



County of Los Alamos

Los Alamos, NM 87544
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Agenda - Final County Council - Regular Session

*Denise Derkacs, Council Chair; Theresa Cull, Vice-Chair;
Melanee Hand; Suzie Havemann; Keith Lepsch; David Reagor;
and Randall Rytz, Councilors*

Tuesday, December 12, 2023

6:00 PM

Council Chambers - 1000 Central Avenue

NOTE: This meeting is in person and open to the public. However, for convenience, the following Zoom meeting link and/or telephone call in numbers may be used for public viewing and participation:

<https://us02web.zoom.us/j/82683176848>

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 253 215 8782 or +1 346 248 7799 or +1 669 900 6833 or +1 301 715 8592
or +1 312 626 6799 or +1 929 205 6099

Webinar ID: 826 8317 6848

- 1. OPENING/ROLL CALL**
- 2. PLEDGE OF ALLEGIANCE**
- 3. STATEMENT REGARDING CLOSED SESSION**

December 7, 2023 and the December 8, 2023 Closed Sessions
Motion

- 4. PUBLIC COMMENT**

*This section of the agenda is reserved for comments from the public
on items that are not otherwise on the agenda.*

- 5. APPROVAL OF AGENDA**
- 6. PUBLIC COMMENT FOR ITEMS ON CONSENT AGENDA**
- 7. CONSENT AGENDA**

*The following items are presented for Council approval under a single
motion unless any item is withdrawn by a Councilor for further*

Council consideration in the agenda section entitled "Business."

Approval of the Consent Agenda

Consent Motion -

I move that Council approve the items on the Consent Agenda as presented and that the motions in the staff reports be included for the record; or,

I move that Council approve the items on the Consent Agenda and that the motions contained in the staff reports, as amended be included for the record.

- A. [AGR0999-23](#) Award of Bid No. 24-22 in the Amount of \$2,669,659.00 plus Applicable Gross Receipts Tax to Meridian Contracting for Construction of the Airport Fuel Farm Project, Establish a Project Budget in the Amount of \$3,550,000; and Approve Related Budget Revision 2024-38.
- Presenters:** Bobbi Huseman, Airport Manager and Eric Martinez, Deputy Public Works Director
- Attachments:** [A - Budget Revision Form 2024-38](#)
[B - Project Budget Spreadsheet](#)
[C - Project Area Map](#)
- B. [AGR1013-23](#) Approval of Services Agreement No. AGR24-17 with The Master's Touch in the amount of \$630,000, plus Applicable Gross Receipts Tax, for the Purpose of Utility Bill Printing Services
- Presenters:** Karen Kendall, Deputy Utilities Manager - Finance
- Attachments:** [A - AGR24-17 The Masters Touch](#)
- C. [AGR1015-23](#) Contract for General Services, Agreement No. AGR23-53 with LSP Data Solutions in the Amount Not to Exceed Three Hundred Fifty Thousand (\$350,000), plus Applicable New Mexico Gross Receipts Taxes (NMGRT), for e-Discovery Services and Expertise in Response to Inspection of Public Records Act (IPRA) and of IPRA: NMSA 1978, 14-2-1 Requests
- Presenters:** John Roig, Chief Information Officer and Helen Perraglio, Administrative Services Director
- Attachments:** [A - AGR23-53 LSP Data Solutions](#)
- D. [17250-23](#) Approval of County Council Minutes for the November 28, 2023 Regular Session
- Presenters:** Naomi Maestas, County Clerk

Attachments: [A - November 28, 2023 Council Minutes](#)

- E. [17923-23](#) Award of Bid No. IFB 24-24 for the Purpose of Bayo Lift Station Elimination Project with DUB-L-EE, LLC and Approval of Budget Revision 2024-33

Presenters: James Alarid, Deputy Utilities Manager - Engineering

Attachments: [A - 2024-33 Budget Revision](#)
 [B - IFB24-24 Vicinity Map](#)

- F. [18016-23](#) Committee Appointment(s) - Los Alamos County Health Council

Presenters: Jessica Strong, Social Services Division Manager and Keith Lepsch, Councilor

Attachments: [A-LACHC Board Roster](#)
 [B-Application Packet Lisa Hampton](#)
 [C-Interview Panel Recommendations](#)

- G. [18021-23](#) Council's Action to Affirmatively Elect to Continue to Operate Under the County's Local Labor Management Relations Board

