



AMENDED AGENDA

The following will be considered at the Regular Meeting of the Doña Ana County Board of County Commissioners to be held on Tuesday, June 9, 2026, at 9:00 AM in the Doña Ana County Commission Chambers, 1st Floor, Doña Ana County Government Center, 845 North Motel Boulevard, Las Cruces, New Mexico:

- **Invocation** /Moment of Silence
- **Pledge of Allegiance**
- **Roll Call of Commission Members Present and Determination of Quorum**

COMMISSION CONVENES AS THE BOARD OF COUNTY COMMISSIONERS AND THE COUNTY BOARD OF FINANCE IN OPEN SESSION

- **CHANGES TO THE AGENDA:** Scott Andrews, County Manager.
- **CONSENT AGENDA:** The Board will be asked to approve by one motion the following items of recurring or routine business:

1. Doña Ana County Treasurer's Financial Report for the months of March and April 2026. Marisol Richardson,
County Treasurer
2. Approve Proclamation Declaring June 19, 2026, as Juneteenth in Doña Ana County. Manuel Sanchez
County Commissioner,
District 5, Chair
3. Award contract to Cooperative Extension Service of New Mexico State University in the amount of \$196,344.78, to provide extension programs in agriculture, family and consumer sciences, 4-H youth development, and community/economic development. Jamie Michael,
HHS Director
4. Approval to Increase New Mexico State contract 20-00000-22-00058 with WEX from \$200,000 to \$235,000 for fuel card services, for County Fire and Emergency Services vehicles. Gabriel Silva,
Fleet Director
5. Approval to increase the New Mexico State Contract 10-00000-20-00048AB by \$150,000 for communications, radio equipment, parts, accessories and related services with Code 3 Service for a revised total amount of \$300,000.00 Kent English,
IT Director
6. Accept a Grant from National Fitness Campaign & BlueCross BlueShield NM in the amount of \$80,000.00 for the Fitness Court Installation at the Delores Wright Community Center in Chaparral, NM, to include budget resolution. Justin Weaver,
Project Manager

- **EMPLOYEE RECOGNITION:** The Commission will recognize Doña Ana County employees for their years of service to Doña Ana County — Read by Deborah Weir, Assistant County Manager.

<u>Name</u>	<u>Department</u>	<u>Years of Service</u>
Sergeant Jordan Hill	Sheriff's	15
Christopher Valenzuela	Assessor's	15
Miguel Estrada	Fleet	20
Bryan Baker	Detention Center	25
Captain Patrick Howie	Detention Center	40

- **EMPLOYEE SPECIAL RECOGNITION:**

<u>Name</u>	<u>Department</u>	<u>Award</u>
Joel Forbes	Facilities Maintenance	Internal Customer Service
Tim Hendrick	Emergency Management	Special Recognition

- **PROCLAMATIONS**

- | | |
|--|--|
| 7. Proclaim June 19th as Juneteenth in Doña Ana County | Susie Kimble,
County Commissioner
District 3 |
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- **PUBLIC INPUT**

- **COMMISSION INPUT**

- **COUNTY ELECTED OFFICIALS' INPUT**

- **STAFF INPUT**

- **COMMISSION-APPOINTED BOARD REPORT BACK**

- **PRESENTATIONS**

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| 8. Crisis Triage Center 2025 Report | Jamie Michael,
HHS Director |
| 9. County Investment Portfolio Update | Eric Rodriguez,
Chief Deputy County
Treasurer |
| 10. Project Jupiter Proposed Community Open House & Career Fair | Susana Chaparro,
County Commissioner,
District 4 |

- **MINUTES**

- | | |
|---|---|
| 11. Regular Meeting Minutes for May 26, 2026, Special Meeting and Work Session Minutes for June 2, 2026 | Brandi Delgado,
Administrative Assistant |
|---|---|

• APPROVALS

12. Approve use of New Mexico State Pricing Agreement 30-00000-22-00018 with Flock Group Inc. for license plate reader cameras and annual subscription services in the amount of \$162,000 and delegate signature authority to the County Manager for all related documents. Kim Stewart,
Sheriff
13. Use CES Contract #2026-03-R1271-ALL with Smith & Aguirre Construction for the general construction at Santa Teresa Jetport Maintenance Shop in the amount of \$615,692.87. Justin Weaver,
Project Manager
14. Approve Award of Request for Proposal 26-0036 with Trinity Services Group, Inc. for Food Services for the Detention Center in an amount not to exceed \$1,400,00.00 within the first contract year. The commission is asked to delegate signature authority to the County Manager on all change orders and documents related to this purchase. Bryan Baker,
Detention Center Director
15. Annexation petition submitted by the City of Sunland Park for approximately 1,784 acres located along the west municipal boundary of the City of Sunland Park and Country Club Road. Christina Ainsworth,
Community Development Director
16. Approve Resolution Establishing Procedures for Addressing and Correcting Special Audit Findings Stephen Lopez,
Assistant County Manager
Scott Andrews,
County Manager
17. Approve a resolution reauthorizing the State of New Mexico Department of Transportation, State Appropriation ID J3265, C1253265, To ID K4134, C1253265 Solar lighting and street signage, and traffic-calming devices, in the amount of \$600,000.00 Dan Sambrano,
Roads Superintendent
18. Assessor's Office status report: annual property valuation maintenance and property valuation program with related budget considerations Eugenia Montoya Ortega,
County Assessor

• HEARINGS and ORDINANCES

19. Ordinance authorizing the issuance and sale of Doña Ana County general obligation bonds, series 2026, in the aggregate principal amount not to exceed \$10 million Asma Dawood,
Finance Director

• COMMISSION INPUT (FOLLOW-UP)**• CORRESPONDENCE**

20. Correspondence received by Doña Ana County. Brandi Delgado,
Administrative Assistant

THE COMMISSION MAY CONVENE IN CLOSED SESSION, to discuss a limited personnel matter related to the County Manager's performance and discussion on Mid-Year Evaluation, to discuss bargaining strategy preliminary to collective bargaining negotiations with the Communications Workers of America (CWA), Local 7911, pursuant to attorney-client privilege to discuss threatened or pending litigation related to the outcome of an internal complaint investigation, and to discuss the purchase, acquisition or disposal of real property and water rights, as authorized by the Open Meetings Act, §§10-15-1(H)(2),(5),(7), and (8) (NMSA 1978).

THE COMMISSION MAY CONVENE IN OPEN SESSION to take action, if any on the closed session items.

COMMISSION ADJOURNS AS THE BOARD OF COUNTY COMMISSIONERS AND THE COUNTY BOARD OF FINANCE IN OPEN SESSION

THIS AGENDA IS SUBJECT TO CHANGE

NOTE: Doña Ana County will ensure effective communication with individuals with disabilities and will, upon request, provide auxiliary communication aids and services to afford those individuals equal opportunity for participation in Doña Ana County sponsored meetings, events, or activities. Any request should be made to the Americans with Disabilities Act Coordinator, in writing, or by phone, **at least two business days** prior to the event at which accommodation is needed. If you have any questions regarding examples of reasonable accommodations, please contact the ADA Coordinator, at 525-5878 (voice) or 525-2951 (TTY), 845 N. Motel Blvd., Las Cruces, NM 88007.

Spanish language interpretation services are now available upon request for participation in Doña Ana County sponsored meetings, events, or activities. Please contact the Community & Constituent Services Office at 525-6163, at least 48 hours prior to the event. **Por favor de contactar la Oficina de Servicio a la Comunidad y Constituyentes al 525-6163 por lo menos 48 horas por adelantado para pedir este servicio.**



AGENDA ENMENDADA

En la Reunión Ordinaria de la Junta de Comisionados del Condado de Doña Ana, que se celebrará el martes 9 de junio de 2026 a las 9:00 a. m. en la Sala de Sesiones de la Comisión del Condado de Doña Ana, 1.er piso, Centro de Gobierno del Condado de Doña Ana, 845 North Motel Boulevard, Las Cruces, Nuevo México, se considerarán los siguientes asuntos:

- **Invocación** / Momento de silencio
- **Juramento de Lealtad**
- **Lista de asistencia de los miembros de la Comisión presentes y determinación del quórum.**

LA COMISIÓN SE REÚNE COMO JUNTA DE COMISIONADOS DEL CONDADO Y JUNTA DE FINANZAS DEL CONDADO EN SESIÓN PÚBLICA.

- **CAMBIOS EN LA AGENDA:** Scott Andrews, Administrador del Condado.
- **ORDEN DEL DÍA POR CONSENTIMIENTO:** Se solicitará a la Junta que apruebe mediante una sola moción los siguientes puntos de asuntos recurrentes o rutinarios:

- | | |
|--|---|
| 1. Informe financiero de la Tesorera del Condado de Doña Ana correspondiente a los meses de marzo y abril de 2026. | Marisol Richardson,
Tesorera del Condado |
| 2. Aprobar la Proclamación que Declara el 19 de junio de 2026 como el Día de Juneteenth en el Condado de Doña Ana. | Manuel Sanchez,
Comisionado del
Condado, Presidente
Distrito 5 |
| 3. Se adjudica un contrato al Servicio de Extensión Cooperativa de la Universidad Estatal de Nuevo México por un monto de 196,344.78 dólares para brindar programas de extensión en agricultura, ciencias de la familia y del consumidor, desarrollo juvenil 4-H y desarrollo comunitario/económico. | Jamie Michael,
Directora del HHS |
| 4. Aprobación para aumentar el contrato del estado de Nuevo México 20-00000-22-00058 con WEX de 200,000 a 235,000 dólares para servicios de tarjetas de combustible para vehículos de los Servicios de Bomberos y Emergencias del Condado. | Gabriel Silva,
Director de Flota |

5. Aprobación para aumentar el Contrato Estatal de Nuevo México No. 10-00000-20-00048AB en \$150,000 para servicios de comunicaciones, equipos de radio, piezas, accesorios y servicios relacionados con Code 3 Service, para un monto total revisado de \$300,000.00. Kent English,
Director de Tecnologías de la Información
6. Aceptar una subvención de National Fitness Campaign y BlueCross BlueShield NM por un monto de 80,000.00 dólares para la instalación de una cancha de ejercicios en el Centro Comunitario Delores Wright en Chaparral, NM, que incluye una resolución presupuestaria. Justin Weaver,
Gerente de Proyecto

- **RECONOCIMIENTO A LOS EMPLEADOS:** La Comisión reconocerá a los empleados del Condado de Doña Ana por sus años de servicio al Condado de Doña Ana — Leído por Deborah Weir, Subdirectora del Condado.

<u>Nombre</u>	<u>Departamento</u>	<u>Años de servicio</u>
Sargento Jordan Hill	Alguacil	15
Christopher Valenzuela	Tasadora	15
Miguel Estrada	Flota	20
Bryan Baker	Centro de Detención	25
Capitán Patrick Howie	Centro de Detención	40

- **RECONOCIMIENTO ESPECIAL A LOS EMPLEADOS:**

<u>Nombre</u>	<u>Departamento</u>	<u>Otorgamiento</u>
Joel Forbes	Mantenimiento de Instalaciones	Servicio al Cliente Interno
Tim Hendrick	Gestión de Emergencias	Reconocimiento Especial

- **PROCLAMACIONES**

7. Proclamar el 19 de junio como ‘Juneteenth’ en el condado de Doña Ana. Susie Kimble,
Comisionada del Condado
Distrito 3

- **OPINIÓN PÚBLICA**

- **APORTE DE LA COMISIÓN**

- **OPINIÓN DE LOS FUNCIONARIOS ELECTOS DEL CONDADO**

- **OPINIÓN DEL PERSONAL**

- **INFORME DE LA JUNTA DESIGNADA POR LA COMISIÓN**

- **PRESENTACIONES**

8. Informe del Centro de Triage de Crisis 2025 Jamie Michael,
Directora de HHS

- | | | |
|-----|---|--|
| 9. | Actualización de la cartera de inversiones del condado | Eric Rodríguez,
Tesorero Adjunto
Principal del Condado |
| 10. | Júpiter: Propuesta de Casa Abierta Comunitaria y Feria de Empleo. | Susana Chaparro,
Comisionada del Condado
Distrito 4 |

• **MINUTAS**

- | | | |
|-----|--|---|
| 11. | Acta de la reunión ordinaria del 26 de mayo de 2026, Acta de la reunión extraordinaria y de la sesión de trabajo del 2 de junio de 2026. | Brandi Delgado,
Asistente Administrativa |
|-----|--|---|

• **APROBACIONES**

- | | | |
|-----|--|---|
| 12. | Aprobar el uso del Acuerdo Estatal de Precios de Nuevo México No. 30-00000-22-00018 con Flock Group Inc. para cámaras lectoras de placas vehiculares y servicios de suscripción anual por un monto de \$162,000, y delegar la autoridad de firma al Administrador del Condado para todos los documentos relacionados. | Kim Stewart,
Alguacil del Condado |
| 13. | Utilizar el contrato CES n.º 2026-03-R1271-ALL con Smith & Aguirre Construction para la construcción general del taller de mantenimiento del Jetport (aeropuerto) de Santa Teresa por un importe de 615.692,87 dólares. | Justin Weaver,
Gerente de Proyecto |
| 14. | Aprobar la adjudicación de la solicitud de propuestas 26-0036 a Trinity Services Group, Inc. para los servicios de alimentación del centro de detención por un monto que no exceda los 1,400,000.00 dólares durante el primer año del contrato. Se solicita a la comisión que delegue la autoridad de firma al administrador del condado para todas las órdenes de cambio y documentos relacionados con esta compra. | Bryan Baker,
Director del Centro de
Detención |
| 15. | Solicitud de anexión presentada por la ciudad de Sunland Park para aproximadamente 1,784 acres ubicados a lo largo del límite municipal oeste de la ciudad de Sunland Park y Country Club Road. | Christina Ainsworth,
Directora de Desarrollo
Comunitario |
| 16. | Aprobar la resolución que establece los procedimientos para abordar y corregir los hallazgos de la auditoría. | Stephen Lopez,
Subadministrador del
Condado
Scott Andrews,
Administrador del
Condado |
| 17. | Aprobar una resolución que reautoriza al Departamento de Transporte del Estado de Nuevo México, Asignación Estatal ID J3265, C1253265, a ID K4134, C1253265 Iluminación solar y señalización vial, y dispositivos para calmar el tráfico, por un monto de 600,000.00 dólares. | Dan Sambrano,
Superintendente de
Carreteras |

18. Informe de situación de la Oficina de la Tasadora: mantenimiento anual de la valoración de propiedades y programa de valoración de propiedades con consideraciones presupuestarias relacionadas. Eugenia Montoya Ortega, Tasadora del Condado

• **AUDIENCIAS Y ORDENANZAS**

19. Ordenanza que autoriza la emisión y venta de bonos de obligación general del Condado de Doña Ana, serie 2026, por un monto principal total que no exceda los 10 millones de dólares. Asma Dawood, Directora de Finanzas

• **INFORMACIÓN DE LA COMISIÓN (SEGUIMIENTO)**

• **CORRESPONDENCIA**

20. Correspondencia recibida por el Condado de Doña Ana. Brandi Delgado, Asistente Administrativa

LA COMISIÓN PODRÁ CONVOCARSE EN SESIÓN A PUERTA CERRADA, para discutir un asunto limitado de personal relacionado con el desempeño del Administrador del Condado y la discusión de su evaluación de mitad de año; para discutir estrategias de negociación previas a las negociaciones colectivas con la Communications Workers of America, Local 7911; conforme al privilegio abogado-cliente, para discutir litigios amenazados o pendientes relacionados con el resultado de una investigación de una queja interna; y para discutir la compra, adquisición o disposición de bienes inmuebles y derechos de agua, según lo autorizado por la Ley de Reuniones Abiertas, §§10-15-1(H)(2), (5), (7) y (8) de las Leyes Anotadas de Nuevo México de 1978 (NMSA 1978).

LA COMISIÓN PODRÁ REUNIRSE EN SESIÓN PÚBLICA para tomar las medidas que sean necesarias sobre los asuntos tratados en la sesión a puerta cerrada.

LA COMISIÓN LEVANTA LA SESIÓN COMO JUNTA DE COMISIONADOS DEL CONDADO Y JUNTA DE FINANZAS DEL CONDADO EN SESIÓN PÚBLICA

ESTE PROGRAMA ESTÁ SUJETO A CAMBIOS.

NOTA: El Condado de Doña Ana garantizará una comunicación efectiva con las personas con discapacidades y, previa solicitud, proporcionará ayudas y servicios de comunicación auxiliares para brindarles igualdad de oportunidades de participación en las reuniones, eventos o actividades patrocinadas por el Condado de Doña Ana. Cualquier solicitud debe dirigirse al Coordinador de la Ley para Estadounidenses con Discapacidades (ADA), por escrito o por teléfono, con **al menos dos días hábiles** de anticipación al evento en el que se requiera la adaptación. Si tiene alguna pregunta sobre ejemplos de adaptaciones razonables, comuníquese con el Coordinador de la ADA al (575) 525-5878 (voz) o al (575) 525-2951 (TTY), 845 N. Motel Blvd., Las Cruces, NM 88007.

Los servicios de interpretación en español ahora están disponibles a pedido para participar en reuniones, eventos o actividades patrocinadas por el condado de Doña Ana. Comuníquese con la Oficina de Servicios Comunitarios y Constituyentes al 525-6163, al menos 48 horas antes del evento. **Por favor contactar la Oficina de Servicio a la Comunidad y Constituyentes al (575) 525-6163 por lo menos 48 horas por adelantado para pedir este servicio.**

**DOÑA ANA COUNTY
BOARD OF COUNTY COMMISSIONERS**

Doña Ana County Government Center
845 North Motel Boulevard
Las Cruces, New Mexico 88007
Telephone: (575) 647-7200
Toll-Free: (877) 827-7200

Doña Ana County Treasurer's Office

Initiating Department

Marisol Richardson, County Treasurer

Contact Person

June 9, 2026

Meeting Date

1

Agenda Item Number

TITLE OF AGENDA ITEM TO BE CONSIDERED

**DOÑA ANA COUNTY TREASURER'S FINANCIAL REPORT FOR THE MONTHS OF MARCH
AND APRIL 2026.**

SUMMARY OF ITEM TO BE CONSIDERED

INCLUDING PRESENTATION OF OPTIONS FOR ACTION and ACTION REQUESTED

Request for consent approval of the Monthly Financial Report. Approval confirms its review by the commission and its availability to the public

DESCRIPTION OF SUPPORTING DOCUMENTATION ATTACHED

Financial Reports include the following pages:

Summary of Cash

Investment Detail

Fund Report

Bond Schedule

Schedule of Debt

SUMMARY OF FINANCIAL IMPACT

The Treasurer's report provides an overview of the financial health of the Doña Ana County governmental body and its subsidiaries.

ADMINISTRATIVE REVIEW AND APPROVAL

Marisol Richardson, County Treasurer

Eric Rodriguez, Chief Deputy County Treasurer

Marisol Richardson, County Treasurer

Asma Dawood, Finance Director

Scott Andrews, County Manager

Created/Initiated - 5/21/2026

Approved - 5/22/2026

Approved - 5/22/2026

Approved - 5/22/2026

Final Approval - 6/3/2026

DOCUMENT CONTROL

For Signature: No

For Recording: Yes

Deadline for Return:

FROM THE OFFICE OF THE
Doña Ana County Treasurer



Treasurer's Financial Report

MARCH 2026

Distributed on June 9, 2026

Distributed to:

Doña Ana County Board of Commissioners

County Manager-Scott Andrews

County Clerk-Amanda Lopez Askin, Ph. D.

Finance Director- Asma Dawood

Treasurer's Monthly Financial Reports
As of March 31, 2026

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DOÑA ANA COUNTY
Cash and Investment Reconciliation
As of
March 31, 2026

		<u>Bank Statement</u>	<u>Outstanding Deposits</u>	<u>Outstanding Remittance</u>	<u>Adjustments</u>	<u>General Ledger</u>
Cash on Hand:						
11100	Cash Treasurer's Department	3,000.00				3,000.00
11200	Petty Cash - Other Departments	<u>5,662.05</u>				<u>5,662.05</u>
	Total	8,662.05				8,662.05
11103	Wells Fargo Depository Account	1,928,134.71	145,961.63	(1,570,332.91)	0.00	503,763.43
11143	Wells Fargo-Self Funded Health Insurance	312,394.98			0.00	312,394.98
11145	Inmate Trust Fund-Keefe	329,202.75	17,140.47	(136,526.58)	(63,481.77) A	146,334.87
11146	Wells Fargo-Property Tax	816,573.52	281,740.00	(57,507.28)	0.00	1,040,806.24
11460	Earned Premium/Discount	0.00			0.00	0.00
12050	Returned Checks	<u>3,710.40</u>			0.00	<u>3,710.40</u>
	Sub-total	3,390,016.36				2,007,009.92
Investments:						
11112	Investments--Detail on page 6	161,080,187.81				161,080,187.81
11465	Fair Value Adjustment	<u>(127,705.18)</u>			0.03	<u>(127,705.15)</u>
	Investments at Fair Market Value	160,952,482.63				160,952,482.66
	Unrecorded Cash				(220,623.26) B	(220,623.26)
	Total All Interfund Accounts	<u>164,351,161.04</u>	<u>444,842.10</u>	<u>(1,764,366.77)</u>	<u>(284,105.00)</u>	<u>162,747,531.37</u>

A Misc. Adjustment -Outstanding Payables (\$28,226.36)
+Reconciling Items (\$35,255.41) (63,481.77)

B Unrecorded cash transactions due to new ERP system set-up. (220,623.26)

Doña Ana County ~ INVESTMENTS

#	TYPE	FUND	INVEST DATE	MATURITY DATE	TERMS DAYS/PYMT	RATE	HOLDING AGENCY BANK	ID NUMBER	COST AMOUNT	FAIR MARKET VALUE
LOCAL BANKS										
1	CD	F-001+ (Gen/Co-mingle)	04/05/24	04/05/26	Mon	4.4100	WestStar Bank	7768597	1,087,954.92	1,087,954.92
2	CD	F-001+ (Gen/Co-mingle)	04/11/24	04/11/26	Mon	3.5000	Citizens Bank	115283135	1,000,000.00	1,000,000.00
3	CD	F-001+ (Gen/Co-mingle)	10/07/25	09/07/26	Mat	3.6500	Century Bank	510100043	250,000.00	250,000.00
4	CD	F-001+ (Gen/Co-mingle)	01/06/26	10/06/26	Mat	2.9000	First American	325517436	500,000.00	500,000.00
5	CD	F-001+ (Gen/Co-mingle)	01/09/26	01/09/27	Qtrly	3.5000	First Savings Bank	13328995	3,307,026.60	3,307,026.60
6	CD	F-001+ (Gen/Co-mingle)	02/13/24	02/13/27	Mon	4.1000	NUSENDA CU	100575	250,000.00	250,000.00
7	CD	F-001+ (Gen/Co-mingle)	03/06/26	03/06/27	Mat	3.0000	Century Bank	518000435	2,000,000.00	2,000,000.00
8	CD	F-001+ (Gen/Co-mingle)	04/15/25	04/14/27	Mat	3.5000	Citizens Bank	115283136	1,000,000.00	1,000,000.00
9	CD	F-001+ (Gen/Co-mingle)	02/28/26	02/28/28	Mon	3.7500	Firstlight FCU	9775244-0203	2,302,967.38	2,302,967.38
10	CD	F-001+ (Gen/Co-mingle)	03/07/26	03/07/28	Mon	3.5600	First American	325517433	1,000,000.00	1,000,000.00
11	Svgs	F-001+ (Gen/Co-mingle)	03/01/26	03/31/26	Mon	0.2000	Firstlight FCU	9775244-0001	27.38	27.38
12	Svgs	F-001+ (Gen/Co-mingle)	03/01/26	03/31/26	Mon	0.2700	NUSENDA CU	100575-1	0.04	0.04
13	Chkng	F-001+ (Gen/Co-mingle)	03/01/26	03/31/26	Mon	0.0000	Wells Fargo Bank	4431921998	97,020.58	97,020.58
							LOCAL BANKS	SUB-TOTAL	12,794,996.90	12,794,996.90
14	DAC	F-001+ (Gen/Co-mingle)	12/17/08	12/15/33	6 Mon	2.0000	Doña Ana County	Series 2008	3,080,000.00	3,080,000.00
							DAC REVENUE BOND	SUB-TOTAL	3,080,000.00	3,080,000.00
LIQUIDITY PORTFOLIO										
15	MM-PT	F-007 (Hospital Revenue)	03/01/26	03/31/26	Daily	3.6000	WFB AGI Gov MMF Sel 3802	1BC20521	4,164,736.29	4,164,736.29
15	MM-PT	F-035 (Crisis Triage Center)	03/01/26	03/31/26	Daily	3.6000	WFB AGI Gov MMF Sel 3802	1BC20521	543,807.46	543,807.46
15	MM-PT	F-001+ (Gen/Co-mingle)	03/01/26	03/31/26	Daily	3.6000	WFB AGI Gov MMF Sel 3802	1BC20521	114,694.70	114,694.70
									4,823,238.44	4,823,238.44
16	MM - MAIN	F-011 (Hospital Lease)	03/01/26	03/31/26	Daily	3.6000	WFB AGI Gov MMF Sel 3802	1BB65574	10,872,396.39	10,872,396.39
16	MM - MAIN	F-012 (Province HealthCare Grant)	03/01/26	03/31/26	Daily	3.6000	WFB AGI Gov MMF Sel 3802	1BB65574	1,036,844.96	1,036,844.96
16	MM - MAIN	F-001+ (Gen/Co-mingle)	03/01/26	03/31/26	Daily	3.6000	WFB AGI Gov MMF Sel 3802	1BB65574	156,537.23	156,537.23
									12,065,778.57	12,065,778.57
17	MM-HLTHCARE	F-003 (Gen/Fire)	03/01/26	03/31/26	Daily	3.5600	WFS Invesco Prem US Govt 1949 MMF	1BD01328	3,693,603.95	3,693,603.95
17	MM-HLTHCARE	F-066 - F-070 (Fire Districts)	03/01/26	03/31/26	Daily	3.5600	WFS Invesco Prem US Govt 1949 MMF	1BD01328	3,132,513.13	3,132,513.13
17	MM-HLTHCARE	F-001+ (Gen/Co-mingle)	03/01/26	03/31/26	Daily	3.5600	WFS Invesco Prem US Govt 1949 MMF	1BD01328	69,042.18	69,042.18
									6,895,159.27	6,895,159.27
							OPERATING MONEY MARKETS	SUB-TOTAL	23,784,176.28	23,784,176.28
MAIN PORTFOLIO										
18	Agency	F-001+ (Gen/Co-mingle)	11/19/24	08/26/27	6 Mon	4.4431	Federal Home Loan Bank	3130ALAX2	113,576.25	120,117.50
19	Agency	F-001+ (Gen/Co-mingle)	03/09/21	09/09/26	6 Mon	0.4000	Federal Home Loan Bank	3130ALB78	1,995,000.00	1,973,900.00
20	Agency	F-001+ (Gen/Co-mingle)	02/25/21	08/25/27	Mon	1.0000	Federal Home Loan Bank	3130ALE26	200,000.00	192,454.00
21	Agency	F-001+ (Gen/Co-mingle)	03/29/21	03/29/29	6 Mon	1.0000	Federal Home Loan Bank	3130ALLW2	1,000,000.00	945,610.00
22	Agency	F-001+ (Gen/Co-mingle)	08/15/25	04/15/27	6 Mon	1.3500	Federal Home Loan Bank	3130ALW75	1,926,900.00	1,950,700.00
23	Agency	F-001+ (Gen/Co-mingle)	05/27/21	11/27/26	6 Mon	1.0000	Federal Home Loan Bank	3130AMHE5	999,750.00	981,830.00
24	Agency	F-001+ (Gen/Co-mingle)	06/30/21	06/30/26	6 Mon	1.0000	Federal Home Loan Bank	3130AMWU2	1,000,000.00	993,330.00
25	Agency	F-001+ (Gen/Co-mingle)	07/28/21	07/28/28	6 Mon	0.5000	Federal Home Loan Bank	3130ANC57	2,000,000.00	1,946,520.00
26	Agency	F-001+ (Gen/Co-mingle)	03/02/26	09/17/26	6 Mon	1.0200	Federal Home Loan Bank	3130ANRU6	2,958,510.00	2,963,700.00
27	Agency	F-001+ (Gen/Co-mingle)	07/15/21	07/15/26	6 Mon	0.7500	Federal Home Loan Bank	3130AN5F3	200,000.00	198,710.00
28	Agency	F-001+ (Gen/Co-mingle)	10/21/21	10/28/26	6 Mon	1.0500	Federal Home Loan Bank	3130APFU4	996,500.00	984,310.00
29	Agency	F-001+ (Gen/Co-mingle)	02/24/22	02/24/27	6 Mon	2.0500	Federal Home Loan Bank	3130AQWJ8	1,000,000.00	985,000.00
30	Agency	F-001+ (Gen/Co-mingle)	02/24/22	02/24/27	6 Mon	2.0200	Federal Home Loan Bank	3130AQW33	4,000,000.00	3,937,880.00
31	Agency	F-001+ (Gen/Co-mingle)	02/28/22	02/24/27	6 Mon	2.2500	Federal Home Loan Bank	3130AQYA5	2,000,000.00	1,972,840.00
32	Agency	F-001+ (Gen/Co-mingle)	06/03/24	12/22/26	6 Mon	1.7500	Federal Home Loan Bank	3130AQ2B8	94,205.00	99,340.00
33	Agency	F-001+ (Gen/Co-mingle)	03/30/22	03/25/27	6 Mon	2.7500	Federal Home Loan Bank	3130ARAB7	100,000.00	99,026.00
34	Agency	F-001+ (Gen/Co-mingle)	05/17/22	05/17/27	6 Mon	3.3750	Federal Home Loan Bank	3130ARU74	1,000,000.00	994,070.00
35	Agency	F-001+ (Gen/Co-mingle)	03/21/25	06/11/27	6 Mon	4.1250	Federal Home Loan Bank	3130AWB22	2,012,960.00	2,008,220.00
36	Agency	F-001+ (Gen/Co-mingle)	02/12/24	02/12/29	6 Mon	4.4000	Federal Home Loan Bank	3130AYWG7	1,000,000.00	1,000,450.00
37	Agency	F-001+ (Gen/Co-mingle)	03/06/24	03/08/29	6 Mon	4.6500	Federal Home Loan Bank	3130B0FE2	1,000,000.00	1,001,920.00
38	Agency	F-001+ (Gen/Co-mingle)	10/24/24	10/02/29	6 Mon	3.9500	Federal Home Loan Bank	3130B32F9	197,500.00	197,776.00
39	Agency	F-001+ (Gen/Co-mingle)	03/04/26	07/26/27	6 Mon	3.6100	Federal Home Loan Bank	3130B9NK2	1,999,000.00	1,995,840.00
40	Agency	F-001+ (Gen/Co-mingle)	03/10/26	09/10/27	6 Mon	3.7500	Federal Home Loan Bank	3130B9S68	2,000,000.00	1,992,000.00
41	Agency	F-001+ (Gen/Co-mingle)	03/26/26	03/11/31	6 Mon	4.3000	Federal Home Loan Bank	3130B9W63	1,000,000.00	996,160.00
42	Agency	F-001+ (Gen/Co-mingle)	03/31/25	01/01/30	Mon	4.0000	Freddie Mac	3132XVJ4	4,937,500.00	4,962,850.00
43	Agency	F-001+ (Gen/Co-mingle)	02/10/23	06/22/27	6 Mon	0.8750	Federal Farm Credit Bank	3133ELN34	143,302.50	159,210.15
44	Agency	F-001+ (Gen/Co-mingle)	07/13/23	10/19/28	6 Mon	1.0000	Federal Farm Credit Bank	3133EMDH2	138,600.00	153,598.50
45	Agency	F-001+ (Gen/Co-mingle)	04/09/21	11/24/26	6 Mon	0.7400	Federal Farm Credit Bank	3133EMHC9	983,000.00	980,180.00
46	Agency	F-001+ (Gen/Co-mingle)	12/16/20	12/16/26	6 Mon	0.7500	Federal Farm Credit Bank	3133EMKK7	1,090,747.00	1,077,120.00
47	Agency	F-001+ (Gen/Co-mingle)	12/21/20	06/21/27	6 Mon	0.7900	Federal Farm Credit Bank	3133EMKZ4	300,000.00	289,407.00
48	Agency	F-001+ (Gen/Co-mingle)	08/09/22	01/05/27	6 Mon	0.6400	Federal Farm Credit Bank	3133EMMB5	44,875.00	48,849.00
49	Agency	F-001+ (Gen/Co-mingle)	06/30/21	06/30/26	6 Mon	0.9100	Federal Farm Credit Bank	3133EMP22	1,000,000.00	989,620.00
50	Agency	F-001+ (Gen/Co-mingle)	02/26/21	02/26/29	6 Mon	1.2000	Federal Farm Credit Bank	3133EMRF1	994,250.00	926,210.00
51	Agency	F-001+ (Gen/Co-mingle)	03/17/21	03/15/29	6 Mon	1.5500	Federal Farm Credit Bank	3133EMSX1	1,000,000.00	935,370.00
52	Agency	F-001+ (Gen/Co-mingle)	02/08/24	03/23/27	6 Mon	1.3000	Federal Farm Credit Bank	3133EMUC4	68,368.50	73,227.75

#	TYPE	FUND	INVEST DATE	MATURITY DATE	TERMS DAYS/PYMT	RATE	HOLDING AGENCY BANK	ID NUMBER	COST AMOUNT	FAIR MARKET VALUE
53	Agency	F-001+ (Gen/Co-mingle)	03/30/21	03/30/27	6 Mon	1.3000	Federal Farm Credit Bank	3133EMUQ3	1,000,000.00	976,130.00
54	Agency	F-001+ (Gen/Co-mingle)	04/28/21	04/28/26	6 Mon	0.9400	Federal Farm Credit Bank	3133EMXQ0	2,000,000.00	1,995,820.00
55	Agency	F-001+ (Gen/Co-mingle)	02/17/22	01/18/28	6 Mon	1.8300	Federal Farm Credit Bank	3133ENLE8	98,050.00	96,436.00
56	Agency	F-001+ (Gen/Co-mingle)	05/26/22	05/26/26	6 Mon	3.3750	Federal Farm Credit Bank	3133ENXS4	1,000,000.00	999,180.00
57	Agency	F-001+ (Gen/Co-mingle)	04/02/25	08/14/26	6 Mon	4.5000	Federal Farm Credit Bank	3133EPSW6	2,017,860.00	2,004,320.00
58	Agency	F-001+ (Gen/Co-mingle)	03/31/25	03/18/30	6 Mon	4.3300	Federal Farm Credit Bank	3133ER7E5	2,000,000.00	1,986,520.00
59	Agency	F-001+ (Gen/Co-mingle)	03/02/26	02/19/36	6 Mon	4.6700	Federal Farm Credit Bank	3133EWDSE	2,000,000.00	1,977,080.00
60	Agency	F-001+ (Gen/Co-mingle)	12/15/23	06/30/27	6 Mon	1.0000	Freddie Mac	3134GWW87	22,342.50	24,137.75
61	Agency	F-001+ (Gen/Co-mingle)	03/22/23	10/28/26	6 Mon	0.8000	Freddie Mac	3134GW6C5	132,622.50	147,487.50
62	Agency	F-001+ (Gen/Co-mingle)	03/27/25	03/27/30	6 Mon	4.2500	Freddie Mac	3134HBDM0	1,999,000.00	2,006,400.00
63	Agency	F-001+ (Gen/Co-mingle)	03/27/25	03/27/29	6 Mon	4.0000	Freddie Mac	3134HBDT5	1,998,000.00	1,996,220.00
64	Agency	F-001+ (Gen/Co-mingle)	08/12/22	05/01/27	Mon	3.0900	Fannie Mae	3138LJDD9	56,455.55	57,255.35
65	Agency	F-001+ (Gen/Co-mingle)	04/09/25	03/01/29	Mon	2.1100	Fannie Mae	3140LFKC7	1,857,500.00	1,899,920.00
66	Agency	F-001+ (Gen/Co-mingle)	09/25/24	09/18/29	6 Mon	3.9700	Farmer Mac	31424WNX6	99,900.00	99,496.00
67	Agency	F-001+ (Gen/Co-mingle)	03/12/25	03/12/30	6 Mon	4.5000	Farmer Mac	31424WWH1	2,000,000.00	1,996,200.00
									59,776,274.80	59,389,948.50
68	Muni-Strip	F-001+ (Gen/Co-mingle)	02/21/20	09/15/27	Mat	Variable	Tenn Valley Auth	88059E4Z4	238,658.75	259,754.00
									238,658.75	259,754.00
69	UST	F-001+ (Gen/Co-mingle)	06/22/09	11/15/27	6 Mon	Variable	US Treasury Bond (Strips)	912803BM4	202,185.06	434,940.66
70	UST	F-001+ (Gen/Co-mingle)	03/22/21	10/31/27	6 Mon	0.5000	US Treasury Note	91282CAU5	476,015.00	474,550.00
71	UST	F-001+ (Gen/Co-mingle)	04/07/25	09/30/28	6 Mon	1.2500	US Treasury N/B	91282CCY5	1,846,140.00	1,878,280.00
72	UST	F-001+ (Gen/Co-mingle)	04/07/25	10/31/28	6 Mon	1.3750	US Treasury N/B	91282CDF5	1,851,375.00	1,880,780.00
73	UST	F-001+ (Gen/Co-mingle)	10/02/23	03/31/27	6 Mon	2.5000	US Treasury N/B	91282CEF4	92,703.13	98,825.00
74	UST	F-001+ (Gen/Co-mingle)	07/13/23	04/30/27	6 Mon	2.7500	US Treasury N/B	91282CEN7	94,839.84	98,917.00
75	UST	F-001+ (Gen/Co-mingle)	04/19/24	10/31/27	6 Mon	4.1250	US Treasury Note	91282CFU0	980,720.00	1,004,140.00
76	UST	F-001+ (Gen/Co-mingle)	09/25/24	12/31/27	6 Mon	3.8750	US Treasury N/B	91282CGC9	151,916.02	150,105.00
77	UST	F-001+ (Gen/Co-mingle)	04/07/25	01/31/28	6 Mon	3.5000	US Treasury N/B	91282CGH8	1,992,780.00	1,988,600.00
78	UST	F-001+ (Gen/Co-mingle)	03/12/25	02/28/30	6 Mon	4.0000	US Treasury N/B	91282CGQ8	1,992,720.00	2,007,580.00
79	UST	F-001+ (Gen/Co-mingle)	09/25/24	03/31/28	6 Mon	3.6250	US Treasury N/B	91282CGT2	348,607.43	348,729.50
80	UST	F-001+ (Gen/Co-mingle)	11/07/23	04/15/26	6 Mon	3.7500	US Treasury N/B	91282CGV7	146,326.17	149,998.50
81	UST	F-001+ (Gen/Co-mingle)	03/21/25	05/15/26	6 Mon	3.6250	US Treasury N/B	91282CHB0	1,994,380.00	1,999,560.00
82	UST	F-001+ (Gen/Co-mingle)	09/29/23	09/15/26	6 Mon	4.6250	US Treasury N/B	91282CHY0	99,335.94	100,388.00
83	UST	F-001+ (Gen/Co-mingle)	11/07/23	10/15/26	6 Mon	4.6250	US Treasury N/B	91282CJC6	104,675.98	105,474.60
84	UST	F-001+ (Gen/Co-mingle)	04/19/24	04/15/27	6 Mon	4.5000	US Treasury N/B	91282CKJ9	992,850.00	1,007,610.00
85	UST	F-001+ (Gen/Co-mingle)	03/20/26	04/30/31	6 Mon	4.6250	US Treasury N/B	91282CKN0	2,064,030.00	2,059,380.00
86	UST	F-001+ (Gen/Co-mingle)	06/03/24	05/31/26	6 Mon	4.8750	US Treasury N/B	91282CKS9	149,964.84	150,247.50
87	UST	F-001+ (Gen/Co-mingle)	06/03/24	05/31/29	6 Mon	4.5000	US Treasury N/B	91282CKT7	99,925.78	101,938.00
88	UST	F-001+ (Gen/Co-mingle)	03/20/26	05/31/31	6 Mon	4.6250	US Treasury N/B	91282CKU4	2,064,060.00	2,059,300.00
89	UST	F-001+ (Gen/Co-mingle)	07/05/24	06/15/27	6 Mon	4.6250	US Treasury N/B	91282CKV2	175,635.74	176,641.50
90	UST	F-001+ (Gen/Co-mingle)	07/05/24	06/30/29	6 Mon	4.2500	US Treasury N/B	91282CKX8	174,391.60	177,119.25
91	UST	F-001+ (Gen/Co-mingle)	07/05/24	06/30/26	6 Mon	4.6250	US Treasury N/B	91282CKY6	179,732.81	180,388.80
92	UST	F-001+ (Gen/Co-mingle)	08/28/24	08/15/27	6 Mon	3.7500	US Treasury N/B	91282CLG4	250,048.83	249,687.50
93	UST	F-001+ (Gen/Co-mingle)	04/14/25	03/31/30	6 Mon	4.0000	US Treasury N/B	91282CMU2	1,990,687.50	2,007,180.00
94	UST	F-001+ (Gen/Co-mingle)	02/15/18	05/15/27	6 Mon	2.3750	US Treasury N/B	91282X88	105,334.03	108,273.00
95	UST	F-001+ (Gen/Co-mingle)	03/22/21	04/30/27	6 Mon	0.5000	US Treasury N/B	91282ZN3	481,235.00	482,810.00
96	UST	F-001+ (Gen/Co-mingle)	07/21/25	08/15/26	Yearly	1.5000	US Treasury N/B	912828A7	974,900.00	991,520.00
97	UST	F-001+ (Gen/Co-mingle)	08/25/23	08/15/27	6 Mon	2.2500	US Treasury N/B	912828R0	22,952.15	24,472.75
									22,100,467.85	22,497,436.56
98	CD	F-001+ (Gen/Co-mingle)	04/07/21	10/07/27	Mon	1.1000	Bankers Bk Madison WIS	06610RBF5	250,000.00	239,722.50
99	CD	F-001+ (Gen/Co-mingle)	11/08/21	11/17/26	6 Mon	1.1000	Capital One Natl Assn	14042RQB0	250,000.00	245,735.00
100	CD	F-001+ (Gen/Co-mingle)	06/24/25	06/24/30	Mon	4.0000	Celtic Bank	15118RX85	249,000.00	248,947.71
101	CD	F-001+ (Gen/Co-mingle)	09/01/21	03/22/27	6 Mon	0.7500	Chambers Bk Danville	157767AK0	250,000.00	242,492.50
102	CD	F-001+ (Gen/Co-mingle)	03/22/21	03/22/27	Mon	0.9500	Connectone Bk Englewood	20786ADH5	250,000.00	242,982.50
103	CD	F-001+ (Gen/Co-mingle)	03/26/21	03/26/30	Mon	1.6000	Country Club Bk Kansas City MO	222327AF5	250,000.00	227,992.50
104	CD	F-001+ (Gen/Co-mingle)	04/26/24	04/26/28	6 Mon	4.3500	Cross Riv Bk Teaneck NJ	227563GH0	250,000.00	252,155.00
105	CD	F-001+ (Gen/Co-mingle)	06/27/25	06/27/30	Mon	4.4000	Farmers	307811MD8	250,000.00	250,092.50
106	CD	F-001+ (Gen/Co-mingle)	06/27/25	12/27/27	Mon	4.0000	First Carolina	31944MEW1	250,000.00	250,425.00
107	CD	F-001+ (Gen/Co-mingle)	04/23/24	04/21/28	Mon	4.5000	First National Bk Damariscotta	32117BGT9	250,000.00	252,965.00
108	CD	F-001+ (Gen/Co-mingle)	04/22/24	04/21/28	Mon	4.2500	First National Bk & Tr CO Chiccd	321207AY8	250,000.00	251,730.00
109	CD	F-001+ (Gen/Co-mingle)	04/01/21	04/03/28	Mon	1.1500	Freedom Finl Bk West Des	35637RDL8	250,000.00	236,755.00
110	CD	F-001+ (Gen/Co-mingle)	06/30/25	06/30/28	Mon	4.2000	Global Fed Cr	37892MAX2	249,000.00	250,538.82
111	CD	F-001+ (Gen/Co-mingle)	03/19/21	03/19/27	6 Mon	0.8000	Home Svgs Bk Chanute KS	43733WAH6	250,000.00	242,667.50
112	CD	F-001+ (Gen/Co-mingle)	07/15/21	07/15/27	Mon	1.0500	Live Oak Bkg Co Wilmington	538036QT4	250,000.00	241,090.00
113	CD	F-001+ (Gen/Co-mingle)	07/14/21	07/14/26	6 Mon	1.0000	Sallie Mae Bk Murray Utah	7954507A7	250,000.00	247,922.50
114	CD	F-001+ (Gen/Co-mingle)	03/26/21	03/24/28	Mon	1.1000	Washington Cnty Bk Neb	93754PAT4	250,000.00	236,667.50
									4,248,000.00	4,160,881.53
115	SUPRA	F-001+ (Gen/Co-mingle)	04/03/25	01/12/27	6 Mon	4.1250	Asian Dev Bank	045167GA5	2,010,600.00	2,004,860.00
									2,010,600.00	2,004,860.00
116	MUNI	F-001+ (Gen/Co-mingle)	07/21/25	08/01/27	6 Mon	4.0000	Alameda County	010878AT3	1,005,790.00	1,002,400.00
117	MUNI	F-001+ (Gen/Co-mingle)	01/05/24	07/01/29	6 Mon	1.8850	Albuquerque NM GRT	01354MHT1	43,316.50	46,669.50
118	MUNI	F-001+ (Gen/Co-mingle)	12/20/21	08/01/26	6 Mon	1.0970	Albuquerque NM Schl	013595XA6	34,331.50	34,676.25
119	MUNI	F-001+ (Gen/Co-mingle)	04/03/25	03/01/30	6 Mon	6.0000	California State	13063D309	1,090,030.00	1,070,930.00
120	MUNI	F-001+ (Gen/Co-mingle)	03/26/25	11/15/30	6 Mon	3.9230	Houston TX Util Sys	44244CTP2	983,720.00	989,870.00
121	MUNI	F-001+ (Gen/Co-mingle)	10/12/21	08/01/29	6 Mon	1.4000	Las Cruces NM School Dist 2	517534YT4	145,000.00	132,731.55
122	MUNI	F-001+ (Gen/Co-mingle)	10/14/20	06/15/27	6 Mon	1.1020	NM Finance Authority	64711PGC8	100,100.00	96,867.00
123	MUNI	F-001+ (Gen/Co-mingle)	10/01/20	06/15/28	6 Mon	1.3710	NM Finance Authority	64711PGD6	1,605,439.47	1,482,493.20
124	MUNI	F-001+ (Gen/Co-mingle)	01/10/20	04/01/28	6 Mon	3.4000	New Mexico St Univ	647429Z93	195,511.70	182,669.00
125	MUNI	F-001+ (Gen/Co-mingle)	04/16/25	07/01/29	6 Mon	1.5850	Phoenix AZ Civic	71884AH51	450,030.00	461,470.00

#	TYPE	FUND	INVEST DATE	MATURITY DATE	TERMS DAYS/PYMT	RATE	HOLDING AGENCY BANK	ID NUMBER	COST AMOUNT	FAIR MARKET VALUE
126	MUNI	F-001+ (Gen/Co-mingle)	04/09/25	05/15/27	6 Mon	3.0330	Texas A&M Univ	88213ABY0	986,440.00	991,030.00
127	MUNI	F-001+ (Gen/Co-mingle)	03/26/25	02/15/29	6 Mon	2.2700	University Houston TX	914302HF4	931,430.00	954,950.00
128	MUNI	F-001+ (Gen/Co-mingle)	09/24/20	06/01/29	6 Mon	2.7190	University of NM	9146924B1	109,039.00	95,968.00
129	MUNI	F-001+ (Gen/Co-mingle)	09/24/21	06/01/31	6 Mon	2.9190	University of NM	9146924D7	65,004.60	56,244.00
130	MUNI	F-001+ (Gen/Co-mingle)	11/04/22	06/01/26	6 Mon	0.9790	University of NM	9146924L9	321,744.80	368,172.20
131	MUNI	F-001+ (Gen/Co-mingle)	03/11/21	06/01/27	6 Mon	1.2380	University of NM	9146924M7	356,196.45	363,626.25
132	MUNI	F-001+ (Gen/Co-mingle)	04/17/23	06/01/29	6 Mon	1.6320	University of NM	9146924P0	168,314.25	180,903.45
133	MUNI	F-001+ (Gen/Co-mingle)	04/04/25	01/15/30	6 Mon	1.6000	Weber County UT	947644JU5	1,064,914.25	1,078,097.75
									9,656,352.52	9,589,768.15
134	MM	F-001+ (Gen/Co-mingle)	03/01/26	03/31/26	Mon	0.0000	First American US Treas MM	31846V450-000	13,473,442.81	13,473,442.81
135	MM	F-001+ (Gen/Co-mingle)	03/01/26	03/31/26	Mon	0.0000	First American US Treas MM	31846V450-001	0.70	0.70
									13,473,443.51	13,473,443.51
136	SAV	F-001+ (Gen/Co-mingle)	03/01/26	03/31/26	Mon	0.0000	FICA Fed Ins Cash	492317546	9,917,217.20	9,917,217.20
									9,917,217.20	9,917,217.20
							MAIN PORTFOLIO	SUB-TOTAL	121,421,014.63	121,293,309.45
MARCH, 2026									TOTAL \$	161,080,187.81
										160,952,482.63

DOÑA ANA COUNTY
Bank Interfund Account Control
March 31, 2026

FUND	ACCOUNT	ENDING BALANCE
F-001	General Fund	36,563,352.11
F-002	DASO General Fund	6,704,222.98
F-003	Fire Chief - General Fund	3,693,603.96
F-004	Gross Receipts	22,138,947.24
F-005	Manager's Strategic Contingency Fd.	1,304,143.34
F-006	Environmental Expense Fund	475,084.62
F-007	Hospital Revenue	4,164,736.28
F-008	Payment in Lieu of Taxes	1,199,230.52
F-009	Road	852,413.17
F-010	Emergency Fund	(411,245.87)
F-011	Hospital Lease	10,872,396.38
F-012	Province Health Care Gt	1,036,844.96
F-013	Utility Department	605,462.25
F-014	Griggs/Walnut Superfund Project	723,910.55
F-015	Detention Center Fund	(363,314.73)
F-016	DAC Acquisition Fund	129,591.57
F-017	Community Services	12,268.11
F-018	County Clerk Equipment Recording	416,799.57
F-019	Cost to State/Treasurer	0.00
F-020	County Treasurer's Fees	28,016.50
F-021	Environmental GRT Fund	363,419.74
F-022	LATCH Local Assistance and Tribal	3,221,941.05
F-023	Affordable Housing Loan Fund	375,000.00
F-024	CARES Act	1,009.79
F-025	State Appropriations	2,704,009.75
F-026	Law Enforcement Fund	44,909.47
F-027	Civil Preparedness - State	(1,261,777.85)
F-028	Inmate Trust Fund	146,334.87
F-029	Corrections Fees	208,990.43
F-030	Farm & Range	29,510.95
F-031	Fire Protection Excise Tax	0.00
F-032	Fire Protection Expense Fund	4,553,965.40
F-033	Flood Control	10,898,088.68
F-034	Health Services Fund	6,649,806.76
F-035	Crisis Triage Center	543,807.46
F-036	Health Care Assistance Fund	9,815,152.63
F-037	Reappraisal Administrative Fees	1,456,365.91
F-038	LG Abatement Opioid Fund	6,367,988.81
F-039	Cannabis Regulation Act	842,357.71
F-040	Spaceport Gross Receipts Tax	3,792,169.11
F-041	Water & Sanitation GRT	18,578.43
F-042	Confiscated Assets	10.85
F-043	Law Enforcement Protection	328,142.10
F-044	Anthony EMS	195.12
F-045	Chamberino EMS	565.49
F-046	Chaparral EMS	4,198.17
F-047	Doña Ana EMS	0.00
F-048	Fairacres EMS	2,028.63
F-049	Garfield EMS	3,200.18
F-050	Las Alturas EMS	83.97
F-051	La Mesa EMS	3,510.52

DOÑA ANA COUNTY
Bank Interfund Account Control
March 31, 2026

FUND	ACCOUNT	ENDING BALANCE
F-052	La Union EMS	0.00
F-053	Mesquite EMS	7,557.30
F-054	Organ EMS	0.00
F-055	Radium Springs EMS	3,780.69
F-056	Rincon EMS	2,676.42
F-057	Santa Teresa EMS	116.15
F-058	University EMS	0.00
F-059	EMS - Emergicare/Anthony	72,046.68
F-060	EMS - Emergicare/Las Cruces	104,461.76
F-061	EMS - Emergicare/Sunland	37,362.29
F-062	Emergicare/NASA	7,437.41
F-063	EMS - SW Ambulance-Chaparral	51,243.54
F-064	EMS - Southwest MediVac - Las Cruces	13.45
F-065	EMS - Americare/Hatch	3.12
F-066	DAC Fire Protection Admin	(349,908.78)
F-067	University Park Fire District	401,405.04
F-068	DACFES North District	1,168,522.51
F-069	DACFES South District	1,444,207.67
F-070	Santa Teresa Fire District	118,377.86
F-071	Debt Service South Central 28-52/02	11.80
F-072	Debt Service La Union 30-61/02	10,490.22
F-073	Debt Service Salem 29-53/02	6,006.76
F-074	Debt Service - GO Bond Series 2013	278,661.33
F-075	2014 Sub Lien GRT Ref Rev Bond	55,257.00
F-076	1974-DW Drinking Water Loan	42,806.77
F-078	DAC/Santa Teresa Airport	902,776.39
F-079	Salem/Ogas-Wastewater	1,232,004.28
F-080	South Central WWTP	179,227.67
F-081	Reserves - Utility	267,964.33
F-082	La Union	26,567.13
F-085	Rincon Wastewater	1,372,123.35
F-086	Chaparral WW System	188,799.57
F-087	Fleet	(846,887.44)
F-088	Children's Trust Fund	1,945.00
F-089	Property Tax Fund	4,189,481.20
F-090	CRRUA - Water	(799.02)
F-091	CRRUA - Wastewater	(791.02)
F-101	Airport FAA Projects	(516,929.79)
F-102	HH Capital Improvement Projects	599,349.06
F-103	County Administrative Bldg-Project	3,234.28
F-104	OEM Facility Cap. Proj.	2,721,913.86
F-105	Road's Initiative	5,065,956.62
F-106	Detention Energy Infrastructure	14,313.45
F-107	BOE Warehouse	177,489.83
F-151	Reserve- NMED CWSRL #1438047	289,884.12
F-153	Debt Service-2012 GRT Ref Rev Bond	182,510.77
F-201	Federal Grants	1,179,310.58
F-202	DWI Grant Fund	505,052.67
F-203	State Grants	(41,612.06)
F-204	Sheriffs Grants-State	(787,134.51)
F-205	Health Services Grant Fund	(392,495.67)

DOÑA ANA COUNTY
Bank Interfund Account Control
March 31, 2026

FUND	ACCOUNT	ENDING BALANCE
F-206	South Valley EMS	1,479.17
F-209	Doña Ana Fire District	5.23
F-211	Firefighter/EMT Recruitment Fund	(644,907.00)
F-212	Non-governmental Grant Funds	75,094.19
F-213	EMS Fund Act	586,828.66
F-215	Transitional Supportive Housing Facility	928,037.97
F-216	Fire Rescue Administration Complex	1,078,105.25
F-217	Lodger's Tax	16,966.97
F-218	Disaster Housing Fund	(500,000.00)
F-220	Construction GO Bond 2026	(29,898.35)
F-223	Project Jupiter - GRT share	-
	TOTAL PARTICIPATING FUNDS	162,747,531.37

Doña Ana County
DEBT SCHEDULE
March, 2026

(A) BOND	(B) FUND	(C) ISSUE DATE	(D) INTEREST RATE	(E) ORIGINAL AMOUNT OF DEBT ISSUE	(F) OUTSTANDING P & I BEG. MONTH	(G) PRINCIPAL PAID THIS MONTH	(H) INTEREST PAID THIS MONTH	(I) PRINCIPAL & INTEREST PAID YTD	(J) OUTSTANDING P & I END MONTH
GENERAL OBLIGATION BONDS									
G O Bond Series 2013	F-074	10/22/2013	2.00%	6,800,000	3,965,213	0	0	483,300	3,965,213
GO BOND TOTAL				\$6,800,000	\$3,965,213	\$0	\$0	\$483,300	\$3,965,213
REVENUE BONDS									
GRT Refunding Bonds Series 2012	F-153	11/13/2012	2.00%	4,870,000	1,204,300	0	0	22,700	1,204,300
2014 Sub Lien GRT Ref Revenue Bond	F-075	12/1/2014	3.00%	8,870,000	2,302,025	0	0	725,300	2,302,025
USDA RD - DAC WW System Improvement Revenue Bonds	F-086	9/19/2013	2.125%	343,000	356,547	0	0	12,823	356,547
REVENUE BOND TOTAL				\$14,083,000	\$3,862,872	\$0	\$0	\$760,823	\$3,862,872
OTHER LONG TERM DEBT (Loans, i.e NMFA, RUS, BOF)									
NM Finance Authority/2020 Energy Savings Project	F-077	2/21/2020	2.74%	4,592,145	5,223,108	0	55,892	55,892	5,167,216
NM Finance Authority/1974-DW DAC Water Project	F-076	9/11/2012	2.00%	1,478,798	644,974	0	0	5,246	644,974
NM Environmental Dept/Clean Water State Revolve Fnd	F-071/72/73	6/30/2003	2.00%	4,740,014	865,686	0	0	281,710	865,686
NMFA 2985-CIF Loan	F-080	4/18/2014	0.00%	140,000	63,000	0	0	0	63,000
NMFA 2988-CIF Loan	F-080	4/18/2014	0.00%	35,000	15,750	0	0	0	15,750
NMFA 3348-CIF Loan	F-086	3/18/2016	0.00%	90,000	46,867	0	0	0	46,867
NMFA 4642-CIF Loan	F-086	11/16/2018	0.00%	96,546	53,850	0	0	0	53,850
NMFA 5166-CIF Loan	F-080	12/4/2020	0.00%	254,550	229,095	0	0	0	229,095
NMFA 4909-CIF Loan	F-080	10/4/2019	0.00%	67,500	54,948	0	0	0	54,948
NMFA 5165-CIF Loan	F-086	12/4/2020	0.00%	97,507	92,631	0	0	0	92,631
NMFA 5167-CIF Loan	F-086	4/2/2021	0.00%	44,493	42,268	0	0	0	42,268
NMFA 5518-CIF Loan	F-033	8/13/2021	0.00%	4,698	0	0	0	0	0
NMFA 5519-CIF Loan	F-033	8/13/2021	0.00%	5,138	0	0	0	0	0
NMFA 5520-CIF Loan	F-033	7/1/2024	0.00%	148,789	0	0	0	148,789	0
NMFA 5522-CIF Loan	F-080	11/5/2021	0.00%	187,649	178,267	0	0	0	178,267
OTHER LONG TERM DEBT TOTAL				\$11,982,826	\$7,510,443	\$0	\$55,892	\$491,637	\$7,454,551

TOTAL					
ORIGINAL AMOUNT OF DEBT ISSUE	OUTSTANDING P & I BEG. MONTH	PRINCIPAL PAID THIS MONTH	INTEREST PAID THIS MONTH	PRINCIPAL & INTEREST PAID YTD	OUTSTANDING P & I END MONTH
\$32,865,826	\$15,338,528	\$0	\$55,892	\$1,735,760	\$15,282,636

Doña Ana County - PROPERTY TAX DISTRIBUTION
MARISOL RICHARDSON, Doña Ana County Treasurer, Las Cruces NM 88007

