1000 Central Ave.

County of Los Alamos

BCC Meeting Minutes

Nuisance Code Implementation Review

Phil Gursky, Chair; Kyle Wheeler, Vice-Chair; John Bloodwood; Robert Day; and David Hanson, Members

Friday, May 5, 2023 **10:00 AM** **1000 Central Ave.**

I. ADMINISTRATIVE ACTIONS

A. Call to Order - Roll Call

Councilor Cull called the meeting to order at 10:04am and a quorum was present.

Present 5 - Councilor Bloodwood, Councilor Day, Councilor Hanson, Councilor Gursky, and Councilor Wheeler

B. Approval of Today's Agenda

Member Bloodwood moved to approve the agenda as submitted and Member Wheeler seconded. Motion passed unanimously.

C. Member Introductions

Each member of the task force as well as all staff members present introduced themselves.

F. Public Comment for Items Not on Agenda

There was no public comment.

II. PRESENTATIONS AND DISCUSSION ITEMS

A. Open Meetings Act Overview - County Attorney

Katie Thwaits, Deputy County Attorney, gave a presentation on the requirements of the Open Meetings Act as well as Inspection of Public Records. Each member of the task force was given a handbook as well as other guiding information for serving on a Los Alamos County Board/Commission.

B. Nominations and voting for Chair and Vice Chair positions

1. Chair
Member Hanson nominated Member Wheeler for Chair. Member Wheeler declined the nomination.
Member Wheeler nominated Member Gursky for Chair and Member Gursky accepted the nomination.

2. Vice-Chair
Member Day nominated Member Wheeler for Vice-Chair and Member Wheeler accepted the nomination. There were no other nominations.

C. Election of Chair and Vice Chair

1. Member Day Moved to appoint Member Gursky as Chair and Member Wheeler seconded the motion.
2. Chair Gursky moved to appoint Member Wheeler as Vice-Chair and Member Wheeler seconded.

Yes: 5 - Councilor Bloodwood, Councilor Day, Councilor Hanson, Councilor Gursky and Councilor Wheeler

D. Review of Approved Charter

Councilor Cull explained the approved charter to the members and explained that the intent is to review the implementation of the current code and not to broaden the scope beyond who and what is being cited. The task force is in place for one year and will analyze a calendar year worth of data. It is the expectation that the task force provides updates to Council.

Review of approved Charter

A. Approved Charter

E. Data Discussion

The task force members discussed the current data that staff is collecting and providing on the Sharepoint site. They also discussed ideas on how to go about reviewing all of the cases since January 1, 2023.

Vice-Chair Wheeler moved to appoint a subcommittee of two members to draft a format for reviewing the case files and bring the draft back to the task force at the next meeting to get the input from members and Code Compliance Officers. She further moved that the two members of the subcommittee be Member Hanson and Member Bloodwood. Member Day seconded the motion.

Yes: 5 - Councilor Bloodwood, Councilor Day, Councilor Hanson, Councilor Gursky and Councilor Wheeler

F. Task Force Structure, Meetings, Sub-Committee Establishment

G. Task Force Communication Transparency Expectations

III. INFORMATIONAL ITEMS

IV. NEXT MEETING AND FUTURE AGENDA ITEMS

The task force members agreed to the following next meetings:
June 2, 2023
July 7, 2023
August 4, 2023
The meetings will be at 10:00 am in room 110

V. PUBLIC COMMENT

None

VI. ADJOURN

The meeting adjourned at 11:56am