Presenters: Mary Tapia, Human Resources Manager

- H. [18096-23](#) Approval of Budget Revision 2024-35 for Routine and Recurring Grant Agreements from the State Fire Marshal's Office, The New Mexico Department of Transportation and The New Mexico State Library

Presenters: Erika Thomas and Melissa Dadzie

Attachments: [A- Budget Revision 2024-35](#)

- I. [18139-23](#) Approval of Budget Revision 2024-39 related to the Fire Services Cooperative Agreement extension for Year 10

Presenters: Helen Perraglio, Administrative Services Director and Erika Thomas, Budget and Performance Manager

Attachments: [A - Budget Revision 2024-39](#)
 [B - DE-NA0002067 M0027 LAC Executed](#)

8. **PUBLIC HEARING(S)**

- A. [OR0998-23b](#) Incorporated County of Los Alamos Code Ordinance No. 02-306, An Ordinance Amending Chapter 6 Animal Ordinance.

Presenters: County Council - Regular Session

Attachments: [A - Code Ordinance No. 02-306](#)
 [B - Publication Notice.pdf](#)

9. BUSINESS

- A.** [AGR1003-23](#) Contract for General Services, Agreement No. AGR24-20 with Los Alamos Arts Council in the Amount Not To Exceed \$969,512 over Seven Years, for the Purpose of Art Center Operations and Community Arts and Cultural Programming
- Presenters:** Cory Stryon, Community Services Director and Anne Laurent, Deputy County Manager
- Attachments:** [A - AGR24-20 Los Alamos Arts Council](#)
- B.** [18145-23](#) Discussion and Possible Approval of Draft Term Sheet for a Local Economic Development Assistance (LEDA) Project with SALA Los Alamos Event Center, LLC (SALA)
- Presenters:** Steven Lynne, County Manager and Daniel Ungerleider, Economic Development Administrator
- Attachments:** [A - Draft term sheet for LEDA project with SALA](#)
 [B - LOCAL ECONOMIC DEVELOPMENT PLAN](#)
 [C - Recent LEDA Guidance](#)
- C.** [18046-23](#) Discussion of and Possible Action on the Draft Wildlife Feeding Ordinance and Review of Community Feedback
- Presenters:** County Council - Regular Session
- Attachments:** [A - Public Comments](#)
 [B - Draft Wildlife Feeding Ordinance](#)
 [C - DRAFT-2024 Wildlife Education Plan](#)
- D.** [17634-23](#) Presentation, Update, and Possible Action on the Bear Resistant Roll Cart and Dumpster Programs
- Presenters:** Armando Gabaldon, Environmental Services Manager and Eric Martinez, Deputy Public Works Director
- Attachments:** [A - Presentation](#)
- E.** [18010-23](#) Discussion and Possible Action on Temporary Fee Reductions for Season Passes at the Golf Course Due to Construction in 2024
- Presenters:** Katherine Hudspeth, Recreation Division Manager and David Hampton, Chair of the Parks and Recreation Board
- Attachments:** [A - Proposed Golf Course 2024 Season Pass Fees](#)

10. COUNCIL BUSINESS

A. General Council Business

- A.** [18140-23](#) Discussion and Possible Approval of Revisions to the Council Procedural Rules

Presenters: Theresa Cull, County Council Vice Chair, Melanee Hand, Councilor and Suzie Havemann, Councilor

Attachments: [A - Revised Procedural Rules Dec2023 Red lined](#)
 [B - Revised Procedural Rules Dec2023 Clean version](#)

B. Appointments**C. Board and Commission Vacancy Report****D. Board, Commission and Working Group Reports****E. County Manager's Report**

- 1) [17753-23](#) County Manager's Report for November 2023

Presenters: Steven Lynne, County Manager

Attachments: [A - November County Manager's Update.pdf](#)

F. Council Chair Report**G. Approval of Councilor Expenses****H. Preview of Upcoming Agenda Items**

Note: This report shows tentative Council agenda items and is for planning purposes only. All items on the report are subject to changes such as item title, meeting date and/or being removed or not considered by Council.

- 1) [17557-23](#) Tickler Report of Upcoming Agenda Items

Presenters: County Council - Regular Session

Attachments: [A - Tickler Report dated December 8, 2023.pdf](#)

11. COUNCILOR COMMENTS**12. ADJOURNMENT**

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the County Human Resources Division at 662-8040 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes can be provided in various accessible formats. Please contact the personnel in the Office of the County Manager at 663-1750 if a summary or other type of accessible format is needed.