'Internal Control'

COLLECTION MONTH:
DISTRIBUTED:

MARCH, 2026
April 20, 2026

FLOOD & ADMIN					DEBITS
2025	Current Year Taxes - Undistributed	66,994.71	62.84	70040-00000-11900	3,237,397.02
2024	Prior Year Taxes - Undistributed	7,478.61	10.56	70040-00000-11900	367,235.93
2023	Prior Year Taxes - Undistributed	5,514.16	3.70	70040-00000-11900	234,614.13
2022	Prior Year Taxes - Undistributed	898.24	3.68	70040-00000-11900	44,809.61
2021 & BK	Prior Year Taxes - Undistributed	892.80	6.76	70040-00000-11900	64,889.74
		81,778.52	87.54	Totals	3,948,946.43
TRANSFERS				To Flood & Admin	81,866.06
TOTAL ALL FUNDS					4,030,812.49
DISTRIBUTED FUNDS		WORKDAY	BANNER	CREDITS	
Current Year Property Taxes		100-000-3000	70040-00000-21501	1,030,170.57	
Prior Year Property Taxes		100-000-3010	70040-00000-21551	177,826.84	
Non-Rendition Penalty - Current Year Taxes		916-000-3600	70040-00000-21520	14,732.05	
Non-Rendition Penalty - Prior Year Taxes		916-000-3610	70040-00000-21570	2,219.73	
Delinquent Penalty - 1% per month or \$5.00 minimum - Current Year Taxes		100-000-3200	70040-00000-21519	30,052.51	
Delinquent Penalty - 1% per month or \$5.00 minimum - Prior Year Taxes		100-000-3210	70040-00000-21569	29,291.17	
Interest on Delinquent Taxes - Current Year Taxes		100-000-3100	70040-00000-21518	27,427.66	
Interest on Delinquent Taxes - Prior Year Taxes		100-000-3110	70040-00000-21568	124,371.89	
DA Branch College - Operational - Current Year Taxes		300-000-3000	70040-00000-21507	128,840.81	
DA Branch College - Operational - Prior Year Taxes		300-000-3010	70040-00000-21557	22,408.08	
DA Branch College - Debt Service Levy - Current Year Taxes		302-000-3000	70040-00000-21508	79,686.86	
DA Branch College - Debt Service Levy - Prior Year Taxes		302-000-3010	70040-00000-21558	13,590.24	
County Debt Service - G O Bonds - Current Year		101-000-3000	70040-00000-21506	8,181.19	
County Debt Service - G O Bonds - Prior Years		101-000-3010	70040-00000-21556	1,528.54	
Municipality of Las Cruces - Current Year Taxes		200-000-3000	70040-00000-21502	401,535.94	
Municipality of Las Cruces - Prior Year Taxes		200-000-3010	70040-00000-21552	61,477.05	
Municipality of Hatch - Current Year Taxes		202-000-3000	70040-00000-21503	1,866.57	
Municipality of Hatch - Prior Year Taxes		202-000-3010	70040-00000-21553	288.97	
Municipality of Mesilla - Current Year Taxes		204-000-3000	70040-00000-21504	1,050.22	
Municipality of Mesilla - Prior Year Taxes		204-000-3010	70040-00000-21554	241.95	
Municipality of Sunland Park - Current Year Taxes		206-000-3000	70040-00000-21505	98,633.02	
Municipality of Sunland Park - Prior Year Taxes		206-000-3010	70040-00000-21555	23,390.37	
Municipality of Anthony - Current Year Taxes		208-000-3000	70040-00000-21549	29,882.76	
Municipality of Anthony - Prior Year Taxes		208-000-3010	70040-00000-21550	5,335.80	
State of NM - DFA Levy - Current Year Taxes		900-000-3000	70040-00000-21521	144,498.88	
State of NM - DFA Levy - Prior Year Taxes		900-000-3010	70040-00000-21571	24,699.79	
Cattle Indemnity - Current Year Taxes		903-000-3000	70040-00000-21522	968.52	
Cattle Indemnity - Prior Year Taxes		903-000-3010	70040-00000-21572	-	
Sheep Sanitary - Current Year Taxes		904-000-3000	70040-00000-21523	3.08	
Sheep Sanitary - Prior Year Taxes		904-000-3010	70040-00000-21573	-	
Equine Indemnity - Current Year Taxes		906-000-3000	70040-00000-21524	40.28	
Equine Indemnity - Prior Year Taxes		906-000-3010	70040-00000-21574	-	
Dairy Cattle - Current Year Taxes		908-000-3000	70040-00000-21525	-	
Dairy Cattle - Prior Year Taxes		908-000-3010	70040-00000-21575	-	
School Dist # 02 - Operational - Current Year Taxes		400-000-3000	70040-00000-21509	26,669.69	
School Dist # 02 - Operational - Prior Year Taxes		400-000-3010	70040-00000-21559	4,190.56	
School Dist # 11 - Operational - Current Year Taxes		410-000-3000	70040-00000-21512	791.30	
School Dist # 11 - Operational - Prior Year Taxes		410-000-3010	70040-00000-21562	76.04	
School Dist # 16 - Operational - Current Year Taxes		420-000-3000	70040-00000-21515	12,465.45	
School Dist # 16 - Operational - Prior Year Taxes		420-000-3010	70040-00000-21565	2,539.56	
School Dist # 02 - Debt Service Levy - Current Year Taxes		404-000-3000	70040-00000-21511	331,819.50	
School Dist # 02 - Debt Service Levy - Prior Year Taxes		404-000-3010	70040-00000-21561	49,623.39	
School Dist # 11 - Debt Service Levy - Current Year Taxes		414-000-3000	70040-00000-21514	19,430.53	
School Dist # 11 - Debt Service Levy - Prior Year Taxes		414-000-3010	70040-00000-21564	1,933.26	
School Dist # 16 - Debt Service Levy - Current Year Taxes		424-000-3000	70040-00000-21517	390,640.27	
School Dist # 16 - Debt Service Levy - Prior Year Taxes		424-000-3010	70040-00000-21567	86,944.04	
School Dist # 02 - Capital Improvements - Current Year Taxes		402-000-3000	70040-00000-21510	139,940.81	
School Dist # 02 - Capital Improvements - Prior Year Taxes		402-000-3010	70040-00000-21560	21,336.70	
School Dist # 11 - Capital Improvements - Current Year Taxes		412-000-3000	70040-00000-21513	3,667.95	
School Dist # 11 - Capital Improvements - Prior Year Taxes		412-000-3010	70040-00000-21563	373.24	
School Dist # 16 - Capital Improvements - Current Year Taxes		422-000-3000	70040-00000-21516	63,545.22	
School Dist # 16 - Capital Improvements - Prior Year Taxes		422-000-3010	70040-00000-21566	14,304.15	
School Dist # 16 - Ed. Tech. Debt Service - Current Year Taxes		426-000-3000	70040-00000-21526	72,454.85	
School Dist # 16 - Ed. Tech. Debt Service - Prior Year Taxes		426-000-3010	70040-00000-21527	16,127.85	
School Dist # 02 - HB 33 School Building - Current Year Taxes		406-000-3000	70040-00000-21528	175,098.03	
School Dist # 02 - HB 33 School Building - Prior Year Taxes		406-000-3010	70040-00000-21529	27,430.20	
Valencia Park PID - Current Year Collection		700-000-3000	70040-00000-21590	-	
Valencia Park PID - Prior Year Collection		700-000-3010	70040-00000-21590	-	
Valencia Park PID II - Current Year Collection		710-000-3000	70040-00000-2159X	2,490.00	
Valencia Park PID II - Prior Year Collection		710-000-3010	70040-00000-2159X	-	
Rancho Santa Teresa PID - Current Year Collection		720-000-3000	70040-00000-2159X	812.50	
Rancho Santa Teresa PID - Prior Year Collection		720-000-3010	70040-00000-2159X	-	
TOTAL ALL OTHER FUNDS					3,948,946.43

**Treasurer's Monthly Financial Report
March 31, 2026
Property Tax Collected and Distributed
Prior Fiscal Years Comparison**

Net Taxes Charged to Treasurer and Collected Comparison

2024 Maintenance Tax Report

Net Taxes	Taxes	
Charged to	Collected	
Treasurer	To Date	% Collected
Total	181,196,196.40	177,522,772.63
		97.97%

2025 Maintenance Tax Report

Net Taxes	Taxes	
Charged to	Collected	
Treasurer	To Date	% Collected
Total	193,039,509.04	124,107,759.97
		64.29%

Fiscal Year 2024- 2025					Fiscal Year 2025- 2026				
Period	Collected	County Portion	Distributed	Flood & Adm	Period	Collected	County Portion	Distributed	Flood & Adm
July	835,144.46	338,515.46	1,072,510.25	20,126.43	July	1,014,110.16	411,871.33	1,022,403.23	23,782.75
August	743,938.25	315,629.37	476,502.57	13,726.53	August	610,020.59	259,499.62	578,456.08	11,090.76
September	499,823.71	228,935.74	414,582.35	9,194.30	September	776,311.91	354,439.42	339,430.21	19,235.13
October	4,328,090.40	1,534,228.52	261,693.67	85,241.62	October	3,741,975.32	1,324,952.09	402,637.36	
November	33,904,091.76	11,300,955.62	2,708,620.26	671,410.04	November	31,918,910.97	10,347,972.05	2,337,904.66	653,855.90
December	72,285,928.19	23,678,531.21	21,931,726.10	1,281,662.81	December	81,019,988.78	26,530,380.05	20,917,083.02	1,371,459.48
January	5,323,208.18	1,826,423.16	47,325,734.17	97,595.86	January	4,851,461.99	1,670,622.59	53,118,149.25	107,160.27
February	2,177,244.67	781,470.55	3,399,189.16	55,563.49	February	2,698,620.47	963,495.53	3,073,679.13	63,745.43
March	3,394,423.84	1,220,711.63	1,340,210.63	70,317.41	March	4,030,812.49	1,445,802.15	1,671,379.51	81,866.06
April	11,447,117.78	3,877,270.04	2,103,394.80	197,897.05	April			2,503,144.28	
May	44,888,791.50	14,347,464.91	7,371,950.69	747,131.14	May				
June	1,771,334.48	710,881.20	29,794,195.45	38,050.05	June				
Total	181,599,137.22	60,161,017.41	118,200,310.10	3,287,916.73	Total	130,662,212.68	43,309,034.83	85,964,266.73	2,332,195.78

For Month March 2026

DONA ANA COUNTY
LAS CRUCES, NEW MEXICO

MARISOL RICHARDSON, COUNTY TREASURER

Tax Schedule Maintenance Report

Tax Year	Total Taxes Charged to Treasurer	Adjustments	Net Taxes Charged to Treasurer	Collected This Period	Collected to Date	Percent Collected	Outstanding
2016	123,621,949.52	347,978.78	123,969,928.30	1,664.88	123,758,378.49	99.83%	211,549.81
2017	125,874,841.96	283,768.56	126,158,610.52	2,248.01	125,694,526.38	99.63%	464,084.14
2018	136,478,500.30	54,443.20	136,532,943.50	2,876.90	136,129,060.80	99.70%	403,882.70
2019	141,749,580.40	492,659.82	142,242,240.22	5,673.76	141,895,475.65	99.76%	346,764.57
2020	147,039,942.02	115,090.61	147,155,032.63	9,808.14	146,759,618.68	99.73%	395,413.95
2021	151,113,304.74	81,805.18	151,195,109.92	16,355.34	150,539,565.70	99.57%	655,544.22
2022	161,253,494.26	446,817.33	161,700,311.59	32,336.77	160,841,932.50	99.47%	858,379.09
2023	171,984,713.18	283,925.58	172,268,638.76	187,351.11	170,482,129.14	98.96%	1,786,509.62
2024	181,320,591.62	-124,395.22	181,196,196.40	312,135.52	177,522,772.63	97.97%	3,673,423.77
2025	193,515,029.72	-475,520.68	193,039,509.04	3,232,179.51	124,107,759.97	64.29%	68,931,749.07
TOTAL	1,533,951,947.72	1,506,573.16	1,535,458,520.88	3,802,629.94	1,457,731,219.94	94.94%	77,727,300.94

FROM THE OFFICE OF THE
Doña Ana County Treasurer



Treasurer's Financial Report

APRIL 2026

Distributed on June 9, 2026

Distributed to:

Doña Ana County Board of Commissioners

County Manager-Scott Andrews

County Clerk-Amanda Lopez Askin, Ph. D.

Finance Director- Asma Dawood

Treasurer's Monthly Financial Reports
As of April 30, 2026

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DOÑA ANA COUNTY
Cash and Investment Reconciliation
As of
April 30, 2026

		Bank Statement	Outstanding Deposits	Outstanding Remittance	Adjustments	General Ledger
Cash on Hand:						
11100	Cash Treasurer's Department	3,000.00				3,000.00
11200	Petty Cash - Other Departments	5,662.05				5,662.05
	Total	8,662.05				8,662.05
11103	Wells Fargo Depository Account	1,359,394.30	6,181.38	(2,018,607.07)	0.00	(653,031.39)
11143	Wells Fargo-Self Funded Health Insurance	830,530.50			0.00	830,530.50
11145	Inmate Trust Fund-Keefe	279,558.01	8,987.02	(96,287.22)	(51,771.94) A	140,485.87
11146	Wells Fargo-Property Tax	1,375,338.04	747,565.51	(90,546.55)	0.00	2,032,357.00
11460	Earned Premium/Discount	0.00			0.00	0.00
12050	Returned Checks	3,710.40			0.00	3,710.40
	Sub-total	3,848,531.25				2,354,052.38
Investments:						
11112	Investments--Detail on page 6	166,490,468.17				166,490,468.17
11465	Fair Value Adjustment	(140,631.16)			0.03	(140,631.13)
	Investments at Fair Market Value	166,349,837.01				166,349,837.04
	Unrecorded Cash				(207,718.41) B	(207,718.41)
	Total All Interfund Accounts	170,207,030.31	762,733.91	(2,205,440.84)	(259,490.32)	168,504,833.06

A	Misc. Adjustment -Outstanding Payables (\$12,444.96) +Reconciling items (\$39,326.98)	(51,771.94)
B	Unrecorded cash transactions due to new ERP system set-up.	(207,718.41)

Doña Ana County ~ INVESTMENTS

#	TYPE	INVEST DATE	MATURITY DATE	TERMS DAYS/PYMT	RATE	HOLDING AGENCY BANK	ID NUMBER	COST AMOUNT	FAIR MARKET VALUE
LOCAL BANKS									
1	CD	10/07/25	09/07/26	Mat	3.6500	Century Bank	510100043	250,000.00	250,000.00
2	CD	01/06/26	10/06/26	Mat	2.9000	First American	325517436	500,000.00	500,000.00
3	CD	01/09/26	01/09/27	Qtrly	3.5000	First Savings Bank	13328995	3,335,566.69	3,335,566.69
4	CD	02/13/24	02/13/27	Mon	4.1000	NUSENDA CU	100575	250,000.00	250,000.00
5	CD	04/06/26	03/05/27	Mon	3.7500	WestStar Bank	7768597	2,000,000.00	2,000,000.00
6	CD	03/06/26	03/06/27	Mat	3.0000	Century Bank	518000435	2,000,000.00	2,000,000.00
7	CD	04/15/25	04/14/27	Yearly	2.5000	Citizens Bank	115283136	1,000,000.00	1,000,000.00
8	CD	04/15/26	04/15/27	Mon	3.0000	Citizens Bank	115283137	1,000,000.00	1,000,000.00
9	CD	02/28/26	02/28/28	Mon	3.7500	Firstlight FCU	9775244-0203	2,310,184.82	2,310,184.82
10	CD	03/07/26	03/07/28	Mon	3.5600	First American	325517433	1,000,000.00	1,000,000.00
11	Svgs	04/01/26	04/30/26	Mon	0.2000	Firstlight FCU	9775244-0001	27.38	27.38
12	Svgs	04/01/26	04/30/26	Mon	0.2700	NUSENDA CU	100575-1	5.04	5.04
13	Chkng	04/01/26	04/30/26	Mon	0.0000	Wells Fargo Bank	4431921998	225,984.93	225,984.93
						LOCAL BANKS	SUB-TOTAL	13,871,768.86	13,871,768.86
14	DAC	12/17/08	12/15/33	6 Mon	2.0000	Doña Ana County DAC REVENUE BOND	Series 2008 SUB-TOTAL	3,080,000.00 3,080,000.00	3,080,000.00 3,080,000.00
LIQUIDITY PORTFOLIO									
15	MM-PT	04/01/26	04/30/26	Daily	3.6000	WFB AGI Gov MMF Sel 3802	1BC20521	14,338,121.68	14,338,121.68
								14,338,121.68	14,338,121.68
16	MM - MAIN	04/01/26	04/30/26	Daily	3.6000	WFB AGI Gov MMF Sel 3802	1BB65574	7,114,881.27	7,114,881.27
								7,114,881.27	7,114,881.27
17	MM-HLTHCARE	04/01/26	04/30/26	Daily	3.5700	WFS Invesco Prem US Govt 1949 MMF	1BD01328	6,414,580.05	6,414,580.05
								6,414,580.05	6,414,580.05
						OPERATING MONEY MARKETS	SUB-TOTAL	27,867,583.00	27,867,583.00
MAIN PORTFOLIO									
18	Agency	11/19/24	08/26/27	6 Mon	4.4431	Federal Home Loan Bank	3130ALAX2	113,576.25	120,325.00
19	Agency	03/09/21	09/09/26	6 Mon	0.4000	Federal Home Loan Bank	3130ALB78	1,995,000.00	1,978,820.00
20	Agency	02/25/21	08/25/27	Mon	1.0000	Federal Home Loan Bank	3130ALE26	200,000.00	192,772.00
21	Agency	03/29/21	03/29/29	6 Mon	1.0000	Federal Home Loan Bank	3130ALLW2	1,000,000.00	945,820.00
22	Agency	08/15/25	04/15/27	6 Mon	1.3500	Federal Home Loan Bank	3130ALW75	1,926,900.00	1,953,820.00
23	Agency	05/27/21	11/27/26	6 Mon	1.0000	Federal Home Loan Bank	3130AMHE5	999,750.00	984,350.00
24	Agency	06/30/21	06/30/26	6 Mon	1.0000	Federal Home Loan Bank	3130AMWU2	1,000,000.00	995,430.00
25	Agency	07/28/21	07/28/28	6 Mon	0.5000	Federal Home Loan Bank	3130ANCS7	2,000,000.00	1,946,660.00
26	Agency	03/02/26	09/17/26	6 Mon	1.0200	Federal Home Loan Bank	3130ANRU6	2,958,510.00	2,970,240.00
27	Agency	07/15/21	07/15/26	6 Mon	0.7500	Federal Home Loan Bank	3130AN5F3	200,000.00	199,082.00
28	Agency	10/21/21	10/28/26	6 Mon	1.0500	Federal Home Loan Bank	3130APFU4	996,500.00	986,960.00
29	Agency	02/24/22	02/24/27	6 Mon	2.0500	Federal Home Loan Bank	3130AQWJ8	1,000,000.00	986,050.00
30	Agency	02/24/22	02/24/27	6 Mon	2.0200	Federal Home Loan Bank	3130AQW33	4,000,000.00	3,942,320.00
31	Agency	02/28/22	02/24/27	6 Mon	2.2500	Federal Home Loan Bank	3130AQYA5	2,000,000.00	1,973,600.00
32	Agency	06/03/24	12/22/26	6 Mon	1.7500	Federal Home Loan Bank	3130AQ2B8	94,205.00	99,429.00
33	Agency	03/30/22	03/25/27	6 Mon	2.7500	Federal Home Loan Bank	3130ARAB7	100,000.00	99,080.00
34	Agency	05/17/22	05/17/27	6 Mon	3.3750	Federal Home Loan Bank	3130ARU74	1,000,000.00	994,140.00
35	Agency	03/21/25	06/11/27	6 Mon	4.1250	Federal Home Loan Bank	3130AWBZ2	2,012,960.00	2,006,640.00
36	Agency	02/12/24	02/12/29	6 Mon	4.4000	Federal Home Loan Bank	3130AYWG7	1,000,000.00	999,830.00
37	Agency	03/06/24	03/08/29	6 Mon	4.6500	Federal Home Loan Bank	3130B0EF2	1,000,000.00	1,001,350.00
38	Agency	10/24/24	10/02/29	6 Mon	3.9500	Federal Home Loan Bank	3130B32F9	197,500.00	197,708.00
39	Agency	03/04/26	07/26/27	6 Mon	3.6100	Federal Home Loan Bank	3130B9NK2	1,999,000.00	1,996,420.00
40	Agency	03/10/26	09/10/27	6 Mon	3.7500	Federal Home Loan Bank	3130B9S68	2,000,000.00	1,995,600.00
41	Agency	03/26/26	03/11/31	6 Mon	4.3000	Federal Home Loan Bank	3130B9W63	1,000,000.00	996,990.00
42	Agency	03/31/25	01/01/30	Mon	4.0000	Freddie Mac	3132XFVJ4	4,937,500.00	4,951,100.00
43	Agency	02/10/23	06/22/27	6 Mon	0.8750	Federal Farm Credit Bank	3133ELN34	143,302.50	159,510.45
44	Agency	07/13/23	10/19/28	6 Mon	1.0000	Federal Farm Credit Bank	3133EMDH2	138,600.00	153,615.00
45	Agency	04/09/21	11/24/26	6 Mon	0.7400	Federal Farm Credit Bank	3133EMHC9	983,000.00	982,630.00
46	Agency	12/16/20	12/16/26	6 Mon	0.7500	Federal Farm Credit Bank	3133EMKK7	1,090,747.00	1,079,650.00
47	Agency	12/21/20	06/21/27	6 Mon	0.7900	Federal Farm Credit Bank	3133EMKZ4	300,000.00	289,959.00
48	Agency	08/09/22	01/05/27	6 Mon	0.6400	Federal Farm Credit Bank	3133EMMB5	44,875.00	48,960.50
49	Agency	06/30/21	06/30/26	6 Mon	0.9100	Federal Farm Credit Bank	3133EMP22	1,000,000.00	993,000.00
50	Agency	02/26/21	02/26/29	6 Mon	1.2000	Federal Farm Credit Bank	3133EMRF1	994,250.00	925,990.00
51	Agency	03/17/21	03/15/29	6 Mon	1.5500	Federal Farm Credit Bank	3133EMSX1	1,000,000.00	934,360.00
52	Agency	02/08/24	03/23/27	6 Mon	1.3000	Federal Farm Credit Bank	3133EMUC4	68,368.50	73,354.50
53	Agency	03/30/21	03/30/27	6 Mon	1.3000	Federal Farm Credit Bank	3133EMUQ3	1,000,000.00	977,710.00

#	TYPE	INVEST DATE	MATURITY DATE	TERMS DAYS/PYMT	RATE	HOLDING AGENCY BANK	ID NUMBER	COST AMOUNT	FAIR MARKET VALUE
54	Agency	02/17/22	01/18/28	6 Mon	1.8300	Federal Farm Credit Bank	3133ENLE8	98,050.00	96,488.00
55	Agency	05/26/22	05/26/26	6 Mon	3.3750	Federal Farm Credit Bank	3133ENXS4	1,000,000.00	999,750.00
56	Agency	04/02/25	08/14/26	6 Mon	4.5000	Federal Farm Credit Bank	3133EPSW6	2,017,860.00	2,004,160.00
57	Agency	03/31/25	03/18/30	6 Mon	4.3300	Federal Farm Credit Bank	3133ER7E5	2,000,000.00	1,985,800.00
58	Agency	03/02/26	02/19/36	6 Mon	4.6700	Federal Farm Credit Bank	3133EWD56	2,000,000.00	1,963,920.00
59	Agency	12/15/23	06/30/27	6 Mon	1.0000	Freddie Mac	3134GVW87	22,342.50	24,194.25
60	Agency	03/22/23	10/28/26	6 Mon	0.8000	Freddie Mac	3134GW6C5	132,622.50	147,877.50
61	Agency	03/27/25	03/27/30	6 Mon	4.2500	Freddie Mac	3134HBDM0	1,999,000.00	2,005,220.00
62	Agency	03/27/25	03/27/29	6 Mon	4.0000	Freddie Mac	3134HBDT5	1,998,000.00	1,994,700.00
63	Agency	08/12/22	05/01/27	Mon	3.0900	Fannie Mae	3138LJDD9	56,455.55	57,270.40
64	Agency	04/09/25	03/01/29	Mon	2.1100	Fannie Mae	3140LFKC7	1,857,500.00	1,898,300.00
65	Agency	09/25/24	09/18/29	6 Mon	3.9700	Farmer Mac	31424WNX6	99,900.00	99,548.00
66	Agency	03/12/25	03/12/30	6 Mon	4.5000	Farmer Mac	31424WWH1	2,000,000.00	1,995,580.00
								57,776,274.80	57,406,083.60
67	Muni-Strip	02/21/20	09/15/27	Mat	Variable	Tenn Valley Auth	88059E4Z4	238,658.75	260,441.50
								238,658.75	260,441.50
68	UST	06/22/09	11/15/27	6 Mon	Variable	US Treasury Bond (Strips)	912803BM4	202,185.06	435,933.96
69	UST	03/22/21	10/31/27	6 Mon	0.5000	US Treasury Note	91282CAU5	476,015.00	475,725.00
70	UST	04/07/25	09/30/28	6 Mon	1.2500	US Treasury N/B	91282CCY5	1,846,140.00	1,878,600.00
71	UST	04/07/25	10/31/28	6 Mon	1.3750	US Treasury N/B	91282CDF5	1,851,375.00	1,880,460.00
72	UST	10/02/23	03/31/27	6 Mon	2.5000	US Treasury N/B	91282CEF4	92,703.13	98,881.00
73	UST	07/13/23	04/30/27	6 Mon	2.7500	US Treasury N/B	91282CEN7	94,839.84	98,986.00
74	UST	04/19/24	10/31/27	6 Mon	4.1250	US Treasury Note	91282CFU0	980,720.00	1,003,520.00
75	UST	09/25/24	12/31/27	6 Mon	3.8750	US Treasury N/B	91282CGC9	151,916.02	149,965.50
76	UST	04/07/25	01/31/28	6 Mon	3.5000	US Treasury N/B	91282CGH8	1,992,780.00	1,986,960.00
77	UST	03/12/25	02/28/30	6 Mon	4.0000	US Treasury N/B	91282CGQ8	1,992,720.00	2,002,120.00
78	UST	09/25/24	03/31/28	6 Mon	3.6250	US Treasury N/B	91282CGT2	348,607.43	348,278.00
79	UST	03/21/25	05/15/26	6 Mon	3.6250	US Treasury N/B	91282CHB0	1,994,380.00	1,999,900.00
80	UST	09/29/23	09/15/26	6 Mon	4.6250	US Treasury N/B	91282CHY0	99,335.94	100,329.00
81	UST	11/07/23	10/15/26	6 Mon	4.6250	US Treasury N/B	91282CJC6	104,675.98	105,450.45
82	UST	04/19/24	04/15/27	6 Mon	4.5000	US Treasury N/B	91282CKJ9	992,850.00	1,006,840.00
83	UST	03/20/26	04/30/31	6 Mon	4.6250	US Treasury N/B	91282CKN0	2,064,030.00	2,052,500.00
84	UST	06/03/24	05/31/26	6 Mon	4.8750	US Treasury N/B	91282CKS9	149,964.84	150,109.50
85	UST	06/03/24	05/31/29	6 Mon	4.5000	US Treasury N/B	91282CKT7	99,925.78	101,660.00
86	UST	03/20/26	05/31/31	6 Mon	4.6250	US Treasury N/B	91282CKU4	2,064,060.00	2,052,500.00
87	UST	07/05/24	06/15/27	6 Mon	4.6250	US Treasury N/B	91282CKV2	175,635.74	176,566.25
88	UST	07/05/24	06/30/29	6 Mon	4.2500	US Treasury N/B	91282CKX8	174,391.60	176,660.75
89	UST	07/05/24	06/30/26	6 Mon	4.6250	US Treasury N/B	91282CKY6	179,732.81	180,257.40
90	UST	08/28/24	08/15/27	6 Mon	3.7500	US Treasury N/B	91282CLG4	250,048.83	249,647.50
91	UST	04/14/25	03/31/30	6 Mon	4.0000	US Treasury N/B	91282CMU2	1,990,687.50	2,001,880.00
92	UST	02/15/18	05/15/27	6 Mon	2.3750	US Treasury N/B	912828X88	105,334.03	108,414.90
93	UST	03/22/21	04/30/27	6 Mon	0.5000	US Treasury N/B	912828ZN3	481,235.00	484,065.00
94	UST	07/21/25	08/15/26	Yearly	1.5000	US Treasury N/B	9128282A7	974,900.00	993,510.00
95	UST	08/25/23	08/15/27	6 Mon	2.2500	US Treasury N/B	9128282R0	22,952.15	24,496.00
								21,954,141.68	22,324,216.21
96	CD	04/07/21	10/07/27	Mon	1.1000	Bankers Bk Madison WIS	06610RBF5	250,000.00	240,165.00
97	CD	11/08/21	11/17/26	6 Mon	1.1000	Capital One Natl Assn	14042RQB0	250,000.00	246,237.50
98	CD	06/24/25	06/24/30	Mon	4.0000	Celtic Bank	15118RX85	249,000.00	248,524.41
99	CD	09/01/21	03/22/27	6 Mon	0.7500	Chambers Bk Danville	157767AK0	250,000.00	243,065.00
100	CD	03/22/21	03/22/27	Mon	0.9500	Connectone Bk Englewood	20786ADH5	250,000.00	243,527.50
101	CD	03/26/21	03/26/30	Mon	1.6000	Country Club Bk Kansas City MO	222327AF5	250,000.00	227,990.00
102	CD	04/26/24	04/26/28	6 Mon	4.3500	Cross Riv Bk Teaneck NJ	227563GH0	250,000.00	251,812.50
103	CD	06/27/25	06/27/30	Mon	4.4000	Farmers	307811MD8	250,000.00	250,087.50
104	CD	06/27/25	12/27/27	Mon	4.0000	First Carolina	31944MEW1	250,000.00	250,267.50
105	CD	04/23/24	04/21/28	Mon	4.5000	First National Bk Damariscotta	32117BGT9	250,000.00	252,640.00
106	CD	04/22/24	04/21/28	Mon	4.2500	First National Bk & Tr CO Chiccd	321207AY8	250,000.00	251,455.00
107	CD	04/01/21	04/03/28	Mon	1.1500	Freedom Finl Bk West Des	35637RDL8	250,000.00	237,067.50
108	CD	06/30/25	06/30/28	Mon	4.2000	Global Fed Cr	37892MAX2	249,000.00	250,289.82
109	CD	03/19/21	03/19/27	6 Mon	0.8000	Home Svgs Bk Chanute KS	43733WAH6	250,000.00	243,227.50
110	CD	07/15/21	07/15/27	Mon	1.0500	Live Oak Bkg Co Wilmington	538036QT4	250,000.00	241,585.00
111	CD	07/14/21	07/14/26	6 Mon	1.0000	Sallie Mae Bk Murray Utah	7954507A7	250,000.00	248,525.00
112	CD	03/26/21	03/24/28	Mon	1.1000	Washington Cnty Bk Neb	93754PAT4	250,000.00	236,995.00
								4,248,000.00	4,163,461.73
113	SUPRA	04/03/25	01/12/27	6 Mon	4.1250	Asian Dev Bank	045167GA5	2,010,600.00	2,003,580.00
								2,010,600.00	2,003,580.00
114	MUNI	07/21/25	08/01/27	6 Mon	4.0000	Alameda County	010878AT3	1,005,790.00	1,002,690.00
115	MUNI	01/05/24	07/01/29	6 Mon	1.8850	Albuquerque NM GRT	01354MHT1	43,316.50	46,659.00
116	MUNI	12/20/21	08/01/26	6 Mon	1.0970	Albuquerque NM Schl	013595XA6	34,331.50	34,759.20
117	MUNI	04/03/25	03/01/30	6 Mon	6.0000	California State	13063D3Q9	1,090,030.00	1,066,880.00
118	MUNI	03/26/25	11/15/30	6 Mon	3.9230	Houston TX Util Sys	44244CTP2	983,720.00	988,180.00
119	MUNI	10/12/21	08/01/29	6 Mon	1.4000	Las Cruces NM School Dist 2	517534YT4	145,000.00	132,757.65
120	MUNI	10/14/20	06/15/27	6 Mon	1.1020	NM Finance Authority	64711PGC8	100,100.00	97,063.00
121	MUNI	10/01/20	06/15/28	6 Mon	1.3710	NM Finance Authority	64711PGD6	1,605,439.47	1,483,213.10

#	TYPE	INVEST DATE	MATURITY DATE	TERMS DAYS/PYMT	RATE	HOLDING AGENCY BANK	ID NUMBER	COST AMOUNT	FAIR MARKET VALUE
122	MUNI	01/10/20	04/01/28	6 Mon	3.4000	New Mexico St Univ	647429Z93	195,511.70	182,589.45
123	MUNI	04/16/25	07/01/29	6 Mon	1.5850	Phoenix AZ Civic	71884AH51	450,030.00	461,635.00
124	MUNI	04/09/25	05/15/27	6 Mon	3.0330	Texas A&M Univ	88213ABY0	986,440.00	991,680.00
125	MUNI	03/26/25	02/15/29	6 Mon	2.2700	University Houston TX	914302HF4	931,430.00	953,710.00
126	MUNI	09/24/20	06/01/29	6 Mon	2.7190	University of NM	9146924B1	109,039.00	95,889.00
127	MUNI	09/24/21	06/01/31	6 Mon	2.9190	University of NM	9146924D7	65,004.60	56,210.40
128	MUNI	11/04/22	06/01/26	6 Mon	0.9790	University of NM	9146924L9	321,744.80	369,078.70
129	MUNI	03/11/21	06/01/27	6 Mon	1.2380	University of NM	9146924M7	356,196.45	364,387.50
130	MUNI	04/17/23	06/01/29	6 Mon	1.6320	University of NM	9146924P0	168,314.25	180,909.30
131	MUNI	04/04/25	01/15/30	6 Mon	1.6000	Weber County UT	947644JU5	1,064,914.25	1,077,322.25
								9,656,352.52	9,585,613.55
132	MM	04/01/26	04/30/26	Mon	0.0000	First American US Treas MM	31846V450-000	15,864,435.27	15,864,435.27
133	MM	04/01/26	04/30/26	Mon	0.0000	First American US Treas MM	31846V450-001	0.70	0.70
								15,864,435.97	15,864,435.97
134	SAV	04/01/26	04/30/26	Mon	0.0000	FICA Fed Ins Cash	492317546	9,922,652.59	9,922,652.59
								9,922,652.59	9,922,652.59
						MAIN PORTFOLIO	SUB-TOTAL	121,671,116.31	121,530,485.15
APRIL, 2026								TOTAL \$	166,490,468.17
									166,349,837.01

DOÑA ANA COUNTY
Bank Interfund Account Control
April 30, 2026

FUND	ACCOUNT	ENDING BALANCE
F-001	General Fund	32,995,313.46
F-002	DASO General Fund	11,453,423.78
F-003	Fire Chief - General Fund	5,817,399.94
F-004	Gross Receipts	11,294,380.47
F-005	Manager's Strategic Contingency Fd.	1,308,250.84
F-006	Environmental Expense Fund	1,088,684.84
F-007	Hospital Revenue	4,177,853.44
F-008	Payment in Lieu of Taxes	1,194,470.75
F-009	Road	2,463,962.93
F-010	Emergency Fund	(411,245.87)
F-011	Hospital Lease	10,257,431.27
F-012	Province Health Care Gt	1,030,087.51
F-013	Utility Department	774,451.54
F-014	Griggs/Walnut Superfund Project	726,190.56
F-015	Detention Center Fund	1,916,065.05
F-016	DAC Acquisition Fund	129,999.73
F-017	Community Services	13,218.11
F-018	County Clerk Equipment Recording	432,879.51
F-019	Cost to State/Treasurer	0.00
F-020	County Treasurer's Fees	26,540.33
F-021	Environmental GRT Fund	364,564.36
F-022	LATCH Local Assistance and Tribal	3,021,941.05
F-023	Affordable Housing Loan Fund	375,000.00
F-024	CARES Act	1,009.79
F-025	State Appropriations	2,405,289.92
F-026	Law Enforcement Fund	2,909.47
F-027	Civil Preparedness - State	(1,304,732.44)
F-028	Inmate Trust Fund	140,485.87
F-029	Corrections Fees	209,648.66
F-030	Farm & Range	29,603.90
F-031	Fire Protection Excise Tax	0.00
F-032	Fire Protection Expense Fund	3,708,430.54
F-033	Flood Control	11,034,314.97
F-034	Health Services Fund	6,027,212.91
F-035	Crisis Triage Center	796,307.62
F-036	Health Care Assistance Fund	9,719,359.38
F-037	Reappraisal Administrative Fees	1,341,860.06
F-038	LG Abatement Opioid Fund	6,345,187.64
F-039	Cannabis Regulation Act	860,784.74
F-040	Spaceport Gross Receipts Tax	394,496.86
F-041	Water & Sanitation GRT	0.00
F-042	Confiscated Assets	10.85
F-043	Law Enforcement Protection	274,752.11
F-044	Anthony EMS	195.12
F-045	Chamberino EMS	567.27
F-046	Chaparral EMS	4,211.39
F-047	Doña Ana EMS	0.00
F-048	Fairacres EMS	2,035.02
F-049	Garfield EMS	3,210.26
F-050	Las Alturas EMS	84.23
F-051	La Mesa EMS	3,521.58
F-052	La Union EMS	0.00

DOÑA ANA COUNTY
Bank Interfund Account Control
April 30, 2026

FUND	ACCOUNT	ENDING BALANCE
F-053	Mesquite EMS	7,581.10
F-054	Organ EMS	0.00
F-055	Radium Springs EMS	3,792.60
F-056	Rincon EMS	2,684.85
F-057	Santa Teresa EMS	116.52
F-058	University EMS	0.00
F-059	EMS - Emergicare/Anthony	72,273.59
F-060	EMS - Emergicare/Las Cruces	104,790.77
F-061	EMS - Emergicare/Sunland	37,479.97
F-062	Emergicare/NASA	6,657.33
F-063	EMS - SW Ambulance-Chaparral	51,054.57
F-064	EMS - Southwest MediVac - Las Cruces	13.49
F-065	EMS - Americare/Hatch	3.13
F-066	DAC Fire Protection Admin	308,514.69
F-067	University Park Fire District	394,963.77
F-068	DACFES North District	1,115,616.50
F-069	DACFES South District	1,348,560.03
F-070	Santa Teresa Fire District	106,903.45
F-071	Debt Service South Central 28-52/02	11.80
F-072	Debt Service La Union 30-61/02	10,490.22
F-073	Debt Service Salem 29-53/02	6,006.76
F-074	Debt Service - GO Bond Series 2013	289,181.94
F-075	2014 Sub Lien GRT Ref Rev Bond	55,257.00
F-076	1974-DW Drinking Water Loan	(20,671.19)
F-077	F-077 DS-2020 Energy Savings LN#PPRF-5057	0.00
F-078	DAC/Santa Teresa Airport	1,128,634.67
F-079	Salem/Ogas-Wastewater	1,342,630.62
F-080	South Central WWTP	1,197,025.80
F-081	Reserves - Utility	268,808.30
F-082	La Union	55,794.17
F-085	Rincon Wastewater	1,440,063.11
F-086	Chaparral WW System	291,074.34
F-087	Fleet	548,794.48
F-088	Children's Trust Fund	1,940.00
F-089	Property Tax Fund	14,680,856.96
F-090	CRRUA - Water	(799.02)
F-091	CRRUA - Wastewater	(791.02)
F-101	Airport FAA Projects	(700,097.64)
F-102	HH Capital Improvement Projects	299,674.53
F-103	County Administrative Bldg-Project	3,234.28
F-104	OEM Facility Cap. Proj.	3,057,730.92
F-105	Road's Initiative	5,263,555.56
F-106	Detention Energy Infrastructure	14,358.53
F-107	BOE Warehouse	177,489.83
F-151	Reserve- NMED CWSRL #1438047	289,884.12
F-153	Debt Service-2012 GRT Ref Rev Bond	387,832.77
F-201	Federal Grants	305,586.25
F-202	DWI Grant Fund	378,399.44
F-203	State Grants	(41,612.06)
F-204	Sheriffs Grants-State	(643,167.45)
F-205	Health Services Grant Fund	(566,507.68)
F-206	South Valley EMS	1,483.83

DOÑA ANA COUNTY
Bank Interfund Account Control
April 30, 2026

FUND	ACCOUNT	ENDING BALANCE
F-209	Doña Ana Fire District	5.25
F-211	Firefighter/EMT Recruitment Fund	(94,353.30)
F-212	Non-governmental Grant Funds	75,094.19
F-213	EMS Fund Act	403,579.66
F-215	Transitional Supportive Housing Facility	928,037.97
F-216	Fire Rescue Administration Complex	1,078,105.25
F-217	Lodger's Tax	29,358.16
F-218	Disaster Housing Fund	(500,000.00)
F-219	Event Fund	1,100,000.00
F-220	Construction GO Bond 2026	(49,775.97)
F-223	Project Jupiter - GRT share	0.00
	TOTAL PARTICIPATING FUNDS	168,504,833.06
 F-000	 Claim on Cash	 168,504,833.06

County:
Doña Ana County

Reporting Month:
April 2026

DEBT SCHEDULE
(ROUNDED TO NEAREST DOLLAR)

(A) BOND	(C) ISSUE DATE	(D) INTEREST RATE	(E) ORIGINAL AMOUNT OF DEBT ISSUE	(F) OUTSTANDING P & I BEG. MONTH	(G) PRINCIPAL PAID THIS MONTH	(H) INTEREST PAID THIS MONTH	(I) PRINCIPAL & INTEREST PAID YTD	(J) OUTSTANDING P & I END MONTH
GENERAL OBLIGATION BONDS								
G O Bond Series 2013	10/22/2013	2.00%	6,800,000	3,965,213	0	0	483,300	3,965,213
GO BOND TOTAL			6,800,000	3,965,213	0	0	483,300	3,965,213
REVENUE BONDS								
GRT Refunding Bonds Series 2012	11/13/2012	2.00%	4,870,000	1,204,300	0	0	22,700	1,204,300
2014 Sub Lien GRT Ref Revenue Bond	12/1/2014	3.00%	8,870,000	2,302,025	0	0	725,300	2,302,025
USDA RD - DAC WW System Improvement Revenue Bonds	9/19/2013	2.125%	343,000	356,547	0	0	12,823	356,547
REVENUE BOND TOTAL			14,083,000	3,862,872	0	0	760,823	3,862,872
OTHER LONG TERM DEBT (Loans, i.e NMFA, RUS, BOF)								
NM Finance Authority/2020 Energy Savings Project	2/21/2020	2.74%	4,592,145	5,162,625	0	0	55,892	5,162,625
NM Finance Authority/1974-DW DAC Water Project	9/11/2012	2.00%	1,478,798	642,513	80,652	5,246	91,144	556,615
NM Environmental Dept/Clean Water State Revolve Fnd	6/30/2003	2.00%	4,740,014	865,686	0	0	281,710	865,686
NMFA 2985-CIF Loan	4/18/2014	0.00%	140,000	63,000	0	0	0	63,000
NMFA 2988-CIF Loan	4/18/2014	0.00%	35,000	15,750	0	0	0	15,750
NMFA 3348-CIF Loan	3/18/2016	0.00%	90,000	46,867	0	0	0	46,867
NMFA 4642-CIF Loan	11/16/2018	0.00%	96,546	53,850	0	0	0	53,850
NMFA 5166-CIF Loan	12/4/2020	0.00%	254,550	229,095	0	0	0	229,095
NMFA 4909-CIF Loan	10/4/2019	0.00%	67,500	54,948	0	0	0	54,948
NMFA 5165-CIF Loan	12/4/2020	0.00%	97,507	92,631	0	0	0	92,631
NMFA 5167-CIF Loan	4/2/2021	0.00%	44,493	42,268	0	0	0	42,268
NMFA 5520-CIF Loan	7/1/2024	0.00%	148,789	0	0	0	148,789	0
NMFA 5522-CIF Loan	11/5/2021	0.00%	187,649	178,267	0	0	0	178,267
OTHER LONG TERM DEBT TOTAL			11,972,991	7,447,499	80,652	5,246	577,535	7,361,601
TOTAL DEBT								
TOTAL DEBT			\$32,855,991	\$15,275,584	\$80,652	\$5,246	\$1,821,658	\$15,189,685

Doña Ana County - PROPERTY TAX DISTRIBUTION
MARISOL RICHARDSON, Doña Ana County Treasurer, Las Cruces NM 88007

'Internal Control'

COLLECTION MONTH:
DISTRIBUTED:

APRIL, 2026
May 20, 2026

		FLOOD	&	ADMIN		DEBITS
2025	Current Year Taxes - Undistributed	243,317.05		117.45	70040-00000-11900	13,378,029.09
2024	Prior Year Taxes - Undistributed	9,959.22		14.20	70040-00000-11900	437,079.18
2023	Prior Year Taxes - Undistributed	4,456.72		1.14	70040-00000-11900	209,514.74
2022	Prior Year Taxes - Undistributed	1,553.46		-	70040-00000-11900	77,710.10
2021 & BK	Prior Year Taxes - Undistributed	2,047.41		8.84	70040-00000-11900	84,102.77
		261,333.86		141.63	Totals	14,186,435.88
TRANSFERS					To Flood & Admin	261,475.49
TOTAL ALL FUNDS						14,447,911.37
DISTRIBUTED FUNDS		WORKDAY		BANNER	CREDITS	
	Current Year Property Taxes	100-000-3000		70040-00000-21501		4,374,468.53
	Prior Year Property Taxes	100-000-3010		70040-00000-21551		223,627.14
	Non-Rendition Penalty - Current Year Taxes	916-000-3600		70040-00000-21520		9,424.35
	Non-Rendition Penalty - Prior Year Taxes	916-000-3610		70040-00000-21570		2,009.48
	Delinquent Penalty - 1% per month or \$5.00 minimum - Current Year Taxes	100-000-3200		70040-00000-21519		53,568.04
	Delinquent Penalty - 1% per month or \$5.00 minimum - Prior Year Taxes	100-000-3210		70040-00000-21569		28,132.45
	Interest on Delinquent Taxes - Current Year Taxes	100-000-3100		70040-00000-21518		50,866.07
	Interest on Delinquent Taxes - Prior Year Taxes	100-000-3110		70040-00000-21568		114,456.08
	DA Branch College - Operational - Current Year Taxes	300-000-3000		70040-00000-21507		540,041.64
	DA Branch College - Operational - Prior Year Taxes	300-000-3010		70040-00000-21557		27,532.81
	DA Branch College - Debt Service Levy - Current Year Taxes	302-000-3000		70040-00000-21508		333,828.96
	DA Branch College - Debt Service Levy - Prior Year Taxes	302-000-3010		70040-00000-21558		16,671.38
	County Debt Service - G O Bonds - Current Year	101-000-3000		70040-00000-21506		34,273.11
	County Debt Service - G O Bonds - Prior Years	101-000-3010		70040-00000-21556		1,890.09
	Municipality of Las Cruces - Current Year Taxes	200-000-3000		70040-00000-21502		2,283,479.80
	Municipality of Las Cruces - Prior Year Taxes	200-000-3010		70040-00000-21552		81,469.58
	Municipality of Hatch - Current Year Taxes	202-000-3000		70040-00000-21503		12,826.40
	Municipality of Hatch - Prior Year Taxes	202-000-3010		70040-00000-21553		566.55
	Municipality of Mesilla - Current Year Taxes	204-000-3000		70040-00000-21504		7,861.24
	Municipality of Mesilla - Prior Year Taxes	204-000-3010		70040-00000-21554		760.28
	Municipality of Sunland Park - Current Year Taxes	206-000-3000		70040-00000-21505		223,155.53
	Municipality of Sunland Park - Prior Year Taxes	206-000-3010		70040-00000-21555		13,253.29
	Municipality of Anthony - Current Year Taxes	208-000-3000		70040-00000-21549		53,352.56
	Municipality of Anthony - Prior Year Taxes	208-000-3010		70040-00000-21550		2,990.51
	State of NM - DFA Levy - Current Year Taxes	900-000-3000		70040-00000-21521		605,343.17
	State of NM - DFA Levy - Prior Year Taxes	900-000-3010		70040-00000-21571		30,320.79
	Cattle Indemnity - Current Year Taxes	903-000-3000		70040-00000-21522		1,648.53
	Cattle Indemnity - Prior Year Taxes	903-000-3010		70040-00000-21572		-
	Sheep Sanitary - Current Year Taxes	904-000-3000		70040-00000-21523		22.58
	Sheep Sanitary - Prior Year Taxes	904-000-3010		70040-00000-21573		56.90
	Equine Indemnity - Current Year Taxes	906-000-3000		70040-00000-21524		208.95
	Equine Indemnity - Prior Year Taxes	906-000-3010		70040-00000-21574		322.38
	Dairy Cattle - Current Year Taxes	908-000-3000		70040-00000-21525		-
	Dairy Cattle - Prior Year Taxes	908-000-3010		70040-00000-21575		-
	School Dist # 02 - Operational - Current Year Taxes	400-000-3000		70040-00000-21509		136,669.23
	School Dist # 02 - Operational - Prior Year Taxes	400-000-3010		70040-00000-21559		5,939.41
	School Dist # 11 - Operational - Current Year Taxes	410-000-3000		70040-00000-21512		4,283.51
	School Dist # 11 - Operational - Prior Year Taxes	410-000-3010		70040-00000-21562		206.43
	School Dist # 16 - Operational - Current Year Taxes	420-000-3000		70040-00000-21515		30,057.44
	School Dist # 16 - Operational - Prior Year Taxes	420-000-3010		70040-00000-21565		2,568.71
	School Dist # 02 - Debt Service Levy - Current Year Taxes	404-000-3000		70040-00000-21511		1,648,726.39
	School Dist # 02 - Debt Service Levy - Prior Year Taxes	404-000-3010		70040-00000-21561		68,200.04
	School Dist # 11 - Debt Service Levy - Current Year Taxes	414-000-3000		70040-00000-21514		99,934.89
	School Dist # 11 - Debt Service Levy - Prior Year Taxes	414-000-3010		70040-00000-21564		5,484.12
	School Dist # 16 - Debt Service Levy - Current Year Taxes	424-000-3000		70040-00000-21517		939,054.33
	School Dist # 16 - Debt Service Levy - Prior Year Taxes	424-000-3010		70040-00000-21567		84,077.56
	School Dist # 02 - Capital Improvements - Current Year Taxes	402-000-3000		70040-00000-21510		695,220.19
	School Dist # 02 - Capital Improvements - Prior Year Taxes	402-000-3010		70040-00000-21560		29,339.62
	School Dist # 11 - Capital Improvements - Current Year Taxes	412-000-3000		70040-00000-21513		18,864.95
	School Dist # 11 - Capital Improvements - Prior Year Taxes	412-000-3010		70040-00000-21563		1,057.41
	School Dist # 16 - Capital Improvements - Current Year Taxes	422-000-3000		70040-00000-21516		152,772.74
	School Dist # 16 - Capital Improvements - Prior Year Taxes	422-000-3010		70040-00000-21566		13,823.60
	School Dist # 16 - Ed. Tech. Debt Service - Current Year Taxes	426-000-3000		70040-00000-21526		174,173.14
	School Dist # 16 - Ed. Tech. Debt Service - Prior Year Taxes	426-000-3010		70040-00000-21527		15,599.65
	School Dist # 02 - HB 33 School Building - Current Year Taxes	406-000-3000		70040-00000-21528		870,099.94
	School Dist # 02 - HB 33 School Building - Prior Year Taxes	406-000-3010		70040-00000-21529		38,050.53
	Valencia Park PID - Current Year Collection	700-000-3000		70040-00000-21590		7,482.76
	Valencia Park PID - Prior Year Collection	700-000-3010		70040-00000-21590		-
	Valencia Park PID II - Current Year Collection	710-000-3000		70040-00000-2159X		4,132.62
	Valencia Park PID II - Prior Year Collection	710-000-3010		70040-00000-2159X		-
	Rancho Santa Teresa PID - Current Year Collection	720-000-3000		70040-00000-2159X		12,187.50
	Rancho Santa Teresa PID - Prior Year Collection	720-000-3010		70040-00000-2159X		-
TOTAL ALL OTHER FUNDS						14,186,435.88

**Treasurer's Monthly Financial Report
April 30, 2026
Property Tax Collected and Distributed
Prior Fiscal Years Comparison**

Net Taxes Charged to Treasurer and Collected Comparison

2024 Maintenance Tax Report

Net Taxes	Taxes	
Charged to	Collected	
Treasurer	To Date	% Collected
Total	181,198,759.00	177,902,043.61 98.18%

2025 Maintenance Tax Report

Net Taxes	Taxes	
Charged to	Collected	
Treasurer	To Date	% Collected
Total	193,015,552.20	137,615,247.65 71.30%

Fiscal Year 2024- 2025					Fiscal Year 2025- 2026				
Period	Collected	County Portion	Distributed	Flood & Adm	Period	Collected	County Portion	Distributed	Flood & Adm
July	835,144.46	338,515.46	1,072,510.25	20,126.43	July	1,014,110.16	411,871.33	1,022,403.23	23,782.75
August	743,938.25	315,629.37	476,502.57	13,726.53	August	610,020.59	259,499.62	578,456.08	11,090.76
September	499,823.71	228,935.74	414,582.35	9,194.30	September	776,311.91	354,439.42	339,430.21	19,235.13
October	4,328,090.40	1,534,228.52	261,693.67	85,241.62	October	3,741,975.32	1,324,952.09	402,637.36	
November	33,904,091.76	11,300,955.62	2,708,620.26	671,410.04	November	31,918,910.97	10,347,972.05	2,337,904.66	653,855.90
December	72,285,928.19	23,678,531.21	21,931,726.10	1,281,662.81	December	81,019,988.78	26,530,380.05	20,917,083.02	1,371,459.48
January	5,323,208.18	1,826,423.16	47,325,734.17	97,595.86	January	4,851,461.99	1,670,622.59	53,118,149.25	107,160.27
February	2,177,244.67	781,470.55	3,399,189.16	55,563.49	February	2,698,620.47	963,495.53	3,073,679.13	63,745.43
March	3,394,423.84	1,220,711.63	1,340,210.63	70,317.41	March	4,030,812.49	1,445,802.15	1,671,379.51	81,866.06
April	11,447,117.78	3,877,270.04	2,103,394.80	197,897.05	April	14,447,911.37	4,892,715.34	2,503,144.28	261,475.49
May	44,888,791.50	14,347,464.91	7,371,950.69	747,131.14	May			9,293,720.54	
June	1,771,334.48	710,881.20	29,794,195.45	38,050.05	June				
Total	181,599,137.22	60,161,017.41	118,200,310.10	3,287,916.73	Total	145,110,124.05	48,201,750.17	95,257,987.27	2,593,671.27

For Month April 2026

DONA ANA COUNTY
LAS CRUCES, NEW MEXICO

MARISOL RICHARDSON, COUNTY TREASURER

Tax Schedule Maintenance Report

Tax Year	Total Taxes Charged to Treasurer	Adjustments	Net Taxes Charged to Treasurer	Collected This Period	Collected to Date	Percent Collected	Outstanding
2016	123,621,949.52	347,978.78	123,969,928.30	3,950.20	123,762,328.69	99.83%	207,599.61
2017	125,874,841.96	283,768.56	126,158,610.52	3,909.78	125,698,436.16	99.64%	460,174.36
2018	136,478,500.30	54,443.20	136,532,943.50	6,786.25	136,135,847.05	99.71%	397,096.45
2019	141,749,580.40	493,044.74	142,242,625.14	9,754.57	141,905,230.22	99.76%	337,394.92
2020	147,039,942.02	115,486.97	147,155,428.99	13,908.62	146,773,527.30	99.74%	381,901.69
2021	151,113,304.74	82,210.54	151,195,515.28	30,278.44	150,569,844.14	99.59%	625,671.14
2022	161,253,494.26	449,175.53	161,702,669.79	62,983.12	160,904,915.62	99.51%	797,754.17
2023	171,984,713.18	286,610.06	172,271,323.24	170,983.63	170,653,112.77	99.06%	1,618,210.47
2024	181,320,591.62	-121,832.62	181,198,759.00	379,270.98	177,902,043.61	98.18%	3,296,715.39
2025	193,515,029.72	-499,477.52	193,015,552.20	13,507,487.68	137,615,247.65	71.30%	55,400,304.55
TOTAL	1,533,951,947.72	1,491,408.24	1,535,443,355.96	14,189,313.27	1,471,920,533.21	95.86%	63,522,822.75

**DOÑA ANA COUNTY
BOARD OF COUNTY COMMISSIONERS**

Doña Ana County Government Center
845 North Motel Boulevard
Las Cruces, New Mexico 88007
Telephone: (575) 647-7200
Toll-Free: (877) 827-7200

Doña Ana County Manager's Office

Initiating Department

Commissioner Manuel Sanchez, Chair

Contact Person

June 9, 2026

Meeting Date

2

Agenda Item Number

TITLE OF AGENDA ITEM TO BE CONSIDERED

APPROVE PROCLAMATION DECLARING JUNE 19, 2026, AS JUNETEENTH IN DOÑA ANA COUNTY.

SUMMARY OF ITEM TO BE CONSIDERED

INCLUDING PRESENTATION OF OPTIONS FOR ACTION and ACTION REQUESTED

Consider and approve a proclamation recognizing June 19, 2026, as Juneteenth in Doña Ana County. Juneteenth commemorates the emancipation of enslaved African Americans in the United States and serves as an opportunity to reflect on freedom, equality, and the continuing pursuit of justice for all. The proclamation encourages residents to recognize the historical significance of Juneteenth and participate in educational and community activities honoring the occasion.

DESCRIPTION OF SUPPORTING DOCUMENTATION ATTACHED

Executive Summary

SUMMARY OF FINANCIAL IMPACT

None

ADMINISTRATIVE REVIEW AND APPROVAL

Gloria Maldonado, Executive Administrative Assistant
Scott Andrews, County Manager

Created/Initiated - 6/3/2026
Final Approval - 6/5/2026

DOCUMENT CONTROL

For Signature: No

For Recording: No

Deadline for Return:



Doña Ana County BOCC Agenda Item Executive Summary

Meeting Date:	June 09, 2026
Agenda Item Title:	Approve Proclamation Declaring June 19, 2026, as Juneteenth in Doña Ana County
Type of Action:	Approval of Proclamation
Fiscal Impact:	No fiscal impact
Strategic Plan Alignment:	Supports the County's commitment to community engagement, inclusion, cultural awareness, and recognition of significant historical events.

Overview:

The proposed proclamation recognizes June 19, 2026, as Juneteenth in Doña Ana County. Juneteenth commemorates the emancipation of enslaved African Americans in the United States and serves as an opportunity to reflect on the nation's history, celebrate freedom, and promote awareness of the ongoing pursuit of equality and justice. Approval of this proclamation demonstrates the County's recognition of the historical and cultural significance of Juneteenth and encourages residents to participate in educational and community activities honoring the occasion.

