



County of Los Alamos

1000 Central Avenue
Los Alamos, NM 87544

Agenda - Final Board of Public Utilities

*Robert Gibson, Chair; Eric Stromberg, Vice-chair; Matt Heavner;
Charles Nakhleh, and, Steve Tobin, Members;
Philo Shelton, Ex Officio Member
Anne Laurent, Ex Officio Member
Theresa Cull, Council Liaison*

Wednesday, January 17, 2024

5:30 PM

Municipal Building, Council Chambers

Public Participation: In person or <https://us06web.zoom.us/j/88515885437>

Members of the public wishing to attend may participate and provide public comment via Zoom.

Webinar Link: <https://us06web.zoom.us/j/88515885437> Webinar ID: 885 1588 5437

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PUBLIC COMMENT:

Oral comments are accepted during the two periods identified on the agenda and after initial board discussion on a business item, prior to accepting a main motion on an item. Public comments are limited to four minutes per person. For those participating over Zoom, please use the raise hand function. If you are participating by phone enter *9 to raise your hand. Please submit written comments to the board at bpu@lacnm.us.

1. CALL TO ORDER

2. PUBLIC COMMENT

This section of the agenda is reserved for comments from the public on Consent Agenda items or items that are not otherwise included in this agenda.

3. APPROVAL OF AGENDA**4. BOARD BUSINESS****4.A. Chair's Report****4.A.1. [17804-24](#)** Introduction of Council Liaison to the BPU

Presenters: Steve Tobin, Chair of the Board of Public Utilities

4.A.2. [18246-24](#) Information Items from Steve Tobin, BPU Chair

Presenters: Steve Tobin, Chair of the Board of Public Utilities

Attachments: [A - BPU Vacancy Brochure](#)
[B - Draft Council Process for Selection of BPU Member.pdf](#)
[C - ECA Forum Announcement](#)

4.B. Board Member Reports**4.C. Utilities Manager's Report****4.D. County Manager's Report****4.E. Council Liaison's Report****4.F. Environmental Sustainability Board Liaison's Report****4.G. General Board Business****4.G.1. [17978-24](#)** Approval of BPU Revisions to Action Regarding DPU Relevant LARES Recommendations

Presenters: Steve Tobin, Chair of the Board of Public Utilities

Attachments: [A - LARES Review by BPU 20231101](#)
[B - Action Plan for LARES Approved by Council.pdf](#)
[C - LARES Status Sheet.pdf](#)

- 4.G.2.** [17803-24](#) Election of Board of Public Utilities Chair and Vice Chair for Calendar Year 2024

Presenters: Steve Tobin, Chair of the Board of Public Utilities

- 4.H. Approval of Board Expenses**

- 4.I. Preview of Upcoming Agenda Items**

[16936-24](#)

Tickler File for the Next Three Months

Presenters: Board of Public Utilities

Attachments: [A - BPU Tickler Jan-Apr2024](#)

5. PUBLIC HEARING(S)

- 5.A.** [RE0583-23](#) Affirmation of the Incorporated County of Los Alamos Open Meetings Resolution No. 24-01

Presenters: Steve Tobin, Chair of the Board of Public Utilities

Attachments: [A - Incorporated County of Los Alamos Resolution No. 24-01](#)
[B - Publication Notice for Resolution 24-01](#)
[C - County Council Staff Report 1/9/24](#)

- 5.B. [OR1000-24a](#) Incorporated County of Los Alamos Ordinance No. 24-728, An Ordinance Authorizing the Execution and Delivery of a Water Project Fund Loan/Grant Agreement By and Between the New Mexico Finance Authority ("NMFA") and the Incorporated County of Los Alamos, New Mexico (The "Borrower/Grantee"), in the Total Amount of \$5,000,000, Including a Loan in the Amount of \$2,400,000, Evidencing an Obligation of the Borrower/Grantee to Utilize the Loan/Grant Amount Solely for the Purpose of Financing the Costs of Construction and Replacement of 16,500 Feet of Existing 16-Inch Pipe and Waterlines, and Solely in the Manner Described in the Loan/Grant Agreement; Providing for the Pledge and Payment of the Loan Amount and an Administrative Fee Solely From Net System Revenues of the Joint Utility System of the Borrower/Grantee; Certifying that the Loan/Grant Amount, Together With Other Funds Available to the Borrower/Grantee, is Sufficient to Complete the Project; Approving the Form of and Other Details Concerning the Loan/Grant Agreement; Ratifying Actions Heretofore Taken; Repealing All Action Inconsistent with this Ordinance; and Authorizing the Taking of Other Actions in Connection With the Execution and Delivery of the Loan/Grant Agreement

Presenters: James Alarid, Deputy Utilities Manager - Engineering

Attachments: [A - Incorporated County of Los Alamos Ordinance No. 24-728](#)
[B - Loan / Grant Agreement WPF-5966](#)

6. **CONSENT AGENDA**

The following items are presented for Board approval under a single motion unless any item is withdrawn by a member for further Board consideration in the "Business" section of the agenda.

