



County of Los Alamos

1000 Central Avenue
Los Alamos, NM 87544

Agenda - Final Board of Public Utilities

Robert Gibson, Chair; Eric Stromberg, Vice-chair
Matt Heavner, Charles Nakhleh and Jennifer Hollingsworth,
Members
Philo Shelton, Ex Officio Member
Anne Laurent, Ex Officio Member
Theresa Cull, Council Liaison

Wednesday, September 18, 2024

5:30 PM

Municipal Building, Council Chambers

Public Participation: In person or <https://us06web.zoom.us/j/88515885437>

Members of the public wishing to attend may participate and provide public comment via Zoom:

Webinar Link ~ <https://us06web.zoom.us/j/88515885437> Webinar ID ~ 885 1588 5437

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PUBLIC COMMENT:

Oral comments are accepted during the two periods identified on the agenda and after initial board discussion on a business item, prior to accepting a main motion on an item. Public comments are limited to four minutes per person. For those participating over Zoom, please use the raise hand function. If you are participating by phone enter *9 to raise your hand. Please submit written comments to the board at bpu@lacnm.us.

1. CALL TO ORDER

2. PUBLIC COMMENT

This section of the agenda is reserved for comments from the public on Consent Agenda items or items that are not otherwise included in this agenda.

3. APPROVAL OF AGENDA**4. BOARD BUSINESS****a. Chair's Report****b. Board Member's Reports****c. Utilities Manager's Report****d. County Manager's Report****e. Council Liaison's Report****f. Environmental Sustainability Board Liaison's Report****g. General Board Business****4.g.(1) [18790-24](#)** Approval of Department of Public Utilities Mission, Vision and Values, Strategic Goals and Objectives

Presenters: Philo Shelton, Utilities Manager

Attachments: [A - 2024 Workshop Notes](#)
[B - Mid & Long-Term Visioning](#)
[C - FY2026 DPU Strategic Focus Areas, Goals & Objectives draft](#)

4.g.(2) [19063-24b](#) Approval of BPU Procedural Rules

Presenters: Robert Gibson, Chair of the Board of Public Utilities and Philo Shelton, Utilities Manager

Attachments: [A - Revised BPU Procedural Rules 20240918](#)
[B - Redline BPU Procedural Rules 20240918](#)

h. Board Expenses

None.

5. PUBLIC HEARING(S)

- 5.a.** [RE0620-24a](#) Approval of Incorporated County of Los Alamos Resolution No. 24-24; A Resolution Removing Uncollectible Utility Accounts from the Incorporated County of Los Alamos Accounts Receivables List for Fiscal Year 2020

Presenters: Karen Kendall, Deputy Utilities Manager - Finance

Attachments: [A - Resolution No. 24-24](#)
[B - Exhibit A - Write Off Accounts FY20](#)

6. CONSENT AGENDA

The following items are presented for Board approval under a single motion unless any item is withdrawn by a member for further Board consideration in the "Business" section of the agenda.

~ CONSENT MOTION ~

I move that the Board of Public Utilities approve the items on the Consent Agenda as presented and that the motions in the staff reports be included in the minutes for the record.

OR

I move that the Board of Public Utilities approve the items on the Consent Agenda as amended and that the motions contained in the staff reports, be included in the minutes for the record.

- 6.a** [18081-24](#) Approval of Board of Public Utilities Meeting Minutes - August 2024

Presenters: Board of Public Utilities

Attachments: [A - Draft BPU Work Session Minutes - 08/07/24](#)
[B - Draft BPU Regular Session Minutes - 08/21/24](#)

- 6.b.** [18789-24](#) Approval of Budget Carryovers from FY2024 to FY2025

Presenters: Karen Kendall, Deputy Utilities Manager - Finance
and Erika Thomas, Budget and Performance Manager

Attachments: [A - 2025-08_DPU_Carryovers](#)

- 6.c. [19171-24a](#) Approval of Services Agreement No. AGR24-72 with Viking II, Inc. in the amount of \$416,500, plus Applicable Gross Receipts Tax, for the Purpose of County Water Distribution Backflow Prevention (“BFP”) and Cross Connection Control (“CCC”) Program Services

Presenters: Clay Moseley, Deputy Utilities Manager - GWS Services

Attachments: [A - Water Rule W-6](#)
[B - AGR24-72 Viking II, Inc.](#)

- 6.d. [19180-24a](#) Approval of Task Order #1 to AGR24-04D for the Purpose of the Oppenheimer Primary Electric Replacement with Sanbros Corporation in the Amount of \$660,500.00 plus Applicable Gross Receipts Tax

Presenters: Stephen Marez, Deputy Utilities Manager - Electric Distribution

Attachments: [A - Task Order #1 Sanbros Corp.](#)
[B - AGR24-04D Sanbros Corp.](#)
[C - Area Map](#)

7. **DEPARTMENT BUSINESS**

- 7.a. [19024-24a](#) Award of Bid No. IFB 25-08 for the Purpose of the Jemez Mountain Fire Protection Phase I Project to DUB-L-EE, LLC

Presenters: James Alarid, Deputy Utilities Manager - Engineering

Attachments: [A - Project Drawings](#)
[B - Project Development Grant](#)

- 7.b. [19026-24](#) Approval of Modifications to DPU Rules & Regulations: GR-13.06 Winter Disconnection Moratorium

Presenters: Karen Kendall, Deputy Utilities Manager - Finance

Attachments: [A Proposed DPU Rules and Regs GR13.06](#)
[B Original DPU Rules and Regs GR13.06](#)

- 7.c. [19112-24a](#) Approval of Agreement Between the Incorporated County of Los Alamos and the International Brotherhood of Electric Workers (IBEW) Local 611, for the period of October 1, 2024 through September 30, 2027

Presenters: Karen Kendall, Deputy Utilities Manager - Finance and Bernadette Martinez, Assistant Human Resources Manager

Attachments: [A - IBEW Agreement 2024-2027](#)

8. STATUS REPORTS**8.a. [18092-24](#)** Status Reports for August 2024

Presenters: Philo Shelton, Utilities Manager

Attachments: [A - Electric Reliability Report](#)
[B - Accounts Receivables Report](#)
[C - Safety Report](#)

8.b. [18786-24](#) Department of Public Utilities Quarterly Report - Fiscal Year 2024 / Quarter 4

Presenters: Philo Shelton, Utilities Manager and Catherine D'Anna, Public Relations Manager

Attachments: [A - DPU Quarterly Report for FY24/Q4](#)

9. UPCOMING AGENDA ITEMS**[18070-24](#)** Tickler File for September - December 2024

Presenters: Philo Shelton, Utilities Manager

Attachments: [A - Tickler File Sep-Dec2024](#)

10. PUBLIC COMMENT

This section of the agenda is reserved for comments from the public on any items.

11. ADJOURNMENT

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Human Resources at 505-662-8040 as soon as possible.

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