What Will BOCC Action Mean:

- **Vote "YES"** = This will approve the _proclamation declaring June 19, 2026, as Juneteenth in Doña Ana County and formally recognize its historical and cultural significance. ____
- **Vote "NO"** = This will reject the proclamation, and the County will not formally recognize June 19, 2026, as Juneteenth through Board action. ____
- **Vote to "Amend"** = The BOCC will modify the proclamation if the amendment is approved.
- **Vote to "Table"** = The proclamation will not proceed, and will either be schedule for a future meeting ("tabled to a date certain") or will not be heard until the BOCC takes future action to bring it back ("tabled indefinitely")

Proclamation

Doña Ana County State of New Mexico

WHEREAS, Juneteenth is a celebration of the promise of freedom as decreed by President Abraham Lincoln with the signing of the Emancipation Proclamation on January 1, 1863, ; and

WHEREAS, more than two years later, on June 19, 1865, news of emancipation was shared with the oppressed people who most needed to hear it, by General Gordon Granger and well-meaning Union soldiers; and

WHEREAS, Juneteenth stands as both a celebration of freedom and a solemn reminder of the delayed promise of equality, underscoring the enduring struggle to realize the full meaning of “We the People” as declared in the Constitution of the United States; and

WHEREAS, the phrase “We the People” calls upon all of us to reflect on who has historically been included, who has been excluded, and how we can collectively build a more just, equitable, and inclusive society; and

WHEREAS, Juneteenth invites us to honor the resilience, contributions, and cultural legacy of African Americans, whose perseverance has strengthened the fabric of our nation; and

WHEREAS, Juneteenth encourages communities to come together in remembrance, education and action, fostering dialogue and understanding across generations and backgrounds; and

WHEREAS, the observance of Juneteenth affirms our shared responsibility to advance freedom, uphold dignity and ensure that the ideals of democracy extend to every person;

NOW, THEREFORE, we do hereby proclaim June 19th as a day to and urge all people in Doña Ana County to recognize, reflect, and celebrate with renewed commitment to the principle that “We the People” truly means all people.

Juneteenth

PROUDLY PROCLAIMED this 9th day of June 2026

By the Board of County Commissioners for Doña Ana County, New Mexico

____ yea ____ nay
Manuel A. Sanchez, Chair, District 5

____ yea ____ nay
Susana Chaparro, District 4

____ yea ____ nay
Gloria Gameros, Vice-Chair, District 2

____ yea ____ nay
Christopher Schaljo-Hernandez, District 1

____ yea ____ nay
Susie Kimbell, District 3

**DOÑA ANA COUNTY
BOARD OF COUNTY COMMISSIONERS**

Doña Ana County Government Center
845 North Motel Boulevard
Las Cruces, New Mexico 88007
Telephone: (575) 647-7200
Toll-Free: (877) 827-7200

Health and Human Services Department

Initiating Department

Jamie Michael, HHS Director

Contact Person

June 9, 2026

Meeting Date

3

Agenda Item Number

TITLE OF AGENDA ITEM TO BE CONSIDERED

AWARD CONTRACT TO COOPERATIVE EXTENSION SERVICE OF NEW MEXICO STATE UNIVERSITY IN THE AMOUNT OF \$196,344.78, TO PROVIDE EXTENSION PROGRAMS IN AGRICULTURE, FAMILY AND CONSUMER SCIENCES, 4-H YOUTH DEVELOPMENT, AND COMMUNITY/ECONOMIC DEVELOPMENT.

SUMMARY OF ITEM TO BE CONSIDERED

INCLUDING PRESENTATION OF OPTIONS FOR ACTION and ACTION REQUESTED

The Board is asked to award a contract to Cooperative Extension Services of New Mexico State University in the amount of \$196,344.78 for FY27 to provide education programs in Agriculture, Family and Consumer Sciences, 4-H Youth Development, and Community and Economic Development. Additionally, the Board is asked to delegate signature authority to the County manager for all related invoice documents, contract documents, amendments, change orders, or any related documents.

DESCRIPTION OF SUPPORTING DOCUMENTATION ATTACHED

Executive Summary

NMSU Cooperative Extension Services Contract Draft

NMSU Request Letter

SUMMARY OF FINANCIAL IMPACT

Total contract amount is \$196,344.78 for FY27.

ADMINISTRATIVE REVIEW AND APPROVAL

Juanita Botello, Program/Contract Administrator

Created/Initiated - 5/13/2026

Norberto Godina, Program Ops, Division Manager

Approved - 5/19/2026

Jamie Michael, HHS Director

Approved - 5/19/2026

Asma Dawood, Finance Director

Approved - 5/22/2026

Michael Perez, Purchasing Manager

Approved - 6/1/2026

Deborah Weir, Assistant County Manager

Final Approval - 6/2/2026

DOCUMENT CONTROL

For Signature: No

For Recording: No

Deadline for Return:



Doña Ana County BOCC Agenda Item Executive Summary

Meeting Date:	June 9, 2026
Agenda Item Title:	Award contract to Cooperative Extension Services of New Mexico State University in the amount of \$196,344.78 to provide extension programs in Agriculture, Family & Consumer Sciences, 4-H youth development, and community/economic development
Type of Action:	Consent Agenda
Fiscal Impact:	Total contract amount is \$196,344.78 for FY27
Strategic Plan Alignment:	This item aligns with Goal 2 of the County's Strategic Plan: Improve wellness and wellbeing, and Vital Condition: Basic needs for Health & Safety

Overview:

NMSU Cooperative Extension Services will provide extension programs in Agriculture, Family & Consumer Sciences, 4-H Youth Development, and community/economic development.

Description of Services:

- Family & Consumer Sciences (FCS): Practical, up to date information, assistance, and educational programs for groups and individuals in the following areas: nutrition, diabetes, food safety, family resources management, family development and emergency preparedness. The Ideas for Cooking and Nutrition (ICAN) program provides fun, practical cooking and nutrition classes for resource youth and adults.
- 4-H youth development program: A dynamic non-formal education program that provides youth with opportunities to learn life skills, gain knowledge, have fun and make contributions in such areas as environmental education, community service, and current youth issues.
- Agriculture: Educational information and programs on farm management, grazing management, animal health, livestock production, wildlife management, agro-security crop production, pesticide safety training, plant selection, xeriscaping, fertilizers, disease and weed problems, and organic and chemical pest management methods.
- Community/Economic development: Practical assistance provided to communities to improve quality of life, including family wellness, healthy community development and economic development.

The total requested budget of \$196,344.78 is a \$6,825.43 increase from the previous year. This request reflects legislative increases to salaries for higher education and does not include any additional allocation for operational or maintenance expenses.

The County awards funds each year through a government-to-government contract based on a proposal received by NMSU.

The Board is asked to delegate signature authority to the county manager for all related invoice documents, contract documents, amendments, change orders, and any related documents.

Approve and award contract to Cooperative Extension Services of New Mexico State University in the amount of \$196,344.78 and delegate signature authority to the county manager.

What Will BOCC Action Mean:

- **Vote "YES"** = This will approve the resolution and _____
- **Vote "NO"** = This will reject the resolution and _____
- **Vote to "Amend"** = The BOCC will change the resolution (if the amendment is approved)
- **Vote to "Table"** = The Resolution will not proceed, and will either be schedule for a future meeting ("tabled to a date certain") or will not be heard until the BOCC takes future action to bring it back ("tabled indefinitely")

CONTRACT #
Effective Date: July 01, 2026

DOÑA ANA COUNTY CONTRACT FOR GOODS AND SERVICES

This Contract is entered into between Doña Ana County, hereinafter referred to as the "County," and "Contractor" described below, collectively the "Parties", to provide services on behalf of Doña Ana County.

Contractor Legal Name: Regents of NMSU-Cooperative Extension Services

Services Summary Description: Cooperative Extension Services to the Community

Initial Period of Performance shall be through: June 30, 2027

Pre-GRT, Total Annual Charges to this contract may not exceed: \$196,344.78

This Contract complies with New Mexico and County procurement requirements as follows:

- ☐ RFP # _____, ☐ Under \$100,000/yr or ☒ BOCC approval date 06/09/2026
- ☐ Bid # _____, ☐ Under \$100,000/yr or ☐ BOCC approval date _____
- ☐ "Qualified" Professional Service, Under \$60,000 annually. Qualifications attached.
- ☐ Three Written Quotes under \$60,000 annually. ☐ Quotes under \$20,000 annually.
- ☒ Other: Revenue; non-financial MOA; or Government to Government

No services shall be rendered nor shall any goods be provided until this contract has been executed by all parties, regardless of the indicated effective date.

NOTICES: All correspondence regarding this contract shall be sent to:

Doña Ana County Government	Contractor: Regents of NMSU Coop. Extension
Department: Health & Human Services	ATTN: Alisha A. Giron
ATTN: Program Operations Division	Title: Assistant AP, Research Administration
Street: 845 N. Motel Blvd	Street: MSC OGC PO Box 30002
City, State, Zip: Las Cruces, NM 88001	City, State, Zip: Las Cruces, NM 88003
Phone: 575-525-5870	Phone: 575-646-1590
Fax: 575-525-5922	Fax: 575-646-2020
Cell:	Cell:
Email: hhsprogramops@donaana.gov	Email: ogc@nmsu.edu

ARTICLE 1 - SERVICES AND/OR GOODS TO BE PROVIDED: For RFP or Professional Services contracts, the Contractor shall provide services to the County on matters relating to the contractor's specialized areas of expertise as defined in this Contract and its referenced or incorporated Attachments. Negotiated fees are fixed for the first year. Price adjustments thereafter are subject to review and written determination on an individual contract basis.

For Sealed Bid / Indefinite Quantity contracts, the Contractor shall have the item(s) or service(s) available, as defined in this contract, on an “as ordered” basis. No funds are obligated under Sealed Bid / Indefinite Quantity contracts. Funds for Sealed Bid / Indefinite Quantity contracts are obligated by purchase orders on an “as needed” basis. Prices are fixed for the first year of a Sealed Bid / Indefinite Quantity contract. Thereafter, in the event of a product cost increase an escalation request will be reviewed by the County on an individual basis. Escalation requests are only to compensate for an actual cost increase and will not be considered for an increase in profit margin.

All Contractors shall secure and remain current on all insurances, licenses, permits, certificates, fees, etc., required for the performance of this contract.

ARTICLE 2 - CONTRACT DOCUMENTS: The Contract shall be comprised of this contract document, its Attachments and all documents referenced herein. As applicable, the Contract shall also include all Proposal or Bid documents, including the Contractor’s responses, Reference Specifications, Special Conditions, Technical Specifications, Standard Details, any addenda thereto, and all negotiation records, all of which are incorporated herein and made a part of the Contract.

In instances where there exists a conflict between any of the Contract documents described above, this Contract plus attachments hereto, negotiation records, the County’s solicitation documents, and the Contractor’s response to the solicitation, in that order, shall control the interpretation of the parties’ respective rights and obligations.

ARTICLE 3 - PERIOD OF PERFORMANCE: The period of performance of this Contract shall commence July 1, 2026 **or date of last signature, whichever is later**, and continue through the Initial Period of Performance date detailed above. If stipulated in a formal Proposal or Bid solicitation by the County, this Contract may be renewed for up to n/a additional years, not to exceed a total of n/a years.

ARTICLE 4 - PLACE OF PERFORMANCE: The Contractor shall provide the required services or goods for Doña Ana County when and where appropriate or as required by the County.

ARTICLE 5 - COST AND PAYMENT: The Contractor shall be paid for services rendered satisfactorily per the negotiated fee(s) and payment schedules incorporated hereto in applicable attachments, including Attachments A and B. All payments will be in arrears. Payment shall be made per request upon receipt of a detailed invoice that shall include description of work completed or goods delivered pursuant to the deliverable(s) agreements and measures of attainment of this contract for the period covered by the invoice. The invoice submitted shall note the purchase order number and this Contract number and may be delivered to the Department contact specified in “Notices” above. The County shall pay to the Contractor the New Mexico Gross Receipts Tax on labor and services only as levied on the amounts invoiced and payable under this contract. The Contractor will pay the New Mexico Gross Receipts Tax levied on the amounts payable under this contract and remitted to them by Doña Ana County to the appropriate state agency.

ARTICLE 6 - AMENDMENTS: This Contract shall not be altered, changed, or amended except by written instrument signed by both parties.

ARTICLE 7 - ASSIGNMENT: The Contractor shall not assign nor delegate specific duties as part of this Contract nor transfer any interest nor assign any claims for money due or to become due under this Contract without the written consent of the County.

ARTICLE 8 - BINDING EFFECT OF CONTRACT: Both Parties agree that the terms of this Contract and any extension or renewal thereof shall extend to and be binding upon the administrators, assigns, successors, and transferees of the contracting parties.

ARTICLE 9 - COMPLIANCE WITH GOVERNING LAW: This Contract shall be construed in agreement with New Mexico law. The Contractor shall keep fully informed of and shall also comply with all applicable federal, state, and local laws, ordinances, and regulations and all orders and decrees of bodies or tribunals having any jurisdiction or authority, which in any manner affect those engaged or employed, or the work, or which in any way affect the conduct of the work. By way of illustration, but not of limitation, the Contractor shall comply with laws relating to employment eligibility including: the Immigration Reform and Control Act of 1986 (Public Law 99-603) and the Immigration Act of 1990 (Public Law 101-649) regarding employment verification and retention of verification forms for any individual(s) hired on or after November 6, 1986, that will perform any labor or services under this Contract. The Contractor shall comply with all federal statutes relating to non-discrimination including, but not limited to: Title VI and VII of the Civil Rights Act of 1964 (Public Law 88-352), which prohibits discrimination on the basis of race, color, or national origin; Title IX of the Education Amendments of 1972, as amended [20 U.S.C.A. Section 504 of the Rehabilitation Act of 1973 (Public Law 93-112)], which prohibits discrimination on the basis of handicap; the Age Discrimination in Employment Act of 1967 (Public Law 90-202), as amended; the Americans with Disabilities Act of 1990 (Public Law 101-336); and all amendments to each, and all requirements imposed by the regulations issued pursuant to these acts, especially 45 CFR Part 80 (relating to race, color, and national origin), 45 CFR Part 84 (relating to handicap), 45 CFR Part 86 (relating to sex), and 45 CFR Part 91 (relating to age).

ARTICLE 10 - CONFIDENTIAL INFORMATION: Any confidential information, not subject to disclosure under the Inspection of Public Records Act, given to or developed by the Contractor, its officers, directors, employees, agents, or sub-consultants in the performance of this Contract will be kept confidential and will not be made available to any individual, organization, or other entity by the Contractor without prior written approval of the County.

ARTICLE 11 - CONFLICT OF INTEREST: The Contractor warrants that it presently has no interest and shall not acquire any interest during the term of this Contract which would have the potential to conflict with the performance of the services required under this Contract. In the event such a conflict arises, it shall immediately be brought to the attention of the County and appropriate action acceptable to the County shall be taken. The Contractor's failure to inform the County of the existence of a potential conflict of interest constitutes default and shall be grounds for immediate termination of Contract by the County.

ARTICLE 12 - CONFLICTS OF LAW: If any provision of this contract conflicts with governing federal or state law or County ordinances, then that law or ordinance shall supersede the conflicting provision of this contract.

ARTICLE 13 - HIPAA COMPLIANCE: As applicable, the parties agree to comply with the provision of the Health Insurance Portability and Accountability Act of 1996, and related regulations, as amended (“HIPAA”) in the event the Contractor receives patient records or information (Protected Health Information as defined by HIPAA).

ARTICLE 14 - INDEMNIFICATION AND HOLD HARMLESS AGREEMENT:

Non-Governmental Entity The Contractor shall hold harmless, indemnify and defend the County and its “public employees” as defined in the New Mexico Tort Claims Act, Sections 41-4-1 to 41-4-29, NMSA 1978, as amended, against and from any and all claims, losses, demands, judgments, damages, liabilities, lawsuits, expenses, attorneys fees, costs or actions of any kind resulting from or related to the Contractor’s intentional acts, errors or omissions in the Contractor’s performance under this contract. The Contractor’s agreement to hold harmless, indemnify and defend shall not be affected or terminated by the cancellation, expiration of the term or any renewal or any other modification of the Contract for any reason and shall survive the cancellation, expiration of the term or any renewal or any other modification of this contract, acts, errors or omissions to act occurring during the term of this contract.

Governmental Entity: Neither party shall be responsible for liability incurred as a result of the other party’s acts or omissions in connection with this Contract. Any liability incurred in connection with this Contract is subject to the immunities and limitations of the New Mexico Tort Claims Act, NMSA, 1978 § 41-4-1 et. seq. and its amendments, where applicable.

ARTICLE 15 - INDEPENDENT CONTRACTOR: Nothing in this Contract is intended or should be construed in any way to create or establish a partnership relationship between the Parties or to establish the Contractor as an agent, representative, or employee of the County for any purpose or any manner whatsoever. Contractor and its employees shall not accrue leave, retirement, insurance, or any other benefits afforded to employees of the County. Contractor is an independent contractor of the County. The Contractor, its officers, directors, employees, servants, agents, or representatives are not and shall not be deemed employees of the County and shall not bind the County in any respect.

ARTICLE 16 - INSURANCE: For the duration of the contract and until all work specified in the contract is completed, the Contractor shall maintain in effect current Certificates of all insurance as required below and comply with all limits, terms and conditions stipulated therein. The County shall be named as an additional insured as stipulated. Contractor’s who are required to provide Certificate(s) of Insurance, must provide a new current Certificate(s) no less than annually. As applicable, work under this contract shall not commence until evidence of all required insurance is provided to the respective County Department for inclusion with this Contract. All insurance shall be written to conform to the requirements stipulated. Evidence of such insurance shall consist of a completed certificate of insurance, signed by the insurance agent for the Contractor and returned to the County attesting that all required insurance is in effect. If for any reason any material change occurs in the coverage during the course of the contract such change will not become effective until 30 days after the County has received written notice of such change.

Required Insurance: As specified in the **RFP, BID documents or Attachment A.**

ARTICLE 17 - KEY PERSONNEL: The Contractor shall identify all key personnel assigned to the performance of this Contract in Section II, Attachment H of this Contract. Contractor shall notify the County in writing of any changes to key personnel for inclusion in the official Contract File in the County Purchasing Department.

ARTICLE 18 - MEDIATION: In the event that a dispute arises with respect to any of the provisions contained in this Contract or any other matter affecting this contractual relationship between the County and the Contractor, the Parties agree that prior to filing any court action to enforce the Contract or rights under the Contract, they will use the services of a mediator. The mediator shall either be certified as a mediator or shall have experience as a mediator. The parties shall mutually agree upon the choice of mediator. In the event the Parties have not agreed to a mediator within three days of written notice to the other regarding the dispute, then a list of seven potential mediators will be obtained from the Court or other professional association, and the Parties shall use a striking process until a mediator is agreed upon. Each party shall be responsible for their respective mediation costs.

ARTICLE 19 - MERGER OF PRIOR CONTRACTS: This Contract incorporates all the conditions, contracts, agreements, and understandings of the Parties concerning the subject matter of this Contract. All such conditions, understandings, and agreements have been merged into this written Contract. No prior condition, contract, agreement, or understanding, verbal or otherwise, shall be valid or enforceable unless embodied in this Contract, either explicitly or by reference.

ARTICLE 20 - NON-APPROPRIATION: The County's obligation to make payment under the terms of this Contract is contingent upon its appropriation of sufficient funds to make those payments and the NM Department of Finance's (DFA) final approval of the County's budget. If the County does not appropriate sufficient funds or DFA does not approve the County's final budget, this Contract will terminate upon written notice of that effect to the Contractor. The County Board's determination that sufficient funds have not been appropriated, through Board of County Commissioners or DFA action, is firm, binding, and not subject to review.

ARTICLE 21 - NON-WAIVER OF RIGHTS: No failure of either party to exercise any power given to it hereunder or to insist upon strict compliance by the other party with its obligations hereunder, and no custom or practice of the parties at variance with the terms hereof, nor any payment under this Agreement shall constitute a waiver of either party's right to demand exact compliance with the terms hereof.

ARTICLE 22 - NOTICE TO PROCEED OR COMMENCEMENT OF WORK: It is expressly understood that this Contract is not binding upon the County until approved and signed by the County and, further, that the Contractor shall not proceed with its obligations until the Contract has been signed by all Parties.

ARTICLE 23 - PARAGRAPH HEADINGS: Paragraph headings are for convenience and reference and are not intended to limit the scope of any provision of this Contract.

ARTICLE 24 - PERSONAL LIABILITY: No elected or appointed official, employee, servant, agent, or law enforcement officer of the County shall be held personally liable under this Contract or any extension or renewal thereof because of its enforcement or attempted enforcement, provided they are acting within the course and scope of their employment or governmental duty and responsibility.

ARTICLE 25 - PROCUREMENT CODE: The Procurement Code, § 13-1-25 through § 13-1-199, NMSA 1978 as amended, imposes civil and criminal penalties for its violation. In addition, New Mexico Criminal Statutes impose felony penalties for illegal bribes, gratuities and kickbacks. Pursuant to the above, it is unlawful for any Contractor to engage in bribery, offering gratuities with the intent to solicit business, or offering or accepting kickbacks of any kind. All other similar act(s) of bribes, gratuities, and/or kickbacks are likewise prohibited.

ARTICLE 26 - PROPRIETARY INFORMATION: All documents, writings, electronic formats, drawings, designs, specifications, notes, project manuals, or related documents and other work developed in the performance of this Contract by the Contractor shall become the sole property of the County whether the activity for which they are developed is implemented or not. The Contractor shall provide the County with a complete set of all such proprietary information as requested by the County, but no later than the effective termination date of the contract. Contractor is strictly prohibited from reproducing, duplicating or printing any such proprietary information in any format for personal or monetary recognition, use or gain without the advance written permission of the County.

ARTICLE 27 - RECORD KEEPING AND AUDITS: The Contractor shall compile, maintain, and make available for inspection all records relating to the services to be provided under this Contract. These records shall be subject to inspection by the County or designated auditor. The County shall have the right to audit billings both before and after payment; payment under this Contract shall not foreclose the right of the County to be reimbursed any excessive or illegal payment amounts made to the Contractor during the term of this Contract. Pursuant to State of New Mexico General Records Retention requirements, Contractor will retain all original, source and supporting documents and records related to this contract for a minimum of six (6) years after the ending date of this contract.

ARTICLE 28 - RELEASE: The Contractor, upon final payment of amounts due under this Contract for work completed and accepted by the County, releases the County, its officers and employees from all liabilities, claims, and obligations whatsoever arising from or under this Contract. The Contractor agrees not to bind the County to any obligation not assumed in this Contract by the County, unless the Contractor has express written authority from the County Manager to do so, and then only within the limits of the expressed written authority.

ARTICLE 29 - SEVERABILITY: If any clause or provision of the Contract is held to be illegal, invalid, or unenforceable by a court of competent jurisdiction, then it is the intention of the parties hereto that the remainder of the Contract shall remain in full force and effect. However, in the event that either Party can no longer reasonably perform pursuant to the remaining Contract terms, or if the purpose of the Contract can no longer be carried out by either Party, the Contract may be voided and no damages shall accrue to either party.

ARTICLE 30 - SOVEREIGN IMMUNITY:

Non-Governmental Entity: By entering into this Contract, the County and its "public employees" as defined in the New Mexico Tort Claims Act, NMSA 1978, Sections 41-4-1 through 41-4-29, as amended, do not waive sovereign immunity, do not waive any defense, and do not waive any limitations of liability pursuant to law. No provision in this Contract modifies or waives any provision of the New Mexico Tort Claims Act, *supra*.

Governmental Entity: By entering into this Contract, the County and the Governmental Entity Contractor do not waive sovereign immunity, do not waive any defense and do not waive any limitations of liability pursuant to law. No provision in this Contract modifies or waives any provision of the New Mexico Tort Claims Act, supra.

ARTICLE 31 - SUBCONTRACTING: This Contract is based on the personal skills and reliability of the Contractor as known by the County at the time of execution of this Contract. The Contractor shall not subcontract out or hire any new employee to perform any portion of the services to be performed under this Contract without the prior written approval of the County Manager and inclusion of that written approval in the official Contract File in the County Purchasing Department. The written approval shall minimally include disclosure of the name of the individual(s) to be hired or contracted, a statement of the individual(s) qualifications and a justification of the request to hire or subcontract.

ARTICLE 32 - TERMINATION: Either party may terminate this contract for convenience, in whole or in part, by providing written notice to the other party thirty (30) days prior to termination. In the event of contract termination, the Contractor shall be paid for work completed to the date of termination. In no event shall the dollar amount to be paid upon termination exceed a total of the maximum contracted amount and any additional amount provided for by amendment(s).

- a. Where a Party to this Contract has committed a major breach that is capable of remedy, the Party who is not in breach may serve a written notice, with a fixed period in which to remedy the breach. The period given shall be determined at the sole discretion of the Party serving the notice but subject to a minimum period of two weeks.
- b. The County and Contractor shall have the right, such right being exercised at their absolute discretion, to terminate this Contract, in writing, if a major breach has been committed that can not be remedied. Further, the Parties may terminate this contract, in writing, if a breach has not been remedied to the reasonable satisfaction of the Party serving the notice of breach within the period specified in any such notice.

ARTICLE 33 - THIRD PARTY BENEFICIARY: It is agreed between the Parties executing this Contract that it is not intended by any of the provisions of this Contract to create on behalf of the public or any member thereof the status of third party beneficiary nor to authorize anyone not a party to the agreement to maintain a suit based upon this Contract.

ARTICLE 34 - WAIVER: Any waiver by the County of any breach of any covenant, term, condition, or agreement in this Contract to be kept and performed by Contractor shall not be deemed or considered as a continuing waiver and shall not operate to bar or prevent County from declaring a default for any succeeding breach either of the same covenant, term, condition, or agreement or another. All remedies afforded in this Contract shall be taken and construed as cumulative, that is, in addition to every other remedy provided herein or by law.

ARTICLE 35 - DUPLICATE ORIGINALS: This document shall be effective when signed by both parties below or in counterpart, and phtotcopy, facsimile, electronic or other copies shall have the same effect for all purposes of an ink-signed original.

SIGNATURES:

IN WITNESS WHEREOF, the parties have caused this instrument to be executed by their duly authorized representatives.

DOÑA ANA COUNTY:

Regents of NMSU-Cooperative Extension

Scott Andrews
County Manager

Alisha A. Giron
Assistant VP, Research Administration

Date: _____

Date: _____

* * * * *

Contractor's NM Taxation and Revenue Department ID Number: _____

The following Attachments and Addenda have been reviewed and approved by the County Contract Officer or approved designee:

Document Name	Approved	Comments	Notes
Attachment A - Scope of Work			Required all Contracts
Attachment B – Cost per Unit Service			Required all Contracts
Attachment C – Contribution Disclosure			Required all Contracts
Attachment D – Related Party Disclosure			Required all Contracts
Attachment E – Debarment Certification			Required all Contracts
Attachment F - Non Collusion Affidavit			Required all Contracts
Attachment G – Insurance Certificates			By Attachment A Specifications
Attachment H – 1. Business License(s) 2. Professional Licenses 3. Staff Resumes			1. Required All Contracts 2. Required Licensed Professionals 3. Required all contracts
Attachment I – Procurement Method			Purchasing Dept. Determines
Attachment J - Other			Purchasing Dept. Determines

Section I, Appendix A

Title VI Plan Compliance

Title VI Policy Statement

Doña Ana County is committed to compliance with Title VI of the Civil Rights Act of 1964, 49 CFR, part 2, and all related regulations and directives. Doña Ana County assures that no person shall on the grounds of race, color, national origin, gender, age, or disability be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity under any Doña Ana County program, activity or service.

Prohibited discrimination may be intentional or unintentional. Seemingly neutral acts that have disparate impacts on individuals of a protected group and lack a substantial legitimate justification are a form of prohibited discrimination. Harassment and retaliation are also prohibited forms of discrimination.

Examples of prohibited types of discrimination based on race, color, national origin, sex, disability, or age include: Denial to an individual any service, financial aid, or other benefit; Distinctions in the quantity, quality, or manner in which a benefit is provided; Segregation or separate treatment; Restriction in the enjoyment of any advantages, privileges, or other benefits provided; Discrimination in any activities related to highway and infrastructure or facility built or repaired; and Discrimination in employment.

CONTRACTOR COMPLIANCE:

During the performance of this contract, the contractor, for itself, its assignees and successors in interest (hereinafter referred to as the "contractor") agrees as follows:

- 1. Compliance with Regulations:** The contractor (hereinafter includes consultants) will comply with the Regulations relative to Non-discrimination in Federally-assisted programs of the U.S. Department of Transportation, Title 49, Code of Federal Regulations, Part 21, as they may be amended from time-to-time, (hereinafter referred to as the "Regulations"), which are herein incorporated by reference and made a part of this contract.
- 2. Non-discrimination:** The contractor, with regard to the work performed by it during the contract, will not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The contractor will not participate either directly or indirectly in the discrimination prohibited by THE Acts and the Regulations, including employment practices when the contract covers any activity, project, or program set forth in Appendix B of the 49 CFR Part 21.
- 3. Solicitations for Subcontracts, Including Procurements of Materials and Equipment:** In all solicitations, either by competitive bidding or negotiation made by the contractor for work to be performed under a subcontract, including procurements of materials or leases of equipment, each potential subcontractor or supplier will be notified by the contractor of the contractor's obligations under this contract and the Acts and the Regulations relative to Non-discrimination on the grounds of race, color, or national origin.
- 4. Information and Reports:** The contractor will provide all information and reports required by the Acts, the Regulations, and directives issued pursuant thereto and will permit access to its books, records, accounts, other sources of information, and its facilities as may be

determined by the New Mexico Department of Transportation or the Federal Highway Administration to be pertinent to ascertain compliance with such Acts, Regulations, and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish this information, the contractor shall so certify to Doña Ana County or the Federal Highway Administration, as appropriate, and will set forth what efforts it has made to obtain the information.

5. **Sanctions for Noncompliance:** In the event of the contractor's non-compliance with the nondiscrimination provisions of this contract, Doña Ana County will impose such contract sanctions as it or the Federal Highway Administration may determine to be appropriate, including, but not limited to:
 - a. withholding payments to the contractor under the contract until the contractor complies; and/or
 - b. cancelling, terminating or suspending the contract, in whole or in part.
6. **Incorporation of Provisions:** The contractor will include the provisions of paragraphs one through six in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Acts, the Regulations and directives issued pursuant thereto. The contractor shall take such action with respect to any subcontract or procurement as Doña Ana County or the Federal Highway Administration may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, that if the contractor becomes involved in, or is threatened with litigation by a subcontractor, or supplier because of such direction, the contractor may request Doña Ana County to enter into any litigation to protect the interests of Doña Ana County. In addition, the contractor may request the United States to enter into the litigation to protect the interests of the United States.

CONTRACTOR COMPLIANCE WITH STATUTES AND AUTHORITIES:

During the performance of this contract, the contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the "contractor") agrees to comply with the following non-discrimination statutes and authorities; including but not limited to:

Pertinent Non-Discrimination Authorities:

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d *et seq.*, 78 stat. 252), (prohibits discrimination on the basis of race, color national origin); and 49 CFR Part 21.
- The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), {prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects};
- Federal-Aid Highway Act of 1973, {29 U.S.C. § 324 *et seq.*}, (prohibits discrimination on the basis of sex);
- Section 504 of the Rehabilitation Act of 1973, {29 U.S.C. § 794 *et seq.*}, as amended, {prohibits discrimination on the basis of disability}; and 49 CFR Part 27;
- The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 *et seq.*), (prohibits discrimination on the basis of age);
- Airport and Airway Improvement Act of 1982, (49 U.S.C. § 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex);

- The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the program or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not);
- Titles II and III of the Americans with Disabilities Act, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131 - 12189) as implemented by Department of Transportation regulations at 49 C.F.R. parts 37 and 38;
- The Federal Aviation Administration's Non-discrimination statute (49 U.S.C. §47123) (prohibits discrimination on the basis of race, color, national origin, and sex);
- Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations;
- Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your program (70 Fed. Reg. at 74087 to 74100);
- Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (U.S.C. 1681 *et seq.*

ATTACHMENT A

REGENTS OF NMSU – COOPERATIVE EXTENSION SERVICES

INSURANCE, SCOPE OF SERVICES, ADDITIONAL TERMS

I. INSURANCE

Contractor shall provide a current Certificate of Insurance (COI) documenting coverage specified below and naming the County as Additional Insured (AI) as indicated below. Contractor is required to maintain a current COI on file with the County Purchasing Department for the life of this contract. This contract requires the following minimum insurances:

	Standard Insurance	Limits Not Less Than
X	Commercial General Liability (AI)	\$1,000,000/\$2,000,000
	Automobile Liability	\$1,000,000/\$2,000,000
X	Worker's Compensation as required by State Law	As required by Law
	Excess/Umbrella	\$5,000,000
X	Professional Liability / Errors & Omissions	\$1,000,000/\$2,000,000
X	Cyber Liability	\$1,000,000/\$3,000,000
	Property	\$5,000,000
X	Other legally required of the employer or for the contractor's occupation / profession.	As required by Law
	Specialized Insurance	
	Inland Marine	\$1,000,000
	Garage Keeper's Liability	\$50,000
	Medical and Clinic Liability under the Federal Tort Claims Act (FTCA)	\$1,000,000
	Pollution	\$1,000,000/\$3,000,000
	Other / Specify:	

II. SCOPE OF SERVICES

A. Description of Services

The Cooperative Extension Service is the educational outreach arm of New Mexico State University's College of Agricultural, Consumer and Environmental Sciences. Backed by county, state and federal funding, Extension is truly a cooperative effort between the college and county governments throughout New Mexico.

Since 1914, the mission of the Cooperative Extension Service has not wavered and the Doña Ana County Cooperative Extension Service continues to provide practical, research-based knowledge and programs in the area of agriculture, horticulture, family & consumer sciences, youth development and community/economic development to individuals and families in Doña Ana County to improve quality of life and contribute

to healthy community development.

These educational programs and services are offered by County Extension Agents who are Masters level faculty of New Mexico State University. Some counties also have federally funded nutrition educators. Methods for putting “university knowledge to work” include a variety of methods including, but not limited to, presentations, workshops, train-the-trainer programs, newsletters, news columns, electronic media, answering phone calls, making field visits, participation in advisory committees, advising commodity groups, membership in coalitions, training volunteer groups, sponsorship of 4-H youth clubs and activities, hosting conferences and connecting individuals and groups with NMSU PhD level Extension Specialists. Programs and delivery methods are based on clientele needs specific to Doña Ana County.

The Doña Ana Cooperative Extension Service is staffed by five Extension Agents, seven Nutrition Educators and two Administrative Assistants. The Ideas for Cooking and Nutrition (ICAN) FCS Agent, and seven Nutrition Educators are 100% federally funded.

1. **Family & Consumer Sciences (FCS):** practical, up-to-date information, assistance and educational programs for groups and individuals available in the following areas: nutrition, diabetes, food safety, family resource management, family development and emergency preparedness. The Ideas for Cooking and Nutrition (ICAN) program provides fun, practical cooking and nutrition classes for limited resource youth and adults. Topics include food safety, shopping on a budget, label reading, and MyPlate. Family & Consumer Sciences programs are delivered in collaboration with community centers, social service agencies, public schools, university outreach programs, service groups, etc. Clientele also call, email or visit the County Extension Office to have questions answered and/or request information. Contractor may provide up to:
 - 944 Family Development & Family Resource Management Encounters
 - 1,300 Nutrition encounters (including diabetes education)
 - 2,200 ICAN educational encounters
 - 2,500 ICAN other encounters
 - 600 Family & Consumer Sciences inquiries (phone, email, office visit)
 - 700 Electronic Media contacts
 - 400 Contacts at meetings and conferences
 - 400 Other Activities encounters
2. **4-H Youth Development Program:** a dynamic non-formal education program that provides youth with opportunities to learn life skills, gain knowledge, have fun, and make contributions in such areas as environmental education, community service, and current youth issues. 4-H club members participate in contests, expos and fairs related to their selected projects and develop leadership abilities, practice public speaking, learn organizational skills and

develop self-esteem and decision-making strategies. Family involvement is a strong component of the program. Agents also offer Agricultural science programming through school outreach activities. Contractor may provide up to:

- 700 4-H members
 - 1,060 4-H member encounters
 - 2,160 School Outreach encounters
 - 500 Leaders and Volunteer encounters
 - 800 4-H contacts (phone, email, office visit)
 - 1,300 Electronic Media contact
 - 1,060 4-H Livestock encounters
 - 100 4-H Meetings and Conferences encounters
 - 300 Other Activities encounters
3. **Agriculture:** educational information and programs on farm management, grazing management, animal health, livestock production, wildlife management, agro-security crop production, pesticide safety training, plant selection, xeriscaping, fertilizers, disease and weed problems, and organic and chemical pest management methods. The Master Gardener program is a training program for community volunteers who, once trained, offer home gardening assistance through a “Hotline” and assist the Agronomy and Horticulture Agent in outreach efforts at the farmer’s market, in local schools and with community gardens. Contractor may provide up to:
- 1,000 Agronomy and Horticulture contacts
 - 1,770 Educational Program encounters
 - 730 Agriculture inquiries (phone, email, office visit, site visit)
 - 1,000 electronic media contacts
 - 1,000 other outreach activities
4. **Community/Economic Development:** practical assistance provided to communities to improve quality of life, including family wellness, healthy community development and economic development. Community Development information is distributed at health/community fairs and events. Clientele also call, email or visit the County Extension Office to have questions answered and/or request information. Contractor may provide up to:
- 403 Community Garden encounters
 - 204 Educational Economic Development encounters

B. County Facilities Use for NMSU Cooperative Extension Services Program

In Kind Value \$49,779.90 annually

As part of its on-going demonstrated commitment to the NMSU Cooperative Extension Services Program, the County has provided cost free use of its facility for a number of years. This agreement formalizes and continues the County's previous "in-kind" donation of facilities for office space.

The County provides 3,222 square feet of space to house Cooperative Extension staff at, 1170 N. Solano, Suit M, Las Cruces NM at a rate of \$15.45 per square foot or \$49,779.90 annually.

Responsibilities of the Parties for equipment maintenance, inspections, fire suppression and pest control with respect to County facilities used by Contractor:

The County shall:

1. Be responsible for cleaning and stocking restrooms with paper products;
2. Provide pest control services;
3. Provide and pay for necessary equipment repairs;
4. Be responsible for facility inspections;
5. Immediately report any changes of status regarding the facilities to the Contractor.

The Contractor shall:

1. Be responsible for cleaning area used;
2. Provide preventative maintenance on all equipment used;
3. Complete monthly management level inspections of all areas used and report any issues to the County Facilities Manager;
4. Provide all equipment and supplies required for Cooperative Extension Services;
5. Immediately advise Health and Human Services Department and the Facilities Manager of any issues that affect its ability to provide services.

C. Deliverables and Reporting Requirements

All invoices shall provide sufficient detail related to the scope of services and shall be forwarded to the following for review and processing: Doña Ana County Health and Human Services Department, Program Operations Division,

hhsprogramops@donaanacounty.org, 575-525-5870. A sample invoice is included in Attachment J.

Item	Deliverable	Due Date(s)
1. Family & Consumer Sciences	Monthly Encounter Data Report, Payment Invoice and Type of Service Summary ➤ All services per attachment A will be reported on one (1) invoice. ➤ All data for services per	15 th of each month following contract execution until termed.

	Attachment A will be reported in the monthly encounter data report ➤ Refer to attachment J for the required specifications.	
2. Youth Development	Monthly Encounter Data Report, Payment Invoice and Type of Service Summary ➤ All services per attachment A will be reported on one (1) invoice. ➤ All data for services per attachment A will be reported in the monthly encounter data report. ➤ Refer to attachment J for the required specifications.	15 th of each month following contract execution until termed.
3. Agriculture	Monthly Encounter Data Report, Payment Invoice and Type of Service Summary ➤ All services per attachment A will be reported on one (1) invoice. ➤ All data for services per attachment A will be reported in the monthly encounter data report. ➤ Refer to attachment J for the required specifications.	15 th of each month following contract execution until termed.
4. Community Development	Monthly Encounter Data Report, Payment Invoice and Type of Service Summary ➤ All services per attachment A will be reported on one (1) invoice. ➤ All data for services per attachment A will be reported in the monthly encounter data report. ➤ Refer to attachment J for the required specifications.	15 th of each month following contract execution until termed.
5. Annual Report	Monthly Encounter Data Report, Payment Invoice and Type of Service Summary ➤ All services per attachment A will be reported on one (1) invoice. ➤ All data for services per attachment A will be reported in the monthly encounter data report. ➤ Refer to attachment J for the required specifications.	July 15 th

D. Contract Evaluation

Doña Ana County Health and Human Services Department designated staff shall monitor the scope of services provided for based on the schedule of deliverables and invoices submitted per Section II, Attachment A., Item II.B to ensure compliance with contract requirements and the use of allocated funds prior to contract completion. A written

evaluation will be delivered at completion of the contract.

III. ADDITIONAL TERMS AND CONDITIONS

A. Automated Clearing House: Contractor agrees to accept ACH (Automated Clearing House) payments for invoices submitted and approved by the County and will complete and submit any required documents to implement the ACH process.

B. Pre-existing or Proprietary Information: Notwithstanding any other provision of this Agreement between the Contractor and the County or any provision of the scope of work, work assignments, work authorizations, or any amendment issued hereunder, all of the Contractor's pre-existing or proprietary information, documents, materials, computer programs, or software developed by the Contractor outside of this Agreement shall remain the exclusive property of Contractor.

C. Standard of Care:

1. Contractor shall perform all of the provisions of this Agreement with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under the same or similar circumstances. The County shall base its determination of the Contractor's fulfillment of the scope of the work in accordance with accepted professional consulting standards.
2. Contractor shall be responsible for the accuracy of its professional services under this Agreement and shall promptly make revisions or corrections resulting from its errors, omissions, or negligent acts without additional compensation. The County's acceptance of any of Contractor's professional services shall not relieve Contractor of its responsibility to subsequently correct any such errors or omissions.
3. County shall provide written notice to the Contractor of any errors and/or omissions and Contractor shall provide a written response with a plan of action to address the error or omission within 24 hours. County shall, in turn, accept the plan of action or provide further direction to the Contractor for acceptable remedy of the error or omission.

ATTACHMENT B

REGENTS OF NMSU – COOPERATIVE EXTENSION SERVICES

TOTAL COST, PAYMENTS, UNIT VALUE OF SERVICE

I. **TOTAL CONTRACT NOT TO EXCEED \$196,344.78 during the term of this contract.**

II. **PAYMENT SCHEDULE**

Payments will be made in accordance with Section I - Article 5 of this Agreement.

III. **COST PER UNIT OF SERVICE PROCURED:**

It is understood and agreed that the Values for Units of Service in this Agreement are for the contracted Vendor and contracted Period of Performance, only, and are subject to negotiation and adjustment by the County in any future contract(s).

A. **SERVICE/ITEM CONTRACT AMOUNT**

Service Description	Cost per Unit of Service	Total Estimated Services to be Provided	Total Value of Services to be Provided
1. Family & Consumer Sciences	\$8.50	9,044	\$76,874.00
2. Youth Development	\$10.65	7,980	\$84,987.00
3. Agriculture	\$6.00	5,500	\$33,000.00
4. Community Development	\$6.00	247	\$1,482.00
One Time Payment (Rounding)			\$1.78
TOTAL ANNUAL CONTRACT AMOUNT FOR SERVICES			\$ 196,344.78
In-Kind Use of Facilities			\$ 49,779.90
TOTAL VALUE OF CONTRACT			\$ 239,299.25

B. **JUSTIFICATION FOR UNIT VALUE OF SERVICE CALCULATIONS.**

Service Description	Justification for Unit of Service Valuation
Research-based education programs: 1. Family & Consumer Sciences 2. Youth Development 3. Agriculture 4. Community Development	The Unit Value of Service was established from the cost/service established in the proposals to standardize cost for similar services and from the unit cost derived from the submitted proposal.

ATTACHMENT C

CAMPAIGN CONTRIBUTION DISCLOSURE FORM

Pursuant to the Procurement Code, Sections 13-1-28, et seq., NMSA 1978 and NMSA 1978, § 13-1-191.1 (2006), as amended by Laws of 2007, Chapter 234, any prospective contractor seeking to enter into a contract with any state agency or local public body **for professional services, a design and build project delivery system, or the design and installation of measures the primary purpose of which is to conserve natural resources** must file this form with that state agency or local public body. This form must be filed even if the contract qualifies as a small purchase or a sole source contract. The prospective contractor must disclose whether they, a family member or a representative of the prospective contractor has made a campaign contribution to an applicable public official of the state or a local public body during the two years prior to the date on which the contractor submits a proposal or, in the case of a sole source or small purchase contract, the two years prior to the date the contractor signs the contract, if the aggregate total of contributions given by the prospective contractor, a family member or a representative of the prospective contractor to the public official exceeds two hundred and fifty dollars (\$250) over the two year period.

Furthermore, the state agency or local public body may cancel a solicitation or proposed award for a proposed contract pursuant to Section 13-1-181 NMSA 1978 or a contract that is executed may be ratified or terminated pursuant to Section 13-1-182 NMSA 1978 of the Procurement Code if: 1) a prospective contractor, a family member of the prospective contractor, or a representative of the prospective contractor gives a campaign contribution or other thing of value to an applicable public official or the applicable public official's employees during the pendency of the procurement process or 2) a prospective contractor fails to submit a fully completed disclosure statement pursuant to the law.

The state agency or local public body that procures the services or items of tangible personal property shall indicate on the form the name or names of every applicable public official, if any, for which disclosure is required by a prospective contractor.

THIS FORM MUST BE INCLUDED IN THE REQUEST FOR PROPOSALS AND MUST BE FILED BY ANY PROSPECTIVE CONTRACTOR WHETHER OR NOT THEY, THEIR FAMILY MEMBER, OR THEIR REPRESENTATIVE HAS MADE ANY CONTRIBUTIONS SUBJECT TO DISCLOSURE.

The following definitions apply:

“Applicable public official” means a person elected to an office or a person appointed to complete a term of an elected office, who has the authority to award or influence the award of the contract for which the prospective contractor is submitting a competitive sealed proposal or who has the authority to negotiate a sole source or small purchase contract that may be awarded without submission of a sealed competitive proposal.

“Campaign Contribution” means a gift, subscription, loan, advance or deposit of money or other thing of value, including the estimated value of an in-kind contribution, that is made to or received by an applicable public official or any person authorized to raise, collect or expend contributions on that official's behalf for the purpose of electing the official to statewide or local office. “Campaign Contribution” includes the payment of a debt incurred in an election campaign, but does not include the value of services provided without compensation or unreimbursed travel or other personal expenses of individuals who volunteer a portion or all of their time on behalf of a candidate or political committee, nor does it include the administrative or solicitation expenses of a political committee that are paid by an organization that sponsors the committee.

“Family member” means spouse, father, mother, child, father-in-law, mother-in-law, daughter-in-law or son-in-law of (a) a prospective contractor, if the prospective contractor is a natural person; or (b) an owner of a prospective contractor.

“Pendency of the procurement process” means the time period commencing with the public notice of the request for proposals and ending with the award of the contract or the cancellation of the request for proposals.

“Prospective contractor” means a person or business that is subject to the competitive sealed proposal process set forth in the Procurement Code or is not required to submit a competitive sealed proposal because that person or business qualifies for a sole source or a small purchase contract.

“Representative of a prospective contractor” means an officer or director of a corporation, a member or manager of a limited liability corporation, a partner of a partnership or a trustee of a trust of the prospective contractor.

Name(s) of Applicable Public Official(s) if any: **Board of County Commissioners: Christopher Schaljo-Hernandez, Gloria Gameros, Susie Kimble, Susana Chaparro, Manuel A. Sanchez; Assessor Eugenia “Gina” Montoya Ortega; Clerk Amanda López Askin, Ph.D.; Probate Judge Judith Ann Baca; Treasurer Marisol Richardson; Sheriff Kim Stewart.**

DISCLOSURE OF CONTRIBUTIONS BY PROSPECTIVE CONTRACTOR:

Contribution Made By: _____

Contribution Made To: _____

Relation to Prospective Contractor: _____

Date Contribution(s) Made: _____

Amount(s) of Contribution(s) _____

Nature of Contribution(s) _____

Purpose of Contribution(s) _____

(Attach extra pages if necessary) _____

Signature

Date

Title (position)

--OR--

NO CONTRIBUTIONS IN THE AGGREGATE TOTAL OVER TWO HUNDRED FIFTY DOLLARS (\$250) WERE MADE to an applicable public official by me, a family member or representative.

Signature

Date

Title (Position)

ATTACHMENT D RELATED PARTY DISCLOSURE

Related Party Disclosure Form

1. Are you indebted to or have a receivable from any member of the Board of County Commissioners; elected county officials, administration officials, department heads, and key management supervisors with the County of Doña Ana?

Yes _____ No _____

2. Are you, or any officer of your company related to any member of the Board of County Commissioners; elected county officials, administration officials, department heads, key management supervisors of the County of Doña Ana and have you had any of the following transactions to which Doña Ana County was, is to be, a party?

Sales, Purchase or leasing of property ?

Receiving, furnishing of goods, services or facilities?

Commissions or royalty payments

Yes No

3. Does any member of the Board of County Commissioners; elected county officials, administration officials, department heads, key management supervisors with the County of Doña Ana, have any financial interest in your company whether a sole proprietorship, partnership, or corporation of any kind that currently conducts business with the County of Doña Ana?

Yes _____ No _____

4. Did you, your company, or any officer of your company have an interest in or signature authority over a bank account for the benefit of a member of the Board of County Commissioners; elected county officials, administration officials, department heads, key management supervisors with the County of Doña Ana?

Yes _____ No _____

5. Are you negotiating to employ or do you currently employ any employee, officer or family member of an employee or officer of County of Doña Ana?

Yes _____ No _____

The answers to the foregoing questions are correctly stated to the best of my knowledge and belief.

Signature of Owner or Company President: _____ **Date** _____

(Print Name and Title): _____

ATTACHMENT E DEBARMENT CERTIFICATION

Certification Regarding Debarment, Suspension, and Other Responsibility Matters

Offeror certifies to the best of its knowledge and belief that it and its principals:

1. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
2. Have not within a three year period preceding this proposal been convicted of, had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State Antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
3. Are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State, or local) with commission of any offenses; and
4. Have not within a three-year period preceding this application/proposal had one or more public transaction (Federal, State, or local) terminated for cause or default.

I understand that a false statement on this certification may be grounds for rejection of this proposal or termination of the award. Under 18USC Sec. 1001, a false statement may result in a fine of up to \$10,000 or imprisonment for up to 5 years, or both.

Print Name of Authorized Representative

Title

Signature of Authorized Representative

Date

ATTACHMENT F
NON-COLLUSION AFFIDAVIT

STATE OF _____)

County OF _____)

_____ (name) being first duly sworn, deposes and
says that he/she is (title) _____ of
(organization) _____

who submits herewith to the County of Doña Ana, a proposal:

That all statements of fact in such proposal are true:

That said proposal was not made in the interest of or on behalf of any undisclosed person, partnership, company, association, organization or corporation;

That said Proposer has not, directly or indirectly by agreement, communication or conference with anyone attempted to induce action prejudicial to the interest of the County of Doña Ana, or of any Proposer of anyone else interested in the proposed contract; and further,

That prior to the public opening and reading of proposal, said Proposer:

1. Did not directly or indirectly, induce or solicit anyone else to submit a false or sham proposal
2. Did not directly or indirectly collude, conspire, connive or agree with anyone else that said Proposer or anyone else would submit a false or sham proposal, or that anyone Shall refrain from proposing or withdraw his proposals;
3. Did not in any manner, directly or indirectly, seek by agreement, communication or conference with anyone to raise or fix the proposal price of said Proposer or of anyone else, or to raise or fix any overhead, profit or cost element of their proposal price, or of that of anyone else;
4. Did not directly or indirectly, submit his proposed price or any breakdown thereof, or the contest thereof, or divulge information or data relative thereto, to any corporation, partnership, company, association organization, proposal depository or to any member or agent thereof, or to any individual of group of individuals, except that County of Doña Ana, or to any person or persons who have a partnership or other financial interests with said Proposer in his business.

By: _____

Title _____

SUBSCRIBED and sworn to before me this _____ day of _____, 20_____.

Notary Public: _____

My Commission Expires:

ATTACHMENT G

INSURANCE CERTIFICATES

	NEW MEXICO GENERAL SERVICES DEPARTMENT RISK MANAGEMENT DIVISION	EVIDENCE OF COVERAGE
MEMORANDUM NUMBER:RMD-EOC-FY23		
This Evidence of Coverage is used as a matter of information only and confers no rights upon the Certificate Holder. This Evidence of Coverage does not amend, extend, or alter the coverage afforded by the Tort Claims Act or the applicable Certificates of Coverage or policies for the type(s) of coverage listed below.		
INSURED INFORMATION		
STATE OF NEW MEXICO and NEW MEXICO STATE UNIVERSITY (U5300) LOSS PAYEE: TO WHOM IT MAY CONCERN		
Coverage Period: 12:00 AM 07/01/2022 to 11:59 PM 06/30/2023		
This is to certify that the Insured has the coverages listed below for the period indicated. Notwithstanding any requirement, term or condition of any contract or other document with respect to which this Evidence of Coverage may be used or may pertain, the coverages indicated in this Evidence of Coverage are subject to all terms, exclusions, and conditions of the Certificates of Coverage and other insurance policy(s) to which this Evidence of Coverage pertains.		
Type of Coverage	Limit of Liability/Coverage	
A) Liability i. General Liability ii. Automobile Liability iii. Law Enforcement iv. Civil Rights	Statutory Limit NMSA § 41-4-19	
B) Workers Compensation	Statutory Limits NMSA § 52-1-1 et seq.	
C) Property i. Real and Personal Business Property ii. Auto Physical Damage	Replacement Cost Value (RCV) Actual Cash Value (ACV)	
D) Medical Malpractice	Statutory Limit NMSA § 41-4-19	
E) Fine Arts	\$300,000,000.00	
F) Boiler & Machinery	\$1,00,000,000.00 Limit	
Per 66-5-207, NMSA 1978, - A motor vehicle owned by the United States Government, any state, or political subdivision of the state, is exempt from the Mandatory Financial Responsibility Act.		
Per 66-6-15(E), NMSA 1978, - A vehicle or trailer owned by and used in the service of the State of New Mexico or any county or municipality thereof need not be registered but must continually display plates furnished by the Transportation Services Division of the General Services Department.		
Should any of the above coverages for the Covered Party be changed or withdrawn prior to the expiration date issued above, the State of New Mexico will notify the Certificate Holder, but failure of such notification shall impose no obligation or liability of any kind upon the State of New Mexico, its agents, or representatives.		
Authorized Representative: Randall Cherry, Director, Risk Management Division, GSD Date Issued: 7-1-2022		
For questions please contact the Loss Prevention and Control Bureau at 505-827-2036 or GSD.LPCB@state.nm.us		



N. M. S. A. 1978, § 41-4-19

§ 41-4-19. Maximum liability

Effective: July 1, 2021

A. Unless limited by Subsection B of this section, in any action for damages against a governmental entity or a public employee while acting within the scope of the employee's duties as provided in the Tort Claims Act, the liability shall not exceed:

(1) the sum of two hundred thousand dollars (\$200,000) for each legally described real property for damage to or destruction of that legally described real property arising out of a single occurrence;

(2) the sum of three hundred thousand dollars (\$300,000) for all past and future medical and medically related expenses arising out of a single occurrence; and

(3) the sum of four hundred thousand dollars (\$400,000) to any person for any number of claims arising out of a single occurrence for all damages other than real property damage and medical and medically related expenses as permitted under the Tort Claims Act.

B. The total liability for all claims pursuant to Paragraphs (1) and (3) of Subsection A of this section that arise out of a single occurrence shall not exceed seven hundred fifty thousand dollars (\$750,000).

ATTACHMENT H

Attach Copies of the following items, as applicable pursuant to the Contractor's Profession and Scope of Work, behind this page:

- 1. Current Business License**
- 2. Key Staff Curricula Vitae / Resumes**
- 3. Professional Registrations**
- 4. Professional Licenses -**

Eva Madrid

emadrid@nmsu.edu

Work: 575-525-6649

Education

May 2009 *Master of Arts, New Mexico State University*

Major: Agricultural and Extension Education

May 2002 *Bachelor of Science, New Mexico State University*

Major: Agricultural Biology

Experience

June 2011 - Present 4-H Agent – Doña Ana County Cooperative Extension Service, Doña Ana County April

2011 – July 2011 Health Educator - Ben Archer Health Center, Hatch, New Mexico

April 2008-April 2011 4-H Agent – Doña Ana County Cooperative Extension Service, Doña Ana County

September 2004 - July 2008 Program Coordinator - Ben Archer Health Center, Hatch, New Mexico

January 2003 - September 2004 Case Manager - Sun Country Care Management, Las Cruces, New Mexico

4-H Agent - Major Duties and Responsibilities

Program Planning

- Develop and maintain a thorough knowledge of 4-H youth and other youth, family living, social, economic, political, and cultural characteristics of the county – maintaining liaisons with local leaders.
- Discuss and analyze county situational information with Extension staff and program planning committees to identify needs which are met through educational activities in 4-H, agriculture programs, economic development and related Extension programs.
- Prepare a plan of work for 4-H, agriculture, economic development and related areas in cooperation with other county and state Extension staff members.

Program Execution

- Carry out responsibilities to accomplish the 4-H, agriculture, and economic development goals as reflected in the county plan of work.
- Teach and disseminate information in 4-H, agriculture, economic development and other youth work and related areas to county residents.
- Consult with the county director and other staff members in regard to assistance needed from resource people, relating to program responsibilities.
- Prepare and maintain an Affirmative Action Plan to assure full compliance of the Civil Rights Act of 1964 and subsequent sections to the act. Assist administrative leadership to observe and comply with all Equal Employment Opportunity guidelines.
- Recruit and train youth and adult leaders – provide counsel and assistance to leaders in organizing, conducting, and evaluating programs.

Relationships

- Responsible to county director for administrative matters pertaining to compliance with all policies, procedures, and regulations relating to the operation of the County Extension Organization.
- Work under the supervision of the county director and responsible to the district director.
- Receive guidance and counsel in program planning execution as well as professional development from the district director.
- Utilize the state specialists and other state staff members for technical subject matter assistance and program ideas.
- Provide program supervision and training on special assignment to other county staff members in 4-H, agricultural, economic development and related fields and teaching techniques.

- Cooperate with other members of the county Extension staff in Extension program areas of mutual interests.
- Lend support to county staff's efforts in developing and maintaining favorable working relationships with individuals, agencies, groups and organizations.
- Provide leadership and guidance to lay persons involved in the County Extension Program.

Committees

CES, State and Local Committee Work

2020 Western Institute Planning Committee

2016-present AgVentures Educational Committee

2012 4-H Administrative Assistant Selection Committee 2010-2012 Doña Ana County 4-H Rodeo Board

2008-present Shattered Lives of Doña Ana County

2008-present Doña Ana County 4-H/FFA EXPO Ex-officio member 2008-present Southern NM State Fair & Rodeo Ex-officio member 2005-present Shattered Lives of Doña Ana County Committee

NMSU Search Committees

2016 AXED Teacher Education Search Committee

2014 State 4-H Ag and Natural Resource Agent Search Committee

New Mexico Association of Extension 4-H Agents

2010-present Awards and Recognition Committee, chair

National Association of Extension 4-H Agents

2016-present Member Recognition

2015-present Western Region Healthy Living Task Force

State 4-H Committees

2021 NM 4-H Virtual Innovators

2021 NM 4-H Healthy Living Ambassador Committee

2016 State 4-H Conference Planning Committee 2015 NM 4-H Action Team

2014-2015 NM State 4-H Leadership Team, advisor

2014-present State 4-H Shooting Sports Planning Committee 2012-present NM 4-H Home Ec School Planning Committee 2009-present State 4-H Curriculum Committee

Professional Awards

2020 College of Agricultural Consumer and Environmental Sciences Outstanding 4-H Agent Award

2019 Western Region National Association of Extension 4-H Agents Communicator Award, Educational Piece – Team (Jewelry Project)

NM Association of Extension 4-H Agents Communicator Award, Educational Piece

2017 NM Association of Extension 4-H Agents Distinguish Service Award

NMSU Five Year Service Award

NM 4-H Youth Development Professional Development Achievement Award- Platinum Level

2016 Specialty Award 4-H Military Partnership Award, New Mexico Association of Extension 4-H Agents.

Sonntag, Brittany; Duffey, Janelle; Knight, Kelly; Madrid, Eva; Schultz, Linda; and staff from Kirtland, Holloman, Cannon and White Sands Military Installations and New Mexico Army National Guard.

