARP ELECTRONICS CORPOR...	137-1987867-000	101-10-44020	MAINTENANCE CONTRACTS	551.94
88873	DENISE R GARD DBA STORY C...	SERVICE	101-10-46082	SUMMER READING DONATIO...	550.00
88887	MICHAEL A SCHNEIDER THE ...	SERVICE	101-10-46082	SUMMER READING DONATIO...	425.00
88868	CENTURYLINK	LIBRARY ALARM LINE	101-10-47150	TELEPHONE	89.65
88862	ANDY MASON MUSIC	SERVICE	101-10-46082	SUMMER READING DONATIO...	500.00
88867	BIBLIOTHECA, LLC	SUPPLIES	101-10-46010	OFFICE SUPPLIES	1,918.75
				Department 10 - Library Total:	4,846.81
Department: 11 - Museum					
88903	SHARP ELECTRONICS CORPOR...	137-1987869-000	101-11-44020	MAINTENANCE CONTRACTS	222.14
88868	CENTURYLINK	MUSEUM ANNEX	101-11-47150	TELEPHONE	206.65
88868	CENTURYLINK	HISTORICAL MUSEUM	101-11-47150	TELEPHONE	106.63
88889	NEW MEXICO GAS COMPANY	GAS BILL/503 RICHARDSON ...	101-11-47160	UTILITIES	34.25
				Department 11 - Museum Total:	569.67
Department: 13 - Garage					
88911	TEXAS INDUSTRIAL SERVICES	GARAGE DEPT	101-13-46040	UNIFORM EXPENSE	82.91
				Department 13 - Garage Total:	82.91
Department: 17 - Planning					
88885	JOHNSON CONTROLS	SERVICE	101-17-45030	PROFESSIONAL SERVICES	4,528.41
88880	HARCROW SURVEYING, LLC	SERVICE	101-17-45030	PROFESSIONAL SERVICES	618.96
88912	THYSSENKRUPP ELEVATOR	SERVICE DATE: 02/01/2026 TO..	101-17-45030	PROFESSIONAL SERVICES	5,443.11
88912	THYSSENKRUPP ELEVATOR	FUEL SIRCHARGE	101-17-45030	PROFESSIONAL SERVICES	68.04
88903	SHARP ELECTRONICS CORPOR...	137-1987872-000	101-17-44041	EQUIPMENT MAINTENANCE	249.12
88913	TRI GEN WEEDICATORS LLC	SERVICE	101-17-45030	PROFESSIONAL SERVICES	3,078.67
88913	TRI GEN WEEDICATORS LLC	SERVICE	101-17-45030	PROFESSIONAL SERVICES	2,938.73
88913	TRI GEN WEEDICATORS LLC	SERVICE	101-17-45030	PROFESSIONAL SERVICES	2,378.97
88913	TRI GEN WEEDICATORS LLC	SERVICE	101-17-45030	PROFESSIONAL SERVICES	3,078.67
88913	TRI GEN WEEDICATORS LLC	SERVICE	101-17-45030	PROFESSIONAL SERVICES	3,078.67

Expense Approval Report

Payable Dates: 5/13/2026 - 5/26/2026 Post Dates: 5/13/2026 - 5/26/2026

Payment Number	Vendor Name	Description (Item)	Account Number	Account Name	Amount
88876	EL RITO MEDIA, LLC	SERVICE	101-17-47080	PRINTING & PUBLICATION	153.93
				Department 17 - Planning Total:	25,615.28
Department: 18 - Personnel					
88882	INCODE	SERVICE	101-18-45903	PROFESSIONAL SERVICES	269.12
88882	INCODE	SERVICE	101-18-45903	PROFESSIONAL SERVICES	312.18
88909	TABOR LAW FIRM, LLC	PROSECUTION	101-18-45903	PROFESSIONAL SERVICES	11,363.33
88899	PVT (PENASCO VALLEY TELECOM...)	INTERNET SERVICE/IT	101-18-45905	IT EXPENSES	4,846.78
				Department 18 - Personnel Total:	16,791.41
Department: 21 - Facility Maintenance					
88870	CONSOLIDATED ELECTRICAL D	SUPPLIES	101-21-44013	FM FINANCE	187.49
88870	CONSOLIDATED ELECTRICAL D	SUPPLIES	101-21-44019	FM COA	53.46
88870	CONSOLIDATED ELECTRICAL D	SUPPLIES	101-21-44016	FM POLICE	30.04
88872	DEANS INC	SERVICE	101-21-44021	FM GARAGE	581.29
88872	DEANS INC	SERVICE	101-21-44021	FM GARAGE	96.88
88861	ADVANTAGE HEATING & COOL...	REPLACE FILTERS AT ANIMAL ...	101-21-44015	FM STREETS	276.88
88861	ADVANTAGE HEATING & COOL...	REPLACE HVAC FILTER AT AIR...	101-21-44015	FM STREETS	61.40
88861	ADVANTAGE HEATING & COOL...	REPLACE FILTERS AT CEMETERY	101-21-44015	FM STREETS	61.40
88861	ADVANTAGE HEATING & COOL...	REPLACE FILTERS AT MUSEUM	101-21-44015	FM STREETS	125.55
88863	APPLIED CONCEPTS, INC. DBA ...	SUPPLIES	101-21-44016	FM POLICE	928.75
88864	ARTESIA BUILDING SUPPLY	SUPPLIES	101-21-44013	FM FINANCE	32.97
88864	ARTESIA BUILDING SUPPLY	SUPPLIES	101-21-44013	FM FINANCE	13.58
88864	ARTESIA BUILDING SUPPLY	SUPPLIES	101-21-44013	FM FINANCE	19.99
88864	ARTESIA BUILDING SUPPLY	SUPPLIES	101-21-44013	FM FINANCE	28.29
88864	ARTESIA BUILDING SUPPLY	SUPPLIES	101-21-44013	FM FINANCE	10.99
88864	ARTESIA BUILDING SUPPLY	SUPPLIES	101-21-44013	FM FINANCE	17.99
88864	ARTESIA BUILDING SUPPLY	SUPPLIES	101-21-44013	FM FINANCE	8.49
88864	ARTESIA BUILDING SUPPLY	SUPPLIES	101-21-44013	FM FINANCE	14.37
88864	ARTESIA BUILDING SUPPLY	SUPPLIES	101-21-44013	FM FINANCE	39.84
88864	ARTESIA BUILDING SUPPLY	SUPPLIES	101-21-44013	FM FINANCE	44.07
88865	ARTESIA PLUMBING HEATING...	SERVICE	101-21-44021	FM GARAGE	161.58
88914	W.W. GRAINGER, INC DBA GR...	SUPPLIES	101-21-46030	SAFETY SUPPLIES	325.51
88914	W.W. GRAINGER, INC DBA GR...	SUPPLIES	101-21-46030	SAFETY SUPPLIES	54.74
88864	ARTESIA BUILDING SUPPLY	SUPPLIES	101-21-44013	FM FINANCE	17.97
88864	ARTESIA BUILDING SUPPLY	SUPPLIES	101-21-44013	FM FINANCE	12.03
88864	ARTESIA BUILDING SUPPLY	SUPPLIES	101-21-44013	FM FINANCE	21.98
88864	ARTESIA BUILDING SUPPLY	SUPPLIES	101-21-44013	FM FINANCE	170.92
88869	COATS PLUMBING AND HVAC ...	SERVICE	101-21-44019	FM COA	26.91
88869	COATS PLUMBING AND HVAC ...	SERVICE	101-21-44019	FM COA	26.91
88869	COATS PLUMBING AND HVAC ...	SERVICE	101-21-44019	FM COA	119.49
88869	COATS PLUMBING AND HVAC ...	SERVICE	101-21-44019	FM COA	73.20
88869	COATS PLUMBING AND HVAC ...	SERVICE	101-21-44019	FM COA	26.91
88874	DESERT HILLS ELECTRIC SUPPL...	SUPPLIES	101-21-44019	FM COA	5.29
				Department 21 - Facility Maintenance Total:	3,677.16
				Fund 101 - GENERAL FUND Total:	499,569.97
Fund: 209 - FIRE FUND					
Department: 00 - Non Departmental					
88891	NM FIRE LLC	SERVICE	209-00-44041	EQUIPMENT OPERATING EXP...	2,816.15
				Department 00 - Non Departmental Total:	2,816.15
				Fund 209 - FIRE FUND Total:	2,816.15
Fund: 217 - RECREATION FUND					
Department: 00 - Non Departmental					
88906	STARCO WATER SOLUTIONS L...	AQUATIC CENTER	217-00-46010	SUPPLIES	128.06
88864	ARTESIA BUILDING SUPPLY	SUPPLIES	217-00-46010	SUPPLIES	133.56
88865	ARTESIA PLUMBING HEATING...	SERVICE	217-00-46010	SUPPLIES	281.70
88865	ARTESIA PLUMBING HEATING...	SUPPLIES	217-00-46010	SUPPLIES	37.68
				Department 00 - Non Departmental Total:	581.00
				Fund 217 - RECREATION FUND Total:	581.00

Expense Approval Report

Payable Dates: 5/13/2026 - 5/26/2026 Post Dates: 5/13/2026 - 5/26/2026

Payment Number	Vendor Name	Description (Item)	Account Number	Account Name	Amount
Fund: 300 - CAPITAL IMPROVEMENT FUND					
Department: 00 - Non Departmental					
88895	PARKHILL SMITH & COOPER, I...	SERVICES MARCH 1,2026 - M...	300-00-48814	AIRPORT IMPROVEMENTS	4,186.67
88894	PARKHILL SMITH & COOPER, I...	SERVICES MARCH 1, 2026 - M...	300-00-48736	RUNWAY 4/22 REHAB DESIGN	32,864.80
88897	PETE'S EQUIPMENT REPAIR IN...	PO #26-06092 2026 VACTOR ...	300-00-48025	TRAILER EXCAVATOR	135,399.35
88871	CONSTRUCTORS,INC.	26TH ST RECONSTRUCTION	300-00-48735	Leg Grant (26th)	170,249.63
88916	YUCCA TELECOM	SUPPLIES	300-00-48781	FIRE/POLICE RADIOS	5,626.99
Department 00 - Non Departmental Total:					348,327.44
Fund 300 - CAPITAL IMPROVEMENT FUND Total:					348,327.44
Fund: 503 - WASTE WATER FUND					
Department: 00 - Non Departmental					
88868	CENTURYLINK	WASTE WATER PLANT	503-00-47150	TELEPHONE	298.12
Department 00 - Non Departmental Total:					298.12
Fund 503 - WASTE WATER FUND Total:					298.12
Fund: 504 - SOLID WASTE FUND					
Department: 00 - Non Departmental					
88898	PILOT THOMAS LOGISTICS, LLC..	FUEL	504-00-43030	GASOLINE & OIL EXPENSE	2,880.47
88911	TEXAS INDUSTRIAL SERVICES	SOLID WASTE	504-00-46040	UNIFORM EXPENSE	189.52
88911	TEXAS INDUSTRIAL SERVICES	SOLID WASTE	504-00-46040	UNIFORM EXPENSE	166.12
88903	SHARP ELECTRONICS CORPOR...	137-1987875.000	504-00-44020	MAINT CONTRACTS	124.15
88888	MILLER ENGINEERS, INC.	SERVICE	504-00-45903	PROFESSIONAL SERVICES	20,070.56
88900	SAMMY NATERA	SERVICE	504-00-45909	TRANSFER HAULING (TSF STAT..	21,550.69
88905	SHERWIN WILLIAMS CO	SUPPLIES	504-00-46903	GRAFFITI REMOVAL	262.25
88905	SHERWIN WILLIAMS CO	SUPPLIES	504-00-46903	GRAFFITI REMOVAL	83.26
88868	CENTURYLINK	TRANSFER STATION	504-00-47150	TELEPHONE	96.64
88892	NM SELF INSURER'S FUND	REIMB OF LIABILITY PLAN DED...	504-00-47060	INSURANCE EXPENSE	500.00
Department 00 - Non Departmental Total:					45,923.66
Fund 504 - SOLID WASTE FUND Total:					45,923.66
Fund: 505 - WATER FUND					
Department: 00 - Non Departmental					
88872	DEANS INC	SERVICE	505-00-44041	EQUIPMENT MAINT	1,255.15
88872	DEANS INC	SERVICE	505-00-44042	SCADA MAINTENANCE	581.29
88911	TEXAS INDUSTRIAL SERVICES	WATER DEPT	505-00-46040	UNIFORM EXPENSE	115.38
88883	INKREDIBLE PRINTING	ANNUAL DRINKING WATER R...	505-00-47080	CCR (CONSUMER CONFIDENCE..	1,039.99
88868	CENTURYLINK	CITY HALL FAX	505-00-47160	UTILITIES	112.74
Department 00 - Non Departmental Total:					3,104.55
Fund 505 - WATER FUND Total:					3,104.55
Fund: 507 - AIRPORT FUND					
Department: 00 - Non Departmental					
88860	AARC ENVIRONMENTAL, INC.	QUARTERLY INSPECTION 41-E...	507-00-45901	CBS ENVIRONMENTAL	550.00
88866	ASCENT AVIATION GROUP, IN...	FUEL	507-00-47101	JET-FUEL EXPENSE	35,233.94
Department 00 - Non Departmental Total:					35,783.94
Fund 507 - AIRPORT FUND Total:					35,783.94
Fund: 510 - CEMETERY FUND					
Department: 00 - Non Departmental					
88868	CENTURYLINK	WOODBINE CEMETERY	510-00-47160	UTILITIES	102.65
Department 00 - Non Departmental Total:					102.65
Fund 510 - CEMETERY FUND Total:					102.65
Grand Total:					936,507.48

Report Summary

Fund Summary

Fund	Expense Amount	Payment Amount
101 - GENERAL FUND	499,569.97	499,175.97
209 - FIRE FUND	2,816.15	2,816.15
217 - RECREATION FUND	581.00	581.00
300 - CAPITAL IMPROVEMENT FUND	348,327.44	348,327.44
503 - WASTE WATER FUND	298.12	298.12
504 - SOLID WASTE FUND	45,923.66	45,923.66
505 - WATER FUND	3,104.55	3,104.55
507 - AIRPORT FUND	35,783.94	35,783.94
510 - CEMETERY FUND	102.65	102.65
Grand Total:	936,507.48	936,113.48

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
101-01-45030	PROFESSIONAL SERVICES	667.55	667.55
101-01-47080	PRINTING & PUBLICATI...	81.16	81.16
101-02-45020	INDIGENT ATTORNEY C...	9,094.76	9,094.76
101-02-47120	COPIER LEASE	124.15	124.15
101-03-44041	EQUIPMENT MAINTENA...	515.53	515.53
101-03-45020	LEGAL SERVICES	4,760.64	4,760.64
101-03-46010	OFFICE SUPPLIES	89.03	89.03
101-03-46900	OTHER SUPPLIES	1,833.59	1,833.59
101-03-47150	COMMUNICATION EXPE...	278.07	278.07
101-03-47160	UTILITIES	14.29	14.29
101-05-43030	GASOLINE & OIL EXPENSE	6,456.78	6,456.78
101-05-47123	EQUIPMENT LEASES	393.35	393.35
101-06-43022	RECRUITING EXPENSES	487.22	487.22
101-06-44010	BUILDING MAINTENANCE	415.42	415.42
101-06-44020	MAINTENANCE CONTRA...	1,476.35	1,476.35
101-06-44040	VEHICLE MAINTENANCE	162.83	162.83
101-06-45030	PROFESSIONAL SERVICES	144,030.00	144,030.00
101-06-45031	PROFESSIONAL SERVIOC...	25.00	25.00
101-06-45902	ANIMAL SHELTER OPER...	15,756.30	15,756.30
101-06-46040	UNIFORM EXPENSE	17,821.80	17,821.80
101-06-47150	TELEPHONE/CELL PHONE	179.30	179.30
101-07-44041	EQUIPMENT MAINTENA...	357.28	357.28
101-08-44010	BUILDING MAINTENANCE	12,308.11	12,308.11
101-08-47120	COPIER LEASE	249.12	249.12
101-08-47150	TELEPHONE	100.37	100.37
101-09-46904	PROGRAMS	450.00	450.00
101-09-47120	RENT EQUIPMENT / MA...	249.12	249.12
101-09-47140	DUES AND SUBSCRIPTIO...	322.05	322.05
101-10-44020	MAINTENANCE CONTRA...	732.41	732.41
101-10-46010	OFFICE SUPPLIES	1,918.75	1,918.75
101-10-46082	SUMMER READING DON...	2,106.00	2,106.00
101-10-47150	TELEPHONE	89.65	89.65
101-11-44020	MAINTENANCE CONTRA...	222.14	222.14
101-11-47150	TELEPHONE	313.28	313.28
101-11-47160	UTILITIES	34.25	34.25
101-13-46040	UNIFORM EXPENSE	82.91	82.91
101-17-44041	EQUIPMENT MAINTENA...	249.12	249.12
101-17-45030	PROFESSIONAL SERVICES	25,212.23	25,212.23
101-17-47080	PRINTING & PUBLICATI...	153.93	153.93
101-18-45903	PROFESSIONAL SERVICES	11,944.63	11,944.63
101-18-45905	IT EXPENSES	4,846.78	4,846.78
101-20232	INSURANCE ADJUSTME...	229,287.56	228,893.56
101-21-44013	FM FINANCE	640.97	640.97
101-21-44015	FM STREETS	525.23	525.23

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
101-21-44016	FM POLICE	958.79	958.79
101-21-44019	FM COA	332.17	332.17
101-21-44021	FM GARAGE	839.75	839.75
101-21-46030	SAFETY SUPPLIES	380.25	380.25
209-00-44041	EQUIPMENT OPERATING...	2,816.15	2,816.15
217-00-46010	SUPPLIES	581.00	581.00
300-00-48025	TRAILER EXCAVATOR	135,399.35	135,399.35
300-00-48735	Leg Grant (26th)	170,249.63	170,249.63
300-00-48736	RUNWAY 4/22 REHAB D...	32,864.80	32,864.80
300-00-48781	FIRE/POLICE RADIOS	5,626.99	5,626.99
300-00-48814	AIRPORT IMPROVEMEN...	4,186.67	4,186.67
503-00-47150	TELEPHONE	298.12	298.12
504-00-43030	GASOLINE & OIL EXPENSE	2,880.47	2,880.47
504-00-44020	MAINT CONTRACTS	124.15	124.15
504-00-45903	PROFESSIONAL SERVICES	20,070.56	20,070.56
504-00-45909	TRANSFER HAULING (TSF...	21,550.69	21,550.69
504-00-46040	UNIFORM EXPENSE	355.64	355.64
504-00-46903	GRAFFITI REMOVAL	345.51	345.51
504-00-47060	INSURANCE EXPENSE	500.00	500.00
504-00-47150	TELEPHONE	96.64	96.64
505-00-44041	EQUIPMENT MAINT	1,255.15	1,255.15
505-00-44042	SCADA MAINTENANCE	581.29	581.29
505-00-46040	UNIFORM EXPENSE	115.38	115.38
505-00-47080	CCR (CONSUMER CONFI...	1,039.99	1,039.99
505-00-47160	UTILITIES	112.74	112.74
507-00-45901	CBS ENVIRONMENTAL	550.00	550.00
507-00-47101	JET-FUEL EXPENSE	35,233.94	35,233.94
510-00-47160	UTILITIES	102.65	102.65
Grand Total:		936,507.48	936,113.48

Project Account Summary

Project Account Key	Expense Amount	Payment Amount
None	936,507.48	936,113.48
Grand Total:	936,507.48	936,113.48

ORDINANCE NO.

AN ORDINANCE CHANGING THE ZONING MAP OF THE CITY OF ARTESIA, NEW MEXICO, BY CHANGING THE ZONING CLASSIFICATION OF CERTAIN PROPERTY

WHEREAS, the Planning and Zoning Commission of the City of Artesia, New Mexico having considered and recommended for approval the change of zoning classification of a certain property described hereinafter to the City Council of the City of Artesia, New Mexico at its meeting held on April 15th, 2026; and

WHEREAS, the City Council of Artesia, New Mexico considered the change of zoning classification and changing of the zoning map at a public hearing at its regular meeting held on May 26th, 2026, in accordance with Artesia City Code and New Mexico State Statute.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Artesia, New Mexico, that it has consented and approved the change of zoning classification of the property more particularly described hereinafter:

1. That the zoning classification be and is hereby changed from **“SU-1” Special Use District** to **“C” Commercial District** for the following described property:

Subd: WALLER Lot: 9 Quarter: NE S: 13 T: 17S R: 25E County of Eddy, State of NM

2. That the official zoning map of the City of Artesia, New Mexico be amended to reflect the zone change made hereinabove.

PASSED, ADOPTED AND APPROVED this 26th day of May 2026.

CITY OF ARTESIA, NEW MEXICO

Jeff Youtsey, Mayor

ACKNOWLEDGMENT

STATE OF NEW MEXICO)
COUNTY OF EDDY)

THIS INSTRUMENT WAS ACKNOWLEDGED BEFORE ME ON THIS _____ DAY OF _____
2026 BY **JEFF YOUTSEY - MAYOR OF THE CITY OF ARTESIA.**

MY COMMISSION EXPIRES:

NOTARY PUBLIC:



CITY OF ARTESIA

MEMORANDUM

TO: Mayor Youtsey and City Council

FROM: Byron Landfair, Infrastructure Director
Anna Iglesias, City Planner

DATE: May 26th, 2026

SUBJECT: Consideration and recommendation of Case No. 26-06,
Zone change from SU1 "Special Use" to C "Commercial".

Case No. 26-06

Request: Zone change from SU1 "Special Use" to C "Commercial".

Location: 2713 W Main Street.

Legal: Subd: WALLER Lot: 9 Quarter: NE S: 13 T: 17S R: 25E County of Eddy, State of NM.

Owner: Joy Beth Combs

ACTION: TO RECOMMEND APPROVAL OR DENIAL OF THE REQUEST

The applicant is requesting approval for a zone change for the property described as Subd: WALLER Lot: 9 Quarter: NE S: 13 T: 17S R: 25E County of Eddy, State of NM located at 2713 W Main Street. The property is a 120 ft X 363 ft lot approximately 1 (one) acre, the property is assigned SU1 – Special Use. The property is currently an auto body shop, that type of business is only allowed on a C-Commercial District.

The applicant requested a permit to build a carport on the property, and it was at this time the zoning was checked and found to not be in compliance. The owner of the property also owns the lot east of the subject property and that lot is zoned C-Commercial.

The property is within Zone X of the FEMA Flood Insurance Rate Map, meaning that there is minimal flood hazard in the area.

Staff is in support of the zoning change. The Planning and Zoning Commission recommended approval at their regular meeting April 15th, 2026.

THE PLANNING AND ZONING COMMISSION

MEETING MINUTES

April 15, 2026

Commissioners Present: Chairman Richard Price, Paul Alvarez, Anna Whitmire, Aleene Ivy, Trinidad Malone, Oattie Speir

City Staff Present: Anna Iglesias-City Planner
John Anguiano-Assistant Infrastructure Director
Allison Sanchez-Senior Administrative Assistant
Hayley Klein-City Administrator

Guests Present: Beth Combs; Dennis Weiler

Chairman Richard Price called the meeting to order at 2:00 P.M.

Upon roll call it was determined that a quorum was present. The agenda was approved as written.

A motion to approve March 18, 2026, meeting minutes, as presented, was made by Mrs. Ivy and seconded by Mr. Price; unanimously approved.

Case No. 26-03: Consideration and recommendation of Case No. 26-03 Holly Frontier Navajo Refining LLC Annexation and Zoning Designation to Heavy Industrial District "M2".

Location: All of HF Sinclair owned property West of Bolton Rd between East Logan and East Hermosa Drive

Legal: BEING 916.432 ACRES AND BEING LOCATED IN SECTIONS 9 AND SECTION 16, TOWNSHIP 17, RANGE 26, EDDY COUNTY, NEW MEXICO AND BEING A TRACT OF LAND DESCRIBED BY METES AND BOUNDS AS FOLLOWS: BEGINNING AT THE SOUTHEAST CORNER OF SECTION 16 WHERE A RAILROAD SPIKE HAS BEEN PREVIOUSLY FOUND IN THE MIDDLE OF ROAD OF HERMOSA ROAD THEN S89°46'21 "E 2650.20'; THEN S89° 46'21 "E 682.64'; THEN N00°32'19"E 1365.41 ' ; THEN S89°59'17"W 1969.20'; THEN N00°32'59"E 1252.88'; THEN N00°32'59"E 944.62'; THEN N00°32'59"E 452.99'; THEN N00°34'09"W 845.50'; THEN N89°25'25"W 50.15'; THEN N89°25'25"W 175.00'; THEN S00°34'43"W 5.56'; THEN S89°50'15"W 595.01 ' ; THEN N00°34'43" 85.00'; THEN N89°50'15" 259.87'; THEN S00°34'43"E 200.00'; THEN S89°50'15"E 100.00'; THEN S89°50'15"W 1147.68'; THEN

N00°07'39"E 100.25'; THEN S89°50'15"W 182.03'; THEN N00°01 '59"W THEN N00°01 '59"W 231.00'; THEN N89°50'15"W 235.69'; THEN N00°30'06"E 75.79'; THEN N89°35'15"W 950.29'; THEN N00°02'35"E 3645.64'; THEN S89°59'04"E 3962.58'; THEN S00°12'58"E 454.09'; THEN S00°12'57"E 868.16'; THEN S00°09'19"E 1983.37'; THEN S89°51 '42"W 331.54'; THEN S00°09'43"E 623.70'; THEN N89°47'24"E 301.47'; THEN S00°09'04"E 37.69'; THEN S89°50'15"E 30.00'; THEN S00°32'48"E 2607.62'; THEN S00°32'59"W 2607.69' TO THE POINT OF BEGINNING,
CONTAINING 916.432 ACRES OF LAND, MORE OR LESS

Owner: Holly Frontier Navajo Refining LLC

ACTION: To recommend approval or denial of the request.

The property owner is petitioning the City of Artesia for annexation of 916.432 acres which includes the tracts north and south of East Main Street owned by HF Sinclair. Located in Sections 9 AND Section 16, Township 17, Range 26, EDDY COUNTY, NEW MEXICO. A portion of Main St (U.S. HIGHWAY 82.), a Portion of Bolton St, a Portion of Hermosa St, and a portion of freeman in Sections 9 & 16 are also included. Both sections are located west of Bolton Rd and in between east Logan Ave and Hermosa Drive and are contiguous to municipal boundaries. The property is currently used as an oil refining plant. The west section of the HF Sinclair refinery is already located inside the municipal boundaries.

The owners are also requesting that the property be designated as Heavy Industrial district "M2" upon annexation. The entire area west of the suggested annexation is also zoned Heavy Industrial district due to the current operation of said refinery.

Staff supports this annexation and zoning district designation request.

Aleene Ivy made the motion to recommend approval to the council; seconded by Paul Alvarez.

The vote was unanimous.



Case No. 26-06: Consideration and recommendation of Case No. 26-06, Zone change from SU-1 "Special Use" to C "Commercial". Location: 2713 W Main Street. Legal: Sbnbd: WALLER Lot: 9 Quarter: NE S:13 T: 17S R: 25E County of Eddy, State of NM. Owner: Joy Beth Combs

Request: Zone change from SU1 "Special Use" to C "Commercial".

Location: 2713 W Main Street.

Legal: Subd: WALLER Lot: 9 Quarter: NE S: 13 T: 17S R: 25E County of Eddy, State of NM.

Owner: Joy Beth Combs

Action: TO RECOMMEND APPROVAL OR DENIAL OF THE REQUEST

The applicant is requesting approval for a zone change for the property described as Subd: WALLER Lot: 9 Quarter: NE S: 13 T: 17S R: 25E County of Eddy, State of NM located at 2713 W Main Street. The property is a 120 ft X 363 ft lot approximately 1 (one) acre, the property is assigned SU1 -Special Use. The property is currently an auto body shop, that type of business is only allowed on a C-Commercial District.

The applicant requested a permit to build a carport on the property, and it was at this time the zoning was checked and found to not be in compliance. The owner of the property also owns the lot east of the subject property and that lot is zoned C-Commercial.

The property is within Zone X of the FEMA Flood Insurance Rate Map, meaning that there is minimal flood hazard in the area.

Staff is in support of the zoning change.

Mr. Ottie Spier made the motion to recommend approval to the council; seconded by Mr. Malone.

The vote was unanimous.

Case No. 26-07: Consideration and recommendation of Case No. 26-07 - Variance to build a metal fence on top of an active waterline. Location: 1012 W Chisum Avenue Legal: Lot 14, Lot 15 and Lot A of the IRBY E2 of Lot 15&16 REPLAT, SW Quarter S:18 T:17S R:26E of the City of Artesia, Eddy County, New Mexico. Owner: Dennis Weiler.

Request: Consideration and recommendation of Case No. 26-07-Variance to build a metal fence on top of an active waterline.

Location: 1012 W. Chisum Avenue

Legal: Lot 14, Lot 15 and Lot A of the IRBY E2 of Lot 15 & 16 Replat, SW quarter A:18 T: 17S R: 26E of the City of Artesia, Eddy County, New Mexico.

Owner: Dennis Weiler

Action: To recommend approval or denial of the request.

The applicant is requesting a Variance to build a metal fence on an active waterline. The City of Artesia ordered a survey for the entire alley between Mahone Avenue and Chisum Avenue from 10th street to 12th Street, due to the applicant requesting a fence permit which would be located on top of an active water line that runs on the south of the alley. The permit was denied, and in an effort to resolve the issue for the whole block, the residents that were found to be encroaching on the north part of the alley were notified via mail that they needed to either take the fence down or take it back to their property line. Two of the three residents complied, and one applied for a variance to keep the fence.

The residents on the south side of the alley were notified that a waterline was running through their property, and most of them agreed to give the city a utility easement of about 10 feet for monetary compensation.

Mr. Weiler did not wish to give the city the 10-foot utility easement and would like to resolve the problem by coming to an agreement; that if he is allowed to build the fence at an agreed location, and the water line ever needs repair the city will tear down the fence and will replace it as needed, along with other conditions in the MOU attached.

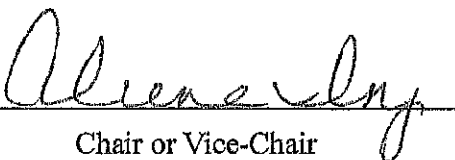
Staff supports this variance request.

Anna Whitmire made the motion to recommend approval to the council; seconded by Paul Alvarez.

Other Business: None

Meeting was adjourned at 2:15 P.M.

These minutes were reviewed and approved without changes during the meeting of
May 20th, 2026


Chair or Vice-Chair


Commissioner

City of Artesia

Application for a Zone Change

Type or Print in BLACK or BLUE ink only:

1. Joy Beth Combs
Property Owner's Name

Address 2711 W. Main
City/State/Zip Artesia NM 88210
Phone # 575-746-9357

2. _____
Property Owner's Name

Address _____
City/ State/Zip _____
Phone # _____

CASE No.

26-06

DATE:

3/24/24

Flood Zone:

X

\$300

Application
fee ✓

Agent's Name

Address _____
City/ State/Zip _____
Phone # _____

Current Zoning District:

SU1

Proposed Zoning District:

"C" Commercial

Address and Legal Description of Proposed Zone Change Area: (Lot/Block/Subdivision, or ¼ ¼ Section-Township/Range)

2713 W. Main

Lot 9 Waller Subdivision

Reason for the Request: (Please attach extra sheet if necessary)

Change property from SU1 to commercial zone

adding awning to shop to be compliant with zone requirements

Proposed Zone Change Area:
(1 acre = 43,560 square foot)

Sq. Ft. 43,560

Acres _____

FUTURE LAND USE PLAN

☐ Residential ☐ Commercial ☐ Industrial ☐ Public
☐ Park & Open Space ☐ Religious Institution ☐ Cemetery ☐ Mix Use
☐ Mobile Home ☐ Hospital ☐ Parking ☐ Undetermined

SHADED AREA FOR STAFF ONLY

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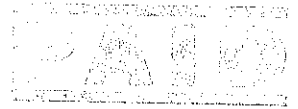
By signing this document, I acknowledge that I have been informed of the dates, times, and locations of the meetings for the Planning and Zoning Commission and City Council and that I and/or my agent shall attend the meetings in order to fulfill the requirements of this application.

Joy Beth Combs
1. Property Owner's Signature

2. Property Owner's Signature

Agent's Signature

CITY OF ARTESIA - BUILDING PERMIT
DEPARTMENT OF BUILDING PERMITS & INSPECTION
15 E Compress Rd, Artesia NM 88210
Permit #: 20260108



Project Address: 2713 W. Main Street

Permit Type: Zone Change

Project Description: Zone Change to be in compliance.

Name of Owner: Combs, Robert A & Joy Beth (Jt)

Date Issued: 03/24/2026

Contractor: Home Owner

License #: 360870

Subdivision: Waller

Lot: 2

Block:

Zoning Classification: SU1

Occupancy Use:

Construction Type:

Building Classification: Commercial

Square Feet:

Flood Zone: X

Building Official: Don Plotner

Project Valuation: 0

Permit Fee: \$300.00

A handwritten signature in black ink, appearing to read "Anna M. S. Plotner". The signature is written over a horizontal line.
Building Official - City of Artesia

Final Inspection

Date

2713 W MAIN ST



01/18/2026 - 02/15/2026

ORDINANCE NO. 1152

AN ORDINANCE CHANGING THE ZONING MAP OF THE CITY OF ARTESIA, NEW MEXICO, BY CHANGING THE ZONING CLASSIFICATION OF CERTAIN PROPERTY

WHEREAS, the Planning and Zoning Commission of the City of Artesia, New Mexico having considered and recommended for approval the change of zoning classification of a certain property described hereinafter to the City Council of the City of Artesia, New Mexico at its meeting held on April 15th, 2026; and

WHEREAS, the City Council of Artesia, New Mexico considered the change of zoning classification and changing of the zoning map at a public hearing at its regular meeting held on May 26th, 2026, in accordance with Artesia City Code and New Mexico State Statute.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Artesia, New Mexico, that it has consented and approved the change of zoning classification of the property more particularly described hereinafter:

1. That the zoning classification be and is hereby changed from “**SU-1**” **Special Use District** to “**C**” **Commercial District** for the following described property:

Subd: WALLER Lot: 9 Quarter: NE S: 13 T: 17S R: 25E County of Eddy, State of NM

2. That the official zoning map of the City of Artesia, New Mexico be amended to reflect the zone change made hereinabove.

PASSED, ADOPTED AND APPROVED this 26th day of May 2026.

CITY OF ARTESIA, NEW MEXICO

Jeff Youtsey, Mayor

ACKNOWLEDGMENT

STATE OF NEW MEXICO)
COUNTY OF EDDY)

THIS INSTRUMENT WAS ACKNOWLEDGED BEFORE ME ON THIS _____ DAY OF _____
2026 BY **JEFF YOUTSEY - MAYOR OF THE CITY OF ARTESIA.**

MY COMMISSION EXPIRES:

NOTARY PUBLIC:



CITY OF ARTESIA

MEMORANDUM

TO: Mayor Youtsey and City Council

FROM: Byron Landfair, Infrastructure Director
Anna Iglesias, City Planner

DATE: May 26th, 2026

SUBJECT: Consideration and recommendation of Case No. 26-07 –
Variance to build a metal fence on top of an active waterline.

Case No. 26-07

Request: **Consideration and recommendation of Case No. 26-07 -
Variance to build a metal fence on top of an active waterline.**

Location: 1012 W Chisum Avenue

Legal: Lot 14, Lot 15 and Lot A of the IRBY E2 of Lot 15&16 REPLAT, SW
Quarter S:18 T:17S R:26E of the City of Artesia, Eddy County, New
Mexico.

Owner: Dennis Weiler

**ACTION: TO RECOMMEND APPROVAL OR DENIAL OF THE
REQUEST**

The applicant is requesting a Variance to build a metal fence on an active waterline. The City of Artesia ordered a survey for the entire alley between Mahone Avenue and Chisum Avenue from 10th street to 12th Street, due to the applicant requesting a fence permit which would be located on top of an active water line that runs on the south of the alley. The permit was denied, and in an effort to resolve the issue for the whole block, the residents that were found to be encroaching on the north part of the alley were notified via mail that they needed to either take the fence down or take it back to their property line. Two of the three residents complied and one applied for a variance to keep the fence.

The residents on the south side of the alley were notified that a waterline was running

through their property, and most of them agreed to give the city a utility easement of about 10 feet for monetary compensation.

Mr Weiler did not wish to give the city the 10-foot utility easement and would like to resolve the problem by coming to an agreement; that if he is allowed to build the fence at an agreed location, and the water line ever needs repair the city will tear down the fence and will replace it as needed, along with other conditions in the MOU.

Staff supports this variance request. The Planning and Zoning Commission recommended approval with the condition that there will be an agreement on the placement of the fence, at their regular meeting April 15th, 2026.

THE PLANNING AND ZONING COMMISSION

MEETING MINUTES

April 15, 2026

Commissioners Present: Chairman Richard Price, Paul Alvarez, Anna Whitmire, Aleene Ivy, Trinidad Malone, Ottie Speir

City Staff Present: Anna Iglesias-City Planner
John Anguiano-Assistant Infrastructure Director
Allison Sanchez-Senior Administrative Assistant
Hayley Klein-City Administrator

Guests Present: Beth Combs; Dennis Weiler

Chairman Richard Price called the meeting to order at 2:00 P.M.

Upon roll call it was determined that a quorum was present. The agenda was approved as written.

A motion to approve March 18, 2026, meeting minutes, as presented, was made by Mrs. Ivy and seconded by Mr. Price; unanimously approved.

Case No. 26-03: Consideration and recommendation of Case No. 26-03 Holly Frontier Navajo Refining LLC Annexation and Zoning Designation to Heavy Industrial District "M2".

