



County of Los Alamos

Los Alamos, NM 87544
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Agenda - Final County Council - Regular Session

*Denise Derkacs, Council Chair; Theresa Cull, Vice-Chair;
Melanee Hand; Suzie Havemann; Keith Lepsch; David Reagor;
and Randall Rytli, Councilors*

Tuesday, January 24, 2023

6:00 PM

Council Chambers - 1000 Central Avenue
TELEVISED

NOTE: This meeting is in person and open to the public. However, for convenience, the following Zoom meeting link and/or telephone call in numbers may be used for public viewing and participation:

<https://us02web.zoom.us/j/82683176848>

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 253 215 8782 or +1 346 248 7799 or +1 669 900 6833 or +1 301 715 8592
or +1 312 626 6799 or +1 929 205 6099

Webinar ID: 826 8317 6848

1. OPENING/ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. PUBLIC COMMENT

This section of the agenda is reserved for comments from the public on items that do not require action by the Council or are not otherwise on the agenda.

4. APPROVAL OF AGENDA
5. PRESENTATIONS, PROCLAMATIONS AND RECOGNITIONS

- A. [16793-23](#) Proclamation Marking January 28th as the 25th Anniversary of the Los Alamos Retired and Senior Organization (Accepted by Bernadette Lauritzen)

Presenters: County Council

- 6 PUBLIC COMMENT FOR ITEMS ON CONSENT AGENDA

7. CONSENT AGENDA

The following items are presented for Council approval under a single motion unless any item is withdrawn by a Councilor for further Council consideration in the agenda section entitled "Business."

Approval of the Consent Agenda

Consent Motion -

I move that Council approve the items on the Consent Agenda as presented and that the motions in the staff reports be included for the record; or,

I move that Council approve the items on the Consent Agenda and that the motions contained in the staff reports, as amended be included for the record.

- A.** [16842-23](#) Approval of County Council Minutes for the January 3, 2023 Regular Session and the January 10, 2023 Special Session
- Presenters:** Naomi Maestas, County Clerk
- Attachments:** [A - County Council Minutes for January 3, 2022](#)
 [B - County Council Minutes for January 10, 2023](#)
- B.** [AGR0908-23](#) Approval of Services Agreement No. AGR 23-48 with Gardner Zemke Company for the Purpose of the El Vado Transformer Installation
- Presenters:** James Alarid, Deputy Utilities Manager - Engineering
- Attachments:** [A - AGR23-48 Gardner Zemke](#)
- C.** [AGR0912-23](#) Approval of Agreement AGR22-925 and Amendment 1 to AGR22-925 Art Maintenance for "Industrial Machine", by Robert Davis
- Presenters:** Jennifer Baker, Chair of the Arts in Public Places Board, Katherine Hudspeth, Recreation Division Manager and Tessa Mascarenas, Senior Management Analyst
- Attachments:** [A - AGR22-925 RTDavis](#)
 [B - AGR22-925-A1 RTDavis Artist](#)
- D.** [AGR0913-23](#) Approval of Amendment #3 to Service Agreement AGR20-50, between Dekker, Parich, Sabatini, LTD and Incorporated County of Los Alamos, to increase the contract budget in the amount of \$25,500, plus Applicable Gross Receipts Tax for the purpose of completing additional work and cleanup of Chapter 16, the Development Code.

Presenters: Paul Andrus, Community Development Director

Attachments: [A - Amendment 3 of AGR20-50 Dekker, Parich, Sabatini, LTD](#)
[B - Chp 16 DC Update Schedule](#)
[C - AGR20-50 Services Agreement with Amendment 1](#)
[D - Amendment 2 of AGR20-50 Dekker, Parich, Sabatini, LTD](#)

- E. [AGR0916-23](#) Approval of Agreement AGR23-40 with GM Emulsion, LLC., in the amount of \$292,600.00 plus applicable Gross Receipts Tax for the Transport of Recycled Glass

Presenters: Angelica Gurule, Sustainability Manager and Juan Rael, Public Works Director

Attachments: [A - RFP No. 23-40 Transport of Recycled Glass Services](#)
[B – GM Emulsion AGR23-40](#)

- F. [AGR0918-23](#) Approval of Services Agreement No. AGR23-43 with Pajarito Environmental Education Center (PEEC) in the amount not to exceed \$385,000.00, plus Applicable Gross Receipts Tax, for the Purpose of Community Water and Energy Conservation Outreach Services

Presenters: Catherine D'Anna, Public Relations Manager and Conservation Specialist Abbey Hayward, Water & Energy Conservation Coordinator

Attachments: [A - AGR23-43 PEEC](#)

- G. [AGR0922-23](#) Approval of Task Order No. 1 under Services Agreement No. AGR22-18d with Pluma, LLC. in the Amount of \$410,929.79 plus Applicable Gross Receipts Tax for Betty Ehart Senior Center Kitchen Renovations and Establish a Project Budget in the Amount of \$590,000

Presenters: Sara Rhoton, Capital Projects & Facilities Manager and Eric Martinez, Deputy Public Works Director

Attachments: [A – Task Order No. 1 – Pluma, LLC](#)
[B – Project Budget Spreadsheet](#)

- H. [16852-23](#) Approval of the Revised FY23 Salary Plan Job Class Order Schedule and Job Descriptions