2014 New Mexico 4-H Youth Development Professional Achievement Green Level Award

2013 Achievement in Service Award, New Mexico Association of Extension 4-H Agents & National Association of Extension 4-H Agents, Galaxy Conference, Pittsburgh, PA

2011 Western Region Excellence in Teamwork Award – Southwest District Officer Training, New Mexico Association of Extension 4-H Agents and National Association of Extension 4-H Agents. Dean, Teresa; Allen, John; Blandford, Jack; Dean, Tom; Madrid, Eva; Realivasquez, Rafael; Rubio, Christy and Wear, Dee.

Professional Memberships

National Association of Extension 4-H Youth Development Professionals (NAE4-HYDP)

New Mexico Association of Extension 4-H Agents (NMAE4-HA)

Epsilon Sigma Phi

Publications & Presentations

Madrid, Eva. (2020) NAE4-HYDP Western Regional Award Winners Doña Ana County Cooperative Extension Service, New Mexico. (Original Work, PowerPoint presentation developed for NAE4-HYDP Western Region awards recognition, 39 slides)

Madrid, Eva & Knight, Kelly, (2020) Southern New Mexico State Fair 4-H Red Barn Indoor Exhibit Virtual Exhibition Facebook, Slideshow Doña Ana County Cooperative Extension Service, New Mexico. (Original Work, PowerPoint developed for exhibition of 4-H members fair projects, 85 slides)

Butterfield, Cheryl; Gutierrez, Melanie; Lucero, Steve; Madrid, Eva; Mitchell, Courtney; Shafer, Jennifer; Sharpton, Katie; Shockey, Wayne & Valdez, Talisha. (2020) Volunteer Training Modules & PowerPoint Presentations Doña Ana County Cooperative Extension Service, New Mexico. (Adapted Work, training modules developed for volunteer training to be delivered through ZSuite platform and PowerPoint presentations)

Madrid, Eva. (2020) Achievement Day Results Virtual Showcase Facebook Slideshow Doña Ana County Cooperative Extension Service, New Mexico. (Original Work, PowerPoint developed for exhibition of 4-H members projects, 59 slides)

Madrid, Eva. (2020) 2020 Senior Salute Facebook Video, Doña Ana County Cooperative Extension Service, New Mexico. (Original Work, presentation video developed to showcase graduating senior 4-H members)

Madrid, Eva. (2020) Egg to Chick Day Development Doña Ana County Cooperative Extension Service, New Mexico. (Original Work, PowerPoint developed for educational component for embryology unit, 21 slides)

Blandford, Jack & Madrid, Eva. (2020) Agronomy Contest Doña Ana County Cooperative Extension Service, New Mexico. (Adapted Work, Contest material developed for NM State 4-H Virtual Contest Showcase)

Madrid, Eva & Talamante, Marcella. (2020) Wildlife Contest Doña Ana County Cooperative Extension Service, New Mexico. (Adapted Work, Contest material developed for NM State 4-H Virtual Contest Showcase)

Dean, Teresa & Madrid, Eva. (2017 to present). The Roving Clover Doña Ana County Cooperative Extension Service, New Mexico. (Contributor and author of monthly county newsletter)

Madrid, Eva. (2020) "Where does butter come from?" Doña Ana County Cooperative Extension Service, New Mexico. (Original work developed as an education piece for butter presentation)

Madrid, Eva. (2017) "Leader Training Part 3 – Make Meetings Easy and Fun." Doña Ana County Cooperative Extension Service. (Power Point – 11 slides)

Madrid, Eva. (2017) "Leader Training Part 2 – 4-H Events & Activities, An Overview Of The 4-H Year!" Doña Ana County Cooperative Extension Service. (Power Point – 22 slides)

Madrid, Eva & Martinez, Karim. (2017) "Leader Training Part 1 – What's My Role?" Doña Ana County Cooperative Extension Service. (Power Point – 25 slides)

Madrid, Eva. (2017) "Service Learning Tip Sheet." Doña Ana County Cooperative Extension Service. (1-page handout)

Madrid, Eva & Talamante, Marcella. (2017) "Harvesting the GEMS of Jewelry Making Genuinely Engaging Members with Significances." Doña Ana County & Rio Arriba County Cooperative Extension Service. (Power Point – 26 slides)

Madrid, Eva & Talamante, Marcella. (2017) "Embryology – It's So EGGciting." Doña Ana County & Rio Arriba County Cooperative Extension Service. (Power Point – 20 slides)

Madrid, Eva (Contributor) & Lujan, Nicole D. (2017). "4-H Jewelry Making – The Basics." 4-H Curriculum. New Mexico state University 4-H Youth Development Program.

Madrid, E. (2016). "FairEntry Family Registration Helpsheets." Doña Ana County Cooperative Extension Service, New Mexico. (Adapted work for county use, 7 pages).

Madrid, E., (2016). "History of Jewelry Making." Doña Ana County Cooperative Extension, New Mexico. (Original work, Power Point developed for State 4-H Home Ec School Jewelry Track, 27 slides).

Madrid, E., & Zemler, A. (2016). "I Volunteered To Do What?" Doña Ana County Cooperative Extension and New Mexico State 4-H, New Mexico. (Power Point developed for Western Region Leaders Forum, 18 slides).

Madrid, E., (2016). "Cloverbud Parent Orientation." Doña Ana County Cooperative Extension, New Mexico. (Adapted work, Power Point developed for county use, 23 slides).

Madrid, E., (2016). "Wildlife Habitat & Identification Contest." Doña Ana County Cooperative Extension, New Mexico. (Original work, Power Point developed for county contest, 26 slides).

Madrid, E., (2016). "Wildlife Habitat & Identification Contest." Doña Ana County Cooperative Extension, New Mexico. (Original work, Power Point developed for district contest use, 26 slides).

Madrid, E., (2015). "New Parent Orientation." Doña Ana County Cooperative Extension, New Mexico. (Original work, Power Point developed for county use, 23 slides). Revised annually.

Madrid, E., (2015). "Calendar & More." Doña Ana County Cooperative Extension, New Mexico. (Original work, Power Point developed for county use, 14 slides). Revised annually.

Madrid, E., (2015). "Cloverbud Day." Doña Ana County Cooperative Extension, New Mexico. (Original work, Power Point developed for New Mexico 4-H In-service, 20 slides).

Madrid, E. (2015). "Doña Ana County 4-H Shooting Sports Program Safety Practices and Policies." Doña Ana County Cooperative Extension Service, New Mexico. (Adapted from Luna County 4-H for county use).

Madrid, E. (2015). "Stuff Every 4-H Parent Should Know!" Doña Ana County Cooperative Extension Service, New Mexico. (Adapted work from Valencia County 4-H, produced for county use, 1 page).

Madrid, E., (2015). "How can 4-H benefit you?" Doña Ana County Cooperative Extension, New Mexico. (Original work developed for New Mexico Ag In the Classroom Conference, 1 page).

Schultz, L., Baca, J., Madrid, E., Valdez, C., Harrington, A., Mount, L., & Smith, P. (Revised 2015). "New Mexico 4-H Club Leader's Handbook." New Mexico State University, New Mexico. (Adapted work)

Madrid, E., (2014). "Doña Ana Sewing Projects & Activities At A Glance." Doña Ana County Cooperative Extension, New Mexico. (Original work developed for presentation to the Sewing Guild Club in Las Cruces, 1 page).

Dean, T., & Madrid, E. (2014) "New Mexico 4-H Newly Mandated Federal Reporting Requirements." Doña Ana County Cooperative Extension Service, New Mexico. (Adapted work developed for county use).

Dean, T., & Madrid, E. (2013) "Doña Ana County 4-H Calendar of Events." Doña Ana County Cooperative Extension Service, New Mexico (Original work developed for county use, annually). Revised annually.

Madrid, E., (2013). "Tips to Creating an Effective Workshop." Doña Ana County Cooperative Extension, New Mexico. (Original work, Power Point developed for State 4-H Leadership Team, 14 slides).

Madrid, Eva (Revised 2012). "4-H New Parent Packet." Doña Ana Cooperative Extension Service. Las Cruces, NM. [Compiled resources about 4-H program for new parents]

Dean, T., & Madrid, E., (2012). "4-H Youth Development." Doña Ana County Cooperative Extension and New Mexico State 4-H, New Mexico. (Original work, Power Point developed for county use for Advisory Committee Meeting biannually).

Madrid, E., (2012). "Calendar and More Descriptions." Doña Ana County Cooperative Extension Service, New Mexico. (Adapted from Chaves County 4-H for county use, 7 pages). Revised annually.

Madrid, E. (2012). "Basics to Judging and Giving Oral Reasons." Doña Ana County Cooperative Extension Service, New Mexico. (Original work for county use).

Madrid, E. (2012). "Doña Ana County 4-H Calendar of Events." Doña Ana County Cooperative Extension Service, New Mexico (Original work developed for county use).

Dean, T., & Madrid, E. (2012-present). "Doña Ana County 4-H." Doña Ana County Cooperative Extension Service, New Mexico. <https://www.facebook.com/DonaAnaCounty4H> (Facebook page developed to promote the Doña Ana County 4-H Program, maintained on an ongoing basis).

Dean, T., & Madrid, Eva (2011-present). "The Roving Clover." Doña Ana Cooperative Extension Service. Las Cruces, NM. (Edit monthly county newsletter).

Madrid., E. (2011). "Doña Ana County 4-H." Doña Ana County Cooperative Extension Service, New Mexico. <https://www.facebook.com/DonaAnaCounty4H> (Facebook page developed to promote the Doña Ana County 4-H Program, maintained on an ongoing basis).

Beatriz Favela, LCSW

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Las Cruces, NM 88005

(575) 202-2376
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Profile

Motivated personable professional possessing 14 years of gainful competitive employment. Experienced in developing community outreach programs utilizing a systems approach to review and coordinate program growth and necessary change. Facilitator of wide variety of evidence-based health related programs with high success in retention and completion rates. Possess excellent leadership skills acquired through experience and hands-on supervision of community leaders/trainers. Developed public relations skills, through community presentations, and creation of presentation materials. Provided consulting services to agencies at national level to train community leaders and provided technical assistance as needed. Understand the value of data collection for performance evaluation, quality control, and program effectiveness.

Flexible and versatile- able to work under pressure and problem solve as necessary. I am able to work individually and as a team player and possess excellent communication skills in both English and Spanish. I am a people person who is dedicated, focused, and have a passion for helping others achieve optimum well-being, physically, emotionally and in any other way they need to achieve a fulfilling life.

Education

Master Degree in Social Work

New Mexico State University, Las Cruces, NM

2005

GPA: 3.91

Bachelor Degree in Social Work

New Mexico State University, Las Cruces, NM

2004

GPA: 3.67

Career Experience

New Mexico State University-Doña Ana County Cooperative Extension Service

Las Cruces, NM

10/2018- Present

As an Extension Family and Consumer Sciences Agent, I provide research-based information and programs to the residents of Doña Ana County in the areas of family life, child development, nutrition, food safety, diabetes, chronic disease self-management, healthy home environment and family finance. I deliver information through presentations, workshops, community events, office visits, phone calls and via email. I also collaborate with community organizations and agencies to help further Extension family and consumer sciences programs to improve quality of life. Programs are provided to youth and adults and are available in English and Spanish.

New Mexico Children Youth and Families Department

Las Cruces, NM

8/2016-10/2018

As the Regional Operations Manager (ROM) I am responsible to oversee the day to day operations of the Child Care Services Program as well as the budgetary disbursement of the Child Care Development Fund to the children and Child Care Providers in the southern New Mexico. As a ROM I manage staff and the use of other resources for effective implementation of Child Care Assistance programs. This position requires participation in the research, writing, evaluation and interpretation of the regulation and procedural requirements using the Child Care Assistance Policy, which ensures compliance/conformance with all applicable State and Federal policy/regulatory initiatives. Meet and collaborate with inter-departmental agencies such as, but not limited to the Department of Health, Department of Human Services, Department of Education, Tribal Councils throughout New Mexico, and Community Roundtables in order to ensure the health and safety of all children receiving childcare in New Mexico. In addition, duties include preparation of reports as requested by the department Bureau Chief and director.

Molina Healthcare of New Mexico: Case Manager III

Las Cruces, NM

4/2015- 8/2016

Case Manager is responsible for completing assessments to identify member care needs. Development and implementation of comprehensive member-driven care plan to addresses medical and/or behavioral health needs. Routinely worked with members to coordinate services, community resources, and provide health education. Identified risk factors, and created, reviewed and revised care plans with a focus on health education and improving health outcomes. Collaborated with healthcare team members to deliver and coordinate quality care and services. Built and maintained relationships with members and their representatives to empower personal responsibility and

decision-making on healthcare matters, and helped members achieve optimum well-being to achieve a fulfilling life. Ensured completion of required touch points and care coordination activities and documented all activities within the member clinical record. Participated and presented during case-review sessions to ensure an effective and comprehensive approach to member care. Attended and participated in team meetings and offered creative solutions and approaches to further enhance the clinical model.

Amistad Family Services: Family Therapist

Las Cruces, NM

10/2014 to Present

As a Family Therapist, I provide therapy to individuals, families and groups. Using the DSM V manual for diagnosis, I provide diagnosis to clients. I also conduct initial interviews for assessment in order to complete Psychosocial history, and identification of need/reason for services to develop treatment plans. Refer clients to community resources, and have excellent knowledge of community resources. Duties include facilitating Circle of Security group parenting classes, teaching life skills, and developing treatment plans.

Southern Area Health Education Center at NMSU: Program Operations Director

Las Cruces, NM

11/ 2010 to 10/ 2014

As the Program Operations Director I managed and supervised all agency programs and resources which included: promotion of health careers, coordination of continuing education credit events for health professionals, worked with medical residency programs, environmental education program, chronic disease self-management program, and an Alzheimer's Caregivers program among others. I was responsible for identification of strategic opportunities and challenges and worked with board and staff to encourage/motivate them to address them. I developed new programs as opportunities presented and worked with teams for grant proposal writing and submission in support of existing programs and new opportunities. Duties included hiring, training and supervising program coordinators, community health workers and administrative support staff.

As the Director, I worked closely with the Advisory Board of Directors to facilitate quarterly Board meetings, and actively engaged in public relations and networking on behalf of SoAHEC programs—as the “face” of the agency in the community through public speaking, presentations, and participation on a variety of boards. I also worked closely with the NMSU HSS business team for contract/grant management and compliance. Other duties include conducting trainings for Community Health Workers on various health topics, and supervising student interns, independent contractors, and volunteers. In addition, I developed and managed the agency's overall budget, increasing revenue to over 50% of expectation; implementing billing accountability measures and a comprehensive internal audit process. I worked closely with funders and provided services to a 13-county catchment area, and worked closely with principal investigators and research teams to support initiatives such as coordinating design support and program implementation.

I was also responsible for oversight of all aspects of project completion at local and regional levels in conjunction with research teams and funders. I served as the coordinator and coordinated activities for the Doña Ana Diabetes Action Coalition for four years which included completion and submission of all required local, state and federal reports. SoAHEC was a lead agency in training Community Health Workers/Promotoras in the Southern New Mexico Area and was very involved in the certification process as well as piloting the certification curriculum. I worked very close with New Mexico Department of Health in developing the certification criteria and process. I also provided end-of-year and mid-year reporting for grants and contracts. I collected data and worked closely with program evaluators for state data quality audits/analysis. I was also responsible for completing all required reports as required by funders.

School of Social Work/NMSU: Adjunct College Instructor

Las Cruces, NM

8/2012 – 5/2013

As a college instructor I was responsible for preparing and delivering instruction for the Human Behavior and the Social Environment core curriculum course. I developed the syllabus and classroom materials which included instruction material, classroom activities, assignments and worked with the program coordinator to ensure policies and procedures were followed and worked with and supported students facing challenges.

Area Health Education Center/NMSU: Program Coordinator

Las Cruces, NM

10/2007– 11/2010

As the Program Coordinator, I coordinated all aspects of the NM MyCD (Manage your Chronic Disease) Program, trained and supervised program assistants, independent contractors, and students. I also trained community health workers on the evidenced-based program from Stanford University- Chronic Disease Self-Management Program

(CDSMP). Duties included are facilitator for the CDSMP throughout 5 counties, developed and planned all program approach for growth and expansion, conducted extensive community networking and outreach promoting CDSMP, including community presentation, and completed and submitted all required reports to funder, including Advisory board.

Aprendamos Early Intervention Program: Family Therapist Las Cruces, NM 12/2007 – 10/2011

Responsible for providing therapy to individuals, families and groups and conducting initial interview for assessment and identification of need/reason for services. Duties included developing Psychosocial History, teaching life skills, developing treatment plans, and conducting home visits.

Families and Youth Inc.: Mid-Level Family Preservation Specialist Las Cruces, NM 5/2006- 10/2007

As a Family Preservation Specialist, I conducted intensive home-based services to provide parents the skills needed to avoid out-of-home placement. I also assisted families in strengthening existing parenting skills by utilizing the strengths-perspective approach. I taught parents/families the necessary life skills and parenting skills needed to avoid out-of-home placement, and provided family therapy as needed. Other duties included, Case-Management to include referrals, follow-up, compliance with program's requirements, conducting initial interviews and completing psychosocial report, completing all required reports to Children Youth and Family Department, and testifying in court as needed. Part of the responsibilities was to complete home studies for families that applied for foster care and/or adoption, including training of current foster parents.

Las Cruces Public School: Conlee Elementary School Social Worker

Las Cruces, NM

5/2005- 5/2006

As a school social worker, I was responsible for administering the grant that funded the Social Worker's position. I served as attendance officer, completing paperwork for prosecution as well as completing home visits to contact students. I also worked with the NMSU parenting program to coordinate parenting classes. I conducted counseling groups and developed a community closet as well as parenting library. As the school social worker, I was responsible for coordinating the Student Assistance Team (SAT). As the SAT coordinator, I was responsible for coordinating meetings, working with instruction support staff as well as parents to complete the necessary paperwork. I collaborated with teachers, administrators and parents.

Ben Archer Health Center: Social Worker

Las Cruces, NM

4/2003- 5/2005

As a social worker, I completed mental health intake/screening. I completed mental health assessments and provided individual, family and group counseling. I worked with pregnant and new mothers to address the importance of perinatal care, nutrition, breastfeeding etc. I provided education and facilitated community workshops. I was also responsible for providing diabetes education to patients and completed home visits for non-compliance patients. I conducted community presentations to promote services and participated in health fairs.

Professional, Personal Skills, Affiliations and Licensures

- Received recognition from NMSU for most grant applications submitted and awarded
- Participated and presented at State and National Conferences
- Presented to Medical Professionals, Service Groups and Agencies
- Led SoAHEC to become a fast-growing agency
- Created an environment where staff members felt included and valued, drawing on staff strengths, individually and collectively
- Provided extensive program development, including creation of staff positions, database, billing procedures, policies, operational guidelines, records system and more
- Grant writing experience with team and with effective results
- Health and Safety Training for Caregivers T-Trainer
- Circle of Security Instructor
- Tomando Control de su Salud, Chronic Disease Self-management T-Trainer
- Is it Difficult being a Woman? A Guide on Depression M-Trainer
- Cuidando con Respeto: An Alzheimer's Caregivers Program Master Trainer
- Licensed Clinical Social Worker State of New Mexico

CONFERENCE PRESENTATIONS:

- Cacari-Stone, L., **Favela, B.**, Cowboy, L., Hogue, C., McGough- MaDuen A., Wallerstein N., (April 2012). Engaging Diverse Communities in Health Disparities Research: Best Practices in Building Community-Academic Research Partnerships for reducing Health Disparities in New Mexico. Presented at the New Mexico Public Health Association Conference (NMPHA), Albuquerque, NM.
- **Favela, B.**, Luna, E., (July, 2012). Facilitating Improvement in Health Status and Quality of Life in Rural Communities. Presented at the National AHEC Organization Conference (NAO), San Antonio TX.
- Lachenmayr, S. Lucero, C., **Favela, B.**, Lugo Y., (May 2011). Using a Regional Approach, New Mexico and Texas to Address Health Disparities along the Border Through Evidence-Based Programs and Policy and System Change. Presented at the Society of Public Health Education (SOPHE), Albuquerque, NM.
- Lucero C., **Favela, B.**, Leyva C., (September 2010). Successes and Challenges with implementing a Tomando Control de su Salud Program. Presented at the National Council On Aging and Area On Aging, webinar series.
- Silverblatt, H., **Favela, B.**, Luna, E., Moffut, D., (July, 2014). AHEC and HERO programs: An Innovative Approach to Addressing Health Disparities in New Mexico. Presented at the National AHEC Organization Conference (NAO), Charlotte, North Carolina

VOLUNTEER WORK:

Manantial de Vida Church, Volunteer

Las Cruces, NM

May 2019 – Present

As a volunteer, I teach classes with topics related on women, parenting and marriage. I also help connecting individuals and families to local resources as needed. I also work closely with the pastors as part of the leadership team to develop the strategic plan for the church as well as to facilitate effective communication within the leadership team.

References available upon request

Jeffrey L. Anderson

- **Present County Position/Current Rank:** Dona Ana County Agronomy & Horticulture Extension Agent, Associate Professor
- **Date of Promotion to Present Rank of:** July 1, 2014
- **Application for Promotion to Academic Rank of:** Professor
- **Date of Employment with NMSU-CES:** April 16, 2008
- **Principal Unit:** County Extension Faculty
- **College of Agricultural, Consumer and Environmental Science:** Doña Ana Cooperative Extension Service

Educational Background:

Master of Science in Horticulture

Horticultural Major
New Mexico State University, Las Cruces, NM
July 2002

Bachelor of Science in Agriculture

Agricultural Major
New Mexico State University, Las Cruces, NM
May 1989

Previous professional experience:

Production/Head Grower, Sunland Nursery Color Division, Las Cruces, NM, 2007-2008

Supervisor, Garden Department, Home Depot, Las Cruces, NM, 2006-2007

Renovations/Detailer, Northgate Construction, Las Cruces, NM, 2004-2006

General Manager, Sorensen Greenhouses, Inc. Ruthven, Ontario, Canada; Las Cruces, NM operations, 1997-2004

Grower/Supervisor of Production, Alex R. Masson's, Inc. Radium Springs, NM, 1991-1997

Publications

McGue, L; Lane K; Robertson, ML; O'Callaghan; Anderson, J. Industrial Hemp. White Paper. University of Nevada Cooperative Extension Service, 2021 (Original work developed for the Southwest Hemp Education Council, 18 pages) 2021.

Robertson, ML; O'Callaghan, A; Anderson, J. *Pruning Desert Shrubs in Southern Nevada Type Climates*. University of Nevada Cooperative Extension Service, 2014. (Original and adapted work for general use y professionals and others, 8 pages).

Anderson, Jeffrey. "Doña Ana County Master Gardener Bimonthly Magazine/Newsletter." Doña Ana County, New Mexico, 2014-2019. (Original and adapted work produced for the use of Doña Ana County).

Power Point Presentations

Anderson, Jeffrey. "Staying Green in the Desert, Catching and Using Rainwater." Doña Ana County: New Mexico State University, 2021. (Original work developed for the Southern Nevada Tree Conference via Zoom, 47 slides)

Anderson, Jeffrey. "Developing a Community Garden in a Maximum-Security Prison." Doña Ana County: New Mexico State University, 2019. (Original work developed for the NACAA AM/PIC Conference in Fort Wayne, Indiana, 21 slides)

Anderson, Jeffrey. "Cooperative Extension Overview for NM Beekeepers Association." Doña Ana County: New Mexico State University, 2019. (Original work developed for county and statewide use, 55 slides)

Anderson, Jeffrey. "Native Soils: The Basics for Oxy Petroleum Company." Doña Ana County: New Mexico State University, 2019. (Original work developed for training of Occidental Petroleum management staff in Midland, TX, 97 slides)

Anderson, Jeffrey. "Shading Your Yard, Las Cruces Home and Garden Show." Doña Ana County: New Mexico State University, 2019. (Original work developed for county and statewide use, 94 slides)

Anderson, Jeffrey. "Going Native: Are there more plants out there for the landscape pallet?" Doña Ana County: New Mexico State University, 2018. (Original work developed for county and statewide use, 84 slides)

Anderson, Jeffrey. "Palm Tree Selection for the Southwest." Doña Ana County: New Mexico State University, 2018. (Original work developed for county and statewide use, 63 slides)

Anderson, Jeffrey. "Afghan Pine History." Doña Ana County: New Mexico State University, 2018. (Original work developed for county and statewide use, 28 slides)

Anderson, Jeffrey. "Palm Trees for Southern New Mexico." Doña Ana County: New Mexico State University, 2018. (Original work developed for county and statewide use, 55 slides)

Anderson, Jeffrey. "Master Gardener Tree Recommendations." Doña Ana County: New Mexico State

University, 2018. (Original work developed for county and statewide use, 92 slides)

Anderson, Jeffrey (2018). Tree Stewards, Tree Pathology. Doña Ana Cooperative Extension Service. Las Cruces, NM. (Original work developed for county and statewide use, 81 slides).

Anderson, Jeffrey. "Landscaping for the Chihuahuan Desert." Doña Ana County: New Mexico State University, 2018. (Original work developed for county and statewide use, 35 slides)

Anderson, Jeffrey. "Hydroponics." Doña Ana County: New Mexico State University, 2017. (Original work developed for county and statewide use, 26 slides)

Anderson, Jeffrey. "Sustainable Landscape Materials and Their Uses." Doña Ana County: New Mexico State University, 2017. (Original work developed for county and statewide use, 52 slides)

Anderson, Jeffrey. "Doña Ana County Master Gardener Orientation." Doña Ana County: New Mexico State University, 2017. (Revised work developed for county use, 15 slides)

Anderson, Jeffrey. "Palm Trees, Care and Maintenance." Doña Ana County: New Mexico State University, 2016. (Original work developed for county and statewide use, 116 slides)

Anderson, Jeffrey. "Windbreak Trees for the Southwest." Doña Ana County: New Mexico State University, 2016. (Original work developed for county and statewide use, 31 slides)

Anderson, Jeffrey. "Alameda Historic District, Pioneer Women's Park Proposal." Doña Ana County: New Mexico State University, 2016. (Original work developed for county and statewide use, 31 slides)

Anderson, Jeffrey. "Landscaping to the MAX." Doña Ana County: New Mexico State University, 2015. (Original work developed for county and statewide use, 122 slides)

Anderson, Jeffrey. "Cover the Soil." Doña Ana County: New Mexico State University, 2015. (Original work developed for county and statewide use, 70 slides)

Anderson, Jeffrey. "Grant County Master Gardener Orientation." Doña Ana County: New Mexico State University, 2014. (Original work developed for Grant County Master Gardener program, 15 slides)

Anderson, Jeffrey. "Native Soils, The Basics." Doña Ana County: New Mexico State University, 2014. (Adapted work developed for county use, 92 slides)

Professional Presentations and Activities

Cooperative Extension Service In-Service Training/Conferences

NMSU Hemp Workshop, February 2021, Las Cruces (workshop presenter)

NMSU KRWG Gardening Confidential Radio Talk Show, Fall & Spring 2017-2021, Las Cruces (invited speaker)

NMSU SW District Agricultural Agents In-Service, February 2014-2018, Catron County (workshop presenter)

NMSU Doña Ana County Ag Days, April 2014-2018, Las Cruces (invited speaker)

NMSU Valencia County Cooperative Extension Home and Garden Show, April 2017, Los Lunas, (invited presenter)

NMSU SW-Extension In-Service Training, February 2014-2016, Horse Springs (invited presenter)

NMSU Grant County Master Gardener Program, March 2015, Silver City (invited presenter)

NMSU Pecan Production Short Course, September 2014, Las Cruces (invited presenter)

NMSU Sustainable Crop Production class, April 2014, Las Cruces (panel member)

NMSU STEM Outreach Center, February 2014, Mesquite, NM (invited presenter)

Community Based Trainings/Presentations

City of Las Cruces National Night, August 2014-2019, Las Cruces (invited speaker)

City of Las Cruces Arbor Day Celebration, 2014-2019, Las Cruces, NM (invited presenter)

City of Las Cruces Water Festival, April 2014-2019, Las Cruces (invited presenter)

City of Las Cruces Water Utilities Department Lush and Lean Program Lecture Series, March 2014-2018, Las Cruces (instructor)

City of Las Cruces Tree Stewards Class, September 2014, Las Cruces (invited presenter)

City of Las Cruces Branigan Library lecture series, June 2014, Las Cruces (invited presenter)

Professional Societies and Organizations

International Workshop on Vertical Farming, 2019 (poster session presenter)

National Association of County Agriculture Agents (NACAA) AM/PIC Conference, 2019, (workshop presenter)

School Outreach Presentations

Desert Hills Elementary School Science Night, February 2014-2016, Las Cruces (invited speaker)

Highland Elementary School Spring Fling, April 2014-2015, Las Cruces (invited presenter)

Tombaugh Elementary School August 2014, Las Cruces, (invited presenter)

Trade Organizations

Desert Green Conference, 2019, Las Vegas, NV (invited speaker to present on Testing Your Soils using the Web Soil Survey)

Occidental Petroleum Landscape Maintenance Seminar and Training, June 2019, Midland, TX (invited speaker)

Texas Tree Growers Association, March 2018, Austin, TX (invited presenter)

Home and Garden Show, March 2014-2019, Las Cruces (invited presenter)

NM Ag in the Classroom Pecan Field Trip, December 2017-2018, Las Cruces (invited presenter)

Tour of Gardens, May 2014-2017, Las Cruces (invited presenter)

La Semilla Small Farm and Home Garden Food Safety and GAP Workshop, July 2014, Anthony, NM (invited presenter)

Home and Garden Show, January 2014, Yuma, AZ (invited presenter)

Anthony Water District Organic Transition Farmers, September 2014, Anthony, NM (invited presenter)

Lush and Lean Community Lecture Series, June 2014, Las Cruces (invited presenter)

Lush and Lean Community Lecture Series, May 2014, Las Cruces (invited presenter)

KOBE radio, June 4, 2014, Las Cruces (invited speaker)

Las Cruces Senior Lifestyle Expo, April 2014, Las Cruces (invited presenter)

Picacho Hills Garden Club, January 2014, Las Cruces (invited presenter)

Mesilla Valley Iris Society, January 2014, Las Cruces (invited presenter)

Service for Period Under Review

The mission of the Cooperative Extension Service is to provide the public with practical, research-based information, and programs that will improve the quality of their lives while focusing on the key areas of agriculture, natural resources consumer and family issues, youth development and community economic development. The agents' mission is to supply research-based information for clientele to make decisions that improve their lives and economic status. To uphold this mission, the agent must provide service, support and education to the community, state, and nation beyond his written scope of planned work.

Principal Unit

2021-14

- Serve as a member of the NMSU Cooperative Extension Service Food Protection Alliance
- Serves as Horticultural Superintendent for the Doña Ana County and SW District 4-H Contest

2019-2014

- Serve as an assistant for the Horticulture Contest at State 4-H Conference

2018-14

- Served as Moderator and event planner for the Onion Field Day at the NMSU Leyendecker Science Center

2018-17

- Served as a moderator for the NMSU-Leyendecker Plant Science Center

2017-14

- Served as moderator for the New Mexico Pecan Growers Field Day

2014

- Assisted with the NM 4-H Ride for the Clover office visit
- Served as moderator for the Weather Spotter class
- Served as moderator for the CoCoRaHS Weather Class
- Served as moderator for the Irrigation Audit Demonstration

College

2020-14

- Served as moderator for the New Mexico Chile Conference

2019

- Assisted with providing guidance on hemp production to the Buffalo Thunder Resort on Pojoaque Pueblo

- Served as moderator and planning committee for the Western Sustainable Agricultural Research and Education field day.

2018-14

- Served as moderator for the New Mexico Pecan Growers Organizational Field Day

University

Community

2021-15

- Serves as a member of the Growing Foods Connection

2021-14

- Serves as member of the Interagency Council
- Serves as a member of the LCPS School Garden Committee
- Serves as a member of the Mesilla Valley Food Policy Council Committee
- Serves as a member of the Doña Ana County Food Protection Alliance
- Serves as an ex-officio member of the Doña Ana County Farm Bureau

2019-14

- Served as a the superintendent of the Southern NM State Fair Horticulture/Floriculture Department

2018-14

- Served as a member of the Local Emergency Planning Committee
- Served as a member of the Esperanzas, Inc. Community Garden Committee

2014

- Served a committee member of the Trees for Water and Energy Conservation Event Planning Committee
- Served as a moderator for the Farmers Market Food Demonstration
- Served on member of the La Semilla Community Farm opening and Solar Panel demonstration Committee

State

2018-14

- Served as a judge for the Sierra County Fair's Horticulture Contest

2017-14

- Serve as proctor for the Certified Crop Adjustors Exam

2016-14

- Assisted Mesilla Bosque State Park with Landscape design

2014

- Served on the 4th Annual NM Food Protection Alliance Conference Planning Committee

Nation

2021-14

- Serve as an ex-officio member of the Western Pecan Growers Association
- Report weekly to the NMDA National Agricultural Statistics Service agricultural crop reports

2019-14

- Served as a moderator for the Western Pecan Growers Association Annual Conference
- Serve as resource assistant for the Chihuahuan Desert Botanic Gardens Annual Plant Sale and lecture

2018-14

- Served on the Agricultural Employers Outreach Committee
- Served as a member of the Agricultural Employers Conference Committee

2014

- Served a member of the Workforce Solutions Upper Rio Grande Agriculture Employers Forum

Profession**2019**

- Served moderator for the Ag Issues and Public Relations seminar at the National Association of County Agricultural Agents, Fort Wayne, IN.

2014

- Served as a moderator Western Region Agronomy and Pest Management seminar at the National Association of County Agricultural Agents in Mobile, IN.
- Served a member for the National Association of County Agricultural Agents Conference planning committee.

Membership and Involvement in Professional Societies & Organizations

National Association of County Agricultural Agents (NACAA), member, 2021-2014

- Western Region Vice-Chair for Agricultural Issues and Public Relations, 2019-2015
- Western Region Vice-Chair for Agronomy and Pest Management, 2015-2014
- National Conference Presentations Committee, 2019-2014

New Mexico Association of County Agricultural Agents (NMACAA), member, 2021-14

- NMACAA President, 2018-2017
- NMACAA Secretary/Treasurer, 2017-2014
- NMACAA President Elect, 2016
- NMACAA Vice President, 2015
- Horticulture and Turfgrass Committee, Chair, 2019-2014

Epsilon Sigma Phi, National Extension Fraternity, member, 2021-2016

Professional Development

Cooperative Extension Service

- All Extension In-Service Training, Albuquerque/Las Cruces, NM. March 2019-2014
- New Mexico Food Protection Alliance, 9th Annual, Albuquerque, NM, 2019
- Disaster in Climate Change, Raton, NM, March 2019
- CES Agent Community Development Training, In-Service, Albuquerque, NM, March 2019

Other Professional Development

- VertiFarm Conference, Wageningen University, Wageningen, Netherlands, 2019
- Cannabis Conference, Westgate Hotel and Casino, Las Vegas, NV. April 2019
- National Association of County Agricultural Agents Conference, Fort Wayne, IN, 2019
- WSARE, Western Sustainable Agricultural Research and Education. Las Cruces, NM, 2019-2014
- Western Pecan Growers Association Conference, Las Cruces, NM. March 2019-2014
- New Mexico Agricultural Leadership Program, NMSU, Las Cruces, NM, 2018-17
- Agriculture Employers Forum, DACC Workforce Center. Las Cruces, NM, 2018-2014
- National Association of County Agricultural Agents Conference, Chattanooga, TN, 2018
- National Association of County Agricultural Agents Conference, Salt Lake City, UT, 2017

- National Association of County Agricultural Agents Conference, Little Rock, AR, 2016
- National Association of County Agricultural Agents Conference, Sioux Falls, SD, 2015
- National Association of County Agricultural Agents Conference, Mobile, AL, 2014
- Brad Lancaster speaks on Rainwater Harvesting, Las Cruces, NM, April 2014

DRAFT

Professional Honors and Awards or Other Recognition of Excellence

In Extension

2021

- Distinguished Service Award, National Association of County Agricultural Agents, Philadelphia, PA

2019

- State Communications Award Winner, National Association of County Agricultural Agents, Published Photo & Caption, Fort Wayne, Indiana
- State Communications Award Winner, National Association of County Agricultural Agents, Feature Story, Fort Wayne, Indiana
- New Mexico State University/College of Agriculture, Consumer and Environmental Services, 10-year Service Award

2015

- Achievement Award, National Association of County Agricultural Agents. Sioux Falls, SD

2014

- Western Region & State Communications Award Winner, National Association of County Agricultural Agents, Team Newsletter
- Western Region & State Communications Award Winner, National Association of County Agricultural Agents, Video Presentation

Other for the Period under Review

Public Relations/Media

The Agronomy/Horticultural Agent for Doña Ana County is often called upon to answer questions and provide information to the public. His main source of communication is through radio, television, newspapers, and online media sources. These media outlets reach the most people in his county and are effective in their delivery. The agent has been a guest speaker on KRWG-Radios', Gardening Confidential for five years. This is the most popular series KRWG-Radio hosts and reaches an audience of over 24,000 per hour, covering southern New Mexico and El Paso, TX. The agent performs many interviews with area newspapers to keep his clientele informed of important events and programs being put on through the extension service. The Las Cruces Sun News has a circulation of 22,000-23,000 newspapers per day, and the Las Cruces Bulletin has a circulation of 21,000 newspapers per week.

Anderson, Jeff. "Gardening Confidential Radio Talk Show." KRWG-Radio 90.7, NMSU. Las Cruces, NM. Bi-annual April/October 2016-2021

Anderson, Jeff. "Hemp, Agriculture, Laws and Regulations." KCHF-TV, channel 11. Albuquerque, NM. August 6, 2019

Anderson, Jeff. "NMSU helps bring hydroponic gardens into Las Cruces schools." Las Cruces Sun News. December 28, 2018

Anderson, Jeff. "NMSU helps inmates grow skills at southern New Mexico Correctional

Facility." Las Cruces Sun News. August 18, 2018

Anderson, Jeff. "Watch out for pecan weevils, New Mexico officials urge." Las Cruces Sun News. December 20, 2017

Anderson, Jeff. "Rainwater, gray water can be reused, saving money." Las Cruces Sun News. March 20, 2016

Anderson, Jeff. "Painting the town green." Las Cruces Bulletin. Home and Garden Show Special Insert. March 3, 2016

Anderson, Jeff. "Fruit Tree Pruning Workshop." Las Cruces Bulletin. February 20, 2016

Anderson, Jeff. "Master Gardeners Graduate." Las Cruces Bulletin. January 22, 2016

Anderson, Jeff. "Chile conference hosts record number of attendees." Las Cruces Bulletin. February 5, 2016

Anderson, Jeff. "Now is the time to plant bulbs for the spring." Las Cruces Bulletin. December 4, 2015

Anderson, Jeff. "Becoming a master gardener: the ultimate volunteer experience." Las Cruces Bulletin. June 12, 2015

Anderson, Jeff. "Through the garden gates." Las Cruces Bulletin. May 1, 2015

Anderson, Jeff. "Youths Absorb Water Lessons." Las Cruces Sun News. April 17, 2015

Anderson, Jeff. "Gardens featured in tour reflect the personalities of the caretakers." Las Cruces Sun News. April 5, 2015

Anderson, Jeff. "Try landscaping your yard with crushed glass." Las Cruces Sun News. March 29, 2015

Anderson, Jeff. "Learn about rainwater harvesting." Las Cruces Sun News, Utilities Connections. February 18, 2015

Anderson, Jeff. "Tech drives Extension Service into next 100 years." Las Cruces Sun News. October 19, 2014

Anderson, Jeff. "Pecan conference draws 420 people." Las Cruces Sun News. March 4, 2014

Teresa Dean
terestru@nmsu.edu Work: 575.525.6649

Education

May 2004 Master of Arts in Agricultural and Extension Education, New Mexico State University
Title: Job Satisfaction among County Extension Agents within the New Mexico Cooperative Extension Service
Advisor: Dr. Jaime X. Castillo

May 2001 Bachelor of Science in Agriculture, New Mexico State University
Major: Agricultural and Extension Education

Experience

June 2018-Present County Program Director
June 2012 - Present County Extension Agent- Livestock/4-H, Dona Ana County
November 2004 - May 2012 County Extension Agent- 4-H, Socorro County
June 2001 - October 2004 County Extension Agent- 4-H/Agricultural, Otero County

Major Duties and Responsibilities

Program Planning

- Developed and maintained a thorough knowledge of 4-H youth and other youth, family living, social, economic, political, and cultural characteristics of the county – maintaining liaisons with local leaders.
- Discussed and analyzed county situational information with Extension staff and program planning committees to identify needs which were met through educational activities in 4-H, agriculture programs, economic development and related Extension programs.
- Prepared a plan of work for 4-H, agriculture, economic development and related areas in cooperation with other county and state Extension staff members.

Program Execution

- Carried out responsibilities to accomplish the 4-H, agriculture, and economic development goals as reflected in the county plan of work.
- Taught and disseminated information in 4-H, agriculture, economic development and other youth work and related areas to county residents.
- Consulted with the county director and other staff members in regard to assistance needed from resource people, relating to program responsibilities.
- Prepared and maintained an Affirmative Action Plan to assure full compliance of the Civil Rights Act of 1964 and subsequent sections to the act. Assisted administrative leadership to observe and comply with all Equal Employment Opportunity guidelines.
- Recruited and trained leaders – provided counsel and assistance to leaders in organizing, conducting, and evaluating programs.

Relationships

- Responsible to District director for administrative matters pertaining to compliance with all policies, procedures, and regulations relating to the operation of the County Extension

Organization.

- Worked under the supervision and am responsible to the district director.
 - Received guidance and counsel in program planning execution as well as professional development from the district director.
 - Utilized the state specialists and other state staff members for technical subject matter assistance and program ideas.
 - Provided program supervision and training on special assignment to other county staff members in 4-H, agricultural, economic development and related fields and teaching techniques.
 - Cooperated with other members of the county Extension staff in Extension program areas of mutual interests.
 - Lent support to county staff's efforts in developing and maintaining favorable working relationships with individuals, agencies, groups and organizations.
 - Provided leadership and guidance to lay persons involved in the County Extension Program.
- #### Qualifications

Committees

- Knowledge in agriculture, economic development, 4-H youth programs and other social subject matter areas.
- Knowledge of the organization, operation, philosophy, and objectives of the Extension program and procedures.
- Knowledge of the social, economic, and cultural factors affecting the County Extension Program.
 - Ability to deal with the principles and techniques of adult and youth education.
 - Ability to multi-task with strong organizational skills.
 - Ability to speak and write clearly and communicate ideas effectively.
 - Ability to teach and relate effectively to diverse clientele groups.
- Ability to maintain a high level of enthusiasm and to inspire others to achieve a high level of participation and productivity.
- Physical and mental ability to endure unusual hours to work, frequent travel and related demands of the job.

CES, State and Local Committee Work
2012-2021 Dona Ana County Fair Ex-officio member

2012-2021 Southern NM State Fair & Rodeo Ex-officio member
 2012-2021 Southern NM State Fair & Rodeo Livestock Committee
 2012-2021 Dona Ana County 4-H Rodeo Board
 2012-2021 Local Emergency Planning Committee
 2012-2013 NMSU Employee Compensation Committee
 2014 City of Las Cruces Urban Agriculture Committee
 2013-2014 NMSU Faculty Senate
 2013-2014 NMSU Faculty Senate Leadership Committee
 2013-2014 NMSU Faculty Senate- University Affairs Committee
 2009-2012 NMSU Faculty Senate Scholastic Affairs Committee
 2007 -2008 Mayor's committee for Rodeo facilities
 2002-2012 Socorro County Fair & Rodeo Association Ex-officio member
 2004 -2012 Socorro County Fair Jr. Livestock Committee
 2002-2004 Otero County 4-H Rodeo Board
 2001-2005 Southern NM 4-H Foundation
 2001-2004 Otero County Fair Board Association Ex-officio member
 2001-2004 Otero County Fair Jr. Livestock Committee

NMSU Search Committees

2005 4-H Ag and Natural Resource Specialist Search Committee
 2005 NMSU CES Assistant Dean and Director Search Committee
 2004 NM State 4-H Department Head Search Committee
 2003 4-H Ag and Natural Resource Specialist Search Committee

New Mexico Association of Extension 4-H Agents 2014 District Horse Show Committee
 20013-2014 Faculty Senate Representative 2009-2012 Faculty Senate
 Representative

2008-2010 Southwest District NMAE4HA Representative 2006-2014 NMAE4HA Public
 Relations Committee
 2002-2003 NMAE4HA Secretary
 2001-2005 NMAE4HA Programs Committee

State 4-H Committees

2013-2014 State 4-H Conference Planning Committee
 2012-2021 State 4-H Rodeo Board Member
 2011 NM 4-H Centennial Committee
 2009-2010 Western Region Leaders Forum Committee- Co-Coordinator
 2008-2014 NM 4-H Home Ec School Planning Committee

2008 4-H SET Committee
 2006 Teen Get-Away Planning Committee
 2006-2014 4-H Curriculum Review Committee
 2002-2006 State 4-H Conference Planning Committee
 2002-2004 NM 4-H Air Force Liaison
 2002-2003 Wildlife Habitat Evaluation Contest Committee

Professional Awards

- 2019 Distinguished Extension Professional Award
- 2012 NAE4HA Distinguished Service Award
- 2012 NM 4-H Youth Development Professional Achievement Award- Premium
- 2011 NAE4HA Western Regional Winner in Excellence in Teamwork
- 2011 NM 4-H Youth Development Professional Achievement Award- Gold
- 2010 NAE4HA National Winner in Excellence in Teamwork
- 2010 NAE4HA National Winner in Educational Technology Team
- 2010 NM 4-H Youth Development Professional Achievement Award- Silver
- 2010 NM 4-H Youth Development Professional Achievement Award- Bronze
- 2009 Outstanding 4-H Agent
- 2008 NAE4HA Achievement in Service Award
- 2007 Socorro Chamber of Commerce Organization of the Year
- 2006 NMAE4HA Communicator Award-Periodical Publication
- 2006 NMAE4HA Communicator Award-Educational Package
- 2006 NMAE4HA Specialty Award-Search for Excellence in Teen Programming
- 2005 Honorary NM State FFA Degree
- 2004 NMAE4HA Communicator Award, Educational Package, Team
- 2004 NMAE4HA Communicator Award, Periodical Publication, Team
- 2004 NMAE4HA Specialty Award Excellence in Teamwork
- 2003 NMAE4HA Communicator Award, Promotional Packet, Team
- 2003 NMAE4HA Communicator Award, Periodical Publication, Team

Professional Memberships

Epsilon Signa Phi (ESP)

National Association of County Agricultural Agents (NACAA) National Association of Extension 4-H Agents (NAE4-HA)
New Mexico Association of Extension 4-H Agents (NMAE4-HA) New Mexico Association of County Agricultural Agents (NMACAA) Dona Ana County Farm & Livestock Bureau
Socorro County Farm & Livestock Bureau New Mexico Cowbelles
American National Cattlemen Association Southern NM 4-H Foundation

Publications & Presentations

- Dean, Teresa T. (2014) 7 Myths about Urban Chicken. Doña Ana County Cooperative Extension Service. (1 page) Adapted Work
- Dean, Teresa T. (2014) Raising Chickens in the City. Doña Ana County Cooperative Extension Service. (2 pages) Adapted Work
- Dean, Teresa T. (2014) Raising Rabbits for Meat. Doña Ana County Cooperative Extension Service. (2 pages) Adapted Work
- Dean, Teresa T. (2014) Raising Goats in the City. Doña Ana County Cooperative Extension Service. (2 pages) Adapted Work
- Dean, Teresa T. (2014) Preparing for a Successful Interview. Doña Ana County Cooperative

Extension Service. (PowerPoint presentation)

Dean, Teresa T. (2013) Responsible Pet Ownership. Doña Ana County Cooperative Extension Service. (PowerPoint presentation)

Dean, Teresa T. (2013) 4-H Jeopardy-Responsible Pet Ownership. Doña Ana County Cooperative Extension Service. (PowerPoint presentation)

Dean, Teresa T. (2012) Understanding Extension for AXED Students. Doña Ana County Cooperative Extension Service. (PowerPoint presentation)

Dean, Teresa T. (2005). Doña Ana County 4-H. Doña Ana County Cooperative Extension Service. (Promotional brochure)

Dean, Teresa T. (2012) Raising Poultry. Doña Ana County Cooperative Extension Service. (4 pages) Adopted Work

Dean, Teresa T. (2012) Exploring our NM Cultural Projects. NM 4-H Leaders Forum. (Powerpoint presentation)

Dean, Teresa T. (2009) Colors. Socorro County Cooperative Extension Service. (PowerPoint presentation)

Dean, Teresa T.; Franz, Owida & Padilla, Patrick (2008). Hosting District 4-H Contests. NM 4-H In-service Training. (PowerPoint presentation)

Dean, Teresa T. & Dean, Tom L. (2008) Generations. New Mexico 4-H Leaders Forum. (PowerPoint presentation)

Dean, Teresa T. (2008) 4-H Jeopardy-Parliamentary Procedure. Socorro County Cooperative Extension Service. (PowerPoint presentation)

Dean, Teresa T. (2007). yourSELF. Socorro County Cooperative Extension Service. (8 pages) Adapted Work

Dean, Teresa T. (2006). Building Youth and Adult Partnerships in your Community. Socorro County Cooperative Extension Service. (PowerPoint presentation)

Dean, Teresa T. (2006). I'm One of A Kind. Socorro County Cooperative Extension Service. (8 pages) Adopted Work

Dean, Teresa T. (2006). NM 4-H Rodeo Greentop Project Summary (400.R- 3). New Mexico 4-H. 2 pages.

Dean, Teresa T. (2005). Beginning Braiding & Knotting Unit I Greentop Project Summary (400. F- 13). New Mexico 4-H. (2 pages)

- Dean, Teresa T. (2005). Braiding & Knotting Unit II Greentop Project Summary (400. F 14). New Mexico 4-H. (2 pages)
- Dean, Teresa T. (2005). Advanced Belt Braiding Greentop Project Summary (400. F- 22). New Mexico 4-H. (2 pages)
- Dean, Teresa T. (2005). Grant Writing 101. Socorro County Cooperative Extension Service. (PowerPoint presentation)
- Dean, Teresa T. (2005). Socorro County 4-H. Socorro County Cooperative Extension Service. (Promotional brochure)
- Dean, Teresa T. (2005). Cake Decorating 101. Socorro County Cooperative Extension Service. (9 pages) Adapted Work
- Dean, Teresa T. & Dean, Tom (2005). Basic Parliamentary Procedure for 4-H Members. Socorro County Cooperative Extension Service. (5 pages)
- Trujillo, Teresa (2004). Job Satisfaction among County Extension Agents within the New Mexico Cooperative Extension Service. Master's Thesis, NMSU.
- Dean, Teresa T., Painter, Craig & Richardson, Rick (2004). Basic Parliamentary Procedure. Better Informed Public Officials Conference. (PowerPoint presentation)
- Dean, Teresa (2004). Identifying your True Colors. Socorro County Cooperative Extension Service. (17 pages) Adapted Work
- Trujillo, Teresa (2004). Now you are a 4-H Officer. Otero County Cooperative Extension Service. (35 pages)
- Trujillo, Teresa (2003). This is 4-H. Otero County Cooperative Extension Service. (PowerPoint presentation)
- Trujillo, Teresa (2003). Knowing your NM Wildlife. Otero County Cooperative Extension Service. (Training PowerPoint presentation) Adapted Work
- Trujillo, Teresa (2002). Lead, Follow or Get Out of the Way: Being a Leader. Otero County Cooperative Extension Service. (24 pages)
- Trujillo, Teresa (2002). Record Book Training: Where Do I Begin? Otero County Cooperative Extension Service. (16 pages)
- Trujillo, Teresa (2002). 4-H Livestock Judging. Otero County Cooperative Extension Service. (PowerPoint presentation)

References

Dr. Jon Boren

Associate Dean and Director, Cooperative Extension Service
220 Gerald Thomas Hall
575-646-2874

Dr. Frank Hodnett AXED Department Head 111 Gerald Thomas Hall 575-646-4511

Jerry Ledesma

6415 Pony Express Ct. Las Cruces, NM 88007 575-621-2325

Savannah Graves

Hidalgo County Program Director 1226 E. Second St.
 Lordsburg NM 88045
575-542-9291

ATTACHMENT I
ATTACH PROCUREMENT DOCUMENTATION

Check One

- _____ **Professional Service Determination**
- _____ **Sole Source Determination**
- _____ **Written Quotes**
- _____ **RFP #**
- _____ **Bid #**
- XXX **Other** (Inter Government: NMSA 13-1-98.A)

ATTACHMENT J - OTHER

- 1. Data Reporting Requirements**
 - a. Monthly Invoice Sample**
 - b. Monthly Summary Sheet Sample**
 - c. Monthly Data Reporting sample Specifications**
- 2. Vendor Cost Proposal**

DRAFT

Monthly Invoice Sample

Monthly Request for Payment Invoice

Agency

Address
City, State, Zip
Contact Name
Phone
Email

Invoice Date: date here
Invoice Number: number here
Invoice Period: dates here

Bill to:

Dona Ana County HHS
ATTN: Program Operations Manager
845 N. Motel Blvd
Las Cruces, NM 88007
hhsprogramops@donaanacounty.org

Contract Amount	Contract Number	Procurement	PO Number	Vendor Number
\$xxx.xx	xx-xxx	xx-xxxx	Pxxxxxxx	@xxxxxxxx

Type of Service	# of Units	Unit Value	Total
Service 1	xx	\$xx.xx	\$xx.xx
Service 2	xx	\$xx.xx	\$xx.xx
Service 3	xx	\$xx.xx	\$xx.xx
Service 4	xx	\$xx.xx	\$xx.xx
Total Due			\$xx.xx

I declare all required reports have been submitted or are attached per contract agreement.

Printed Name

Printed Name

Signature

Signature

Invoice Date

Date

Monthly Summary Sheet Sample

Monthly Type of Service

Contractor Name Here

Address

City, state, zip

Contact name

Contact phone number

Contact email address

Contract Amount: \$xx,xxx.xx

Contract Number: xx-xxx

RFP Number: xx-xxxx

PO Number: Pxxxxxx

Vendor Number: @xxxxxxxx

Insurance Exp Date: xx/xx/xxxx

Invoice Month	Service 1	Service 2	Service 3	Billed Amount
	Total Annual Value \$xx,xxx.xx	Total Annual Value \$xx,xxx.xx	Total Annual Value \$xx,xxx.xx	
Starting Amount	xxx	xxx	xxx	\$xx,xxx.xx
01 - July				
02 - August				
03 - September				
04 - October				
05 - November				
06 - December				
07 - January				
08 - February				
09 - March				
10 - April				
11 - May				
12 - June				
YTD Total	xxx	xxx	xxx	\$ -
Contract Balance	xxx	xxx	xxx	\$xx,xxx.xx

Monthly Data Reporting Sample Specifications

Field Name	Field Description
TAB NAME: Encounter Detail	
Date of Service	Enter using mm/dd/yyyy format with "/" symbols.
Type of Service	Select type of service from the drop down list.
Location of Service	Enter the geographic location of the service.
Etc.	





College of Agricultural, Consumer
and Environmental Sciences
Cooperative Extension Service
Southwest District Office
MSC 3AE, New Mexico State University
P.O. Box 30003, Las Cruces, NM 88003-8003

February 27, 2026

Commissioner Schaljo-Hernandez, Chair
Doña Ana County Commission
845 N. Motel Blvd.
Las Cruces, NM 88007

Dear Mr. Schaljo-Hernandez and County Manager Andrews,

This letter is a request from the Cooperative Extension Service of New Mexico State University for financial support for the Doña Ana County Extension Office. The requested funds will jointly support Extension educational programs for **FY 2026-2027** beginning **July 1, 2026**. Extension education programs in Agriculture, Family and Consumer Sciences, 4-H and Youth Development, and Community/Economic Development are funded by appropriations from county, state, & federal governments. Each level of government is requested to contribute a corresponding one-third share of the total cost of the County Extension program. A product of this arrangement is economic development for Doña Ana County. Each dollar funded by the county will be matched by one dollar of state funds and one dollar of federal funds. Therefore, the level of county funding determines the size and scope of the County Extension program.

For **FY 2026-2027**, we are requesting **\$196,344.78** in base funding. This is an increase from last year to reflect the legislative increase to salaries for higher education, and does not increase the operation and maintenance funds at all

The total estimated cost of operations for the Doña Ana County Extension Office during **FY 2026-2027** will be **\$624,220.30**, excluding in-kind contributions, which are a direct result of this department. (Note: 100% of the county's requested funds will be spent in Doña Ana County. Support from Extension Specialists, supervisors, publication costs, and administrators that assist local County Extension programs is supported with State and Federal funds and not with County-requested funds.) State funding match is \$227,017.29, Federal match is \$186,019.59, and ICAN funding is \$234,348.29.

Doña Ana County Government has funded the County Extension Office's request for many years. We are appreciative and look forward to a continued partnership. This has led to Doña Ana Cooperative Extension reaching over 53,488 clientele and having one of the largest enrollments of youth in the 4-H program across the state. In closing, we would appreciate the opportunity to present, explain, and support the Cooperative Extension funding request to the Doña Ana County Commission. We look forward to your favorable consideration of this request.

Sincerely,

Teresa Dean
Doña Ana County Program Director
4-H/Agricultural Agent

The mission of the ACES Cooperative Extension Service is to provide the people of New Mexico with practical, research-based knowledge and programs to improve their quality of life.

extension.nmsu.edu



College of Agricultural, Consumer
and Environmental Sciences
Cooperative Extension Service
Doña Ana County Extension Office
1170 N. Solano Dr., Suite M, Las Cruces, NM 88001

Thank you for your time and support.
Sincerely,

A handwritten signature in blue ink that reads "Teresa T. Dean".

Teresa T. Dean
Doña Ana County Program Director

The mission of the ACES Cooperative Extension Service is to provide the people of New Mexico with practical, research-based knowledge and programs to improve their quality of life.

donaanaextension.nmsu.edu

February 27, 2026

Commissioner Schaljo-Hernandez, Chair
Doña Ana County Commission
845 N. Motel Blvd.
Las Cruces, NM 88007

Dear Mr. Schaljo-Hernandez and County Manager Andrews,

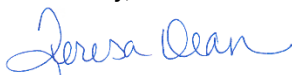
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Sincerely,



Teresa Dean
Doña Ana County Program Director
4-H/Agricultural Agent

The mission of the ACES Cooperative Extension Service is to provide the people of New Mexico with practical, research-based knowledge and programs to improve their quality of life.

**DOÑA ANA COUNTY
BOARD OF COUNTY COMMISSIONERS**

Doña Ana County Government Center
845 North Motel Boulevard
Las Cruces, New Mexico 88007
Telephone: (575) 647-7200
Toll-Free: (877) 827-7200

Fleet Department
Initiating Department

Gabriel Silva, Fleet Director
Contact Person

June 9, 2026
Meeting Date

4
Agenda Item Number

TITLE OF AGENDA ITEM TO BE CONSIDERED

**APPROVAL TO INCREASE NEW MEXICO STATE CONTRACT 20-00000-22-00058 WITH WEX
FROM \$200,000 TO \$235,000 FOR FUEL CARD SERVICES, FOR COUNTY FIRE AND
EMERGENCY SERVICES VEHICLES.**

SUMMARY OF ITEM TO BE CONSIDERED

INCLUDING PRESENTATION OF OPTIONS FOR ACTION and ACTION REQUESTED

Request approval to increase New Mexico contract 20-00000-22-00058 with WEX from \$200,000 to \$235,000 for fuel card services. Fire and Emergency Services Department utilizes this contract. Additionally, we are requesting authorization for the County Manager to have signature authority over the related contract documents, amendments, and renewals.