Location: All of HF Sinclair owned property West of Bolton Rd between East Logan and East Hermosa Drive

Legal: BEING 916.432 ACRES AND BEING LOCATED IN SECTIONS 9 AND SECTION 16, TOWNSHIP 17, RANGE 26, EDDY COUNTY, NEW MEXICO AND BEING A TRACT OF LAND DESCRIBED BY METES AND BOUNDS AS FOLLOWS: BEGINNING AT THE SOUTHEAST CORNER OF SECTION 16 WHERE A RAILROAD SPIKE HAS BEEN PREVIOUSLY FOUND IN THE MIDDLE OF ROAD OF HERMOSA ROAD THEN S89°46'21 "E 2650.20'; THEN S89° 46'21 "E 682.64'; THEN N00°32'19"E 1365.41 ' ; THEN S89°59'17"W 1969.20'; THEN N00°32'59"E 1252.88'; THEN N00°32'59"E 944.62'; THEN N00°32'59"E 452.99'; THEN N00°34'09"W 845.50'; THEN N89°25'25"W 50.15'; THEN N89°25'25"W 175.00'; THEN S00°34'43"W 5.56'; THEN S89°50'15"W 595.01 ' ; THEN N00°34'43" 85.00'; THEN N89°50'15" 259.87'; THEN S00°34'43"E 200.00'; THEN S89°50'15"E 100.00'; THEN S89°50'15"W 1147.68'; THEN

N00°07'39"E 100.25'; THEN S89°50'15"W 182.03'; THEN N00°01 '59"W THEN N00°01 '59"W 231.00'; THEN N89°50'15"W 235.69'; THEN N00°30'06"E 75.79'; THEN N89°35'15"W 950.29'; THEN N00°02'35"E 3645.64'; THEN S89°59'04"E 3962.58'; THEN S00°12'58"E 454.09'; THEN S00°12'57"E 868.16'; THEN S00°09'19"E 1983.37'; THEN S89°51 '42"W 331.54'; THEN S00°09'43"E 623.70'; THEN N89°47'24"E 301.47'; THEN S00°09'04"E 37.69'; THEN S89°50'15"E 30.00'; THEN S00°32'48"E 2607.62'; THEN S00°32'59"W 2607.69' TO THE POINT OF BEGINNING,
CONTAINING 916.432 ACRES OF LAND, MORE OR LESS

Owner: Holly Frontier Navajo Refining LLC

ACTION: To recommend approval or denial of the request.

The property owner is petitioning the City of Artesia for annexation of 916.432 acres which includes the tracts north and south of East Main Street owned by HF Sinclair. Located in Sections 9 AND Section 16, Township 17, Range 26, EDDY COUNTY, NEW MEXICO. A portion of Main St (U.S. HIGHWAY 82.), a Portion of Bolton St, a Portion of Hermosa St, and a portion of freeman in Sections 9 & 16 are also included. Both sections are located west of Bolton Rd and in between east Logan Ave and Hermosa Drive and are contiguous to municipal boundaries. The property is currently used as an oil refining plant. The west section of the HF Sinclair refinery is already located inside the municipal boundaries.

The owners are also requesting that the property be designated as Heavy Industrial district "M2" upon annexation. The entire area west of the suggested annexation is also zoned Heavy Industrial district due to the current operation of said refinery.

Staff supports this annexation and zoning district designation request.

Aleene Ivy made the motion to recommend approval to the council; seconded by Paul Alvarez.

The vote was unanimous.

Case No. 26-06: Consideration and recommendation of Case No. 26-06, Zone change from SU-1 "Special Use" to C "Commercial". Location: 2713 W Main Street. Legal: Subd: WALLER Lot: 9 Quarter: NE S:13 T: 17S R: 25E County of Eddy, State of NM. Owner: Joy Beth Combs

Request: Zone change from SU1 "Special Use" to C "Commercial".

Location: 2713 W Main Street.

Legal: Subd: WALLER Lot: 9 Quarter: NE S: 13 T: 17S R: 25E County of Eddy, State of NM.

Owner: Joy Beth Combs

Action: TO RECOMMEND APPROVAL OR DENIAL OF THE REQUEST

The applicant is requesting approval for a zone change for the property described as Subd: WALLER Lot: 9 Quarter: NE S: 13 T: 17S R: 25E County of Eddy, State of NM located at 2713 W Main Street. The property is a 120 ft X 363 ft lot approximately 1 (one) acre, the property is assigned SU1 -Special Use. The property is currently an auto body shop, that type of business is only allowed on a C-Commercial District.

The applicant requested a permit to build a carport on the property, and it was at this time the zoning was checked and found to not be in compliance. The owner of the property also owns the lot east of the subject property and that lot is zoned C-Commercial.

The property is within Zone X of the FEMA Flood Insurance Rate Map, meaning that there is minimal flood hazard in the area.

Staff is in support of the zoning change.

Mr. Ottie Spier made the motion to recommend approval to the council; seconded by Mr. Malone.

The vote was unanimous.

Case No. 26-07: Consideration and recommendation of Case No. 26-07 - Variance to build a metal fence on top of an active waterline. Location: 1012 W Chisum Avenue Legal: Lot 14, Lot 15 and Lot A of the IRBY E2 of Lot 15&16 REPLAT, SW Quarter S:18 T:17S R:26E of the City of Artesia, Eddy County, New Mexico. Owner: Dennis Weiler.

Request: Consideration and recommendation of Case No. 26-07-Variance to build a metal fence on top of an active waterline.

Location: 1012 W. Chisum Avenue

Legal: Lot 14, Lot 15 and Lot A of the IRBY E2 of Lot 15 & 16 Replat, SW quarter A:18 T: 17S R: 26E of the City of Artesia, Eddy County, New Mexico.

Owner: Dennis Weiler

Action: To recommend approval or denial of the request.

The applicant is requesting a Variance to build a metal fence on an active waterline. The City of Artesia ordered a survey for the entire alley between Mahone Avenue and Chisum Avenue from 10th street to 12th Street, due to the applicant requesting a fence permit which would be located on top of an active water line that runs on the south of the alley. The permit was denied, and in an effort to resolve the issue for the whole block, the residents that were found to be encroaching on the north part of the alley were notified via mail that they needed to either take the fence down or take it back to their property line. Two of the three residents complied, and one applied for a variance to keep the fence.

The residents on the south side of the alley were notified that a waterline was running through their property, and most of them agreed to give the city a utility easement of about 10 feet for monetary compensation.

Mr. Weiler did not wish to give the city the 10-foot utility easement and would like to resolve the problem by coming to an agreement; that if he is allowed to build the fence at an agreed location, and the water line ever needs repair the city will tear down the fence and will replace it as needed, along with other conditions in the MOU attached.

Staff supports this variance request.

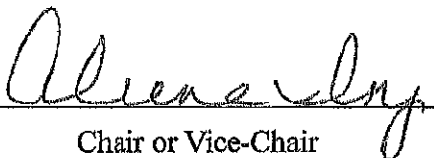
Anna Whitmire made the motion to recommend approval to the council; seconded by Paul Alvarez.

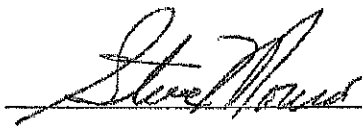
Other Business: None

Meeting was adjourned at 2:15 P.M.

These minutes were reviewed and approved without changes during the meeting of

May 20th, 2026


Chair or Vice-Chair


Commissioner

City of Artesia
Application for a Variance

Type or Print in BLACK or BLUE ink only:		CASE No. <u>26-07</u> DATE: <u>3/30/20</u> Flood Zone: <u>X</u> \$200 Application fee <u>waived</u> <u>CE</u>	
1. <u>Dennis Weiler</u> Property Owner's Name	Address <u>1012 W CH. SUM AL</u> City/State/Zip <u>ARTESIA</u> Phone # <u>575-495-0075</u>		
2. _____ Property Owner's Name	Address _____ City/ State/Zip _____ Phone # _____		
Agent's Name _____ Address _____ City/ State/Zip _____ Phone # _____	Current Zoning District: <u>SU1</u>		
Physical Address and Legal Description of Proposed Property Area: (Lot/Block/Subdivision, or ¼ ¼ Section-Township/Range) _____ _____			V A R I A N C E
Reason for the Request: (Please attach extra sheet if necessary) <u>Place a Fence which Metal And 2</u> <u>gates and walk through gate</u> <u>on top of an active water line</u>			
Specifications are listed on the Instructional Sheet. All documentation and fees shall be required at the time this application is submitted, unless otherwise noted by Planning and Zoning Staff. SHADED AREA FOR STAFF ONLY			
<u>By signing this document, I acknowledge that I have been informed of the dates, times, and locations of the meetings for the Planning and Zoning Commission and City Council and that I and/or my agent shall attend the meetings in order to fulfill the requirements of this application.</u>			
1. <u>Dennis Weiler</u> Property Owner's Signature		2. _____ Property Owner's Signature	
_____ Agent's Signature			

CITY OF ARTESIA - BUILDING PERMIT
DEPARTMENT OF BUILDING PERMITS & INSPECTION
15 E Compress Rd, Artesia NM 88210
Permit #: 20260119

Project Address: 1012 W. Chisum Avenue

Permit Type: Variance Request

Project Description: Variance request to place a metal fence with two (2) gates & a walk through gate on top of an active water line.

Name of Owner: Weiler, Dennis

Date Issued: 04/06/2026

Contractor: Home Owner

License #: 360870

Subdivision: Irby

Lot: 14

Block:

Zoning Classification: SU1

Occupancy Use:

Construction Type:

Building Classification: Residential

Square Feet:

Flood Zone: X

Building Official: Don Plotner

Project Valuation: 0

Permit Fee: \$0.00


Building Official - City of Artesia

Final Inspection

Date

1012 W CHISUM AVE



01/18/2026 - 02/15/2026

FY27 LODGERS TAX FUNDING

ORGANIZATIONAL TOURISM	RECOMMEND ^A	FY27 REQUEST	FY26 REQ.	FY26 GRANTED
Artesia Arts Council	\$ 35,000	\$ 35,000	\$ 50,000	\$ 40,000
Artesia MainStreet	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000
SUBTOTAL	\$ 65,000	\$ 65,000	\$ 80,000	\$ 70,000

EVENTS	RECOMMEND ^A	FY27 REQUEST	FY26 REQ.	FY26 GRANTED
Independence Day Celebration	\$ 15,000	\$ 15,000	\$ 7,500	\$ 7,500
Eddy County Fair	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000
Mack Energy Golf	\$ 2,000	\$ 2,000	\$ 2,500	\$ 2,500
Clays Crusher	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
Red Dirt Black Gold	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000
NCAR				
Art in the Park	\$ 12,500	\$ 12,500		
Balloons & Tunes	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
Red/Green All Star Game	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
AHS City of Champs Basketball	\$ 7,000	\$ 7,000	\$ 8,000	\$ 8,000
Bulldog Baseball Invitational	\$ 3,500	\$ 3,500	\$ 4,000	\$ 4,000
Ladydog Softball Invitational	\$ 3,500	\$ 3,500	\$ 4,000	\$ 4,000
Main Event Car Show & Cruise	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
SUBTOTAL	\$ 183,500	\$ 183,500	\$ 166,000	\$ 166,000

GENERAL ADVERTISING ARTESIA

Precision Digital social media	\$ 60,000
City Entities (Pool, Museum, Library)	\$ 30,000
NM guides	\$ 20,000
Regional print	\$ 6,500
Web	\$ 4,000
Other	
Admin/Consulting/Fees	\$ 64,000
Billboards	\$ 13,000
SUBTOTAL	\$ 197,500

TOTAL FY 27	\$ 446,000
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ARTESIA LODGERS TAX ADVISORY BOARD MEETING MINUTES

Monday, May 18, 2026

9:00 am

Artesia Chamber of Commerce

- Call to Order: 9:00 am
- In attendance: Paul Bhakta, Jess Holmes, Betsy Shields, Chad Harcrow, Morgan Fox, Jessica Bollema
- Absent: None
- Guests: Luke Burns, Communications Coordinator, City of Artesia
- Luke Burns began with a presentation to the committee about his plans on FY 27 advertising for Artesia Public Library, Artesia Historical Museum and Art Center, as well as Artesia Aquatic Center.
 - His primary plans are Focus Magazines in Artesia and Carlsbad, Radio advertising, billboard and digital resources.
 - Jess Holmes requested reports from each facility to try and see where people come from to utilize those spaces. Luke said he would work on figuring out a way to do that for the board.
- We then went over the General Advertise Artesia Budget and Jess Holmes asked about the \$60,000 assigned to Precision Digital Marketing.
 - Jessica Bollema explained that we have had this contract before and explained how it works and how they operate and that our event attendance numbers were up and now down considerably since we were not able to use their reach last year.
 - Jess Holmes requested reports and a presentation from them at the next meeting.
 - Jessica said she would get with Townsquare Media and set that up.
 - Jessica pointed out the reduction in billboard specific line item as we can also utilize billboards within the precision digital campaign so we canceled contracts in Carlsbad and Roswell and will just go through Townsquare.
- The rest of the general Advertise Artesia budget was approved.
- FY 27 Total Budget
 - Applications
 - **Artesia Arts Council** – Morgan presented this application and stood for questions. It was mentioned that the request went down due to pulling out Art in the Park and requesting separately for that event. A motion and second was made for \$35,000 to be funded.
 - **Artesia MainStreet** – Figures were requested for the list of events that AMS hosts or co-hosts as to visitors. Jessica Bollema mentioned helping them use Placer.ai to acquire that for the board. One other mention to the board from Jessica is that AMS has in the past been approved to use some of their funding for maintenance

and upkeep of the district because it is a tourism destination in and of itself so it's only logical as long as it doesn't throw the promo/non-promo percentages off as a whole. A motion and a second were made to approve \$30,000 in funding.

- **4th of July** – Jessica presented this application with a doubled request from previous years as a one time ask for additional funding since there are additional activities happening around the America250 anniversary. Advertising small communities around the state and region that may not have resources to do their own celebration was a request. Also, an idea to see about using the city's broadcast system for the city-wide salute came up. A motion and a second were made to approve the \$15,000 in funding.
- **Eddy County Fair** – Only good comments were made regarding the Eddy County Fair, hotel rooms are full, people are in town for the week, and GRT is up. A motion and a second were made to approve the \$30,000 in funding.
- **Mack Energy Select Drive** – Paul mentioned his hotel fills up for golf tournaments, especially the Mack Energy. Jess H thanked him for his insight and said he was a good barometer for these types of things. A motion and second were made to approve \$2,500 in funding.
- **Clays Crusher Fun Shoot** – Jessica presented this application and stood for questions. She mentioned that the event was also funded by Eddy County Lodgers Tax and that pot of money would be spent before anything from Artesia. A motion and a second were made to approve the \$5,000 in funding.
- **Red Dirt Black Gold** – Jessica mentioned that since Artesia MainStreet still hadn't hired a director, Jessica Addington had been contracted for 2026 to execute this event for MainStreet. A post event report was requested along with the resources from the Chamber through Placer.ai. A motion and second were made to approve the \$60,000 in funding.
- **Art in the Park** – Morgan presented this NEW application and stood for questions. She mentioned that this event is a two-day event and that most who stay overnight are the vendors (art and food) but they do see an influx in attendees from this region of the state. She also mentioned they are doing it on a football bye week as to attract more attendees to Friday evening. A motion and a second were made to approve the \$12,500 in funding.
- **Balloons & Tunes** – Jessica presented this application and stood for questions. A question was asked if the Airstream Rally adversely affected hotel stays. Paul said no. Jessica mentioned the participation by the Airstream folks by shopping downtown, donating to Packs of Love, the joint "show" with our local car club, and the fee they paid to be here was used for their reception, so all in all it was a win for our community to have them here. A mention was made to invite area car clubs to come participate in the pop-up

shows with hot air balloons and Airstreams. A motion and a second were made to approve the \$20,000 in funding.

- **Main Event Car Show & Cruise** – Jessica presented this application and stood for questions. The comments were made that this event depends solely on weather and while alternative dates have been thrown out, the decision by the car club ultimately stands that we keep it as a great kick-off to the car show season. A motion and a second were made to approve the \$15,000 in funding.
- **Artesia Public Schools** – Jessica helped shed some light on this application. While the tournaments through the schools bring in so many heads in beds, they don't necessarily have a need for advertising. Artesia Lodgers Tax Advisory Board suggested they get fully funded because it's not just overnight stays by all the teams, but their families. Those families eat and shop here while in town. Jess suggested giving all athletes and visitors something to take home whether that's a t-shirt or lanyard or sweat towel with the lodgers' tax logo on it as a memory of being in Artesia.

- Other business?
 - Jessica asked if there was an organization or event that went over their funding and would like to request additional support, what would the advisory board like to see? Jess mentioned a second application and presentation as to why more funding was needed.
 - The topic of reporting was brought up. Paul previously sat on the LT board in Santa Rosa, and he mentioned that at each meeting, the board was given a report of which hotels were reporting and how much and which hotels were delinquent. This advisory board discussed meeting quarterly and ideas on how to go about obtaining that information before each meeting. They decided to write a collective letter and sign it.
 - The advisory board also wondered if there was a way to put into city ordinance that all short-term rentals (VRBO/AirBNB) should have to obtain a rental license, in which the city would then know who owns/rents these and could collect Lodgers Tax from them. Other ideas on how Ruidoso obtained Lodgers Tax came about, and it was mentioned to go straight to AirBNB and VRBO to collect that money monthly since they collect it from the owner's proceeds.
 - With both of these implemented and enforced, the Lodgers Tax budget would be more accurate and increased.
 - Ideas for excess funding were tossed around that could really benefit the community as a whole.
- The meeting was adjourned at 11:12 am



CITY OF ARTESIA

MEMORANDUM

TO: Mayor Youtsey and City Council

FROM: Byron Landfair, Infrastructure Director
Anna M Iglesias, City Planner

DATE: May 26th, 2026

SUBJECT: Consideration and recommendation of Case No. 26-08, Variance to place a manufactured home on a lot that will not meet the required setbacks, Lot E of the North Park West 15' Alley Vacation Lots 1, 2, 3 and 108-113 Replat of the City of Artesia to the County of Eddy, in W ½ of Section 32, Township 17S, Range 26E

Case No. 26-08

Request: **Consideration and recommendation of Case No. 26-08, Variance to place a manufactured home on a lot that will not meet the required setbacks, Lot E of the North Park West 15' Alley Vacation Lots 1, 2, 3 and 108-113 Replat of the City of Artesia to the County of Eddy, in W ½ of Section 32, Township 17S, Range 26E**

Location: R276 N 13th St Space E, Artesia NM 88210

Legal: Lot E of the North Park West 15' Alley Vacation Lots 1, 2, 3 and 108-113 Replat of the City of Artesia to the County of Eddy, in W ½ of Section 32, Township 17S, Range 26E

Owner: CSE New Mexico LLC in care of Nicolas Larrea Olivas & Estrella Caro

ACTION: TO APPROVE OR DENY THE REQUEST

The applicant is requesting a Variance to place a manufactured home on a lot that will not meet the required setbacks on Lot E of the North Park West 15' Alley Vacation Lots 1, 2, 3 and 108-113 Replat of the City of Artesia to the County of Eddy, in W ½ of Section 32, Township 17S, Range 26E.

The property is currently zoned MH Mobile Home District, the setbacks are 20'ft front, 20'ft back and 5'ft on each side. The applicant wants to set a manufactured home that measures 80'ft long on a 114.86' X 80.01' lot. To place an 80'ft home on this lot and meet the setbacks the lot would have to be 120' in length and this one is 6' ft short. If allowed the front setback will remain 20'ft and rear setback would be 14'ft.

Staff is in support of the variance request. The Planning and Zoning Commission recommended approval at their regular meeting May 20th, 2026.

City of Artesia

Application for a Variance

Type or Print in BLACK or BLUE ink only:

1. Nicolas Larrea Olivas
Property Owner's Name

Address R 276 N 13th Rural St. Spc 25
City/State/Zip Artesia NM 88210
Phone # 575-513-4073

2. Estrella Caro
Property Owner's Name

Address R 276 N 13th Rural St. Spc 25
City/State/Zip Artesia NM 88210
Phone # 575-513-8201

CASE No.
20-08

DATE:
4/13/2024

Flood Zone:

X

\$200 Application
fee ☒

Agent's Name _____

Address _____

City/State/Zip _____

Phone # _____

Current Zoning District:

MH District

Physical Address and Legal Description of Proposed Property Area: (Lot/Block/Subdivision, or ¼ ¼
Section-Township/Range)

R 276 N 13th Rural St. Lot E Artesia NM 88210
Lot E N Park W 15' Alley Vacation Lots 1,2,3 + 108-113
Replat

Reason for the Request: (Please attach extra sheet if necessary)

Manufacture Home is 80x18, Lot is ¹¹⁴~~120~~x80.
Home is 3 feet off on each end in order to
be allowed to place home on the lot.

V
A
R
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A
N
C
E

Specifications are listed on the Instructional Sheet. All documentation and fees shall be required at the time this application is submitted, unless otherwise noted by Planning and Zoning Staff.

SHADED AREA FOR STAFF ONLY

By signing this document, I acknowledge that I have been informed of the dates, times, and locations of the meetings for the Planning and Zoning Commission and City Council and that I and/or my agent shall attend the meetings in order to fulfill the requirements of this application.

Nicolas Larrea
1. Property Owner's Signature

Estrella Caro
2. Property Owner's Signature

Agent's Signature

CITY OF ARTESIA - BUILDING PERMIT
DEPARTMENT OF BUILDING PERMITS & INSPECTION
15 E Compress Rd, Artesia NM 88210
Permit #: 20260178

PAID

Project Address: R276 N. 13th St. Lot E

Permit Type: Variance Request

Project Description: Variance Request for Larger MH

Name of Owner: CSE NM LLC% Olivas, Nicolas Larrea & Caro, Estrella

Date Issued: 04/28/2026

Contractor: Home Owner

License #: 360870

Subdivision: Northpark

Lot: E

Block:

Zoning Classification: MH

Occupancy Use:

Construction Type:

Building Classification: Residential

Square Feet:

Flood Zone: X

Building Official: Don Plotner

Project Valuation: 0

Permit Fee: \$200.00


Building Official - City of Artesia

Final Inspection

Date

PROPERTY TO BE VACATED AND REPLATED
THE CITY OF ARTESIA, COUNTY OF EDDY, IN SECTION 32, TOWNSHIP 18 S, RANGE 26 E AS SHOWN ON PLAT FROM CABINET A, SLIDE 81-1-2 OF THE
OFFICIAL RECORDS OF EDDY COUNTY, NEW MEXICO, AND LOTS 1, 2, 3 AND 108-113 NORTH PARK SUBDIVISION TO THE
CITY OF ARTESIA, COUNTY OF EDDY, IN SECTION 32, TOWNSHIP 18 S, RANGE 26 E AS SHOWN IN DEED BOOK 1159, PAGE
171 AND DEED BOOK 1159, PAGE 172 OF THE OFFICIAL RECORDS OF EDDY COUNTY, NEW MEXICO,
SUBJECT TO RESERVATIONS, RESTRICTIONS, EASEMENTS OF RECORD AND IN OPEN VIEW AND EDDY COUNTY PROPERTY
TAXES.

FLOOD ZONE:
THIS PROPERTY IS IN FLOOD ZONE (X) as shown on the FEMA, Flood Insurance Rate Map, Community-Panel Number:
35015C0310D, Map Effective: June 4, 2010.

OWNERS STATEMENT AND AFFIDAVIT

STATE OF NEW MEXICO)
COUNTY OF EDDY)

THE UNDERSIGNED BEING FIRST DULY SWORN ON OATH, STATE:

AS OWNERS AND PROPRIETORS WE HAVE OF OUR OWN FREE WILL AND CONSENT CAUSED THIS PLAT WITH ITS PROPOSED
TRACTS, EXISTING ROAD RIGHT-OF-WAYS, DEDICATION, AND RESTRICTIONS TO BE RECORDED AND FILED WITH THE
COUNTY CLERK'S OFFICE, WITHIN THE PLANNING AND PLATING JURISDICTION OF THE CITY OF ARTESIA, EDDY COUNTY, NEW
MEXICO.

CITY OF ARTESIA MAYOR - JON HENRY

CSE NEW MEXICO, LLC - FREDERICK D. COLLINS - MEMBER

ACKNOWLEDGMENT

STATE OF NEW MEXICO)
COUNTY OF EDDY)

THIS INSTRUMENT WAS ACKNOWLEDGED BEFORE ME ON THIS _____ DAY OF _____, 2025 BY CITY OF ARTESIA
MAYOR - JON HENRY

NOTARY PUBLIC

ACKNOWLEDGMENT

STATE OF NEW MEXICO)
COUNTY OF EDDY)

THIS INSTRUMENT WAS ACKNOWLEDGED BEFORE ME ON THIS _____ DAY OF _____, 2025 BY FREDERICK D.
COLLINS, MEMBER CSE NEW MEXICO, LLC

NOTARY PUBLIC

APPROVAL BY THE CITY PLANNING & ZONING COMMISSION

THIS IS TO CERTIFY THAT THIS DEDICATION HAS BEEN APPROVED BY THE PLANNING AND ZONING COMMISSION OF THE
CITY OF ARTESIA, COUNTY OF EDDY, STATE OF NEW MEXICO, DURING A REGULARLY SCHEDULED MEETING HELD
THIS THE _____ DAY OF _____, 2025

CHAIR OR VICE-CHAIR

APPROVAL BY THE CITY COUNCIL

THIS VACATION IS HEREBY APPROVED BY THE CITY COUNCIL OF THE CITY OF ARTESIA, NEW MEXICO BY

ORDINANCE No. _____ THIS _____ DAY OF _____, 2025

MAYOR

ATTEST

SURVEYOR'S CERTIFICATION

I, CHAD HARCROW, A NEW MEXICO REGISTERED PROFESSIONAL SURVEYOR CERTIFY THAT I DIRECTED AND AM
RESPONSIBLE FOR THIS SURVEY, THAT THIS SURVEY IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND
BELIEF, AND THIS SURVEY AND PLAT MEET THE MINIMUM STANDARDS FOR SURVEYING IN NEW MEXICO. IN WITNESS
WHEREOF I HEREBY SET HAND AND AFFIX MY OFFICIAL SEAL THIS _____ DAY OF _____, 2025.

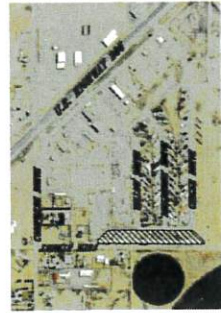


CHAD HARCROW N.M.P.S. NO. 17777

30 29 31 32

SPK VAL

NORTH PARK WEST 15' ALLEY VACATION LOTS 1, 2, 3 AND 108 - 113 REPLAT



CHORD	BEARING	CHORD LENGTH	CHORD BEARING	DELTA ANGLE
C1	25.00°	37.89'	34.37°	54°17'14.5"
C2	25.00°	37.89'	34.37°	54°17'14.5"
C3	25.00°	37.89'	34.37°	54°17'14.5"

LINE	BEARING	LENGTH	BEARING	LENGTH
1	N 85°15'59" E	25.00'	N 85°15'59" E	25.00'

OWNERSHIP INFORMATION
LOTS 1, 2, 3 AND 108-113
ARE OWNED BY CSE NEW MEXICO, LLC
(BOOK 1159, PAGE 171 AND PAGE 172)

TRACT Y
NORTH PARK
TRACT A, TRACT 1
BOUNDARY LINE
ADJUSTMENT
(CAB. B. SLIDE 426)

VICINITY MAP
NOT TO SCALE

LEGEND

- ① - SEWER MAN HOLE
- ② - FIRE HYDRANT
- ③ - FOUND MONUMENT AS NOTED
- ④ - SET 1/2" STD. W/OBRANGE CAP
- ⑤ - FOUND 1/2" STD. W/OBRANGE CAP
- ⑥ - FOUND 1/2" STD. W/OBRANGE CAP
- ⑦ - FOUND 1/2" STD. W/OBRANGE CAP
- ⑧ - FOUND 1/2" STD. W/OBRANGE CAP
- ⑨ - FOUND 1/2" STD. W/OBRANGE CAP
- ⑩ - FOUND 1/2" STD. W/OBRANGE CAP
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- ㊿ - FOUND 1/2" STD. W/OBRANGE CAP

INDEXING INFORMATION FOR COUNTY CLERK

OWNERS: CITY OF ARTESIA MAYOR - JON HENRY,
FREDERICK D. COLLINS

SECTION: SECTION 32, TOWNSHIP 18 S, RANGE 26 E

SUBDIVISION: NORTH PARK SUBDIVISION

ACREAGES:
15' ALLEY VACATION NORTH: .168 ACRES
5' ALLEY REMAINING NORTH: .068 ACRES
15' ALLEY VACATION SOUTH: .168 ACRES
5' ALLEY REMAINING SOUTH: .040 ACRES
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NOTE:
LOCATIONS OF UTILITIES ARE BASED
ON ABOVE GROUND PHYSICAL
EVIDENCE AND/OR ONE CALL
MARKINGS.

BASES OF BEARING:
BEARINGS SHOWN HEREON ARE
MERCATOR GRID AND CONFORM TO
THE NAD 83 DATUM. BEARINGS
SHOWN HEREON ARE BASED ON
THE "NEW MEXICO EAST ZONE"
NORTH AMERICAN DATUM 1983.
DISTANCES ARE SURFACE VALUES.

FILING AND RECORDING

HARCROW SURVEYING, LLC
2118 W. MAIN ST. ARTESIA, N.M. 87010
© Harcrow Surveying, LLC



CHAD HARC





Alcoholic Beverage Control Division
Special Dispenser Permit Intake Application
Application Number: PAR-0000431340



License Holder Information

Type of Dispenser Permit: Special Dispenser Public Event

Business Name (DBA): TRIT, LLC

Business Mailing Address: 1614 N 13th St, Artesia, NM, US, 88210

Business Phone: 5757466157

Business Email: tawinters@live.com

License Number: DIS-001257

License Type: Dispenser

License Expiry Date: 06/30/2026

Event Information

Event Name: City of Artesia 4th of July Celebration

Event Venue: Outdoor

Event Start Date: 07/04/2026

Event End Date: 07/04/2026

No of Days of Event: 1

Does this event allow guests of all ages: Yes

Will wristbands be used to assist in identifying attendees 21 years of age and older: Yes

Event Description: City of Artesia and Artesia Chamber of commerce are putting on a 4th of July Celebration on Saturday, July 4th at Jaycee Park in Artesia. There will be concert and all sorts of events. Culminating in a firework show. They have asked us to handle the Beer Garden for the event. It will be fenced in with a tent and trailer sponsored by Coors. City is providing security that will be posted at entrance an. We will require wrist bands denoting 21 or older for entrance into the beer gardens area.

Event Physical Address

Event Street: 1720 S 26th St

Event Zip Code: 88210

Event County: Eddy

Event City: Artesia

Event State: NM

Event Local Option District: Artesia

Event Date/Hours

Date of Event: 07/04/2026

Time Event Begins: 8:00 AM

Time of Alcohol Service: Begins at: 2:00 PM

Total No. of Attendees Expected at Event: 2000

Time Event Ends: 10:00 PM

Ends at: 9:00 PM

Total No. of Attendees Expected to Consume Alcohol: 350

Sponsor Information

Event Sponsor Name (Event Organizer): Artesia Chamber of Commerce

Event Sponsor Contact Email: kamili@artesiachamber.com

Event Sponsor Contact Person: Jessica Bollema

Event Sponsor Contact Phone: 5757462796

Security Information

Security Type: Licensed Security Company

Number of Security Guards at Event: 6

Licensed Security Company Name: Crusader Protective



Alcoholic Beverage Control Division
Special Dispenser Permit Intake Application
Application Number: PAR-0000431340



Services

NOTE: LICENSEE'S EMPLOYEE(S) ASSIGNED TO WORK SECURITY, MUST WORK THIS EXCLUSIVELY AND MAY NOT SERVE AT THE EVENT.

License Holder and Server Certification

I Tom Winters (Licensee) hereby certify this application is signed by Licensee or authorized person under this License. I further certify that all persons providing the service of alcoholic beverages at the Event are currently Server Certified, that they are all my employees, and that ALL the information in this Application and the Attachments, is true and correct. Licensee Agrees that if any statements or representations herein are found to be false, the Director may refuse to issue additional permits. I understand that all fees submitted are non-refundable.

Licensee Name: (print)

ADOBE ROSE RESTAURANT

Signature: [Signature]

Date: 5-12-2016

Local Governing Body Approval

Print Name: _____

Title: _____

Signature: _____

Date: _____

Phone No.: _____

Fax: _____

RESOLUTION 1946

A RESOLUTION APPROVING THE 4th OF JULY EXTRAVAGANZA EVENT WITH INCLUSION OF ALCOHOL BEING SERVED/CONSUMED ON CITY PROPERTY, SUBJECT TO CONDITIONS

WHEREAS, the City Clerk has received and reviewed the Application/Request for the 4th of July Extravaganza event, which includes the request for inclusion of alcohol service and consumption on City property in connection therewith, in conformity with Artesia's Ordinance 1306 and Resolution 1879; and

WHEREAS, the Applicant has provided to the City Clerk: a) A completed City Public Event Application; b) A completed NMRLD Special Events Permit Application which was approved by the City Council on May 26th, 2026 and then to be submitted to NMRLD for approval; and

WHEREAS, the Applicant has received the unanimous written consent and approval of the various City department heads as set forth on the City Public Event Application; and

WHEREAS, the Applicant has submitted all required documentation as requested by those department heads; and

WHEREAS, the City Clerk has placed the Application on the Agenda of the City Council for consideration; and

WHEREAS, City Council's approval of the Application shall be contingent upon the final approval of the NMRLD Special Events Permit Application by the NMRLD Alcohol and Gaming Division.

NOW THEREFORE BE IT RESOLVED BY THE GOVERNING BODY:

- 1. Approval:** The City Council hereby approves the 4th of July Extravaganza event with authorization to include alcohol service and consumption, provided the alcohol service and consumption is subject to the final approval of the NMRLD Special Events Permit Application by the NMRLD Alcohol and Gaming Division.
- 2. Condition:** The Applicant shall comply with all conditions and requirements set forth by the City department heads and any additional requirements imposed by the NMRLD Alcohol and Gaming Division.
- 3. Effective Date:** Subject to the above, this Resolution shall take effect immediately upon its adoption.

PASSED, ADOPTED, and APPROVED this 26th day of May 2026.

Jeff Youtsey, Mayor

ATTEST:

Summer Valverde, City Clerk/Treasurer



City of Artesia
511 W. Texas
P.O. Box 1310
Artesia, NM 88211-1310

City of Artesia

APPLICATION FOR PUBLIC EVENT

NOTE: Acceptance of this application by the City of Artesia does **NOT** indicate or guarantee approval of the application or the dates requested. City staff will review each application. Additional information may be requested by City personnel prior to submittal of the application to the City Council for consideration.

No statement made by City staff or elected official prior to consideration by the City Council shall obligate the City of Artesia in any manner. Approval by City Council is contingent upon all requirements, payment of fees, and Public Safety discretion and approval. No guarantee of sole use of park or City property.

NAME OF EVENT: 4th of July Extravaganza 2026

NAME OF SPONSORING ORGANIZATION: Artesia Chamber of Commerce

NAME OF PERSON COMPLETING APPLICATION: Kamili Burnett

POINT OF CONTACT: Jessica Boltema TELEPHONE: 575-746-2744

CELL PHONE #/EMERGENCY CONTACT (two individuals): Jessica Boltema: 575-910-3851
Kamili Burnett: 575-499-5545

ADDRESS: 107 N. 1st St. Artesia NM 88210
Street City State Zip Code

DATES OF EVENT: July 3-4, 2026

LOCATION OF EVENT: Joyce Park, Downtown/Main St. Artesia
(If event will have multiple activities & locations, list on separate sheet)

ANTICIPATED # OF EXHIBITORS: ~20 TIME OPEN TO THE VENDORS: 6:00 AM

ANTICIPATED # OF VISITORS: 3,000 TIME OPEN TO THE PUBLIC: 6:00 AM

CLOSING TIME: 10:00 PM

LAST EVENT SPONSORED BY ABOVE REFERENCED INDIVIDUAL AND/OR ORGANIZATION:

27th Annual Main Event Car Show + Cruise

DATE OF LAST EVENT SPONSORED: March 27-28, 2026



City of Artesia
511 W. Texas
P.O. Box 1310
Artesia, NM 88211-1310

This application form was designed for use by applicants for various types of events. Please answer all questions; you may attach additional pages if necessary.

*See attached.

1. Describe the type of event and how this event will benefit the community. This
patriotic, family-friendly event is full of activities of a
wide-variety that will attract many demographics to bring
Artesia together with neighboring communities and celebrate
250 years.

2. What is expected traffic pattern for event? **Attach the site map indicating location of**
each activity/vendor(s), fire lanes, garbage receptacle and porta potties.
See attached map. For fire lanes, the Chamber and
Police Dept. both have clickers to open gates for emergencies.

3. Describe how sanitation control (garbage & restrooms) will be provided and maintained.
Scout Troop 228 will assist us before,
throughout, and post event to keep the park clean.
Sunkett will provide additional porta-potties and we have
acquired additional garbage barrels.

4. Describe how public safety, traffic and crowd control will be provided (Events that are held during daylight hours will not be required to have security personnel present. Events that are held after nightfall will be required to have a total of two bonded security personnel present. Carnivals are required to have four bonded security personnel present at all times. The Artesia police Department will track public safety response within 1/2 mile radius from event to determine future security requirements. If public safety responds to 3 or more calls related to the event, future security requirements will be increased). Joyce Park will be closed to vehicles, except for
approved personnel, for the entirety of the event. Security
will be on-site for the entire event, as well. Traffic will be
directed to the south lot for parking and must walk into the park

5. How many participants and visitors are anticipated and where will parking be provided.
2000-3000 ~~for~~ spectators are anticipated for fireworks,
and about 200-300 for other various activities. See
attached map for public parking access.



City of Artesia
511 W. Texas
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6. How have parking impacts and street closures been coordinated with the neighbors (residential and/or business)? All neighbors have been

contacted. SmileXpressions will be closed for employees only, Catalyst lot will be closed, the Eye Site will be closed.

7. Describe how fire lanes will be identified and kept open. Fire lanes will stay the same, we've also designated an area of refuge on the NE side of the park opposite of the fireworks.

8. Will the event require the closure of any street or alley? If so, list street name(s) with date and time of requested closure. (City Personnel are not responsible for setting up and taking down of the barricades or equipment for the event. Note: City Personnel must have 48 hours notice on placement of equipment.)

Dr. R.W. Harper Dr, J.C. Pk Dr, 27th St.