Presenters: Valerie Park, Compensation & Recruitment Manager, Mary Tapia, Human Resources Manager and Steven Lynne, County Manager

Attachments: [A - FY23 REVISED Salary Plan Job Class Order](#)
 [B - New & Revised Job Descriptions](#)

- I. [16876-23](#) Approval of Budget Revisions 2023-26 and 2023-27 for Purchased Gas and the Payment of Refinancing Fee's for the Public Utility Department

Presenters: Heather Garcia, Deputy Utilities Manager - Finance, Helen Perraglio, Chief Financial Officer and Erika Thomas, Budget and Performance Manager

Attachments: [A - Budget Revision 2023-26](#)
 [B - Budget Revision 2023-27](#)

8. **INTRODUCTION OF ORDINANCE(S)**

- A. [CO0664-23](#) Introduction of Code Ordinance 02-337 - An Ordinance of the Incorporated County of Los Alamos, New Mexico, Amending Chapter 22, "Fire Prevention and Protection," to Correct Reference In Section 22-31(a)(1)

Presenters: Troy Hughes, Fire Chief

Attachments: [A- Incorporated County of Los Alamos Code Ordinance 02-337](#)

- B. [CO0665-23](#) Introduction of Code Ordinance 02-338 - An Ordinance Amending Chapter 38, Article II, Division 3, Section 38-92; Article VI, Section 38-351; Article VII, Sections 38-411 and 38-415, and Adding a New Section 39-292.1 to Article V and New Section 38-416 to Article VII

Presenters: Steven Lynne, County Manager

Attachments: [A - Code Ordinance 02-338 Traffic Code](#)

- C. [CO0666-23](#) Introduction of Incorporated County of Los Alamos Code Ordinance 02-339: An Ordinance of the Incorporated County of Los Alamos Amending Article II, Division 1, of Chapter 22 to Codify the Fire Restrictions that May be Imposed by the Fire Chief to Limit the Potential for Wildfires

Presenters: Troy Hughes, Fire Chief

Attachments: [ATTACHMENT A - Code Ordinance 02-339 Chapter 22 Fire Code Amend for Fire Stage FINAL 01-20-2023](#)

9. **BUSINESS**

- A. [16497-23](#) Broadband Community Survey and Community Broadband Network Project Updates and Possible Action

Presenters: Jerry Smith, Broadband Manager

Attachments: [A - Community Broadband Network Study Update Presentation](#)
[B - CTC Broadband Strategic Plan - Final Draft](#)

- B. [16739-23](#) Consideration and Acceptance of the FY2022 Annual Comprehensive Financial Report with Auditor's Opinions

Presenters: Melissa Dadzie, Deputy Chief Financial Officer and Helen Perraglio, Chief Financial Officer

Attachments: [A - FY2022 State Auditor Authorization to Release Letter](#)
[B - Incorporated County of Los Alamos FY2022 ACFR Final](#)
[C - Los Alamos County ACFR Presentation with Morton Accounting Services Exit Presentation](#)
[D - Los Alamos Resolution for ACFR Acceptance FY2022](#)

10. **COUNCIL BUSINESS**

A. ***Appointments***

B. ***Board, Commission and Committee Liaison Reports***

C. ***County Manager's Report***

- 1) [16846-23](#) County Manager's Report for January 2023

Presenters: Steven Lynne, County Manager

Attachments: [A - January County Manager's Update.doc.pdf](#)
[B - FY 2023 2nd quarter financial overview](#)

D. ***COVID-19 SITUATIONAL REPORT***

E. ***Council Chair Report***

F. ***General Council Business***

- 1) [16559-23](#) Consideration and Possible Action of 2023 Los Alamos Federal Priorities

Presenters: Danielle Duran, Intergovernmental Affairs Manager, Denise Derkacs, County Council Chair, Randall Ryti, Councilor and Theresa Cull, County Council Vice Chair

Attachments: [A - Draft 2023 LAC Federal Priorities](#)
 [B - 2022 Updated Los Alamos Priorities](#)

- 2) [16643-23](#) Follow up Discussion and Possible Action on Boards and Commission Discussion on 8/23/22 including CDAB, Animal Shelter Ad-Hoc Committee, LARES Task Force, and Racial Equity and Inclusivity Task Force

Presenters: County Council - Work Session

- 3) [16845-23](#) Assignment of Councilors as Council Liaisons to Boards and Commissions and on Various Council Committees.

Presenters: County Council - Regular Session

Attachments: [A - 2023 BC Council Liaisons](#)
 [B - 2023 Council Committees](#)

G. *Approval of Councilor Expenses*

H. *Preview of Upcoming Agenda Items*

Note: This report shows tentative Council agenda items and is for planning purposes only. All items on the report are subject to changes such as item title, meeting date and/or being removed or not considered by Council.

- 1) [16907-23](#) Tickler Report of Upcoming Agenda Items

Presenters: County Council - Regular Session

Attachments: [A - Tickler Report as of 02-07-23.pdf](#)

11. COUNCILOR COMMENTS

12. PUBLIC COMMENT

13. ADJOURNMENT

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the County Human Resources Division at 662-8040 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes can be provided in various accessible formats. Please contact the personnel in the Office of the County Manager at 663-1750 if a summary or other type of accessible format is needed.