State of New Mexico Statue 13-1-129 NMSA allows procurement under existing contracts.

DESCRIPTION OF SUPPORTING DOCUMENTATION ATTACHED

Executive Summary
Dona Ana County Contract

SUMMARY OF FINANCIAL IMPACT

Cost of an increase of \$35,000 is included in the approved FY26 budget.

ADMINISTRATIVE REVIEW AND APPROVAL

Gabriel Silva, Fleet Director	Created/Initiated - 5/21/2026
Gabriel Silva, Fleet Director	Approved - 5/21/2026
Asma Dawood, Finance Director	Approved - 5/21/2026
Michael Perez, Purchasing Manager	Approved - 6/1/2026
Lucio Luttrell, Deputy County Manager	Final Approval - 6/4/2026

DOCUMENT CONTROL

For Signature: No	For Recording: No	Deadline for Return:
--------------------------	--------------------------	-----------------------------



Doña Ana County

Executive Summary

Meeting Date: May 8, 2026

Agenda Item Title: Approval to Increase NM State Contract with WEX Fuel Card Services.

Overview:

Fleet Department is requesting the approval of increasing the amount on the New Mexico State contract 20- 00000-22-00058 with WEX fuel card services from \$200,000 to \$235,000 to complete FY26 fiscal year. The Fire and Emergency Services Department utilizes WEX fuel cards.



**State of New Mexico
General Services Department
Purchasing Division
Price Agreement Amendment**

Awarded Vendor:
0000045609
WEX Bank
111 E Sego Lily Dr.
Sandy, UT 84070
Contact: Cory Herzog
Email: cory.herzog@wexin.com
Telephone No. (801) 347-9379

Number: **20-00000-22-00058**

NASPO Master Agreement No.: **00819**

Amendment No.: **Two**

Term: **July 8, 2022 – December 31, 2026**

Ship To:
All State of New Mexico agencies, commissions,
institutions, political subdivisions and local public
bodies allowed by law.

Procurement Specialist: **Jessica Chavez** *jc*

Telephone No.: (505) **500-9824**

Email: **jessica.chavez@gsd.nm.gov**

Invoice:
As Requested

Title: **Fleet Card Services**

This amendment is to be attached to the respective Price Agreement and become a part thereof.

In accordance with Price Agreement provisions, and by mutual agreement of all parties, this Price Agreement is extended from December 30, 2025 to December 31, 2026 at the same price, terms and conditions.

This Amendment is issued to update vendor's address and point of contact as follows:

FROM
97 Darling Ave.
So. Portland, ME 04106
Contact: Ryan Kelly
Email: ryan.kelly@wexinc.com
Phone: (952) 922.1104

TO
111 E Sego Lily Dr.
Sandy, UT 84070
Contact: Cory Herzog
Email: cory.herzog@wexinc.com
Phone: (801) 347-9379

Except as modified by this amendment, the provisions of the Price Agreement shall remain in full force and effect.

Accepted for the State of New Mexico

Dorothy Mendonca

Date: 12/9/2025

Dorothy Mendonca
New Mexico State Purchasing Agent
Purchasing Division: 1100 St. Francis Drive, Room 2016, Santa Fe, 87505; PO Box 6850, Santa Fe, NM 87502 (505) 827-0472

Certificate Of Completion

Envelope Id: A305E740-323A-4B7A-8085-D6CE718C7207
 Subject: Please DocuSign: SPD SPA 20-00000-22-00058 Fleet Card Services A002
 Source Envelope:
 Document Pages: 1
 Certificate Pages: 5
 AutoNav: Enabled
 EnvelopeId Stamping: Enabled
 Time Zone: (UTC-07:00) Mountain Time (US & Canada)

Status: Completed

Envelope Originator:
 Jessica Chavez
 1100 S Saint Francis Dr
 Santa Fe, NM 87502
 jessica.chavez@gsd.nm.gov
 IP Address: 164.64.62.10

Record Tracking

Status: Original
 12/9/2025 3:14:49 PM
 Security Appliance Status: Connected
 Storage Appliance Status: Connected

Holder: Jessica Chavez
 jessica.chavez@gsd.nm.gov
 Pool: StateLocal
 Pool: General Services Department

Location: DocuSign

Location: DocuSign

Signer Events

Vanessa LeBlanc
 vanessa.leblanc@gsd.nm.gov
 Bureau Chief
 New Mexico General Services
 Security Level: Email, Account Authentication
 (None), Login with SSO

Signature

Signature Adoption: Pre-selected Style
 Using IP Address: 164.64.62.10

Timestamp

Sent: 12/9/2025 3:16:29 PM
 Viewed: 12/9/2025 3:16:59 PM
 Signed: 12/9/2025 3:17:03 PM

Electronic Record and Signature Disclosure:

Accepted: 6/2/2020 7:02:26 AM
 ID: 174ce339-a45c-4eb9-8489-b3f5ced3d8e4

Jessica Chavez
 jessica.chavez@gsd.nm.gov
 Procurement Specialist II
 Security Level: Email, Account Authentication
 (None)

Signature Adoption: Pre-selected Style
 Using IP Address: 164.64.62.10

Sent: 12/9/2025 3:17:04 PM
 Viewed: 12/9/2025 3:18:16 PM
 Signed: 12/9/2025 3:18:30 PM

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Dorothy Mendonca
 dorothy.mendonca@gsd.nm.gov
 SPD Division Director / State Purchasing Agent
 General Services Department
 Signing Group: 35000 - State Purchasing Agent
 Security Level: Email, Account Authentication
 (None)

Signature Adoption: Pre-selected Style
 Using IP Address:
 2600:1011:b15f:317c:31a8:f1e9:a83f:7b1d
 Signed using mobile

Sent: 12/9/2025 3:18:31 PM
 Viewed: 12/9/2025 3:36:41 PM
 Signed: 12/9/2025 3:36:50 PM

Electronic Record and Signature Disclosure:

Accepted: 4/14/2023 7:24:59 AM
 ID: 51f6380f-50f7-4227-afb5-572b373dfb7c

In Person Signer Events

Signature

Timestamp

Editor Delivery Events

Status

Timestamp

Agent Delivery Events

Status

Timestamp

Intermediary Delivery Events

Status

Timestamp

Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	12/9/2025 3:16:29 PM
Certified Delivered	Security Checked	12/9/2025 3:36:41 PM
Signing Complete	Security Checked	12/9/2025 3:36:50 PM
Completed	Security Checked	12/9/2025 3:36:50 PM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

A. ELECTRONIC RECORD AND SIGNATURE DISCLOSURE (ERSD)

From time to time, New Mexico General Services Department (GSD), on behalf of the State of New Mexico (SONM), may be required by law to provide you with certain written notices or disclosures. Stated below are the terms and conditions for GSD's providing you such notices and disclosures electronically through the DocuSign system. Please read this information carefully. If you are able to access this information electronically and agree to **this Electronic Record and Signature Disclosure (ERSD)**, please confirm your agreement by selecting the check-box next to "I agree to use electronic records and signatures" before clicking "CONTINUE" within the DocuSign system.

B. Obtaining paper copies

At any time up to twenty (20) calendar days following your use of DocuSign to electronically sign a document, you may request a paper copy of any record provided or made available electronically to you by GSD. You will have the ability to download and print documents SONM sends you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a twenty (20) calendar day period after such documents are first sent to you. Following the twenty (20) day period, if you want GSD to send you paper copies of any such documents from GSD's office, you will be charged a \$1.00 per-page fee plus postage. You may request delivery of such paper copies from GSD by following the procedure stated in Section H, below.

C. Withdrawing your consent

If you decide to receive notices and disclosures from GSD electronically, you may at any time change your mind and inform GSD you want to receive required notices and disclosures only in paper format. The procedure concerning how you may inform GSD of your decision to receive future notices and disclosures in paper format as well as withdraw your consent to receive notices and disclosures electronically is stated in Section D, immediately below.

D. Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed with which GSD will be able to complete certain steps in specific transactions and deliver paper copies to you. GSD will need: (1) to send the required notices or disclosures to you in paper format; and (2) wait until GSD receives your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from SONM or to electronically sign documents generated and sent to you from SONM.

E. All notices and disclosures will be sent to you electronically

Unless you inform GSD otherwise according to these procedures, GSD will electronically provide you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements and other documents that are required to be provided or made available to you during the course of your electronic signature relationship with SONM. To reduce the possibility of inadvertent non-receipt, GSD prefers to provide all required notices and disclosures by the same method and to the same email or physical address that you furnish to GSD. Thus, you may receive the disclosures and notices electronically or in paper form. If you do not agree with this procedure, please inform GSD according to the procedures stated in Section I, below. Please also refer to Section D, immediately above, which states the consequences resulting from your declination of electronic delivery of notices and disclosures.

F. How to contact GSD:

You may inform General Services Department (GSD) of any changes you select regarding State Purchasing Division's (SPD) electronic communications with you, to request paper copies of certain information from SPD, and to withdraw your prior consent to receive notices and disclosures electronically by emailing your request(s) to SPD at: GSD.SPDinfo@state.nm.us

G. To advise SPD of your new email address

To inform SPD of a change in the email address to which SPD sends you notices and disclosures electronically, you must send an email to SPD at GSD.SPDinfo@state.nm.us and in the body of such request you must include your previous and new email addresses.

H. To request paper copies from SPD

To request delivery of paper copies of electronic notices and disclosures that DocuSign and/or SPD have previously provided to you, you must send an email to SPD at GSD.SPDinfo@state.nm.us and in the body of your email request state your email address, full name, mailing address, and telephone number. SPD will charge you a \$1.00 per page copy fee plus postage.

I. To withdraw your consent with SPD

To inform SPD that you no longer wish to receive notices and disclosures in electronic format you may:

(1) Decline to sign a document from within a signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may:

(2) Send SPD an email to GSD.SPDinfo@state.nm.us and in the body of your request state your email address, full name, mailing address, and telephone number.

J. Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current DocuSign system requirements may be found at:

<https://support.docusign.com/guides/signer-guide-signing-system-requirements>

K. Acknowledging your access and consent to receive and sign documents electronically

To confirm that you are able to electronically access the information contained in this Electronic Record and Signature Disclosure (ERSD), please confirm that you have: (1) read this ERSD, and either: (2) you are able to print on paper or electronically save this ERSD for your future reference and access; or (3) you are able to email this ERSD to an email address where you will be able to print this ERSD on paper and/or save this ERSD for your future reference and access. Further, if you consent to receiving notices and disclosures from DocuSign and/or SPD exclusively in electronic format, then select the check-box next to “I agree to use electronic records and signatures,” before you click “CONTINUE” within the DocuSign system.

By selecting the check-box next to “I agree to use electronic records and signatures,” you confirm that:

- You have read this Electronic Record and Signature Disclosure (ERSD); and
- You can print this ERSD on paper, or you can save and/ or send this ERSD to a location where you can print this ERSD, for your future reference and access; and
- Until or unless you notify SPD as stated in this ERSD, you consent to exclusively receive through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by SPD during the course of your electronic signature relationship with SPD.



**State of New Mexico
General Services Department
Purchasing Division**

Statewide Price Agreement Amendment

Awarded Vendor:

0000045609

WEX Bank

97 Darling Avenue

So. Portland, ME 04106

Contact: Ryan Kelly

Email: ryan.kelly@wexinc.com

Telephone No.: (952) 922-1104

Number: **20-00000-22-00058**

NASPO Master Agreement No.: **00819**

Amendment No.: **One**

Term: **July 8, 2022 – December 31, 2025**

Ship To:

**All State of New Mexico agencies, commissions,
institutions, political subdivisions and local
public bodies allowed by law.**

Procurement Specialist: **Jessica Chavez**

Telephone No.: **(505) 500-9824**

Email: **jessica.chavez@gsd.nm.gov**

Invoice:

As Requested

Title: Fleet Card Services

This amendment is to be attached to the respective Price Agreement and become a part thereof.

This Amendment is issued to add the attached Enrollment Form to the Statewide Price Agreement.

Except as modified by this amendment, the provisions of the Price Agreement shall remain in full force and effect.

Accepted for the State of New Mexico

Dorothy Mendonca

Dorothy Mendonca

New Mexico State Purchasing Agent

Date: 4/17/2025

X This has been signed on behalf of the State Purchasing Agent

GOVERNMENT -- EV CHARGING EN ROUTE SOLUTION
ENROLLMENT FORM

This En Route EV Charging Solution Enrollment Form ("**Enrollment**") is submitted by the entity listed below ("**Company**"). Upon WEX Bank's ("**Issuer**") approval of Company's enrollment, this Enrollment will govern the provision of the Solution (as defined hereunder) by Issuer to Company, and will incorporate the terms of the Business Charge Account Agreement between Company and Issuer ("**Agreement**"). The Company and Issuer are referred to individually as a "**Party**" and jointly as the "**Parties**". Capitalized terms used in this Enrollment that are not otherwise defined shall have the meanings set forth in the Agreement.

Company Name: State of New Mexico		
Company Address: 1100 St. Francis Drive		City/State/Zip: Santa Fe, NM 87505
☐ New Customer	☒ Existing Customer	Account Number: 0496001871896
☐ Tax Exempt Organization		

EV CHARGING EN ROUTE SOLUTION ("**SOLUTION**")

Company wishes to enable Card acceptance or payment via an Authorized Payment Device (defined below) at certain electric vehicle ("**EV**") charging stations operated by charge point operators participating in the WEX Inc. card network (each, a "**CPO Merchant**") pursuant to the terms set forth in this Enrollment and the terms of the Agreement.

FEES, BILLING, AND PAYMENT

EV Enabled Card Fee. The Company will pay a **monthly fee of \$5.00** (the "**EV Fee**") for **each** Card that is enabled for Transactions at EV charging stations. The EV Fee applies for each Card enabled on any day of a given calendar month.

Authorized Payment Device Replacement Fee. Company will be provided one radio frequency identification (RFID) device to use as an Authorized Payment Device (as defined below) for each enabled Card at no additional cost. If an RFID device needs to be replaced, an additional RFID device will be provided and Company will be charged \$10.00 per additional RFID device, with the original RFID to be disabled.

Payment Terms. Billing for purchases made with an Authorized Payment Device shall be pursuant to the terms of the Agreement.

No Rebates. Any purchases made through use of an Authorized Payment Device shall not be eligible for any Rebate provided under the Agreement.

TERMS AND CONDITIONS

- Solution Description.** Pursuant to the terms of this Enrollment and the Agreement, Company will use an Authorized Payment Device to purchase EV charging from CPO Merchants. An "**Authorized Payment Device**" means any RFID device, a physical form of payment or a mobile application, in any case specified and provided by Issuer. Subject to completing the request in section 2.1, Company authorizes Issuer to connect an EV-enabled Card to an Authorized Payment Device to initiate and complete purchases from CPO Merchants. All terms and conditions of the Agreement applicable to "Cards" or to Transactions using a Card shall also apply to the Authorized Payment Devices and Transactions using an Authorized Payment Device, except to the extent expressly set forth otherwise in this Enrollment.
- Company Responsibilities**
 - Upon acceptance and approval of this completed Enrollment by Company, Issuer will enable one or more Cards designated by Company for use for purchases from CPO Merchants. Upon such enablement by Issuer, any individual that uses the Authorized Payment Device linked to that Card shall be considered an "**Authorized EV Charging User**." Company may add or change Cards or Authorized EV Charging Users, or request additional RFID devices in the online portal.
 - Company will comply with, and shall ensure all Authorized EV Charging Users to comply with, any reasonable instructions provided by Issuer or the applicable CPO Merchant pertaining to use of EV charging, the EV charging station equipment and related applications, any mobile applications intended for use with the Solution, and any Authorized Payment Devices.
 - ChargePoint Charging. This section applies if Company or Authorized EV Charging Users purchase EV charging or related products and services from ChargePoint and its network operators. The Authorized Payment Device provided to Company or any Authorized EV Charging User may include or utilize services, software and/or other proprietary materials of ChargePoint, Inc. ("**ChargePoint**") in connection with Company's or any Authorized EV Charging User's accessibility to electric vehicle charging services provided via ChargePoint and its network (collectively, "**ChargePoint Technology**"). Company hereby represents and warrants that its use and/or any Authorized EV Charging User's use of any of the Charge Technology shall be governed by and subject to the following: (i) ChargePoint Terms of Service (found at: https://na.chargepoint.com/terms_mobile?instance=NA-US&country_id=233&locale=en) (collectively, "**ChargePoint Terms**"); and (ii) ChargePoint, as a third-party beneficiary with respect to the ChargePoint Terms, shall be entitled to enforce any of the ChargePoint Terms against Company with regards to Company's use or any Authorized EV Charging User's use of the ChargePoint Technology.

With sole respect to the Enrollment, the following Special Terms apply if a Company is a state or local government entity ("**Special Entity**") and only to the extent that any offerings provided under the Enrollment are being used in a Company's official capacity as a state or local government entity ("**Special Purpose**"). In the event of any conflict or inconsistency between the Enrollment terms, including the ChargePoint Terms of Service for ChargePoint® Accounts and the Special Terms, the following Special Terms shall prevail for the Special Purpose.

Special Terms:

- I. Governing law and venue shall be those of the respective state of the Special Entity;
- II. Limitation of liability terms in the Enrollment terms shall not apply to the Special Entity;
- III. Indemnification terms in the Enrollment terms shall not apply to the Special Entity; and
- IV. Arbitration terms in the Enrollment terms shall not apply to the Special Entity.

- 2.4 Company will immediately notify Issuer when an Authorized EV Charging User leaves the Company, retires or is absent for an extended period of time.
3. **Issuer Responsibilities.** Upon receipt of a request in the online portal to enable a Card for EV charging, Issuer will enable the applicable Account for EV charging and provide an Authorized Payment Device if requested by Company. Upon enablement of the Account, Company may use a mobile application designated by Issuer for EV charging upon downloading and/or updating the mobile application, as applicable. If an Authorized EV Charging User already has access rights to use EV charging with an CPO Merchant, Issuer may "link" preexisting account information. Use of a mobile application may be subject to additional terms and conditions as set forth in the relevant application. Company must comply and must ensure that its Authorized EV Charging Users comply with the policies and terms of use posted on such mobile applications or otherwise provided to Company by Issuer.
4. **Data Collection and Usage**
- 4.1 Issuer owns all data collected by or on behalf of Issuer in connection with Company's use of the Solution, including but not limited to transactional data collected at EV charging stations. Any feedback provided by Company in connection with its use of the Solution shall be owned by Issuer, including any suggested improvements to the Solution.
- 4.2 Activation of an Authorized Payment Device may require Issuer to share certain Company and Authorized EV Charging User information with the applicable CPO Merchant, including contact information, VIN information and usage associated with Company's Account. Additionally, for Cards issued with the name of an Authorized EV Charging User, Issuer may ask for personally identifiable information from the Authorized EV Charging Users and may share this information with the applicable CPO Merchant in order for it to provide and support services related to the access to and provision of the Solution.
5. **Controls.** The application of any Controls may not be available for purchases on an Authorized Payment Device when an RFID is used and Company agrees to be liable for purchases made with a CPO Merchant even if a Control has been exceeded for any Transaction. Subject to the terms of the Agreement, Company remains liable for all EV charging session fees billed to its Account.
6. **Term; Termination.** The term of this Enrollment will commence on the date this signed Enrollment is submitted to Issuer ("**Enrollment Effective Date**") and will continue on an ongoing basis until either Party terminates as set forth in this section. Either Party may terminate this Enrollment at any time for any reason upon thirty (30) days' prior written notice to the other Party, provided that Company will not be entitled to a refund of any EV Fees paid and must pay all amounts due through the effective date of termination. Issuer may also suspend usage of any Authorized Payment Device in its sole discretion, including if it reasonably believes it is being used for any unauthorized or fraudulent purpose. Upon termination of this Enrollment, Company shall return all Authorized Payment Devices to Issuer within 30 days of the effective date of termination.
7. **Miscellaneous.** This Enrollment will also be subject to and governed by the Agreement and any subsequent amendments, modifications, or replacements thereto. If there is any conflict between the provisions in this Enrollment and the provisions in the Agreement, the provisions in this Enrollment shall prevail but only with respect to the Solution. Issuer may modify the terms and conditions of this Enrollment, including any applicable fees, pursuant to the terms of the Agreement. No course of dealing between the Parties will be construed as a waiver of any breach or right, and no waiver of any breach or right arising under this Enrollment will be effective unless consented to in writing in the form of an amendment signed by both Parties, nor shall it be construed as a waiver of any breach or right subsequently. This Enrollment may be executed electronically.

The undersigned hereby executes this Enrollment on behalf of Company as an authorized representative of Company. Company understands that Company's participation in the Solution is subject to acceptance by the approval of Issuer. Upon such approval, which may be evidenced by Issuer's commencement of services, the terms and conditions above, in addition to the relevant terms of the Agreement, shall govern the provision of services and products hereunder.

IN WITNESS WHEREOF, Company agrees to comply with the terms and conditions of this Enrollment.

Company: State of New Mexico

Authorized Signature: Dorothy Mendonca

Print Name: Dorothy Mendonca

Title: State Purchasing Agent

Date: 4/17/2025

Certificate Of Completion

Envelope Id: EED473F9-2E47-4CAE-939B-0322367C1096
 Subject: Complete with Docusign: 20-00000-22-00058 A001
 Source Envelope:
 Document Pages: 3
 Certificate Pages: 5
 AutoNav: Enabled
 EnvelopeId Stamping: Enabled
 Time Zone: (UTC-07:00) Mountain Time (US & Canada)

Status: Completed

Envelope Originator:
 Vanessa LeBlanc
 1100 S Saint Francis Dr
 Santa Fe, NM 87502
 Vanessa.LeBlanc@gsd.nm.gov
 IP Address: 164.64.62.10

Record Tracking

Status: Original
 4/17/2025 7:40:18 AM
 Security Appliance Status: Connected
 Storage Appliance Status: Connected

Holder: Vanessa LeBlanc
 Vanessa.LeBlanc@gsd.nm.gov
 Pool: StateLocal
 Pool: General Services Department

Location: DocuSign

Location: Docusign

Signer Events

Dorothy Mendonca
 dorothy.mendonca@gsd.nm.gov
 SPD Division Director / State Purchasing Agent
 General Services Department
 Signing Group: 35000 - State Purchasing Agent
 Security Level: Email, Account Authentication
 (None)

Signature

Dorothy Mendonca

Signature Adoption: Pre-selected Style
 Using IP Address: 174.205.227.4
 Signed using mobile

Timestamp

Sent: 4/17/2025 7:46:55 AM
 Viewed: 4/17/2025 8:55:51 AM
 Signed: 4/17/2025 10:02:16 AM

Electronic Record and Signature Disclosure:

Accepted: 4/14/2023 7:24:59 AM
 ID: 51f6380f-50f7-4227-afb5-572b373dfb7c

Vanessa LeBlanc
 vanessa.leblanc@gsd.nm.gov
 Bureau Chief
 New Mexico General Services
 Security Level: Email, Account Authentication
 (None)

VL

Signature Adoption: Pre-selected Style
 Using IP Address: 164.64.62.10

Sent: 4/17/2025 7:46:54 AM
 Viewed: 4/17/2025 7:47:01 AM
 Signed: 4/17/2025 7:47:19 AM

Electronic Record and Signature Disclosure:

Accepted: 6/2/2020 7:02:26 AM
 ID: 174ce339-a45c-4eb9-8489-b3f5ced3d8e4

In Person Signer Events

Signature

Timestamp

Editor Delivery Events

Status

Timestamp

Agent Delivery Events

Status

Timestamp

Intermediary Delivery Events

Status

Timestamp

Certified Delivery Events

Status

Timestamp

Carbon Copy Events

Status

Timestamp

Witness Events

Signature

Timestamp

Notary Events

Signature

Timestamp

Envelope Summary Events

Status

Timestamps

Envelope Summary Events

Envelope Sent
Certified Delivered
Signing Complete
Completed

Status

Hashed/Encrypted
Security Checked
Security Checked
Security Checked

Timestamps

4/17/2025 7:46:55 AM
4/17/2025 7:47:01 AM
4/17/2025 7:47:19 AM
4/17/2025 10:02:16 AM

Payment Events**Status****Timestamps****Electronic Record and Signature Disclosure**

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

A. ELECTRONIC RECORD AND SIGNATURE DISCLOSURE (ERSD)

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E. All notices and disclosures will be sent to you electronically

Unless you inform GSD otherwise according to these procedures, GSD will electronically provide you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements and other documents that are required to be provided or made available to you during the course of your electronic signature relationship with SONM. To reduce the possibility of inadvertent non-receipt, GSD prefers to provide all required notices and disclosures by the same method and to the same email or physical address that you furnish to GSD. Thus, you may receive the disclosures and notices electronically or in paper form. If you do not agree with this procedure, please inform GSD according to the procedures stated in Section I, below. Please also refer to Section D, immediately above, which states the consequences resulting from your declination of electronic delivery of notices and disclosures.

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G. To advise SPD of your new email address

To inform SPD of a change in the email address to which SPD sends you notices and disclosures electronically, you must send an email to SPD at GSD.SPDinfo@state.nm.us and in the body of such request you must include your previous and new email addresses.

H. To request paper copies from SPD

To request delivery of paper copies of electronic notices and disclosures that DocuSign and/or SPD have previously provided to you, you must send an email to SPD at GSD.SPDinfo@state.nm.us and in the body of your email request state your email address, full name, mailing address, and telephone number. SPD will charge you a \$1.00 per page copy fee plus postage.

I. To withdraw your consent with SPD

To inform SPD that you no longer wish to receive notices and disclosures in electronic format you may:

(1) Decline to sign a document from within a signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may:

(2) Send SPD an email to GSD.SPDinfo@state.nm.us and in the body of your request state your email address, full name, mailing address, and telephone number.

J. Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current DocuSign system requirements may be found at:

<https://support.docusign.com/guides/signer-guide-signing-system-requirements>

K. Acknowledging your access and consent to receive and sign documents electronically

To confirm that you are able to electronically access the information contained in this Electronic Record and Signature Disclosure (ERSD), please confirm that you have: (1) read this ERSD, and either: (2) you are able to print on paper or electronically save this ERSD for your future reference and access; or (3) you are able to email this ERSD to an email address where you will be able to print this ERSD on paper and/or save this ERSD for your future reference and access. Further, if you consent to receiving notices and disclosures from DocuSign and/or SPD exclusively in electronic format, then select the check-box next to “I agree to use electronic records and signatures,” before you click “CONTINUE” within the DocuSign system.

By selecting the check-box next to “I agree to use electronic records and signatures,” you confirm that:

- You have read this Electronic Record and Signature Disclosure (ERSD); and
- You can print this ERSD on paper, or you can save and/ or send this ERSD to a location where you can print this ERSD, for your future reference and access; and
- Until or unless you notify SPD as stated in this ERSD, you consent to exclusively receive through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by SPD during the course of your electronic signature relationship with SPD.



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NASPO ValuePoint

PARTICIPATING ADDENDUM**FLEET CARD SERVICES**

(2021-2026 WITH THE OPTION TO EXTEND AN ADDITIONAL 24 MONTHS AT THE SOLE DISCRETION OF THE LEAD STATE)

Led by the State of **Washington**

Master Agreement #: 00819

Contractor: **WEX BANK**

Participating Entity: **STATE OF NEW MEXICO**

The following products or services are included in this contract portfolio:

- *All products and accessories listed on the Contractor page of the NASPO ValuePoint website.*

MASTER AGREEMENT TERMS AND CONDITIONS:

1. Scope: This addendum covers the *Fleet Card Services* led by the State of **Washington** for use by state agencies and other entities located in the Participating State authorized by that State's statutes to utilize State contracts with the prior approval of the State's Chief Procurement Official. By this reference, this Participating Addendum incorporates the Master Agreement between the State of Washington and Fleet Card Services with the exceptions, clarifications, and modifications as set forth in this addendum and in accordance with Section 33 of this addendum.
2. Participation: This NASPO ValuePoint Master Agreement may be used by all state agencies, institutions of higher institution, political subdivisions and other entities authorized to use statewide contracts in the State of *New Mexico*. Issues of interpretation and eligibility for participation are solely within the authority of the State Chief Procurement Official.
3. Primary Contacts: The primary contact individuals for this Participating Addendum are as follows (or their named successors):

Contractor

Name:	Ryan Kelly
Address:	97 Darling Avenue So. Portland, ME 04106
Telephone:	Office (952) 922-1104 Cell (612) 213-7699
Email:	ryan.kelly@wexinc.com

Participating Entity

Name:	Tami Concha – State of New Mexico
Address:	1100 Saint Francis Dr., Santa Fe, New Mexico 87505
Telephone:	(505) 660-3671
Email:	Tami.Concha@state.nm.us

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4. PARTICIPATING ENTITY MODIFICATIONS OR ADDITIONS TO THE MASTER AGREEMENT

These modifications or additions apply only to actions and relationships within the Participating Entity.

Participating Entity must check one of the boxes below.

☐ No changes to the terms and conditions of the Master Agreement are required.

☒ The following changes are modifying or supplementing the Master Agreement terms and conditions.

1. Taxes:

As applicable, the Contractor shall be reimbursed by the Procuring Agency for applicable New Mexico gross receipts taxes, excluding interest or penalties assessed on the Contractor by any authority. **PLEASE NOTE NO PROPERTY TAX WILL BE PAID TO THE CONTRACTOR BY THE STATE.** The payment of taxes for any money received under this Agreement shall be the Contractor's sole responsibility and should be reported under the Contractor's Federal and State tax identification number(s).

Contractor and any and all subcontractors shall pay all Federal, state and local taxes applicable to its operation and any persons employed by the Contractor. Contractor shall require all subcontractors to hold the Procuring Agency harmless from any responsibility for taxes, damages and interest, if applicable, contributions required under Federal and/or state and local laws and regulations and any other costs, including transaction privilege taxes, unemployment compensation insurance, Social Security and Worker's Compensation.

D. Retainage.

Reserved

E. Performance Bond.

Reserved

2. Term:

THIS AGREEMENT SHALL NOT BECOME EFFECTIVE UNTIL APPROVED IN WRITING BY THE STATE PURCHASING AGENT. This Agreement shall begin on date approved by the State Purchasing Agent and end on December 31, 2025. The Participating State reserves the right to extend this agreement, pursuant to the term in the Master Agreement. In the event that a local or regional agency submits a PO or enters into an Addendum pursuant to the terms of this Participating Addendum, termination of this Addendum shall not impact the term of the subordinate ordering document, unless the Parties to that ordering document agree otherwise

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in writing (including through specifying a specific term of services that extends beyond the term of this document).

3. Termination:

A. Grounds. The Procuring Agency may terminate this Agreement for convenience or cause.

B. Notice; Procuring Agency Opportunity to Cure.

1. Except as otherwise provided in sub-paragraph A of this Clause and the Appropriations Clause of this Agreement, the Procuring Agency shall give Contractor written notice of termination at least thirty (30) days prior to the intended date of termination.

2. Contractor shall give Procuring Agency written notice of termination at least thirty (30) days prior to the intended date of termination, which notice shall (i) identify all the Procuring Agency's material breaches of this Agreement upon which the termination is based and (ii) state what the Procuring Agency must do to cure such material breaches. Contractor's notice of termination shall only be effective (i) if the Procuring Agency does not cure all material breaches within the thirty (30) day notice period or (ii) in the case of material breaches that cannot be cured within thirty (30) days, the Procuring Agency does not, within the thirty (30) day notice period, notify the Contractor of its intent to cure and begin with due diligence to cure the material breach.

3. Notwithstanding the foregoing, this Agreement may be terminated immediately upon written notice to the Contractor (i) if the Contractor becomes unable to perform the services contracted for, as determined by the Procuring Agency; (ii) if, during the term of this Agreement, the Contractor is suspended or debarred by the State Purchasing Agent; or (iii) the Agreement is terminated pursuant to the Appropriations Clause of this Agreement.

C. Liability. Except as otherwise expressly allowed or provided under this Agreement, the Procuring Agency's sole liability upon termination shall be to pay for all purchases made on WEX cards and any fees accrued prior to the Contractor's receipt or issuance of a notice of termination; provided, however, that a notice of termination shall not nullify or otherwise affect either party's liability for pre-termination defaults under or breaches of this Agreement. The Contractor shall submit an invoice for such work within thirty (30) days of receiving or sending the notice of termination. THIS PROVISION IS NOT EXCLUSIVE AND DOES NOT WAIVE THE PROCURING AGENCY'S OTHER LEGAL RIGHTS AND REMEDIES CAUSED BY THE CONTRACTOR'S DEFAULT/BREACH OF THIS AGREEMENT.

4. Appropriations:

The terms of this Agreement are contingent upon sufficient appropriations and authorization being made by the Legislature of New Mexico for the performance of this Agreement. If sufficient appropriations and authorization are not made by the Legislature, this Agreement shall terminate immediately upon written notice being given by the Procuring Agency to the Contractor, provided that the Procuring Agency remains responsible for all outstanding balances

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PARTICIPATING ADDENDUM**FLEET CARD SERVICES**

(2021-2026 WITH THE OPTION TO EXTEND AN ADDITIONAL 24 MONTHS AT THE SOLE DISCRETION OF THE LEAD STATE)

Led by the State of **Washington**

and fees as set forth in this Agreement. Except as set forth in the preceding sentence, the Procuring Agency's decision as to whether sufficient appropriations are available shall be accepted by the Contractor and shall be final.

5. Status of Contractor:

The Contractor and its agents and employees are independent contractors performing professional or general services for the Procuring Agency and are not employees of the State of New Mexico. The Contractor and its agents and employees shall not accrue leave, retirement, insurance, bonding, use of state vehicles, or any other benefits afforded to employees of the State of New Mexico as a result of this Agreement. The Contractor acknowledges that all sums received hereunder are reportable by the Contractor for tax purposes, including without limitation, self-employment and business income tax. The Contractor agrees not to purport to bind the State of New Mexico unless the Contractor has express written authority to do so, and then only within the strict limits of that authority.

6. Conflict of Interest; Governmental Conduct Act:

A. The Contractor represents and warrants that it presently has no interest and, during the term of this Agreement, shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance or services required under the Agreement.

B. The Contractor further represents and warrants that it has complied with, and, during the term of this Agreement, will continue to comply with, and that this Agreement complies with all applicable provisions of the Governmental Conduct Act, Chapter 10, Article 16 NMSA 1978. Without in any way limiting the generality of the foregoing, the Contractor specifically represents and warrants that:

- 1) in accordance with NMSA 1978, § 10-16-4.3, the Contractor does not employ, has not employed, and will not employ during the term of this Agreement any Procuring Agency employee while such employee was or is employed by the Procuring Agency and participating directly or indirectly in the Procuring Agency's contracting process;
- 2) this Agreement complies with NMSA 1978, § 10-16-7(A) because (i) the Contractor is not a public officer or employee of the State; (ii) the Contractor is not a member of the family of a public officer or employee of the State; (iii) the Contractor is not a business in which a public officer or employee or the family of a public officer or employee has a substantial interest; or (iv) if the Contractor is a public officer or employee of the State, a member of the family of a public officer or employee of the State, or a business in which a public officer or employee of the State or the family of a public officer or employee of the State has a substantial interest, public notice was given as required by NMSA 1978, § 10-16-7(A) and this Agreement was awarded pursuant to a competitive process;
- 3) in accordance with NMSA 1978, § 10-16-8(A), (i) the Contractor is not, and has not been represented by, a person who has been a public officer or employee of the State within the preceding year and whose official act directly resulted in this Agreement and (ii) the Contractor

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is not, and has not been assisted in any way regarding this transaction by, a former public officer or employee of the State whose official act, while in State employment, directly resulted in the Procuring Agency's making this Agreement;

4) this Agreement complies with NMSA 1978, § 10-16-9(A) because (i) the Contractor is not a legislator; (ii) the Contractor is not a member of a legislator's family; (iii) the Contractor is not a business in which a legislator or a legislator's family has a substantial interest; or (iv) if the Contractor is a legislator, a member of a legislator's family, or a business in which a legislator or a legislator's family has a substantial interest, disclosure has been made as required by NMSA 1978, § 10-16-7(A), this Agreement is not a sole source or small purchase contract, and this Agreement was awarded in accordance with the provisions of the Procurement Code;

5) in accordance with NMSA 1978, § 10-16-13, the Contractor has not directly participated in the preparation of specifications, qualifications or evaluation criteria for this Agreement or any procurement related to this Agreement; and

6) in accordance with NMSA 1978, § 10-16-3 and § 10-16-13.3, the Contractor has not contributed, and during the term of this Agreement shall not contribute, anything of value to a public officer or employee of the Procuring Agency.

C. Contractor's representations and warranties in paragraphs A and B of this Clause are material representations of fact upon which the Procuring Agency relied when this Agreement was entered into by the parties. Contractor shall provide immediate written notice to the Procuring Agency if, at any time during the term of this Agreement, Contractor learns that Contractor's representations and warranties in paragraphs A and B of this Clause were erroneous on the effective date of this Agreement or have become erroneous by reason of new or changed circumstances. If it is later determined that Contractor's representations and warranties in paragraphs A and B of this Clause were erroneous on the effective date of this Agreement or have become erroneous by reason of new or changed circumstances, in addition to other remedies available to the Procuring Agency and notwithstanding anything in the Agreement to the contrary, the Procuring Agency may immediately terminate the Agreement.

D. All terms defined in the Governmental Conduct Act have the same meaning in this Agreement.

7. Amendment:

A. This Agreement shall not be altered, changed or amended except by instrument in writing executed by the parties hereto and all other required signatories.

B. Reserved.

8. Merger:

This Agreement incorporates all the Agreements, covenants and understandings between the parties hereto concerning the subject matter hereof, and all such covenants, Agreements and understandings have been merged into this written Agreement. No prior Agreement or

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understanding, oral or otherwise, of the parties or their agents shall be valid or enforceable unless embodied in this Agreement.

9. Penalties for violation of law:

The Procurement Code, NMSA 1978 §§ 13-1-28 through 13-1-199, imposes civil and criminal penalties for violation of the statute. In addition, the New Mexico criminal statutes impose felony penalties for illegal acts, including bribes, gratuities and kickbacks.

10. Equal Opportunity Compliance:

The Contractor agrees to abide by federal and state laws and rules and regulations, and executive orders of the Governor of the State of New Mexico, which are applicable Contractor, pertaining to equal employment opportunity. In accordance with applicable laws of the State of New Mexico, the Contractor assures that no person in the United States shall, on the grounds of race, religion, color, national origin, ancestry, sex, age, physical or mental handicap, or serious medical condition, spousal affiliation, sexual orientation or gender identity, be excluded from employment with or participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity performed under this Agreement. If Contractor is found not to be in compliance with these requirements during the life of this Agreement, Contractor agrees to take appropriate steps to correct these deficiencies.

11. Workers Compensation:

The Contractor agrees to comply with state laws and rules applicable to workers compensation benefits for its employees. If the Contractor fails to comply with the Workers Compensation Act and applicable rules when required to do so, this Agreement may be terminated by the Procuring Agency.

12. Applicable Law:
Reserved.

13. Records and Financial Audit:
Reserved

14. Invalid Term or Condition:
Reserved.

15. Enforcement of Agreement:
A party's failure to require strict performance of any provision of this Agreement shall not waive or diminish that party's right thereafter to demand strict compliance with that or any other provision. No waiver by a party of any of its rights under this Agreement shall be effective

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unless express and in writing, and no effective waiver by a party of any of its rights shall be effective to waive any other rights.

16. Non-Collusion:

In signing this Agreement, the Contractor certifies the Contractor has not, either directly or indirectly, entered into action in restraint of free competitive bidding in connection with this offer submitted to the State Purchasing Agent or agency or entity.

17. Notices:

Any notice required to be given to either party by this Agreement shall be in writing and shall be delivered in person, by courier service or by U.S. mail, either first class or certified, return receipt requested, postage prepaid, as follows:

To the Procuring Agency:

Mark Hayden, State Purchasing Agent
State Purchasing Division
1100 St. Francis Dr., Room 2016
Santa Fe, NM 87505

To the Contractor:

Ryan Kelly
97 Darling Avenue So. Portland, ME 04106
Office (952) 922-1104 Cell (612) 213-7699
ryan.kelly@wexinc.com

18. Succession:

This Agreement shall extend to and be binding upon the successors and assigns of the parties.

19. Headings:

Any and all headings herein are inserted only for convenience and ease of reference and are not to be considered in the construction or interpretation of any provision of this Agreement. Numbered or lettered provisions, sections and subsections contained herein, refer only to provisions, sections and subsections of this Agreement unless otherwise expressly stated.

20. Default/Breach:

The Procuring Agency shall have the same rights set forth in Section 16 of the Master Agreement as Enterprise Services with respect to this Participating Addendum. For the avoidance of doubt, the Procuring Agency shall have no rights to terminate the Master Agreement or any other Addendum executed by a customer of Contractor.

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FLEET CARD SERVICES

(2021-2026 WITH THE OPTION TO EXTEND AN ADDITIONAL 24 MONTHS AT THE SOLE DISCRETION OF THE LEAD STATE)

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21. Equitable Remedies:

Reserved.

22. New Mexico Employees Health Coverage: The following requirements shall apply to Contractor's business operations within the state of New Mexico, if any:

A. If Contractor has, or grows to, six (6) or more employees who work, or who are expected to work, an average of at least 20 hours per week over a six (6) month period during the term of this Agreement, Contractor certifies, by signing this agreement, to have in place, and agree to maintain for the term of the Agreement, health insurance for those employees and offer that health insurance to those employees if the expected annual value in the aggregate of any and all contracts between Contractor and the State exceed \$250,000 dollars.

B. Contractor agrees to maintain a record of the number of employees who have (a) accepted health insurance; (b) declined health insurance due to other health insurance coverage already in place; or (c) declined health insurance for other reasons. These records are subject to review and audit by a representative of the state.

C. Contractor agrees to advise all employees of the availability of State publicly financed health care coverage programs by providing each employee with, as a minimum, the following web site link to additional information: <http://bewellnm.com>.

23. Indemnification:

Reserved.

24. Default and Force Majeure:

The Contractor shall not be liable for any excess costs if failure to perform the order arises out of causes beyond the control and without the fault or negligence of the Contractor; such causes include, but are not restricted to, acts of God or the public enemy, acts of the State or Federal Government, fires, floods, epidemics, quarantine restrictions, strikes, freight embargoes, unusually severe weather and defaults of subcontractors due to any of the above, unless the State shall determine that the supplies or services to be furnished by the subcontractor were obtainable from other sources in sufficient time to permit the Contractor to meet the required delivery scheduled. The rights and remedies of the State provided in this Clause shall not be exclusive and are in addition to any other rights now being provided by law or under this Agreement.

25. Assignment:

Reserved.

26. Subcontracting:

Reserved.

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FLEET CARD SERVICES

(2021-2026 WITH THE OPTION TO EXTEND AN ADDITIONAL 24 MONTHS AT THE SOLE DISCRETION OF THE LEAD STATE)

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27. Inspection of Plant:

Reserved

28. Commercial Warranty:

Reserved

29. Condition of Proposed Items:

Reserved

30. Release:

Reserved.

31. Confidentiality:

Reserved

32. Contractor Personnel:

Reserved

33. Incorporation by Reference and Precedence:

In the event of a dispute under this Agreement between the Procuring Agency and Contractor, applicable documents will be referred to for the purpose of clarification or for additional detail in the following order of precedence: (1) amendments to the Participating Addendum in reverse chronological order; (2) the Participating Addendum; (3) amendments to the Agreement in reverse chronological order; (2) the Agreement, including the scope of work and all terms and conditions thereof; (3) the request for proposals, including attachments thereto and written responses to questions and written clarifications; (4) the Contractor's best and final offer if such has been made and accepted by the SPA or Procuring Agency or entity; and (5) the Contractor's response to the request for proposals.

34. Inspection:

If this Agreement is for the purchase of tangible personal property (goods), final inspection and acceptance shall be made at Destination. Tangible personal property rejected at Destination for non-conformance to specifications shall be removed at Contractor's risk and expense promptly after notice of rejection and shall not be allowable as billable items for payment.

35. Inspection of Services:

Upon request by the Procuring Agency, not more than once per year, Contractor will provide a copy of its SOC 1 or 2 report, as applicable.

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FLEET CARD SERVICES

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36. Insurance:

Reserved

37. Dispute Resolution:

The parties shall cooperate to resolve any dispute pertaining to this Participating Addendum efficiently, as timely as practicable, and at the lowest possible level with authority to resolve such dispute. If, however, a dispute persists and cannot be resolved, it may be escalated within each organization. In such situation, upon notice by either party, each party, within five (5) business days shall reduce its description of the dispute to writing and deliver it to the other party. The receiving party then shall have three (3) business days to review and respond in writing. In the event that the parties cannot then agree on a resolution of the dispute, the parties shall schedule a conference between the respective senior manager of each organization to attempt to resolve the dispute. In the event the parties cannot agree, either party may resort to court to resolve the dispute. For the avoidance of doubt, this Section 15 shall not apply to disputed transactions, which shall be governed by Exhibit G Section 16 of the Master Agreement.

38. New Mexico Administration Reporting and Fees:

All contracts and Purchase Orders arising out of this agreement shall be deemed to include an Administrative Fee assessment at the rate of **percent (1.00 %)** The 1% Administrative Fee is not an additional percentage added to the rebate being offered by Contractor pursuant to the NASPO ValuePoint Master Agreement, but rather, it is based on the qualified rebate amount for all accounts and a direct share of the rebate (e.g. 1.7% rebate (170 basis points), 100 bps (1%) would be paid as the administration fee and the remaining 70 bps (.7%) would go to the account holder)..This assessment shall apply to all New Mexico state agencies and local public bodies.

The Contractor agrees to provide a utilization report to SPD for all sales and/or services, other revenues including commissions, and fees charged under this Agreement, subtotaled by procuring agency name, in accordance with the following schedule:

Quarter:	Period Ending:	Report Due Date:
First	September 30	November 30
Second	December 31	February 28 (29)
Third	March 31	May 31
Fourth	June 30	August 31

Sample Reports can be found at:

<http://www.generalservices.state.nm.us/statepurchasing/resourcesandinformation.aspx#Vendors>

Email completed reports to: GSD.QuarterlyUsageR@state.nm.us

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FLEET CARD SERVICESS

(2021-2026 WITH THE OPTION TO EXTEND AN ADDITIONAL 24 MONTHS AT THE SOLE DISCRETION OF THE LEAD STATE)

Led by the State of Washington

The quarterly report shall include the gross total sales for the quarter; zero sales during the quarter shall be reported, and partial quarters at the beginning or end of the contract term shall also be reported. The report shall be accompanied with a check payable to the State Purchasing Division for an amount equal to the 1% of the qualified rebate amount for New Mexico state agencies and local public bodies for the period. The Vendor shall indicate the contract number **SWPA #20-00000-22-00058 on the remittance.**

Send payment of fees through U.S. Mail or Courier Delivery:

New Mexico State Purchasing Division
Joseph Montoya Building Room 2016,
1100 St. Francis Drive, Santa Fe, New Mexico 87505
or P.O. Box 6850, Santa Fe, New Mexico 87502

For questions regarding the Administrative Fees and Quarterly Sales Reports contact the Compliance Officer at (505) 469-2679 or (505) 795-4512

39. Lease Agreements: *Reserved*

40. Subcontractors: All contactors, dealers, and resellers authorized in the State of *State of New Mexico*, as shown on the dedicated Contractor (cooperative contract) website, are approved to provide sales and service support to participants in the NASPO ValuePoint Master Agreement. The contractor's dealer participation will be in accordance with the terms and conditions set forth in the aforementioned Master Agreement.

41. Orders: Any order placed by a Participating Entity or Purchasing Entity for a product and/or service available from this Master Agreement shall be deemed to be a sale under (and governed by the prices and other terms and conditions) of the Master Agreement unless the parties to the order agree in writing that another contract or agreement applies to such order.

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FLEET CARD SERVICES

(2021-2026 WITH THE OPTION TO EXTEND AN ADDITIONAL 24 MONTHS AT THE SOLE DISCRETION OF THE LEAD STATE)

Led by the State of **Washington**

IN WITNESS, WHEREOF, the parties have executed this Addendum as of the date of execution by both parties below.

Participating Entity: State of New Mexico	Contractor: WEX Bank
Signature: <i>Valerie Paulk</i>	Signature: <i>Jason Price</i>
☒ This Agreement was signed on behalf of the State Purchasing Agent.	
Name: Mark Hayden	Name: Jason Price
Title: State Purchasing Agent	Title: President & CEO
Date: 7/11/2022	Date: 7/11/2022

CF

For questions regarding NASPO ValuePoint Participating Addendums, please contact the Cooperative Contract Coordinator team at info@naspovaluepoint.org.

Fully executed NASPO ValuePoint Participating Addendums must be submitted via email in PDF format to pa@naspovaluepoint.org.

Certificate Of Completion

Envelope Id: 9C28E4D070E848659600074B759B78E8
 Subject: Please Electronically Sign: 20-00000-22-00058 Fleet Card Services PA
 Source Envelope:
 Document Pages: 13 Signatures: 2
 Certificate Pages: 5 Initials: 3
 AutoNav: Enabled
 Envelopeld Stamping: Enabled
 Time Zone: (UTC-07:00) Mountain Time (US & Canada)

Status: Completed

Envelope Originator:
 Tami Concha
 13 Bataan Blvd
 Santa Fe, NM 87508
 tami.concha@state.nm.us
 IP Address: 174.56.109.88

Record Tracking

Status: Original
 7/8/2022 3:28:00 PM
 Security Appliance Status: Connected
 Storage Appliance Status: Connected
 Holder: Tami Concha
 tami.concha@state.nm.us
 Pool: StateLocal
 Pool: GSD

Location: DocuSign

Location: DocuSign

Signer Events

Natalie Martinez
 natalie.martinez1@state.nm.us
 New Mexico General Services
 Security Level: Email, Account Authentication
 (None)

Signature

M

Signature Adoption: Pre-selected Style
 Using IP Address: 207.155.55.132

Timestamp

Sent: 7/8/2022 3:47:23 PM
 Viewed: 7/8/2022 3:48:12 PM
 Signed: 7/8/2022 3:49:01 PM

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Tami Concha
 tami.concha@state.nm.us
 Procurement Officer-A
 New Mexico General Services, State Purchasing
 Division
 Security Level: Email, Account Authentication
 (None)

TC

Signature Adoption: Pre-selected Style
 Using IP Address: 174.56.109.88

Sent: 7/8/2022 3:49:03 PM
 Viewed: 7/8/2022 3:50:00 PM
 Signed: 7/8/2022 3:50:06 PM

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Casi Finstad
 casi.finstad@wexinc.com
 Security Level: Email, Account Authentication
 (None)

CF

Signature Adoption: Pre-selected Style
 Using IP Address: 163.116.133.118

Sent: 7/8/2022 3:50:07 PM
 Resent: 7/11/2022 11:36:10 AM
 Viewed: 7/11/2022 12:18:01 PM
 Signed: 7/11/2022 12:19:44 PM

Electronic Record and Signature Disclosure:

Accepted: 7/8/2022 4:00:54 PM
 ID: 576411f7-3566-4a5f-ac88-68427f359c2e

Jason Price
 jason.price@wexinc.com
 Security Level: Email, Account Authentication
 (None)

Jason Price

Signature Adoption: Pre-selected Style
 Using IP Address: 4.1.4.226

Sent: 7/11/2022 12:19:46 PM
 Viewed: 7/11/2022 1:00:59 PM
 Signed: 7/11/2022 1:01:34 PM

Electronic Record and Signature Disclosure:

Accepted: 7/11/2022 1:00:59 PM
 ID: ed994523-e666-40c3-95b1-99f080936494

Signer Events

Valerie Paulk
Valerie.Paulk@state.nm.us
Signed of Behalf of State Purchasing Agent
New Mexico General Services
Security Level: Email, Account Authentication
(None)

Electronic Record and Signature Disclosure:

Accepted: 5/29/2020 9:40:59 AM
ID: f12ca6d0-7cba-4de4-b58f-8180244887ff

Signature

Valerie Paulk

Signature Adoption: Pre-selected Style
Using IP Address: 75.161.227.238
Signed using mobile

Timestamp

Sent: 7/11/2022 1:01:35 PM
Viewed: 7/11/2022 1:06:22 PM
Signed: 7/11/2022 1:08:15 PM

In Person Signer Events**Signature****Timestamp****Editor Delivery Events****Status****Timestamp****Agent Delivery Events****Status****Timestamp****Intermediary Delivery Events****Status****Timestamp****Certified Delivery Events****Status****Timestamp****Carbon Copy Events****Status****Timestamp****Witness Events****Signature****Timestamp****Notary Events****Signature****Timestamp****Envelope Summary Events****Status****Timestamps**

Envelope Sent
Certified Delivered
Signing Complete
Completed

Hashed/Encrypted
Security Checked
Security Checked
Security Checked

7/8/2022 3:47:23 PM
7/11/2022 1:06:22 PM
7/11/2022 1:08:15 PM
7/11/2022 1:08:15 PM

Payment Events**Status****Timestamps****Electronic Record and Signature Disclosure**

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

A. ELECTRONIC RECORD AND SIGNATURE DISCLOSURE (ERSD)

From time to time, New Mexico General Services Department (GSD), on behalf of the State of New Mexico (SONM), may be required by law to provide you with certain written notices or disclosures. Stated below are the terms and conditions for GSD's providing you such notices and disclosures electronically through the DocuSign system. Please read this information carefully. If you are able to access this information electronically and agree to **this Electronic Record and Signature Disclosure (ERSD)**, please confirm your agreement by selecting the check-box next to "I agree to use electronic records and signatures" before clicking "CONTINUE" within the DocuSign system.

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E. All notices and disclosures will be sent to you electronically

Unless you inform GSD otherwise according to these procedures, GSD will electronically provide you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements and other documents that are required to be provided or made available to you during the course of your electronic signature relationship with SONM. To reduce the possibility of inadvertent non-receipt, GSD prefers to provide all required notices and disclosures by the same method and to the same email or physical address that you furnish to GSD. Thus, you may receive the disclosures and notices electronically or in paper form. If you do not agree with this procedure, please inform GSD according to the procedures stated in Section I, below. Please also refer to Section D, immediately above, which states the consequences resulting from your declination of electronic delivery of notices and disclosures.

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G. To advise SPD of your new email address

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(2) Send SPD an email to GSD.SPDinfo@state.nm.us and in the body of your request state your email address, full name, mailing address, and telephone number.

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<https://support.docusign.com/guides/signer-guide-signing-system-requirements>

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By selecting the check-box next to “I agree to use electronic records and signatures,” you confirm that:

- You have read this Electronic Record and Signature Disclosure (ERSD); and
- You can print this ERSD on paper, or you can save and/ or send this ERSD to a location where you can print this ERSD, for your future reference and access; and
- Until or unless you notify SPD as stated in this ERSD, you consent to exclusively receive through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by SPD during the course of your electronic signature relationship with SPD.

**DOÑA ANA COUNTY
BOARD OF COUNTY COMMISSIONERS**

Doña Ana County Government Center
845 North Motel Boulevard
Las Cruces, New Mexico 88007
Telephone: (575) 647-7200
Toll-Free: (877) 827-7200

Information Technology Department

Initiating Department

Kent English, IT Director

Contact Person

June 9, 2026

Meeting Date

5

Agenda Item Number

TITLE OF AGENDA ITEM TO BE CONSIDERED

**APPROVAL TO INCREASE THE NEW MEXICO STATE CONTRACT 10-00000-20-00048AB BY
\$150,000 FOR COMMUNICATIONS, RADIO EQUIPMENT, PARTS, ACCESSORIES AND
RELATED SERVICES WITH CODE 3 SERVICE FOR A REVISED TOTAL AMOUNT OF
\$300,000.00**

SUMMARY OF ITEM TO BE CONSIDERED

INCLUDING PRESENTATION OF OPTIONS FOR ACTION and ACTION REQUESTED

The IT Department is requesting approval to increase the County Manager's signature authority by \$150,000 on the New Mexico State Contract Communications, Radio Equipment, Parts, Accessories and Related Services SPA Number 10-00000-20-00048AB. This contract supports purchases of communications, radio equipment and the related services to install. This increase will allow the County to continue planned services for emergency radio equipment. The Commission is asked to delegate signature authority to the County Manager for all contract-related amendments, change orders, and documents.

DESCRIPTION OF SUPPORTING DOCUMENTATION ATTACHED

Executive Summary

New Mexico State Contract 10-00000-20-00048AB

SUMMARY OF FINANCIAL IMPACT

There is no additional fiscal impact as the funds have already been allocated for the various purchases.

ADMINISTRATIVE REVIEW AND APPROVAL

Karen Monarrez, Administrative Assistant
Kent English, IT Director
Asma Dawood, Finance Director
Michael Perez, Purchasing Manager
Scott Andrews, County Manager

Created/Initiated - 6/3/2026
Approved - 6/3/2026
Approved - 6/3/2026
Approved - 6/4/2026
Final Approval - 6/4/2026

DOCUMENT CONTROL

For Signature: No

For Recording: No

Deadline for Return:



Doña Ana County BOCC Agenda Item Executive Summary

Meeting Date:	June 9, 2026
Agenda Item Title:	Approval to increase the New Mexico State Contract 10-00000-20-00048AB by \$150,000 for communications, radio equipment, parts, accessories and related services with Code 3 Service for a revised total amount of \$300,000.00
Type of Action:	Request to approve increase on signature authority of cooperative agreement.
Fiscal Impact:	There is no additional fiscal impact as the required funds have already been allocated to the various departments via capital and operational funds.
Strategic Plan Alignment:	Provide Doña Ana County employees with a strong administrative backbone to support quality work.

Overview:

The IT Department is requesting approval to increase the County Manager's signature authority by \$150,000 on the New Mexico State Contract Communications, Radio Equipment, Parts, Accessories and Related Services SPA Number 10-00000-20-00048AB. This contract supports purchases of communications, radio equipment and the related services to install. This increase will allow the County to continue planned services for emergency radio equipment. The Commission is asked to delegate signature authority to the County Manager for all contract-related amendments, change orders, and documents.



**State of New Mexico
General Services Department
Purchasing Division**

Statewide Price Agreement Amendment

**Awarded Vendor:
8 Vendors**

Number: 10-00000-20-00048

Amendment No.: Seven

Term: November 18, 2020 – November 17, 2026

Ship To:
All State of New Mexico agencies, commissions,
institutions, political subdivisions and local
public bodies allowed by law.

Procurement Specialist: Yulastuti Wulandari *yw*

Telephone No.: (505) 469-2248

Email: Yulastuti.Wulandari@gsd.nm.gov

Invoice:
As Requested

Title: Communication, Radio Equipment, Parts, Accessories and Related Services

This amendment is to be attached to the respective Price Agreement and become a part thereof.

In accordance with Price Agreement provisions, and by mutual agreement of all parties, this Price Agreement is extended from November 18, 2024 to November 17, 2026 at the same price, terms and conditions for (AA) Advanced Communications and Electronics, (AB) Code 3 Service, LLC, (AD) Enchanted Technology Solutions, (AF) Icom America Inc, (AG) L3Harris Technologies Inc., (AH) Motorola Solutions Inc., (AK) Specialty Communications, and (AL) Mobile Communications America.

Except as modified by this amendment, the provisions of the Price Agreement shall remain in full force and effect.