Friday, July 3 @ 12:00PM thru Saturday, July 4 @ 10:00PM

9. If any event activity or vendor requires electrical connections or other accommodation to operate, indicate location and how you anticipate meeting their needs (All vendors will be required to pass inspection prior to operating and must provide proof of all applicable licenses. City of Artesia is not responsible for damage to any of applicant or vendors equipment). Gravity will provide generators and light towers for the event.

10. How will the event area be cleaned before, during and after the event?

Scout Troop 228 will assist in this.

11. When specifying location of event activity/vendor(s), do you anticipate utilizing any area not owned or managed by the City of Artesia? ☒ Yes ☐ No If yes, the owner/manager of subject property must complete and sign the following:

Name of property owner: Artesia Public Schools

Authorizing authority: Danny Parker Title: Asst - Supt.

Address: 301 Bulldog Blvd. Artesia Telephone: 575-746-3585

Signature of authorizing authority: [Signature]



City of Artesia
511 W. Texas
P.O. Box 1310
Artesia, NM 88211-1310

- A. If the City of Artesia approves this application for public event, will your organization grant permission for the sponsoring organization to use your property on the dates specified, for the purpose and activities described in this application? ☒ Yes ☐ No

If yes, please complete the following:

- B. Are there any limitations or restrictions on use of your property? ☐ Yes ☒ No

If yes, please describe in detail _____

- C. Do you require the event sponsor to list you as an Additional Named Insured and provide an insurance certificate to your organization prior to the event date? ~~Yes~~ ☒ No

If yes, please indicate coverage limits you require for general liability, property damage and/or personal injury _____

12. If nature of this event requires event workers to stay overnight (such as carnival or other event workers) where and how do you anticipate providing their lodging? If you anticipate utilizing private property(s) for lodging or other purposes, **the owner of the subject property(s) must complete and sign** the following:

Name of property owner: N/A

Authorizing authority: _____ Title: _____

Address: _____ Telephone: _____

Signature of authorizing authority: _____

- A. Are there any limitations or restrictions on use of your property? ☐ Yes ☐ No

If yes, please describe in detail: _____

- B. Do you require the event sponsor list you as an Additional Named Insured and provide an insurance certificate to your organization prior to the event date? ☐ Yes ☐ No

If yes, please indicate coverage limits you require for general liability, property damage and/or personal injury _____



City of Artesia
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C. How will use of your property by event workers impact neighboring property owners?

Describe steps that will be taken to mitigate any adverse impact(s) _____

13. Please provide any other information, which you believe, will assist the City in the review process: _____

14. By signing this form, I/We understand and agree to clean the facility I/We plan to use.

15. Will food vendors be present at your event? *X Yes*

FOOD VENDOR REQUIREMENTS:

(A) One Serviceable 10lb Dry Chemical (Type A, B, C) extinguisher on hand.

Extinguisher should be readily available at each location.

(B) All electrical extension cords must be a minimum of 12/3, UL approved outdoor type extension cords. No "daisy chains" with the use of extension cords will be allowed.

Access to the extension cords must be isolated from public traffic.

(C) ANY flammable fuel (propane, butane, gasoline/diesel for generators only) must be stored in an approved container, and a minimum separation distance of 35ft from any open flame will be required for storage of all fuel.

16. Will a tent or shelter be set-up? ☐ Yes ☒ No If yes, complete the Canopy Tent Permit

17. Will a grill be used? ☐ Yes ☒ No

18. Will Inflatable Games be used? ☐ Yes ☒ No If yes, complete Inflatable Games Permit

19. INSURANCE REQUIREMENTS: Sponsoring organization must provide to the office of the City Clerk/Finance Director an insurance certificate, 10 days prior to event, with the City of Artesia, New Mexico and other applicable parties shown as Additional Named Insured. Minimum coverage to be as follows: \$1,000,000 Liability; \$1,000,000 Bodily Injury.

Can you provide this Insurance Certificate? ☒ Yes ☐ No

Signature of applicant:

Kamie Burnett

Date: *May 13, 2020*



City of Artesia
511 W. Texas
P.O. Box 1310
Artesia, NM 88211-1310

CITY OF ARTESIA APPLICATION FOR PUBLIC EVENT ADDITIONAL REQUIREMENTS

NOTE: NO ALCOHOLIC BEVERAGES WILL BE SERVED ON CITY PROPERTY
REQUIREMENTS: (Fees must be paid in advance of use upon Council approval)

___ BARRICADES (\$30 per location)

___ CONES - \$5.00 per 10 cones

___ LARGE POWER SUPPLY – 1 available (Jaycee and Roberts Park) \$50

___ SMALL POWER SUPPLY – 3 available (Jaycee and Roberts Park) \$35

___ EXTRA DUMPSTERS - \$25 each

___ POLICE ASSISTANCE (Applicable fees applied)

___ STANDBY FIRE/AMBULANCE (\$145 first hour, \$108 second hour, and \$27 each fraction thereof)

___ CITY PERSONNEL ASSISTANCE (Applicable fees applied) Detailed description of services requested must be listed below in miscellaneous

We Request all fees be waived.

\$ 0.00 TOTAL COST FOR USE OF FACILITIES (There will be a \$200 cap on fees) (Cap excludes Police/Fire/Ambulance/City Personnel Service Fees)

APPROVAL CONTINGENT UPON RECEIPT OF ALL APPLICABLE FEES, LICENSE (S) AND
DEPT APPROVALS

***CITY PERSONNEL ARE NOT RESPONSIBLE FOR SETTING UP AND TAKING DOWN OF
THE BARRICADES OR EQUIPMENT FOR THE EVENT**

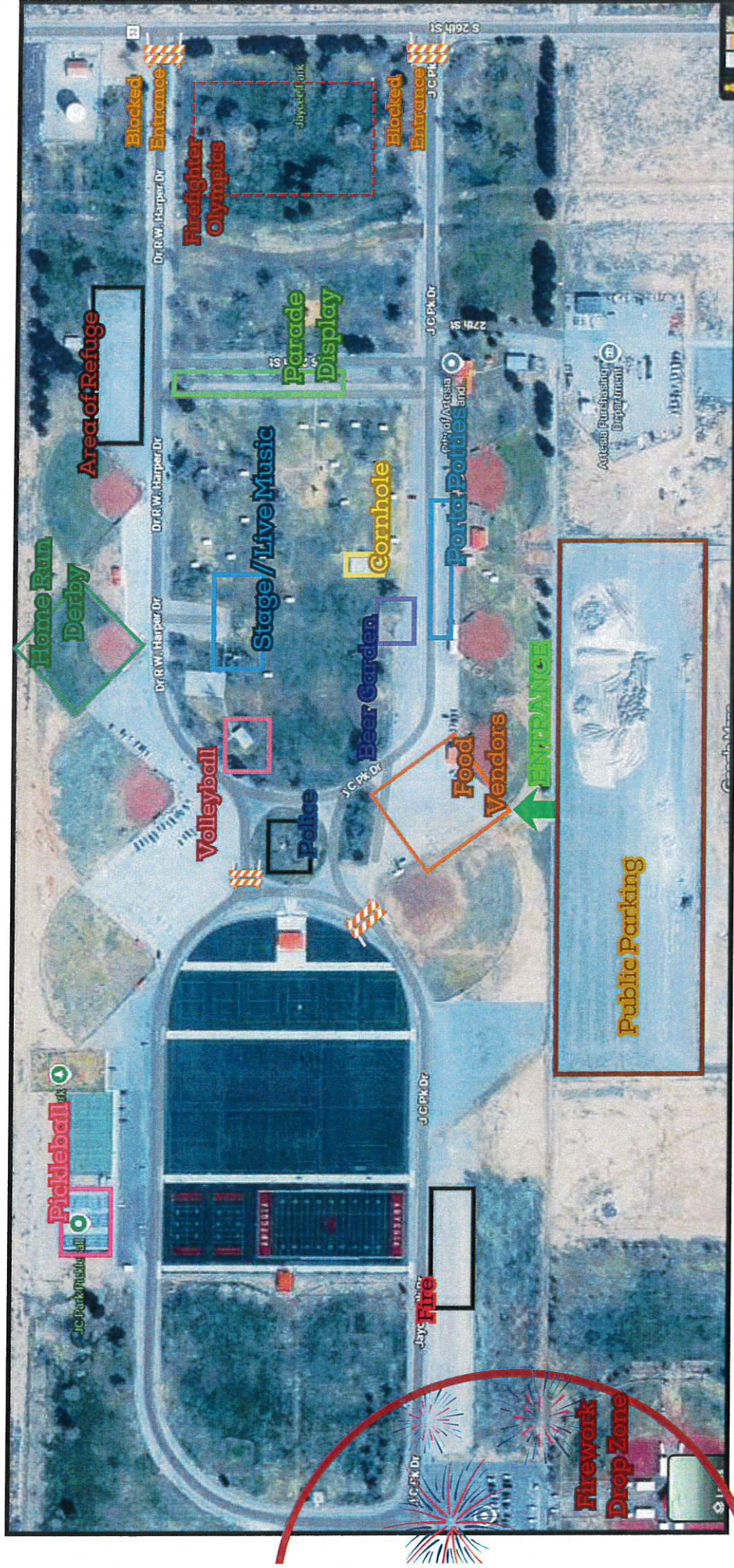
****IF REQUESTING A WAIVER OF FEES, THE SPONSORING AGENCY MUST BE A GOVERNMENT
ENTITY AND MUST SIGN BELOW STATING THAT THEY ARE THE SPONSORING AGENCY**

_____(Signature of Government Entity Representative and Name of Entity)

MISCELLANEOUS:

Event Map - 4th of July, 2026

Jaycee Park, Artesia, NM





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

4/23/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER J.S. Ward and Son, Inc. 101 South Fourth Street Artesia NM 88210-2177	CONTACT NAME: Miriam Morales PHONE (A/C No. Ext): (575) 746-2796 E-MAIL: miriamm@jwardandson.com ADDRESS: INSURER(S) AFFORDING COVERAGE INSURER A: Philadelphia Indemnity Insurance Compar INSURER B: New Mexico Premier INSURER C: INSURER D: INSURER E: INSURER F:	FAX (A/C No.): (575) 746-4244 NAIC # 18058 13675
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COVERAGES

CERTIFICATE NUMBER: 26.27

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PRO-JECT ☐ LOG OTHER: AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ ALL OWNED AUTOS ☒ HIRED AUTOS ☐ SCHEDULED AUTOS ☒ NON-OWNED AUTOS			PHFK2622001-010	1/1/2026	1/1/2027	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ Terrorism-1 \$
	UMBRELLA LIAB EXCESS LIAB DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	55362.120	1/1/2026	1/1/2027	☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$ 100,000 E.L. DISEASE - EA EMPLOYEE \$ 100,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

July 3rd, 2026- Jaycee Park. July 4th, 2026- Jaycee Park & Parade on Main Street from Bulldog Blvd- 2nd Street. July 5th, 2026- Jaycee Park. Certificate Holder is named as Additional Insured.

CERTIFICATE HOLDER

CANCELLATION

jessica@artesiachamber.com City of Artesia PO Box 1310 Artesia, NM 88211-1310	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Anna Whitmire/MIRIAM
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Additional Information

Schedule of Events – 4th of July, 2026 Artesia, NM

Artesia Celebrates 4th of July each year with many activities across town. This year we are coming alongside many communities in America in celebrating the 250th Anniversary of American Freedom. We formed a committee to help the two of us put all of this together and here is what we have solid plans for:

7:00 am - **City-wide Salute** will include the Pledge of Allegiance, a prayer, and the singing of the National Anthem. This will happen inside Heritage Plaza but will be live streamed and broadcasted over the radio. Our hope is that people will tune into KSVP radio or online wherever they are across town and take part.

7:00 am – **Firecracker Golf Scramble** hosted by Artesia Chamber of Commerce will have 4 person teams teeing off all day at the Artesia Country Club – patriotic golf cart decorations are encouraged.

7:00 am – **Stars, Stripes, & Dinks Pickleball Tournament** at Jaycee Park. There will be two divisions for advanced and beginners. Winners get cash prizes

7:30 am – **Star Spangled Dash 5K** fun run begins inside Heritage Plaza. Hosted by Artesia Arts Council, this fun run will have color, so come prepared for some fun!

9:00 am – **4 V. 4 Co-ed Volleyball Pool Play** begins. This year's tournament will also have cash prizes and promises a minimum of 3 games played.

9:00 am – **Elks Club D.O.E.S.** will host the “**Let Freedom Ring**” Patriotic Parade down Main Street. They are really encouraging real float design and decorations for the big anniversary year. Bring back the chicken wire and paper mache!

9:30 am – **Bags Fly!! Fourth of July Top Dog Switch** cornhole tournament with cash prizes.

3:00/3:30 pm – **Aiden Logsdon** takes the stage with some Texas country music at Jaycee Park

6:00 pm – **Shine-ola** headlines on the stage with rock and roll cover music at Jaycee Park

3:00 – 9:00 pm – **Adobe Rose Beer & Rita** garden open at Jaycee Park

7:00 am – close – **Food Truck Alley** open at Jaycee Park

Other ideas in the works:

Home-Run Derby at Jaycee Park

The return of Fireman's Olympics

9:00 pm (ish) – **Fireworks Extravaganza** at Jaycee Park – bring your lawn chairs and enjoy the nearly 25-minute extra amazing, choreographed fireworks show brought back to Artesia.



City of Artesia
511 W. Texas
P.O. Box 1310
Artesia, NM 88211-1310

This Section to be completed by City Staff

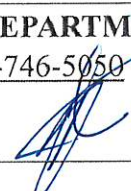
Review and comment by **POLICE DEPARTMENT:**

Police Chief or Commander of Patrol 575-746-5045



Review and comment by **FIRE DEPARTMENT:**

Fire Chief or Fire Marshall 575-746-5050



Review and comment by **INFRASTRUCTURE DEPARTMENT:**

Solid Waste Supervisor 575-748-8812 *(only if needing additional dumpsters)



Streets Supervisor 575-748-0879 (leave message)

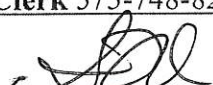


Infrastructure Director 575-746-9821



Review and comment by **FINANCE DEPARTMENT:**

City Clerk 575-748-8284



Decision of City Council: ☒ Approve ☐ Disapprove

Date of Decision: _____

Conditions: _____

CITY OF ARTESIA, NEW MEXICO
REQUEST TO HOLD A PUBLIC PARADE

Parade Sponsor: Artesia Chamber of Commerce

Date of Application: May 13, 2026 Event Date: July 4, 2026

Duration of Parade From: 8:00 AM To: 9:30 AM

Sponsor Contact Name: Kamili Burnett

Sponsor Contact Phone Number: 575-746-2744

Additional Sponsor Contact Name: Jessica Bolleman

Additional Sponsor Contact Phone Number: 575-910-3851

Event Description: This patriotic parade serves as a start to the festive day, starting at Bulldog Bowl.

Proposed Route (include gathering location and parade dismantling location):

Parade Route will start at the Bulldog Bowl parking lot, lineup beginning at 8:00, starting at 9:00 and move eastbound on Main St. until 2nd St.

Will animals or dangerous vehicles, items or substances be used in the event? _____

If yes, explain N/A

If animals will be used explain how sanitation issues will be addressed _____

*Traffic control plan must be presented to and approved by the City of Artesia Police

Department and Infrastructure Director

[Signature] (signature of approving Police Chief)

[Signature] (signature of Infrastructure Director)

*Public advertisement of parade- including route, street closures and detour information- must be presented to and approved by the City of Artesia Police Department.

[Signature] (signature of approving Police Chief)

Per Roberts 5/13/26

No candy or objects will be allowed to be thrown from moving vehicles and floats or by participants in the parade. Candy and other items must only be distributed by individuals walking the parade route along the curb and sidewalk areas.

I agree to obtain liability insurance covering the parade in the policy amount of one million dollars (\$1,000,000.00) per occurrence, which names the City of Artesia as an additional insured. Sponsor shall provide the City of Artesia with a certificate of insurance at least seven (7) days prior to the event. Failure to timely provide a certificate of insurance shall be grounds for cancellation of the City of Artesia's approval for parade.

I further understand that if the parade utilizes State of NM Roadways, I must also comply with all State of NM Regulations and Requirements submitting appropriate applications and paperwork.

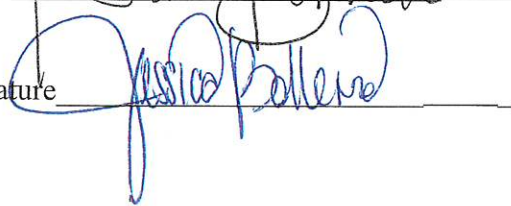
Sponsor's Signature



Date

May 13, 2020

Co-Sponsor's Signature



Date

5-17-2020

CITY OF ARTESIA, NEW MEXICO

P.O. Box 1310
511 W. Texas Avenue
Artesia, NM 88211-1310
(575) 746-2122

WAIVER, RELEASE, AND INDEMNITY

In consideration for the approval of the Request to Hold a Public Parade (copy of request is attached),

I, Kamille Burnett, the Marketing + Events Coord.
Artesia Chamber of Commerce (title)
of Commerce, for good and valuable consideration, do hereby
(Name of Individual, Company or Organization Sponsoring Parade)

irrevocably agree to the following:

Waiver and Release of Liability and Indemnity Agreement

Waiver of Liability

To save, hold harmless, release from liability, and fully indemnify the City of Artesia, New Mexico, its officials, employees and their insurers (collectively "City") from all death, injury, loss, claims, or damage (including, but not limited to, reasonable attorney's fees and costs and expenses of litigation) which may occur to any person or property as a result of the use or occupancy of the City Facilities, Streets and/or Premises, or which otherwise may accrue as a result of such use or occupancy, and hereby additionally waive and release the City from all such claims which may occur at any time as a result of the use or occupancy of the Facilities, Streets and/or Premises, and without respect to the identity of such person or persons affected by such death, injury, loss, claims, or damage, except only in the event that such occurrence shall be caused by the willful acts or omissions or gross negligence of the City.

I hereby further assume all of the risks of conducting this event and occupying and/or utilizing the City Facilities, Streets and Premises. I further recognize that I and all attendees who may utilize the City Facilities, Streets and Premises must abide by all rules and regulations for use of City Facilities/Property/Streets/Premises, and/or any other lawful order or directive of any City employee or official.

I have read the foregoing and fully understand that this is a binding Agreement between the undersigned and the City.

Kamille Burnett
Printed Name

Kamille Burnett
Signature

May 13, 2020
Date

April 23, 2026

New Mexico Department of Transportation

To Whom it May Concern:

The Artesia Police Department will be assisting with the detours and safety required for this event. As part of that assistance, the city will be providing type 3 barricades at all intersections in conjunction with cones for higher visibility and Mifram barriers on the east and west sides of the event for higher security.

All detours will be marked with the appropriate signage to include "road closure", "event in progress", Detour", and directionals, none smaller than 36".

Should there be anything else needed please let me know.

Cmdr. Chris Gallegos
Artesia Police Department
3300 West Main Street, Suite E
Artesia, New Mexico 88210
Cell: (575) 703-0265
Office: (575) 746-5048

4th of July Parade Route - 2026 (250th) Artesia, NM

Lineup beginning at 8:00 AM

Parade Start (depart from parking lot) at 9:00 AM



Start Bulldog Bowl parking lot

End 2nd & Main Street

Parade Route

Proposed Detour

Barricade

Traffic Control

This section to be completed by City staff

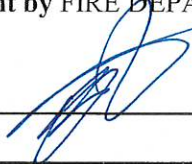
Review and comment by POLICE DEPARTMENT:

Commander Longway 746-5038

 705

Review and comment by FIRE DEPARTMENT:

Fire Chief 746-5050



Fire Marshal Harvey 746-5050

Review and comment by INRASTRUCTURE DEPARTMENT:

Richard Acosta 748-0279 (leave message)



Byron Landfair 746-9821



Review and comment by FINANCE DEPARTMENT (PROOF OF INSURANCE):

Summer Valverde 746-2122



Decision of City Council:

☐ Approve

☐ Disapprove

Date of decision: _____

Conditions: _____

RESOLUTION

**A RESOLUTION PROVIDING FOR BUDGET ADJUSTMENTS TO THE 2025-2026
BUDGET**

WHEREAS, the Governing Body wishes to adjust the 25-26 budget, and

WHEREAS, there are sufficient reserves,

NOW THEREFORE BE IT RESOLVED BY THE GOVERNING BODY of the City of Artesia that there are adjustments to the 2025-2026 budget that need to be made as listed in Exhibit A

NOW BE IT ALSO RESOLVED to submit the budget adjustments to DFA for inclusion in the 2025-2026 budget.

PASSED, ADOPTED, and APPROVED this 26th day of May, 2026..

Jeffrey Youtsey, Mayor

ATTEST:

Summer Valverde, City Clerk/Treasurer

**Budget Adjustments Resolution
Exhibit A**

Revenues:

Total -

Expenditures:

101-05-44030 Parks Maintenance	45,000.00	Pickleball Courts, Tennis Court back board
101-08-41020 Salaries	1,600.00	Summer Youth Program - Tennis

Total **46,600.00**

Transfers:

Total -

RESOLUTION 1948

A RESOLUTION TO APPROVE THE FY2027 INTERIM BUDGET

WHEREAS, the City of Artesia is responsible for the financial planning and oversight necessary to support the operations, services, and strategic goals of our community; and

WHEREAS, the proposed interim budget for the fiscal year beginning July I, 2026 and ending June 30, 2027, has been prepared and presented to the Finance and Budget Committee; and

WHEREAS, the proposed interim budget has been reviewed, discussed in a public meeting, and made available for public inspection in accordance with applicable laws and regulations; and

WHEREAS, the Governing Body of the City of Artesia, New Mexico finds the proposed interim budget to be a responsible financial plan that supports the priorities and obligations of the City of Artesia while maintaining fiscal responsibility;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BOARD OF THE CITY OF ARTESIA that the Fiscal Year 2026-2027 Interim Budget, as presented and attached hereto, is hereby approved and adopted.

PASSED, ADOPTED, and APPROVED this 26TH day of May, 2026.

Jeff Youtsey, Mayor

ATTEST:

Summer Valverde, City Clerk/Treasurer

FY 2026-2027 INTERIM BUDGET SUMMARY

TOTAL CITY REVENUE :	54,623,273	
TOTAL CITY EXPENSE:	72,822,235	
TOTAL PERSONNEL BUDGET:	21,699,913	

TOTAL POSITIONS:	224, 40 Summer Rec Workers	
TOTAL RECLASSIFICATIONS:	-	

GENERAL FUND REVENUE:	33,987,132	GRT budgeted at 2.4 million
GENERAL FUND EXPENSE:	28,871,502	
GENERAL FUND PROJ RESERVE:	18,006,754	(Ending FY27 projection)

Personnel:	18,337,020	
Operating:	10,534,482	
Capital:	-	
Transfers:	16,581,940	
	45,453,442	

		(This includes 7,640,725 in one time cap purchases, 3,825,585 in recurring)
BUDGET DEFICIT:	(11,466,310)	

Property Tax:	2,010,681	
GRT:	28,800,000	
Other:	3,176,451	

GENERAL FUND TRANSFERS:

GRT INCREMENTS:	6,624,000	
TO CAPITAL PROJECTS	7,640,725	
TO BOND PAYMENT	687,000	
TO AQUATIC CENTER/REC CENTER	1,325,215	
TO AIRPORT	305,000	
	16,581,940	

CHANGES IN DEPARTMENTS

LEGISLATIVE

Personnel:	13,139	Council and Mayor pay changes
		Increase for additional council/mayor travel & training,
Operating:	12,400	communication costs
Capital:	-	

MUNICIPAL COURT

Personnel:	3,270	Personnel to next step, Insurance increases
		Increase for ankle monitor program expansion, gas, indigent
Operating:	14,550	contract price, translating services
Capital:	.	

FINANCE AND ADMIN

Personnel:	152,993	Personnel to next step, Insurance increases, addition of Accounting Clerk and AP Clerk, Dept Head salary inc
Operating:	154,894	Increase for CASA, NCAR events, Chamber of Commerce, NMSIF increase
Capital:		

EXECUTIVE

Personnel:	316,086	Personnel to next step, Insurance increases, City Administrator increase and moved from HR budget
Operating:	10,710	Increase training, dues for staff, cell phones
Capital:		

STREETS

Personnel:	(72,837)	Personnel to next step, Insurance increases, Employee turnover from long term employee
Operating:	391,700	NMSIF increase, increase for parks
Capital:		

POLICE

Personnel:	87,505	5% increase, personnel to next step, insurance increase, Dept Head salary inc
Operating:	212,435	NMSIF Increase, fuel increase, spay and neuter program, comm cost, REDA budget increase
Capital:		

FIRE

Personnel:	55,205	5% increase, personnel to next step, insurance increase, Dept Head salary inc
Operating:	20,700	NMSIF Increase
Capital:		

ARTESIA CENTER

Personnel:	712	Personnel to next step, Insurance increases
Operating:	1,250	Uniform expense, copier lease
Capital:		

SENIOR CENTER

Personnel:	(23,194)	Personnel to next step, Insurance increases, Employee ins election decrease
Operating:	-	
Capital:		

LIBRARY

Personnel:	(93,263)	Personnel to next step, Insurance increases, Employee insurance election decrease
Operating:	-	
Capital:		

MUSEUM

Personnel:	4,305	Personnel to next step, Insurance increases
Operating:	40,000	Refurbish fire truck
Capital:		

GARAGE	Personnel:	19,074	Personnel to next step, Insurance increases
	Operating:	21,800	Increase personnel additional costs, replace tools
	Capital:		
FACILITIES MAINTENANCE	Personnel:	85,897	Increased personnel, personnel to next step, Insurance increases
	Operating:	24,292	NMSIF Increase, training for new personnel
	Capital:		
PLANNING	Personnel:	2,584	Personnel to next step, Insurance increases
	Operating:	-	
	Capital:		
HR/IT			Moved IT, City Administrator to other depts, personnel did get
	Personnel:	(515,044)	next step increase and Insurance increase
	Operating:	(406,563)	Moved IT expense to new IT dept budget
CEMETARY	Personnel:		Personnel to next step, Insurance increases, Employee election
	Operating:	(1,566)	benefit decrease
	Capital:	-	
IT	Personnel:	358,876	Created IT dept
	Operating:	1,073,392	Created IT dept
	Capital:		
WASTEWATER	Personnel:	3,332	Personnel to next step, Insurance increases
	Operating:	9,900	NMSIF Increase
	Capital:		
SOLID WASTE	Personnel:		Personnel to next step, Insurance increases, Employee benefit
	Operating:	84,596	increase
	Capital:	134,700	NMSIF Increase, Professional services
WATER			Net decrease of Personnel increae to next step, Insurance
	Personnel:	(131,658)	increases, Dept Head salary inc, Retirement of long term
	Operating:	167,800	employee, Employee election of benefits decrease
AIRPORT	Capital:		CC fee increase, NMSIF Increase, 2 CDL certs, postage increase
	Personnel:	(9,052)	Net decrease of Personnel Increase to next step, Insurance
	Operating:	6,900	increases, Retirement elections
	Capital:		NMSIF Increase

City of Artesia
FY2027 Interim Budget

Fund	Dept	Description	Anticipated Unaudited Beginning Cash Balance	Investments	FY27 Prop Revenues	Proposed Transfers	FY27 Prop Pers Exp	FY27 Prop Op. Exp.	FY27 Prop Capital Outlay	Proposed Total Expense	1/12 State Required	Est End Cash 6/30/2027
101	Total	General Fund	29,473,064		33,987,132	(16,581,940)	18,337,020	10,534,482		28,871,502	2,405,958	15,600,795
		01 Legislative					134,569	24,775				
		02 Municipal Court					437,511	90,350				
		03 Finance & Admin					770,777	916,460				
		04 Executive					424,450	50,410				
		05 Streets					983,622	2,072,500				
		06 Police					6,295,061	3,755,067				
		07 Fire					5,106,520	542,425				
		08 Artesia Center					341,647	156,458				
		09 Senior Center					457,611	83,702				
		10 Library					588,139	191,798				
		11 Museum					147,143	62,330				
		13 Garage					495,591	55,900				
		14 Elections										
		17 P&Z					569,441	284,614				
		18 Personnel					280,309	198,167				
		19 Cemetary					266,852	2,850				
		20 City Match Leverage										
		21 Facilities Maint					678,903	973,284				
		22 Information Technology					358,876	1,073,392				
201	Total	Municipal Court Fees	115,801					52,000		52,000		63,801
206	Total	EMS Grant			100,000			100,000		100,000		-
207	Total	E-911 Grant								-		-
209	Total	Fire Fund			268,264			268,264		268,264		-
210	Total	FF Recruitment Fund										-
211	Total	Law Enforcement Asst			140,000			140,000		140,000		-
212	Total	LERF Grant Fund										-
213	Total	Leah Kennedy Library	43,551							-		43,551
214	Total	Lodgers Tax Fund	326,326		424,000	(424,000)				-		326,326
215	Total	Loders Tax Promotiona	508,520			424,000				-		932,520
216	Total	1 Cent Gasoline Tax Fu	1,132,837			(485,708)				-		647,129
217	Total	Recreation Fund	800,000		1,188,870	1,325,215		2,414,085		2,414,085		900,000
218	Total	2000 CDBG Grant								-		-
219	Total	COA Grant								-		-
220	Total	DOJ Youth								-		-
221	Total	Cares Grant Interfund								-		-
227	Total	Special Parks Fund								-		-
250	Total	RSVP Program								-		-
260	Total	Federal Forfeitures								-		-
261	Total	American Rescue Plan								-		-
262	Total	PY Foundation Retention			433,572			433,572		433,572		0
270	Total	State & Local Forfeitures								-		-
280	Total	Economic Stimulus								-		-
281	Total	Cannabis Regulation A	220,695		27,000			25,000		25,000		222,695
298	Total	CARES Act								-		-
299	Total	Industrial Park	461,931		105,000					-		566,931
300	Total	Capital Improvement	1,269,297		6,690,593	19,868,338			27,684,376	27,684,376		143,853
301	Total									-		-
302	Total									-		-
303	Total	Street Projects	647,008		734,625	(734,625)				-		647,008
399	Total									-		-
402	Total	Drought Relief Sinking								-		-
403	Total	Compliance Fee	17,771							-		17,771
405	Total	Bonds Acquisition	4,515							-		4,515
407	Total	Bonds Debt Service				3,626,409		3,626,409		3,626,409		-
408	Total	Bonds Reserve Fund								-		-
503	Total	Waste Water Fund	11,078,220		1,889,000	(2,367,697)	582,257	854,312		1,436,569		9,162,954
504	Total	Solid Waste Fund	1,526,809		2,344,897	(280,940)	1,013,120	1,522,884		2,536,004		1,054,763

over/under budget
(11,466,310)
7,640,725.11 Capital exp transfer
(3,825,585) reoccurring

City of Artesia
FY2027 Interim Budget

Fund	Dept	Description	Anticipated Unaudited Beginning Cash Balance	Investments	FY27 Prop Revenues	Proposed Transfers	FY27 Prop Pers Exp	FY27 Prop Op. Exp.	FY27 Prop Capital Outlay	Proposed Total Expense	1/12 State Required	Est End Cash 6/30/2027
505	Total	Water Fund	7,946,235		3,323,000	(2,496,451)	1,547,683	2,175,162		3,722,845		5,049,940
507	Total	Airport Fund	567		2,681,531	199,409	219,833	531,702		751,535		2,129,972
510	Total	Cemetary Fund	878,476		95,450	(58,436)		67,075		67,075		848,416
520	Total	Waste Water Improver	2,861,580		32,000					-		2,893,580
530	Total	Composting Assurance	87,700		1,200					-		88,900
540	Total	Transfer Station Fund	84,839		139					-		84,978
550	Total	MGRT Infrastructure	7,099,247		61,000	(2,520,454)				-		4,639,793
560	Total	MGRT Econ Dev	2,762,656		10,000	506,880		650,000		650,000		2,629,536
701	Total	Sales Tax Agency	36,197							-		36,197
704	Total	Court Test Fund	1,625							-		1,625
705	Total	Meter Fund	248,493							-		248,493
710	Total	Yates/Trans Aero Proje	-		43,000			43,000		43,000		-
799	Total	Hellwig	1,254,172		43,000					-		1,297,172
		Grand Totals	70,888,133	-	54,623,273	0	21,699,913	23,437,946	27,684,376	72,822,235	2,405,958	50,283,213

Fund	Dept	Object	Name	22-23 Budget	22-23 Actuals	23-24 Actuals	24-25 Actuals	25-26 Budget	FY27 Budget Request	Difference FY26 to FY27	Notes
101	00	31100	FRANCHISE TAXES	(625,000.00)	(753,353.47)	(646,654.35)	(641,667.00)	(625,000.00)	(625,000.00)	-	
101	00	31101	INTERNAL FRAN ADMIN FEE	(201,651.00)	(201,651.00)	(201,651.00)	(201,651.00)	(201,651.00)	(201,651.00)	-	
101	00	31250	GROSS RECEIPTS - 1.25%	(22,200,000.00)	(28,154,570.86)	(28,952,329.69)	(31,774,645.30)	(26,400,000.00)	(28,800,000.00)	(2,400,000.00)	Budget 2.4 million
101	00	31265	TRD Settlement	-	-	-	-	-	-	-	
101	00	31500	PROPERTY TAXES	(1,410,216.00)	(1,733,541.31)	(1,981,014.13)	(2,003,262.33)	(1,996,867.00)	(2,010,681.00)	(13,814.00)	Increase in property valuation
101	00	32610	10% AUTO LICENSE TAX	(76,000.00)	(59,792.20)	(67,867.24)	(59,192.69)	(67,000.00)	(67,000.00)	-	
101	00	32611	15% AUTO LICENSE TAX	(14,000.00)	(21,698.45)	(9,933.68)	(21,708.48)	(14,000.00)	(14,000.00)	-	
101	00	33900	SEWER PERMITS & INSPECTION	-	-	-	(35.36)	-	-	-	
101	00	36030	INTEREST INCOME	(75,000.00)	(215,997.57)	(1,445,847.91)	(1,252,507.14)	(800,000.00)	(600,000.00)	200,000.00	Projection based off cash usage
101	00	36040	COUNTY PARTICIPATION	(260,000.00)	(300,000.00)	(277,500.00)	(262,500.00)	(260,000.00)	(260,000.00)	-	
101	00	36044	COUNTY PRISONER CARE	(1,000.00)	-	(2,660.00)	-	-	-	-	
101	00	36070	RENT & ROYALTIES	(8,500.00)	(10,842.95)	(3,762.16)	-	(6,500.00)	(6,500.00)	-	
101	00	36071	RENT PROPERTY	(22,000.00)	(13,891.82)	(23,670.76)	(36,437.69)	(18,000.00)	(18,000.00)	-	
101	00	36090	MISCELLANEOUS NON-TAXED	(87,000.00)	(171,641.84)	(319,107.87)	(752,841.16)	(87,000.00)	(87,000.00)	-	
101	00	36091	MISCELLANEOUS TAXED	(1,000.00)	(1,589.41)	(2,091.79)	(1,786.89)	(1,000.00)	(1,000.00)	-	
101	00	36201	BULLETPROOF VEST GRANT	-	(56,000.00)	-	-	-	-	-	
101	00	36202	FIRE & POLICE DONATIONS	-	-	-	-	-	-	-	
101	00	37040	KEEP AMERICA BEAUTIFUL GRANT	(12,000.00)	(12,543.00)	(16,645.82)	(16,909.95)	(12,000.00)	(12,000.00)	-	
101	00	37091	CDBG	(748,898.00)	(669,831.53)	-	-	-	-	-	
101	00	37160	AVTC LEG GRANT	(125,000.00)	(41,214.03)	(14,495.00)	-	-	-	-	
101	00	51166	TRANSF FROM INFRA-AP	(150,582.00)	-	-	-	-	-	-	
101	00	51181	TRANSFER FROM CAP EXP	-	-	-	-	-	-	-	
101	00	51183	TRANSFER FROM LERF GRANT FUN	-	-	-	(112,500.00)	(56,250.00)	-	56,250.00	Grant no longer funded
101	00	51184	TRANSFER FROM LERF	-	-	(225,000.00)	-	-	-	-	
101	00	51185	TFR FROM FF RECRUITMENT	-	-	-	-	(75,000.00)	-	75,000.00	Grant no longer funded
101	00	52120	TRANSFER TO AIRPORT FUND	143,280.00	16,900.00	150,000.00	-	305,000.00	305,000.00	-	
101	00	52121	TRANSF GRT TO C/O FUND	1,556,220.00	1,976,986.29	1,862,275.58	2,219,073.13	1,850,640.00	2,018,880.00	168,240.00	Budget 2.4 million
101	00	52122	TRANSF GRT TO INFRA LOCAL	1,585,080.00	2,013,649.39	1,896,811.37	2,260,225.69	1,884,960.00	2,056,320.00	171,360.00	Budget 2.4 million
101	00	52123	TRANSF GRT TO INFRA 3/16	1,174,380.00	1,491,905.49	1,405,340.64	1,674,592.99	1,396,560.00	1,523,520.00	126,960.00	Budget 2.4 million
101	00	52124	TRANSF GRT ENVIR TO WATER	399,600.00	507,642.70	478,187.75	569,804.81	475,200.00	518,400.00	43,200.00	Budget 2.4 million
101	00	52125	TRANSF GRT TO ECON DEV	390,720.00	496,361.74	467,561.35	557,142.49	464,640.00	506,880.00	42,240.00	Budget 2.4 million
101	00	52162	GEN CAP OUT EXP TRANSFER	666,016.38	1,123,482.08	1,820,681.36	4,001,000.31	12,525,161.42	7,640,725.11	(4,884,436.31)	Based on YTD expenditures in Capital
101	00	52166	TRANSFER TO PY FOUNDATION	-	-	-	106,371.35	-	-	-	
101	00	52170	TRANSFER TO INFRASTRUCTURE	-	150,000.00	-	-	-	-	-	
101	00	52172	TSF TO BONDS	1,354,096.76	1,354,096.76	687,000.00	687,000.00	687,000.00	687,000.00	-	
101	00	52180	TRANSFER TO REC/AQUATIC CNTR	505,385.01	870,201.74	1,446,310.13	1,745,500.00	1,000,000.00	1,325,215.00	325,215.00	To balance Rec fund and add 100k to fund balance
101	00	52181	TRANSFER TO PARKS SPECIAL PRO	1,000,000.00	1,000,000.00	300,000.00	-	-	-	-	
101	00	52182	TRANSFER TO ARPA FUND	-	38,276.69	-	-	-	-	-	
101	00	61265	TRD Settlement	-	-	-	-	-	-	-	
101	01	41020	SALARIES	63,900.00	61,060.77	61,751.16	81,314.88	112,800.00	125,000.00	12,200.00	All council on FY22 approved pay
101	01	42010	FICA - MEDICARE	3,961.00	3,785.94	3,984.85	5,041.84	6,993.60	7,750.00	756.40	All council on FY22 approved pay
101	01	42020	MEDICARE TAXES	927.00	886.14	932.59	1,179.60	1,635.60	1,819.00	183.40	All council on FY22 approved pay
101	01	45030	PROFESSIONAL SERVICES	2,100.00	4,803.17	5,872.00	7,599.51	5,175.00	5,175.00	-	
101	01	46040	UNIFORMS	300.00	234.72	634.94	-	1,000.00	1,000.00	-	

