



County of Los Alamos

1000 Central Avenue
Los Alamos, NM 87544

Agenda - Final Board of Public Utilities

*Robert Gibson, Chair; Eric Stromberg, Vice-chair; Matt Heavner;
Charles Nakhleh, and, Steve Tobin, Members;
Philo Shelton, Ex Officio Member
Anne Laurent, Ex Officio Member
Theresa Cull, Council Liaison*

Wednesday, March 20, 2024

5:30 PM

Municipal Bldg., Council Chambers

Public Participation: In person or <https://us06web.zoom.us/j/88515885437>

Members of the public wishing to attend may participate and provide public comment via Zoom.

Webinar Link ~ <https://us06web.zoom.us/j/88515885437> Webinar ID ~ 885 1588 5437

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PUBLIC COMMENT:

Oral comments are accepted during the two periods identified on the agenda and after initial board discussion on a business item, prior to accepting a main motion on an item. Public comments are limited to four minutes per person. For those participating over Zoom, please use the raise hand function. If you are participating by phone enter *9 to raise your hand. Please submit written comments to the board at bpu@lacnm.us.

1. CALL TO ORDER

2. PUBLIC COMMENT

This section is reserved for comments from the public on Consent items or items that are not otherwise included in this agenda.

3. APPROVAL OF AGENDA**4. BOARD BUSINESS**

- a. Chair's Report
- b. Board Member's Reports
- c. Utilities Manager's Report
- d. County Manager's Report
- e. Council Liaison's Report
- f. Environmental Sustainability Board Liaison's Report
- g. General Board Business

- g.1. [16994-24](#) Appointment of Board Member to County Audit Committee for 2024

Presenters: Robert Gibson, Chair of the Board of Public Utilities

h. Board Expenses

- h.1. [18506-24](#) Approval of Board Expenses for Member Heavner to attend the ECA Forum in May 2024.

Presenters: Board of Public Utilities

Attachments: [A - ECA Forum Email Invitation](#)
[B - ECA Forum Agenda](#)
[C - Member Heavner Travel Estimate](#)
[D - 2023 ECA Expense Reimbursement Form](#)

5. PUBLIC HEARING(S)

- 5.A. [OR1011-24a](#) Approval & Recommendation to Council of the Incorporated County of Los Alamos Ordinance No. 731, an Ordinance Authorizing the Incorporated County of Los Alamos (Borrower) to Enter Into a Loan Agreement With the New Mexico Environment Department (NMED) for the Purpose of Obtaining Project Loan Funds in the Principal Amount of \$800,000 Plus (0.01%) Accrued Interest; and Loan Subsidy Grant Funds in the Amount of \$200,000 for a Total Funded Amount of \$1,000,000; Designating the Use of the Funds for the Bayo Non-potable Booster Station Refurbishment As Approved by NMED; Declaring the Necessity for the Loan; Providing That the Loan Will Be Payable and Collectible Solely From the Borrower's Pledged Revenues Defined Below; Prescribing Other Details Concerning the Loan and the Security Therefore

Presenters: James Alarid, Deputy Utilities Manager - Engineering

Attachments: [A - LAC Ordinance No. 731](#)

6. **CONSENT AGENDA**

The following items are presented for approval under a single motion unless any item is withdrawn by a member for further consideration in the "Business" section.

~ CONSENT MOTION ~

I move that the Board of Public Utilities approve the items on the Consent Agenda as presented and that the motions in the staff reports be included in the minutes for the record.

OR

I move that the Board of Public Utilities approve the items on the Consent Agenda as amended and that the motions contained in the staff reports, be included in the minutes for the record.

- 6.A. [18075-24](#) Approval of Board of Public Utilities Meeting Minutes for February 7 & 21, 2024

Presenters: Board of Public Utilities

Attachments: [A - Draft BPU Work Session Minutes - 2/7/2024](#)
[B - Draft BPU Regular Session Minutes - 2/21/2024](#)

- 6.B. [18055-24a](#) Award of Bid No. IFB 24-02R for the Purpose of Water Production Wells Mechanical and Electrical Upgrades with Pillar Innovations, LLC
- Presenters:** James Alarid, Deputy Utilities Manager - Engineering
- Attachments:** [A - Grant Analysis and Financial Matrix Form](#)
[B - Budget Adjustment 2024-25](#)
- 6.C. [18097-24](#) Authorization to Submit an Application for DOE Industrial Assessment Centers Implementation Grant for HVAC Upgrades at the Los Alamos Wastewater Treatment Plant Blower Building.
- Presenters:** James Alarid, Deputy Utilities Manager - Engineering
- Attachments:** [A - Grant Analysis and Financial Matrix Form-Industrial Assessment Grant](#)
- 6.D. [AGR1027-24a](#) Approval of Services Agreement No. AGR 24-47 with Molzen Corbin & Associates Inc. for the Purpose of Engineering Services for the Bayo Non-Potable Booster Station Rehabilitation Project
- Presenters:** James Alarid, Deputy Utilities Manager - Engineering
- Attachments:** [A - AGR24-47 Molzen Corbin & Assoc.](#)

7. **DEPARTMENT BUSINESS**

- 7.A. [17998-24b](#) Approval of the DPU FY2025 Budget
- Presenters:** Karen Kendall, Deputy Utilities Manager - Finance
- Attachments:** [A - FY25 Budget Fundflo](#)
[B - Ten Year Forecast FY2025 through FY2034](#)
[C - Ten Year Revenues, Expenses, and Cash Balance Graphs FY2025 through FY2034](#)
[D - Ten Year Capital Plan](#)
[E - Schedule of Funds FY2025 through FY2034](#)
[F - Five-Year Profit Transfer Budget Options](#)
[G - Credit and Debt Analysis FY2025 through FY2034](#)
[H - Financial Guidelines Approved by BPU 8/17/16](#)
- 7.B. [18210-24](#) DPU Quarterly Report - Fiscal Year 2024/Quarter 2
- Presenters:** Philo Shelton, Utilities Manager and Catherine D'Anna, Public Relations Manager
- Attachments:** [A - DPU Quarterly Report for FY24-Q2](#)

8. STATUS REPORTS**8.A. [18086-24](#)** Status Reports for February 2024

Presenters: Philo Shelton, Utilities Manager

Attachments: [A - Electric Reliability Report](#)
[B - Accounts Receivables Report](#)
[C - Risk & Safety Report](#)

9. UPCOMING AGENDA ITEMS**9.A. [18064-24](#)** Tickler File for March to June 2024

Presenters: Philo Shelton, Utilities Manager

Attachments: [A - Tickler File Mar-Jun2024](#)

10. PUBLIC COMMENT

This section of the agenda is reserved for comments from the public on any items.

11. ADJOURNMENT

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If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Human Resources at 505-662-8040 as soon as possible.

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