



County of Los Alamos

Los Alamos, NM 87544
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Agenda - Final County Council - Regular Session

*Denise Derkacs, Council Chair; Theresa Cull, Vice-Chair;
Melanee Hand; Suzie Havemann; Keith Lepsch; David Reagor;
and Randall Rytj, Councilors*

Tuesday, August 27, 2024

6:00 PM

Council Chambers - 1000 Central Avenue

NOTE: This meeting is in person and open to the public. However, for convenience, the following Zoom meeting link and/or telephone call in numbers may be used for public viewing and participation:

<https://us02web.zoom.us/j/84587518059>

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 253 215 8782 or +1 346 248 7799 or +1 669 900 6833 or +1 301 715 8592
or +1 312 626 6799 or +1 929 205 6099

Webinar ID: 845 8751 8059

1. **OPENING/ROLL CALL**
2. **PLEDGE OF ALLEGIANCE**
3. **PUBLIC COMMENT**

This section of the agenda is reserved for comments from the public on items that do not require action by the Council or are not otherwise on the agenda.

4. **APPROVAL OF AGENDA**
5. **PRESENTATIONS, PROCLAMATIONS AND RECOGNITIONS**

- A. [18530-24](#) Proclamation Declaring September 2024 as "National Recovery Month In Los Alamos" (Accepted by Los Alamos County's Social Services Manager Jessica Strong)

Presenters: County Council

6. **PUBLIC COMMENT FOR ITEMS ON CONSENT AGENDA**

7. CONSENT AGENDA

The following items are presented for Council approval under a single motion unless any item is withdrawn by a Councilor for further Council consideration in the agenda section entitled "Business."

Approval of the Consent Agenda

Consent Motion -

I move that Council approve the items on the Consent Agenda as presented and that the motions in the staff reports be included for the record; or,

I move that Council approve the items on the Consent Agenda and that the motions contained in the staff reports, as amended be included for the record.

- A.** [AGR1062-24](#) Contract for General Services, Amended Agreement No. AGR 21-46-A1 in the Amount of \$4,015,866.50, plus Applicable Gross Receipts Tax, for the Purpose of FedRamp fire inspection, Pre-Incident Plan and Records Management Software as a Solution
- Presenters:** Troy Hughes, Fire Chief and Xavier Anderson, Senior Management Analyst
- Attachments:** [A- Services Agreement AGR21-46](#)
 [B- Services Agreement Amendment AGR21-46-A1](#)
- B.** [AGR1063-24](#) Approval of Children Youth and Families Department Grant Agreement No. 25-690-3000-79539, MOA25-911, and Amendment No. 1 for AGR24-59 with the Los Alamos Juvenile Justice Advisory Board
- Presenters:** Jessica Strong
- Attachments:** [A -25-690-3000-79539 Grant Agreement between County and CYFD](#)
 [B - MOA25-911 MOA between County and JJAB.](#)
 [C - AGR24-59-A1](#)
 [D - AGR24-59](#)
- C.** [19048-24](#) Approval of Expenditure of Arts in Public Places Funds in an Amount Not To Exceed \$3,000 for the Repair and Associated Costs of the Small Sculpture "Crane Unfolding", by Kevin Box
- Presenters:** Stephanie Haaser, Chair of the Arts in Public Places Board and Cory Styron, Community Services Director

Attachments: [A - Picture of Crane Unfolding](#)
 [B - Picture of broken Crane Unfolding](#)
 [C - Email from BoxStudio Galleries regarding Crane Unfolding Repair](#)

- D. [19057-24](#) Grant of Easement Within Los Alamos County Tract A-19-B, Within the Ramon Vigil Grant, In the Vicinity of the Community of White Rock

Presenters: Eric Ulibarri, County Engineer and Juan Rael, Public Works Director

Attachments: [A - Grant of Easement](#)