Fund	Dept	Object	Name	22-23 Budget	22-23 Actuals	23-24 Actuals	24-25 Actuals	25-26 Budget	FY27 Budget Request	Difference FY26 to FY27	Notes
101	01	47040	EMPLOYEE TRAINING	2,700.00	1,923.16	1,254.69	5,101.26	2,700.00	13,300.00	10,600.00	Mayor/Council conf, Santa Fe, Washington fly-in
101	01	47080	PRINTING & PUBLICATIONS	2,500.00	1,804.17	4,305.95	362.85	3,500.00	3,500.00	-	
101	01	47150	COMMUNICATION EXPENSE	-	-	-	-	-	1,800.00	1,800.00	Phones, Ipads for mayor/council
101	01	48030	FURNITURE & FIXTURES	-	-	-	-	-	-	-	
101	02	35010	COURT FINES	(50,000.00)	(44,494.00)	(38,144.00)	(52,291.00)	(36,000.00)	(36,000.00)	-	
101	02	37236	COURT COMPUTERS GRANT	(10,000.00)	-	-	-	-	-	-	
101	02	41020	SALARIES	212,004.57	152,870.80	179,530.59	200,070.85	297,081.60	309,832.00	12,750.40	Next step increase
101	02	41050	OVERTIME	1,500.00	(87.34)	(978.23)	(19.66)	1,200.00	1,200.00	-	
101	02	42010	FICA TAXES	13,144.28	9,311.81	11,238.43	12,171.02	18,493.46	19,283.98	790.52	Next step increase
101	02	42020	MEDICARE TAXES	3,074.07	2,177.90	2,628.34	2,846.32	4,325.08	4,509.96	184.88	Next step increase
101	02	42030	RETIREMENT CONTRIBUTIONS	33,217.58	23,774.71	27,316.53	31,790.69	54,484.77	53,121.71	(1,363.06)	Next step increase
101	02	42050	INSURANCE BENEFITS	54,784.52	8,279.64	8,484.20	8,553.52	58,655.66	60,328.08	1,672.42	
101	02	43030	GASOLINE AND OIL	350.00	248.78	331.12	224.30	350.00	600.00	250.00	
101	02	45020	INDIGENT ATTORNEY CONTRACT	32,400.00	32,349.96	32,349.96	38,948.79	37,500.00	39,500.00	2,000.00	
101	02	45021	TRANSLATING SERVICES	400.00	25.35	-	-	-	400.00	400.00	
101	02	46010	OFFICE SUPPLIES	2,300.00	2,232.36	1,523.82	2,178.06	3,300.00	3,300.00	-	
101	02	46020	NON-CAPITAL EXPENDITURES	-	1,011.50	-	-	-	-	-	
101	02	46040	UNIFORM EXPENSE	600.00	535.55	817.09	471.75	600.00	600.00	-	
101	02	46900	OTHER CONTRACTUAL SVCS	2,000.00	1,509.92	1,602.00	1,682.80	6,000.00	17,000.00	11,000.00	
101	02	47040	EMPLOYEE TRAINING	5,000.00	5,191.55	2,882.74	4,270.03	8,000.00	8,000.00	-	
101	02	47080	POSTAGE	900.00	660.03	779.34	762.89	1,100.00	2,000.00	900.00	
101	02	47081	ADVERTISING AND PROMOTION	-	-	-	191.80	2,000.00	2,000.00	-	
101	02	47120	COPIER LEASE	2,000.00	1,385.74	1,384.20	1,241.41	2,100.00	2,100.00	-	
101	02	47140	DUES & SUBSCRIPTIONS	500.00	470.00	560.00	624.90	1,100.00	1,100.00	-	
101	02	47150	COMMUNICATION EXPENSE	1,750.00	1,027.82	1,625.34	1,061.95	1,750.00	1,750.00	-	
101	02	47220	COURT COMPUTER GRANT EXPEN	9,000.00	9,086.98	9,802.57	9,462.00	12,000.00	12,000.00	-	
101	02	48070	VEHICLES	-	-	-	-	-	-	-	
101	03	33400	BUSINESS REGISTRATION FEES	(15,000.00)	(14,744.00)	(14,424.00)	(12,980.00)	(14,500.00)	(14,500.00)	-	
101	03	33410	BUSINESS LICENSE	(2,300.00)	(3,470.00)	(3,085.00)	(3,710.00)	(2,700.00)	(2,700.00)	-	
101	03	33500	LIQUOR LICENSES	(5,250.00)	(5,500.00)	(5,000.00)	(4,250.00)	(5,500.00)	(5,500.00)	-	
101	03	41020	SALARIES	351,745.72	352,147.16	417,218.66	445,388.36	396,760.00	493,537.72	96,777.72	Next step increase
101	03	41050	OVERTIME	1,600.00	2,416.12	3,676.04	4,421.94	2,000.00	2,000.00	-	
101	03	42010	FICA TAXES	21,808.23	8,708.50	25,487.76	26,268.16	24,723.12	30,723.34	6,000.22	Next step increase, Add Acct Clerk & AR Clerk
101	03	42020	MEDICARE TAXES	5,100.31	4,910.58	5,882.63	6,128.74	5,782.02	7,185.30	1,403.28	Next step increase, Add Acct Clerk & AR Clerk
101	03	42030	RETIREMENT CONTRIBUTIONS	55,307.33	53,768.60	63,216.12	63,477.86	72,765.78	86,484.10	13,718.32	Next step increase, Add Acct Clerk & AR Clerk
101	03	42050	INSURANCE BENEFITS	63,714.04	39,357.82	67,746.18	39,191.02	80,556.23	105,877.92	25,321.69	Next step increase, Add Acct Clerk & AR Clerk
101	03	42052	VISION CARE INSURANCE	-	-	-	-	-	-	-	
101	03	42054	UNEMPLOYMENT COMPENSATION	30,000.00	-	8,552.89	35,196.16	35,196.16	35,196.16	-	
101	03	43020	PER DIEM	4,600.00	6,801.54	9,342.27	13,367.13	9,000.00	9,000.00	-	
101	03	43030	TRANSPORTATION	980.00	1,063.28	618.17	1,826.42	1,000.00	1,000.00	-	
101	03	44010	BUILDING MAINTENANCE	500.00	-	-	-	-	-	-	
101	03	44040	VEHICLE MAINTENANCE	700.00	59.32	641.74	121.52	500.00	500.00	-	
101	03	44041	EQUIPMENT MAINTENANCE	36,000.00	8,232.15	6,427.36	5,266.26	8,000.00	8,000.00	-	
101	03	45010	AUDIT SERVICES	40,000.00	34,165.95	33,480.06	31,046.37	40,000.00	40,000.00	-	
101	03	45020	LEGAL SERVICES	38,000.00	42,737.04	61,929.56	79,093.26	45,000.00	45,000.00	-	

Fund	Dept	Object	Name	22-23 Budget	22-23 Actuals	23-24 Actuals	24-25 Actuals	25-26 Budget	FY27 Budget Request	Difference FY26 to FY27	Notes
101	03	45030	PROFESSIONAL SERVICES	82,500.00	26,155.43	27,967.74	43,053.44	100,560.00	100,560.00	-	
101	03	45900	OTHER CONTRACT	1,000.00	-	-	-	-	-	-	
101	03	45901	SOFTWARE SERVICES	53,820.00	-	14,806.68	45,707.92	32,300.00	32,300.00	-	
101	03	45912	MUNICIPAL CODE MAINTENANCE	1,500.00	2,905.93	-	6,094.09	5,000.00	5,000.00	-	
101	03	45920	PROF SVCS PAWS AND CLAWS	9,981.00	9,981.00	9,981.50	15,000.00	20,000.00	20,000.00	-	
101	03	45921	PROF SVCS MAINSTREET	42,750.00	42,700.00	71,784.56	18,194.49	53,806.00	51,000.00	(2,806.00)	
101	03	45922	PROF SVCS CHAMBER OF COMME	35,000.00	35,000.00	35,000.00	35,000.00	35,000.00	35,000.00	-	
101	03	45923	PROF SVCS ESPERANZA HOUSE	25,000.00	25,000.00	18,750.00	31,250.00	25,000.00	100,000.00	75,000.00	
101	03	45924	PROF SVCS DRUG AND CRIME	15,000.00	18,750.00	7,500.00	-	15,000.00	15,000.00	-	
101	03	45925	PROF SVCS ARTESIA CLEAN & BEA	42,500.00	68,468.76	73,186.80	69,910.73	55,000.00	57,000.00	2,000.00	
101	03	45926	NCAR EVENTS	-	-	-	-	-	-	-	
101	03	46010	OFFICE SUPPLIES	11,500.00	14,315.92	17,191.37	21,435.09	14,500.00	14,500.00	-	
101	03	46020	COMPUTER EXPENSE	-	-	-	145.00	-	-	-	
101	03	46900	OTHER SUPPLIES	22,000.00	27,930.46	35,163.45	107,002.36	28,000.00	28,000.00	-	
101	03	46901	CENTENNIAL	-	-	-	-	-	-	-	
101	03	46903	HOLIDAY PROMOTION	15,000.00	15,000.00	40,000.00	5,017.44	15,000.00	50,000.00	35,000.00	County participation/10k increase
101	03	47040	EMPLOYEE TRAINING	1,000.00	609.09	4,800.57	1,680.00	3,500.00	3,500.00	-	
101	03	47060	INSURANCE EXPENSE	89,000.00	94,009.05	283,520.91	33,616.76	33,000.00	33,000.00	-	
101	03	47070	POSTAGE	5,000.00	4,257.53	4,303.99	2,974.81	4,300.00	4,300.00	-	
101	03	47140	DUES & SUBSCRIPTIONS	43,000.00	34,085.00	42,387.47	47,399.99	45,500.00	45,500.00	-	
101	03	47150	COMMUNICATION EXPENSE	9,000.00	5,212.83	5,593.81	7,759.03	8,600.00	8,600.00	-	
101	03	47160	UTILITIES	164,000.00	147,155.35	145,734.11	146,866.96	164,000.00	164,000.00	-	
101	03	47500	NEW COMPUTER LEASE	-	-	-	-	-	-	-	
101	03	48010	BUILDING AND STRUCTURE	-	-	-	-	-	-	-	
101	03	48020	EQUIPMENT AND MACHINERY	-	-	-	-	-	-	-	
101	03	48030	FURNITURE & FIXTURES	-	19,355.77	-	6,595.79	-	-	-	
101	03	48070	VEHICLES	-	-	-	-	-	-	-	
101	04	41020	SALARIES	65,624.22	60,472.53	44,956.93	89,465.16	63,128.00	64,487.02	1,359.02	Next step increase
101	04	41050	OVERTIME	-	419.39	391.85	(40.65)	-	1,000.00	1,000.00	
101	04	42010	FICA - MEDICARE	4,068.70	3,642.22	2,807.98	5,243.50	3,913.94	4,060.20	146.26	Next step increase
101	04	42020	MEDICARE TAXES	951.55	851.73	656.61	1,226.24	915.36	949.56	34.20	Next step increase
101	04	42030	RETIREMENT CONTRIBUTIONS	10,558.94	6,893.30	5,147.36	10,896.84	11,577.68	9,189.40	(2,388.28)	Next step increase
101	04	42050	INSURANCE BENEFITS	22,885.68	7,123.26	5,149.44	18,469.25	28,829.37	38,175.36	9,345.99	
101	04	43020	PER DIEM	500.00	-	-	171.16	-	3,660.00	3,660.00	Training for staff NMML trainings, NMML policy conf, Hospitality conf
101	04	43030	GASOLINE & OIL EXPENSE	200.00	-	-	94.69	1,200.00	1,200.00	-	
101	04	44040	VEHICLE MAINTENANCE	200.00	-	-	315.25	-	-	-	
101	04	46010	OFFICE SUPPLIES	200.00	-	232.13	1,603.73	1,000.00	5,500.00	4,500.00	office supplies, meetings, PR supplies
101	04	46020	NON CAPITAL FURNITURE	-	-	-	-	-	-	-	
101	04	46040	UNIFORMS	100.00	-	-	-	-	250.00	250.00	shirts for staff
101	04	47040	EMPLOYEE TRAINING	500.00	-	-	-	2,500.00	3,000.00	500.00	
101	04	47082	ADVERTISING AND PROMOTION	-	-	-	18,143.79	35,000.00	33,000.00	(2,000.00)	
101	04	47140	DUES & SUBSCRIPTIONS	-	-	-	-	-	2,000.00	2,000.00	ICMA, NMML ADMIN SUBSECTION
101	04	47150	COMMUNICATION EXPENSE	-	-	-	45.69	-	1,800.00	1,800.00	Cell phones for staff
101	04	48020	EQUIPMENT AND MACHINERY	-	-	-	-	-	-	-	
101	05	41020	SALARIES	423,321.34	422,891.09	612,824.32	584,198.16	619,008.00	604,219.20	(14,788.80)	Next step increase
101	05	41021	SALARIES/CONTRACT	32,000.00	-	-	-	35,000.00	35,000.00	-	Next step increase

Fund	Dept	Object	Name	22-23 Budget	22-23 Actuals	23-24 Actuals	24-25 Actuals	25-26 Budget	FY27 Budget Request	Difference FY26 to FY27	Notes
101	05	41030	UNIFORM ALLOWANCE	1,200.00	1,200.00	1,414.69	1,200.00	1,800.00	1,800.00	-	
101	05	41050	OVERTIME	30,236.00	43,659.93	72,416.58	80,457.06	75,000.00	75,000.00	-	
101	05	42010	FICA TAXES	26,245.92	26,618.18	38,940.14	38,226.52	45,198.50	42,111.59	(3,086.91)	Next step increase
101	05	42020	MEDICARE TAXES	6,138.16	6,225.10	9,106.85	8,939.92	10,570.62	9,848.68	(721.94)	Next step increase
101	05	42030	RETIREMENT CONTRIBUTIONS	66,675.86	64,856.24	87,015.83	114,403.82	113,526.07	105,870.28	(7,655.79)	Next step increase
101	05	42050	INSURANCE BENEFITS	108,743.92	124,002.16	108,137.91	145,765.79	156,355.66	163,494.00	7,138.34	
101	05	43020	PER DIEM	9,350.00	-	155.92	-	-	-	-	
101	05	43030	GASOLINE & OIL EXPENSE	63,000.00	96,614.19	78,291.87	68,320.76	100,000.00	100,000.00	-	
101	05	44030	PARKS MAINTENANCE	300,000.00	437,924.21	413,565.11	644,583.88	380,000.00	730,000.00	350,000.00	Discussions to resume on expanding parks
101	05	44040	GARAGE & MOTOR EXPENSE	37,500.00	70,869.13	69,690.27	64,392.28	60,000.00	60,000.00	-	
101	05	45030	PROFESSIONAL SERVICES	158,347.00	325,773.40	99,446.55	83,482.06	100,000.00	100,000.00	-	
101	05	46010	SUPPLIES	3,500.00	1,225.03	3,267.12	840.62	1,500.00	1,500.00	-	
101	05	46020	NON-CAPITAL	-	-	-	-	-	-	-	
101	05	46030	SAFETY SUPPLIES	2,800.00	3,094.09	4,058.07	6,626.45	2,500.00	2,500.00	-	
101	05	46040	UNIFORM EXPENSE	10,000.00	15,533.93	18,770.02	12,934.38	17,500.00	17,500.00	-	
101	05	46900	OTHER EXPENSE	6,500.00	1,063.94	3,997.04	1,555.07	4,300.00	4,300.00	-	
101	05	46901	STREETS MATERIALS EXPENSE	295,500.00	533,940.19	442,211.39	363,276.58	325,000.00	325,000.00	-	
101	05	46902	MAIN STREET HOLIDAY	19,950.00	18,937.61	21,155.54	25,000.00	25,000.00	25,000.00	-	
101	05	46903	MAIN STREET EXPENSE	50,500.00	50,500.00	41,440.34	90,750.00	80,000.00	75,000.00	(5,000.00)	
101	05	46904	GREENWAY PROJECT MS	40,000.00	42,874.98	72,653.62	88,269.10	70,000.00	70,000.00	-	
101	05	47040	EMPLOYEE TRAINING	2,000.00	18,547.53	2,442.24	6,577.16	-	-	-	
101	05	47060	INSURANCE EXPENSE	85,000.00	84,255.00	277,167.43	276,449.24	279,000.00	279,000.00	-	
101	05	47123	EQUIPMENT LEASES	4,250.00	3,266.10	3,702.25	3,596.10	6,000.00	6,000.00	-	
101	05	47160	UTILITIES	220,000.00	197,344.33	208,012.31	510,085.55	230,000.00	230,000.00	-	
101	05	48010	BUILDING AND STRUCTURES	-	-	-	-	-	-	-	
101	05	48020	EQUIPMENT AND MACHINERY	487,787.00	496,398.92	-	-	-	-	-	
101	05	48070	VEHICLES	45,000.00	39,281.00	-	-	-	-	-	
101	05	48080	ROADWAYS	-	-	-	-	-	-	-	
101	05	48900	OTHER CAPITAL PURCHASES	-	-	-	-	-	-	-	
101	06	33100	DOG LICENSE & POUND FEES	(20,000.00)	(18,224.00)	(20,208.00)	(8,105.00)	(20,000.00)	(20,000.00)	-	
101	06	37070	POLICE INCOME FOR PAYROLL	(23,000.00)	(41,779.06)	(41,871.99)	(31,928.52)	(23,000.00)	(23,000.00)	-	
101	06	37153	DOJ GRANT SPIKES	-	-	-	-	-	-	-	
101	06	37157	PY FOUNDATION PD GRANT	-	-	-	-	-	-	-	
101	06	37653	PD GRANT PY	-	-	-	-	-	-	-	
101	06	37656	REDA GRANT	-	(113,027.14)	-	-	-	-	-	
101	06	37657	ANIMAL SHELTER ADOPTION GRAI	-	-	-	-	-	-	-	
101	06	41020	SALARIES	2,953,219.88	2,490,981.41	2,596,165.29	2,934,351.56	3,542,156.28	3,718,827.95	176,671.67	Next step increase
101	06	41050	OVERTIME	528,390.00	512,861.44	610,598.32	691,423.57	528,390.00	528,390.00	-	
101	06	42010	FICA TAXES	183,099.63	177,533.32	201,167.76	105,281.36	252,373.87	263,327.51	10,953.64	Next step increase
101	06	42020	MEDICARE TAXES	42,821.69	40,878.21	44,487.69	49,392.15	59,022.92	61,584.66	2,561.74	Next step increase
101	06	42030	RETIREMENT CONTRIBUTIONS	779,615.79	625,115.97	632,328.75	748,321.42	972,534.57	1,000,293.03	27,758.46	Next step increase
101	06	42050	INSURANCE BENEFITS	819,410.92	562,671.02	507,106.39	598,630.32	853,078.01	804,084.96	(48,993.05)	
101	06	43020	PER-DIEM	30,000.00	13,251.90	14,908.69	17,156.44	47,000.00	45,000.00	(2,000.00)	
101	06	43021	NEW HIRE TRAINING	15,000.00	6,048.17	23,027.19	6,293.30	35,000.00	35,000.00	-	
101	06	43022	RECRUITING EXPENSES	20,000.00	18,800.64	6,874.35	18,251.99	20,000.00	20,000.00	-	
101	06	43030	TRANSPORTATION EXPENSE	133,000.00	125,477.57	121,325.06	99,148.27	113,000.00	180,000.00	67,000.00	Increase in fuel prices
101	06	44010	BUILDING MAINTENANCE	20,000.00	21,011.94	18,348.65	9,631.56	15,000.00	17,000.00	2,000.00	
101	06	44020	MAINTENANCE CONTRACTS	25,000.00	15,251.07	14,700.35	14,391.94	20,000.00	20,000.00	-	
101	06	44040	VEHICLE MAINTENANCE	65,500.00	59,385.82	49,399.84	47,351.55	72,755.00	72,755.00	-	
101	06	44041	EQUIPMENT MAINTENANCE	9,000.00	3,696.05	2,541.20	2,303.85	3,500.00	3,500.00	-	

Fund	Dept	Object	Name	22-23 Budget	22-23 Actuals	23-24 Actuals	24-25 Actuals	25-26 Budget	FY27 Budget Request	Difference FY26 to FY27	Notes
101	06	45030	PROFESSIONAL SERVICES	823,636.00	752,802.42	788,491.92	1,343,383.26	1,772,840.00	1,772,840.00	-	
101	06	45031	PROFESSIONAL SERVICES PD	35,000.00	20,995.54	15,316.28	28,399.30	35,000.00	35,000.00	-	
101	06	45901	COMPUTER SERVICES	-	-	-	21,529.16	-	-	-	
101	06	45902	ANIMAL SHELTER OPERATION	159,602.00	168,472.80	189,093.90	209,831.90	189,102.00	221,000.00	31,898.00	
101	06	45903	ANIMAL SHELTER ADOPTION EXPE	-	-	-	4,918.61	10,000.00	-	(10,000.00)	
101	06	46010	OFFICE SUPPLIES	16,000.00	3,549.03	3,382.79	4,106.58	7,000.00	9,000.00	2,000.00	
101	06	46011	INVESTIGATION EXPENSE	9,000.00	955.01	1,844.32	1,035.50	6,500.00	6,500.00	-	
101	06	46012	RANGE MATERIALS EXPENSE	27,500.00	3,229.51	22,050.10	18,334.07	22,000.00	22,000.00	-	
101	06	46013	DOG POUND EXPENSE	1,500.00	1,500.00	668.06	4,430.00	4,500.00	35,000.00	30,500.00	
101	06	46015	OPERATIONAL SUPPLIES	46,917.00	26,556.73	17,682.44	354.70	25,850.00	25,850.00	-	
101	06	46020	NON-CAPITAL EQUIPMENT	-	-	-	-	15,000.00	-	(15,000.00)	
101	06	46039	AXON CONTRACT	95,000.00	85,255.73	85,587.35	401,834.30	490,500.00	508,080.00	17,580.00	
101	06	46040	UNIFORM EXPENSE	35,500.00	34,426.65	44,973.42	52,785.86	64,000.00	55,000.00	(9,000.00)	
101	06	46900	OTHER SUPPLIES-RESERVE OFFICE	-	-	-	2,413.80	-	-	-	
101	06	46904	BALLISTIC EQUIPMENT	-	50,000.00	-	-	-	-	-	
101	06	47020	PRISONER CARE	13,450.00	(1,467.42)	(1,978.93)	(354.59)	13,450.00	13,450.00	-	
101	06	47040	EMPLOYEE TRAINING	30,000.00	19,940.42	18,422.90	27,306.46	49,435.00	47,000.00	(2,435.00)	
101	06	47050	PROGRAMS CRIME STOPPERS	3,500.00	1,527.80	1,500.00	1,581.73	1,800.00	1,800.00	-	
101	06	47060	INSURANCE EXPENSE	230,000.00	203,235.72	250,149.94	237,754.08	251,000.00	252,000.00	1,000.00	
101	06	47070	POSTAGE & SHIPPING	2,400.00	790.86	863.08	1,026.33	2,000.00	2,000.00	-	
101	06	47080	PRINTING & PUBLICATIONS	3,500.00	1,136.57	558.56	73.00	700.00	1,000.00	300.00	
101	06	47140	DUES & SUBSCRIPTIONS	3,200.00	84,660.00	74,695.00	56,059.36	76,200.00	5,000.00	(71,200.00)	
101	06	47150	TELEPHONE/CELL PHONE	40,000.00	43,617.12	52,529.23	51,681.32	40,000.00	50,000.00	10,000.00	
101	06	47160	UTILITIES	89,000.00	134,749.38	88,354.46	89,021.41	135,000.00	135,000.00	-	
101	06	47221	LLEBG EXPENSE	-	-	-	-	-	-	-	
101	06	47300	COMMUNITY EVENTS	-	-	-	-	-	-	-	
101	06	47600	COMMUNITY POLICING	7,125.00	285.90	332.45	3,622.99	4,500.00	4,500.00	-	
101	06	48010	BUILDING AND STRUCTURES	-	-	-	-	-	-	-	
101	06	48020	EQUIPMENT AND MACHINERY	-	-	-	-	-	-	-	
101	06	48070	VEHICLES	-	-	-	-	-	-	-	
101	06	48900	OTHER CAPITAL PURCHASES	-	-	-	24,738.38	-	-	-	
101	07	34280	AMBULANCE FEES	(350,000.00)	(457,317.27)	(488,750.19)	(529,071.29)	(406,000.00)	(406,000.00)	-	
101	07	34281	NON-MEDICAL TRANSPORT	-	-	-	-	-	-	-	
101	07	34282	MEDICAID REIMBURSEMENT	-	-	-	-	(639,704.00)	(600,000.00)	39,704.00	
101	07	37151	FIREFIGHTER GRANT	-	(1,250.00)	-	-	-	-	-	
101	07	37650	WIPP GRANT	(7,000.00)	(7,000.00)	-	(6,960.27)	(7,000.00)	(7,000.00)	-	
101	07	41020	SALARIES	1,983,536.19	1,819,620.63	2,023,578.39	2,236,469.53	2,636,569.52	2,728,875.93	92,306.41	Next step increase
101	07	41050	OVERTIME	354,481.64	851,253.40	661,898.39	862,965.86	576,000.00	576,000.00	-	
101	07	41051	ST in lieu of OT	52,000.00	-	-	-	52,000.00	52,000.00	-	
101	07	41052	Ambulance OT	26,880.00	-	173.92	280.02	26,880.00	26,880.00	-	Next step increase
101	07	41053	Holiday Worked Fire	54,000.00	-	-	-	54,000.00	54,000.00	-	Next step increase
101	07	42010	FICA TAXES	151,828.94	157,065.86	162,245.95	183,673.44	207,417.87	213,140.87	5,723.00	Next step increase
101	07	42020	MEDICARE TAXES	35,508.38	36,733.18	37,944.48	42,955.82	48,509.02	52,938.00	4,428.98	Next step increase
101	07	42030	RETIREMENT CONTRIBUTIONS	665,130.02	567,446.78	675,274.29	710,102.65	843,392.37	919,012.93	75,620.56	Next step increase
101	07	42050	INSURANCE BENEFITS	472,563.84	394,929.06	413,999.66	395,027.94	606,546.10	545,381.28	(61,164.82)	
101	07	43020	PER DIEM	5,400.00	1,657.38	2,131.31	(3,877.96)	13,400.00	13,400.00	-	
101	07	43030	GASOLINE & OIL EXPENSE	61,250.00	53,915.80	43,076.45	30,414.80	41,000.00	41,000.00	-	
101	07	44010	BUILDING MAINTENANCE	3,000.00	15,321.93	-	37.32	-	-	-	
101	07	44040	VEHICLE MAINTENANCE	40,000.00	53,460.73	40,367.72	52,451.76	65,000.00	65,000.00	-	
101	07	44041	EQUIPMENT MAINTENANCE	4,000.00	2,582.35	3,607.63	2,632.00	4,000.00	4,000.00	-	
101	07	44044	SAGE MAINTENANCE	3,000.00	-	12,518.80	-	3,000.00	3,000.00	-	

Fund	Dept	Object	Name	22-23 Budget	22-23 Actuals	23-24 Actuals	24-25 Actuals	25-26 Budget	FY27 Budget Request	Difference FY26 to FY27	Notes
101	07	45030	PROFESSIONAL SERVICES	39,000.00	46,387.23	33,847.46	44,844.01	46,000.00	46,000.00	-	
101	07	45900	CONTRACTS	12,000.00	16,390.74	13,606.64	151,243.75	150,925.00	150,925.00	-	
101	07	45911	WIPP EXPENDITURES	7,000.00	-	6,960.27	6,891.36	7,000.00	7,000.00	-	
101	07	46010	OFFICE SUPPLIES	3,500.00	1,517.69	1,071.34	8,632.48	3,000.00	3,000.00	-	
101	07	46011	FIRE INVESTIGATION SUPPLIES	-	-	-	-	-	-	-	
101	07	46014	FOOD ALLOWANCE	41,000.00	35,624.84	36,432.00	35,556.00	41,000.00	41,000.00	-	
101	07	46019	AMBULANCE EXPENSE	35,000.00	36,428.22	37,211.21	9,653.26	-	-	-	
101	07	46020	NON-CAPITAL EQUIPMENT	-	1,805.12	-	-	-	-	-	
101	07	46030	SAFETY EQUIPMENT	-	336,756.41	-	-	-	-	-	
101	07	46040	UNIFORM EXPENSE	25,500.00	27,344.82	22,777.69	22,643.25	30,000.00	30,000.00	-	
101	07	46900	OTHER SUPPLIES	3,500.00	2,814.70	1,378.94	1,695.44	2,500.00	2,500.00	-	
101	07	47040	EMPLOYEE TRAINING	3,500.00	5,274.93	5,060.03	2,369.00	5,000.00	5,000.00	-	
101	07	47060	INSURANCE EXPENSE	75,000.00	52,417.05	72,040.00	72,100.00	72,100.00	72,100.00	-	
101	07	47070	POSTAGE	1,200.00	1,171.94	2,187.75	1,838.02	1,200.00	1,200.00	-	
101	07	47080	PRINTING & PUBLICATIONS	4,500.00	1,925.37	898.90	249.52	500.00	500.00	-	
101	07	47140	SUBSCRIPTIONS AND DUES	2,500.00	2,960.21	2,347.14	693.12	4,100.00	4,100.00	-	
101	07	47150	TELEPHONE	25,000.00	19,934.17	19,974.47	22,434.21	20,000.00	20,000.00	-	
101	07	47160	UTILITIES	15,000.00	11,387.59	9,721.72	1,397.99	12,000.00	12,000.00	-	
101	07	48020	EQUIPMENT AND MACHINERY	-	-	-	-	-	-	-	
101	07	48030	FURNITURE & FIXTURES	-	-	-	-	-	-	-	
101	07	48070	VEHICLES	-	-	-	-	-	-	-	
101	08	34180	RECREATION FEES CHARGED	-	(2,105.00)	-	-	-	-	-	
101	08	34181	RECREATION PROGRAM INCOME	(22,000.00)	(47,830.00)	(40,204.00)	(38,851.00)	(19,087.00)	(25,000.00)	(5,913.00)	
101	08	34182	RECREATION FOOTBALL DONATIO	-	(4,717.00)	-	-	-	-	-	
101	08	34183	ARTESIA CENTER RECEIPTS	-	-	-	-	-	-	-	
101	08	34191	ARTESIA CENTER RECEIPTS	(1,500.00)	(7,005.00)	(10,325.00)	(13,055.00)	(1,500.00)	(1,500.00)	-	
101	08	34221	CONCESSION INCOME	(1,500.00)	(3,281.75)	(3,662.05)	(2,000.00)	(1,500.00)	(1,500.00)	-	
101	08	36012	RECREATION CENTER DONATIONS	-	-	-	(1,175.00)	-	-	-	
101	08	41020	SALARIES	258,653.63	264,443.61	264,678.99	247,461.15	242,408.52	262,361.18	19,952.66	Next step increase
101	08	41030	UNIFORM ALLOWANCE	400.00	200.00	100.00	172.91	500.00	500.00	-	
101	08	41050	OVERTIME	1,112.00	347.41	586.67	1,113.10	2,000.00	2,000.00	-	
101	08	42010	FICA TAXES	16,036.53	15,362.74	17,008.60	14,974.36	15,153.33	16,390.39	1,237.06	Next step increase
101	08	42020	MEDICARE TAXES	3,750.48	3,592.92	3,977.70	3,502.07	3,543.92	3,801.51	257.59	Next step increase
101	08	42030	RETIREMENT CONTRIBUTIONS	26,892.31	31,967.40	32,541.57	29,825.85	44,457.72	31,705.23	(12,752.49)	Next step increase
101	08	42050	INSURANCE BENEFITS	49,815.96	43,937.52	23,239.82	19,953.35	32,871.50	18,121.68	(14,749.82)	
101	08	43020	PER DIEM	1,500.00	-	-	-	-	-	-	
101	08	43030	GAS & OIL	2,520.00	1,200.54	513.67	32.19	1,300.00	1,300.00	-	
101	08	44010	BUILDING MAINTENANCE	10,000.00	5,478.90	3,083.64	14,243.69	75,000.00	75,000.00	-	
101	08	44031	GROUND MAINTENANCE	5,000.00	200.00	-	569.63	500.00	500.00	-	
101	08	44040	MAINTENANCE VEHICLES	600.00	281.57	23.74	172.92	2,500.00	2,500.00	-	
101	08	45030	PROFESSIONAL SERVICES	-	-	-	-	-	-	-	
101	08	45900	OTHER CONTRACTUAL SERVICES	6,500.00	3,160.25	6,825.40	6,820.30	8,000.00	8,000.00	-	
101	08	46010	SUPPLIES	2,500.00	951.43	816.59	979.38	2,000.00	2,000.00	-	
101	08	46016	RECREATION PROG EXP	23,000.00	19,068.21	15,765.01	25,233.65	35,000.00	35,000.00	-	
101	08	46020	NON-CAPITAL EQUIPMENT	3,000.00	-	2,481.93	-	-	-	-	
101	08	46040	UNIFORM EXPENSES	750.00	-	618.46	62.00	750.00	1,000.00	250.00	
101	08	46900	OTHER SUPPLIES	8,500.00	8,679.30	4,326.29	2,904.11	5,300.00	5,300.00	-	
101	08	47040	TRAVEL & TRAINING	1,000.00	180.00	555.36	85.00	-	-	-	
101	08	47120	COPIER LEASE	2,500.00	2,546.54	2,777.16	2,530.24	2,500.00	3,500.00	1,000.00	
101	08	47140	DUES AND SUBSCRIPTIONS	350.00	23.74	1,083.19	300.00	1,000.00	1,000.00	-	
101	08	47150	TELEPHONE	5,000.00	6,669.42	2,247.74	6,711.77	5,000.00	5,000.00	-	

Fund	Dept	Object	Name	22-23 Budget	22-23 Actuals	23-24 Actuals	24-25 Actuals	25-26 Budget	FY27 Budget Request	Difference FY26 to FY27	Notes
101	08	47160	UTILITIES	16,000.00	19,914.88	17,081.64	2,512.03	16,358.00	16,358.00	-	
101	08	48010	BUILDINGS AND STRUCTURES	-	-	-	-	-	-	-	
101	08	48020	EQUIPMENT AND MACHINERY	-	-	-	-	-	-	-	
101	08	48030	FURNITURE & FIXTURES	-	-	-	-	-	-	-	
101	08	48070	VEHICLES	-	-	-	-	-	-	-	
101	09	36011	SENIOR CENTER DONATIONS	-	(12,709.44)	(50.00)	(418.40)	-	-	-	
101	09	37657	SENIOR CENTER JR BILL	-	-	(50,000.00)	-	-	-	-	
101	09	41020	SALARIES	262,185.73	178,923.33	289,783.50	271,356.42	318,502.86	324,556.70	6,053.84	Next step increase
101	09	41030	UNIFORM ALLOWANCE	400.00	400.00	200.00	200.00	800.00	800.00	-	
101	09	41050	OVERTIME	8,899.00	698.73	1,175.87	691.46	3,900.00	3,900.00	-	
101	09	42010	FICA TAXES	16,255.52	10,613.58	17,854.81	15,963.85	19,988.98	20,364.32	375.34	Next step increase
101	09	42020	MEDICARE TAXES	3,801.69	2,482.33	4,175.57	3,733.45	4,674.84	4,762.62	87.78	Next step increase
101	09	42030	RETIREMENT CONTRIBUTIONS	42,185.68	27,255.92	44,951.64	42,965.09	58,413.42	55,065.94	(3,347.48)	Next step increase
101	09	42050	INSURANCE BENEFITS	35,809.28	28,088.80	33,776.59	33,752.56	74,524.88	48,161.76	(26,363.12)	
101	09	43020	PER DIEM	400.00	-	-	(50.00)	-	-	-	
101	09	43030	GASOLINE & OIL EXPENSE	17,500.00	5,510.51	7,227.43	4,821.83	6,100.00	6,100.00	-	
101	09	44010	BUILDING MAINTENANCE	7,500.00	6,658.76	182.14	217.43	200.00	200.00	-	
101	09	44020	MAINTENANCE CONTRACTS	21,000.00	-	-	-	-	-	-	
101	09	44040	VEHICLE MAINTENANCE	6,850.00	2,005.07	5,630.63	2,126.47	2,400.00	2,400.00	-	
101	09	44041	JANITORIAL SUPPLIES	3,000.00	2,779.90	2,973.56	3,187.89	3,000.00	3,000.00	-	
101	09	45900	OTHER CONTRACTUAL SERVICES	800.00	-	-	-	800.00	800.00	-	
101	09	45905	STATE AGING GRANT	-	-	-	-	-	-	-	
101	09	46010	OFFICE SUPPLIES	1,200.00	735.52	739.63	557.92	1,000.00	1,000.00	-	
101	09	46011	SUPPLIES (KITCHEN, EVENTS)	8,000.00	5,164.49	4,149.13	2,634.55	5,300.00	5,300.00	-	
101	09	46020	NON-CAPITAL EQUIPMENT	-	-	-	-	-	-	-	
101	09	46040	UNIFORM EXPENSE	650.00	111.96	400.82	383.64	500.00	500.00	-	
101	09	46900	OTHER SUPPLIES	-	-	-	-	-	-	-	
101	09	46904	PROGRAMS	5,000.00	3,436.15	5,753.22	29,596.63	30,000.00	30,000.00	-	
101	09	47070	POSTAGE	7,800.00	10,229.40	10,525.29	10,307.51	10,500.00	10,500.00	-	
101	09	47120	RENT EQUIPMENT / MACHINERY	2,160.00	2,546.54	2,777.16	2,202.03	2,100.00	2,100.00	-	
101	09	47140	DUES AND SUBSCRIPTIONS	4,402.00	3,551.62	2,928.14	3,805.92	4,402.00	4,402.00	-	
101	09	47160	UTILITIES	14,000.00	17,442.19	19,908.03	867.14	17,400.00	17,400.00	-	
101	09	48010	BUILDINGS AND STRUCTURES	-	-	-	-	-	-	-	
101	09	48020	EQUIPMENT AND MACHINERY	-	27,332.72	-	-	-	-	-	
101	09	48030	FURNITURE AND FIXTURES	-	-	-	-	-	-	-	
101	09	48070	VEHICLES	-	-	-	-	-	-	-	
101	10	35050	LIBRARY FINES	(700.00)	(503.08)	(542.95)	(745.15)	(500.00)	(500.00)	-	
101	10	35051	LIBRARY COPY FEES	(3,500.00)	(3,328.06)	(2,462.57)	(953.18)	(2,000.00)	(2,000.00)	-	
101	10	36010	LIBRARY DONATION	-	(318.00)	-	(3,000.00)	-	-	-	
101	10	36013	SUMMER READING DONATIONS	(100.00)	(139.01)	(1,218.90)	(2,745.80)	(100.00)	(100.00)	-	
101	10	36200	GOB BOOKS INCOME	(26,538.00)	(26,538.61)	-	(5,143.54)	-	-	-	
101	10	37140	STATE LIBRARY GRANT	(8,526.00)	-	-	-	-	-	-	
101	10	37655	LIBRARY ARPA GRANT	-	-	-	-	-	-	-	
101	10	41020	SALARIES	403,403.87	336,277.81	318,775.03	398,553.95	415,599.60	422,673.37	7,073.77	Next step increase
101	10	41030	UNIFORM ALLOWANCE	100.00	100.00	100.00	100.00	100.00	100.00	-	
101	10	41050	OVERTIME	1,151.00	2,996.58	815.45	322.96	600.00	600.00	-	
101	10	42010	FICA TAXES	25,011.04	19,354.20	19,309.56	23,342.51	25,804.38	26,242.95	438.57	Next step increase
101	10	42020	MEDICARE TAXES	5,849.36	4,526.36	4,515.93	5,459.19	6,034.89	6,137.46	102.57	Next step increase
101	10	42030	RETIREMENT CONTRIBUTIONS	59,769.81	49,080.18	46,740.95	60,208.71	76,220.97	70,476.59	(5,744.38)	Next step increase
101	10	42050	INSURANCE BENEFITS	139,973.92	83,084.92	27,757.62	53,331.41	157,041.76	61,908.72	(95,133.04)	
101	10	43020	PER DIEM	200.00	-	-	-	-	-	-	