Accepted for the State of New Mexico

Dorothy Mendonca

Dorothy Mendonca
New Mexico State Purchasing Agent

Date: 8/22/2024

Certificate Of Completion

Envelope Id: 0C9BCA64390F49EE9041F2828BE64C2E

Status: Completed

Subject: 10-00000-20-00048 A007 Communication, Radio Equipment, Parts, Accessories and Related Services

Source Envelope:

Document Pages: 1

Signatures: 1

Envelope Originator:

Certificate Pages: 5

Initials: 2

Yuliastuti Wulandari

AutoNav: Enabled

1100 S Saint Francis Dr

Envelopeld Stamping: Enabled

Santa Fe, NM 87502

Time Zone: (UTC-07:00) Mountain Time (US & Canada)

Yuliastuti.Wulandari@gsd.nm.gov

IP Address: 164.64.62.10

Record Tracking

Status: Original

Holder: Yuliastuti Wulandari

Location: DocuSign

8/22/2024 9:15:50 AM

Yuliastuti.Wulandari@gsd.nm.gov

Security Appliance Status: Connected

Pool: StateLocal

Storage Appliance Status: Connected

Pool: General Services Department

Location: DocuSign

Signer Events**Signature****Timestamp**

Michael Saavedra



Sent: 8/22/2024 9:17:47 AM

Michael.Saavedra@gsd.nm.gov

Viewed: 8/22/2024 9:22:11 AM

IT and Const. Bureau Chief

Signed: 8/22/2024 9:22:18 AM

New Mexico General Services

Signature Adoption: Pre-selected Style

Security Level: Email, Account Authentication
(None)

Using IP Address: 67.131.78.33

Electronic Record and Signature Disclosure:

Accepted: 6/4/2020 11:04:51 AM

ID: 9cac1b3e-4279-4c8f-b2b4-c607ea9821d8

Yuliastuti Wulandari



Sent: 8/22/2024 9:22:19 AM

yuliastuti.wulandari@gsd.nm.gov

Viewed: 8/22/2024 9:22:49 AM

Procurement Specialist

Signed: 8/22/2024 9:22:54 AM

New Mexico General Services

Signature Adoption: Pre-selected Style

Security Level: Email, Account Authentication
(None)

Using IP Address: 164.64.62.10

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Dorothy Mendonca



Sent: 8/22/2024 9:22:55 AM

dorothy.mendonca@gsd.nm.gov

Viewed: 8/22/2024 9:43:53 AM

SPD Division Director / State Purchasing Agent

Signed: 8/22/2024 9:43:57 AM

General Services Department

Signature Adoption: Pre-selected Style

Signing Group: 35000 - State Purchasing Agent

Using IP Address: 164.64.62.10

Security Level: Email, Account Authentication
(None)**Electronic Record and Signature Disclosure:**

Accepted: 4/14/2023 7:24:59 AM

ID: 51f6380f-50f7-4227-afb5-572b373dfb7c

In Person Signer Events**Signature****Timestamp****Editor Delivery Events****Status****Timestamp****Agent Delivery Events****Status****Timestamp****Intermediary Delivery Events****Status****Timestamp**

Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	8/22/2024 9:17:47 AM
Certified Delivered	Security Checked	8/22/2024 9:43:53 AM
Signing Complete	Security Checked	8/22/2024 9:43:57 AM
Completed	Security Checked	8/22/2024 9:43:57 AM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

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**DOÑA ANA COUNTY
BOARD OF COUNTY COMMISSIONERS**

Doña Ana County Government Center
845 North Motel Boulevard
Las Cruces, New Mexico 88007
Telephone: (575) 647-7200
Toll-Free: (877) 827-7200

Facilities and Parks

Initiating Department

Justin Weaver, Project Manager

Contact Person

June 9, 2026

Meeting Date

6

Agenda Item Number

TITLE OF AGENDA ITEM TO BE CONSIDERED

ACCEPT A GRANT FROM NATIONAL FITNESS CAMPAIGN & BLUECROSS BLUESHIELD NM IN THE AMOUNT OF \$80,000.00 FOR THE FITNESS COURT INSTALLATION AT THE DELORES WRIGHT COMMUNITY CENTER IN CHAPARRAL, NM, TO INCLUDE BUDGET RESOLUTION.

SUMMARY OF ITEM TO BE CONSIDERED

INCLUDING PRESENTATION OF OPTIONS FOR ACTION and ACTION REQUESTED

Accept National Fitness Campaign 2026 grant and resolution for the Delores Wright Fitness Court in the amount of \$80,000.00 to construct the fitness court installation. The total project cost is \$230,000.00. The additional \$150,000.00 will be funded by general funds. Additionally, approval is requested to authorize the County Manager to provide signature authority for the execution of all related contracts, amendments, and renewals associated with the project.

DESCRIPTION OF SUPPORTING DOCUMENTATION ATTACHED

Executive Summary
Grant Award Letter
Budget Resolution

SUMMARY OF FINANCIAL IMPACT

Project cost \$230,000.00. National Fitness Court will fund \$80,000.00. Facilities general fund will fund \$150,000.00

ADMINISTRATIVE REVIEW AND APPROVAL

Justin Weaver, Project Manager	Created/Initiated - 5/14/2026
Justin Weaver, Project Manager	Approved - 5/18/2026
Asma Dawood, Finance Director	Approved - 5/18/2026
Erik Alvidrez, Performance and Budget Manager	Approved - 6/4/2026
Stephen Lopez, Assistant County Manager	New -

DOCUMENT CONTROL

For Signature: No

For Recording: No

Deadline for Return:



Doña Ana County

Executive Summary

Meeting Date: June 9, 2026

Agenda Item Title: Accept a grant from the National Fitness Campaign 2026 in the amount of 80,000.00 for the fitness court installation at the Delories Wright Community Center in Chaparral, NM, to include budget resolution.

Overview: The scope of the project consist of a new Fitness Court at Delores Wright Community Center in partnership with the National Fitness Campaign Grant in the amount of \$80,000.00. The total amount of the project will be \$230,000.00. The additional \$150,000.00 will be funded by general funds.

Additionally, approval is requested to authorize the County Manager to provide signature authority for the execution of all related contracts, amendments, and renewals associated with the project.

What Will BOCC Action Mean:

- **Vote "YES"** = This will approve the grant award
- **Vote "NO"** = This will reject the grant award
- **Vote to "Amend"** = The BOCC will change the resolution (if the amendment is approved)
- **Vote to "Table"** = The Resolution will not proceed, and will either be schedule for a future meeting ("tabled to a date certain") or will not be heard until the BOCC takes future action to bring it back ("tabled indefinitely")



Congratulations!

Dona Ana County, NM has been selected as a 2026 BCBS - NM Grant Recipient!

Dear Justin,

On behalf of the National Fitness Campaign Grant Committee, we are pleased to share that Dona Ana County, NM has been selected as a grant eligible partner in the 2026 BCBS - NM Campaign! This notification letter confirms eligibility for one (1) 2026 NFC Grant of \$80,000. The next step is to schedule your official Grant Eligibility Award Call within the next 10 days, where the qualifications submitted in your Grant Application will be confirmed by the NFC team, and your Grant Program Requirements (GPR) will be aligned for eligibility and participation in this year's campaign. A copy of your GPR Document is attached to this formal award letter for your review, and is based on dates submitted in your Grant Application.

The \$80,000 Grant Award will be confirmed pending 1) the submission of a Resolution of Adoption, endorsed by your local governing body or appropriate council within 30 days of the Award Call, 2) authorization to proceed, documented by formal funding confirmation (commonly a purchase order) and 3) confirmation of a scheduled shipping date for the Fitness Court and appropriate storage plans. Once set, GPR milestones must be met in order to maintain funding eligibility in the campaign.

To support this partnership and align your GPR milestones with your community's local adoption and funding processes, we have assigned a Partnership Manager – Allison Campbell – as your dedicated partner and champion in support of this partnership. Over the coming months, Allison will work with your team to support the path outlined in the GPR Document, assisting in the confirmation of required remaining funding, installation, and launch of your program.

The 2026 BCBS - NM Campaign is part of a national movement to make world-class fitness free and accessible in public spaces across the country, which is more important today than ever before – thank you for your commitment to supporting this goal.

Here is a sneak peak at what's ahead:

- Fitness Court® Launch – Cut the ribbon on your beautiful new outdoor gym & announce free fitness to the community!
- Classes & Challenges – Get residents moving & keep them engaged with ongoing group classes, individual training, and competitive events.
- Press & Promotions – Shine a spotlight on your community and local partners for joining this exciting and innovative wellness movement!

Once again, we are thrilled to invite you to join us as a partner in the 2026 BCBS - NM, and we look forward to making world-class fitness free in Dona Ana County, NM!

Best in Fitness,

Mitch Menaged, Founder



Dona Ana County, NM - National Fitness Campaign

2026 Funding Cycle Grant Program Requirements (GPR)

Important: Grant Program Requirement (GPR) Dates must be adhered to in order to confirm grant availability within the awarded campaign year. While NFC strives to accommodate all approved applicants for participation, National Fitness Campaign cannot guarantee grant availability within each calendar year should approved milestone dates not be met, due to the volume of applicants joining the campaign and limited nature of Grant Funding in each state. Please contact your Partnership Development manager for more information.

PHASE 1

MILESTONE 1: ADOPTION

Summary: Commit to project adoption and confirm intent to provide remaining matching funding

- Requirement: Complete Resolution of Adoption
- **On or Before: 6/2/2026**

MILESTONE 2: AUTHORIZATION TO PROCEED - FUNDING CONFIRMED

Summary: Approve and secure funding (as needed) and confirm total required remaining funding listed below.

- Requirement: Funding confirmation document submitted to NFC for remaining program funding (typically a Purchase Order (P.O). Refer to Official Quote and Funding Requirements Summary for details.
 - **Remaining Funding Requirement After Grant: \$230,000 (Fitness Court Studio + Shade)**
- **On or Before: 7/15/2026**

MILESTONE 3: SHIPMENT FOR STORAGE

Summary: Identify Fitness Court® storage location and schedule Fitness Court® delivery

- Requirement: Accept Fitness Court® delivery and store at a secure location, prepare to be invoiced for remaining program funds due per Milestone 2.
- **Deadline: Within 2-4 weeks from completion of Milestone 2**

PHASE 2

MILESTONE 4: PLANNING, DESIGN & ART

Summary: Confirm Fitness Court Orientation and Site Layout, Approve Fitness Court® Art Designs

- Requirement: Approve Site Orientation, Site Plan and Approve artwork.
- **Deadline: July/August**

(Continued on Next Page)



MILESTONE 5: CONCRETE SLAB INSTALLATION

Summary: Review concrete slab drawings & schedule concrete installer, Confirm Art is produced and shipped.

- Requirement: Install concrete slab (cure time of 14 days before Fitness Court® installation, Spraylock additive required). Fill out the concrete slab inspection form upon completion.
 - **Estimated Funding Requirement: \$0-\$65,000 (Fitness Court Studio + Shade Prep)**
- **Deadline: August/September - pending weather**

MILESTONE 6: FITNESS COURT® ASSEMBLY

Summary: Select Fitness Court® Assembly Team - NFC's Approved Installation Network (AIN) is recommended pending local procurement requirements and policies.

- Requirement: Confirm installation timeline with NFC, provide completed installation photos for NFC inspection
 - **Estimated Funding Requirement: \$71,750 (Fitness Court Studio + Shade w/ NFC Approved Installer Team)**
- **Deadline: September/October - pending weather**

MILESTONE 7: PRESS LAUNCH RIBBON CUTTING CEREMONY

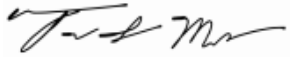
Summary: Hold Fitness Court® press launch & ribbon cutting event (in coordination with State Sponsor if applicable)

- Requirement: Promote press release, train ambassadors, hold launch within campaign year (weather permitting)
- **Deadline: October 2026 - pending weather**

MILESTONE 8: ATTEND OFFICIAL WELCOME TO CAMPAIGN VIRTUAL CALL

Summary: Attend NFC's official Welcome to Campaign call to share success of launch, initiate Fitness Court warranty, receive tools & services for Fitness Court activation, establish connection to long-term NFC Relationship Management Team

- Requirement: Schedule call with NFC & Local Leadership to attend Welcome to Campaign call. **Call completes formal grant obligations.*
- **Deadline: Scheduled within 2 weeks post Launch Event (Milestone 7)**

G.P.R. Authorized by:  Trent Matthias - Campaign Director

RESOLUTION NO. 2026-_____

A RESOLUTION APPROVING THE ACCEPTANCE OF A 2026 NATIONAL FITNESS CAMPAIGN GRANT

WHEREAS, Doña Ana County has been notified by the National Fitness Campaign that the County has been selected as a grant-eligible partner in the 2026 BCBS-NM Campaign; and

WHEREAS, the County has been awarded one (1) 2026 National Fitness Campaign Grant in the amount of Eighty Thousand Dollars (\$80,000.00) for the construction and installation of the Delores Wright Fitness Court; and

WHEREAS, the total estimated cost of the Delores Wright Fitness Court project is Two Hundred Thirty Thousand Dollars (\$230,000.00) the remaining balance of One Hundred Fifty Thousand Dollars (\$150,000.00) necessary to complete the project will be funded through County General Funds; and

WHEREAS, the Board of County Commissioners finds that the project will promote community health, wellness, recreation, and public access to fitness opportunities within the County;

NOW, THEREFORE BE IT RESOLVED that the Board of County Commissioners of Doña Ana County accepts the 2026 National Fitness Campaign Grant.

RESOLVED this 9th day of June, 2026 .

**BOARD OF COUNTY COMMISSIONERS OF
DOÑA ANA COUNTY, NEW MEXICO**

Manuel A. Sanchez, District 5, Chair	☐ For ☐ Against
--------------------------------------	---

Gloria Gameros, District 2, Vice Chair	☐ For ☐ Against
--	---

Christopher Schaljo-Hernandez, District 1	☐ For ☐ Against
---	---

Susie Kimble, District 3	☐ For ☐ Against
--------------------------	---

Susana Chaparro, District 4	☐ For ☐ Against
-----------------------------	---

ATTEST:

Amanda López Askin, Ph.D.
County Clerk

**DOÑA ANA COUNTY
BOARD OF COUNTY COMMISSIONERS**

Doña Ana County Government Center
845 North Motel Boulevard
Las Cruces, New Mexico 88007
Telephone: (575) 647-7200
Toll-Free: (877) 827-7200

Digital Communications

Initiating Department

Manuel Sanchez, County Commissioner, District 5, Chair

Contact Person

June 9, 2026

Meeting Date

7

Agenda Item Number

<u>TITLE OF AGENDA ITEM TO BE CONSIDERED</u> PROCLAIM JUNE 19TH AS JUNETEENTH IN DOÑA ANA COUNTY

<u>SUMMARY OF ITEM TO BE CONSIDERED</u> <u>INCLUDING PRESENTATION OF OPTIONS FOR ACTION and ACTION REQUESTED</u>

A proclamation honoring Juneteenth in Doña Ana County. Juneteenth is the oldest nationally celebrated commemoration of the ending of slavery in the United States.

<u>DESCRIPTION OF SUPPORTING DOCUMENTATION ATTACHED</u>
--

Proclamation

<u>SUMMARY OF FINANCIAL IMPACT</u>

NONE

<u>ADMINISTRATIVE REVIEW AND APPROVAL</u>
--

Amanda Gomez, Division Manager, Executive Support Services

Ariana Parra, Communications Supervisor

Amanda Gomez, Division Manager, Executive Support Services

Created -

<u>DOCUMENT CONTROL</u>

For Signature: No

For Recording: No

Deadline for Return:

Proclamation

Doña Ana County State of New Mexico

WHEREAS, Juneteenth is a celebration of the promise of freedom as decreed by President Abraham Lincoln with the signing of the Emancipation Proclamation on January 1, 1863, ; and

WHEREAS, more than two years later, on June 19, 1865, news of emancipation was shared with the oppressed people who most needed to hear it, by General Gordon Granger and well-meaning Union soldiers; and

WHEREAS, Juneteenth stands as both a celebration of freedom and a solemn reminder of the delayed promise of equality, underscoring the enduring struggle to realize the full meaning of “We the People” as declared in the Constitution of the United States; and

WHEREAS, the phrase “We the People” calls upon all of us to reflect on who has historically been included, who has been excluded, and how we can collectively build a more just, equitable, and inclusive society; and

WHEREAS, Juneteenth invites us to honor the resilience, contributions, and cultural legacy of African Americans, whose perseverance has strengthened the fabric of our nation; and

WHEREAS, Juneteenth encourages communities to come together in remembrance, education and action, fostering dialogue and understanding across generations and backgrounds; and

WHEREAS, the observance of Juneteenth affirms our shared responsibility to advance freedom, uphold dignity and ensure that the ideals of democracy extend to every person;

NOW, THEREFORE, we do hereby proclaim June 19th as a day to and urge all people in Doña Ana County to recognize, reflect, and celebrate with renewed commitment to the principle that “We the People” truly means all people.

Juneteenth

PROUDLY PROCLAIMED this 9th day of June 2026

By the Board of County Commissioners for Doña Ana County, New Mexico

____ yea ____ nay
Manuel A. Sanchez, Chair, District 5

____ yea ____ nay
Susana Chaparro, District 4

____ yea ____ nay
Gloria Gameros, Vice-Chair, District 2

____ yea ____ nay
Christopher Schaljo-Hernandez, District 1

____ yea ____ nay
Susie Kimbell, District 3

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BOARD OF COUNTY COMMISSIONERS**

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845 North Motel Boulevard
Las Cruces, New Mexico 88007
Telephone: (575) 647-7200
Toll-Free: (877) 827-7200

Health and Human Services Department

Initiating Department

Jamie Michael, HHS Director

Contact Person

June 9, 2026

Meeting Date

8

Agenda Item Number

<u>TITLE OF AGENDA ITEM TO BE CONSIDERED</u> CRISIS TRIAGE CENTER 2025 REPORT
--

<u>SUMMARY OF ITEM TO BE CONSIDERED</u> <u>INCLUDING PRESENTATION OF OPTIONS FOR ACTION and ACTION REQUESTED</u>

The County contracted with Summit Behavioral Health in May 2024, and the Crisis Triage Center (CTC) reopened in January 2025. Amy Alexander, Market CEO will provide information from 2025 and the first quarter of this year summarizing progress over the first 16 months.

<u>DESCRIPTION OF SUPPORTING DOCUMENTATION ATTACHED</u>
--

CTC Presentation

<u>SUMMARY OF FINANCIAL IMPACT</u>

none

<u>ADMINISTRATIVE REVIEW AND APPROVAL</u>
--

Raechel Barrera, Administrative Assistant

Created/Initiated - 5/27/2026

Norberto Godina, Program Ops, Division Manager

Approved - 5/28/2026

Jamie Michael, HHS Director

Approved - 5/28/2026

Asma Dawood, Finance Director

Approved - 5/28/2026

Deborah Weir, Assistant County Manager

Final Approval - 6/5/2026

<u>DOCUMENT CONTROL</u>

For Signature: No

For Recording: No

Deadline for Return:

Crisis Triage Center Update

- Contracted with Summit Behavioral Health in May of 2024
- Start up funding and first partial year of operations
 - \$1,205,820.34 May – Dec. 2024 start up
 - \$1,384,516 Jan-June 2025 100% of operations
- Current FY operating funds
 - \$1,049,005
 - Paid July – April - \$882,173
- January 2025 opened



Crisis Triage Center Update

- CMedicaid eligible billing began July 2025
- VA pending
- 2025 64.7% of admission had Medicaid
- 2026 Q1 74% of admission had Medicaid
- Average 2.5 admissions/day
- Goal is 6 +





Summit BHC Crisis Triage Center Annual Report

Calendar Year 2025

(January-December 2025)

Calendar Year 2026

(Quarter1)

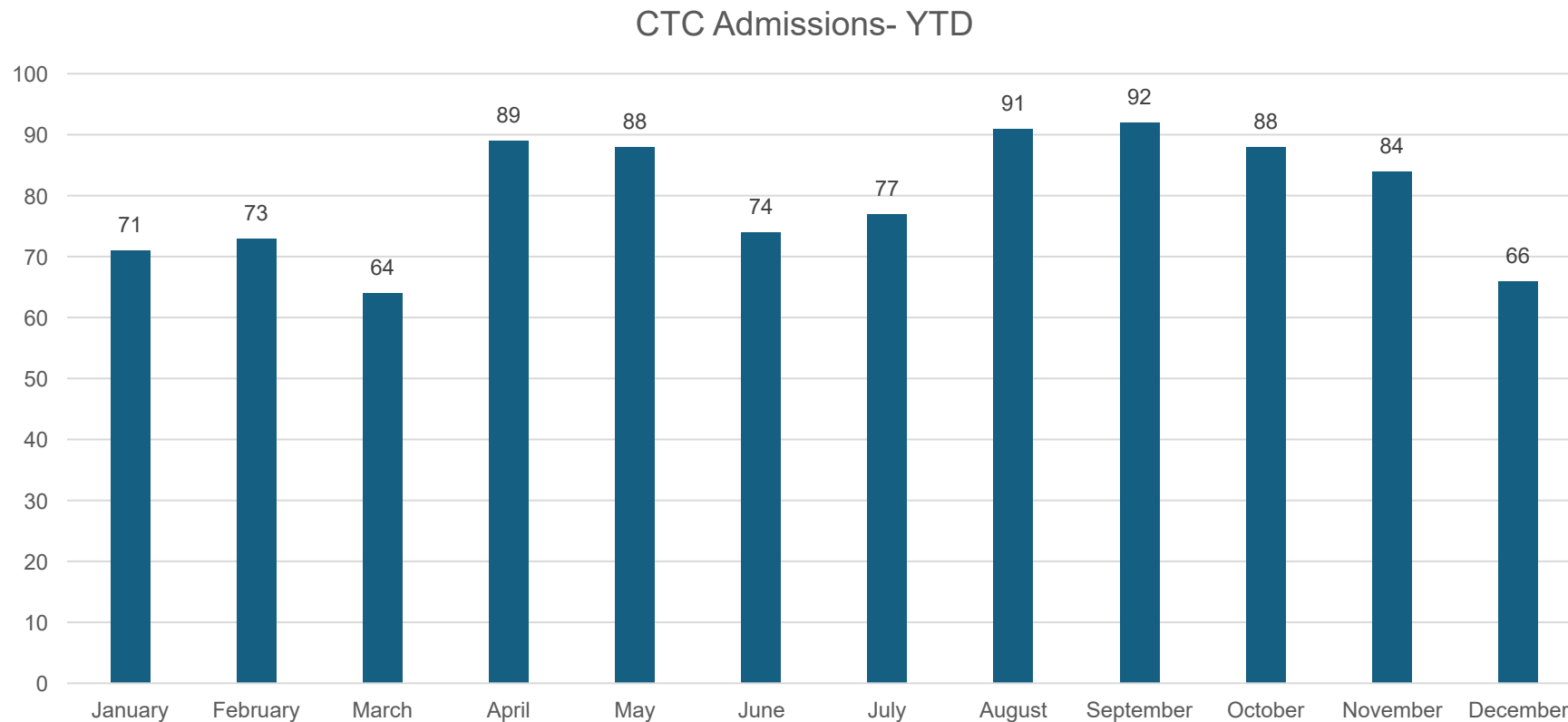


2025 Overview and Updates

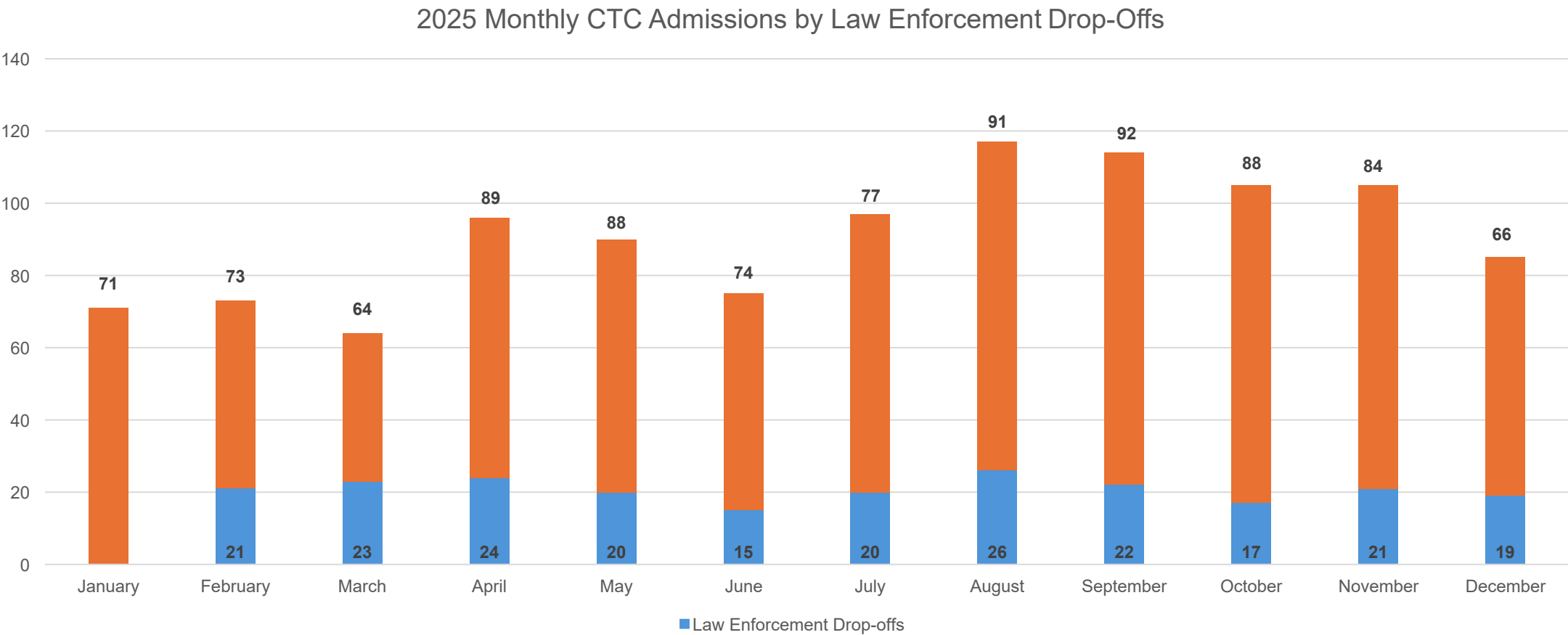
Total Admissions by Month

January-December 2025

- Total admissions= 957
- Equivalent to 2-3 admissions a day



Justice System Drop-Offs for 2025



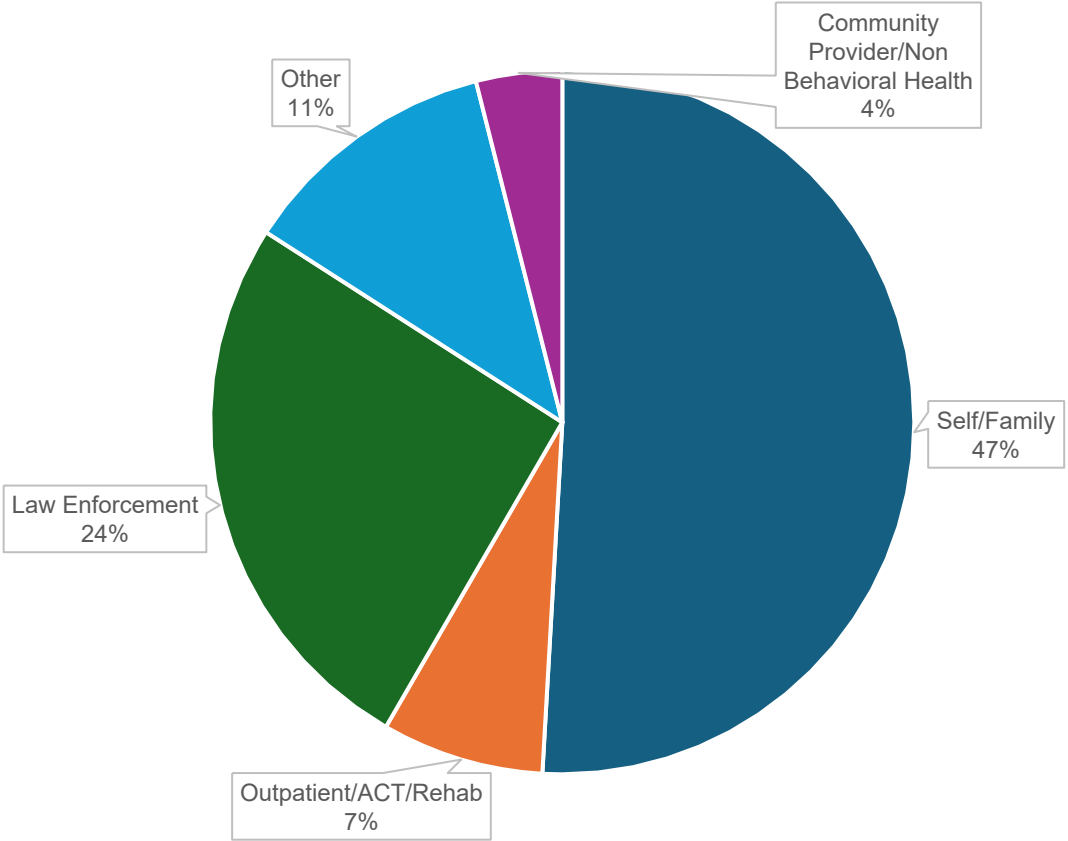
Law Enforcement entails: LCPD, DASO, NM State Police, Mesilla Valley Marshalls, LCFD, and the Light Team

Arrival Sources for 2025

Breakdown of Referral Type/Sources:

Referral Type	Frequency	Percentage
Courts	2	0%
EMS	13	1%
Self/Family	451	47%
Outpatient/ACT/Rehab	66	7%
Law Enforcement	228	24%
Emergency Department	32	3%
Community Provider/Non-behavioral health	35	4%
Services for the unhoused	13	1%
Inpatient	2	0%
Detention Center	7	1%
988/Mobile Crisis	2	0%
Other	106	11%
Total	957	100%

Top Referral Types

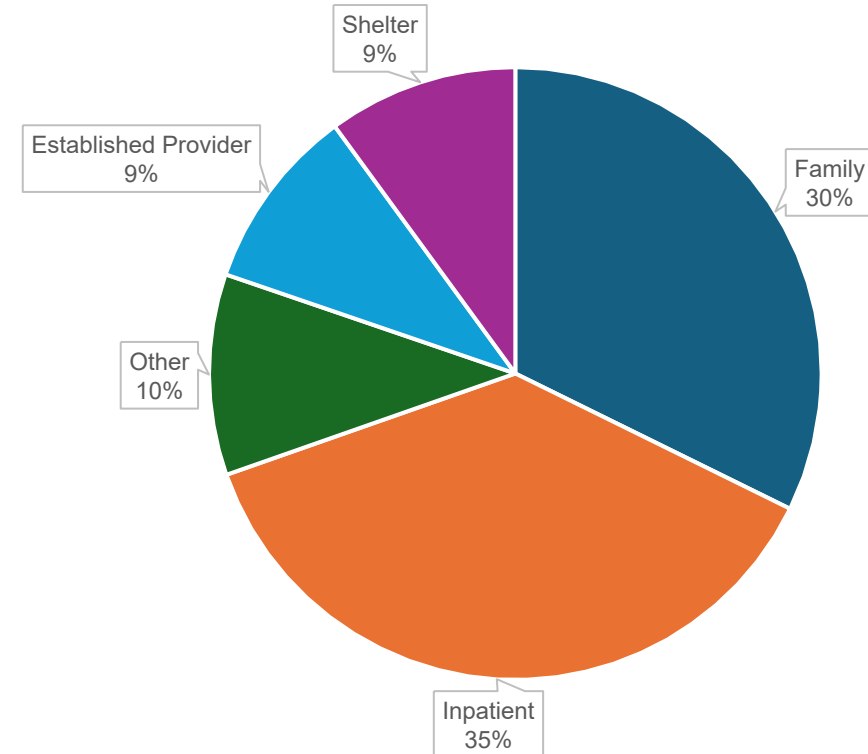


Discharge Disposition Data for 2025

- Breakdown of Discharge Disposition:

Discharge Disposition	Frequency	Percentage
Established Provider	86	9%
Shelter	89	9%
New Outpatient Referral	1	0%
Declined	3	0%
Family	286	30%
Outpatient	31	3%
Medical Hospital	36	4%
Inpatient	331	35%
Other	94	10%
Total	957	100%

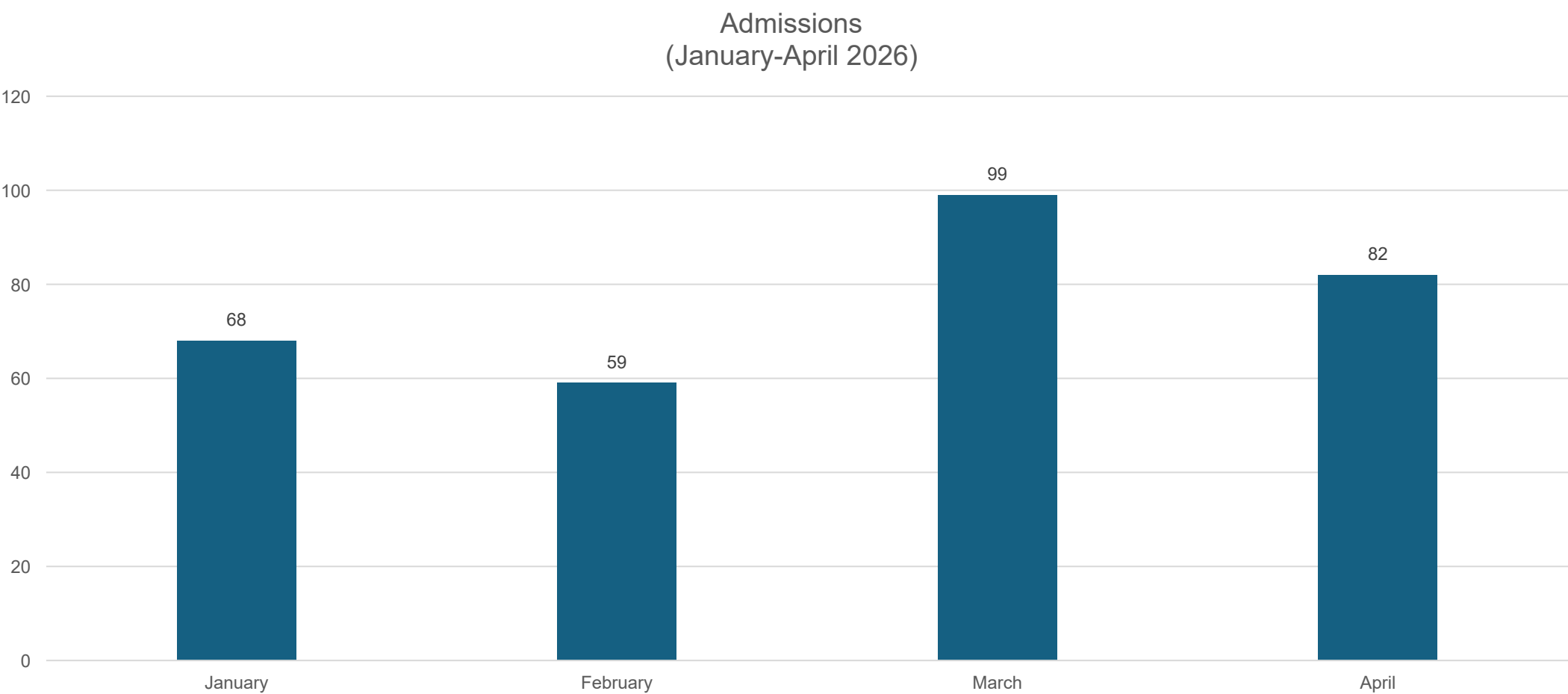
Top Discharge Dispositions



- Average length of stay: 13 hours

2026 Overview and Updates

2026 Q1 Monthly Admissions

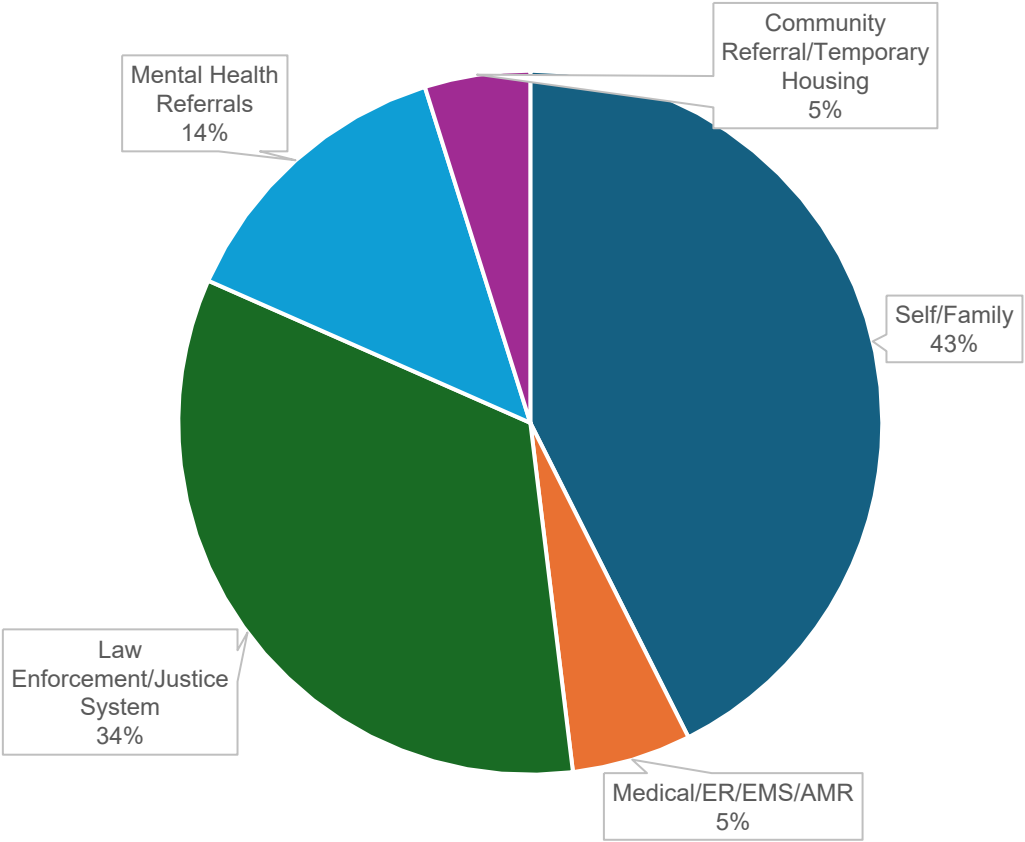


Arrival Sources for 2026

Breakdown of Referral Type/Sources:

Referral Type	Frequency	Percentage
Self/ Family Walk-In	132	43%
Medical/ER/EMS/AMR	17	5%
Mental Health Referrals	42	14%
Law Enforcement/Justice System	104	34%
Community Referral/ Temporary Housing	15	5%
Total	310	100%

Top 5 Referral Type/Sources



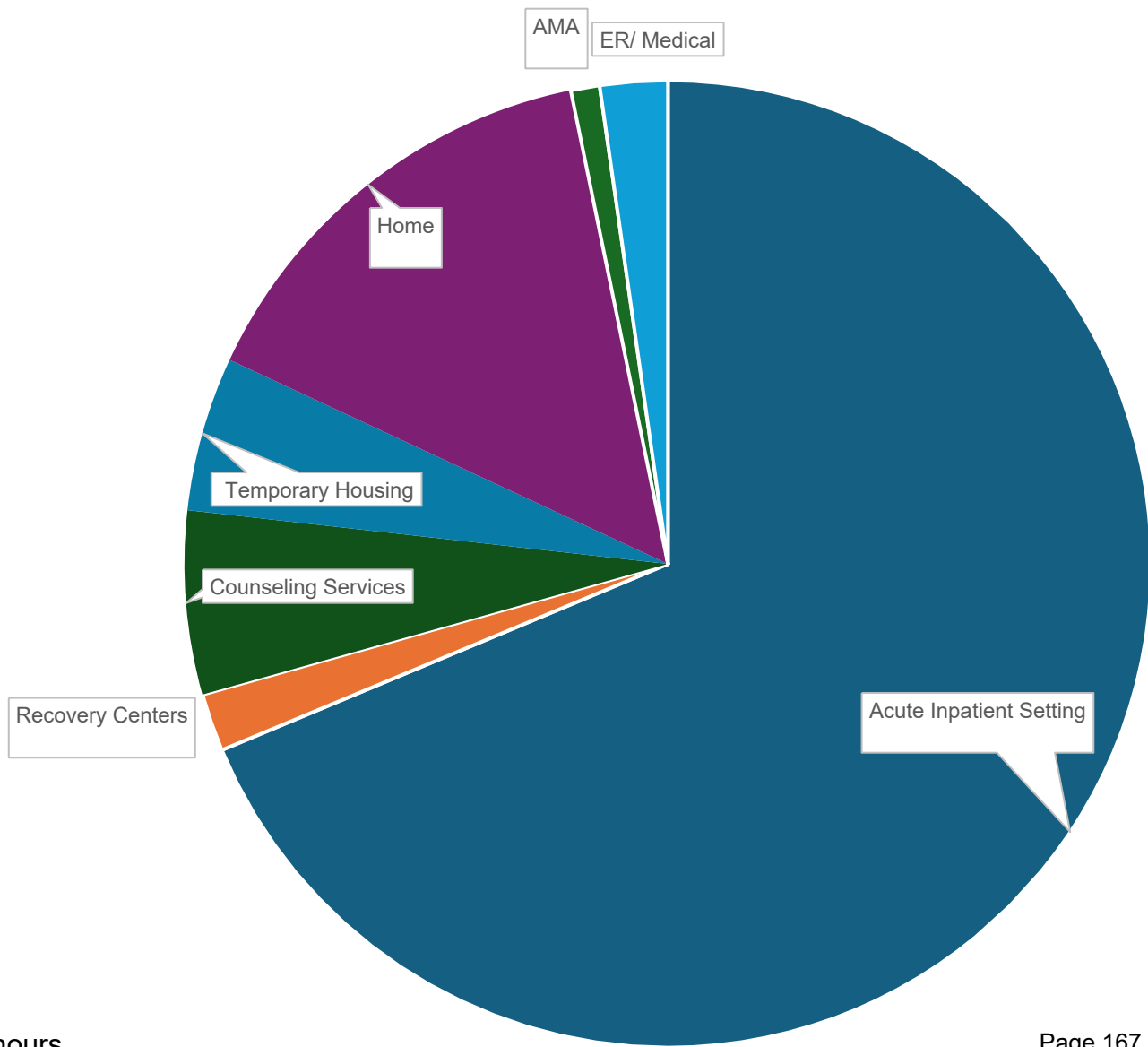
Discharge Disposition Data for 2026

- Breakdown of Discharge Disposition:

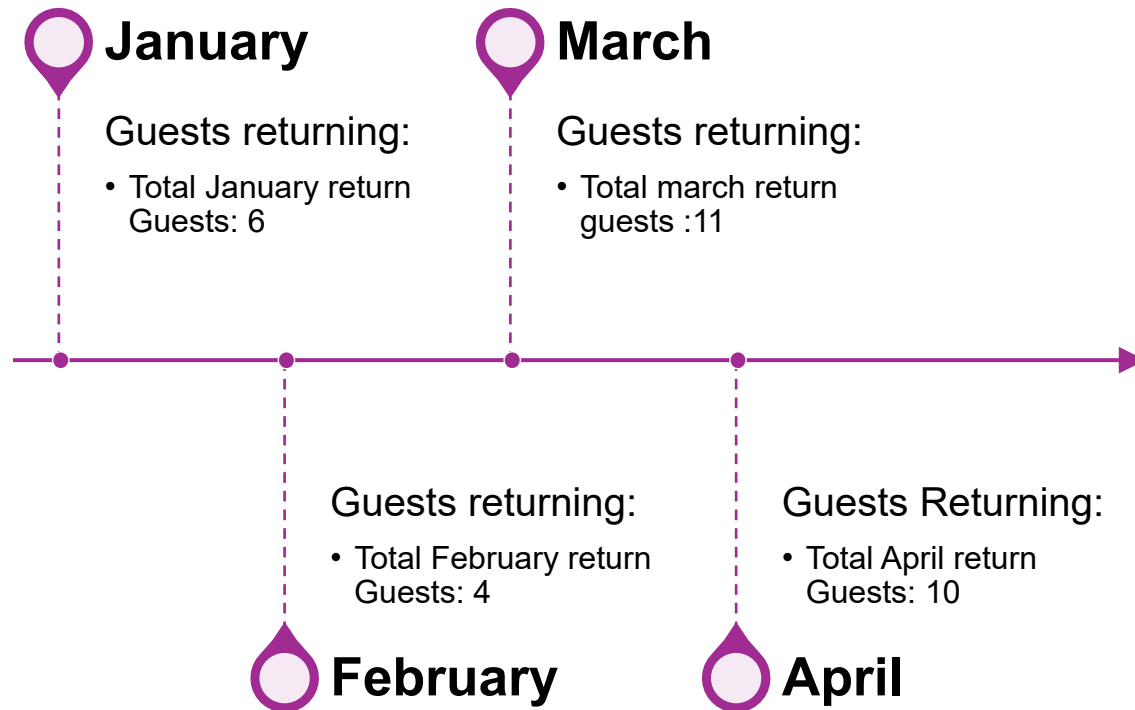
Discharge Disposition	Frequency	Percentage
Acute Inpatient Setting	213	69%
Home with Referrals and Resources	46	15%
Counseling Services	19	6%
Temporary Housing	16	5%
ER/ Medical	7	2%
AMA	3	1%
Recovery Centers	6	2%
Law Enforcement	0	0%
Total	310	100%

- Average LOS for patients that met inpatient admission: 5.17 hours
- Average LOS for patients seeking referrals and stabilization: 6.98 hours

Top Discharge Dispositions



Re-Admissions for 2026

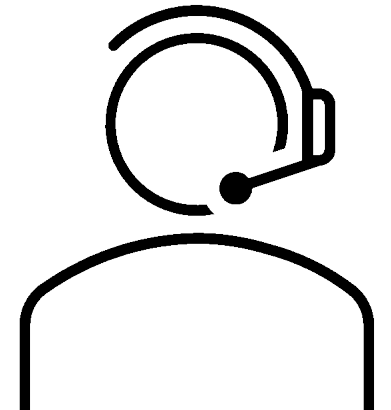


Summit Contributions to CTC

Staff Coverage	Staff Training	Maintenance Overview	Pharmacy coverage	Infection Control	Transportation
• Borrowed from Peak • BHAs: 3-4 BHAs per week • Nurses: 1-2 nurses per week • Ongoing recruiting is occurring for the facility. • CPSWs • RNs • BHAs • Therapist	• CPR • CPI • Ukeru	• Fire and generator drills covered by Peak's Maintenance Director • Maintains workorders and working relationship with the county for any necessary repairs	• Continuously verifies and refills pharmacy stock on a weekly basis	• Monthly hand hygiene surveillance and review • Regular cleaning scheduling for the facility	• Drop-off to community partners post DC via vehicle provided through summit • In 2026, guest transported to inpatient: • Mesilla: 21 • Peak: 53
					

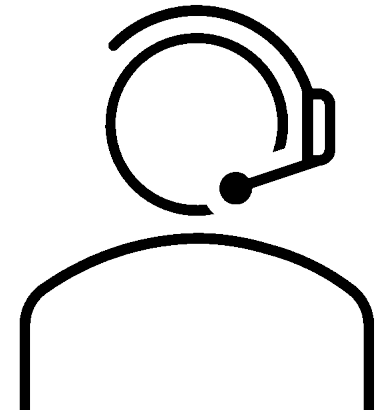
Outreach Efforts

- Open House on **June 4, 2026**, 3:00 – 7:00
- First Responders Fridays: **Every Friday** for a month will be an open house to fire fighters, PD, and Sheriff's for coffee and doughnuts.
- Wellness fair hosted at CTC, collaboration with LCFD and MVRDA (911)
- Recurring meetings with community partners to:
 - La Clinica de Familia, FYI, HCA- biweekly
 - Las Cruces Fire Department- Monthly at LCFD Station 1- third Tuesday of every month
 - Light team- Monthly at LCFD Station 1- third Tuesday of every month
 - Three Crosses- weekly- every Monday
 - Trans& Queer Block Party- Every Saturday 12-5pm- support group attendance- CTC leadership attends every Saturday with resources
- Waiting for confirmation from directors for monthly meetings:
 - Mesilla Valley Hospital
 - DASO- Sherrif Kim Stewart
 - LCPD- Chief Jermey Story
 - Community of Hope
 - NMSU
 - DACC
 - Regional II EMS
- New Initiative with Community of Hope for justice involved population



Outreach Efforts

- **Current & Upcoming Collaborative Events**
 - Participation in **NMSU Student Wellness Events**
 - Participation in **DACC Student Outreach Events**
 - Participation in Parent-Teacher conferences at surrounding **Las Cruces School**
 - Planned participation in the **Wellness Expo – August 2026**
- **Street Marketing** - Reaching out to struggling areas within the community and providing information on CTC services and a small snack
 - Motels
 - Walmart
 - Food pantry
 - Community of Hope
 - Gas stations
 - Speedway
 - Valero
 - Circle K
 - Walgreens and Walgreen's pharmacy
 - Mesilla Mall
 - Security
 - Fed-Ex



Outreach Efforts

- **Goals of Outreach Efforts**
 - Increase awareness of Crisis Triage Center services
 - Strengthen relationships with community organizations and educational institutions
 - Improve referral coordination and access to behavioral health resources
 - Promote early intervention and community-based support services



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Toll-Free: (877) 827-7200

Doña Ana County Treasurer's Office

Initiating Department

Eric Rodriguez, Chief Deputy County Treasurer

Contact Person

June 9, 2026

Meeting Date

9

Agenda Item Number

<u>TITLE OF AGENDA ITEM TO BE CONSIDERED</u> COUNTY INVESTMENT PORTFOLIO UPDATE
--

<u>SUMMARY OF ITEM TO BE CONSIDERED</u> <u>INCLUDING PRESENTATION OF OPTIONS FOR ACTION and ACTION REQUESTED</u>

This presentation update provides the Commission with an overview of how public funds are being managed in accordance with state statutes, investment policies, and the County's financial objectives of safety, liquidity, and yield.

<u>DESCRIPTION OF SUPPORTING DOCUMENTATION ATTACHED</u>
--

Power Point Presentation in PDF

<u>SUMMARY OF FINANCIAL IMPACT</u>

None

<u>ADMINISTRATIVE REVIEW AND APPROVAL</u>
--

Eric Rodriguez, Chief Deputy County Treasurer
Marisol Richardson, County Treasurer
Asma Dawood, Finance Director
Lucio Luttrell, Deputy County Manager

Created/Initiated - 5/8/2026
Approved - 5/27/2026
Approved - 5/29/2026
Final Approval - 6/4/2026

<u>DOCUMENT CONTROL</u>

For Signature: No

For Recording: No

Deadline for Return:



Doña Ana County BOCC Agenda Item Executive Summary

Meeting Date: June 9, 2026

Agenda Item Title: County Portfolio Update

Type of Action: Presentation

Fiscal Impact: None

Strategic Plan Alignment: Supports the County's commitment to Transparency & Authenticity and Reliability & Dependability, ensuring sound financial oversight and responsible management of public resources.

Overview:

Presentation and review of the County's investment portfolio, including current portfolio holdings, investment performance, liquidity position, and market conditions. This update provides the Commission with an overview of how public funds are being managed in accordance with state statutes, investment policies, and the County's financial objectives of safety, liquidity, and yield.

What Will BOCC Action Mean: N/A

- **Vote "YES"** = This will approve the resolution and _____
- **Vote "NO"** = This will reject the resolution and _____
- **Vote to "Amend"** = The BOCC will change the resolution (if the amendment is approved)
- **Vote to "Table"** = The Resolution will not proceed, and will either be schedule for a future meeting ("tabled to a date certain") or will not be heard until the BOCC takes future action to bring it back ("tabled indefinitely")



Doña Ana County Treasurer

Investment Report

Third Quarter

FY 2026



County Treasurer Marisol Richardson

Prepared by Eric L. Rodriguez

May 5, 2026

Primary Objectives

- **Safety:** Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. The objective will be to mitigate credit risk and interest rate risk.
- **Liquidity:** The investment portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated.
- **Return:** The investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles.

Executive Summary

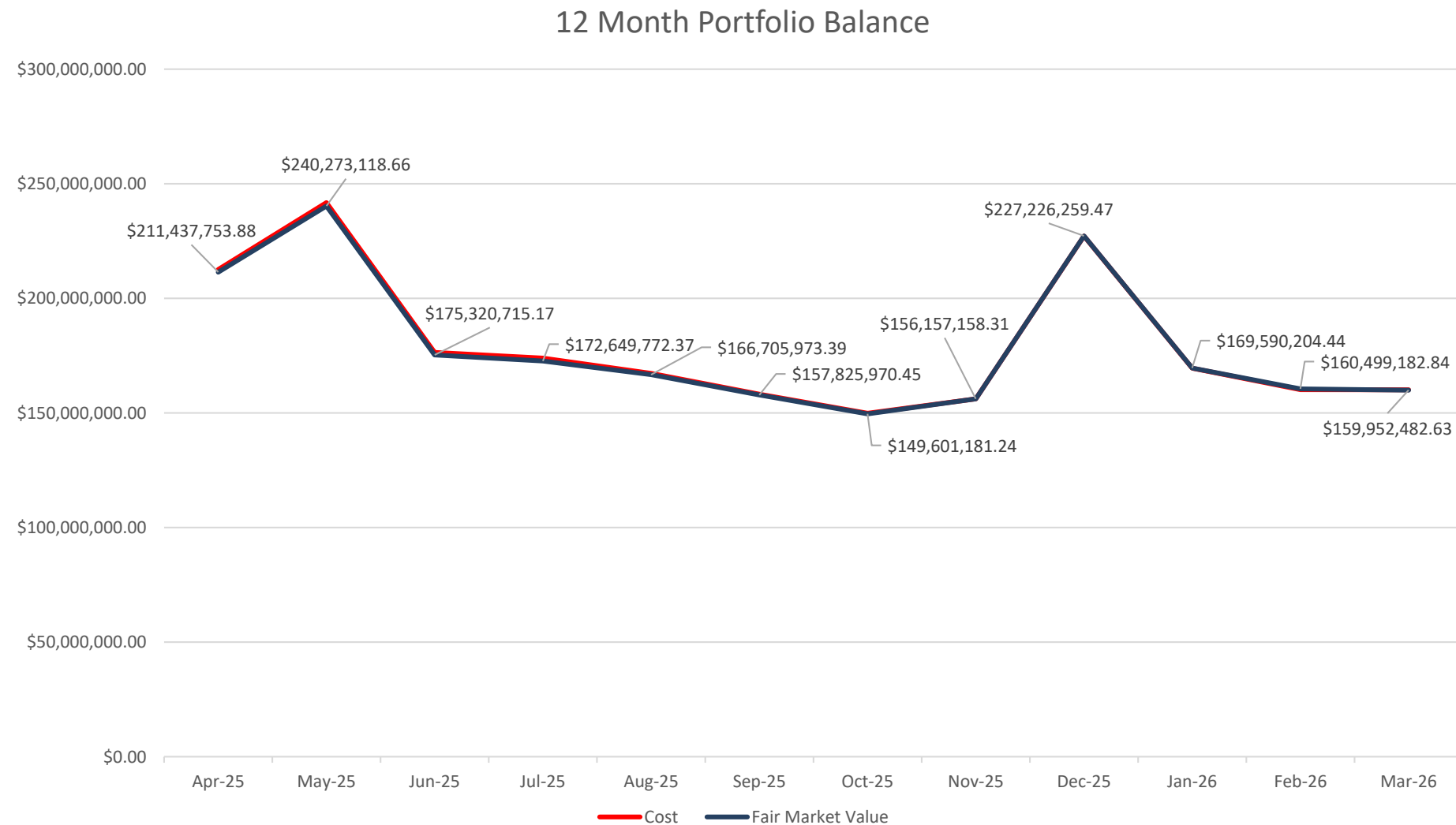
Over the past 12 months, the County’s investment portfolio remained stable and aligned with its primary objectives of safety, liquidity, and return. As of the reporting period, the portfolio had a market value of \$159,952,482.63 and a book value of \$160,080,187.81, with minimal market variance proving a conservative investment approach. The portfolio generated \$6,491,607.65 in interest earnings, resulting in an effective annual rate of return of 3.66%. Investment activity during the period was intentionally limited due to uncertainty surrounding liquidity needs and cash flow timing. This limited trading approach ensured that sufficient funds would be available to meet operational requirements, which have increased in the last year.

The broader economic landscape over the past year was characterized by moderating but persistent inflation and a relatively strong labor market, which triggered 3 rate cuts by the Fed in late 2025. Unemployment levels remained low the last 12 months around the 4.3% range, though hiring slowed due to economic uncertainty. Geopolitical developments and global market uncertainties, including trade tensions on tariffs, contributed to periods of financial market volatility and increased demand for high-quality low-risk assets. This environment placed downward pressure on longer-term yields while continuing elevated short-term interest rates. This benefited the counties portfolio with higher short-term rates due to the high cash balances during this period.