- E. [19081-24](#) Board/Commission Appointments - Lodgers' Tax Advisory Board

Presenters: Paul Andrus, Ellyn Felton and Shanna Sasser

Attachments: [A Board Member List](#)
 [B Application Packet for Dana Even](#)
 [C LTAB Interview Panel Recommendations](#)

- F. [19090-24](#) Approval of Budget Revisions 2025-04, 2025-05, and 2025-07 to Budget Funds for the Cemetery Fund, a Grant for the Clerks Office, and Carryover Funds for the Police Department

Presenters: Erika Thomas, Budget and Performance Manager and Melissa Dadzie, Chief Financial Officer

Attachments: [A - 2025-04 BudgetRevision](#)
 [B - 2025-05 BudgetRevision](#)
 [C - 2025-07 BudgetRevision](#)

- G. [19108-24](#) Approval of the Revised FY25 Salary Plan with New Position added and Positions Un-archived and Re-graded

Presenters: Mary Tapia, Human Resources Manager and Anne Laurent, County Manager

Attachments: [A - FY25 Revised Salary Plan Job Class Order](#)
 [B - CDD Housing Specialist Job Description](#)
 [C - PD Records Specialist Job Description](#)

- H. [19116-24](#) Approval of Expenditure of Arts in Public Places Funds to Replace Two Outdoor Plaques for the Oppenheimer and Groves Statues and the Pollyanna Statue

Presenters: Stephanie Haaser, Chair of the Arts in Public Places Board and Cory Styron, Community Services Director

Attachments: [A – Picture of damaged Oppie Groves plaque](#)
[B - Picture of new historical sign that is installed near the Oppie Groves replacement plaque](#)
[C – Picture of damaged Pollyanna plaque](#)
[D - Picture of replacement mock-up of Oppie Groves and Pollyanna plaques](#)
[E - Outdoor plaque quote](#)

8. INTRODUCTION OF ORDINANCE(S)

- A. [OR1030-24](#) Incorporated County of Los Alamos Ordinance No. 02-348 an Ordinance Repealing and Replacing in its Entirety Article III, Chapter 14, of the County Code Pertaining to Cemeteries

Presenters: Cory Styron, Community Services Director and Wendy Parker, Parks Superintendent

Attachments: [A - Proposed Ordinance No. 02-348](#)

9. BUSINESS

- A. [19133-24](#) Adoption of the Los Alamos Affordable Housing Plan

Presenters: Dan Osborn, Housing and Special Project Manager and Paul Andrus, Community & Economic Development Director

Attachments: [A - LACHP - Final Review - Revised 8-22-2024](#)
[B - Los Alamos June 2024 AHA Plan Approval Letter signed](#)

10. PUBLIC HEARING(S)

- A. [CO0699-24b](#) Incorporated County of Los Alamos Code Ordinance No. 02-360, An Ordinance of the Incorporated County of Los Alamos Amending Article VII of Chapter 14, Affordable Housing

Presenters: Dan Osborn, Housing and Special Project Manager and Paul Andrus, Community & Economic Development Director

Attachments: [A LACHP - Final Review - Revised 8-22-2024](#)
[B MFA Affordable Housing Plan Approval Letter](#)
[C Affordable Housing Ordinance No. 02-360 Affordable Housing Final 6-25-204](#)
[D MFA Revised Ordinance Approval Letter Los Alamos County 08192024](#)
[E Notice of Publication](#)
[F Affordable Housing Ordinance 02-360 Affordable Housing FINAL as Amended](#)

- B. [RE0611-24](#) Incorporated County of Los Alamos Resolution No. 24-26: A Resolution Authorizing the Utilities Manager and the Deputy Utilities Manager - Finance & Administration, to Execute Documents with the New Mexico Environment Department on Behalf of the Incorporated County of Los Alamos Relating to the Jemez Mountain Fire Protection Project Pipeline Construction, Special Appropriation Project SAP 24-12399-GF

Presenters: James Alarid, Deputy Utilities Manager - Engineering and Karen Kendall, Deputy Utilities Manager - Finance