Fund	Dept	Object	Name	22-23 Budget	22-23 Actuals	23-24 Actuals	24-25 Actuals	25-26 Budget	FY27 Budget Request	Difference FY26 to FY27	Notes
101	10	43030	GAS & OIL EXPENSE	840.00	626.20	484.19	513.77	500.00	500.00	-	
101	10	44010	BUILDING MAINTENANCE	1,500.00	-	-	-	-	-	-	
101	10	44020	MAINTENANCE CONTRACTS	15,000.00	7,976.93	8,017.74	9,705.33	10,000.00	10,000.00	-	
101	10	44040	VEHICLE MAINTENANCE	100.00	83.78	207.12	64.12	100.00	100.00	-	
101	10	44041	JANITORIAL SUPPLIES	3,000.00	4,002.28	4,005.04	4,000.14	3,500.00	3,500.00	-	
101	10	45900	OTHER CONTRACTUAL SERVICE	28,000.00	28,594.99	27,818.77	24,321.58	25,000.00	25,000.00	-	
101	10	46010	OFFICE SUPPLIES	15,000.00	15,623.11	14,835.84	12,839.24	13,000.00	13,000.00	-	
101	10	46020	NON-CAPITAL FURNITURE/FIXTUR	600.00	1,380.00	-	207.02	-	-	-	
101	10	46040	UNIFORM EXPENSE	350.00	415.20	250.43	155.88	200.00	200.00	-	
101	10	46080	MATERIALS EXPENSE - BOOKS	78,500.00	80,232.62	72,454.51	75,087.96	74,000.00	74,000.00	-	
101	10	46081	SUMMER READING PROGRAM	3,000.00	4,005.80	3,609.18	2,526.00	3,000.00	3,000.00	-	
101	10	46082	SUMMER READING DONATIONS	2,000.00	3,400.18	2,088.95	8,175.77	2,000.00	2,000.00	-	
101	10	46083	GOB FOR BOOKS	26,538.61	26,083.22	-	34,148.71	-	-	-	
101	10	46902	COMIC CON	1,210.00	935.82	-	-	1,200.00	1,200.00	-	
101	10	46904	PROGRAMS	4,400.00	3,257.48	4,002.24	4,765.13	4,700.00	4,700.00	-	
101	10	46905	Library TEch Projects	12,000.00	3,795.00	689.03	-	5,900.00	5,900.00	-	
101	10	46906	ARPA GRANT	-	314.86	-	-	-	-	-	
101	10	47040	EMPLOYEE TRAINING	1,500.00	460.10	188.10	418.00	1,971.00	1,971.00	-	
101	10	47070	POSTAGE	4,000.00	3,648.51	5,437.87	5,343.25	4,800.00	4,800.00	-	
101	10	47080	BINDERY EXPENSE	4,400.00	1,090.15	-	-	1,200.00	200.00	(1,000.00)	
101	10	47140	SUBSCRIPTIONS & DUES	1,200.00	1,356.98	900.00	1,624.95	1,627.00	2,627.00	1,000.00	
101	10	47150	TELEPHONE	6,500.00	4,236.78	5,101.48	4,918.07	4,200.00	4,200.00	-	
101	10	47160	UTILITIES	28,000.00	34,500.57	27,552.36	6,921.85	34,500.00	34,500.00	-	
101	10	47802	Advertising	600.00	464.66	-	-	400.00	400.00	-	
101	10	48020	EQUIPMENT AND MACHINERY	-	-	-	-	-	-	-	
101	10	48030	FURNITURE & FIXTURES	-	-	-	-	-	-	-	
101	10	48070	VEHICLES	-	-	-	-	-	-	-	
101	11	41020	SALARIES	88,183.03	67,295.03	98,425.81	98,231.05	92,082.12	127,322.78	35,240.66	Next step increase
101	11	41030	UNIFORM ALLOWANCE	100.00	-	-	-	-	-	-	
101	11	41050	OVERTIME	222.00	176.02	817.17	1,191.64	100.00	100.00	-	
101	11	42010	FICA TAXES	5,467.35	4,027.62	5,461.22	5,624.20	5,715.29	7,900.21	2,184.92	Next step increase
101	11	42020	MEDICARE TAXES	1,278.65	941.92	1,277.25	1,315.43	1,336.64	1,847.63	510.99	Next step increase
101	11	42030	RETIREMENT CONTRIBUTIONS	14,188.65	10,268.51	13,938.20	16,496.84	16,887.86	23,351.00	6,463.14	Next step increase
101	11	42050	INSURANCE BENEFITS	9,220.28	6,720.46	9,901.92	23,757.21	26,715.74	28,665.12	1,949.38	
101	11	43020	PER DIEM	625.00	-	-	-	-	-	-	
101	11	44010	BUILDING MAINTENANCE	3,500.00	1,357.82	-	-	3,000.00	3,000.00	-	
101	11	44020	MAINTENANCE CONTRACTS	2,637.00	2,299.33	2,476.32	2,183.36	3,000.00	3,000.00	-	
101	11	44030	MAINTENANCE GROUNDS/ROADV	2,463.00	-	-	-	1,200.00	1,200.00	-	
101	11	44040	MAINTENANCE VEHICLE/FURNITU	250.00	-	-	-	-	-	-	
101	11	44041	EQUIPMENT MAINTENANCE	-	-	-	-	-	-	-	
101	11	44900	OTHER MAINTENANCE	250.00	-	-	-	250.00	250.00	-	
101	11	45030	PROFESSIONAL SERVICES	200.00	-	-	-	-	-	-	
101	11	45900	OTHER CONTRACT	-	-	-	-	1,980.00	1,980.00	-	
101	11	46010	OFFICE SUPPLIES	1,500.00	667.84	-	699.16	1,000.00	1,000.00	-	
101	11	46020	NON-CAPITAL EQUIPMENT	750.00	-	-	-	-	-	-	
101	11	46030	SAFETY EQUIPMENT	250.00	-	-	-	200.00	200.00	-	
101	11	46040	UNIFORM EXPENSE	367.00	-	-	-	100.00	100.00	-	
101	11	46900	OTHER SUPPLIES	2,800.00	219.66	1,505.32	1,755.05	3,000.00	3,000.00	-	
101	11	47040	EMPLOYEE TRAINING	250.00	-	-	-	-	-	-	
101	11	47070	POSTAGE	500.00	-	-	10.00	-	-	-	
101	11	47080	PRINTING & PUBLICATIONS	1,500.00	-	-	-	-	-	-	

Fund	Dept	Object	Name	22-23 Budget	22-23 Actuals	23-24 Actuals	24-25 Actuals	25-26 Budget	FY27 Budget Request	Difference FY26 to FY27	Notes
101	11	47140	DUES & SUBSCRIPTIONS	450.00	155.00	-	-	-	-	-	
101	11	47150	TELEPHONE	3,700.00	2,940.57	2,935.08	3,271.39	3,600.00	3,600.00	-	
101	11	47160	UTILITIES	5,000.00	10,451.29	4,340.57	901.51	5,000.00	5,000.00	-	
101	11	48010	BUILDING & STRUCTURES	-	-	-	-	-	-	-	
101	11	48020	EQUIPMENT AND MACHINERY	-	-	-	-	-	40,000.00	40,000.00	fire truck restoration
101	13	41020	SALARIES	236,236.35	210,654.44	245,551.92	235,847.15	294,190.52	343,113.94	48,923.42	Next step increase
101	13	41030	UNIFORM ALLOWANCE	500.00	400.00	300.00	400.00	600.00	600.00	-	
101	13	41050	OVERTIME	1,244.00	2,189.37	3,586.14	5,073.58	4,000.00	4,000.00	-	
101	13	42010	FICA TAXES	14,646.65	11,912.23	15,110.44	14,183.34	18,487.81	21,521.06	3,033.25	Next step increase
101	13	42020	MEDICARE TAXES	3,425.43	2,785.95	3,533.87	3,317.12	4,323.76	5,033.15	709.39	Next step increase
101	13	42030	RETIREMENT CONTRIBUTIONS	33,958.96	30,058.35	34,834.27	32,797.15	53,954.54	57,410.30	3,455.76	Next step increase
101	13	42050	INSURANCE BENEFITS	100,313.84	65,956.58	40,172.16	34,224.81	100,960.43	63,912.72	(37,047.71)	
101	13	43020	PER DIEM	125.00	-	-	-	-	-	-	
101	13	44010	BLDG MAINTENANCE	500.00	195.07	1,174.77	-	200.00	1,500.00	1,300.00	Added vehicle
101	13	44040	VEHICLE MAINTENANCE	15,000.00	1,266.47	1,407.05	1,808.45	2,000.00	3,000.00	1,000.00	
101	13	45900	CONTRATUAL SERVICES	10,000.00	10,820.24	12,454.23	16,749.03	12,000.00	20,000.00	8,000.00	
101	13	46010	OFFICE SUPPLIES	300.00	-	-	325.83	400.00	400.00	-	
101	13	46020	NON-CAPITAL EQUIPMENT	2,000.00	1,950.00	1,994.21	2,000.00	2,000.00	2,000.00	-	
101	13	46040	UNIFORM EXPENSE	5,000.00	4,480.91	6,310.42	5,307.60	5,000.00	6,000.00	1,000.00	Increased Personnel
101	13	46900	OTHER SUPPLIES	7,000.00	6,471.72	4,738.40	6,492.12	6,000.00	8,000.00	2,000.00	Increased Personnel
101	13	46901	TOOLS	4,000.00	1,560.09	5,378.44	5,296.74	5,000.00	10,000.00	5,000.00	Increased Personnel
101	13	47040	EMPLOYEE TRAINING	1,000.00	-	488.88	1,500.00	1,500.00	5,000.00	3,500.00	Increased Personnel
101	13	48020	EQUIPMENT AND MACHINERY	21,000.00	-	-	-	-	-	-	
101	13	48070	VEHICLES	-	-	-	-	-	-	-	
101	13	48900	OTHER CAPITAL PURCHASES	-	-	-	-	-	-	-	
101	14	46999	ELECTION EXPENSE	-	200.00	23,601.38	-	25,000.00	-	(25,000.00)	
101	17	33300	BUILDING PERMITS	(100,000.00)	(187,592.91)	(145,261.59)	(113,780.33)	(150,871.00)	(139,000.00)	11,871.00	
101	17	36068	WEED LIEN INCOME	-	-	(225.00)	(24.45)	-	-	-	
101	17	41020	SALARIES	361,995.71	318,254.71	379,430.95	381,409.15	395,973.24	348,693.80	(47,279.44)	Next step increase
101	17	41050	OVERTIME	1,153.00	4,184.57	3,020.22	1,591.64	3,000.00	3,000.00	-	
101	17	42010	FICA TAXES	22,443.73	18,627.55	22,283.53	22,016.41	24,736.34	21,805.02	(2,931.32)	Next step increase
101	17	42020	MEDICARE TAXES	5,248.94	4,356.37	5,211.49	5,149.01	5,785.11	5,099.56	(685.55)	Next step increase
101	17	42030	RETIREMENT CONTRIBUTIONS	64,793.17	45,980.11	55,313.02	58,956.77	72,621.49	61,802.38	(10,819.11)	Next step increase
101	17	42050	INSURANCE BENEFITS	99,372.44	57,531.24	48,772.64	78,082.85	64,741.60	129,040.56	64,298.96	
101	17	43020	PER DIEM	5,200.00	598.05	551.20	2,646.31	2,100.00	2,100.00	-	
101	17	43030	GASOLINE & OIL EXPENSE	8,400.00	3,751.16	4,722.60	4,007.24	5,000.00	5,000.00	-	
101	17	44040	VEHICLE MAINTENANCE	3,875.00	4,848.77	1,907.03	675.09	3,000.00	3,000.00	-	
101	17	44041	EQUIPMENT MAINTENANCE	4,300.00	-	2,777.16	2,201.86	2,700.00	2,700.00	-	
101	17	45030	PROFESSIONAL SERVICES	90,000.00	349.88	90,894.50	86,442.49	80,000.00	80,000.00	-	
101	17	45906	TRASH/DEBRIS & DEMOLITION	70,000.00	-	109,587.87	122,839.98	130,000.00	130,000.00	-	
101	17	45907	ADA UPGRADE PROJECTS CITY-WII	-	-	8,974.72	-	-	-	-	
101	17	46010	OFFICE SUPPLIES	3,000.00	615.34	1,557.64	1,547.36	3,000.00	3,000.00	-	
101	17	46040	UNIFORM EXPENSE	700.00	705.75	561.12	1,223.78	1,000.00	1,000.00	-	
101	17	46905	MY NEIGHBORHOOD	16,000.00	22,585.12	16,000.00	16,000.00	22,814.00	22,814.00	-	
101	17	47040	EMPLOYEE TRAINING	3,200.00	1,484.75	1,080.00	4,866.66	1,000.00	1,000.00	-	
101	17	47070	POSTAGE & MAIL SERVICE	1,000.00	474.56	1,181.31	670.07	2,000.00	2,000.00	-	
101	17	47080	PRINTING & PUBLICATION	7,000.00	464.73	1,976.63	594.36	3,000.00	3,000.00	-	
101	17	47130	RENTAL OF PROPERTY	24,000.00	26,000.00	24,000.00	24,000.00	24,000.00	24,000.00	-	
101	17	47140	DUES & SUBSCRIPTIONS	1,600.00	1,190.00	595.00	930.39	2,000.00	2,000.00	-	
101	17	47150	TELEPHONE	3,500.00	2,420.36	2,295.30	3,362.98	3,000.00	3,000.00	-	
101	17	47160	UTILITIES	-	-	-	-	-	-	-	

Fund	Dept	Object	Name	22-23 Budget	22-23 Actuals	23-24 Actuals	24-25 Actuals	25-26 Budget	FY27 Budget Request	Difference FY26 to FY27	Notes
101	17	48020	EQUIPMENT AND MACHINERY	-	2,746.63	-	-	-	-	-	
101	17	48030	FURNITURE & FIXTURES	-	-	1,024.46	-	-	-	-	
101	17	48070	VEHICLES	-	-	-	-	-	-	-	
101	18	41020	SALARIES	489,192.00	345,280.21	407,458.46	456,346.63	568,009.20	327,541.59	(240,467.61)	Next step increase
101	18	41050	OVERTIME	1,152.00	871.68	2,264.16	2,140.29	1,000.00	1,000.00	-	
101	18	42010	FICA TAXES	30,330.00	20,155.19	24,761.85	27,239.85	35,278.57	20,369.58	(14,908.99)	Next step increase
101	18	42020	MEDICARE TAXES	7,079.00	4,713.64	5,791.19	6,370.87	8,250.63	4,763.85	(3,486.78)	Next step increase
101	18	42030	RETIREMENT CONTRIBUTIONS	78,772.00	52,877.05	62,460.57	70,909.28	104,172.89	51,966.52	(52,206.37)	Next step increase
101	18	42050	INSURANCE BENEFITS	115,923.00	71,599.70	22,064.22	45,714.49	53,641.31	18,957.60	(34,683.71)	
101	18	42900	INSURANCE ADMIN	20,000.00	25,349.76	29,354.65	21,636.24	25,000.00	25,000.00	-	
101	18	43020	PER DIEM	400.00	31.20	-	-	900.00	1,000.00	100.00	
101	18	43030	TRANSPORTATION EXPENSE	750.00	5,084.08	6,970.06	4,536.87	10,600.00	5,000.00	(5,600.00)	
101	18	44040	VEHICLE MAINTAINENCE	300.00	980.19	580.62	2,673.44	500.00	1,500.00	1,000.00	
101	18	45012	SAFETY SUPPLIES	-	-	-	1,240.00	5,000.00	-	(5,000.00)	
101	18	45903	PROFESSIONAL SERVICES	70,000.00	125,860.54	57,955.87	119,824.22	103,000.00	140,000.00	37,000.00	drug testing, Sterling (background checks), handbook, legal services (prosecutor Employee navigator, applicant tracking
101	18	45905	IT EXPENSES	609,100.00	437,787.72	413,452.01	1,411,908.04	450,000.00	25,000.00	(425,000.00)	
101	18	46010	OFFICE SUPPLIES	2,550.00	3,583.70	2,332.76	10,652.84	2,200.00	2,300.00	100.00	employee event, 1500 plus donation carryover
101	18	46011	PROMOTIONS	150.00	-	(1.45)	-	-	3,067.00	3,067.00	
101	18	46012	SAFETY EXPENSES	-	-	-	-	5,430.00	10,500.00	5,070.00	Company nurse, CPR training, vaccines, PPE supplies
101	18	46020	NON-CAPITAL EQUIPMENT	-	-	-	-	-	-	-	
101	18	47040	EMPLOYEE TRAINING	1,000.00	-	689.45	-	2,000.00	5,500.00	3,500.00	Fernando SHRM cert, other SHRM or EDGE online training
101	18	47050	DRUG TESTING	23,000.00	17,439.87	16,018.67	28,827.19	18,000.00	-	(18,000.00)	
101	18	47081	EMPLOYMENT ADVERTISING	1,000.00	-	399.70	-	1,000.00	1,500.00	500.00	
101	18	47140	DUES & SUBSCRIPTIONS	1,800.00	347.10	481.38	183.32	400.00	1,000.00	600.00	
101	18	47150	TELEPHONE	5,000.00	5,654.04	5,976.64	14,612.11	5,700.00	1,800.00	(3,900.00)	
101	18	48010	BUILDING AND STRUCTURES	-	-	-	-	-	-	-	
101	18	48020	EQUIPMENT AND MACHINERY	-	-	-	-	-	-	-	
101	18	48070	VEHICLES	-	-	-	-	-	-	-	
101	19	41020	SALARIES	169,982.15	156,697.86	160,403.91	188,858.27	189,888.14	197,926.56	8,038.42	Next step increase
101	19	41030	UNIFORM ALLOWANCE	400.00	400.00	300.00	400.00	600.00	600.00	-	
101	19	41050	OVERTIME	1,153.00	3,124.64	3,362.41	2,326.53	5,000.00	5,000.00	-	
101	19	42010	FICA TAXES	10,538.89	9,572.09	10,103.79	11,497.77	12,083.06	12,581.45	498.39	Next step increase
101	19	42020	MEDICARE TAXES	2,464.74	2,238.64	2,362.97	2,688.97	2,825.88	2,942.44	116.56	Next step increase
101	19	42030	RETIREMENT CONTRIBUTIONS	29,632.95	23,146.87	22,143.30	25,912.45	34,825.48	29,765.60	(5,059.88)	Next step increase
101	19	42050	INSURANCE BENEFITS	40,866.40	16,662.96	17,428.06	14,955.10	23,195.40	18,036.00	(5,159.40)	
101	19	45030	PROFESSIONAL SERVICE TWIN OAI	700.00	-	-	-	200.00	200.00	-	
101	19	46020	NON-CAPITAL	2,500.00	2,500.00	2,130.68	2,110.00	2,650.00	2,650.00	-	
101	19	48010	BUILDINGS AND STRUCTURES	-	-	-	-	-	-	-	
101	19	48020	EQUIPMENT AND MACHINERY	-	-	-	-	-	-	-	
101	19	48070	VEHICLES	289,836.00	-	-	-	-	-	-	
101	19	48900	OTHER CAPITAL PURCHASES	-	-	-	-	-	-	-	
101	20	47226	2020 CITY MATCH & LEVERAGE	68,155.00	-	-	-	-	-	-	

Fund	Dept	Object	Name	22-23 Budget	22-23 Actuals	23-24 Actuals	24-25 Actuals	25-26 Budget	FY27 Budget Request	Difference FY26 to FY27	Notes
101	20	47231	ADA PROJECT ADA	748,898.00	-	-	-	-	-	-	
101	21	41020	SALARIES	228,485.44	239,070.06	261,568.20	307,954.43	392,537.60	361,024.82	(31,512.78)	Next step increase
101	21	41030	UNIFORM	500.00	600.00	500.00	700.00	1,000.00	1,000.00	-	
101	21	41050	OVERTIME	22,248.00	21,954.18	22,201.38	28,571.75	20,000.00	20,000.00	-	
101	21	42010	FICA TAXES	14,166.10	15,040.51	17,313.09	19,751.07	25,577.33	23,623.54	(1,953.79)	Next step increase
101	21	42020	MEDICARE TAXES	3,313.04	3,517.63	4,049.03	4,619.12	5,981.80	5,524.86	(456.94)	Next step increase
101	21	42030	RETIREMENT CONTRIBUTIONS	36,153.25	35,914.18	38,296.26	45,825.28	71,991.40	67,191.34	(4,800.06)	Next step increase
101	21	42050	INSURNACE BENEFITS	67,265.92	61,650.20	47,765.08	51,981.82	75,917.52	111,539.04	35,621.52	
101	21	43030	GAS AND OIL	11,200.00	3,728.67	4,374.17	7,131.81	6,700.00	6,700.00	-	
101	21	44010	FACILITIES MAINT	521,000.00	538,464.93	473,847.08	552,053.91	475,000.00	475,000.00	-	
101	21	44012	FM COURTS	1,000.00	439.33	952.61	466.60	1,000.00	1,000.00	-	
101	21	44013	FM FINANCE	1,000.00	955.58	1,535.08	1,462.47	1,500.00	1,500.00	-	
101	21	44015	FM STREETS	1,000.00	1,481.31	977.42	331.98	1,000.00	1,000.00	-	
101	21	44016	FM POLICE	60,000.00	60,207.67	61,899.93	88,608.74	75,000.00	75,000.00	-	
101	21	44017	FM FIRE	8,000.00	7,452.03	8,596.53	7,889.65	8,000.00	8,000.00	-	
101	21	44018	FM RECREATION	8,500.00	8,901.68	9,189.74	6,781.86	9,100.00	9,100.00	-	
101	21	44019	FM COA	2,000.00	2,263.12	2,648.63	1,387.91	2,000.00	2,000.00	-	
101	21	44020	FM LIBRARY	3,000.00	2,770.86	3,830.22	3,584.66	3,500.00	3,500.00	-	
101	21	44021	FM GARAGE	12,000.00	11,417.59	15,068.76	13,874.02	13,965.00	13,965.00	-	
101	21	44040	VEHICLE MAINT	6,000.00	6,028.82	10,609.03	8,978.08	7,500.00	7,500.00	-	
101	21	44042	JANITORIAL	57,500.00	51,811.81	56,691.39	93,675.83	75,000.00	75,000.00	-	
101	21	45030	PROFESSIONAL SERVICES	75,000.00	88,563.94	99,509.38	129,174.35	125,000.00	125,000.00	-	
101	21	46020	NON-CAPITAL	-	58.48	-	87.99	-	-	-	
101	21	46030	SAFETY SUPPLIES	5,000.00	2,035.54	4,427.54	5,176.34	5,000.00	5,000.00	-	
101	21	46040	UNIFORM EXPENSE	3,000.00	2,943.52	2,914.45	3,168.85	3,000.00	3,000.00	-	
101	21	46900	OTHER SUPPLIES	26,000.00	26,863.23	28,491.45	32,215.12	27,308.00	27,400.00	92.00	
101	21	47040	EMPLOYEE TRAINING	2,000.00	435.08	1,501.69	833.32	6,500.00	10,000.00	3,500.00	
101	21	47060	INSURANCE EXPENSE	16,000.00	16,000.00	2,919.00	2,919.00	2,919.00	2,919.00	-	
101	21	47160	UTILITIES	25,000.00	93,329.85	70,290.68	9,067.54	100,000.00	100,000.00	-	
101	21	48010	FAC MAINT/CAPITAL OUTLAY	-	-	-	-	-	-	-	
101	21	48020	EQUIPMENT	256,008.00	-	-	-	-	-	-	
101	21	48900	OTHER CAPITAL PURCHASES	-	-	-	-	-	-	-	
101	22	41020	SALARIES	-	-	-	-	-	181,740.78	181,740.78	Next step increase
101	22	42010	FICA	-	-	-	-	-	11,261.08	11,261.08	Next step increase
101	22	42020	MEDICARE	-	-	-	-	-	2,633.63	2,633.63	Next step increase
101	22	42030	RETIREMENT CONTRIBUTIONS	-	-	-	-	-	31,129.00	31,129.00	Next step increase
101	22	42050	INSURANCE BENEFITS	-	-	-	-	-	37,382.16	37,382.16	
101	22	43030	GASOLINE AND OIL	-	-	-	-	-	5,000.00	5,000.00	
101	22	44040	VEHICLE MAINTENANCE	-	-	-	-	-	1,500.00	1,500.00	
101	22	45901	SOFTWARE SERVICES	-	-	-	-	-	900,000.00	900,000.00	
101	22	45903	PROFESSIONAL SERVICES	-	-	-	-	-	-	-	
101	22	46010	OFFICE SUPPLIES	-	-	-	-	-	20,000.00	20,000.00	Ink, APC's, cords
101	22	47150	COMMUNICATION EXPENSE	-	-	-	-	-	-	-	
101	22	48020	EQUIPMENT AND MACHINERY	-	-	-	-	-	50,000.00	50,000.00	
101	99	80000	RECORD INVESTMENTS	-	-	-	762.95	-	-	-	
201	00	35010	COURT COST ASSESSMENT	(16,000.00)	(16,345.00)	(11,437.00)	(2,656.00)	-	-	-	
201	00	35020	\$2 JUDICIAL EDUCATION FEE	(2,500.00)	(2.00)	(1,697.00)	(209.00)	-	-	-	
201	00	35021	\$6 COURT AUTOMATION FEE	(4,800.00)	(516.00)	1,706.00	(408.00)	-	-	-	
201	00	35022	POLICE DETENTION FEE	-	-	-	(11,165.00)	-	-	-	
201	00	36030	INTEREST INCOME	(1,000.00)	(764.53)	(1,510.81)	-	-	-	-	
201	00	46900	EXPENSE	20,000.00	12,156.00	22,388.25	42,048.25	42,000.00	52,000.00	10,000.00	

Fund	Dept	Object	Name	22-23 Budget	22-23 Actuals	23-24 Actuals	24-25 Actuals	25-26 Budget	FY27 Budget Request	Difference FY26 to FY27	Notes
201	00	47020	PRISONER COSTS	25,000.00	-	-	-	-	-	-	
201	00	47030	\$2 JUDICIAL EDUCATION FEE	2,500.00	136.00	-	-	-	-	-	
201	00	47031	\$6 COURT AUTOMATION FEE	4,800.00	480.00	-	-	-	-	-	
206	00	37090	STATE EMS GRANT	(14,526.00)	(15,593.00)	(14,299.00)	(100,000.00)	(100,000.00)	(100,000.00)	-	
206	00	43020	PER-DIEM	-	-	-	7,701.40	10,000.00	10,000.00	-	
206	00	44040	REPAIR & VEHICLE MAINTENANCE	-	851.47	-	-	-	-	-	
206	00	46900	SUPPLIES	14,526.00	14,742.98	9,532.49	70,186.57	60,000.00	60,000.00	-	
206	00	47040	EMPLOYEE TRAINING	-	-	4,766.51	22,004.45	30,000.00	30,000.00	-	
206	00	48070	VEHICLE	-	-	-	-	-	-	-	
206	00	51100	TFR FROM GENERAL	-	-	-	-	-	-	-	
209	00	37120	STATE FIRE ALLOTMENT	(154,172.00)	(252,040.00)	(266,020.00)	(266,134.00)	(268,264.00)	(268,264.00)	-	
209	00	37122	STATION 2 REMODEL GRANT	-	-	(400,000.00)	-	-	-	-	
209	00	43020	PER DIEM	18,000.00	10,631.43	25,525.95	9,555.22	20,162.00	20,162.00	-	
209	00	44010	BUILDING MAINTENANCE EXPENSI	35,000.00	37,573.49	69,997.74	86,466.37	73,972.00	73,972.00	-	
209	00	44041	EQUIPMENT OPERATING EXPENSE	41,792.00	86,624.68	145,476.18	138,329.24	90,000.00	90,000.00	-	
209	00	45911	WIPP JOINT POWERS AGREEMENT	-	-	-	-	-	-	-	
209	00	46015	FIRE PREVENTION & EDUCATION	5,000.00	6,200.21	2,373.38	12,291.13	15,130.00	15,130.00	-	
209	00	46020	NON-CAPITAL EQUIPMENT	30,000.00	70,686.01	14,914.10	-	35,000.00	35,000.00	-	
209	00	47040	EMPLOYEE TRAINING	25,000.00	21,316.47	32,054.91	23,149.11	34,000.00	34,000.00	-	
209	00	48020	EQUIPMENT AND MACHINERY	-	-	-	-	-	-	-	
209	00	48070	VEHICLES	-	-	-	-	-	-	-	
209	00	51100	TRANSFER FROM GENERAL	-	-	-	-	-	-	-	
209	00	51171	ST FIRE TRANSFER TO CAP PROJ	-	-	400,000.00	-	-	-	-	
211	00	37130	STATE GRANT	(73,000.00)	(69,000.00)	(134,000.00)	(138,500.00)	(140,000.00)	(140,000.00)	-	
211	00	46900	EXPENSE	-	58,999.91	134,000.00	138,500.00	134,000.00	134,000.00	-	
211	00	47040	TRAVEL & TRAINING	-	10,000.23	-	-	6,000.00	6,000.00	-	
211	00	48020	EQUIPMENT & MACHINERY	-	-	-	-	-	-	-	
211	00	48070	VEHICLES	-	-	-	-	-	-	-	
211	00	51100	TRANSFER FROM GENERAL	-	-	-	-	-	-	-	
211	00	52173	TRANSFER TO CAP PROJ	-	-	-	-	-	-	-	
212	00	37120	LRF GRANT	-	-	(225,000.00)	(112,500.00)	(56,250.00)	-	56,250.00	
212	00	52110	TRF TO GENERAL	-	-	225,000.00	112,500.00	56,250.00	-	(56,250.00)	
213	00	36030	INTEREST INCOME	-	(293.08)	(1,836.72)	(1,221.02)	-	-	-	
213	00	46080	SOUTHWEST LIBRARY-BOOKS	2,000.00	-	-	-	2,000.00	-	(2,000.00)	
213	99	80000	RECORD INVESTMENTS	-	-	-	-	-	-	-	
214	00	31300	5% LODGERS TAX INCOME	(450,500.00)	(479,336.79)	(509,533.66)	(423,878.46)	(424,000.00)	(424,000.00)	-	
214	00	52190	TSF TO LODGERS TAX PROMOTION	450,500.00	461,691.79	391,602.54	383,564.79	424,000.00	424,000.00	-	
215	00	36030	INTEREST INCOME	(1,000.00)	(3,468.64)	(6,519.18)	-	-	-	-	
215	00	47080	ADVERTISING & PROMOTIONAL SE	450,500.00	464,042.35	536,018.19	510,023.00	424,000.00	-	(424,000.00)	
215	00	48900	Capital Projects	-	-	50,000.00	-	183,635.00	-	(183,635.00)	
215	00	51190	TSF FROM LODGERS TAX FUND	(450,500.00)	(461,691.79)	(391,602.54)	(383,564.79)	(424,000.00)	(424,000.00)	-	
216	00	32300	1 CENT GASOLINE TAX	(281,505.00)	(285,080.45)	(290,156.82)	(292,257.27)	(290,000.00)	-	290,000.00	
216	00	36030	INTEREST INCOME	(7,408.00)	(3,158.21)	(9,353.07)	(2,306.51)	(5,500.00)	-	5,500.00	
216	00	46901	MATERIALS EXPENSE	-	-	-	-	-	-	-	
216	00	48080	ROADWAYS	-	-	-	-	-	-	-	
216	00	48083	ROADS - RE-MILL CO-OP	-	-	-	-	-	-	-	
216	00	48085	PHASE II EAGLE DRAW	-	-	-	-	-	-	-	
216	00	52160	TRANSFER TO CAP PROJ	500,000.00	-	-	493,541.25	504,311.89	485,707.89	(18,604.00)	
217	00	34181	RECREATION PROGRAM INCOME	(53,000.00)	(19,809.00)	(25,735.50)	(15,542.75)	(35,000.00)	(61,700.00)	(26,700.00)	
217	00	34182	POOL INCOME DAILY FEES	(108,630.00)	(91,417.99)	(96,820.50)	(91,043.39)	(117,900.00)	(153,500.00)	(35,600.00)	
217	00	34183	POOL INCOME SALES TAXABLE	(21,000.00)	(692.50)	(573.00)	(187.50)	-	(2,500.00)	(2,500.00)	

