



County of Los Alamos

1000 Central Avenue
Los Alamos, NM 87544

Agenda - Final Board of Public Utilities

**Steve Tobin, Chair; Cornell Wright, Vice-chair; Eric Stromberg,
Charles Nakhleh, and Robert Gibson, Members;
Philo Shelton, Ex Officio Member
Steve Lynne, Ex Officio Member
Theresa Cull, Council Liaison**

Wednesday, December 6, 2023

5:30 PM

Municipal Bldg, Council Chambers

Public Participation: In person or <https://us06web.zoom.us/j/88515885437>

Members of the public wishing to attend may participate and provide public comment via Zoom:

Webinar Link ~ <https://us06web.zoom.us/j/88515885437> Webinar ID ~ 885 1588 5437

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PUBLIC COMMENT:

*Oral comments are accepted during the two periods identified on the agenda and after initial board discussion on a business item, prior to accepting a main motion on an item. Public comments are limited to four minutes per person. For those participating over Zoom, please use the raise hand function. If you are participating by phone enter *9 to raise your hand. Please submit written comments to the board at bpu@lacnm.us.*

1. CALL TO ORDER

2. PUBLIC COMMENT

This section of the agenda is reserved for comments from the public on Consent Agenda items or items that are not otherwise included in this agenda.

3. APPROVAL OF AGENDA**4. BOARD BUSINESS****4.A. Chair's Report****4.B. Board Member Reports****4.C. Utilities Manager's Report****4.D. County Manager's Report****4.E. Council Liaison's Report****4.F. Environmental Sustainability Board Liaison's Report****4.G. General Board Business***None scheduled***4.H. Approval of Board Expenses***None***4.I. Preview of Upcoming Agenda Items**[16707-23](#) Tickler File for the Next Three Months**Presenters:** Board of Public Utilities**5. PUBLIC HEARING(S)***None scheduled***6. CONSENT AGENDA**

The following items are presented for Board approval under a single motion unless any item is withdrawn by a member for further Board consideration in the "Business" section of the agenda.

~ CONSENT MOTION ~

I move that the Board of Public Utilities approve the items on the Consent Agenda as presented and that the motions in the staff reports be included in the minutes for the record.

OR

I move that the Board of Public Utilities approve the items on the Consent Agenda as amended and that the motions contained in the staff reports, be included in the minutes for the record.

- 6.A. [16919-23](#) Approval of Board of Public Utilities Meeting Minutes

Presenters: Board of Public Utilities

- 6.B. [17923-23a](#) Award of Bid No. IFB 24-24 for the Purpose of Bayo Lift Station Elimination Project with DUB-L-EE, LLC and Approval of Budget Revision 2024-33.

Presenters: James Alarid, Deputy Utilities Manager - Engineering

- 6.C. [AGR1013-23a](#) Approval of Services Agreement No. AGR24-17 with The Master's Touch in the Amount of \$630,000, plus Applicable Gross Receipts Tax, for the Purpose of Utility Bill Printing Services

Presenters: Karen Kendall, Deputy Utilities Manager - Finance

7. **BUSINESS**

8. **STATUS REPORTS**

- 8.A. [16927-23](#) Status Reports

Presenters: Philo Shelton

- 8.B. [16999-23](#) Quarterly Conservation Program Update: FY24/Q2: October - December

Presenters: Abbey Hayward, Conservation Specialist

- 8.C. [17000-23](#) Department of Public Utilities Quarterly Report - FY24/Q1

Presenters: Philo Shelton and Catherine D'Anna

9. **PUBLIC COMMENT**

This section of the agenda is reserved for comments from the public on any items.

10. ADJOURNMENT

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Human Resources at 505-662-8040 as soon as possible.

Complete Board of Public Utilities agenda packets, past agendas, videos, legislation and minutes can be found online at <https://losalamos.legistar.com>. Learn more about the Board of Public Utilities at <https://ladpu.com/BPU>.