Attachments: [A - LAC Resolution No. 24-26](#)
[B - Grant Agreement SAP 24-12399-GF](#)
[C - Project Development Agreement](#)
[D - Publication Notice 8/15/24](#)

- C. [RE0612-24](#) Incorporated County of Los Alamos Resolution No. 24-27, A Resolution Authorizing the County Council Chair or Los Alamos County Utilities Manager to Approve Submission of Completed Applications and Necessary Documents for 2025 Applications to the Water Trust Board for Funding Water System Projects (San Ildefonso Road Waterline & Townsite Transmission Waterlines)

Presenters: James Alarid, Deputy Utilities Manager - Engineering

Attachments: [A - LAC Resolution No. 24-27](#)
[B - Publication Notice 8/15/24](#)

- D. [18980-24](#) New Liquor License Application, Restaurant A Liquor License, filed by Applicant, Wolf and Mermaid Enterprises, LLC dba Wolf and Mermaid Enchanted Cafe, 181 Central Park Square, Los Alamos, NM 87544

Presenters: County Council - Regular Session

Attachments: [A - Wolf and Mermaid Enterprises, LLC - Publication Form.pdf](#)
[B - Wolf and Mermaid Enterprises, LLC - PD Memo.pdf](#)
[C - Wolf and Mermaid Enterprises, LLC - CDD Memo.pdf](#)
[D - Wolf and Mermaid Enterprises, LLC - Liquor License.pdf](#)

- E. [18992-24](#) Public Hearing for County Council to consider the Planning and Zoning Commission's recommendation of approval in Case No. REZ-2024-0018 for a Minor Zone Map Amendment for the property commonly known as the North Road Inn

Presenters: Paul Andrus, Community Development Director and Desirae Lujan, Planner II

Attachments: [A - Application Submittal](#)
[B - IDRC Minutes](#)
[C - Public Notices for Planning and Zoning Commission, June 26, 2024](#)
[D - Staff Report and Analysis](#)
[E - Recommendation of the Planning and Zoning Commission](#)
[F - Public Notices for County Council, August 27, 2024](#)

11. **BUSINESS - 2**

- A. [18986-24](#) Presentation, Update, and Possible Action on the Bear Resistant Roll Cart and Dumpster Programs

Presenters: Armando Gabaldon, Environmental Services Manager, Eric Martinez, Deputy Public Works Director and Juan Rael, Public Works Director

Attachments: [A - Presentation](#)

- B. [AGR1042-24](#) Approval of Services Agreement No. AGR 24-61 with Northland Products, Inc. in an Amount Not to Exceed \$3,000,000 plus applicable Gross Receipts Tax for the Purchase of Bear Resistant Rollout Carts

Presenters: Armando Gabaldon, Environmental Services Manager and Eric Martinez, Deputy Public Works Director

Attachments: [A – AGR 24-61 Northland Products Inc.](#)

12. **COUNCIL BUSINESS**

- A. **General Council Business**

B. Appointments**C. Board and Commission Vacancy Report****D. Board, Commission and Working Group Reports****E. County Manager's Report**

- 1) [18289-24](#) County Manager's Report for July 2024

Presenters: Anne Laurent, County Manager

Attachments: [A - July County Manager's Update.pdf](#)

F. Council Chair Report**G. Approval of Councilor Expenses****H. Preview of Upcoming Agenda Items**

Note: This report shows tentative Council agenda items and is for planning purposes only. All items on the report are subject to changes such as item title, meeting date and/or being removed or not considered by Council.

- 1) [19034-24](#) Tickler Report of Upcoming Agenda Items

Presenters: County Council - Regular Session

Attachments: [A - Tickler Report dated August 23, 2024.pdf](#)

13. COUNCILOR COMMENTS**14. ADJOURNMENT**

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the County Human Resources Division at 662-8040 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes can be provided in various accessible formats. Please contact the personnel in the Office of the County Manager at 663-1750 if a summary or other type of accessible format is needed.