Fund	Dept	Object	Name	22-23 Budget	22-23 Actuals	23-24 Actuals	24-25 Actuals	25-26 Budget	FY27 Budget Request	Difference FY26 to FY27	Notes
217	00	34184	POOL INCOME RENTALS	(63,000.00)	(46,058.00)	(60,933.50)	(33,678.50)	(59,200.00)	(51,000.00)	8,200.00	
217	00	34185	REC CENTER PROGRAMMING	FALSE	0	0	0		(168,600.00)		
217	00	34186	REC CENTER DAILY FEES	FALSE	0	0	0		(238,770.00)		
217	00	34187	REC CENTER RENTALS	FALSE	0	0	0		(42,000.00)		
217	00	34221	CONCESSION INCOME	-	(28,322.50)	(73,343.00)	(80,817.00)	(84,500.00)	(146,800.00)	62,300.00	
217	00	34222	REC CENTER CONCESSION	FALSE	0	0	0		(129,000.00)		
217	00	34299	SCHOOL 20-21	-	-	-	-	-	-	-	
217	00	34300	SCHOOL MAINTENANCE	(405,385.01)	(163,612.66)	(164,000.00)	(164,000.00)	(130,000.00)	(130,000.00)	-	
217	00	34301	HOSPITAL MAINTENANCE	(87,500.00)	(87,500.00)	-	-	-	-	-	
217	00	34990	REC OTHER CHARGES	-	-	-	-	-	(65,000.00)	65,000.00	
217	00	41020	SALARIES	722,808.64	604,731.92	1,047,308.48	1,043,597.52	901,278.00	932,763.00	(31,485.00)	
217	00	44031	GROUNDS MAINTENANCE	-	-	-	-	200,000.00	200,000.00	-	
217	00	45900	OTHER CONTRATUAL SERVICES	211,000.00	-	16,020.05	23,353.99	21,357.00	61,446.00	(40,089.00)	
217	00	46010	SUPPLIES	111,819.38	391,490.08	518,289.84	838,842.09	69,650.00	109,840.00	(40,190.00)	
217	00	46900	OTHER SUPPLIES	-	-	-	-	4,000.00	4,000.00	-	
217	00	47040	TRAVEL & TRAINING	-	-	-	-	9,000.00	9,000.00	-	
217	00	47060	insurance	25,000.00	25,000.00	22,962.00	-	25,000.00	25,000.00	-	
217	00	47082	ADVERTISING AND PROMOTION	-	-	-	-	1,500.00	2,500.00	(1,000.00)	
217	00	47160	UTILITIES	73,272.00	146,368.73	79,392.15	112,417.17	142,000.00	170,000.00	(28,000.00)	
217	00	48020	EQUIPMENT AND MACHINERY	-	-	-	-	-	-	-	
To balance fund and add 100k to fund balance											
217	00	51110	TSF FROM GENERAL FUND	(505,385.01)	(870,201.74)	(1,446,310.13)	(704,112.56)	(1,000,000.00)	(1,325,215.00)	325,215.00	
217	00	51164	TRANSFER FROM GENERAL	-	-	-	(1,041,387.44)	-	-	-	
217	08	41020	SALARIES	-	-	-	-	-	441,100.00	(441,100.00)	
217	08	44031	GROUNDS MAINTENANCE	FALSE	0	0	0	-	75,420.00	(75,420.00)	
217	08	45900	OTHER CONTRACT	-	-	-	-	-	81,256.00	(81,256.00)	
217	08	46010	SUPPLIES	-	-	-	-	-	279,260.00	(279,260.00)	
217	08	47082	ADVERTISING AND PROMOTION	-	-	-	-	-	22,500.00	(22,500.00)	
217	08	47082	ADVERTISING AND PROMOTION	FALSE	0	0	0	-	-	-	
219	00	46010	OFFICE SUPPLIES	-	-	-	-	-	-	-	
219	00	47160	UTILITIES EXPENSE	-	-	-	-	-	-	-	
220	00	37160	DOJ GRANT	(66,833.00)	(25,583.68)	(44,994.87)	(189.75)	-	-	-	
220	00	47601	DOJ YOUTH EXP	66,833.00	46,245.00	(143.00)	5,725.00	-	-	-	
227	00	44030	MAINTENANCE GROUNDS	1,000,000.00	999,634.12	300,365.88	-	-	-	-	
227	00	51110	TRANSFER FROM GENERAL	(1,000,000.00)	(1,000,000.00)	(300,000.00)	-	-	-	-	
261	00	36030	INTEREST INCOME	(3,600.00)	(553.50)	(6,300.78)	-	-	-	-	
261	00	37150	AMERICAN RESCUE PLAN ACT FUN	(1,525,678.00)	(1,525,678.00)	-	-	-	-	-	
261	00	41020	SALARIES	-	557,500.00	-	-	-	-	-	
261	00	42010	FICA	-	34,565.00	-	-	-	-	-	
261	00	42020	MEDICARE	-	8,083.75	-	-	-	-	-	
261	00	51110	TRANSFER FROM GENERAL	-	(38,276.69)	-	-	-	-	-	
261	00	52180	TRANSFER TO C/O	2,000,000.00	2,000,000.00	-	-	-	-	-	
262	00	37652	REVENUE/YATES FOUNDATION	-	(460,411.70)	(414,452.50)	(399,000.00)	(433,572.00)	(433,572.00)	-	
262	00	41020	SALARIES	-	385,000.00	385,000.00	399,000.00	392,000.00	392,000.00	-	
262	00	42010	FICA	-	23,870.00	23,870.00	24,304.00	24,304.00	24,304.00	-	
262	00	42020	MEDICARE	-	5,582.50	5,582.50	5,785.50	5,684.00	5,684.00	-	
262	00	47060	INSURANCE	-	45,959.20	-	11,584.00	11,583.76	11,583.76	-	
262	00	51164	TRANSFER FROM GENERAL	-	-	-	(71,371.35)	-	-	-	
280	00	48080	BRIDGE	-	-	-	-	-	-	-	
281	00	31260	CANNABIS EXCISE TAX	-	(34,072.30)	(78,436.88)	(49,684.57)	(27,000.00)	(27,000.00)	-	
281	00	45030	PROFESSIONAL SERVICES	-	-	-	-	25,000.00	25,000.00	-	

Fund	Dept	Object	Name	22-23 Budget	22-23 Actuals	23-24 Actuals	24-25 Actuals	25-26 Budget	FY27 Budget Request	Difference FY26 to FY27	Notes
299	00	36030	INTEREST INCOME	(5,000.00)	(4,841.39)	(17,211.34)	(7,632.38)	(5,000.00)	(5,000.00)	-	
299	00	36070	LEASE INCOME	(100,000.00)	(168,831.80)	(327,629.00)	(63,099.20)	(100,000.00)	(100,000.00)	-	
299	00	37670	EDA GRANT	(1,500,000.00)	(905,359.33)	(594,640.67)	-	-	-	-	
299	00	44030	MAINTENANCE GROUNDS/ROADV	-	52,156.28	-	-	-	-	-	
299	00	52171	TRANSFER TO CAP PROJ	2,000,000.00	1,432,989.81	1,200,000.00	-	-	-	-	
299	99	80000	RECORD INVESTMENTS	-	-	-	-	-	-	-	
300	00	33410	COUNTY PARTICIPATION HOUSING	-	-	-	-	-	-	-	
300	00	33415	INTERGOVT REV - COUNTY- INFRA	-	-	-	-	-	(2,000,000.00)	2,000,000.00	
300	00	36030	INTEREST INCOME	(10,000.00)	(19,213.37)	(136,914.41)	(73,134.35)	(50,000.00)	(50,000.00)	-	
300	00	36400	LEG GRANT CMTY CENTER	-	-	-	-	-	-	-	
300	00	36401	PY JAMAICA PARK	-	(32,484.43)	-	-	-	-	-	
300	00	37001	LEG GRANT WATER WELL GENERA	-	-	-	-	(495,000.00)	-	(495,000.00)	
300	00	37100	LEG GRANT PICKLEBALL COURTS	-	-	-	-	(650,000.00)	(650,000.00)	-	
300	00	37550	ROOF INSURANCE RECOVERY	-	(8,938.18)	(100,453.15)	(10,475.56)	(5,000.00)	(5,000.00)	-	
300	00	37657	LEG GRANT COMMUNITY CENTER	-	-	-	-	(810,000.00)	(810,000.00)	-	
300	00	37905	LEG GRANT RESCUE ENGINE	(500,000.00)	(376,518.69)	(198,973.13)	(39,021.59)	-	(500,000.00)	500,000.00	
300	00	37906	LEG GRANT	(500,000.00)	-	(46,287.70)	-	(198,343.30)	(144,520.40)	(53,822.90)	
300	00	37907	LEG GRANT POLICE VEHICLES	-	-	-	(360,000.00)	-	(401,209.30)	401,209.30	
300	00	37908	LEG GRANT AVTC	-	-	-	(375,000.00)	(125,000.00)	(125,000.00)	-	
300	00	37909	LEG GRANT ADA CITY MATCH	-	-	-	(71,694.00)	-	(71,694.00)	71,694.00	
300	00	37910	LEG GRANT CITY HALL REMODEL	-	-	(821,560.61)	(1,016,520.64)	-	(1,000,000.00)	1,000,000.00	
300	00	37911	GRANT ALL INCLUSIVE PARK DESIC	-	-	-	(495,000.00)	-	(300,000.00)	300,000.00	
300	00	37912	PY GRANT JAYCEE PARK BATHROO	-	-	-	(666,317.51)	(452,507.80)	-	(452,507.80)	
300	00	37913	ADA RAMP IMPROVEMENTS GRAN	-	-	-	(10,754.00)	(1,000,000.00)	(166,169.47)	(833,830.53)	
300	00	37915	ALTS GRANT RENOVATIONS	-	-	-	-	-	(102,000.00)	102,000.00	
300	00	37916	ALTS GRANT CODE COMPLIANCE	-	-	-	-	-	(365,000.00)	365,000.00	
300	00	40337	COMMUNITY CENTER REMODEL	-	-	-	-	810,000.00	(679,101.47)	1,489,101.47	
300	00	40338	MY COMMUNITY GARDEN GAZEBO	-	-	-	-	40,000.00	15,072.70	24,927.30	
300	00	40339	SENIOR CENTER BOILER REPLACE	-	-	93,060.33	6,849.51	-	-	-	
300	00	40340	MR SYSTEMS UPGRADE OXIDATIO	-	-	-	-	152,204.00	152,204.00	-	
300	00	40341	JAYCEE PARK BATHROOM	-	-	92,398.85	395,236.63	-	-	-	
300	00	40342	SPLASH PAD	-	-	110,669.19	589,327.50	-	-	-	
300	00	40343	SENIOR CENTER SEC CAMERAS	-	-	25,270.56	-	-	-	-	
300	00	40344	CDBG ADA IMPROVEMENTS	-	-	-	13,778.67	1,000,000.00	166,169.47	833,830.53	
300	00	40345	FINANCE SERVER	-	-	39,058.88	-	-	-	-	
300	00	40346	TURF SWEEPER	-	-	-	10,750.00	-	-	-	
300	00	40347	MUSEUM SHELVEING	-	-	88,866.29	-	-	-	-	
300	00	40348	PSC CAMERA REPLACE/REPAIR	-	-	-	-	7,438.00	7,438.00	-	
300	00	40349	PD BARRACUDA BACKUP SERVERS	-	-	25,036.36	-	9,033.64	9,033.64	-	
300	00	40350	RECREATION CENTER	-	-	-	-	2,000,000.00	2,000,000.00	-	
300	00	40351	PICKLEBALL COURTS LEG GRANT	-	-	-	666,565.51	650,000.00	-	650,000.00	
300	00	44461	ROBERTS PARK LIFT STATION	-	-	-	112,947.36	-	-	-	
300	00	45561	Radios Grant	-	-	-	-	-	-	-	
300	00	45753	POLICE VEHICLE PY GRANT	-	-	-	-	-	-	-	
300	00	46001	INDUSTRIAL PARK GF	-	-	-	-	-	-	-	
300	00	46004	SENIOR CENTER MEALS EQUIP STB	-	-	-	-	-	-	-	
300	00	46010	TEXAS AND 2ND	-	-	87.00	-	-	-	-	
300	00	46025	AVTC GRANT	125,000.00	121,428.87	-	-	125,000.00	-	125,000.00	
300	00	46029	SENIOR CENTER EQUIP	-	-	-	-	-	-	-	
300	00	46033	WATER	-	-	-	-	-	-	-	
300	00	47110	LAND PURCHASE	-	-	-	-	-	1,962,189.42	(1,962,189.42)	

Fund	Dept	Object	Name	22-23 Budget	22-23 Actuals	23-24 Actuals	24-25 Actuals	25-26 Budget	FY27 Budget Request	Difference FY26 to FY27	Notes
300	00	47210	INFRA CONSTRUCTION	-	-	-	-	-	-	-	
300	00	48010	702 CHISUM REMODEL	-	-	10,039.88	510,304.27	979,655.85	1,271,633.21	(291,977.36)	
300	00	48011	NINJA SYSTEM ENGINEERING	-	-	272,250.00	233,134.00	-	-	-	
300	00	48014	EAGLE DRAW LIGHTING	60,000.00	-	61,147.78	-	-	-	-	
300	00	48015	ALL INCLUSIVE PARK DESIGN	-	-	-	-	-	300,000.00	(300,000.00)	
300	00	48016	CDBG GRANT	-	-	-	-	-	-	-	
300	00	48017	REC STORAGE BUILDING	-	-	-	-	-	-	-	
300	00	48025	TRAILER EXCAVATOR	-	-	-	-	135,399.35	135,399.35	-	
300	00	48026	BACKHOE PARKS	-	-	-	-	135,619.63	-	135,619.63	
300	00	48027	RECREATION FLOOR SCRUBBER	-	-	-	-	-	-	-	
300	00	48028	GARAGE TIRE CHANGER COATS M/	-	-	-	-	7,066.24	-	7,066.24	
300	00	48033	GARAGE AC RECOVERY MACHINE I	-	-	-	-	6,544.00	-	6,544.00	
300	00	48034	CARRY FD REMODEL	-	-	-	-	-	-	-	
300	00	48070	AQUATIC CENTER VEHICLE	-	-	59,972.00	-	30,000.00	-	30,000.00	
300	00	48071	STREETS PICKUP	-	-	-	58,388.00	24,003.02	24,003.00	0.02	
300	00	48072	POLICE VEHICLES	-	597,397.99	223,863.13	252,374.80	91,085.07	411,514.83	(320,429.76)	
300	00	48073	PLANT WASH WATER PUMP	-	-	-	-	15,762.42	-	15,762.42	
300	00	48074	SW YARD TRUCK (TUG)	-	-	-	-	155,924.00	-	155,924.00	
300	00	48075	PICKLEBALL COURTS (8 COURTS)	-	-	-	-	855,000.00	415,092.31	439,907.69	
300	00	48079	CARRY COA VAN	-	-	-	-	-	-	-	
300	00	48090	LANDFILL COSTS	-	-	-	-	-	5,433.36	(5,433.36)	
300	00	48124	CEMETERY MOWER	-	-	-	-	-	-	-	
300	00	48125	WW EQUIPMENT	-	-	-	-	57,967.00	57,967.00	-	
300	00	48126	BLEACHERS	-	-	-	-	-	-	-	
300	00	48182	ADA IMPROVEMENTS	-	-	-	-	-	-	-	
300	00	48190	7TH STREET BRIDGE REPAIR	-	-	-	-	400,000.00	106,438.75	293,561.25	
300	00	48191	SIGNAGE RICHEY & BOWMAN	-	-	-	-	750,000.00	290,152.71	459,847.29	
300	00	48192	FIRE HYDRANT PHASE III	-	-	-	-	-	-	-	
300	00	48194	CARRY FH PROJ INFRA	-	-	-	-	-	-	-	
300	00	48311	WATER WELL CAPITAL PROJ	-	-	-	(14,213.28)	-	-	-	
300	00	48312	AIRPORT HANGAR	-	-	-	2,843.73	24,875.27	19,279.74	5,595.53	
300	00	48313	AIRPORT GARAGE	-	-	-	-	-	-	-	
300	00	48314	CARRY NEW LIBRARY	-	-	-	-	-	-	-	
300	00	48315	CARRY TERMINAL REMODEL	-	-	-	-	-	-	-	
300	00	48320	BACKHOE sw	-	-	-	-	-	-	-	
300	00	48324	SALT SPREADER	-	-	-	-	-	90,000.00	(90,000.00)	
300	00	48325	FORK LIFT	-	-	-	-	-	-	-	
300	00	48326	SW WASTE TRAILER	-	118,690.00	-	-	125,000.00	125,000.00	-	
300	00	48328	TRAILER	-	-	-	-	-	-	-	
300	00	48329	ANIMAL SHELTER FURNITURE	-	-	-	27,602.46	-	-	-	
300	00	48331	WATER BACKHOE	-	-	132,005.72	-	-	-	-	
300	00	48333	CAMERA REPLACEMENT PSC	-	-	-	-	-	-	-	
300	00	48335	PSC GENERATOR REPAIR	-	-	-	98,882.80	-	-	-	
300	00	48337	CITY HALL REMODEL	-	-	-	-	-	987,260.12	(987,260.12)	
300	00	48339	PERS AIRPORT STATE PART./INFRA	-	-	-	-	-	-	-	
300	00	48340	PERS AIRPORT FUND	-	-	-	-	-	-	-	
300	00	48341	LIBRARY INFRA PROJECT INSP/INF	-	-	-	-	-	-	-	
300	00	48342	FIRE MARSHAL VEHICLE	-	-	-	-	-	-	-	
300	00	48343	PD PARKING LOT	-	-	-	-	-	-	-	
300	00	48344	PD VEHICLES	-	-	-	-	-	-	-	
300	00	48346	COLUMBARIUM GEN/CEM	-	-	-	-	-	-	-	

Fund	Dept	Object	Name	22-23 Budget	22-23 Actuals	23-24 Actuals	24-25 Actuals	25-26 Budget	FY27 Budget Request	Difference FY26 to FY27	Notes
300	00	48348	TRAINING TOWER	-	-	-	-	-	-	-	
300	00	48349	7024U RENOVATIONS	-	-	-	-	-	-	-	
300	00	48351	STREET LOADER	-	-	-	-	-	-	-	
300	00	48352	3 DECK MOWER	-	-	-	-	-	-	-	
300	00	48353	MOWER	-	-	23,939.29	-	-	-	-	
300	00	48354	GUADALUPE PARK	-	-	-	-	-	-	-	
300	00	48355	PLANNING VEHICLE	-	44,633.00	44,637.00	42,793.00	44,003.60	-	44,003.60	
300	00	48356	AMR SYSTEM WATER	-	-	-	-	-	-	-	
300	00	48357	TRUCK RECREATION	-	-	-	-	44,003.60	44,003.60	-	
300	00	48358	WATER WELL GENERATOR	-	-	-	-	45,000.00	495,000.00	(450,000.00)	
300	00	48359	SEWER PROJECTS	-	-	-	-	-	-	-	
300	00	48363	JOHN DEERE GATOR	-	-	-	-	-	-	-	
300	00	48365	CONCRETE DRIVE SW	-	-	-	-	-	-	-	
300	00	48369	INDUSTRIAL PARK ENGINEERING	-	-	-	-	-	-	-	
300	00	48370	TRASH TRUCK	-	226,813.00	-	241,944.00	-	250,000.00	(250,000.00)	
300	00	48372	WATER DUMP TRUCK	-	-	-	-	-	-	-	
300	00	48373	WATER VEHICLE	-	-	-	190,241.90	111,000.00	-	111,000.00	
300	00	48378	EAGLE DRAW PARK	-	-	-	-	-	-	-	
300	00	48381	WOODBINE CEMETERY	-	-	1,054,937.35	825,450.20	161,612.45	161,612.45	-	
300	00	48382	WOODBINE CEMETERY	-	-	-	-	-	-	-	
300	00	48387	WW UV REPLACEMENT	-	-	-	-	2,000,000.00	1,949,164.91	50,835.09	
300	00	48389	8TH STREET WATER LINE	-	-	-	-	1,000,000.00	1,000,000.00	-	
300	00	48402	WATER TRUCK STREETS	-	-	-	-	50,000.00	50,000.00	-	
300	00	48403	SCADA GENERAL	-	-	-	-	-	-	-	
300	00	48404	PARKS SPRAYER	-	-	-	-	-	-	-	
300	00	48408	LANDFILL CLOSURE SOLID WASTE	-	-	-	-	-	-	-	
300	00	48409	TRUCK FAC MAINT	-	-	-	-	59,957.75	-	59,957.75	
300	00	48411	GARAGE VEHICLE	-	-	-	-	45,851.00	-	45,851.00	
300	00	48412	VEHICLE FIRE DEPARTMENT	-	-	76,669.00	173,670.90	90,000.00	-	90,000.00	
300	00	48413	AMBULANCE	-	-	-	-	-	-	-	
300	00	48414	CARDIAC MONITOR REPLACEMENT	-	-	-	-	-	-	-	
300	00	48415	LAREDA MANNEQUIN	-	-	-	-	-	-	-	
300	00	48417	24TH ST LOOP INFRA	-	-	-	-	-	-	-	
300	00	48419	VEHICLE FINANCE	-	-	-	-	30,000.00	30,000.00	-	
300	00	48420	EXHIBIT FOR MUSEUM	-	-	-	-	13,805.00	-	13,805.00	
300	00	48421	VEHICLE (STREETS)	-	42,000.00	82,686.00	-	-	-	-	
300	00	48422	TRASH TRUCK	-	-	-	-	-	-	-	
300	00	48424	EAGLE DRAW STATE GRANT	-	-	-	-	-	-	-	
300	00	48426	AIRPORT FUEL FARM	-	-	-	-	-	-	-	
300	00	48428	LEPF 14-15	-	-	-	-	-	-	-	
300	00	48448	TAXIWAY A	-	-	41,531.27	10,835.40	1,375,593.33	-	1,375,593.33	
300	00	48450	AR RUNWAY INFRA	-	-	-	-	-	-	-	
300	00	48452	CEM GATOR	-	-	-	-	-	-	-	
300	00	48457	MOWER WW	-	-	-	-	-	-	-	
300	00	48459	REDA SOFTWARE	-	-	-	-	-	-	-	
300	00	48511	13TH STREET ENGINEERING	-	-	-	-	-	-	-	
300	00	48512	PD CRIME SCENE EQUIP	-	-	-	-	-	-	-	
300	00	48514	HALLIBURTON INFRA	-	-	-	-	-	-	-	
300	00	48517	2ND AND TEXAS INFRA	-	-	-	-	-	-	-	
300	00	48518	GAEDC HERMOSA EXT INFRA	-	2,322,042.83	584,499.18	-	-	-	-	
300	00	48521	WATER TOWER JC PARK INFRA	-	-	-	-	-	-	-	

Fund	Dept	Object	Name	22-23 Budget	22-23 Actuals	23-24 Actuals	24-25 Actuals	25-26 Budget	FY27 Budget Request	Difference FY26 to FY27	Notes
300	00	48523	GUADALUPE PARK 2017	-	-	-	-	-	-	-	
300	00	48525	CULTURAL GRANT	-	-	-	-	-	-	-	
300	00	48526	PY Foundation PD Grant	-	-	-	-	-	-	-	
300	00	48527	ROOF INSURANCE RECOVERY	-	(44,000.00)	20,696.38	32,767.02	-	-	-	
300	00	48533	BNSF Land Purchase	-	-	-	-	-	-	-	
300	00	48534	LOADER WW	-	-	-	-	-	-	-	
300	00	48535	VEHICLE WW	-	-	-	42,793.00	42,855.00	-	42,855.00	
300	00	48536	CHLORINATION SYSTEM	-	37,646.05	46,238.48	-	-	-	-	
300	00	48537	CEMETERY WALKER MOWER	-	-	-	-	-	-	-	
300	00	48538	WW Land Purchase	-	-	-	-	-	-	-	
300	00	48539	POOL	-	-	-	-	-	-	-	
300	00	48542	HOLLY WATER PROJECT	-	-	-	-	-	-	-	
300	00	48543	MURAL EAGLE DRAW	264,833.35	-	-	-	-	40,000.00	(40,000.00)	
300	00	48544	STREET PROJ GAS TAX	500,000.00	-	6,458.75	1,051,566.59	706,808.01	638,578.23	68,229.78	
300	00	48548	REC CENTER/CMTY CENTER RENO'	125,000.00	-	124,960.15	-	-	-	-	
300	00	48551	WATER PICKUP	-	-	-	-	-	-	-	
300	00	48552	WAREHOUSE	-	-	-	-	-	50,000.00	(50,000.00)	
300	00	48553	BALANCING MACHINE COATS	-	-	-	58,388.00	8,999.00	-	8,999.00	
300	00	48555	CEMETERY MOWER	-	-	-	-	-	-	-	
300	00	48556	WW IMP RELINE POND	979,108.39	64,650.00	1,013,312.45	-	-	-	-	
300	00	48558	INDUSTRIAL PARK IMP	1,432,989.81	2,297,161.17	2,184,118.94	-	-	-	-	
300	00	48561	GUADALUPE PARK IMP	30,000.00	-	-	-	30,000.00	30,000.00	-	
300	00	48564	FIRE GEAR	-	-	-	-	198,000.00	21,364.56	176,635.44	
300	00	48566	Senior Van AAA	-	-	-	-	-	-	-	
300	00	48601	AIRPORT TOW BLOWER	-	-	-	-	-	-	-	
300	00	48603	INFRASTRUCTURE TRUCK	-	-	-	-	-	52,000.00	(52,000.00)	
300	00	48605	SW Tug	-	-	-	-	-	-	-	
300	00	48610	JAYCEE SOCCER FIELD	-	-	-	-	-	-	-	
300	00	48612	Vactor Truck	-	-	-	392,362.52	-	-	-	
300	00	48613	Ladder Truck	-	-	-	-	-	-	-	
300	00	48614	Senior Van	-	-	-	-	-	-	-	
300	00	48620	PY JAMAICA PK	-	-	-	-	-	-	-	
300	00	48622	HERMOSA EXTENSION	-	-	-	-	-	-	-	
300	00	48623	INDUSTRIAL PARK INFRA	700,786.00	-	-	-	-	-	-	
300	00	48624	20TH STREET	2,631,134.38	146,150.85	302,419.69	-	-	-	-	
300	00	48625	EDA INDUSTRIAL PARK	1,500,000.00	-	-	-	-	-	-	
300	00	48626	AIRPORT papl-4	67,374.00	-	-	-	-	-	-	
300	00	48732	WAREHOUSE PROP	-	-	38,408.03	32,611.30	538,980.67	465,809.47	73,171.20	
300	00	48733	IND Park Econ Dev	1,000,000.00	-	-	-	-	-	-	
300	00	48734	LEG GRANT HERMOSA	1,500,000.00	506,895.39	191,609.53	864,768.18	156,584.54	102,761.64	53,822.90	
300	00	48735	Leg Grant (26th)	1,292,270.73	-	-	2,124,070.18	6,515,380.36	2,220,069.21	4,295,311.15	
300	00	48736	RUNWAY 4/22 REHAB DESIGN	-	226,349.17	66,635.73	145,835.04	356,280.00	676,568.34	(320,288.34)	
300	00	48737	FREEMAN PROJECT	-	-	-	-	-	-	-	
300	00	48738	CEMETARY EQUIP	21,435.89	-	-	-	40,435.89	21,831.89	18,604.00	
300	00	48750	JUDGES VEHICLE	47,000.00	-	-	-	30,000.00	-	30,000.00	
300	00	48751	PURCHASE OF PROPERTY	14,026.63	-	-	-	-	-	-	
300	00	48752	POLICE VEHICLE	190,000.00	189,999.30	-	-	-	-	-	
300	00	48753	SW MANLIFT	30,000.00	-	9,018.03	55,948.34	-	-	-	
300	00	48754	MAINT FOR TRAIN ONE	-	-	-	-	180,000.00	180,000.00	-	
300	00	48756	GRIZZLY	250,000.00	-	190,002.87	-	-	-	-	
300	00	48757	CEM UTILITY GATOR	17,000.00	17,512.67	-	-	28,150.50	-	28,150.50	

Fund	Dept	Object	Name	22-23 Budget	22-23 Actuals	23-24 Actuals	24-25 Actuals	25-26 Budget	FY27 Budget Request	Difference FY26 to FY27	Notes
300	00	48758	COURT SERVER	6,000.00	-	-	-	6,000.00	6,000.00	-	
300	00	48759	SENIOR CENTER WORKOUT EQ	5,000.00	5,362.05	15,584.65	20,926.83	7,625.52	7,625.52	-	
300	00	48760	LIB SECURITY CAMERAS	40,000.00	-	24,704.55	-	15,295.45	15,295.45	-	
300	00	48761	LIB WIRELESS NETWORK	130,016.38	18,665.46	100,800.06	1,255.00	15,875.94	13,161.54	2,714.40	
300	00	48762	WARM STORAGE SHED REPAIR	300,000.00	-	-	-	-	-	-	
300	00	48763	NEW WATER WELL ENGINEERING	150,000.00	9,462.18	169,688.10	-	-	-	-	
300	00	48764	WAREHOUSE FORK LIFT	11,000.00	-	-	-	11,000.00	11,000.00	-	
300	00	48765	FM UTILITY BUILDING	7,100.00	-	-	-	14,075.25	14,075.25	-	
300	00	48768	LEG GRANT 26TH ST	-	-	-	-	-	-	-	
300	00	48769	LEG GRANT HERMOSA ST	-	-	-	-	-	-	-	
300	00	48770	DESIGN FIRE STATION	-	-	-	-	-	-	-	
300	00	48771	JC PARK SPORT LIGHTING	-	312,937.40	-	82,000.00	-	-	-	
300	00	48772	CEMETARY EXCAVATOR	-	68,786.18	-	-	-	-	-	
300	00	48773	FIRE ALERTING SYSTEM	-	-	-	-	-	-	-	
300	00	48774	STATION 2 UPDATE	-	-	336,093.61	835,546.21	-	-	-	
300	00	48775	TOUCH TABLE LIVE EARTH	-	36,629.22	-	-	-	-	-	
300	00	48776	AIRPORT FUEL TRUCKS	-	-	-	402,050.00	-	-	-	
300	00	48778	WATERLINE REPLACEMENT	-	-	-	-	1,000,000.00	1,000,000.00	-	
300	00	48779	BULLDOG WATER WELL	-	-	-	1,120,006.70	2,880,056.48	2,813,708.99	66,347.49	
300	00	48780	ARMOREY DEMO	-	-	220,786.80	-	-	-	-	
300	00	48781	FIRE/POLICE RADIOS	-	-	281,607.25	147,653.87	290,738.88	281,015.59	9,723.29	
300	00	48782	AXON TASER REPLACEMENT	-	-	34,623.69	(15,273.31)	30,546.62	-	30,546.62	
300	00	48783	MUSEUM CONCRETE SLABS	-	-	-	4,000.00	-	-	-	
300	00	48784	REFUSE TRAILER	-	-	121,222.00	-	-	-	-	
300	00	48785	BRUSH HOG	-	-	-	-	-	-	-	
300	00	48786	JOHN DEERE GATOR TH 6X4	-	-	12,634.54	-	28,000.00	28,000.00	-	
300	00	48787	CREMATION/INFANT LOWERING D	-	-	5,492.91	-	-	-	-	
300	00	48788	ROAD CHIP SEAL RENOVATIONS	-	-	11,673.26	-	18,000.00	18,000.00	-	
300	00	48789	NORD DRIVE, SPLASH GUARD	-	-	-	-	65,391.00	65,391.00	-	
300	00	48790	LANDIA MIXERS TRAIN 1 REHAB	-	-	30,696.00	-	57,000.00	57,000.00	-	
300	00	48791	2 BLOWER RODS 33 URAI GRIT	-	-	5,639.35	-	210,239.53	12,535.17	197,704.36	
300	00	48792	EFFLUENT OUTFALL BUILDING PLC	-	-	23,820.00	-	23,820.00	23,820.00	-	
300	00	48793	PAINT LONESOME SOUTH	-	-	-	-	365,000.00	365,000.00	-	
300	00	48794	GRAND ST WATER LINE REPAIR	-	-	243,155.69	922,435.79	834,408.52	-	834,408.52	
300	00	48795	REC CENTER TABLES & CHAIRS	-	-	3,194.12	1,768.44	-	-	-	
300	00	48796	AQUATIC CENTER VACUUM	-	-	-	2,399.00	3,000.00	-	3,000.00	
300	00	48797	IRRIGATION EAGLE DRAW	-	-	149,961.89	-	-	-	-	
300	00	48798	GAEDC BUILDING PURCHASE	-	-	-	-	-	-	-	
300	00	48799	FIRE ENGINE	-	-	-	-	300,000.00	800,000.00	(500,000.00)	
300	00	48800	8TH ST WATERLINE REPLACE	-	-	-	38,214.26	1,961,785.74	1,917,112.73	44,673.01	
300	00	48801	BULLDOG WELL FENCE	-	-	-	92,700.00	17,300.00	17,300.00	-	
300	00	48802	SW BREAKROOM REMODEL	-	-	-	18,299.00	3,201.00	3,201.00	-	
300	00	48803	CRANE SYSTEM	-	-	-	27,903.64	-	-	-	
300	00	48804	SCALE MAINTENANCE	-	-	-	-	116,800.00	116,800.00	-	
300	00	48805	2 - 72' ROTARY Z MOWERS	-	-	-	46,860.60	57,139.40	57,139.40	-	
300	00	48806	SNOW PLOW	-	-	-	-	9,000.00	-	9,000.00	
300	00	48807	WW UTILITY VEHICLE	-	-	-	15,459.87	-	-	-	
300	00	48808	WATER SAMPLE STATIONS	-	-	-	28,080.00	-	-	-	
300	00	48809	REC PAINT AND STUCCO REPAIR	-	-	-	77,350.00	49,000.00	49,000.00	-	
300	00	48810	AIRPORT VEHICLE	-	-	-	45,993.00	-	-	-	
300	00	48811	CHAISE LOUNGE	-	-	-	10,895.19	-	-	-	

Fund	Dept	Object	Name	22-23 Budget	22-23 Actuals	23-24 Actuals	24-25 Actuals	25-26 Budget	FY27 Budget Request	Difference FY26 to FY27	Notes
300	00	48812	GENIE GS-2362 E DRIVE SCISSOR	-	-	-	33,000.00	-	-	-	
300	00	48813	AIRPORT TRACTOR	-	-	-	128,149.12	-	-	-	
300	00	48814	AIRPORT IMPROVEMENTS	-	-	-	636,719.54	3,563,280.46	64,645.70	3,498,634.76	
300	00	48815	BUILDING IMPROVEMENTS	-	-	-	-	1,800,000.00	1,651,401.07	148,598.93	
300	00	48816	AIRPORT TERMINAL RENOVATION	-	-	-	112,972.85	237,027.15	-	237,027.15	
300	00	48817	TENNIS COURT REFRESH	-	-	-	8,394.84	100,000.00	100,000.00	-	
300	00	48818	REPAIR LONESOME WELL 1	-	-	-	77,871.82	-	-	-	
300	00	48819	REPLACE AIRPORT SECURITY GATE	-	-	-	-	-	-	-	
300	00	48820	SENIOR CENTER PARKING LOT	-	-	-	10,754.00	-	365,000.00	(365,000.00)	
300	00	48821	SENIOR CENTER RENOVATIONS	-	-	-	-	-	102,000.00	(102,000.00)	
300	00	51164	FROM GEN CAP EXP	(666,016.38)	(1,123,482.08)	(1,820,681.36)	(4,001,000.31)	(12,525,161.42)	(7,640,725.11)	(4,884,436.31)	
300	00	51165	FROM WATER CAPITAL EXP	(482,126.63)	(9,462.18)	(215,926.58)	(566,646.91)	(3,205,416.27)	(3,014,850.78)	(190,565.49)	
300	00	51166	FROM WW CAP EXP	(480,000.00)	-	(168,341.07)	(58,252.87)	(2,654,282.08)	(2,367,696.91)	(286,585.17)	
300	00	51167	FROM SW CAP EXP	(280,000.00)	(280,000.00)	(287,937.87)	(168,300.00)	(280,940.00)	(280,940.00)	-	
300	00	51168	FROM AIRPORT CAP EXP	(67,374.00)	-	(41,531.27)	(183,955.29)	(1,398,719.00)	(105,591.40)	(1,293,127.60)	
300	00	51169	TRANSF FROM INFRA CAP EXP	(3,596,753.73)	(3,168,979.99)	(695,537.27)	(3,873,561.81)	(5,140,315.47)	(4,760,884.91)	(379,430.56)	
300	00	51170	FROM GAS TAX CAP EXP	(500,000.00)	-	-	(493,541.25)	(504,311.89)	(485,707.89)	(18,604.00)	
300	00	51171	FROM ST FIRE CAP EXP	-	-	(400,000.00)	-	-	-	-	
300	00	51173	FROM LEPP CAP EXP	-	-	-	-	-	-	-	
300	00	51174	TRANSFER FROM CEMETERY	(38,435.89)	(38,435.89)	(29,800.71)	-	(58,435.89)	(58,435.89)	-	
300	00	51175	FROM INDUSTRIAL PARK	(2,000,000.00)	(1,432,989.81)	(1,200,000.00)	-	-	-	-	
300	00	51176	FROM WW IMP	(979,108.39)	(64,650.00)	(1,013,312.45)	-	-	-	-	
300	00	51178	TRANSF GRT FROM GENERAL	(1,556,220.00)	(1,976,986.29)	(262,275.58)	(2,219,073.13)	(1,850,640.00)	(2,018,880.00)	168,240.00	
300	00	51179	TRANSF FROM ECON DEV	(1,000,000.00)	(163,385.36)	(684,118.94)	-	-	-	-	
300	00	51180	TRANSFER FROM ARPA FUND	(2,000,000.00)	(2,000,000.00)	-	-	-	-	-	
300	00	51181	TRANSFER FROM STREET INFRA	-	-	-	-	-	-	-	
300	00	51182	TRANSFER FROM BOND PROCEED'	-	-	-	-	(5,447,179.81)	(734,625.08)	(4,712,554.73)	
300	00	52180	TRANSFER TO BONDS	1,110,345.00	1,110,345.00	-	1,600,000.00	1,600,000.00	1,600,000.00	-	
300	00	52181	TRANSFER TO GENERAL FUND	-	-	-	-	-	-	-	
300	00	57210	INFRA CONSTRUCTION (COUNTY P	-	-	-	-	-	-	-	
300	99	80000	RECORD INVESTMENTS	-	-	-	-	-	-	-	
301	00	48900	OTHER CAPITAL PURCHASES	-	-	-	-	-	-	-	
302	00	48900	OTHER CAPITAL PURCHASES	-	-	-	-	-	-	-	
303	00	36030	INTEREST INCOME	(700.00)	(4,248.18)	(32,520.47)	(20,526.98)	-	-	-	
303	00	37100	BOND PROCEEDS	-	-	-	(2,637,240.76)	(5,447,179.81)	(734,625.08)	(4,712,554.73)	
303	00	48900	OTHER CAPITAL PURCHASES	-	-	-	-	-	-	-	
303	00	52165	TRANSFER TO CAP PROJECTS	-	-	-	-	5,447,179.81	734,625.08	4,712,554.73	
303	99	80000	RECORD INVESTMENTS	-	-	-	-	-	-	-	
402	00	36030	INTEREST INCOME	(5,200.00)	(74.04)	(567.94)	(358.37)	-	-	-	
402	99	80000	RECORD INVESTMENTS	-	-	-	-	-	-	-	
403	00	31310	ASSESSMENT ANNEXATION FEE	(5,600.00)	(4,950.00)	(5,850.00)	(5,190.00)	-	-	-	
403	00	36030	INTEREST INCOME	(300.00)	(506.54)	(3,855.01)	(2,422.24)	-	-	-	
403	99	80000	RECORD INVESTMENTS	-	-	-	-	-	-	-	
405	00	36030	INTEREST INCOME	(100.00)	(26.12)	(178.02)	(14.06)	-	-	-	
405	99	80000	RECORD INVESTMENTS	-	-	-	-	-	-	-	
407	00	36030	INTEREST INCOME	-	(719.10)	(67.28)	-	-	-	-	
407	00	49010	BONDS PRINCIPAL	2,395,000.00	2,395,000.00	2,920,143.76	3,439,474.75	3,405,000.00	3,105,000.00	300,000.00	
407	00	49020	BONDS INTEREST	826,041.76	820,725.68	289,341.65	696,860.95	705,369.00	521,409.00	183,960.00	
407	00	51171	TSF FROM INFRASTRUCTURE	(756,600.00)	(756,600.00)	(916,385.05)	(1,849,335.70)	(1,823,369.00)	(1,339,409.00)	(483,960.00)	
407	00	51172	TSF FROM GENERAL	(1,354,096.76)	(1,354,096.76)	(687,000.00)	(687,000.00)	(687,000.00)	(687,000.00)	-	
407	00	51180	TRANSFER FROM CAP PROJ	(1,110,345.00)	(1,110,345.00)	(1,600,000.00)	(1,600,000.00)	(1,600,000.00)	(1,600,000.00)	-	