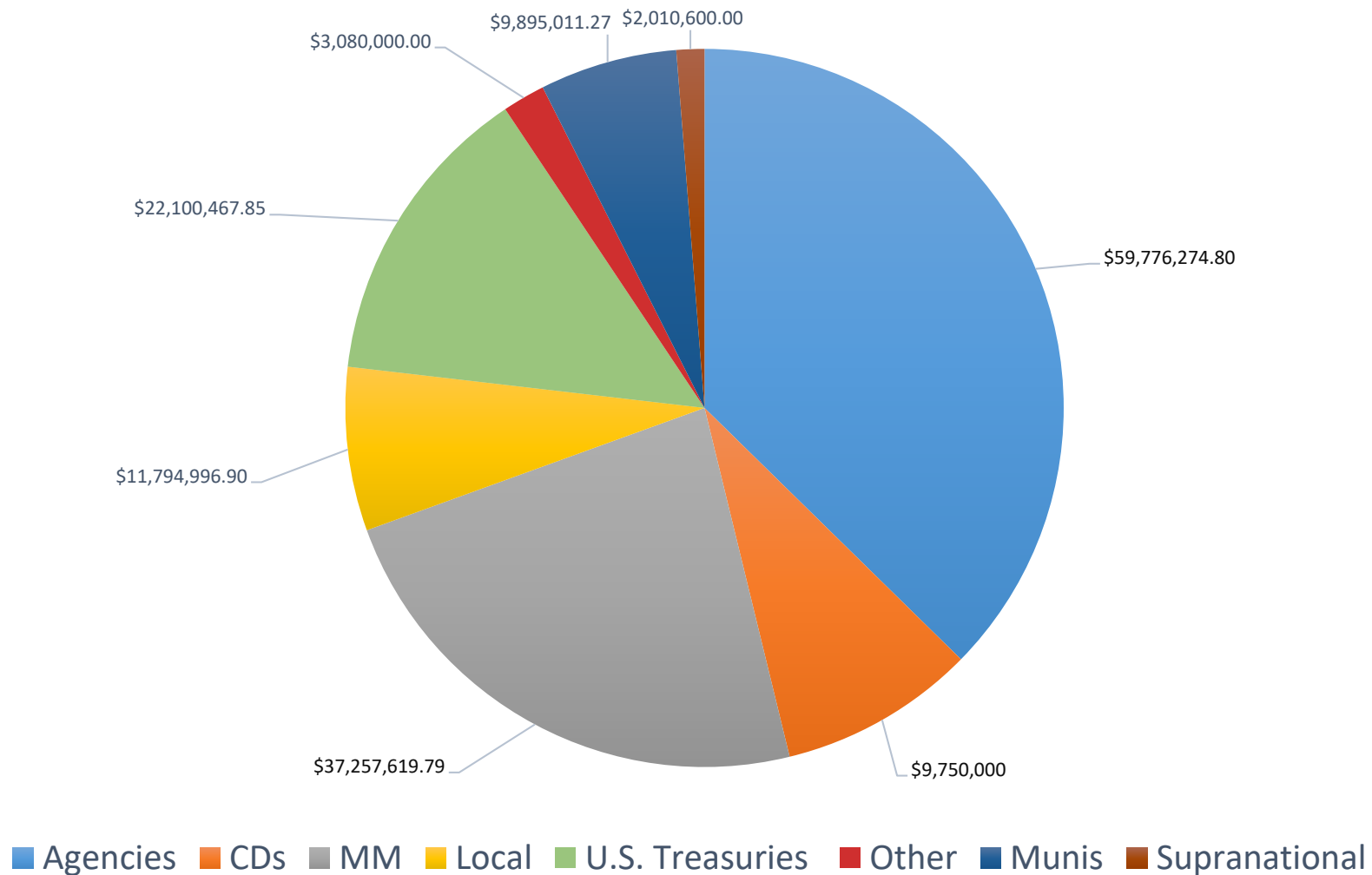
Summary of Portfolio		
3/31/2026		
Balance		
	Operational Cash Balance	\$1,928,134.71
	Portfolio Balance	\$160,080,187.63
	Total Balance	\$162,008,322.34
	12 month Average Balance	\$179,418,234.90
	Low	\$149,836,154.03
	High	\$241,765,115.51
Value		
	Market Value	\$159,952,482.63
	Book Value	\$160,080,187.81
	Unrealized Gain/Loss	-\$127,705.18
	Par Value	\$160,534,628.31
Performance		
	Effective Rate of Return	3.660%
	Portfolio Duration	1.84 years
Benchmarks		
	2-Year U.S. Treasury	3.790%
	*NM LGIP Daily Net	3.667%
	Target Duration	1.5 - 2.5 years

*Source NM State Treasurer

Portfolio Balance



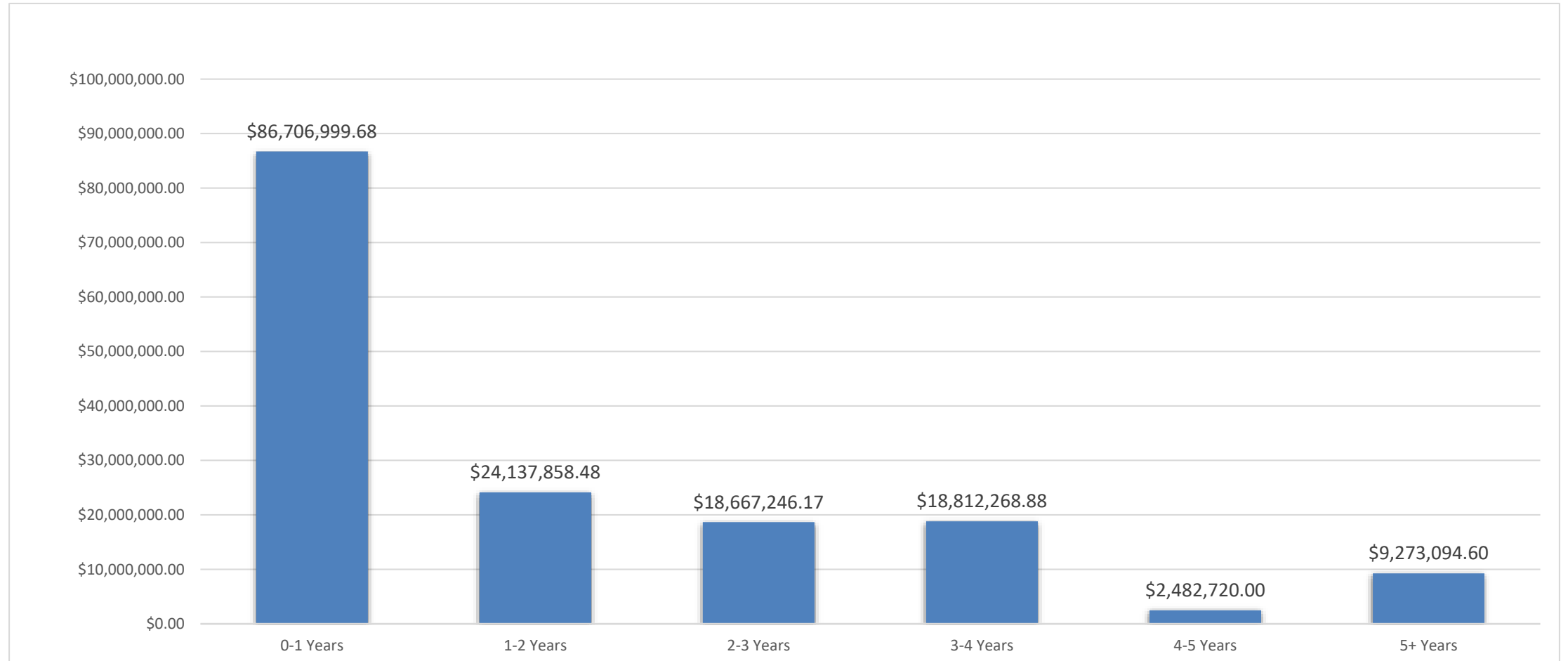
Diversification of Investment



Allocation by Security Type

Investment Type	Balance	% of Total	Limits
Money Markets/Savings	\$37,257,619.79	23.27%	60%
Brokered CDs	\$14,165,217.20	8.85%	35%
Federal Home Loan Mortgage Corp (Freddie Mac)	\$9,089,465.00	5.68%	35%
Federal National Mortgage Association (Fannie Mae)	\$1,913,955.55	1.20%	35%
Federal Farm Credit Bank (FFCB)	\$15,879,053.00	9.92%	35%
Federal Agric Mtg Corp (Farmer Mac)	\$2,099,900.00	1.31%	35%
Federal Home Loan Banks (FHLB)	\$30,793,901.25	19.24%	35%
Tennessee Valley Authority	\$0.00	0.00%	35%
Municipal Bonds	\$9,895,011.27	6.18%	35%
U.S. Treasury Bill (T-Bills)	\$0.00	0.00%	35%
U.S. Treasury Notes (T-Notes)	\$21,898,282.79	13.68%	35%
U.S. Treasury Bonds(T-Bonds)	\$202,185.06	0.13%	35%
Commercial Paper (CP)	\$0.00	0.00%	35%
Supranationals (Sovereign Bonds)	\$2,010,600.00	1.26%	15%
Local Banks	\$11,794,996.90	7.37%	60%
Other	\$3,080,000.00	1.92%	10%
Total	\$160,080,187.81	100%	

Maturity Distribution



Credit Quality

*Rating	Amount	%
P1	\$0.00	0.00%
Aaa	\$40,317,326.29	25.19%
Aa1	\$83,180,315.65	51.96%
Aa2	\$7,542,331.77	4.71%
Aa3	\$0.00	0.00%
A1	\$0.00	0.00%
A2	\$0.00	0.00%
FDIC	\$14,665,217.24	9.16%
**Collateralized	\$9,894,981.52	6.18%
***Not Rated	\$3,080,000.00	1.92%
Letter of Credit	\$1,400,015.34	0.87%
Total	\$160,080,187.81	100.00%

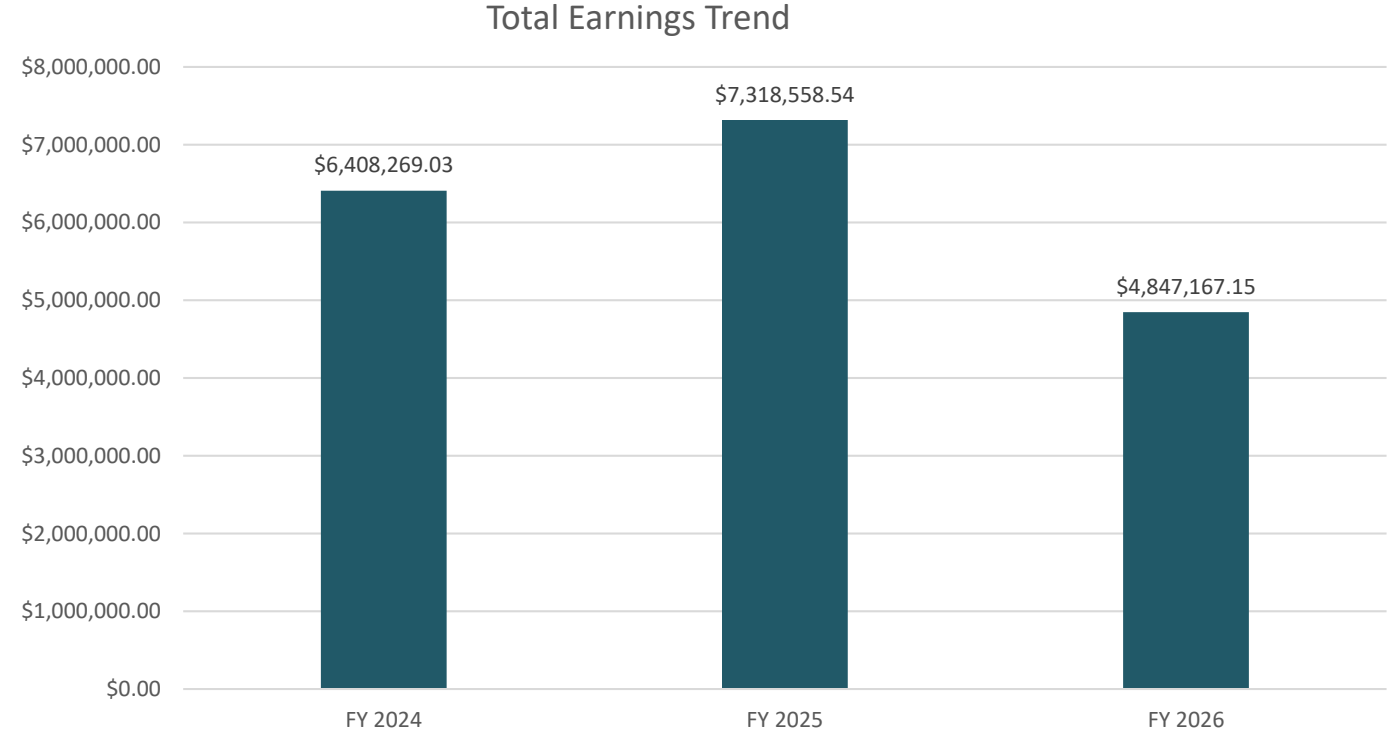
*Ratings from Moodys

**Collateral provided by local Banks

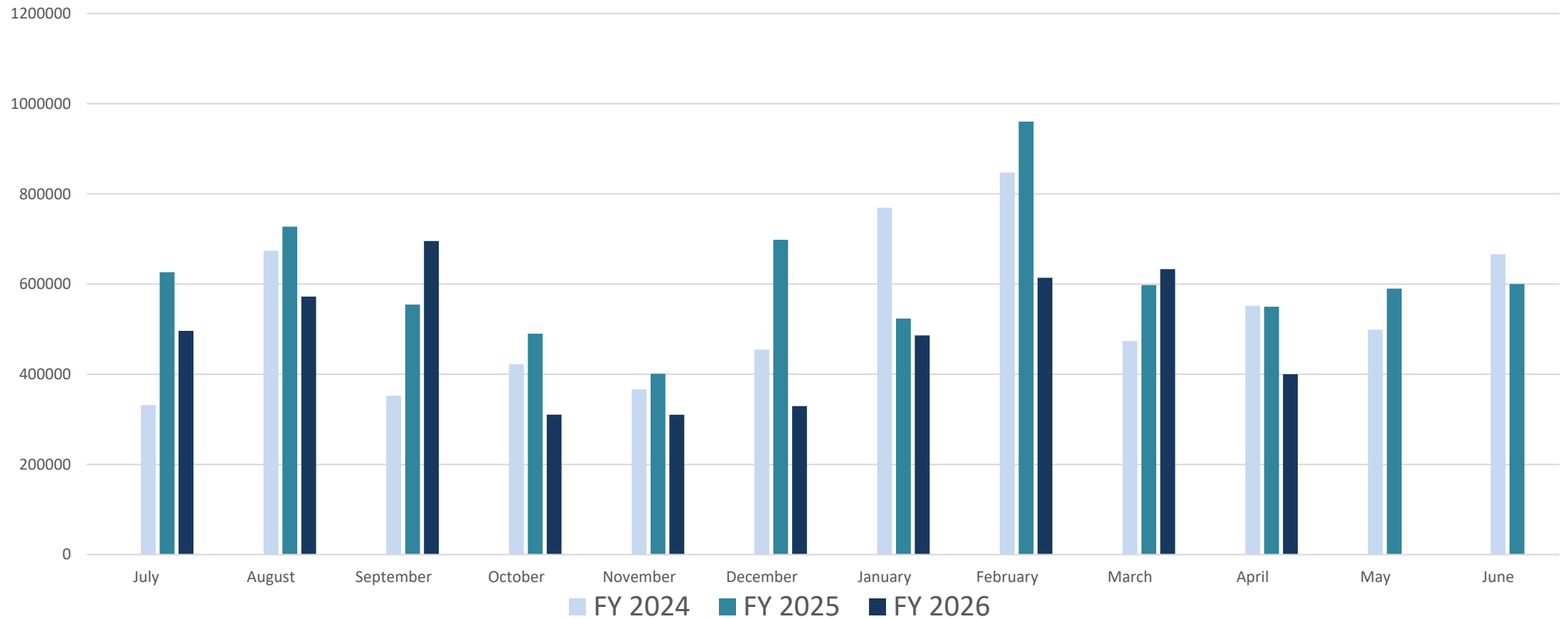
*** Water Revenue Bond/Settlement DDA

Moody's		Rating description
Long-term	Short-term	
Aaa	P-1	Prime
Aa1		High grade
Aa2		
Aa3		Upper medium grade
A1		
A2	P-2	Lower medium grade
A3		
Baa1	P-3	Non-investment grade speculative
Baa2		
Baa3		
Ba1	Not Prime	Highly speculative
Ba2		
Ba3		
B1		Substantial risks
B2		
B3		
Caa1		Extremely speculative
Caa2		
Caa3		
Ca		Default imminent
C		In default
/		
/		

Total Earnings Trend



3 Year Monthly Earnings Comparison



Investment Policy Compliance

Item	Parameter	In Compliance
Safety		
Concentration Risk	No More than 35% of the portfolio will be invested in a single security types.	Yes
Maturity Risk	No More than 35% of the portfolio will be invested within a single maturity date	Yes
Custodial Credit Risk Deposits	Each depository bank shall pledge 50% or more of collateral in excess of FDIC	Yes
Custodial Credit Risk Investments	All securities trades shall be conducted on a delivery-vs-payment basis. All collateral securities shall be held by a third party bank (custodian).	Yes
Credit Risk	Avoid speculative investments, prudent-person rule for investment decisions, and review investment strategy periodically.	Yes
Interest Rate Risk	No less than 60% of the portfolio shall be in maturities of 0-3 years. No more than 40% of portfolio shall be invested in maturities between 3-5 years. No more than 10% of portfolio shall be invested in maturities > 5 years.	Yes
Liquidity		
Cash Flows	Portfolio shall meet all operating needs for the budgetary period.	Yes
Static Liquidity	Portfolio shall be structured for anticipated budget demands	Yes
Dynamic Liquidity	Portfolio shall be structured for unanticipated budget demands.	Yes
Return		
Performance Benchmark	The investment program shall seek to augment returns above the 3 month U.S. Treasury Bill.	No

Moving Forward

- **Strategy**
 - Maintain a laddered structure to spread risk and lock in higher yields
 - Stay invested in high-credit-quality instruments to hedge credit risk
 - Limit exposure to non-governmental issuers and continue using collateralized deposits and government-backed instruments
 - Secure long calls or bullet holdings
 - Monitor cash flow projections through communication with County
- **Economic Considerations**
 - Fed signals change in posture towards more hawkish (cautious) on rate cuts.
 - Current CPI: 3.2% ; Fed target 2%.
 - U.S. WTI at \$104 and Brent at \$111
 - Projections suggest continued weak job creation, private sector hiring remains cautious.
 - S&P 500 and Nasdaq each reached new record highs, markets unfazed by Iran War and AI driving growth.
- **Budget Considerations**
 - Budgetary Impacts: Reserve Drawdowns \$48 Million

**DOÑA ANA COUNTY
BOARD OF COUNTY COMMISSIONERS**

Doña Ana County Government Center
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Telephone: (575) 647-7200
Toll-Free: (877) 827-7200

Doña Ana County Manager's Office

Initiating Department

Susana Chaparro, County Commissioner, District 4

Contact Person

June 9, 2026

Meeting Date

10

Agenda Item Number

<u>TITLE OF AGENDA ITEM TO BE CONSIDERED</u> PROJECT JUPITER PROPOSED COMMUNITY OPEN HOUSE & CAREER FAIR

<u>SUMMARY OF ITEM TO BE CONSIDERED</u> <u>INCLUDING PRESENTATION OF OPTIONS FOR ACTION and ACTION REQUESTED</u>

To discuss community concerns and upcoming presentation.
--

<u>DESCRIPTION OF SUPPORTING DOCUMENTATION ATTACHED</u>
--

<u>SUMMARY OF FINANCIAL IMPACT</u>

<u>ADMINISTRATIVE REVIEW AND APPROVAL</u>
--

Haley Mendes, Administrative Assistant Scott Andrews, County Manager

Created -

<u>DOCUMENT CONTROL</u>

For Signature: No

For Recording: No

Deadline for Return:

**DOÑA ANA COUNTY
BOARD OF COUNTY COMMISSIONERS**

Doña Ana County Government Center
845 North Motel Boulevard
Las Cruces, New Mexico 88007
Telephone: (575) 647-7200
Toll-Free: (877) 827-7200

Doña Ana County Clerk's Office

Initiating Department

Brandi Delgado, Administrative Assistant

Contact Person

June 9, 2026

Meeting Date

11

Agenda Item Number

TITLE OF AGENDA ITEM TO BE CONSIDERED

**REGULAR MEETING MINUTES FOR MAY 26, 2026, SPECIAL MEETING AND WORK SESSION
MINUTES FOR JUNE 2, 2026**

SUMMARY OF ITEM TO BE CONSIDERED

INCLUDING PRESENTATION OF OPTIONS FOR ACTION and ACTION REQUESTED

approve minutes

DESCRIPTION OF SUPPORTING DOCUMENTATION ATTACHED

SUMMARY OF FINANCIAL IMPACT

There is no financial impact

ADMINISTRATIVE REVIEW AND APPROVAL

Karen Monarrez, Administrative Assistant

Created/Initiated - 6/4/2026

Brandi Delgado, Administrative Assistant

Final Approval - 6/4/2026

DOCUMENT CONTROL

For Signature: Yes

For Recording: Yes

Deadline for Return:



REGULAR MEETING MINUTES

Chair Manuel Sanchez called the **Regular Meeting** of the Doña Ana County Board of County Commissioners to order at **9:00 a.m., on Tuesday, May 26, 2026**, in the Doña Ana County Commission Chambers, 1st Floor, Doña Ana County Government Center, 845 North Motel Boulevard, Las Cruces, New Mexico

Time: 9:03:00

Invocation /Moment of Silence

Time: 9:03:15

Moment of Silence

Pledge of Allegiance

Time: 9:03:55

Led by Chair Sanchez

Roll Call of Commission Members Present and Determination of Quorum

Time: 9:04:15

Led by Brandi Delgado, Administrative Assistant

District 1: Christopher Schaljo-Hernandez, Commissioner- Present-attended in person at 10:22:35

District 3: Susie Kimble, Commissioner- Present

District 4: Susana Chaparro, Commissioner- Present

District 2: Gloria Gameros, Vice Chair- Present

District 5: Manuel Sanchez, Chair- Present

COMMISSION CONVENES AS THE BOARD OF COUNTY COMMISSIONERS AND THE COUNTY BOARD OF FINANCE IN OPEN SESSION

CHANGES TO THE AGENDA: Scott Andrews, County Manager

Time: 9:04:40

There were no changes to the agenda

CONSENT AGENDA

Time: 9:04:50

To listen to Consent Agenda go to:

<https://youtu.be/tgdyUII503c?t=648>

Note: Commissioner Kimble requested to pull item #6 and Commissioner Chaparro requested to pull item #5, #9 and #12 for separate discussion and vote

- | | | |
|----|---|---------------------------------------|
| 1. | Approve Ben Archer Health Center Amendment #5 to increase funds by \$176,000 for the remainder of FY26 | Jamie Michael,
HHS Director |
| 2. | Accept Reauthorized Grant Agreement with Time Extension for Doña Ana Flood Control Improvements until June 30, 2028, from NMDOT with associated Resolution | Michael Garza,
Engineer Supervisor |

RESOLUTION NO. 2026-69

- | | | |
|----|--|------------------------------------|
| 3. | Extend the Term of an Internal Audit Advisory Committee Member | Ernest Budden,
Internal Auditor |
| 4. | Accept 2023 Edward Byrne Memorial Justice Assistance Grant 24-JAG-DACSOC-FY26 from New Mexico Department of Public Safety in the amount of \$39,296.38 for Doña Ana County Sheriff's Office and associated Budget Revision and Resolution | Mary Trail,
Grant Manager |

RESOLUTION NO. 2026-70

Note: Item number 5 will be discussed before Item number 14

- | | | |
|----|--|---|
| 5. | Appropriate \$250,000 in FY27 from unallocated gross receipts taxes (GRT) for a pilot wastewater infrastructure grant program for residents in the San Miguel community; Establish pilot program | Stephen Lopez,
Assistant County
Manager |
|----|--|---|

Time: 11:10:15

To listen to the approval of the grant program go to:

<https://youtu.be/tgdyUII503c?t=8170>

Motion to appropriate \$250,000 in FY27 from unallocated gross receipts taxes (GRT) for a pilot wastewater infrastructure grant program for residents in the San Miguel community; Establish pilot program by Commissioner Schaljo-Hernandez

Second by Vice Chair Gameros

District 1: Christopher Schaljo-Hernandez, Commissioner- Yes
 District 3: Susie Kimble, Commissioner- Yes
 District 4: Susana Chaparro, Commissioner- Yes
 District 2: Gloria Gameros, Vice Chair- Yes
 District 5: Manuel Sanchez, Chair- Yes

Motion to approve the grant program passed with a vote of 5-0

- | | | |
|----|---|----------------------------------|
| 6. | Award a purchase order to SIDDONS MARTIN EMERGENCY GROUP, LLC through the Houston-Galveston Area Council (HGAC) Contract #FS12-23 for the purchase of an Aircraft Rescue and Fire Fighting (ARFF) vehicle in the amount of \$1.63 million | Sean Heck,
Interim Fire Chief |
|----|---|----------------------------------|

Time: 9:07:25

To listen to the approval of the purchase order go to:

<https://youtu.be/tgdyUII503c?t=802>

Motion to award a purchase order to SIDDONS MARTIN EMERGENCY GROUP, LLC through the Houston-Galveston Area Council (HGAC) Contract #FS12-23 for the purchase of an Aircraft Rescue and Fire Fighting (ARFF) vehicle in the amount of \$1.63 million by Vice Chair Gameros

Second by Chair Sanchez

District 1: Christopher Schaljo-Hernandez, Commissioner- Yes
 District 3: Susie Kimble, Commissioner- Yes
 District 4: Susana Chaparro, Commissioner- Yes
 District 2: Gloria Gameros, Vice Chair- Yes
 District 5: Manuel Sanchez, Chair- Yes

Motion to award the purchase order passed with a vote of 5-0

- | | | |
|----|---|----------------|
| 7. | Approve reallocation of the capital budget from the South Central WWTP Fund in the amount of \$368k to multiple utilities funds for the | Mireya Rascon, |
|----|---|----------------|

SCADA capital project upgrade, along with an associated Budget Revision and **Resolution**

Utilities Department
Assistant Director

RESOLUTION NO. 2026-71

8.
- Accept a Grant from the New Mexico Department of Transportation Aviation Division in the amount of \$20,000 for Airfield Maintenance and Consumables, Authorize a Local Match of \$2,222 from Jetport Fund Reserves, and Approve the Associated Budget Revision and **Resolution**
- Jody Young,
Jetport Manager

RESOLUTION NO. 2026-72

9.
- Accept the Program Operator Services Agreement to host an internship program as part of NMPED's Summer Enrichment Program through Education at Work and delegate signature authority to the County Manager for all related documents
- Ashley Suniga,
Assistant Director
of Human Resources

Time: 9:27:50

To listen to the approval of the agreement go to:
<https://youtu.be/tgdyUII503c?t=2029>

Motion to accept the Program Operator Services Agreement to host an internship program as part of NMPED's Summer Enrichment Program through Education at Work and delegate signature authority to the County Manager for all related documents by Vice Chair Gameros

Second by Commissioner Kimble

District 1: Christopher Schaljo-Hernandez, Commissioner- Yes
District 3: Susie Kimble, Commissioner- Yes
District 4: Susana Chaparro, Commissioner- Yes
District 2: Gloria Gameros, Vice Chair- Yes
District 5: Manuel Sanchez, Chair- Yes

Motion to approve the agreement passed with a vote of 5-0

10.
- Use State Pricing Agreement 80-00000-18-00046-AE with Procore Technologies to have the project manager files digitized to in the amount of \$77,732.00 from county reserves, to include budget revision and **resolution**
- Justin Weaver,
Project Manager

RESOLUTION NO. 2026-73

11.
- Approval to increase the Region 19 Allied States Cooperative contract with Calian Corporation by \$300,000 for Security Cameras, Access Control, Low Voltage Cabling, and related hardware and services for a revised total amount of \$2,188,000.00
- Andres Martinez,
Operations Manager

Motion to approve consent agenda items 1-4, 7, 8, 10 & 11 by Commissioner Kimble

Second by Chair Sanchez

District 1: Christopher Schaljo-Hernandez, Commissioner- Yes
District 3: Susie Kimble, Commissioner- Yes
District 4: Susana Chaparro, Commissioner- Yes
District 2: Gloria Gameros, Vice Chair- Yes
District 5: Manuel Sanchez, Chair- Yes

Motion to approve consent agenda passed with a vote of 5-0

12.
- Approve an increase to the New Mexico Statewide Price Agreement 10-00000-20-00054AD for Insight Public Sector up to \$550,000
- Andres Martinez,
Operations Manager

Time: 9:42:15

To listen to the approval of the agreement go to:

<https://youtu.be/tgdyUII503c?t=2891>

Motion to approve an increase to the New Mexico Statewide Price Agreement 10-00000-20-00054AD for Insight Public Sector up to \$550,000 by Vice Chair Gameros

Second by Chair Sanchez

District 1: Christopher Schaljo-Hernandez, Commissioner- Yes

District 3: Susie Kimble, Commissioner- Yes

District 4: Susana Chaparro, Commissioner- Yes

District 2: Gloria Gameros, Vice Chair- Yes

District 5: Manuel Sanchez, Chair- Yes

Motion to approve the agreement passed with a vote of 5-0

PUBLIC INPUT

Time: 9:45:10

To listen to Public Input to go:

<https://youtu.be/tgdyUII503c?t=3065>

COMMISSION INPUT

Time: 10:48:25

To listen to Commission Input to go:

<https://youtu.be/tgdyUII503c?t=6862>

COUNTY ELECTED OFFICIALS' INPUT

Time: 10:48:35

To listen to County Elected Officials Input go to:

<https://youtu.be/tgdyUII503c?t=6871>

STAFF INPUT

Time: 10:48:40

To listen to Staff Input go to:

<https://youtu.be/tgdyUII503c?t=6878>

COMMISSION-APPOINTED BOARD REPORT BACK

Time: 10:53:20

To listen to Commission-Appointed Board Report Back go to:

<https://youtu.be/tgdyUII503c?t=7157>

MINUTES

13. Approval of the Regular Meeting Minutes for May 12, 2026 and Emergency Special Meeting for May 15, 2026 Brandi Delgado, Administrative Assistant

Time: 10:54:35

To listen to the Minutes go to:

<https://youtu.be/tgdyUII503c?t=7231>

Motion to approve the Regular Meeting Minutes for May 12, 2026 and Emergency Special Meeting for May 15, 2026 by Commissioner Schaljo-Hernandez

Second by Commissioner Chaparro

District 1: Christopher Schaljo-Hernandez, Commissioner- Yes
District 3: Susie Kimble, Commissioner- Yes
District 4: Susana Chaparro, Commissioner- Yes
District 2: Gloria Gameros, Vice Chair- Yes
District 5: Manuel Sanchez, Chair- Yes

Motion to approve minutes passed with a vote of 5-0

Break taken at 10:55:30
Back from Break at 11:10:10

APPROVALS

Note:

14. Authorize FY27 budget and expenditure of up to \$20,000 for a ground-breaking ceremony and luncheon event for the County Amphitheater on July 10, 2026

Stephen Lopez,
Assistant County
Manager

Time: 12:59:30

To listen to Budget and Expenditure approval go to:
<https://youtu.be/tgdyUII503c?t=14727>

Motion to authorize FY27 budget and expenditure of up to \$20,000 for a ground-breaking ceremony and luncheon event for the County Amphitheater on July 10, 2026 by Commissioner Schaljo-Hernandez

Second by Vice Chair Gameros

Motion to change the date of the ground-breaking ceremony to July 2, 2026 by Vice Chair Gameros

Second by Commissioner Chaparro

Both Vice Chair Gameros and Commissioner Chaparro withdrew their motion

Motion to postpone FY27 budget and expenditure of up to \$20,000 for a ground-breaking ceremony and luncheon event for the County Amphitheater on July 10, 2026 indefinitely by Chair Sanchez

Second by Commissioner Chaparro

District 1: Christopher Schaljo-Hernandez, Commissioner- Yes
District 3: Susie Kimble, Commissioner- Yes
District 4: Susana Chaparro, Commissioner- Yes
District 2: Gloria Gameros, Vice Chair- Yes
District 5: Manuel Sanchez, Chair- Yes

Motion to postpone indefinitely passed by 5-0

15. Award emergency procurement contract to WellPath, LLC to provide Medical and Mental Health Services at the Doña Ana County Detention Center in an amount not to exceed \$4.5 million excluding applicable gross receipts tax

Ben Mendoza,
Captain
Michael Perez,
Purchasing Manager

Time: 1:07:40

To listen to the approval of the Contract go to:

<https://youtu.be/tgdyUII503c?t=15214>

Motion to award an emergency procurement contract to WellPath, LLC to provide Medical and Mental Health Services at the Doña Ana County Detention Center in an amount not to exceed \$4.5 million excluding applicable gross receipts tax by Commissioner Schaljo-Hernandez

Second by Commissioner Chaparro

Note: Vice Chair Gameros exited the meeting at 1:25:20

District 1: Christopher Schaljo-Hernandez, Commissioner- No

District 3: Susie Kimble, Commissioner- No

District 4: Susana Chaparro, Commissioner- No

District 2: Gloria Gameros, Vice Chair- Absent

District 5: Manuel Sanchez, Chair- No

Motion to approve the contract failed with a vote of 4-0

Note: Item number 16 will be discussed before Item number 14

16. Consideration and Approval of Preliminary FY27 & FY28 Budgets with associated **resolutions** Erik Alvidrez,
Performance and Budget
Manager
- Time: 11:34:10

To listen to the resolution go to:

<https://youtu.be/tgdyUII503c?t=9604>

Motion to consider and approval the Preliminary FY27 & FY28 Budgets with associated resolution by Commissioner Schaljo-Hernandez

Second by Commissioner Chaparro

PUBLIC INPUT

Time: 10:09:00

To listen to Public Input go to:

<https://youtu.be/tgdyUII503c?t=11702>

Motion to postpone item number 16 to the end of the meeting by Chair Sanchez

Second by Commissioner Schaljo-Hernandez

District 1: Christopher Schaljo-Hernandez, Commissioner- Yes

District 3: Susie Kimble, Commissioner- Yes

District 4: Susana Chaparro, Commissioner- Yes

District 2: Gloria Gameros, Vice Chair- Yes

District 5: Manuel Sanchez, Chair- Yes

Motion to postpone passed with a vote of 5-0

Time: 4:00:20

To listen to the resolution go to:

<https://youtu.be/tgdyUII503c?t=25574>

Motion to continue discussion and vote on Item number 16 by Chair Sanchez

Second by Commissioner Schaljo-Hernandez

District 1: Christopher Schaljo-Hernandez, Commissioner- Yes

District 3: Susie Kimble, Commissioner- Yes

District 4: Susana Chaparro, Commissioner- Yes

District 2: Gloria Gameros, Vice Chair- Absent

District 5: Manuel Sanchez, Chair- Yes

Motion to continue discussion passed with a vote of 4-0

District 1: Christopher Schaljo-Hernandez, Commissioner- Yes

District 3: Susie Kimble, Commissioner- Yes

District 4: Susana Chaparro, Commissioner- Yes

District 2: Gloria Gameros, Vice Chair- Absent

District 5: Manuel Sanchez, Chair- Yes

Motion to approve resolution passed with a vote of 4-0

RESOLUTION NO. 2026-76

RESOLUTION NO. 2026-77

17. **Resolution** Accepting the Doña Ana County Special Audit Report Prepared by Jaramillo Accounting Group, LLC

Time: 1:35:30
- Audrey J. Jaramillo,
Managing Partner
Jaramillo Accounting
Group LLC (JAG)

To listen to the resolution go to:

<https://youtu.be/tgdyUII503c?t=16889>

Motion to approve a resolution accepting the Doña Ana County Special Audit Report Prepared by Jaramillo Accounting Group, LLC by Commissioner Schaljo-Hernandez

Second by Commissioner Kimble

District 1: Christopher Schaljo-Hernandez, Commissioner- Yes

District 3: Susie Kimble, Commissioner- Yes

District 4: Susana Chaparro, Commissioner- Yes

District 2: Gloria Gameros, Vice Chair- Absent

District 5: Manuel Sanchez, Chair- Yes

Motion to approve a resolution passed with a vote of 4-0

RESOLUTION NO. 2026-74

HEARINGS and ORDINANCES

18. Hearing approving a transfer of ownership only of dispenser Liquor License No. Dis-000484 for Circle K Store

Time: 3:55:10
- Caroline Zamora,
Chief Deputy Clerk

To listen to the approval of a Liquor License go to:

<https://youtu.be/tgdyUII503c?t=25266>

Motion to approve a transfer of ownership only of dispenser Liquor License No. Dis-000484 for Circle K Store by Commissioner Chaparro

Second by Commissioner Schaljo-Hernandez

District 1: Christopher Schaljo-Hernandez, Commissioner- Yes

District 3: Susie Kimble, Commissioner- Yes

District 4: Susana Chaparro, Commissioner- Yes
District 2: Gloria Gameros, Vice Chair- Absent
District 5: Manuel Sanchez, Chair- Yes

Motion to approve the liquor license passed with a vote of 4-0

19. A **Resolution** Designating the Property at 4045 Tellbrook Rd as a Danger and Menace to the Health, Safety, and Welfare of the General Public
- Christina Ainsworth,
Community Development
Director

Time: 3:56:55

To listen to the Resolution go to:
<https://youtu.be/tgdyUII503c?t=25372>

Motion to approve A Resolution Designating the Property at 4045 Tellbrook Rd as a Danger and Menace to the Health, Safety, and Welfare of the General Public by Commissioner Schaljo-Hernandez

Second by Commissioner Chaparro

District 1: Christopher Schaljo-Hernandez, Commissioner- Yes
District 3: Susie Kimble, Commissioner- Yes
District 4: Susana Chaparro, Commissioner- Yes
District 2: Gloria Gameros, Vice Chair- Absent
District 5: Manuel Sanchez, Chair- Yes

Motion to approve a resolution passed with a vote of 4-0

RESOLUTION NO. 2026-75

COMMISSION INPUT (FOLLOW-UP)

Time: 4:59:25

CORRESPONDENCE

20. Correspondence received by Doña Ana County
- Brandi Delgado,
Administrative Assistant

Time: 4:59:35

To listen to Correspondence go to:
<https://youtu.be/tgdyUII503c?t=29086>

1. Samuel Enrique Enriquez vs. Doña Ana County Detention Center and Doña Ana County
2. Victoria Cabrales aka Victoria Reyes vs. Doña Ana County Detention Center and the County of Doña Ana
3. Princeton Partners, LLC. vs. JQ Services, LLC., Kevin Malone and Doña Ana Board of County Commissioners
4. Don Gibbons vs. DAC

THE COMMISSION MAY CONVENE IN CLOSED SESSION, The Board may convene in closed session to discuss collective bargaining strategy and negotiations, as authorized by the Open Meetings Act, NMSA Section 10-15-1(H)(5)

Note: Closed session was postponed to a later date

THE COMMISSION MAY CONVENE IN OPEN SESSION to take action, if any on the closed session items
COMMISSION ADJOURNS AS THE BOARD OF COUNTY COMMISSIONERS AND THE COUNTY BOARD OF FINANCE IN OPEN SESSION

Time: 5:00:30

BOARD OF COUNTY COMMISSIONERS OF
DOÑA ANA COUNTY, NEW MEXICO

Manuel A. Sanchez, Chair, District 5	For/Against
Gloria Gameros, Vice Chair, District 2	For/Against
Christopher Schaljo-Hernandez, Commissioner, District 1	For/Against
Susie Kimble, District 3	For/Against
Susana Chaparro, Commissioner, District 4	For/Against

ATTEST:

Amanda López Askin, Ph.D. County Clerk



SPECIAL MEETING MINUTES

Chair Christopher Schaljo-Hernandez called A **Special Meeting** of the Doña Ana County Board of County Commissioners to order **at 9:00 a.m., on Tuesday, June 2, 2026**, in the Doña Ana County Commission Chambers, 1st Floor, Doña Ana County Government Center, 845 North Motel Boulevard, Las Cruces, New Mexico

Time: 9:02:30

Pledge of Allegiance

Time: 9:02:50

Led by Chair Schaljo-Hernandez

ANNOUNCEMENTS

Time: 9:04:10

Caroline Zamora, Chief Deputy Clerk
Cari Neill, County Attorney

Roll Call of Commission Members Present and Determination of Quorum

Time: 9:09:30

District 1: Christopher Schaljo-Hernandez, Commissioner- Present
District 3: Susie Kimble, Commissioner- Present
District 4: Susana Chaparro, Commissioner- Present
District 2: Gloria Gameros, Vice Chair- Absent
District 5: Manuel Sanchez, Chair- Absent

COMMISSION CONVENES AS THE BOARD OF COUNTY COMMISSIONERS AND THE COUNTY BOARD OF FINANCE IN OPEN SESSION

APPROVALS

1. Award an emergency procurement contract to Thrive Medical Services, LLC to provide Medical and Mental Health Services at the Doña Ana County Detention Center for an amount not to exceed \$4,489,375.00 excluding applicable gross receipts tax
Bryan Baker, Detention Center Director

Time: 9:09:30

Motion to Award an emergency procurement contract to Thrive Medical Services, LLC to provide Medical and Mental Health Services at the Doña Ana County Detention Center for an amount not to exceed \$4,489,375.00 excluding applicable gross receipts tax by Commissioner Chaparro

Second by Commissioner Kimble

District 3: Susie Kimble, Commissioner- Yes
District 4: Susana Chaparro, Commissioner- Yes
District 2: Gloria Gameros, Vice Chair- Absent
District 5: Manuel Sanchez, Chair- Absent
District 1: Christopher Schaljo-Hernandez, Commissioner- Yes

Motion to approve the contract passed with a vote of 3-0

COMMISSION ADJOURNS AS THE BOARD OF COUNTY COMMISSIONERS AND THE COUNTY BOARD OF FINANCE IN OPEN SESSION

Time: 9:36:10

BOARD OF COUNTY COMMISSIONERS OF
DOÑA ANA COUNTY, NEW MEXICO

Manuel A. Sanchez, Chair, District 5	For/Against
Gloria Gameros, Vice Chair, District 2	For/Against
Christopher Schaljo-Hernandez, Commissioner, District 1	For/Against
Susie Kimble, District 3	For/Against
Susana Chaparro, Commissioner, District 4	For/Against

ATTEST:

Amanda López Askin, Ph.D. County Clerk



WORK SESSION MINUTES

Chair Christopher Schaljo-Hernandez called A **Work Session** of the Doña Ana County Board of County Commissioners to order **at 9:00 a.m., on Tuesday, June 2, 2026**, in the Doña Ana County Commission Chambers, 1st Floor, Doña Ana County Government Center, 845 North Motel Boulevard, Las Cruces, New Mexico

Time: 9:36:30

1. 2028-2032 ICIP Discussion

Time: 9:36:50
- Mary Trail,
Grant Manager
Lucio Luttrell,
Deputy County Manager
2. New Probate Office

Time: 10:33:20
- Probate Judge
Judith Ann Baca

COMMISSION ADJOURNS AS THE BOARD OF COUNTY COMMISSIONERS AND THE COUNTY BOARD OF FINANCE IN OPEN SESSION

Time: 10:51:55

BOARD OF COUNTY COMMISSIONERS OF
DOÑA ANA COUNTY, NEW MEXICO

Manuel A. Sanchez, Chair, District 5	For/Against
Gloria Gameros, Vice Chair, District 2	For/Against
Christopher Schaljo-Hernandez, Commissioner, District 1	For/Against
Susie Kimble, District 3	For/Against
Susana Chaparro, Commissioner, District 4	For/Against

ATTEST:

Amanda López Askin, Ph.D. County Clerk

**DOÑA ANA COUNTY
BOARD OF COUNTY COMMISSIONERS**

Doña Ana County Government Center
845 North Motel Boulevard
Las Cruces, New Mexico 88007
Telephone: (575) 647-7200
Toll-Free: (877) 827-7200

Doña Ana Sheriff's Office

Initiating Department

Kim Stewart, Sheriff

Contact Person

June 9, 2026

Meeting Date

12

Agenda Item Number

TITLE OF AGENDA ITEM TO BE CONSIDERED

**APPROVE USE OF NEW MEXICO STATE PRICING AGREEMENT 30-00000-22-00018 WITH
FLOCK GROUP INC. FOR LICENSE PLATE READER CAMERAS AND ANNUAL
SUBSCRIPTION SERVICES IN THE AMOUNT OF \$162,000 AND DELEGATE SIGNATURE
AUTHORITY TO THE COUNTY MANAGER FOR ALL RELATED DOCUMENTS.**

SUMMARY OF ITEM TO BE CONSIDERED

INCLUDING PRESENTATION OF OPTIONS FOR ACTION and ACTION REQUESTED

DASO currently utilizes Flock cameras throughout the county. The cameras are license plate readers used for crime resolution and prevention. Purchases for cellular communications services and related equipment are in accordance with DASO's approved FY26 budgets.

DESCRIPTION OF SUPPORTING DOCUMENTATION ATTACHED

Executive Summary
NM State Price Agreement 30-00000-22-00018
Flock Safety Agreement
Resolution

SUMMARY OF FINANCIAL IMPACT

Funds are included in the Sheriff's Office budget for FY26.

ADMINISTRATIVE REVIEW AND APPROVAL

Gloria Maldonado, Executive Administrative Assistant	Created/Initiated - 6/4/2026
Asma Dawood, Finance Director	Approved - 6/4/2026
Michael Perez, Purchasing Manager	Approved - 6/5/2026
Erika Enriquez, Department Manager	Final Approval - 6/5/2026

DOCUMENT CONTROL

For Signature: Yes

For Recording: No

Deadline for Return:



**Doña Ana County
Sheriff's Office
Executive Summary**



Meeting Date: June 9, 2026

Agenda Item Title:

Approve use and resolution of New Mexico State Pricing Agreement 30-00000-22-00018 with Flock Group Inc. for license plate reader cameras and annual subscription services in the amount of \$162,000 and delegate signature authority to the County Manager for all related documents.

Overview:

DASO currently utilizes Flock cameras throughout the county. The cameras are license plate readers used for crime resolution and prevention. Purchases for cellular communications services and related equipment are in accordance with DASO's approved FY26 budgets.



**State of New Mexico
General Services Department
Purchasing Division**

Statewide Price Agreement Amendment

Awarded Vendor:
5 Vendors

Number: **30-00000-22-00018**

Amendment No.: **Eight**

Term: **January 13, 2023 – January 12, 2027**

Ship To:
All State of New Mexico agencies, commissions,
institutions, political subdivisions and local public
bodies allowed by law.

Procurement Specialist: **Theresa Mendibles** *tam*

Telephone No.: (505) **795-1894**

Email: **theresa.mendibles@gsd.nm.gov**

Invoice:
As Requested at Time of Order

Title: **License Plate Recognition**

This amendment is to be attached to the respective Price Agreement and become a part thereof.

In accordance with Price Agreement provisions, and by mutual agreement of all parties, this Price Agreement is extended from January 12, 2026 to January 12, 2027 at the same price, terms and conditions.

This amendment is issued to reflect the following effective immediately:

- Previous Amendment Eight correction to Amendment Seven
- Change in contact person for vendor (AC) Flock Group Inc.
Supplier ID: 0000170812

From:

Contact Name: Caitlin Ruske

Email: **catitlin.ruske@flocksafety.com**

Telephone No.: (210) 400-4222

To:

Contact Name: Cameron Lewis

Email: **caermon.lewis@flocksafety.com**

Telephone No.: (806) 790-7409

Except as modified by this amendment, the provisions of the Price Agreement shall remain in full force and effect.

Accepted for the State of New Mexico

Dorothy Mendonca
Dorothy Mendonca
New Mexico State Purchasing Agent

Date: 1/9/2026

Certificate Of Completion

Envelope Id: 81F13D60-C208-4967-ADC5-D55E74907C24

Status: Completed

Subject: Please DocuSign: 30-00000-23-00018 A008

Source Envelope:

Document Pages: 1

Signatures: 1

Envelope Originator:

Certificate Pages: 5

Initials: 2

Theresa Mendibles

AutoNav: Enabled

1100 S Saint Francis Dr

Envelopeld Stamping: Enabled

Santa Fe, NM 87502

Time Zone: (UTC-07:00) Mountain Time (US & Canada)

Theresa.Mendibles@gsd.nm.gov

IP Address: 164.64.62.10

Record Tracking

Status: Original

Holder: Theresa Mendibles

Location: DocuSign

1/8/2026 3:56:12 PM

Theresa.Mendibles@gsd.nm.gov

Security Appliance Status: Connected

Pool: StateLocal

Storage Appliance Status: Connected

Pool: General Services Department

Location: Docusign

Signer Events

Signature

Timestamp

John Moya

john.moya@gsd.nm.gov

IT Senior Manager, Procurement

Security Level: Email, Account Authentication (None), Login with SSO

Sent: 1/9/2026 11:08:24 AM

Viewed: 1/9/2026 11:09:31 AM

Signed: 1/9/2026 11:11:13 AM

Signature Adoption: Pre-selected Style

Using IP Address: 164.64.62.10

Electronic Record and Signature Disclosure:

Not Offered via Docusign

Theresa Mendibles

theresa.mendibles@gsd.nm.gov

GSD IT PROCUREMENT SPECIALIST

New Mexico General Services

Security Level: Email, Account Authentication (None)

Sent: 1/9/2026 11:11:14 AM

Viewed: 1/9/2026 11:11:59 AM

Signed: 1/9/2026 11:12:15 AM

Signature Adoption: Pre-selected Style

Using IP Address: 67.0.203.142

Electronic Record and Signature Disclosure:

Accepted: 6/1/2020 5:55:33 PM

ID: a1931c7b-74ec-4e14-aa46-8324a6999adc

Dorothy Mendonca

dorothy.mendonca@gsd.nm.gov

SPD Division Director / State Purchasing Agent

General Services Department

Signing Group: 35000 - State Purchasing Agent

Security Level: Email, Account Authentication (None)

Sent: 1/9/2026 11:12:16 AM

Viewed: 1/9/2026 11:45:03 AM

Signed: 1/9/2026 11:45:08 AM

Signature Adoption: Pre-selected Style

Using IP Address: 164.64.62.10

Electronic Record and Signature Disclosure:

Accepted: 4/14/2023 7:24:59 AM

ID: 51f6380f-50f7-4227-afb5-572b373dfb7c

In Person Signer Events

Signature

Timestamp

Editor Delivery Events

Status

Timestamp

Agent Delivery Events

Status

Timestamp

Intermediary Delivery Events

Status

Timestamp

Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	1/9/2026 11:08:24 AM
Certified Delivered	Security Checked	1/9/2026 11:45:03 AM
Signing Complete	Security Checked	1/9/2026 11:45:08 AM
Completed	Security Checked	1/9/2026 11:45:08 AM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

A. ELECTRONIC RECORD AND SIGNATURE DISCLOSURE (ERSD)

From time to time, New Mexico General Services Department (GSD), on behalf of the State of New Mexico (SONM), may be required by law to provide you with certain written notices or disclosures. Stated below are the terms and conditions for GSD's providing you such notices and disclosures electronically through the DocuSign system. Please read this information carefully. If you are able to access this information electronically and agree to **this Electronic Record and Signature Disclosure (ERSD)**, please confirm your agreement by selecting the check-box next to "I agree to use electronic records and signatures" before clicking "CONTINUE" within the DocuSign system.

B. Obtaining paper copies

At any time up to twenty (20) calendar days following your use of DocuSign to electronically sign a document, you may request a paper copy of any record provided or made available electronically to you by GSD. You will have the ability to download and print documents SONM sends you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a twenty (20) calendar day period after such documents are first sent to you. Following the twenty (20) day period, if you want GSD to send you paper copies of any such documents from GSD's office, you will be charged a \$1.00 per-page fee plus postage. You may request delivery of such paper copies from GSD by following the procedure stated in Section H, below.

C. Withdrawing your consent

If you decide to receive notices and disclosures from GSD electronically, you may at any time change your mind and inform GSD you want to receive required notices and disclosures only in paper format. The procedure concerning how you may inform GSD of your decision to receive future notices and disclosures in paper format as well as withdraw your consent to receive notices and disclosures electronically is stated in Section D, immediately below.

D. Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed with which GSD will be able to complete certain steps in specific transactions and deliver paper copies to you. GSD will need: (1) to send the required notices or disclosures to you in paper format; and (2) wait until GSD receives your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from SONM or to electronically sign documents generated and sent to you from SONM.

E. All notices and disclosures will be sent to you electronically

Unless you inform GSD otherwise according to these procedures, GSD will electronically provide you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements and other documents that are required to be provided or made available to you during the course of your electronic signature relationship with SONM. To reduce the possibility of inadvertent non-receipt, GSD prefers to provide all required notices and disclosures by the same method and to the same email or physical address that you furnish to GSD. Thus, you may receive the disclosures and notices electronically or in paper form. If you do not agree with this procedure, please inform GSD according to the procedures stated in Section I, below. Please also refer to Section D, immediately above, which states the consequences resulting from your declination of electronic delivery of notices and disclosures.

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<https://support.docusign.com/guides/signer-guide-signing-system-requirements>

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**State of New Mexico
General Services Department
Purchasing Division**

Statewide Price Agreement Amendment

Awarded Vendor:
(AK) 0000127391
American Fire Protection Group Inc.
PO Box 74008409
Chicago, IL 60674-8409

Contact: Andrew Villegas
Email: andrew.villegas@afpgusa.us
Telephone No.: (505) 321-1264

Number: 30-00000-22-00018

Amendment No.: Eight

Term: January 13, 2023 – January 12, 2026

Ship To:
All State of New Mexico agencies, commissions,
institutions, political subdivisions and local
public bodies allowed by law.

Invoice:
As requested at time of order

Procurement Specialist: Amber Sanchez *AMS*

Telephone No.: (505) 670-1561

Email: Amber.Sanchez2@gsd.nm.gov

Title: License Plate Recognition

This amendment is to be attached to the respective Price Agreement and become a part thereof.

Except as modified by this amendment, the provisions of the Price Agreement shall remain in full force and effect.

This amendment is issued to correct the vendor sequence number for American Fire Protection Group Inc., from (AJ) to (AK).

Accepted for the State of New Mexico

Dorothy Mendonca
Dorothy Mendonca
New Mexico State Purchasing Agent

Date: 3/28/2025

MS

Certificate Of Completion

Envelope Id: 4639A76B-305A-40D5-B8BD-85D99DA93A7F

Status: Completed

Subject: Please DocuSign: SPD SPA #30-00000-22-00018_A008

Source Envelope:

Document Pages: 1

Signatures: 1

Envelope Originator:

Certificate Pages: 5

Initials: 2

Amber Sanchez

AutoNav: Enabled

1100 S Saint Francis Dr

Envelopeld Stamping: Enabled

Santa Fe, NM 87502

Time Zone: (UTC-07:00) Mountain Time (US & Canada)

Amber.Sanchez2@gsd.nm.gov

IP Address: 164.64.62.10

Record Tracking

Status: Original

Holder: Amber Sanchez

Location: DocuSign

3/28/2025 8:44:23 AM

Amber.Sanchez2@gsd.nm.gov

Security Appliance Status: Connected

Pool: StateLocal

Storage Appliance Status: Connected

Pool: General Services Department

Location: Docusign

Signer Events

Signature

Timestamp

Michael Saavedra

Michael.Saavedra@gsd.nm.gov

IT and Const. Bureau Chief

New Mexico General Services

Security Level: Email, Account Authentication
(None)

Signature Adoption: Pre-selected Style

Using IP Address: 174.238.224.202

Sent: 3/28/2025 8:46:08 AM

Viewed: 3/28/2025 8:47:32 AM

Signed: 3/28/2025 8:47:51 AM

Electronic Record and Signature Disclosure:

Accepted: 6/4/2020 11:04:51 AM

ID: 9cac1b3e-4279-4c8f-b2b4-c607ea9821d8

Amber N. Sanchez

amber.sanchez2@gsd.nm.gov

New Mexico General Services

Security Level: Email, Account Authentication
(None)

Signature Adoption: Pre-selected Style

Using IP Address: 164.64.62.10

Sent: 3/28/2025 8:47:52 AM

Viewed: 3/28/2025 8:52:32 AM

Signed: 3/28/2025 8:52:47 AM

Electronic Record and Signature Disclosure:

Accepted: 6/12/2020 11:10:53 AM

ID: 427f726f-e1ba-435b-8b57-72011b95ce93

Dorothy Mendonca

dorothy.mendonca@gsd.nm.gov

SPD Division Director / State Purchasing Agent

General Services Department

Signing Group: 35000 - State Purchasing Agent

Security Level: Email, Account Authentication
(None)

Signature Adoption: Pre-selected Style

Using IP Address: 164.64.62.10

Sent: 3/28/2025 8:52:48 AM

Viewed: 3/28/2025 9:20:29 AM

Signed: 3/28/2025 9:20:33 AM

Electronic Record and Signature Disclosure:

Accepted: 4/14/2023 7:24:59 AM

ID: 51f6380f-50f7-4227-afb5-572b373dfb7c

In Person Signer Events

Signature

Timestamp

Editor Delivery Events

Status

Timestamp

Agent Delivery Events

Status

Timestamp

Intermediary Delivery Events

Status

Timestamp

Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	3/28/2025 8:46:09 AM
Certified Delivered	Security Checked	3/28/2025 9:20:29 AM
Signing Complete	Security Checked	3/28/2025 9:20:33 AM
Completed	Security Checked	3/28/2025 9:20:33 AM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

A. ELECTRONIC RECORD AND SIGNATURE DISCLOSURE (ERSD)

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G. To advise SPD of your new email address

To inform SPD of a change in the email address to which SPD sends you notices and disclosures electronically, you must send an email to SPD at GSD.SPDinfo@state.nm.us and in the body of such request you must include your previous and new email addresses.

H. To request paper copies from SPD

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(2) Send SPD an email to GSD.SPDinfo@state.nm.us and in the body of your request state your email address, full name, mailing address, and telephone number.

J. Required hardware and software

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<https://support.docusign.com/guides/signer-guide-signing-system-requirements>

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**State of New Mexico
General Services Department
Purchasing Division**

Statewide Price Agreement Amendment

Awarded Vendor:
(AJ) 0000127391
American Fire Protection Group Inc.
PO Box 74008409
Chicago, IL 60674-8409

Contact: Andrew Villegas
Email: andrew.villegas@afpgusa.us
Telephone No.: (505) 321-1264

Number: 30-00000-22-00018

Amendment No.: Six

Term: January 13, 2023 – January 12, 2026

Ship To:
All State of New Mexico agencies, commissions,
institutions, political subdivisions and local
public bodies allowed by law.

Invoice:
As requested at time of order

Procurement Specialist: Amber Sanchez

as

Telephone No.: (505) 670-1561

Email: Amber.Sanchez2@gsd.nm.gov

Title: License Plate Recognition

This amendment is to be attached to the respective Price Agreement and become a part thereof.

Except as modified by this amendment, the provisions of the Price Agreement shall remain in full force and effect.

Vendor A-Com Technologies has been acquired by American Fire Protection Group Inc. Update vendor information.

From:	To:
(AA) A-Com Technologies 9007B Washington St NE Albuquerque, NM 87113 (505) 344-1370	(AJ) American Fire Protection Group Inc. PO Box 974008409 Chicago, IL 60674-8409 (505) 321-1264

Accepted for the State of New Mexico

Dorothy Mendonca
Dorothy Mendonca
New Mexico State Purchasing Agent

Date: 3/26/2025

ms

Certificate Of Completion

Envelope Id: 051BD975-659F-43B0-990B-F193D34B4093

Status: Completed

Subject: Please Sign DocuSign: SPD SPA#30-00000-22-00018_A006

Source Envelope:

Document Pages: 1

Signatures: 1

Envelope Originator:

Certificate Pages: 5

Initials: 2

Amber Sanchez

AutoNav: Enabled

1100 S Saint Francis Dr

Envelopeld Stamping: Enabled

Santa Fe, NM 87502

Time Zone: (UTC-07:00) Mountain Time (US & Canada)

Amber.Sanchez2@gsd.nm.gov

IP Address: 164.64.62.10

Record Tracking

Status: Original

Holder: Amber Sanchez

Location: DocuSign

3/26/2025 8:46:23 AM

Amber.Sanchez2@gsd.nm.gov

Security Appliance Status: Connected

Pool: StateLocal

Storage Appliance Status: Connected

Pool: General Services Department

Location: Docusign

Signer Events

Signature

Timestamp

Michael Saavedra

Michael.Saavedra@gsd.nm.gov

IT and Const. Bureau Chief

New Mexico General Services

Security Level: Email, Account Authentication
(None)

Signature Adoption: Pre-selected Style
Using IP Address: 164.64.62.10

Sent: 3/26/2025 8:48:09 AM

Viewed: 3/26/2025 8:50:49 AM

Signed: 3/26/2025 8:50:56 AM

Electronic Record and Signature Disclosure:

Accepted: 6/4/2020 11:04:51 AM

ID: 9cac1b3e-4279-4c8f-b2b4-c607ea9821d8

Amber Sanchez

amber.sanchez2@gsd.nm.gov

New Mexico General Services

Security Level: Email, Account Authentication
(None)

Signature Adoption: Pre-selected Style
Using IP Address: 164.64.62.10

Sent: 3/26/2025 8:50:57 AM

Viewed: 3/26/2025 1:40:07 PM

Signed: 3/26/2025 1:40:18 PM

Electronic Record and Signature Disclosure:

Accepted: 6/12/2020 11:10:53 AM

ID: 427f726f-e1ba-435b-8b57-72011b95ce93

Dorothy Mendonca

dorothy.mendonca@gsd.nm.gov

SPD Division Director / State Purchasing Agent

General Services Department

Signing Group: 35000 - State Purchasing Agent

Security Level: Email, Account Authentication
(None)

Signature Adoption: Pre-selected Style
Using IP Address: 164.64.62.10

Sent: 3/26/2025 1:40:19 PM

Viewed: 3/26/2025 1:43:20 PM

Signed: 3/26/2025 1:43:29 PM

Electronic Record and Signature Disclosure:

Accepted: 4/14/2023 7:24:59 AM

ID: 51f6380f-50f7-4227-afb5-572b373dfb7c

In Person Signer Events

Signature

Timestamp

Editor Delivery Events

Status

Timestamp

Agent Delivery Events

Status

Timestamp

Intermediary Delivery Events

Status

Timestamp

Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
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Envelope Sent	Hashed/Encrypted	3/26/2025 8:48:09 AM
Certified Delivered	Security Checked	3/26/2025 1:43:20 PM
Signing Complete	Security Checked	3/26/2025 1:43:29 PM
Completed	Security Checked	3/26/2025 1:43:29 PM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

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**State of New Mexico
General Services Department
Purchasing Division**

Statewide Price Agreement Amendment

**Awarded Vendor:
6 Awarded Vendors**

Number: 30-00000-22-00018

Amendment No.: Five

Term: January 13, 2023 – January 12, 2026

Ship To:
All State of New Mexico agencies, commissions,
institutions, political subdivisions and local public
bodies allowed by law.