~ CONSENT MOTION ~

I move that the Board of Public Utilities approve the items on the Consent Agenda as presented and that the motions in the staff reports be included in the minutes for the record.

OR

I move that the Board of Public Utilities approve the items on the Consent Agenda as amended and that the motions contained in the staff reports, be included in the minutes for the record.

- 6.A. [16963-24](#) Approval of Board of Public Utilities Meeting Minutes 12/6/23 Regular Session

Presenters: Board of Public Utilities

Attachments: [A - Draft BPU Regular Session Minutes 12/6/2023](#)

- 6.B. [18056-24a](#) Award of IFB24-35 for the Purpose of the El Vado Fiber Optic Project with Kelly Cable of New Mexico LLC.

Presenters: James Alarid, Deputy Utilities Manager - Engineering

Attachments: [A - El Vado Fiber Optic Line Drawings](#)

- 6.C. [18120-24a](#) Approval of the Calculation of Revenue Transfer from Electric and Gas Funds for Operations during Fiscal Year 2023 and Approval of Budget Revision 2024-43

Presenters: Karen Kendall, Deputy Utilities Manager - Finance

Attachments: [A - Incorporated County of Los Alamos Ordinance 02-324](#)
[B - Utilities Profit Transfer Schedule - FY2024 for FY2023 Sales](#)
[C - Utilities Transfers To General Fund Ten Year History FY2014 through FY2023](#)
[D - Budget Revision 2024-43](#)
[E - Timing of Revenue Transfer Actions](#)

7. **BUSINESS**

- 7.A. [18053-24](#) Work Plan to Implement Electric Time of Use and Demand Rate Structures

Presenters: Karen Kendall, Deputy Utilities Manager - Finance

Attachments: [A - Work Plan to Implement ToU and Demand](#)

- 7.B. [18054-24](#) Overview of Cash and Reserves

Presenters: Karen Kendall, Deputy Utilities Manager - Finance

Attachments: [A - DPU Cash-Reserves Presentation](#)

- 7.C. [18188-24a](#) Approval of Amendment #4 to Task Order No. 4 to AGR20-48b for the Purpose of Engineering Services associated with the TA-50 Waterline Relocation Project with CDM Smith.
- Presenters:** James Alarid, Deputy Utilities Manager - Engineering
- Attachments:** [A - Amendment #4 to Task Order No. 4 to AGR20-48b](#)
- 7.D. [18189-24a](#) Approval of Change Order No. 5 to IFB23-05 for the Purpose of Construction Services associated with the TA-50 Waterline Relocation Project with DUB-L-EE, LLC.
- Presenters:** James Alarid, Deputy Utilities Manager - Engineering
- Attachments:** [A - Change Order No. 5 to IFB23-05](#)
- 7.E. [18225-24a](#) Approval and Ratification of Amendment No. 1 to AGR20-23 Engineering Services for the Otowi Well No. 2 and Otowi Well No. 4 MCC Replacement Project with Wilson & Company Inc., Engineers and Architects.
- Presenters:** James Alarid, Deputy Utilities Manager - Engineering
- Attachments:** [A - AGR20-23-A1 Wilson & Company](#)
- 7.F. [18227-24a](#) Approval of Budget Revision 2024-47 for the Purpose of Funding Vertical Breakers
- Presenters:** Karen Kendall, Deputy Utilities Manager - Finance
- Attachments:** [A - Budget Revision 2024-47](#)
[B - Vertical Breaker Project Location](#)
[C - Vertical Breaker Spend Plan](#)

8. **STATUS REPORTS**

[16928-24](#) Monthly Status Reports

- Presenters:** Philo Shelton, Utilities Manager
- Attachments:** [A - Electric Reliability Report](#)
[B - Accounts Receivables Report](#)
[C - Safety Report](#)

9. **PUBLIC COMMENT**

This section of the agenda is reserved for comments from the public on any items.

10. ADJOURNMENT

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Human Resources at 505-662-8040 as soon as possible.

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