Fund	Dept	Object	Name	22-23 Budget	22-23 Actuals	23-24 Actuals	24-25 Actuals	25-26 Budget	FY27 Budget Request	Difference FY26 to FY27	Notes
408	00	36030	INTEREST INCOME	(100.00)	(2,773.95)	(63.93)	(37.44)	-	-	-	
408	99	80000	RECORD INVESTMENTS	-	-	-	-	-	-	-	
503	00	34230	SEWER REVENUE	(1,672,000.00)	(2,264,918.61)	(1,921,024.55)	(1,657,898.14)	(1,672,000.00)	(1,672,000.00)	-	
503	00	34231	CITY USE OF SEWER	(60,000.00)	(60,000.00)	(60,000.00)	(60,000.00)	(60,000.00)	(60,000.00)	-	
503	00	36030	INTEREST INCOME	(25,000.00)	(52,945.79)	(408,407.30)	(247,324.44)	(75,000.00)	(75,000.00)	-	
503	00	36090	SEWER MISC TAXED & NON-TAXED	(40,000.00)	(97,629.80)	(77,668.60)	(32,744.05)	(82,000.00)	(82,000.00)	-	
503	00	41020	SALARIES	318,986.82	239,123.86	261,969.19	338,713.97	352,761.76	399,702.16	(46,940.40)	Next step increase
503	00	41030	UNIFORM ALLOWANCE	800.00	639.04	400.00	600.00	900.00	-	900.00	
503	00	41050	OVERTIME	16,686.00	18,413.30	22,714.14	24,490.97	25,000.00	25,000.00	-	
503	00	42010	FICA	19,777.18	15,365.70	17,429.55	21,466.63	23,421.23	26,331.53	(2,910.30)	Next step increase
503	00	42020	MEDICARE TAXES	4,625.31	3,593.66	4,076.30	5,020.46	5,477.55	6,158.18	(680.63)	Next step increase
503	00	42030	RETIREMENT CONTRIBUTIONS	51,324.98	36,198.73	40,546.42	53,511.63	64,696.51	70,344.02	(5,647.51)	Next step increase
503	00	42050	INSURANCE BENEFITS	63,751.48	34,267.58	29,353.12	36,942.11	113,331.90	54,720.96	58,610.94	
503	00	43020	PER DIEM	2,500.00	1,713.89	2,620.93	2,277.89	4,000.00	4,000.00	-	
503	00	43030	GASOLINE & OIL EXPENSE	14,000.00	21,838.28	16,683.07	13,815.77	26,000.00	26,000.00	-	
503	00	44010	BUILDING MAINTENANCE EXPENSE	213,862.00	195,038.90	172,696.84	104,817.27	213,862.00	213,862.00	-	
503	00	44030	MAINTENANCE GROUNDS/ROADV	7,500.00	7,242.17	1,425.04	9,401.31	7,500.00	7,500.00	-	
503	00	44040	MAINT VEHICLE/FURN/EQUIP	28,000.00	31,305.01	32,684.39	31,079.40	28,000.00	28,000.00	-	
503	00	44041	MAINTENANCE EQUIPMENT-REUS	179,000.00	174,471.72	171,828.19	160,631.00	179,000.00	179,000.00	-	
503	00	44900	SEWER PLANT MATERIALS & MAIN	12,000.00	11,322.30	7,659.36	2,612.37	12,000.00	12,000.00	-	
503	00	45902	LAB SERVICES	20,000.00	19,923.06	30,443.71	36,343.53	35,000.00	35,000.00	-	
503	00	45903	PROFESSIONAL SERVICES	24,000.00	29,886.60	56,291.35	165,620.62	45,100.00	45,100.00	-	
503	00	45904	INTERNAL FRANCHISE/ADMIN	16,400.00	16,398.00	16,398.00	16,398.00	16,400.00	16,400.00	-	
503	00	46010	SUPPLIES	11,000.00	8,761.81	8,701.69	13,844.91	11,000.00	11,000.00	-	
503	00	46030	SAFETY EQUIPMENT	3,200.00	1,318.61	3,991.01	1,063.29	4,000.00	4,000.00	-	
503	00	46040	UNIFORM EXPENSE	4,500.00	1,346.80	2,073.74	2,715.86	4,500.00	4,500.00	-	
503	00	46900	OTHER SUPPLIES	30,000.00	17,835.27	4,093.63	12,482.19	30,000.00	30,000.00	-	
503	00	46902	LABORATORY EXPENSE	30,000.00	5,534.34	-	-	6,600.00	6,600.00	-	
503	00	46903	LAB SUPPLIES	28,000.00	21,165.03	25,933.51	30,521.69	28,000.00	28,000.00	-	
503	00	47040	EMPLOYEE TRAINING	4,500.00	1,499.31	738.97	1,570.34	4,500.00	4,500.00	-	
503	00	47060	INSURANCE EXPENSE	27,500.00	27,498.75	23,300.00	23,300.00	23,300.00	23,300.00	-	
503	00	47070	POSTAGE & MAIL SERVICE	8,500.00	8,764.79	1,510.37	1,258.96	9,500.00	9,500.00	-	
503	00	47120	RENT OF EQUIP/MACHINERY	4,500.00	9,924.56	7,844.06	399.65	12,000.00	15,000.00	(3,000.00)	
503	00	47140	DUES & SUBSCRIPTIONS	350.00	54.89	8.10	161.28	350.00	350.00	-	
503	00	47150	TELEPHONE	6,500.00	6,646.14	6,348.40	5,793.25	6,500.00	6,500.00	-	
503	00	47160	UTILITIES EXPENSE	125,000.00	194,567.19	104,245.54	131,703.88	137,300.00	137,300.00	-	
503	00	48010	BUILDINGS AND STRUCTURES	-	-	-	-	-	-	-	
503	00	48020	EQUIPMENT AND MACHINERY	-	-	-	-	-	-	-	
503	00	48070	VEHICLES	-	-	-	-	-	-	-	
503	00	52140	TSF TO COMPOSTING ASSURANCE	2,560.00	-	-	-	-	-	-	
503	00	52165	TRANSFER TO CAP PROJ	480,000.00	-	168,341.07	58,252.87	2,654,282.08	2,367,696.91	286,585.17	
503	99	80000	RECORD INVESTMENTS	-	-	-	-	-	-	-	
504	00	34230	S. W. COLLECTION FEES	(2,128,897.00)	(2,162,363.60)	(2,179,864.55)	(1,857,321.14)	(2,128,897.00)	(2,128,897.00)	-	
504	00	34231	CITY USE OF SERVICES	(23,000.00)	(23,000.00)	(23,000.00)	(23,000.00)	(23,000.00)	(23,000.00)	-	
504	00	36030	INTEREST INCOME	(14,000.00)	(12,888.97)	(86,436.02)	(52,101.21)	(16,000.00)	(16,000.00)	-	
504	00	36040	COUNTY S.W. PARTICIPATION	(40,000.00)	-	-	-	-	-	-	
504	00	36080	SOLID WASTE SALES SURPLUS	-	(11,143.08)	-	-	-	-	-	
504	00	36081	SCRAP IRON SURPLUS	(10,000.00)	(7,717.16)	(11,171.58)	(9,386.16)	(12,000.00)	(12,000.00)	-	
504	00	36090	GARBAGE MISC TAXED	(152,000.00)	(175,733.20)	(178,033.32)	(170,339.86)	(165,000.00)	(165,000.00)	-	
504	00	41020	SALARIES	538,012.80	495,346.13	632,324.76	584,646.28	653,036.80	652,160.60	876.20	Next step increase
504	00	41030	UNIFORM ALLOWANCE	2,100.00	1,100.00	1,181.91	1,100.00	1,600.00	1,600.00	-	

Fund	Dept	Object	Name	22-23 Budget	22-23 Actuals	23-24 Actuals	24-25 Actuals	25-26 Budget	FY27 Budget Request	Difference FY26 to FY27	Notes
504	00	41050	OVERTIME	12,236.00	17,628.15	12,922.53	11,582.25	15,000.00	15,000.00	-	
504	00	42010	FICA	33,356.79	30,560.90	38,236.31	35,206.61	41,418.28	41,363.96	54.32	Next step increase
504	00	42020	MEDICARE TAXES	7,801.19	7,147.35	8,942.34	8,233.81	9,686.53	9,673.83	12.70	Next step increase
504	00	42030	RETIREMENT CONTRIBUTIONS	79,966.20	74,186.25	87,358.42	85,694.04	119,766.95	123,471.15	(3,704.20)	Next step increase
504	00	42050	INSURANCE BENEFITS	134,468.00	80,890.76	55,124.01	78,045.33	88,014.73	169,850.16	(81,835.43)	
504	00	43020	PER DIEM	2,000.00	798.07	1,484.99	678.61	3,000.00	3,000.00	-	
504	00	43030	GASOLINE & OIL EXPENSE	112,000.00	125,765.37	107,860.02	92,345.42	100,000.00	100,000.00	-	
504	00	44010	MAINT. BUILDING/STRUCTURE	38,000.00	41,714.45	7,100.48	35,797.13	50,000.00	50,000.00	-	
504	00	44020	MAINT CONTRACTS	10,000.00	4,467.98	1,384.20	1,224.75	10,000.00	10,000.00	-	
504	00	44030	FENCE REPAIR	10,000.00	5,832.13	5,362.08	13,503.99	10,000.00	10,000.00	-	
504	00	44040	VEHICLE MAINTENANCE	135,000.00	138,677.51	187,375.07	196,429.66	145,000.00	145,000.00	-	
504	00	44060	DUMPSTER REPAIR	25,000.00	7,498.97	19,154.17	13,895.55	25,000.00	25,000.00	-	
504	00	44079	SCALE MAINTENANCE (TSF STATIO	20,000.00	2,010.27	4,455.05	11,106.76	30,000.00	30,000.00	-	
504	00	45900	RECYCLING EXPENSE	180,000.00	164,217.26	214,950.17	171,020.43	205,000.00	205,000.00	-	
504	00	45903	PROFESSIONAL SERVICES	65,000.00	47,121.85	36,503.47	80,651.95	35,000.00	162,800.00	(127,800.00)	
504	00	45904	INTERNAL FREANCHIES/ADMIN	72,357.00	72,357.00	72,357.00	72,357.00	72,357.00	72,357.00	-	
504	00	45909	TRANSFER HAULING (TSF STATION	450,000.00	458,452.76	496,913.85	467,517.81	480,000.00	480,000.00	-	
504	00	46010	SUPPLIES	25,000.00	21,919.65	23,206.17	18,347.43	25,000.00	25,000.00	-	
504	00	46020	NON-CAPITAL EQUIP/FURNITURE	130,000.00	28,397.99	67,496.00	97,950.90	90,000.00	90,000.00	-	
504	00	46030	SAFETY EQUIPMENT	3,000.00	3,647.59	2,405.17	2,034.77	3,000.00	3,000.00	-	
504	00	46031	MONITOR LANDFILL EXPENSE	30,000.00	27,343.63	33,139.74	28,365.59	35,000.00	35,000.00	-	
504	00	46040	UNIFORM EXPENSE	14,000.00	20,088.02	23,271.31	14,589.34	20,000.00	20,000.00	-	
504	00	46900	OTHER SUPPLIES	-	-	-	-	-	-	-	
504	00	46903	GRAFFITI REMOVAL	1,500.00	6,915.87	10,770.18	6,531.40	3,675.00	3,675.00	-	
504	00	47040	EMPLOYEE TRAINING	8,000.00	10,090.00	2,475.18	7,452.27	8,000.00	8,000.00	-	
504	00	47060	INSURANCE EXPENSE	35,000.00	35,000.00	32,352.00	32,352.00	32,352.00	32,352.00	-	
504	00	47070	POSTAGE & MAIL SERVICE	50.00	-	10.20	-	50.00	50.00	-	
504	00	47140	DUES & SUBSCRIPTIONS	450.00	490.00	490.00	610.75	450.00	450.00	-	
504	00	47150	TELEPHONE	2,000.00	2,477.26	2,230.45	2,084.27	2,100.00	2,100.00	-	
504	00	47160	UTILITIES EXPENSE	3,200.00	3,679.50	2,136.06	7,046.37	3,200.00	3,200.00	-	
504	00	48010	BUILDING & STRUCTURES	-	-	-	-	-	-	-	
504	00	48020	EQUIPMENT & MACHINERY	288,394.00	229,231.00	-	-	-	-	-	
504	00	48070	VEHICLES	-	-	-	-	-	-	-	
504	00	52165	TRANSFER TO CAP PROJ	280,000.00	280,000.00	287,937.87	168,300.00	280,940.00	280,940.00	-	
504	00	52180	TSF TO TSF STATION CLOSURE	970.00	-	-	-	-	-	-	
504	99	80000	RECORD INVESTMENTS	-	-	-	-	-	-	-	
505	00	34230	WATER SALES	(3,200,000.00)	(2,954,959.34)	(3,333,873.56)	(2,822,602.92)	(3,200,000.00)	(3,200,000.00)	-	
505	00	34231	CITY USE OF WATER	(50,000.00)	(50,000.00)	(50,000.00)	(50,000.00)	(50,000.00)	(50,000.00)	-	
505	00	34240	CONNECTION SALES	(20,000.00)	(21,252.48)	(31,696.93)	(18,096.66)	(20,000.00)	(20,000.00)	-	
505	00	34241	LEG GRANT WATER TOWER	-	-	-	-	(1,500,000.00)	-	(1,500,000.00)	
505	00	34260	STATE GRANT 2019	-	-	(158,736.87)	(6,200.13)	(1,331,962.09)	-	(1,331,962.09)	
505	00	36030	INTEREST INCOME	(23,000.00)	(35,518.68)	(213,239.60)	(121,116.42)	(23,000.00)	(23,000.00)	-	
505	00	36050	PENALTIES	(29,000.00)	(35,430.00)	(35,406.51)	(17,835.00)	(30,000.00)	(30,000.00)	-	
505	00	36091	WATER MISC NON-TAXED	-	(1,602.00)	-	(1,052.30)	-	-	-	
505	00	41020	SALARIES	808,540.97	695,864.50	884,193.04	878,295.38	1,066,416.00	1,050,953.55	15,462.45	Next step increase
505	00	41030	UNIFORM ALLOWANCE	1,100.00	900.00	1,013.47	1,000.00	1,500.00	1,500.00	-	
505	00	41050	OVERTIME	37,800.00	98,341.30	97,800.40	109,800.63	89,100.00	97,000.00	(7,900.00)	
505	00	42010	FICA	50,129.54	46,190.49	56,998.41	58,022.70	71,641.99	71,173.12	468.87	Next step increase
505	00	42020	MEDICARE TAXES	11,723.84	10,802.51	13,330.34	13,569.95	16,754.98	16,645.33	109.65	Next step increase
505	00	42030	RETIREMENT CONTRIBUTIONS	122,877.18	104,296.61	122,006.65	133,118.89	192,094.04	174,490.65	17,603.39	Next step increase
505	00	42050	INSURANCE BENEFITS	245,731.76	174,870.82	115,772.57	165,808.46	241,833.86	196,990.08	44,843.78	

Fund	Dept	Object	Name	22-23 Budget	22-23 Actuals	23-24 Actuals	24-25 Actuals	25-26 Budget	FY27 Budget Request	Difference FY26 to FY27	Notes
505	00	43020	PER DIEM	3,500.00	2,003.53	732.07	748.10	4,550.00	4,550.00	-	
505	00	43030	GASOLINE & OIL EXPENSE	35,000.00	39,080.57	36,643.88	30,314.43	41,000.00	41,000.00	-	
505	00	44010	BUILDING MAINTENANCE	855,000.00	557,379.19	-	51,937.04	54,000.00	54,000.00	-	
505	00	44040	VEHICLE MAINTENANCE	10,000.00	17,782.50	63,932.02	28,903.43	34,600.00	34,600.00	-	
505	00	44041	EQUIPMENT MAINT	150,000.00	152,202.02	235,515.31	168,794.33	150,000.00	150,000.00	-	
505	00	44042	SCADA MAINTENANCE	5,500.00	3,963.59	11,169.24	13,863.90	9,000.00	9,000.00	-	
505	00	44044	MANHOLE MAINTENANCE	50,000.00	-	45,000.00	54,200.00	50,000.00	50,000.00	-	
505	00	45030	PROFESSIONAL SERVICES	50,000.00	33,696.95	64,777.83	92,612.22	50,000.00	185,600.00	(135,600.00)	Increase CC Fees
505	00	45900	NEW MEXICO 1 CALL	4,000.00	2,892.50	2,617.28	3,297.28	7,300.00	7,300.00	-	
505	00	45902	LABORATORY SERVICES	10,000.00	-	444.34	6,481.97	10,000.00	10,000.00	-	
505	00	45904	INTERNAL FRANCHISE ADMIN	112,894.00	112,896.00	112,896.00	112,896.00	112,894.00	112,894.00	-	
505	00	46010	OFFICE SUPPLIES	2,000.00	13,864.89	14,639.42	17,638.73	13,900.00	13,900.00	-	
505	00	46020	NEW METERS	145,000.00	91,118.85	153,883.84	63,831.99	200,000.00	200,000.00	-	
505	00	46040	UNIFORM EXPENSE	12,000.00	10,847.83	13,622.61	9,746.38	14,000.00	14,000.00	-	
505	00	46900	OTHER SUPPLIES	200,000.00	259,211.49	266,567.21	209,461.20	220,000.00	220,000.00	-	
505	00	46901	WATER MATERIALS EXPENSE	250,000.00	393,234.15	316,064.88	430,488.69	400,000.00	400,000.00	-	
505	00	46902	CHLORINATION TABLETS	-	-	-	38,652.60	85,000.00	85,000.00	-	
505	00	46913	MISCELLANEOUS EXPENSE	-	186.70	-	-	-	-	-	
505	00	47040	EMPLOYEE TRAINING	3,500.00	3,980.32	2,442.87	948.74	3,500.00	10,000.00	(6,500.00)	2 CDL CERTS
505	00	47060	INSURANCE EXPENSE	34,800.00	34,768.92	99,318.00	103,897.14	102,618.00	102,618.00	-	
505	00	47070	POSTAGE	25,000.00	29,274.07	29,546.44	30,565.03	25,000.00	30,000.00	(5,000.00)	
505	00	47080	CCR (CONSUMER CONFIDENCE RE	3,300.00	1,950.78	1,997.73	2,237.53	4,000.00	4,000.00	-	
505	00	47091	WATER CONSERVATION FEE	65,000.00	55,480.02	54,844.26	47,077.29	65,000.00	65,000.00	-	
505	00	47140	DUES & SUBSCRIPTION EXPENSE	665.00	689.16	976.84	-	1,000.00	1,000.00	-	
505	00	47160	UTILITIES	300,000.00	393,344.29	324,242.27	205,495.92	350,000.00	350,000.00	-	
505	00	48010	BUILDINGS AND STRUCTURES	-	-	-	-	-	-	-	
505	00	48011	8TH STREET TANK PROJECT	-	-	-	-	-	-	-	
505	00	48012	FIRE HYDRANT PROJECT	-	-	-	-	-	-	-	
505	00	48020	EQUIPMENT AND MACHINERY	-	-	-	-	-	-	-	
505	00	48070	VEHICLES	155,000.00	61,585.00	48,017.00	-	-	-	-	
505	00	48080	ROADWAYS	-	-	-	-	-	-	-	
505	00	48900	OTHER CAPITAL PURCHASES	-	-	-	-	-	-	-	
505	00	51160	TRANSFER FROM GENERAL FUND	(399,600.00)	(507,642.70)	(478,187.75)	(569,804.81)	(475,200.00)	(518,400.00)	43,200.00	
505	00	52165	TRANSFER TO CAP PROJ	482,126.63	9,462.18	215,926.58	566,646.91	3,205,416.27	3,014,850.78	190,565.49	
505	99	80000	RECORD INVESTMENTS	-	-	-	-	-	-	-	
507	00	34022	CALLOUT FEE	-	(119.36)	(131.87)	(73.22)	-	-	-	
507	00	36030	INTEREST INCOME	(1,000.00)	-	-	(392.90)	-	-	-	
507	00	36070	GROUND LEASE	(7,500.00)	(5,635.70)	(5,635.70)	(5,745.70)	(7,500.00)	(7,500.00)	-	
507	00	36071	HANGAR RENTALS	(30,000.00)	(26,400.00)	(26,946.40)	(32,550.00)	(30,000.00)	(30,000.00)	-	
507	00	36072	OIL GAS ROYALTY / FEES	(100.00)	(80.55)	(12.96)	(1.33)	(100.00)	(100.00)	-	
507	00	36090	AVIATION GASOLINE SALES	(80,000.00)	(101,906.49)	(124,910.60)	(112,297.85)	(80,000.00)	(80,000.00)	-	
507	00	36091	JET FUEL SALES NON-TAX	(375,000.00)	(581,726.14)	(702,846.91)	(496,834.67)	(375,000.00)	(375,000.00)	-	
507	00	36092	MISC SERVICES / SALES	(700.00)	(164.00)	(4.41)	(445.22)	(164.00)	(164.00)	-	
507	00	37020	FAA GRANT 3-35-0005-027-2024	-	-	-	-	(720,472.00)	(720,472.00)	-	
507	00	37021	STATE MAINTENANCE GRANT 04-C	-	-	-	(128,149.00)	(130,000.00)	(130,000.00)	-	
507	00	37022	FAA GRANT 3-35-0005-026-2023	-	-	-	-	(118,829.00)	(118,829.00)	-	
507	00	37023	FAA GRANT 3-35-0005-028-2024	(10,000.00)	-	-	-	(881,000.00)	(881,000.00)	-	
507	00	37035	RUNWAY 4/22 REHAB FAA GRANT	-	-	(338,962.00)	(2,148.00)	(338,466.00)	(338,466.00)	-	
507	00	37040	CARES GRANT	(59,000.00)	-	-	(82,000.00)	-	-	-	
507	00	38000	FAA GRANT 2021	-	-	-	-	-	-	-	
507	00	38001	FAA GRANT 2021 (2)	-	-	-	-	-	-	-	

Fund	Dept	Object	Name	22-23 Budget	22-23 Actuals	23-24 Actuals	24-25 Actuals	25-26 Budget	FY27 Budget Request	Difference FY26 to FY27	Notes
507	00	38002	STATE AVIATION MATCH	-	-	-	-	-	-	-	
507	00	41020	SALARIES	121,850.07	126,107.43	152,907.46	156,406.10	144,996.80	147,974.32	(2,977.52)	Next step increase
507	00	41030	UNIFORM ALLOWANCE	300.00	200.00	250.37	250.00	375.00	375.00	-	
507	00	41050	OVERTIME	2,061.00	1,460.50	400.44	571.38	2,061.00	2,061.00	-	
507	00	42010	FICA	7,554.70	7,079.29	8,970.46	8,956.21	9,117.58	9,302.19	(184.61)	Next step increase
507	00	42020	MEDICARE TAXES	1,766.83	1,655.70	2,097.93	2,094.55	2,132.34	2,175.51	(43.17)	Next step increase
507	00	42030	RETIREMENT CONTRIBUTIONS	17,509.01	17,804.07	19,975.51	20,505.05	35,101.02	20,670.25	14,430.77	Next step increase
507	00	42050	INSURANCE BENEFITS	40,615.36	38,394.28	32,435.52	31,236.70	35,101.02	37,274.88	(2,173.86)	
507	00	43030	GASOLINE & OIL EXPENSE	2,800.00	1,648.82	1,655.76	1,260.44	2,000.00	2,000.00	-	
507	00	43031	DIESEL FUEL EXPENSE	600.00	-	-	-	600.00	600.00	-	
507	00	44010	BUILDING MAINTENANCE EXPENSI	20,000.00	6,733.62	17,475.07	4,258.48	20,000.00	20,000.00	-	
507	00	44021	AUTOMATING WEATHER REPORTI	3,750.00	5,438.93	8,963.50	5,563.07	7,000.00	7,000.00	-	
507	00	44030	NAV AIDS MAINTENANCE	1,750.00	-	-	-	1,750.00	1,750.00	-	
507	00	44031	GROUND MAINTENANCE	18,000.00	24,271.28	30,076.18	16,206.88	72,985.00	72,985.00	-	
507	00	44040	VEHICLE MAINTENANCE	1,500.00	1,184.09	2,180.79	846.40	1,500.00	1,500.00	-	
507	00	45901	CBS ENVIRONMENTAL	20,000.00	11,390.00	22,125.00	15,340.00	20,000.00	20,000.00	-	
507	00	46020	NON-CAPITAL FURNITURE/FIXTUR	-	-	-	-	-	-	-	
507	00	46900	OTHER SUPPLIES	-	-	-	-	-	-	-	
507	00	47060	INSURANCE EXPENSE	11,500.00	16,845.20	50,465.68	47,282.22	44,567.00	44,567.00	-	
507	00	47070	POSTAGE	100.00	83.34	132.99	162.96	100.00	100.00	-	
507	00	47100	AVIATION GASOLINE EXPENSE	70,000.00	90,984.59	81,195.10	105,698.16	70,000.00	70,000.00	-	
507	00	47101	JET-FUEL EXPENSE	250,000.00	480,610.81	542,728.63	284,756.56	250,000.00	250,000.00	-	
507	00	47104	DUES & SUBSCRIPTIONS	100.00	-	-	-	100.00	100.00	-	
507	00	47120	RENTAL OF EQUIPMENT	22,000.00	21,452.95	19,572.00	21,183.98	22,000.00	22,000.00	-	
507	00	47150	TELEPHONE	3,200.00	1,547.72	1,529.83	1,100.96	3,200.00	3,200.00	-	
507	00	47160	UTILITIES EXPENSE	9,000.00	11,465.60	9,959.75	8,527.01	9,000.00	9,000.00	-	
507	00	48010	BUILDINGS & STRUCTURES 03-04	-	-	-	-	-	-	-	
507	00	48013	BUILDING AND STRUCTURES AIP	-	-	-	-	-	-	-	
507	00	48016	FAA GRANT 2009	-	-	-	-	-	-	-	
507	00	48020	EQUIPMENT & MACHINERY 03-04	-	-	-	-	-	-	-	
507	00	48021	EQUIPMENT & MACHINERY 04-05	-	-	-	-	-	-	-	
507	00	48070	VEHICLES	-	-	-	-	-	-	-	
507	00	51120	TSF FROM GENERAL	(143,280.00)	(16,900.00)	(150,000.00)	-	(305,000.00)	(305,000.00)	-	
507	00	52165	TRANSFER TO CAP PROJ	67,374.00	-	41,531.27	183,955.29	1,398,719.00	105,591.40	1,293,127.60	
507	00	52166	TRANSFER TO GENERAL	150,582.00	-	-	-	-	-	-	
510	00	34060	BURIAL PERMITS	(30,000.00)	(29,650.00)	(24,500.00)	(12,700.00)	(30,000.00)	(30,000.00)	-	
510	00	34061	PERPETUAL CARE	(9,000.00)	(7,300.00)	(8,537.50)	(5,775.00)	(9,000.00)	(9,000.00)	-	
510	00	34062	GRAVE SALES	(50,000.00)	(60,100.00)	(43,575.00)	(47,787.50)	(50,000.00)	(50,000.00)	-	
510	00	34063	MONUMENT FEES	(3,000.00)	(7,143.00)	(2,645.00)	(1,470.00)	(3,000.00)	(3,000.00)	-	
510	00	34064	RECORDING FEES	(150.00)	175.00	(100.00)	(235.00)	(150.00)	(150.00)	-	
510	00	34065	NICHE SALES	-	(150.00)	(600.00)	(17,600.00)	-	-	-	
510	00	34091	TRANSFER FEES	(300.00)	(160.00)	(301.00)	(260.00)	(300.00)	(300.00)	-	
510	00	34901	TRANSFER FEES	(300.00)	-	-	-	-	-	-	
510	00	36030	INTEREST INCOME	(3,000.00)	(4,506.53)	(30,254.81)	(18,380.38)	(3,000.00)	(3,000.00)	-	
510	00	43030	GAS & OIL EXPENSE	4,480.00	5,027.29	2,682.72	6,799.66	8,500.00	8,500.00	-	
510	00	44010	BUILDING & GROUNDS MAINTENA	7,400.00	1,177.56	8,097.83	16,078.08	7,400.00	7,400.00	-	
510	00	44030	GROUNDS MAINTENANCE	12,000.00	20,880.31	13,478.12	13,575.36	20,000.00	20,000.00	-	
510	00	44040	VEHICLE MAINTENANCE	6,000.00	10,019.80	2,762.36	9,459.82	12,600.00	12,600.00	-	
510	00	44041	JANITORIAL & SANITATION	400.00	493.93	519.16	299.87	1,000.00	1,000.00	-	
510	00	46010	SUPPLIES	1,100.00	1,502.77	1,705.35	1,683.17	2,000.00	2,000.00	-	
510	00	46020	NON CAPITAL EXPENDITURES	1,000.00	-	-	-	1,000.00	1,000.00	-	

Fund	Dept	Object	Name	22-23 Budget	22-23 Actuals	23-24 Actuals	24-25 Actuals	25-26 Budget	FY27 Budget Request	Difference FY26 to FY27	Notes
510	00	46030	SAFETY SUPPLIES	550.00	447.42	693.88	366.19	1,000.00	1,000.00	-	
510	00	46040	UNIFORM EXPENSE	2,000.00	2,624.92	3,755.95	3,252.89	4,500.00	4,500.00	-	
510	00	46900	OTHER SUPPLIES	-	-	154.33	77.81	500.00	500.00	-	
510	00	46911	HIGGINS MEMORIAL	70.00	40.37	139.76	-	75.00	75.00	-	
510	00	47160	UTILITIES	6,500.00	9,124.61	8,242.41	3,227.38	8,500.00	8,500.00	-	
510	00	48020	EQUIPMENT AND MACHINERY	-	-	-	-	-	-	-	
510	00	52162	TRANSFER TO CAP PROJ	38,435.89	38,435.89	29,800.71	-	58,435.89	58,435.89	-	
510	99	80000	RECORD INVESTMENTS	-	-	-	-	-	-	-	
520	00	36029	NAVAJO CAPITAL FUND	-	-	(369,902.40)	(369,902.40)	-	-	-	
520	00	36030	INTEREST INCOME	(5,000.00)	(19,352.09)	(117,386.08)	(69,450.23)	(32,000.00)	(32,000.00)	-	
520	00	52162	TRANSFER TO CAP PROJ	979,108.39	64,650.00	1,013,312.45	-	-	-	-	
520	00	80000	RECORD INVESTMENTS	-	-	-	-	-	-	-	
530	00	36030	INTEREST INCOME	(800.00)	(563.66)	(4,311.45)	(2,766.36)	(1,200.00)	(1,200.00)	-	
530	00	46901	COMPOSTING EXPENSE	2,560.00	-	-	-	-	-	-	
530	00	51140	TSF FROM WASTEWATER FUND	(2,560.00)	-	-	-	-	-	-	
530	99	80000	RECORD INVESTMENTS	-	-	-	-	-	-	-	
540	00	36030	INTEREST INCOME	(300.00)	(278.04)	(1,267.03)	(25,334.76)	(138.97)	(138.97)	-	
540	00	51180	TSF FROM SOLID WASTE	(970.00)	-	-	-	-	-	-	
540	99	80000	RECORD INVESTMENTS	-	-	-	-	-	-	-	
550	00	36030	INTEREST INCOME	(25,000.00)	(52,965.28)	(375,287.03)	(205,136.16)	(61,000.00)	(61,000.00)	-	
550	00	46901	MGRT INFRASTRUCTURE EXPENSE	-	-	153,174.85	10,928.56	-	-	-	
550	00	48080	ROADWAYS	-	-	-	-	-	-	-	
550	00	48081	ROADS - RE-MILL	-	-	-	-	-	-	-	
550	00	48900	OTHER CAPITAL PURCHASES	-	-	-	-	-	-	-	
550	00	51164	TSF FROM GEN INFR EXPENSE	-	(150,000.00)	-	-	-	-	-	
550	00	51172	TRANSF GRT FROM GEN LOCAL	(1,585,080.00)	(2,013,649.39)	(1,896,811.37)	(2,083,881.87)	(1,884,960.00)	(2,056,320.00)	171,360.00	
550	00	51173	TRANSF GRT 3/16 FROM GEN	(1,174,380.00)	(1,491,905.49)	(1,405,340.64)	(1,850,936.81)	(1,396,560.00)	(1,523,520.00)	126,960.00	
550	00	52165	TRANSFER TO CAP PROJ	3,596,753.73	3,168,979.99	695,537.27	3,873,561.81	5,140,315.47	4,760,884.91	379,430.56	
550	00	52171	TSF TO BONDS	756,600.00	756,600.00	916,385.05	1,849,335.70	1,823,369.00	1,339,409.00	483,960.00	
550	00	80000	RECORD INVESTMENTS	-	-	-	-	-	-	-	
560	00	36030	INTEREST INCOME	(2,000.00)	(11,286.85)	(55,183.93)	(27,314.67)	(10,000.00)	(10,000.00)	-	
560	00	36040	COUNTY PARTICIPATION HOUSING	-	-	-	-	-	-	-	
560	00	46901	MGRT ECONOMIC DEVELOP EXP	150,000.00	149,999.00	152,574.87	149,999.99	150,000.00	150,000.00	-	
560	00	46902	HOUSING INCENTIVE PROGRAM	-	-	-	-	-	500,000.00	(500,000.00)	
560	00	48900	OTHER CAPITAL PURCHASES	-	-	-	-	-	-	-	
560	00	51117	TRANSF GRT FROM GEN	(390,720.00)	(496,361.74)	(467,561.35)	(557,142.49)	(464,640.00)	(506,880.00)	42,240.00	
560	00	52165	TRANSFER TO C/O	1,000,000.00	163,385.36	684,118.94	-	-	-	-	
560	99	80000	RECORD INVESTMENTS	-	-	-	-	-	-	-	
701	00	32050	GROSS RECEIPT TAX INCOME	(350,000.00)	(357,686.78)	(376,518.52)	(360,172.93)	-	-	-	
701	00	45900	GROSS RECEIPT TAX EXPENSE	350,000.00	309,026.50	396,966.51	387,997.87	-	-	-	
704	00	35030	DWI TEST REVENUE	(700.00)	(171.00)	-	(109.00)	-	-	-	
704	00	46900	DWI TEST EXPENSE	700.00	711.00	-	-	-	-	-	
705	00	34245	METER DEPOSITS-REVENUE	(40,000.00)	(45,270.00)	(38,080.00)	(22,290.00)	-	-	-	
705	00	36030	INTEREST INCOME	-	(657.81)	-	-	-	-	-	
705	00	47300	METER REFUND-EXPENSE	70,000.00	69,495.32	58,009.93	19,230.54	-	-	-	
705	99	80000	RECORD INVESTMENTS	-	-	-	-	-	-	-	
710	00	37652	REVENUE/YATES FOUNDATION	-	(33,000.00)	(36,500.00)	(6,500.00)	(43,000.00)	(43,000.00)	-	
710	00	45030	TRANS AERO PROJECT	-	33,000.00	-	78,000.00	43,000.00	43,000.00	-	
710	00	51164	TRANSFER FROM GENERAL	-	-	-	(35,000.00)	-	-	-	
799	00	36030	INTEREST INCOME	(15,000.00)	(6,299.34)	(7,290.12)	(102.83)	(8,000.00)	(8,000.00)	-	
799	00	36120	STOCK DIVIDEND INCOME	(60,000.00)	(39,204.91)	(66,039.61)	(54,847.12)	(35,000.00)	(35,000.00)	-	

[illegible]

RESOLUTION 1949

A RESOLUTION TO AMEND THE FIRE AND POLICE CLASSIFICATION PLANS

WHEREAS, the current classification plan for the police and fire departments requires revision to ensure competitive compensation in response to changing market salary conditions; and

WHEREAS, the City recognizes that regional and industry-wide wage adjustments have shifted, requiring updates to maintain competitiveness for recruitment and retention; and

WHEREAS, adjustments to the classification plan are necessary to align compensation with prevailing market rates and sustain effective staffing levels;

NOW THEREFORE BE IT RESOLVED BY THE GOVERNING BODY that the classification plan for the police and fire departments be amended as follows.

- 1. Police Department:** Implement a 5% overall increase in classifications across all ranks and positions within the police department.
- 2. Fire Department:** Implement a 5% overall increase in classifications across all ranks and positions within the fire department.

NOW BE IT ALSO RESOLVED, that this resolution shall take effect July 1, 2026 in the FY27 budget.

PASSED, ADOPTED, and APPROVED this 26th day of May 2026.

Jeff Youtsey, Mayor

ATTEST:

Summer Valverde, City Clerk/Treasurer

Steps	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
Police Officer Cadet CAP 5															
	\$25.83	\$26.39													
Police Officer CAP 7															
2% between steps	\$28.82	\$29.44	\$30.07	\$30.72	\$31.38	\$32.05	\$32.74	\$33.45	\$34.17	\$34.90	\$35.65	\$36.42	\$37.20	\$38.00	\$38.82
Police Corporal CAP 8															
2% between steps	\$31.57	\$32.25	\$32.94	\$33.65	\$34.37	\$35.11	\$35.87	\$36.64	\$37.43	\$38.23	\$39.05	\$39.89	\$40.75	\$41.63	\$42.52
Police Sergeant CAP 9															
2% between steps	\$40.70	\$41.58	\$42.47	\$43.38	\$44.31	\$45.27	\$46.24	\$47.23	\$48.25	\$49.29	\$50.35	\$51.43	\$52.54	\$53.67	\$54.82
Police Commander CAP 10															
2% between steps	\$50.81	\$51.90	\$53.02	\$54.16	\$55.32	\$56.51	\$57.73	\$58.97	\$60.24	\$61.53	\$62.85	\$64.20	\$65.59	\$67.00	\$68.44
Police Chief CA35															
2% between steps															
Detention Officer I CAP 3															
2% between steps	\$19.64	\$20.06	\$20.49	\$20.93	\$21.38	\$21.84	\$22.31	\$22.79	\$23.28	\$23.78	\$24.30	\$24.82	\$25.35	\$25.90	\$26.45
Detention Officer II CAP 4															
2% between steps	\$23.10	\$23.60	\$24.10	\$24.62	\$25.15	\$25.69	\$26.24	\$26.81	\$27.39	\$27.97	\$28.58	\$29.19	\$29.82	\$30.46	\$31.11
Detention Supervisor CAP 6															
2% between steps	\$27.72	\$28.32	\$28.92	\$29.55	\$30.18	\$30.83	\$31.49	\$32.17	\$32.86	\$33.57	\$34.29	\$35.03	\$35.78	\$36.55	\$37.34
CSO I CAP 1															
2% between steps	\$18.48	\$18.88	\$19.28	\$19.70	\$20.12	\$20.55	\$21.00	\$21.45	\$21.91	\$22.38	\$22.86	\$23.35	\$23.85	\$24.37	\$24.89
CSO II CAP 2															
2% between steps	\$21.95	\$22.42	\$22.90	\$23.40	\$23.90	\$24.41	\$24.94	\$25.47	\$26.02	\$26.58	\$27.15	\$27.74	\$28.33	\$28.94	\$29.56
ACO I CAP 1															
2% between steps	\$18.48	\$18.88	\$19.28	\$19.70	\$20.12	\$20.55	\$21.00	\$21.45	\$21.91	\$22.38	\$22.86	\$23.35	\$23.85	\$24.37	\$24.89
ACO II CAP 2															
2% between steps	\$21.95	\$22.42	\$22.90	\$23.40	\$23.90	\$24.41	\$24.94	\$25.47	\$26.02	\$26.58	\$27.15	\$27.74	\$28.33	\$28.94	\$29.56
Evidence Technician I CAP 1															
2% between steps	\$18.48	\$18.88	\$19.28	\$19.70	\$20.12	\$20.55	\$21.00	\$21.45	\$21.91	\$22.38	\$22.86	\$23.35	\$23.85	\$24.37	\$24.89
Evidence Technician II CAP 2															
2% between steps	\$21.95	\$22.42	\$22.90	\$23.40	\$23.90	\$24.41	\$24.94	\$25.47	\$26.02	\$26.58	\$27.15	\$27.74	\$28.33	\$28.94	\$29.56

GRADE	GRADE	RATE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10	STEP 11	STEP 12	STEP 13	STEP 14	STEP 15
F1	Firefighter UNCERTIFIED	Annual	\$56,442.88														
		Hourly	\$20.48														
F2	Firefighter CERTIFIED	Annual	\$62,258.04	\$63,503.20	\$64,773.26	\$66,068.73	\$67,390.10	\$68,737.91	\$70,112.66	\$71,514.92	\$72,945.22	\$74,404.12	\$75,892.20	\$77,410.05	\$78,958.25	\$80,537.41	\$82,148.16
		Hourly	\$22.59	\$23.04	\$23.50	\$23.97	\$24.45	\$24.94	\$25.44	\$25.95	\$26.47	\$27.00	\$27.54	\$28.09	\$28.65	\$29.22	\$29.81
F2A	Firefighter AEMT	Annual	\$65,014.04	\$66,259.20	\$67,529.26	\$68,824.73	\$70,146.10	\$71,493.91	\$72,868.66	\$74,270.92	\$75,701.22	\$77,160.12	\$78,648.20	\$80,166.05	\$81,714.25	\$83,293.41	\$84,904.16
		Hourly	\$23.59	\$24.04	\$24.50	\$24.97	\$25.45	\$25.94	\$26.44	\$26.95	\$27.47	\$28.00	\$28.54	\$29.09	\$29.65	\$30.22	\$30.81
F2B	Firefighter Paramedic	Annual	\$67,770.04	\$69,015.20	\$70,285.26	\$71,580.73	\$72,902.10	\$74,249.91	\$75,624.66	\$77,026.92	\$78,457.22	\$79,916.12	\$81,404.20	\$82,922.05	\$84,470.25	\$86,049.41	\$87,660.16
		Hourly	\$24.59	\$25.04	\$25.50	\$25.97	\$26.45	\$26.94	\$27.44	\$27.95	\$28.47	\$29.00	\$29.54	\$30.09	\$30.65	\$31.22	\$31.81
F3	Lieutenant	Annual	\$67,025.92	\$68,366.44	\$69,733.77	\$71,128.44	\$72,551.01	\$74,002.03	\$75,482.07	\$76,991.71	\$78,531.55	\$80,102.18	\$81,704.22	\$83,338.31	\$85,005.07	\$86,705.17	\$88,439.28
		Hourly	\$24.32	\$24.81	\$25.30	\$25.81	\$26.32	\$26.85	\$27.39	\$27.94	\$28.49	\$29.06	\$29.65	\$30.24	\$30.84	\$31.46	\$32.09
F3A	Lieutenant AEMT	Annual	\$69,781.92	\$71,122.44	\$72,489.77	\$73,884.44	\$75,307.01	\$76,758.03	\$78,238.07	\$79,747.71	\$81,287.55	\$82,858.18	\$84,460.22	\$86,094.31	\$87,761.07	\$89,461.17	\$91,195.28
		Hourly	\$25.32	\$25.81	\$26.30	\$26.81	\$27.32	\$27.85	\$28.39	\$28.94	\$29.49	\$30.06	\$30.65	\$31.24	\$31.84	\$32.46	\$33.09
F3B	Lieutenant Paramedic	Annual	\$72,537.92	\$73,878.44	\$75,245.77	\$76,640.44	\$78,063.01	\$79,514.03	\$80,994.07	\$82,503.71	\$84,043.55	\$85,614.18	\$87,216.22	\$88,850.31	\$90,517.07	\$92,217.17	\$93,951.28
		Hourly	\$26.32	\$26.81	\$27.30	\$27.81	\$28.32	\$28.85	\$29.39	\$29.94	\$30.49	\$31.06	\$31.65	\$32.24	\$32.84	\$33.46	\$34.09
F4	Battalion Chief	Annual	\$72,179.64	\$73,623.23	\$75,095.70	\$76,597.61	\$78,129.56	\$79,692.15	\$81,286.00	\$82,911.72	\$84,569.95	\$86,261.35	\$87,986.58	\$89,746.31	\$91,541.24	\$93,372.06	\$95,239.50
		Hourly	\$26.19	\$26.71	\$27.25	\$27.79	\$28.35	\$28.92	\$29.49	\$30.08	\$30.69	\$31.30	\$31.93	\$32.56	\$33.22	\$33.88	\$34.56
F4A	Battalion Chief AEMT	Annual	\$74,935.64	\$76,379.23	\$77,851.70	\$79,353.61	\$80,885.56	\$82,448.15	\$84,042.00	\$85,667.72	\$87,325.95	\$89,017.35	\$90,742.58	\$92,502.31	\$94,297.24	\$96,128.06	\$97,995.50
		Hourly	\$27.19	\$27.71	\$28.25	\$28.79	\$29.35	\$29.92	\$30.49	\$31.08	\$31.69	\$32.30	\$32.93	\$33.56	\$34.22	\$34.88	\$35.56
F4B	Battalion Chief Paramedic	Annual	\$77,691.64	\$79,135.23	\$80,607.70	\$82,109.61	\$83,641.56	\$85,204.15	\$86,798.00	\$88,423.72	\$90,081.95	\$91,773.35	\$93,498.58	\$95,258.31	\$97,053.24	\$98,884.06	\$100,751.50
		Hourly	\$28.19	\$28.71	\$29.25	\$29.79	\$30.35	\$30.92	\$31.49	\$32.08	\$32.69	\$33.30	\$33.93	\$34.56	\$35.22	\$35.88	\$36.56
F5	Asst. Fire Marshal	Annual	\$72,155.20	\$73,598.30	\$75,070.27	\$76,571.68	\$78,103.11	\$79,665.17	\$81,258.47	\$82,883.64	\$84,541.32	\$86,232.14	\$87,956.79	\$89,715.92	\$91,510.24	\$93,340.45	\$95,207.25
		Hourly	\$34.69	\$35.38	\$36.09	\$36.81	\$37.55	\$38.30	\$39.07	\$39.85	\$40.64	\$41.46	\$42.29	\$43.13	\$44.00	\$44.88	\$45.77
F6	Division Chief	Annual	\$89,876.80	\$91,674.34	\$93,507.82	\$95,377.98	\$97,285.54	\$99,231.25	\$101,215.87	\$103,240.19	\$105,305.00	\$107,411.10	\$109,559.32	\$111,750.50	\$113,985.51	\$116,265.22	\$118,590.53
		Hourly	\$43.21	\$44.07	\$44.96	\$45.85	\$46.77	\$47.71	\$48.66	\$49.63	\$50.63	\$51.64	\$52.67	\$53.73	\$54.80	\$55.90	\$57.01
F7	Deputy Chief	Annual	\$94,370.64	\$94,793.09	\$96,688.95	\$98,622.73	\$100,595.18	\$102,607.09	\$104,659.23	\$106,752.41	\$108,887.46	\$111,065.21	\$113,286.52	\$115,552.25	\$117,863.29	\$120,220.56	\$122,624.97
		Hourly	\$44.68	\$45.57	\$46.49	\$47.41	\$48.36	\$49.33	\$50.32	\$51.32	\$52.35	\$53.40	\$54.46	\$55.55	\$56.67	\$57.80	\$58.95

Add \$1.00 per hour for AEMT (shift personnel only)

Add \$2.00 per hour for Paramedic (shift personnel only)

RESOLUTION 1950

A RESOLUTION AMENDING THE CLASSIFICATION PLAN

WHEREAS, the Governing Body has adopted a classification plan establishing compensation grades for City positions; and

WHEREAS, the City has recently made adjustments to salary ranges for positions within the organizational structure; and

WHEREAS, such adjustments to subordinate positions have necessitated a corresponding review and revision of executive-level classifications to maintain appropriate internal alignment and compensation structure; and

WHEREAS, the Governing Body finds it necessary to amend the classification plan to reflect these changes and ensure consistency, equity, and competitiveness in the City's compensation system;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BOARD OF THE CITY OF ARTESIA THAT:

1. The classification plan is hereby amended to assign the following positions to **CA35**:
 - Clerk/Treasurer
 - Infrastructure Director
 - Fire Chief
 - Police Chief
2. The classification plan is further amended to assign the position of **City Administrator** to **CA36**.
3. These amendments are made in recognition of salary adjustments to positions within the organizational structure and to maintain appropriate compensation relationships among all levels of employment.
4. This Resolution shall take effect July 1, 2026.

PASSED, ADOPTED, and APPROVED this 26TH day of May, 2026.

Jeff Youtsey, Mayor

ATTEST:

Summer Valverde, City Clerk/Treasurer

Title	Grade	Budgeted FTE	Notes
Admin/Clerical/Office			
Administrative Assistant - City Hall	CA12	1	
AP Clerk pt	CA13	1	
Customer Service Clerk	CA13	1	Funded in Water
Billing/Payroll Technician	CA21	1	
Senior Admin Asst	CA20	1	
Purchasing Assistant	CA17	1	
Human Resources			
Senior IT Technician	CA20	3	
Legal Assistant	CA15	1	
HR Generalist	CA16	1	
Planning			
Permit Technician	CA11	1	
Certified Permit Technician	CA13	1	
Code Enforcement Officer I	CA16	2	
Code Enforcement Officer II	CA19		
Building Inspector I	CA17	1	
Building Inspector II	CA18		
Building Inspector III	CA19		
Building Inspector IV	CA22		
Judicial			
Court Specialist I	CA15	1	
Court Specialist II	CA16		
Court Specialist Lead	CA17	1	
Administrative Tech	CA18	1	

Artesia Center

Title	Grade	Budgeted FTE	Notes
Administrative Assistant	CA12	1	
Maintenance Tech	CA13	1	
Recreation Specialist	CA14	2	
Museum			
Museum Registrar	CA12	1	
Library			
Library Clerk	CA13	2	
Librarian I	CA17	3	
Librarian II	CA20		
Technical Services Assistant	CA14	2	
Maintenance Tech	CA13	1	
Commission on Aging			
Assistant Supervisor	CA19	1	
Clerk/Dispatcher	CA13	1	
Van Driver	CA13	2	
Maintenance Tech	CA13	1	
Airport			
PT Attendant	CA11	1.5	
Infrastructure			
Senior Administrative Assistant	CA20	1	
GIS/IT Technician II	CA21	1	
Public Works			
Cemetery			
Equipment Operator I	CA13	3	

Title	Grade	Budgeted FTE	Notes
Garage			
Apprentice Mechanic	CA16	2	
Mechanic	CA19	2	
Foreman	CA22	1	
Facilities Maintenance			
Custodian	CA11		
Facilities Specialist	CA16		
Community Improvement Tech	CA16		
Facilities Maintenance Tech II	CA16		
Streets			
Equipment Operator I (No CDL)	CA13	10	
Equipment Operator II (CDL + 2 pieces of Eqt	CA17		
Streets Foreman	CA20	1	
Parks Foreman	CA19	1	
Solid Waste			
Equipment Operator I (No CDL)	CA13	11	
Equipment Operator II (CDL + 2 pieces of Eqt	CA17		
Foreman	CA20	1	
Water			
Water Technician	CA13		
Water Operator			
Level I	CA17		
Level II	CA19		
Level III	CA20		

Title	Grade	Budgeted FTE	Notes
Level IV	CA21	8	
Water Foreman (Level IV)	CA23	1	
Wastewater			
Wastewater Assistant	CA13	8	
Wastewater Operator			
Level I	CA17		
Level II	CA19		
Level III	CA20		
Level IV	CA21		
Wastewater Lab Tech			
Uncertified	CA13	1	
Level I	CA17		
Level II	CA19		
Wastewater Lead Operator	CA23	1	
Public Safety			
Records Clerk	CA15	2	
IPRA Specialist	CA18	1	
Professional Standards & Training Coordinator	CA16	1	
Police Clerk	CA15	1	
Ambulance Billing Clerk	CA20	1	
Senior Administrative Assistant	CA20	1	
Administrative Officers			
Airport Supervisor	CA22	1	
Animal Shelter Supervisor	CA18	1	
Deputy Clerk	CA21	1	
Assistant Director of Infrastructure	CA31	1	
Cemetery Supervisor	CA22	1	
Certified Purchasing Official	CA22	1	

Title	Grade	Budgeted FTE	Notes
Chief Building Official	CA22	1	
City Planner	CA23	1	
City Prosecutor		1	
COA Supervisor	CA22	1	
Facilities Maintenance Manager	CA18	1	
Finance Supervisor	CA24	1	
Garage Supervisor	CA24	1	
HR/Safety Coordinator	CA24		
Information Technology Administrator	CA26	1	
Library Supervisor	CA25	1	
Museum Supervisor	CA21	1	
Recreation Supervisor	CA21	1	
Safety and Risk Manager	CA22	1	
Solid Waste Supervisor	CA24	1	
Streets Supervisor	CA24	1	
Utility and Cash Collections Supervisor	CA18	1	
Wastewater Supervisor	CA25	1	
Water Supervisor	CA25	1	
Communications Coordinator	CA22	1	

Department Heads (Appointed)			
City Administrator	CA36	1	
City Clerk/Treasurer	CA35	1	
Fire Chief	CA35	1	
Human Resources Director		1	
Infrastructure Director	CA35	1	
Police Chief	CA35	1	

Anchor at the wage of \$15.00																					MDPT Diff	Spread
Pay Grade	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15	Step 16	Step 17	Step 18	Step 19	Step 20		
CA11	15.25	15.58	15.91	16.25	16.60	16.96	17.33	17.70	18.08	18.47	18.86	19.27	19.68	20.11	20.54	20.98	21.43	21.89	22.36	22.85		50%
CA12	15.90	16.24	16.59	16.95	17.31	17.68	18.06	18.45	18.85	19.25	19.67	20.09	20.52	20.97	21.42	21.88	22.35	22.83	23.32	23.82	4%	50%
CA13	16.85	17.22	17.59	17.96	18.35	18.75	19.15	19.56	19.98	20.41	20.85	21.30	21.76	22.22	22.70	23.19	23.69	24.20	24.72	25.25	6%	50%
CA14	17.87	18.25	18.64	19.04	19.45	19.87	20.30	20.73	21.18	21.63	22.10	22.58	23.06	23.56	24.06	24.58	25.11	25.65	26.20	26.76	6%	50%
CA15	18.94	19.34	19.76	20.19	20.62	21.06	21.52	21.98	22.45	22.93	23.43	23.93	24.44	24.97	25.51	26.05	26.62	27.19	27.77	28.37	6%	50%
CA16	20.07	20.50	20.95	21.40	21.86	22.33	22.81	23.30	23.80	24.31	24.83	25.37	25.91	26.47	27.04	27.62	28.21	28.82	29.44	30.07	6%	50%
CA17	21.28	21.74	22.20	22.68	23.17	23.67	24.17	24.69	25.23	25.77	26.32	26.89	27.47	28.06	28.66	29.28	29.90	30.55	31.20	31.88	6%	50%
CA18	22.55	23.04	23.53	24.04	24.56	25.09	25.62	26.18	26.74	27.31	27.90	28.50	29.11	29.74	30.38	31.03	31.70	32.38	33.08	33.79	6%	50%
CA19	23.91	24.42	24.95	25.48	26.03	26.59	27.16	27.75	28.34	28.95	29.57	30.21	30.86	31.52	32.20	32.89	33.60	34.32	35.06	35.82	6%	50%
CA20	25.34	25.89	26.44	27.01	27.59	28.19	28.79	29.41	30.04	30.69	31.35	32.02	32.71	33.42	34.13	34.87	35.62	36.38	37.17	37.96	6%	50%
CA21	26.86	27.44	28.03	28.63	29.25	29.88	30.52	31.18	31.85	32.53	33.23	33.94	34.67	35.42	36.18	36.96	37.75	38.57	39.39	40.24	6%	50%
CA22	28.47	29.09	29.71	30.35	31.00	31.67	32.35	33.05	33.76	34.48	35.22	35.98	36.75	37.55	38.35	39.18	40.02	40.88	41.76	42.66	6%	50%
CA23	30.18	30.83	31.49	32.17	32.86	33.57	34.29	35.03	35.78	36.55	37.34	38.14	38.96	39.80	40.65	41.53	42.42	43.33	44.26	45.22	6%	50%
CA24	31.99	32.68	33.38	34.10	34.84	35.58	36.35	37.13	37.93	38.74	39.58	40.43	41.30	42.19	43.09	44.02	44.97	45.93	46.92	47.93	6%	50%
CA25	33.91	34.64	35.39	36.15	36.93	37.72	38.53	39.36	40.21	41.07	41.95	42.85	43.78	44.72	45.68	46.66	47.66	48.69	49.74	50.80	6%	50%
CA26	35.95	36.72	37.51	38.32	39.14	39.98	40.84	41.72	42.62	43.53	44.47	45.43	46.40	47.40	48.42	49.46	50.52	51.61	52.72	53.85	6%	50%
CA27	38.11	38.92	39.76	40.62	41.49	42.38	43.29	44.22	45.17	46.15	47.14	48.15	49.19	50.24	51.32	52.43	53.55	54.71	55.88	57.08	6%	50%
CA28	40.39	41.26	42.15	43.05	43.98	44.92	45.89	46.88	47.88	48.91	49.97	51.04	52.14	53.26	54.40	55.57	56.77	57.99	59.24	60.51	6%	50%
CA29	42.82	43.74	44.68	45.64	46.62	47.62	48.64	49.69	50.76	51.85	52.96	54.10	55.27	56.45	57.67	58.91	60.17	61.47	62.79	64.14	6%	50%
CA30	45.38	46.36	47.36	48.37	49.41	50.48	51.56	52.67	53.80	54.96	56.14	57.35	58.58	59.84	61.13	62.44	63.78	65.16	66.56	67.99	6%	50%
CA31	48.11	49.14	50.20	51.28	52.38	53.51	54.66	55.83	57.03	58.26	59.51	60.79	62.10	63.43	64.80	66.19	67.61	69.07	70.55	72.07	6%	50%
CA32	50.99	52.09	53.21	54.35	55.52	56.72	57.94	59.18	60.45	61.75	63.08	64.44	65.82	67.24	68.68	70.16	71.67	73.21	74.78	76.39	6%	50%
CA33	54.05	55.22	56.40	57.61	58.85	60.12	61.41	62.73	64.08	65.46	66.87	68.30	69.77	71.27	72.80	74.37	75.97	77.60	79.27	80.97	6%	50%
CA34	57.30	58.53	59.79	61.07	62.38	63.73	65.10	66.50	67.93	69.39	70.88	72.40	73.96	75.55	77.17	78.83	80.53	82.26	84.03	85.83	6%	50%
CA35	60.73	62.04	63.37	64.74	66.13	67.55	69.00	70.49	72.00	73.55	75.13	76.75	78.40	80.08	81.80	83.56	85.36	87.19	89.07	90.98	6%	50%
CA36	64.38	65.76	67.18	68.62	70.10	71.60	73.14	74.71	76.32	77.96	79.64	81.35	83.10	84.89	86.71	88.58	90.48	92.43	94.41	96.44	6%	50%
CA37	68.24	69.71	71.21	72.74	74.30	75.90	77.53	79.20	80.90	82.64	84.42	86.23	88.09	89.98	91.91	93.89	95.91	97.97	100.08	102.23	6%	50%
CA38	72.34	73.89	75.48	77.10	78.76	80.45	82.18	83.95	85.75	87.60	89.48	91.41	93.37	95.38	97.43	99.52	101.66	103.85	106.08	108.36	6%	50%
CA39	76.68	78.32	80.01	81.73	83.49	85.28	87.11	88.99	90.90	92.85	94.85	96.89	98.97	101.10	103.27	105.49	107.76	110.08	112.45	114.86	6%	50%
CA40	81.28	83.02	84.81	86.63	88.49	90.40	92.34	94.33	96.35	98.43	100.54	102.70	104.91	107.17	109.47	111.82	114.23	116.68	119.19	121.76	6%	50%
CA41	86.15	88.00	89.90	91.83	93.80	95.82	97.88	99.99	102.13	104.33	106.57	108.87	111.21	113.60	116.04	118.53	121.08	123.69	126.34	129.06	6%	50%
CA42	91.32	93.28	95.29	97.34	99.43	101.57	103.75	105.98	108.26	110.59	112.97	115.40	117.88	120.41	123.00	125.65	128.35	131.11	133.93	136.81	6%	50%
CA43	96.80	98.88	101.01	103.18	105.40	107.66	109.98	112.34	114.76	117.23	119.75	122.32	124.95	127.64	130.38	133.18	136.05	138.97	141.96	145.01	6%	50%
CA44	102.61	104.81	107.07	109.37	111.72	114.12	116.58	119.08	121.64	124.26	126.93	129.66	132.45	135.30	138.20	141.18	144.21	147.31	150.48	153.71	6%	50%
CA45	108.77	111.10	113.49	115.93	118.43	120.97	123.57	126.23	128.94	131.72	134.55	137.44	140.39	143.41	146.50	149.65	152.86	156.15	159.51	162.94	6%	50%
CA46	115.29	117.77	120.30	122.89	125.53	128.23	130.99	133.80	136.68	139.62	142.62	145.69	148.82	152.02	155.29	158.63	162.04	165.52	169.08	172.71	6%	50%
CA47	122.21	124.84	127.52	130.26	133.06	135.92	138.85	141.83	144.88	148.00	151.18	154.43	157.75	161.14	164.60	168.14	171.76	175.45	179.22	183.08	6%	50%
CA48	129.54	132.33	135.17	138.08	141.05	144.08	147.18	150.34	153.57	156.87	160.25	163.69	167.21	170.81	174.48	178.23	182.06	185.98	189.98	194.06	6%	50%
CA49	137.31	140.27	143.28	146.36	149.51	152.72	156.01	159.36	162.79	166.29	169.86	173.51	177.25	181.06	184.95	188.93	192.99	197.14	201.37	205.70	6%	50%
CA50	145.55	148.68	151.88	155.14	158.48	161.89	165.37	168.92	172.55	176.26	180.05	183.93	187.88	191.92	196.05	200.26	204.57	208.96	213.46	218.05	6%	50%
CA51	154.29	157.60	160.99	164.45	167.99	171.60	175.29	179.06	182.91	186.84	190.86	194.96	199.15	203.43	207.81	212.28	216.84	221.50	226.26	231.13	6%	50%
CA52	163.54	167.06	170.65	174.32	178.07	181.90	185.81	189.80	193.88	198.05	202.31	206.66	211.10	215.64	220.28	225.01	229.85	234.79	239.84	245.00	6%	50%
CA53	173.36	177.08	180.89	184.78	188.75	192.81	196.96	201.19	205.52	209.93	214.45	219.06	223.77	228.58	2							

CITY OF CARLSBAD, NM

RESOLUTION NO. 2026-33

A RESOLUTION RECOGNIZING THE CRITICAL ROLE OF THE WASTE ISOLATION PILOT PLANT (WIPP) IN THE CLEANUP OF NATIONAL DEFENSE SITES AND ACKNOWLEDGING THAT THE STATE OF NEW MEXICO'S PROPOSED RESTRICTIONS ON SHIPMENTS TO WIPP WILL SLOW THE CLEANUP OF THE NATION'S NATIONAL DEFENSE SITES

WHEREAS, the City of Carlsbad, New Mexico (City) proudly supports the mission, success, and safety of the Waste Isolation Pilot Plant (WIPP), and

WHEREAS, the City recognizes WIPP as the only facility of its kind in the nation and that it provides a critical role in the cleanup of the national defense sites, and

WHEREAS, the City has always valued and supported the acceleration of shipments from all national defense sites, and

WHEREAS, the State of New Mexico has accepted the WIPP mission and has participated in the critical role in the Nation's environmental cleanup of national defense sites, and

WHEREAS, since operations have begun, WIPP has assisted in the remediation of twenty-two (22) national defense sites, and

WHEREAS, during the 2024 Permit Modification, prioritization was given to legacy waste while ensuring that WIPP could operate efficiently, and

WHEREAS, during the 2024 Permit Modification, "a Legacy TRU Waste Disposal Plan" was introduced into the permit to define the term "legacy waste" and to work with generators, storage sites, and stakeholders to accurately inventory this waste once defined, and

WHEREAS, during the 2024 Permit Modification, the permit established that Panel Twelve (12) be reserved for legacy TRU-waste from around the country, and

WHEREAS, the 2024 permit was touted by the New Mexico Environment Department (NMED) as being "successful negotiations," and

WHEREAS, the 2026 proposed Permit Modification, from NMED, would delay mining operations in order to maintain Panel 12 for shipments from only Los Alamos and not all national defense sites, and

WHEREAS, the 2026 proposed Permit Modification will be cost-prohibitive to the WIPP operations and create National safety concerns due to shipping delays, and

WHEREAS, there is currently enough space at WIPP to allow for shipments from all national defense sites and it would ultimately be detrimental to the entire Office of Environmental Management (EM) to prioritize waste at Los Alamos which may not be ready to ship; thereby, delaying cleanup at other national defense sites.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF CARLSBAD, NEW MEXICO, AS FOLLOWS:

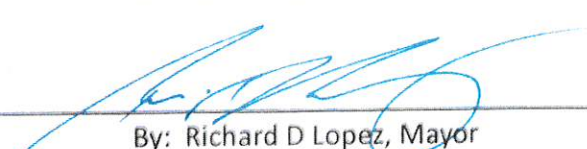
The City encourages NMED to reconsider the necessity and effectiveness of the proposed 2026 Permit Modification, and

The City encourages NMED to explore alternative, more effective options to accelerate waste cleanup at Los Alamos, such as increasing characterization in a safe, responsible, and reliable manner and working with the Department of Energy to prioritize preparing Los Alamos shipments, and

The City encourages NMED to have open discussions and to collaborate with the Department of Energy, Los Alamos County, and the City of Carlsbad, under the 2024 WIPP permit.

**APPROVED, PASSED, AND ADOPTED BY THE GOVERNING BODY OF THE CITY OF CARLSBAD
THIS TWELFTH (12TH) DAY OF MAY, 2026**

CITY OF CARLSBAD


By: Richard D Lopez, Mayor




Nadine Mireles, City Clerk

RESOLUTION

A RESOLUTION RECOGNIZING PUBLIC SAFETY TELECOMMUNICATORS AS FIRST RESPONDERS AND AS CRITICAL INFRASTRUCTURE WITHIN THE PUBLIC SAFETY FRAMEWORK

WHEREAS, the Artesia City Council recognizes that Public Safety Telecommunicators are a vital and irreplaceable component of the public safety framework, and without their dedication and expertise, effective emergency response would not be possible; and

WHEREAS, Public Safety Telecommunicators serve as the first, first responder receiving emergency calls, gathering essential information, and making rapid, life-saving decisions that directly affect the outcome of incidents and emergencies; and

WHEREAS, Public Safety Telecommunicators provide care, compassion, and stability to citizens in their worst and most traumatic moments, and many Public Safety Telecommunicators experience the cumulative effects of PTSD and vicarious trauma as a result of their service; and

WHEREAS, despite these challenges, Public Safety Telecommunicators must continue answering emergency calls, monitoring radio traffic, coordinating responses, receiving and sending text messages, and increasingly managing streaming video and other emerging communication technologies; and

WHEREAS, Public Safety Telecommunicators must be knowledgeable of not only their own agency's procedures but also the response protocols for every law enforcement, fire, EMS, and emergency management agency they support, often across multiple jurisdictions, municipalities; and

WHEREAS, the position of Public Safety Telecommunicator is a public safety role requiring independent judgment, rapid assessment, allocation of multi-jurisdictional resources, and the ability to coordinate complex emergency operations; and

WHEREAS, Public Safety Telecommunicators also serve as the community's public safety intelligence resource by collecting, analyzing, and disseminating critical data and situational information to field responders and public safety officials who would not otherwise have timely access to such information; and

WHEREAS, Public Safety Telecommunicators are required to undergo extensive background checks, drug testing, academy-level training, emergency medical dispatch certification, and continuous education, ensuring they maintain the knowledge and skills necessary to execute their duties at the highest standard; and

WHEREAS, Public Safety Telecommunicators often perform their duties with little or no formal liability protections or recognition under existing classifications, despite their central role in safeguarding life, property, and community welfare; and

RESOLUTION

A RESOLUTION RECOGNIZING PUBLIC SAFETY TELECOMMUNICATORS AS FIRST RESPONDERS AND AS CRITICAL INFRASTRUCTURE WITHIN THE PUBLIC SAFETY FRAMEWORK

WHEREAS, the Artesia City Council supports statewide and national efforts to recognize and formally classify Public Safety Telecommunicators as First Responders and to reclassify their duties from clerical or administrative categories to “Protected Services”; and

NOW, THEREFORE, BE IT RESOLVED, that the Artesia City Council hereby formally recognizes Public Safety Telecommunicators as First Responders and as essential personnel within the critical infrastructure of the public safety framework; and

BE IT FURTHER RESOLVED, that the Artesia City Council acknowledges and honors the dedication, professionalism, and sacrifice of Public Safety Telecommunicators who serve as the lifeline between the public and emergency response personnel; and

BE IT FURTHER RESOLVED, that the Artesia City Council supports state and federal efforts to reclassify Public Safety Telecommunicators as “Protected Services” and to extend appropriate recognition, protections, and resources consistent with their essential role in public safety; and

BE IT FINALLY RESOLVED, that this Resolution shall be entered into the official record of the Artesia City Council and that copies may be provided to local, state, and national leaders in support of the formal recognition of Public Safety Telecommunicators as First Responders.

PASSED AND ADOPTED this ____ day of _____, **2026**, by Artesia City Council in an open meeting in Artesia, Eddy County, New Mexico.

ARTESIA CITY COUNCIL
ARTESIA, NEW MEXICO

May __, 2026

City of Artesia
Attn: Jeff Youtsey, Mayor
511 West Texas Avenue
Artesia, New Mexico 88210

RE: **Non-Binding Letter of Intent**

Dear Mayor Youtsey:

This Non-Binding Letter of Intent (this **ALetter@**) expresses the general business terms under which HF Sinclair Navajo Refining LLC, a Delaware limited liability company (**ABuyer@**), is interested in purchasing the Property (defined below) from the City of Artesia (**ASeller@**). Buyer and Seller are each referred to herein from time to time individually as a **AParty@** and collectively as the **AParties.@** This Letter is nonbinding, and the Parties will not be contractually bound until execution of a final, written purchase and sale agreement (**APSA@**).

Property: The **AProperty@** means, collectively, the real property in Eddy County, New Mexico, described and depicted on attached **Exhibit A** (collectively, the **ALand@**), including all rights, privileges, and easements appurtenant to the Land, as well as all water, water rights and ditch rights appurtenant to the Land, and all oil, gas, and minerals lying in, on, or under the Land. The legal description for the Land will be confirmed by a Title Commitment to be provided by a title company selected by Buyer (the **ATitle Company@**) and/or by a survey obtained by Buyer.

Seller=s
Acquisition of the
Property: The Property comprises several parcels that are owned by Artesia Public Schools District 16, Artesia Municipal Schools, or the Board of Education (collectively, the **ADistrict@**). There is an elementary school and associated improvements located on the Property (collectively, the **AOld School@**). The District is in the process of building a new elementary school on land other than the Property (the **ANew School@**), which will replace the Old School. After the New School is completed and the Old School is no longer in use, the Property will be transferred from the District to Seller pursuant to an agreement between the District and Seller. Seller will acquire the Property from the District no later than

August 1, 2028.

Consideration:

Within five (5) days after the Parties' execution of the PSA, Buyer will pay \$100 to Seller as independent consideration for the PSA (the **AIndependent Consideration@**). The Independent Consideration will be non-refundable to Buyer.

The purchase price for the Property (the **APurchase Price@**) will be a sum equal to the reasonable and documented costs (the **ADemolition Costs@**) Seller incurs for the Demolition (defined below). No later than 30 days after the commencement of the Due Diligence Period, Seller shall provide Buyer with a bid from the contractor selected by Seller to complete the Demolition. Prior to the expiration of the Due Diligence Period, Buyer may terminate the PSA if Buyer, in its sole and absolute discretion, does not approve of the Demolition Costs. If the Demolition Costs are less than the fair market value of the Property as determined by an appraisal of the Property, then the City shall prepare a detailed written explanation of the difference between the appraised value and the Demolition Costs, as required by NMSA ' 3-542-1.B (2025).

Due Diligence:

Buyer will have sixty (60) days from the date on which Seller notifies Buyer in writing that Seller has acquired the Property from the District (the **ADue Diligence Period@**) to inspect the Property. The PSA will contain customary provisions for Buyer's due diligence, including, without limitation, title and survey due diligence, within the Due Diligence Period. Buyer may terminate the PSA before the expiration of the Due Diligence Period for any reason or no reason whatsoever. Buyer will indemnify, hold harmless and defend Seller from any loss, cause of action or claim arising out of or resulting from Buyer's inspection of the Property.

Seller will not conduct any environmental due diligence in connection with its acquisition of the Property from the District, and Buyer will not conduct any environmental due diligence in connection with its acquisition of the Property from Seller.

Demolition:

Seller will commence the demolition and removal of the Old School (the **ADemolition@**) within thirty (30) days after Buyer's delivery of written approval of the Property to Seller during the Due Diligence Period, and Seller will complete the Demolition within three (3) months after the commencement of the Demolition, subject to a customary force majeure provision that will be included in the PSA. Seller and its contractor(s) will complete the Demolition in accordance with applicable laws, regulations, and permit requirements. If the Closing (as defined below)

	does not occur on the Closing Date for reasons outside of Buyer=s control, then in addition to Buyer=s other remedies at law or in equity, Seller will reimburse Buyer for the Demolition Costs that Buyer pays. The Demolition will be funded by Buyer as set forth above, and the Demolition will be subject to Buyer=s reasonable approval before the Closing, but Buyer will not otherwise be involved with or responsible for the Demolition. The PSA will include customary provisions disclaiming any joint venture, partnership, or similar relationship between the Parties.
Referendum:	If a referendum is filed pursuant to NMSA ' 3-542-1.D (2025) that relates to the transaction contemplated herein, and the referendum is submitted to a vote of the people, then Buyer may deliver a notice of rescission to Subject to any liens and other encumbrances or title exceptions that are permitted or deemed to be permitted by Buyer under the provisions of the PSA, Seller will convey the Property to Buyer at Closing without any warranty of title, except for a special warranty of title which shall be provided in the deed to the Property to be delivered at Closing.
Special Warranty:	
Closing:	The closing of the transaction contemplated by this Letter (the AClosing@) will be scheduled for a target Closing Date that is thirty (30) days after the date on which Seller completes the Demolition, or earlier if the Parties agree. At Closing, the Parties will share escrow and recording costs required to convey the Property by special warranty deed and shall allocate any other closing costs not otherwise addressed herein according to local custom as determined by the Title Company. Each Party will pay its own legal fees in connection with the negotiations of this Letter, the PSA, and all other documents related to the transaction contemplated by this Letter.
Representations, Warranties, and Covenants:	The PSA will include customary representations and warranties, including, without limitation, due authorization, the absence of pending litigation, and the absence of violations of applicable laws and ordinances. The PSA will include mutual indemnities of the Parties for any material breach of representations, warranties, covenants and agreements of the Parties provided under the PSA.
Closing Conditions:	As an express condition precedent to Buyer=s obligation to proceed with Closing, Seller shall comply with all requirements set forth in NMSA ' 3-542-1(2025) with respect to the transaction contemplated herein. The PSA will also contain customary conditions with respect to each Party=s obligation to proceed with Closing.
Consents, Preferential	The PSA will contain customary and appropriate provisions to address consents, preferential purchase rights, and similar rights or restrictions on the transfer of the Property as well as corresponding representations

Purchase Rights: regarding the existence of such rights and restrictions.
Governing Law The PSA and any documents executed in conjunction therewith will be governed by New Mexico law.
Offer Period: This Letter shall be null and void if not signed by both Parties before 5:00 PM (MST) on June __, 2026.

If the business terms outlined above correctly summarize the current state of the negotiations, please sign below. Upon receipt of a copy of this Letter, Buyer and Seller will proceed to negotiate a mutually acceptable PSA for the Property on a form prepared by Buyer as soon as practicable with a targeted signing date in March 2026. The Parties may execute this Letter in one or more counterparts, including by facsimile or electronic signature, and all of such counterparts taken together shall be deemed to constitute one and the same instrument. We look forward to working with you on this transaction.

Respectfully,

HF Sinclair Navajo Refining LLC,
a Delaware limited liability company

By: _____

Name: _____

Title: _____

Agreed to and Accepted on May 26, 2026:

City of Artesia

By: _____
Jeff Youtsey, Mayor