Procurement Specialist: Amber Sanchez *as*

Telephone No.: (505) 670-1561

Email: Amber.Sanchez2@gsd.nm.gov

Invoice:
As requested at time of order.

Title: **License Plate Recognition**

This amendment is to be attached to the respective Price Agreement and become a part thereof.

In accordance with Price Agreement provisions, and by mutual agreement of all parties, this Price Agreement is extended from January 13, 2025 to January 12, 2026 at the same price, terms and conditions.

The following vendors were not extended: (AD) Portable Computer Systems, LLC, (AG) Traffipax LLC and (AH) Utility Associates, Inc.

Except as modified by this amendment, the provisions of the Price Agreement shall remain in full force and effect.

Accepted for the State of New Mexico

Dorothy Mendonca

Date: 1/6/2025

Dorothy Mendonca
New Mexico State Purchasing Agent

MS

Certificate Of Completion

Envelope Id: 7180BB25-5436-48BF-ADC4-1E272E70F669

Status: Completed

Subject: Please Sign DocuSign: SPD SPA#30-00000-22-00018 A005

Source Envelope:

Document Pages: 1

Signatures: 1

Envelope Originator:

Certificate Pages: 5

Initials: 2

Amber Sanchez

AutoNav: Enabled

1100 S Saint Francis Dr

Envelopeld Stamping: Enabled

Santa Fe, NM 87502

Time Zone: (UTC-07:00) Mountain Time (US & Canada)

Amber.Sanchez2@gsd.nm.gov

IP Address: 164.64.62.10

Record Tracking

Status: Original

Holder: Amber Sanchez

Location: DocuSign

1/6/2025 10:12:31 AM

Amber.Sanchez2@gsd.nm.gov

Security Appliance Status: Connected

Pool: StateLocal

Storage Appliance Status: Connected

Pool: General Services Department

Location: DocuSign

Signer Events

Signature

Timestamp

Michael Saavedra

Michael.Saavedra@gsd.nm.gov

IT and Const. Bureau Chief

New Mexico General Services

Security Level: Email, Account Authentication
(None)

ms

Signature Adoption: Pre-selected Style
Using IP Address: 164.64.62.10

Sent: 1/6/2025 10:13:33 AM

Viewed: 1/6/2025 10:14:14 AM

Signed: 1/6/2025 10:14:20 AM

Electronic Record and Signature Disclosure:

Accepted: 6/4/2020 11:04:51 AM

ID: 9cac1b3e-4279-4c8f-b2b4-c607ea9821d8

Amber Sanchez

amber.sanchez2@gsd.nm.gov

New Mexico General Services

Security Level: Email, Account Authentication
(None)

as

Signature Adoption: Pre-selected Style
Using IP Address: 164.64.62.10

Sent: 1/6/2025 10:14:20 AM

Viewed: 1/6/2025 10:15:21 AM

Signed: 1/6/2025 10:15:31 AM

Electronic Record and Signature Disclosure:

Accepted: 6/12/2020 11:10:53 AM

ID: 427f726f-e1ba-435b-8b57-72011b95ce93

Dorothy Mendonca

dorothy.mendonca@gsd.nm.gov

SPD Division Director / State Purchasing Agent

General Services Department

Signing Group: 35000 - State Purchasing Agent

Security Level: Email, Account Authentication
(None)

Dorothy Mendonca

Signature Adoption: Pre-selected Style
Using IP Address: 98.60.107.202
Signed using mobile

Sent: 1/6/2025 10:15:33 AM

Viewed: 1/6/2025 10:30:46 AM

Signed: 1/6/2025 10:30:50 AM

Electronic Record and Signature Disclosure:

Accepted: 4/14/2023 7:24:59 AM

ID: 51f6380f-50f7-4227-afb5-572b373dfb7c

In Person Signer Events

Signature

Timestamp

Editor Delivery Events

Status

Timestamp

Agent Delivery Events

Status

Timestamp

Intermediary Delivery Events

Status

Timestamp

Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	1/6/2025 10:13:33 AM
Certified Delivered	Security Checked	1/6/2025 10:30:46 AM
Signing Complete	Security Checked	1/6/2025 10:30:50 AM
Completed	Security Checked	1/6/2025 10:30:50 AM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

A. ELECTRONIC RECORD AND SIGNATURE DISCLOSURE (ERSD)

From time to time, New Mexico General Services Department (GSD), on behalf of the State of New Mexico (SONM), may be required by law to provide you with certain written notices or disclosures. Stated below are the terms and conditions for GSD's providing you such notices and disclosures electronically through the DocuSign system. Please read this information carefully. If you are able to access this information electronically and agree to **this Electronic Record and Signature Disclosure (ERSD)**, please confirm your agreement by selecting the check-box next to "I agree to use electronic records and signatures" before clicking "CONTINUE" within the DocuSign system.

B. Obtaining paper copies

At any time up to twenty (20) calendar days following your use of DocuSign to electronically sign a document, you may request a paper copy of any record provided or made available electronically to you by GSD. You will have the ability to download and print documents SONM sends you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a twenty (20) calendar day period after such documents are first sent to you. Following the twenty (20) day period, if you want GSD to send you paper copies of any such documents from GSD's office, you will be charged a \$1.00 per-page fee plus postage. You may request delivery of such paper copies from GSD by following the procedure stated in Section H, below.

C. Withdrawing your consent

If you decide to receive notices and disclosures from GSD electronically, you may at any time change your mind and inform GSD you want to receive required notices and disclosures only in paper format. The procedure concerning how you may inform GSD of your decision to receive future notices and disclosures in paper format as well as withdraw your consent to receive notices and disclosures electronically is stated in Section D, immediately below.

D. Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed with which GSD will be able to complete certain steps in specific transactions and deliver paper copies to you. GSD will need: (1) to send the required notices or disclosures to you in paper format; and (2) wait until GSD receives your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from SONM or to electronically sign documents generated and sent to you from SONM.

E. All notices and disclosures will be sent to you electronically

Unless you inform GSD otherwise according to these procedures, GSD will electronically provide you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements and other documents that are required to be provided or made available to you during the course of your electronic signature relationship with SONM. To reduce the possibility of inadvertent non-receipt, GSD prefers to provide all required notices and disclosures by the same method and to the same email or physical address that you furnish to GSD. Thus, you may receive the disclosures and notices electronically or in paper form. If you do not agree with this procedure, please inform GSD according to the procedures stated in Section I, below. Please also refer to Section D, immediately above, which states the consequences resulting from your declination of electronic delivery of notices and disclosures.

F. How to contact GSD:

You may inform General Services Department (GSD) of any changes you select regarding State Purchasing Division's (SPD) electronic communications with you, to request paper copies of certain information from SPD, and to withdraw your prior consent to receive notices and disclosures electronically by emailing your request(s) to SPD at: GSD.SPDinfo@state.nm.us

G. To advise SPD of your new email address

To inform SPD of a change in the email address to which SPD sends you notices and disclosures electronically, you must send an email to SPD at GSD.SPDinfo@state.nm.us and in the body of such request you must include your previous and new email addresses.

H. To request paper copies from SPD

To request delivery of paper copies of electronic notices and disclosures that DocuSign and/or SPD have previously provided to you, you must send an email to SPD at GSD.SPDinfo@state.nm.us and in the body of your email request state your email address, full name, mailing address, and telephone number. SPD will charge you a \$1.00 per page copy fee plus postage.

I. To withdraw your consent with SPD

To inform SPD that you no longer wish to receive notices and disclosures in electronic format you may:

(1) Decline to sign a document from within a signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may:

(2) Send SPD an email to GSD.SPDinfo@state.nm.us and in the body of your request state your email address, full name, mailing address, and telephone number.

J. Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current DocuSign system requirements may be found at:

<https://support.docusign.com/guides/signer-guide-signing-system-requirements>

K. Acknowledging your access and consent to receive and sign documents electronically

To confirm that you are able to electronically access the information contained in this Electronic Record and Signature Disclosure (ERSD), please confirm that you have: (1) read this ERSD, and either: (2) you are able to print on paper or electronically save this ERSD for your future reference and access; or (3) you are able to email this ERSD to an email address where you will be able to print this ERSD on paper and/or save this ERSD for your future reference and access. Further, if you consent to receiving notices and disclosures from DocuSign and/or SPD exclusively in electronic format, then select the check-box next to “I agree to use electronic records and signatures,” before you click “CONTINUE” within the DocuSign system.

By selecting the check-box next to “I agree to use electronic records and signatures,” you confirm that:

- You have read this Electronic Record and Signature Disclosure (ERSD); and
- You can print this ERSD on paper, or you can save and/ or send this ERSD to a location where you can print this ERSD, for your future reference and access; and
- Until or unless you notify SPD as stated in this ERSD, you consent to exclusively receive through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by SPD during the course of your electronic signature relationship with SPD.



**State of New Mexico
General Services Department
Purchasing Division**

Price Agreement Amendment

Awarded Vendor:
(AJ) 0000178316
Mobile Communications America, Inc.
PO Box 1458
Charlotte, NC 28201

Contact: Mercy Borunda
Email: mercyborunda@callmc.com
Telephone No.: (915) 584-6646

Number: **30-00000-22-00018**

Amendment No.: **Five**

Term: **January 13, 2023 – January 12, 2025**

Ship To:
All State of New Mexico agencies, commissions,
institutions, political subdivisions and local
public bodies allowed by law.

Invoice:
As Requested at Time of Order

Procurement Specialist: **Yulastuti Wulandari** *jc*

Telephone No.: **(505) 469-2248**

Email: **yulastuti.wulandari@gsd.nm.gov**

Title: License Plate Recognition

This amendment is to be attached to the respective Price Agreement and become a part thereof.

This amendment is issued to reflect the following effective immediately:

Change in contact person for vendor (AJ) Mobile Communications America, Inc.

From:
Contact Name: Latif Alam
Email: mercyborunda@callme.com
Telephone No.: (915) 584-6646

To:
Contact Name: Mercy Borunda
Email: mercyborunda@callmc.com
Telephone No.: (915) 584-6646

Except as modified by this amendment, the provisions of the Price Agreement shall remain in full force and effect.

Accepted for the State of New Mexico

Natalie Martinez

Date: 6/27/2024

Dorothy Mendonca
New Mexico State Purchasing Agent

× **This Agreement was signed on behalf of the State Purchasing Agent**

Purchasing Division: 1100 St. Francis Drive, Room 2016, Santa Fe, 87505; PO Box 6850, Santa Fe, NM 87502 (505) 827-0472

ms

Certificate Of Completion

Envelope Id: 015CF6C723E14549B49568D810163991

Status: Completed

Subject: Please DocuSign: SPD SPA 30-00000-22-00018 License Plate Recognition A005

Source Envelope:

Document Pages: 1

Signatures: 1

Envelope Originator:

Certificate Pages: 5

Initials: 2

Jessica Chavez

AutoNav: Enabled

1100 S Saint Francis Dr

Envelopeld Stamping: Enabled

Santa Fe, NM 87502

Time Zone: (UTC-07:00) Mountain Time (US & Canada)

jessica.chavez@gsd.nm.gov

IP Address: 164.64.62.10

Record Tracking

Status: Original

Holder: Jessica Chavez

Location: DocuSign

6/27/2024 2:56:28 PM

jessica.chavez@gsd.nm.gov

Security Appliance Status: Connected

Pool: StateLocal

Storage Appliance Status: Connected

Pool: GSD

Location: DocuSign

Signer Events**Signature****Timestamp**

Michael Saavedra

MS

Sent: 6/27/2024 2:57:58 PM

michael.saavedra@gsd.nm.gov

Viewed: 6/27/2024 3:10:52 PM

IT and Const. Bureau Chief

Signed: 6/27/2024 3:11:21 PM

New Mexico General Services

Signature Adoption: Pre-selected Style

Security Level: Email, Account Authentication
(None)

Using IP Address: 164.64.62.10

Electronic Record and Signature Disclosure:

Accepted: 6/4/2020 11:04:51 AM

ID: 9cac1b3e-4279-4c8f-b2b4-c607ea9821d8

Jessica Chavez

jc

Sent: 6/27/2024 3:11:22 PM

jessica.chavez@gsd.nm.gov

Viewed: 6/27/2024 3:11:52 PM

Procurement Specialist II

Signed: 6/27/2024 3:12:16 PM

Security Level: Email, Account Authentication
(None), Login with SSO

Signature Adoption: Pre-selected Style

Using IP Address: 164.64.62.10

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Natalie Martinez

Natalie Martinez

Sent: 6/27/2024 3:12:17 PM

natalie.martinez1@gsd.nm.gov

Viewed: 6/27/2024 3:26:26 PM

Deputy Director

Signed: 6/27/2024 3:34:47 PM

New Mexico General Services

Signature Adoption: Pre-selected Style

Signing Group: 35000 - State Purchasing Agent

Using IP Address: 164.64.62.10

Security Level: Email, Account Authentication
(None)**Electronic Record and Signature Disclosure:**

Not Offered via DocuSign

In Person Signer Events**Signature****Timestamp****Editor Delivery Events****Status****Timestamp****Agent Delivery Events****Status****Timestamp****Intermediary Delivery Events****Status****Timestamp****Certified Delivery Events****Status****Timestamp**

Carbon Copy Events	Status	Timestamp
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	6/27/2024 2:57:58 PM
Certified Delivered	Security Checked	6/27/2024 3:26:26 PM
Signing Complete	Security Checked	6/27/2024 3:34:47 PM
Completed	Security Checked	6/27/2024 3:34:47 PM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

A. ELECTRONIC RECORD AND SIGNATURE DISCLOSURE (ERSD)

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B. Obtaining paper copies

At any time up to twenty (20) calendar days following your use of DocuSign to electronically sign a document, you may request a paper copy of any record provided or made available electronically to you by GSD. You will have the ability to download and print documents SONM sends you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a twenty (20) calendar day period after such documents are first sent to you. Following the twenty (20) day period, if you want GSD to send you paper copies of any such documents from GSD's office, you will be charged a \$1.00 per-page fee plus postage. You may request delivery of such paper copies from GSD by following the procedure stated in Section H, below.

C. Withdrawing your consent

If you decide to receive notices and disclosures from GSD electronically, you may at any time change your mind and inform GSD you want to receive required notices and disclosures only in paper format. The procedure concerning how you may inform GSD of your decision to receive future notices and disclosures in paper format as well as withdraw your consent to receive notices and disclosures electronically is stated in Section D, immediately below.

D. Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed with which GSD will be able to complete certain steps in specific transactions and deliver paper copies to you. GSD will need: (1) to send the required notices or disclosures to you in paper format; and (2) wait until GSD receives your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from SONM or to electronically sign documents generated and sent to you from SONM.

E. All notices and disclosures will be sent to you electronically

Unless you inform GSD otherwise according to these procedures, GSD will electronically provide you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements and other documents that are required to be provided or made available to you during the course of your electronic signature relationship with SONM. To reduce the possibility of inadvertent non-receipt, GSD prefers to provide all required notices and disclosures by the same method and to the same email or physical address that you furnish to GSD. Thus, you may receive the disclosures and notices electronically or in paper form. If you do not agree with this procedure, please inform GSD according to the procedures stated in Section I, below. Please also refer to Section D, immediately above, which states the consequences resulting from your declination of electronic delivery of notices and disclosures.

F. How to contact GSD:

You may inform General Services Department (GSD) of any changes you select regarding State Purchasing Division's (SPD) electronic communications with you, to request paper copies of certain information from SPD, and to withdraw your prior consent to receive notices and disclosures electronically by emailing your request(s) to SPD at: GSD.SPDinfo@state.nm.us

G. To advise SPD of your new email address

To inform SPD of a change in the email address to which SPD sends you notices and disclosures electronically, you must send an email to SPD at GSD.SPDinfo@state.nm.us and in the body of such request you must include your previous and new email addresses.

H. To request paper copies from SPD

To request delivery of paper copies of electronic notices and disclosures that DocuSign and/or SPD have previously provided to you, you must send an email to SPD at GSD.SPDinfo@state.nm.us and in the body of your email request state your email address, full name, mailing address, and telephone number. SPD will charge you a \$1.00 per page copy fee plus postage.

I. To withdraw your consent with SPD

To inform SPD that you no longer wish to receive notices and disclosures in electronic format you may:

(1) Decline to sign a document from within a signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may:

(2) Send SPD an email to GSD.SPDinfo@state.nm.us and in the body of your request state your email address, full name, mailing address, and telephone number.

J. Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current DocuSign system requirements may be found at:

<https://support.docusign.com/guides/signer-guide-signing-system-requirements>

K. Acknowledging your access and consent to receive and sign documents electronically

To confirm that you are able to electronically access the information contained in this Electronic Record and Signature Disclosure (ERSD), please confirm that you have: (1) read this ERSD, and either: (2) you are able to print on paper or electronically save this ERSD for your future reference and access; or (3) you are able to email this ERSD to an email address where you will be able to print this ERSD on paper and/or save this ERSD for your future reference and access. Further, if you consent to receiving notices and disclosures from DocuSign and/or SPD exclusively in electronic format, then select the check-box next to “I agree to use electronic records and signatures,” before you click “CONTINUE” within the DocuSign system.

By selecting the check-box next to “I agree to use electronic records and signatures,” you confirm that:

- You have read this Electronic Record and Signature Disclosure (ERSD); and
- You can print this ERSD on paper, or you can save and/ or send this ERSD to a location where you can print this ERSD, for your future reference and access; and
- Until or unless you notify SPD as stated in this ERSD, you consent to exclusively receive through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by SPD during the course of your electronic signature relationship with SPD.



**State of New Mexico
General Services Department
Purchasing Division**

Price Agreement Amendment

Awarded Vendor:
(AJ) 0000178316
Mobile Communications America, Inc.
PO Box 1458
Charlotte, NC 28201

Contact: Mercy Borunda
Email: mercyborunda@callme.com
Telephone No.: (915) 584-6646

Number: 30-00000-22-00018

Amendment No.: Four

Term: January 13, 2023 – January 12, 2025

Ship To:
All State of New Mexico agencies, commissions,
institutions, political subdivisions and local
public bodies allowed by law.

Procurement Specialist: Yulastuti Wulandari

Telephone No.: (505) 469-2248

Email: yulastuti.wulandari@gsd.nm.gov

Invoice:
As Requested at Time of Order

Title: License Plate Recognition

This amendment is to be attached to the respective Price Agreement and become a part thereof.

This amendment is issued to reflect the following effective immediately:

Change in contact person for vendor (AJ) Mobile Communications America, Inc.

From:
Contact Name: Latif Alam
Email: latifalam@callme.com
Telephone No.: (847) 309-0181

To:
Contact Name: Mercy Borunda
Email: mercyborunda@callme.com
Telephone No.: (915) 584-6646

Except as modified by this amendment, the provisions of the Price Agreement shall remain in full force and effect.

Accepted for the State of New Mexico

Dorothy Mendonca

Date: 6/24/2024

Dorothy Mendonca
New Mexico State Purchasing Agent

Certificate Of Completion

Envelope Id: 3B92D519108542B3BBB7F931D19E8C7C

Status: Completed

Subject: Please DocuSign: SPD SPA30-00000-22-00018 - License Plate Recognition A004

Source Envelope:

Document Pages: 1

Signatures: 1

Certificate Pages: 5

Initials: 2

AutoNav: Enabled

Envelope Stamping: Enabled

Time Zone: (UTC-07:00) Mountain Time (US & Canada)

Envelope Originator:

Jessica Chavez

1100 S Saint Francis Dr

Santa Fe, NM 87502

jessica.chavez@gsd.nm.gov

IP Address: 164.64.62.10

Record Tracking

Status: Original

6/24/2024 10:35:17 AM

Holder: Jessica Chavez

jessica.chavez@gsd.nm.gov

Location: DocuSign

Security Appliance Status: Connected

Pool: StateLocal

Storage Appliance Status: Connected

Pool: GSD

Location: DocuSign

Signer Events**Signature****Timestamp**

Michael Saavedra

michael.saavedra@gsd.nm.gov

IT and Const. Bureau Chief

New Mexico General Services

Security Level: Email, Account Authentication
(None), Login with SSO*ms*

Signature Adoption: Pre-selected Style

Using IP Address: 164.64.62.10

Sent: 6/24/2024 10:38:21 AM

Resent: 6/24/2024 10:40:09 AM

Viewed: 6/24/2024 10:43:29 AM

Signed: 6/24/2024 10:43:42 AM

Electronic Record and Signature Disclosure:

Accepted: 6/4/2020 11:04:51 AM

ID: 9cac1b3e-4279-4c8f-b2b4-c607ea9821d8

Jessica Chavez

jessica.chavez@gsd.nm.gov

Procurement Specialist II

Security Level: Email, Account Authentication
(None)*jc*

Signature Adoption: Pre-selected Style

Using IP Address: 164.64.62.10

Sent: 6/24/2024 10:43:42 AM

Viewed: 6/24/2024 10:51:14 AM

Signed: 6/24/2024 10:51:20 AM

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Dorothy Mendonca

dorothy.mendonca@gsd.nm.gov

SPD Division Director / State Purchasing Agent

General Services Department

Signing Group: 35000 - State Purchasing Agent

Security Level: Email, Account Authentication
(None)*Dorothy Mendonca*

Signature Adoption: Pre-selected Style

Using IP Address: 164.64.62.10

Sent: 6/24/2024 10:51:21 AM

Viewed: 6/24/2024 12:06:07 PM

Signed: 6/24/2024 12:06:12 PM

Electronic Record and Signature Disclosure:

Accepted: 4/14/2023 7:24:59 AM

ID: 51f6380f-50f7-4227-afb5-572b373dfb7c

In Person Signer Events**Signature****Timestamp****Editor Delivery Events****Status****Timestamp****Agent Delivery Events****Status****Timestamp****Intermediary Delivery Events****Status****Timestamp**

Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	6/24/2024 10:38:21 AM
Envelope Updated	Security Checked	6/24/2024 10:40:08 AM
Certified Delivered	Security Checked	6/24/2024 12:06:07 PM
Signing Complete	Security Checked	6/24/2024 12:06:12 PM
Completed	Security Checked	6/24/2024 12:06:12 PM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

A. ELECTRONIC RECORD AND SIGNATURE DISCLOSURE (ERSD)

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E. All notices and disclosures will be sent to you electronically

Unless you inform GSD otherwise according to these procedures, GSD will electronically provide you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements and other documents that are required to be provided or made available to you during the course of your electronic signature relationship with SONM. To reduce the possibility of inadvertent non-receipt, GSD prefers to provide all required notices and disclosures by the same method and to the same email or physical address that you furnish to GSD. Thus, you may receive the disclosures and notices electronically or in paper form. If you do not agree with this procedure, please inform GSD according to the procedures stated in Section I, below. Please also refer to Section D, immediately above, which states the consequences resulting from your declination of electronic delivery of notices and disclosures.

F. How to contact GSD:

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G. To advise SPD of your new email address

To inform SPD of a change in the email address to which SPD sends you notices and disclosures electronically, you must send an email to SPD at GSD.SPDinfo@state.nm.us and in the body of such request you must include your previous and new email addresses.

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To request delivery of paper copies of electronic notices and disclosures that DocuSign and/or SPD have previously provided to you, you must send an email to SPD at GSD.SPDinfo@state.nm.us and in the body of your email request state your email address, full name, mailing address, and telephone number. SPD will charge you a \$1.00 per page copy fee plus postage.

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To inform SPD that you no longer wish to receive notices and disclosures in electronic format you may:

(1) Decline to sign a document from within a signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may:

(2) Send SPD an email to GSD.SPDinfo@state.nm.us and in the body of your request state your email address, full name, mailing address, and telephone number.

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By selecting the check-box next to “I agree to use electronic records and signatures,” you confirm that:

- You have read this Electronic Record and Signature Disclosure (ERSD); and
- You can print this ERSD on paper, or you can save and/ or send this ERSD to a location where you can print this ERSD, for your future reference and access; and
- Until or unless you notify SPD as stated in this ERSD, you consent to exclusively receive through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by SPD during the course of your electronic signature relationship with SPD.



**State of New Mexico
General Services Department
Purchasing Division**

Statewide Price Agreement Amendment

Awarded Vendor:
(AJ) 00000178316
Mobile Communications America, Inc.
PO Box 1458
Charlotte, NC 28201

Email: latifalam@callmc.com
Telephone No. (847) 309-0181

Number: **30-00000-22-00018**

Amendment No.: **Three**

Term: **January 13, 2023 – January 12, 2025**

Ship To:
All State of New Mexico agencies, commissions,
institutions, political subdivisions and local
public bodies allowed by law.

Invoice:
As Requested at Time of Order

Procurement Specialist: **Raelynn Lujan** *RL*

Telephone No.: **(505) 670-1561**

Email: **raelynn.lujan@gsd.nm.gov**

Title: License Plate Recognition

This amendment is to be attached to the respective Price Agreement and become a part thereof.

This amendment is issued to reflect the following effective immediately:

Vendor R.T.C., Inc. has been acquired by Mobile Communications America, Inc.

From:	To:
(AE) 0000086640	(AJ) 0000178316
R.T.C., Inc	Mobile Communications America, Inc.
300 E. Sunset Rd.	PO Box 1458
El Paso, TX. 79922	Charlotte, NC 28201
915- 584-6646	847- 309-0181
mercy@rtcinc.org	latifalam@callmc.com

Except as modified by this amendment, the provisions of the Price Agreement shall remain in full force and effect.

Accepted for the State of New Mexico

Dorothy Mendonca
New Mexico State Purchasing Agent

Date: 2/26/2024

Purchasing Division: 1100 St. Francis Drive, Room 2016, Santa Fe, 87505; PO Box 6850, Santa Fe, NM 87502 (505) 827-0472

MS

Certificate Of Completion

Envelope Id: B35CFCC8EC0C4245ACE0C1CBD40FA02B

Status: Completed

Subject: 30-00000-22-00018A003

Source Envelope:

Document Pages: 1

Signatures: 1

Envelope Originator:

Certificate Pages: 5

Initials: 2

Raelynn Lujan

AutoNav: Enabled

1100 S Saint Francis Dr

Enveloped Stamping: Enabled

Santa Fe, NM 87502

Time Zone: (UTC-07:00) Mountain Time (US & Canada)

Raelynn.Lujan@gsd.nm.gov

IP Address: 164.64.62.10

Record Tracking

Status: Original

Holder: Raelynn Lujan

Location: DocuSign

2/22/2024 1:38:08 PM

Raelynn.Lujan@gsd.nm.gov

Security Appliance Status: Connected

Pool: StateLocal

Storage Appliance Status: Connected

Pool: GSD

Location: DocuSign

Signer Events**Signature****Timestamp**

Michael Saavedra



Sent: 2/22/2024 1:40:13 PM

Michael.Saavedra@gsd.nm.gov

Viewed: 2/22/2024 1:42:29 PM

IT and Const. Bureau Chief

Signed: 2/22/2024 1:42:52 PM

New Mexico General Services

Signature Adoption: Pre-selected Style

Security Level: Email, Account Authentication
(None), Login with SSO

Using IP Address: 164.64.62.10

Electronic Record and Signature Disclosure:

Accepted: 6/4/2020 11:04:51 AM

ID: 9cac1b3e-4279-4c8f-b2b4-c607ea9821d8

Raelynn Lujan



Sent: 2/22/2024 1:42:53 PM

raelynn.lujan@gsd.nm.gov

Viewed: 2/22/2024 1:43:27 PM

New Mexico General Services

Signed: 2/22/2024 1:43:29 PM

Security Level: Email, Account Authentication
(None)

Signature Adoption: Pre-selected Style

Using IP Address: 164.64.62.10

Electronic Record and Signature Disclosure:

Accepted: 6/26/2020 4:27:38 PM

ID: 6aae9b5a-2aef-4297-a7b0-359c22309d31

Dorothy Mendonca



Sent: 2/22/2024 1:43:30 PM

dorothy.mendonca@gsd.nm.gov

Viewed: 2/26/2024 8:45:59 AM

SPD Division Director / State Purchasing Agent

Signed: 2/26/2024 8:46:04 AM

General Services Department

Signature Adoption: Uploaded Signature Image

Signing Group: 35000 - State Purchasing Agent

Using IP Address: 164.64.62.10

Security Level: Email, Account Authentication
(None)**Electronic Record and Signature Disclosure:**

Accepted: 4/14/2023 7:24:59 AM

ID: 51f6380f-50f7-4227-afb5-572b373dfb7c

In Person Signer Events**Signature****Timestamp****Editor Delivery Events****Status****Timestamp****Agent Delivery Events****Status****Timestamp****Intermediary Delivery Events****Status****Timestamp**

Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	2/22/2024 1:40:13 PM
Certified Delivered	Security Checked	2/26/2024 8:45:59 AM
Signing Complete	Security Checked	2/26/2024 8:46:04 AM
Completed	Security Checked	2/26/2024 8:46:04 AM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

A. ELECTRONIC RECORD AND SIGNATURE DISCLOSURE (ERSD)

From time to time, New Mexico General Services Department (GSD), on behalf of the State of New Mexico (SONM), may be required by law to provide you with certain written notices or disclosures. Stated below are the terms and conditions for GSD's providing you such notices and disclosures electronically through the DocuSign system. Please read this information carefully. If you are able to access this information electronically and agree to **this Electronic Record and Signature Disclosure (ERSD)**, please confirm your agreement by selecting the check-box next to "I agree to use electronic records and signatures" before clicking "CONTINUE" within the DocuSign system.

B. Obtaining paper copies

At any time up to twenty (20) calendar days following your use of DocuSign to electronically sign a document, you may request a paper copy of any record provided or made available electronically to you by GSD. You will have the ability to download and print documents SONM sends you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a twenty (20) calendar day period after such documents are first sent to you. Following the twenty (20) day period, if you want GSD to send you paper copies of any such documents from GSD's office, you will be charged a \$1.00 per-page fee plus postage. You may request delivery of such paper copies from GSD by following the procedure stated in Section H, below.

C. Withdrawing your consent

If you decide to receive notices and disclosures from GSD electronically, you may at any time change your mind and inform GSD you want to receive required notices and disclosures only in paper format. The procedure concerning how you may inform GSD of your decision to receive future notices and disclosures in paper format as well as withdraw your consent to receive notices and disclosures electronically is stated in Section D, immediately below.

D. Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed with which GSD will be able to complete certain steps in specific transactions and deliver paper copies to you. GSD will need: (1) to send the required notices or disclosures to you in paper format; and (2) wait until GSD receives your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from SONM or to electronically sign documents generated and sent to you from SONM.

E. All notices and disclosures will be sent to you electronically

Unless you inform GSD otherwise according to these procedures, GSD will electronically provide you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements and other documents that are required to be provided or made available to you during the course of your electronic signature relationship with SONM. To reduce the possibility of inadvertent non-receipt, GSD prefers to provide all required notices and disclosures by the same method and to the same email or physical address that you furnish to GSD. Thus, you may receive the disclosures and notices electronically or in paper form. If you do not agree with this procedure, please inform GSD according to the procedures stated in Section I, below. Please also refer to Section D, immediately above, which states the consequences resulting from your declination of electronic delivery of notices and disclosures.

F. How to contact GSD:

You may inform General Services Department (GSD) of any changes you select regarding State Purchasing Division's (SPD) electronic communications with you, to request paper copies of certain information from SPD, and to withdraw your prior consent to receive notices and disclosures electronically by emailing your request(s) to SPD at: GSD.SPDinfo@state.nm.us

G. To advise SPD of your new email address

To inform SPD of a change in the email address to which SPD sends you notices and disclosures electronically, you must send an email to SPD at GSD.SPDinfo@state.nm.us and in the body of such request you must include your previous and new email addresses.

H. To request paper copies from SPD

To request delivery of paper copies of electronic notices and disclosures that DocuSign and/or SPD have previously provided to you, you must send an email to SPD at GSD.SPDinfo@state.nm.us and in the body of your email request state your email address, full name, mailing address, and telephone number. SPD will charge you a \$1.00 per page copy fee plus postage.

I. To withdraw your consent with SPD

To inform SPD that you no longer wish to receive notices and disclosures in electronic format you may:

(1) Decline to sign a document from within a signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may:

(2) Send SPD an email to GSD.SPDinfo@state.nm.us and in the body of your request state your email address, full name, mailing address, and telephone number.

J. Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current DocuSign system requirements may be found at:

<https://support.docusign.com/guides/signer-guide-signing-system-requirements>

K. Acknowledging your access and consent to receive and sign documents electronically

To confirm that you are able to electronically access the information contained in this Electronic Record and Signature Disclosure (ERSD), please confirm that you have: (1) read this ERSD, and either: (2) you are able to print on paper or electronically save this ERSD for your future reference and access; or (3) you are able to email this ERSD to an email address where you will be able to print this ERSD on paper and/or save this ERSD for your future reference and access. Further, if you consent to receiving notices and disclosures from DocuSign and/or SPD exclusively in electronic format, then select the check-box next to “I agree to use electronic records and signatures,” before you click “CONTINUE” within the DocuSign system.

By selecting the check-box next to “I agree to use electronic records and signatures,” you confirm that:

- You have read this Electronic Record and Signature Disclosure (ERSD); and
- You can print this ERSD on paper, or you can save and/ or send this ERSD to a location where you can print this ERSD, for your future reference and access; and
- Until or unless you notify SPD as stated in this ERSD, you consent to exclusively receive through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by SPD during the course of your electronic signature relationship with SPD.



**State of New Mexico
General Services Department
Purchasing Division**

Statewide Price Agreement Amendment

Awarded Vendor:
9 Vendors

Number: 30-00000-22-00018

Amendment No.: Two

Term: January 13, 2023 – January 12, 2025

Ship To:
All State of New Mexico agencies, commissions,
institutions, political subdivisions and local public
bodies allowed by law.

Procurement Specialist: Raelynn Lujan *RL*

Telephone No.: (505) 670-1561

Email: raelynn.lujan@gsd.nm.gov

Invoice:
As Requested at Time of Order

Title: License Plate Recognition

This amendment is to be attached to the respective Price Agreement and become a part thereof.

In accordance with Price Agreement provisions, and by mutual agreement of all parties, this Price Agreement is extended from January 13, 2024 to January 12, 2025 at the same price, terms and conditions.

Except as modified by this amendment, the provisions of the Price Agreement shall remain in full force and effect.

Accepted for the State of New Mexico

A handwritten signature in black ink, appearing to read "Dorothy Mendonca".

Dorothy Mendonca
New Mexico State Purchasing Agent

Date: ^{12/6/2023}

Effective January 13, 2024

Certificate Of Completion

Envelope Id: 7CC8ABA9B3B346F69F0A13805F1B1AB0
 Subject: 30-00000-22-00018 A002
 Source Envelope:
 Document Pages: 1
 Certificate Pages: 5
 AutoNav: Enabled
 Envelope Stamping: Enabled
 Time Zone: (UTC-07:00) Mountain Time (US & Canada)

Status: Completed

Envelope Originator:
 Raelynn Lujan
 1100 S Saint Francis Dr
 Santa Fe, NM 87502
 Raelynn.Lujan@gsd.nm.gov
 IP Address: 164.64.62.10

Record Tracking

Status: Original
 12/4/2023 9:58:56 AM
 Security Appliance Status: Connected
 Storage Appliance Status: Connected

Holder: Raelynn Lujan
 Raelynn.Lujan@gsd.nm.gov
 Pool: StateLocal
 Pool: GSD

Location: DocuSign

 Location: DocuSign

Signer Events

Michael Saavedra
 Michael.Saavedra@gsd.nm.gov
 New Mexico General Services
 Security Level: Email, Account Authentication
 (None)

Signature

Signature Adoption: Pre-selected Style
 Using IP Address: 164.64.62.10

Timestamp

Sent: 12/4/2023 10:32:49 AM
 Viewed: 12/4/2023 10:33:39 AM
 Signed: 12/4/2023 10:34:54 AM

Electronic Record and Signature Disclosure:
 Accepted: 6/4/2020 11:04:51 AM
 ID: 9cac1b3e-4279-4c8f-b2b4-c607ea9821d8

Raelynn Lujan
 raelynn.lujan@gsd.nm.gov
 New Mexico General Services
 Security Level: Email, Account Authentication
 (None)



Signature Adoption: Pre-selected Style
 Using IP Address: 164.64.62.10

Sent: 12/4/2023 10:34:55 AM
 Viewed: 12/4/2023 10:39:50 AM
 Signed: 12/4/2023 10:39:52 AM

Electronic Record and Signature Disclosure:
 Accepted: 6/26/2020 4:27:38 PM
 ID: 6aae9b5a-2aef-4297-a7b0-359c22309d31

Dorothy Mendonca
 dorothy.mendonca@gsd.nm.gov
 SPD Division Director / State Purchasing Agent
 General Services Department
 Signing Group: 35000 - State Purchasing Agent
 Security Level: Email, Account Authentication
 (None)



Signature Adoption: Uploaded Signature Image
 Using IP Address: 164.64.62.10

Sent: 12/4/2023 10:39:53 AM
 Viewed: 12/6/2023 8:27:30 AM
 Signed: 12/6/2023 8:27:41 AM

Electronic Record and Signature Disclosure:
 Accepted: 4/14/2023 7:24:59 AM
 ID: 51f6380f-50f7-4227-afb5-572b373dfb7c

In Person Signer Events**Signature****Timestamp****Editor Delivery Events****Status****Timestamp****Agent Delivery Events****Status****Timestamp****Intermediary Delivery Events****Status****Timestamp**

Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	12/4/2023 10:32:49 AM
Certified Delivered	Security Checked	12/6/2023 8:27:30 AM
Signing Complete	Security Checked	12/6/2023 8:27:41 AM
Completed	Security Checked	12/6/2023 8:27:41 AM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

A. ELECTRONIC RECORD AND SIGNATURE DISCLOSURE (ERSD)

From time to time, New Mexico General Services Department (GSD), on behalf of the State of New Mexico (SONM), may be required by law to provide you with certain written notices or disclosures. Stated below are the terms and conditions for GSD's providing you such notices and disclosures electronically through the DocuSign system. Please read this information carefully. If you are able to access this information electronically and agree to **this Electronic Record and Signature Disclosure (ERSD)**, please confirm your agreement by selecting the check-box next to "I agree to use electronic records and signatures" before clicking "CONTINUE" within the DocuSign system.

B. Obtaining paper copies

At any time up to twenty (20) calendar days following your use of DocuSign to electronically sign a document, you may request a paper copy of any record provided or made available electronically to you by GSD. You will have the ability to download and print documents SONM sends you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a twenty (20) calendar day period after such documents are first sent to you. Following the twenty (20) day period, if you want GSD to send you paper copies of any such documents from GSD's office, you will be charged a \$1.00 per-page fee plus postage. You may request delivery of such paper copies from GSD by following the procedure stated in Section H, below.

C. Withdrawing your consent

If you decide to receive notices and disclosures from GSD electronically, you may at any time change your mind and inform GSD you want to receive required notices and disclosures only in paper format. The procedure concerning how you may inform GSD of your decision to receive future notices and disclosures in paper format as well as withdraw your consent to receive notices and disclosures electronically is stated in Section D, immediately below.

D. Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed with which GSD will be able to complete certain steps in specific transactions and deliver paper copies to you. GSD will need: (1) to send the required notices or disclosures to you in paper format; and (2) wait until GSD receives your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from SONM or to electronically sign documents generated and sent to you from SONM.

E. All notices and disclosures will be sent to you electronically

Unless you inform GSD otherwise according to these procedures, GSD will electronically provide you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements and other documents that are required to be provided or made available to you during the course of your electronic signature relationship with SONM. To reduce the possibility of inadvertent non-receipt, GSD prefers to provide all required notices and disclosures by the same method and to the same email or physical address that you furnish to GSD. Thus, you may receive the disclosures and notices electronically or in paper form. If you do not agree with this procedure, please inform GSD according to the procedures stated in Section I, below. Please also refer to Section D, immediately above, which states the consequences resulting from your declination of electronic delivery of notices and disclosures.

F. How to contact GSD:

You may inform General Services Department (GSD) of any changes you select regarding State Purchasing Division's (SPD) electronic communications with you, to request paper copies of certain information from SPD, and to withdraw your prior consent to receive notices and disclosures electronically by emailing your request(s) to SPD at: GSD.SPDinfo@state.nm.us

G. To advise SPD of your new email address

To inform SPD of a change in the email address to which SPD sends you notices and disclosures electronically, you must send an email to SPD at GSD.SPDinfo@state.nm.us and in the body of such request you must include your previous and new email addresses.

H. To request paper copies from SPD

To request delivery of paper copies of electronic notices and disclosures that DocuSign and/or SPD have previously provided to you, you must send an email to SPD at GSD.SPDinfo@state.nm.us and in the body of your email request state your email address, full name, mailing address, and telephone number. SPD will charge you a \$1.00 per page copy fee plus postage.

I. To withdraw your consent with SPD

To inform SPD that you no longer wish to receive notices and disclosures in electronic format you may:

(1) Decline to sign a document from within a signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may:

(2) Send SPD an email to GSD.SPInfo@state.nm.us and in the body of your request state your email address, full name, mailing address, and telephone number.

J. Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current DocuSign system requirements may be found at:

<https://support.docusign.com/guides/signer-guide-signing-system-requirements>

K. Acknowledging your access and consent to receive and sign documents electronically

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By selecting the check-box next to “I agree to use electronic records and signatures,” you confirm that:

- You have read this Electronic Record and Signature Disclosure (ERSD); and
- You can print this ERSD on paper, or you can save and/ or send this ERSD to a location where you can print this ERSD, for your future reference and access; and
- Until or unless you notify SPD as stated in this ERSD, you consent to exclusively receive through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by SPD during the course of your electronic signature relationship with SPD.



**State of New Mexico
General Services Department
Purchasing Division**

Statewide Price Agreement Amendment

Awarded Vendor:**0000170812****Flock Group Inc.****PO Box 207576****Dallas, TX 75320-7576****Email: ty.moddelmog@flocksafety.com****Telephone No. (210) 400-4222, (415) 385-9580**Number: **30-00000-22-00018**Amendment No.: **One**Term: **January 13, 2023 – January 12, 2024****Ship To:****All State of New Mexico agencies, commissions, institutions, political subdivisions and local public bodies allowed by law.**Procurement Specialist: **Raelynn Lujan** *RL*Telephone No.: **(505) 670-1561**Email: **raelynn.lujan@gsd.nm.gov****Invoice:****As Requested at Time of Order****Title: License Plate Recognition****This amendment is to be attached to the respective Price Agreement and become a part thereof.****This amendment is issued to reflect the following effective immediately:****Price increase for Vendor (AC) Flock Group Inc.**

From:		To:	
Item 1	\$2,500, \$350 install	Item 1	\$3,000, \$650 install
Item 2	\$3,000	Item 2	\$3,500
Item 4	\$3,000	Item 4	\$3,500
Item 5	\$3,000	Item 5	\$3,500

Except as modified by this amendment, the provisions of the Price Agreement shall remain in full force and effect.**Accepted for the State of New Mexico***Valerie Paulk*

Date: 8/29/2023

Dorothy Mendonca

New Mexico State Purchasing Agent

X This Agreement was signed on behalf of the State Purchasing Agent

Purchasing Division: 1100 St. Francis Drive, Room 2016, Santa Fe, 87505; PO Box 6850, Santa Fe, NM 87502 (505) 827-0472

ms

Certificate Of Completion

Envelope Id: 0167FA8295FD48FAB53E1A49E8D9FED3

Status: Completed

Subject: 30-00000-22-00018A001 License Plate Recognition

Source Envelope:

Document Pages: 1

Signatures: 1

Certificate Pages: 5

Initials: 2

AutoNav: Enabled

Envelopeld Stamping: Enabled

Time Zone: (UTC-07:00) Mountain Time (US & Canada)

Envelope Originator:

Raelynn Lujan

1100 S Saint Francis Dr

Santa Fe, NM 87502

Raelynn.Lujan@gsd.nm.gov

IP Address: 164.64.62.10

Record Tracking

Status: Original

Holder: Raelynn Lujan

Location: DocuSign

7/31/2023 11:21:42 AM

Raelynn.Lujan@gsd.nm.gov

Security Appliance Status: Connected

Pool: StateLocal

Storage Appliance Status: Connected

Pool: GSD

Location: DocuSign

Signer Events**Signature****Timestamp**

Michael Saavedra

MS

Sent: 7/31/2023 11:23:52 AM

Michael.Saavedra@gsd.nm.gov

Resent: 8/29/2023 8:24:02 AM

New Mexico General Services

Viewed: 8/29/2023 8:45:27 AM

Security Level: Email, Account Authentication
(None)

Signature Adoption: Pre-selected Style

Signed: 8/29/2023 8:45:40 AM

Using IP Address: 164.64.62.10

Electronic Record and Signature Disclosure:

Accepted: 6/4/2020 11:04:51 AM

ID: 9cac1b3e-4279-4c8f-b2b4-c607ea9821d8

Raelynn Lujan

RL

Sent: 8/29/2023 8:45:41 AM

raelynn.lujan@gsd.nm.gov

Viewed: 8/29/2023 8:57:15 AM

New Mexico General Services

Signed: 8/29/2023 8:57:20 AM

Security Level: Email, Account Authentication
(None)

Signature Adoption: Pre-selected Style

Using IP Address: 164.64.62.10

Electronic Record and Signature Disclosure:

Accepted: 6/26/2020 4:27:38 PM

ID: 6aae9b5a-2aef-4297-a7b0-359c22309d31

Valerie Paulk

Valerie Paulk

Sent: 8/29/2023 8:57:21 AM

valerie.paulk@gsd.nm.gov

Viewed: 8/29/2023 8:58:02 AM

Signed of Behalf of State Purchasing Agent

Signed: 8/29/2023 8:58:29 AM

New Mexico General Services

Signing Group: 35000 - State Purchasing Agent

Signature Adoption: Pre-selected Style

Security Level: Email, Account Authentication
(None), Login with SSO

Using IP Address: 164.64.62.10

Electronic Record and Signature Disclosure:

Accepted: 5/29/2020 9:40:59 AM

ID: f12ca6d0-7cba-4de4-b58f-8180244887ff

In Person Signer Events**Signature****Timestamp****Editor Delivery Events****Status****Timestamp****Agent Delivery Events****Status****Timestamp****Intermediary Delivery Events****Status****Timestamp**

Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	7/31/2023 11:23:52 AM
Certified Delivered	Security Checked	8/29/2023 8:58:02 AM
Signing Complete	Security Checked	8/29/2023 8:58:29 AM
Completed	Security Checked	8/29/2023 8:58:29 AM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

A. ELECTRONIC RECORD AND SIGNATURE DISCLOSURE (ERSD)

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B. Obtaining paper copies

At any time up to twenty (20) calendar days following your use of DocuSign to electronically sign a document, you may request a paper copy of any record provided or made available electronically to you by GSD. You will have the ability to download and print documents SONM sends you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a twenty (20) calendar day period after such documents are first sent to you. Following the twenty (20) day period, if you want GSD to send you paper copies of any such documents from GSD's office, you will be charged a \$1.00 per-page fee plus postage. You may request delivery of such paper copies from GSD by following the procedure stated in Section H, below.

C. Withdrawing your consent

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D. Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed with which GSD will be able to complete certain steps in specific transactions and deliver paper copies to you. GSD will need: (1) to send the required notices or disclosures to you in paper format; and (2) wait until GSD receives your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from SONM or to electronically sign documents generated and sent to you from SONM.

E. All notices and disclosures will be sent to you electronically

Unless you inform GSD otherwise according to these procedures, GSD will electronically provide you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements and other documents that are required to be provided or made available to you during the course of your electronic signature relationship with SONM. To reduce the possibility of inadvertent non-receipt, GSD prefers to provide all required notices and disclosures by the same method and to the same email or physical address that you furnish to GSD. Thus, you may receive the disclosures and notices electronically or in paper form. If you do not agree with this procedure, please inform GSD according to the procedures stated in Section I, below. Please also refer to Section D, immediately above, which states the consequences resulting from your declination of electronic delivery of notices and disclosures.

F. How to contact GSD:

You may inform General Services Department (GSD) of any changes you select regarding State Purchasing Division's (SPD) electronic communications with you, to request paper copies of certain information from SPD, and to withdraw your prior consent to receive notices and disclosures electronically by emailing your request(s) to SPD at: GSD.SPDinfo@state.nm.us

G. To advise SPD of your new email address

To inform SPD of a change in the email address to which SPD sends you notices and disclosures electronically, you must send an email to SPD at GSD.SPDinfo@state.nm.us and in the body of such request you must include your previous and new email addresses.

H. To request paper copies from SPD

To request delivery of paper copies of electronic notices and disclosures that DocuSign and/or SPD have previously provided to you, you must send an email to SPD at GSD.SPDinfo@state.nm.us and in the body of your email request state your email address, full name, mailing address, and telephone number. SPD will charge you a \$1.00 per page copy fee plus postage.

I. To withdraw your consent with SPD

To inform SPD that you no longer wish to receive notices and disclosures in electronic format you may:

(1) Decline to sign a document from within a signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may:

(2) Send SPD an email to GSD.SPDinfo@state.nm.us and in the body of your request state your email address, full name, mailing address, and telephone number.

J. Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current DocuSign system requirements may be found at:

<https://support.docusign.com/guides/signer-guide-signing-system-requirements>

K. Acknowledging your access and consent to receive and sign documents electronically

To confirm that you are able to electronically access the information contained in this Electronic Record and Signature Disclosure (ERSD), please confirm that you have: (1) read this ERSD, and either: (2) you are able to print on paper or electronically save this ERSD for your future reference and access; or (3) you are able to email this ERSD to an email address where you will be able to print this ERSD on paper and/or save this ERSD for your future reference and access. Further, if you consent to receiving notices and disclosures from DocuSign and/or SPD exclusively in electronic format, then select the check-box next to “I agree to use electronic records and signatures,” before you click “CONTINUE” within the DocuSign system.

By selecting the check-box next to “I agree to use electronic records and signatures,” you confirm that:

- You have read this Electronic Record and Signature Disclosure (ERSD); and
- You can print this ERSD on paper, or you can save and/ or send this ERSD to a location where you can print this ERSD, for your future reference and access; and
- Until or unless you notify SPD as stated in this ERSD, you consent to exclusively receive through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by SPD during the course of your electronic signature relationship with SPD.



State of New Mexico General Services Department

Statewide Price Agreement

Awarded Vendor:
9 Vendors Awarded- Refer to pages 6 and 7 for details

Price Agreement Number: **30-00000-22-00018**

Payment Terms: **Net 30**

F.O.B.: **Destination**

Delivery: **See page 6**

Ship To:
All State of New Mexico agencies, commissions, institutions, political subdivisions and local public bodies allowed by law.

Procurement Specialist: **Raelynn Lujan** *RL*

Telephone No.: **(505) 670-1561**

Email: **raelynn.lujan@gsd.nm.gov**

Invoice:
As Requested at Time of Order

Title: **License Plate Recognition**

Term: **January 13, 2023 thru January 12, 2024**

This Statewide Price Agreement is made subject to the “terms and conditions” as indicated on subsequent pages.

Accepted for the State of New Mexico

Valerie Paulk

Date: 1/13/2023

New Mexico State Purchasing Agent

x **This Agreement was signed on behalf of the State Purchasing Agent**

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Terms and Conditions
(Unless otherwise specified)

1. **General:** When the State Purchasing Agent or his/her designee issues a purchase document in response to the Vendor's bid, a binding contract is created.
2. **Variation in Quantity:** No variation in the quantity of any item called for by this order will be accepted unless such variation has been caused by conditions of loading, shipping, packing or allowances in manufacturing process and then only to the extent, if any, specified in this order.
3. **Assignment:**
 - a. Neither the order, nor any interest therein, nor any claim thereunder, shall be assigned or transferred by the Vendor, except as set forth in Subparagraph 3b or as expressly authorized in writing by the State Purchasing Agent or his/her designee. No such assignment or transfer shall relieve the Vendor from the obligations and liabilities under this order.
 - b. Vendor agrees that any and all claims for overcharge resulting from antitrust violations which are borne by the State as to goods, services, and materials purchased in connection with this bid are hereby assigned to the State.
4. **State Furnished Property:** State furnished property shall be returned to the State upon request in the same condition as received except for ordinary wear, tear and modifications ordered hereunder.
5. **Discounts:** Prompt payment discounts will not be considered in computing the low bid.
6. **Inspection:** Final inspection and acceptance will be made at the destination. Supplies rejected at the destination for nonconformance with specifications shall be removed at the Vendor's risk and expense, promptly after notice of rejection.
7. **Inspection of Plant:** The State Purchasing Agent or his/her designee may inspect, at any reasonable time, the part of the Contractor's, or any subcontractor's plant or place of business, which is related to the performance of this contract.
8. **Commercial Warranty:** The Vendor agrees that the supplies or services furnished under this order shall be covered by the most favorable commercial warranties the Vendor gives for such to any customer for such supplies or services. The rights and remedies provided herein shall extend to the State and are in addition to and do not limit any rights afforded to the State by any other clause of this order. **Vendor agrees not to disclaim warranties of fitness for a particular purpose of merchantability.**
9. **Taxes:** The unit price shall exclude all state taxes.
10. **Packing, Shipping and Invoicing:**
 - a. The State's purchasing document number and the Vendor's name, user's name and location shall be shown on each packing and delivery ticket, package, bill of lading and other correspondence in connection with the shipments. The user's count will be accepted by the Vendor as final and conclusive on all shipments not accompanied by a packing ticket.
 - b. The Vendor's invoice shall be submitted duly certified and shall contain the following information: order number, description of supplies or services, quantities, unit price and extended totals. Separate invoices shall be rendered for each and every complete shipment.
 - c. Invoices must be submitted to the using agency and NOT the State Purchasing Agent.
11. **Default:** The State reserves the right to cancel all or any part of this order without cost to the State, if the Vendor fails to meet the provisions of this order and, except as otherwise provided herein, to hold the Vendor liable for any excess cost occasioned by the State due to the Vendor's default. The Vendor shall not be liable for any excess costs if failure to perform the order arises out of causes beyond the control and without the fault or negligence of the Vendor, such causes include but are not restricted to, acts of God or the public enemy, acts of the State or Federal Government, fires, floods, epidemics, quarantine restrictions, strikes, freight embargoes, unusually severe weather and defaults of subcontractors due to any of the above, unless the State shall determine that the supplies or services to be furnished by

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the subcontractor were obtainable from other sources in sufficient time to permit the Vendor to meet the required delivery scheduled. The rights of the State provided in this paragraph shall not be exclusive and are in addition to any other rights now being provided by law or under this order.

12. **Non-Collusion:** In signing this bid the Vendor certifies he/she has not, either directly or indirectly, entered into action in restraint of free competitive bidding in connection with this offer submitted to the State Purchasing Agent or his/her designee.

13. **Nondiscrimination:** Vendor doing business with the State of New Mexico must be in compliance with the Federal Civil Rights Act of 1964 and Title VII of the Act (Rev. 1979) and the Americans with Disabilities Act of 1990 (Public Law 101-336).

14. **The Procurement Code:** Sections 13-1-28 through 13-1-199 NMSA 1978, imposes civil and criminal penalties for its violation. In addition the New Mexico criminal statutes impose felony penalties for bribes, gratuities and kickbacks.

15. **Items:** All bid items are to be NEW and of most current production, unless otherwise specified.

16. **Payment for Purchases:** Except as otherwise agreed to: late payment charges may be assessed against the user state agency in the amount and under the conditions set forth in Section 13-1-158 NMSA 1978.

17. **Workers' Compensation:** The Contractor agrees to comply with state laws and rules pertaining to Workers' Compensation benefits for its employees. If the Contractor fails to comply with Workers' Compensation Act and applicable rules when required to do so, this Agreement may be terminated by the contracting agency.

18. **Submission of Bid:** Bids must be submitted in a sealed envelope with the bid number and opening date clearly indicated on the bottom left hand side of the front of the envelope. Failure to label bid envelope will necessitate the premature opening of the bid in order to identify the bid number.

19. **Contractor Personnel:** Personnel proposed in the Contractor's written bid to the Procuring Agency are considered material to any work performed under this Price Agreement. Once a Purchase Order or contract has been executed, no changes of personnel will be made by the Contractor without prior written consent of the Procuring Agency. Replacement of any Contractor personnel, if approved, shall be with personnel of equal ability, experience, and qualifications. The Contractor will be responsible for any expenses incurred in familiarizing the replacement personnel to insure their being productive to the project immediately upon receiving assignments. Approval of replacement personnel shall not be unreasonably withheld. The Procuring Agency shall retain the right to request the removal of any of the Contractor's personnel at any time.

20. **Subcontracting:** The Contractor shall not subcontract any portion of the Price Agreement without the prior written approval of the Procuring Agency. No such subcontracting shall relieve the Contractor from its obligations and liabilities under this Price Agreement, nor shall any subcontracting obligate payment from the Agency.

21. **Records and Audit:** The Contractor shall maintain detailed time and expenditure records that indicate the date, time, nature, and cost of services rendered during this Price Agreement's term and effect, and retain them for a period of three (3) years from the date of final payment under this Price Agreement. The records shall be subject to inspection by the Agency, State Purchasing Division, Department of Finance and Administration, and for Information Technology contracts, State Chief Information Officer. The Agency shall have the right to audit billings, both before and after payment. Payment for services under this Price Agreement shall not foreclose the right of the Agency to recover excessive or illegal payments.

22. **Subcontracts:** The foregoing requirements for Contractor Personnel, Subcontracting, and Audit shall be inserted into all subcontracts from the prime contractor to the subcontractor.

New Mexico Employees Health Coverage

A. If Contractor has, or grows to, six (6) or more employees who work, or who are expected to work, an average of at least 20 hours per week over a six (6) month period during the term of the contract, Contractor certifies, by signing this agreement, to have in place, and agrees to maintain for the term of the contract, health insurance for its New Mexico Employees and offer that health insurance to its New Mexico Employees if the expected annual value in the aggregate of

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any and all contracts between Contractor and the State exceeds \$250,000 dollars.

B. Contractor agrees to maintain a record of the number of its New Mexico Employees who have (a) accepted health insurance; (b) declined health insurance due to other health insurance coverage already in place; or (c) declined health insurance for other reasons. These records are subject to review and audit by a representative of the state.

C. Contractor agrees to advise all of its New Mexico Employees of the availability of State publicly financed health care coverage programs by providing each of its New Mexico Employees with, as a minimum, the following web site link to additional information: <https://bewellnm.com>.

D. For purposes of this Paragraph, the following terms have the following meanings:

- (1) "New Mexico Employee" means any resident of the State of New Mexico employed by Contractor who performs the majority of the employee's work for Contractor within the State of New Mexico, regardless of the location of Contractor's office or offices; and
- (2) "offer" means to make available, without unreasonable restriction, enrollment in one or more health coverage plans and to actively seek and encourage participation in order to achieve the goals of Executive Order 2007-049. This could include State publicly financed public health coverage programs such as *Insure New Mexico!*

Statewide Price Agreement

Article I – Statement of Work

Under the terms and conditions of this Price Agreement all State of New Mexico agencies, commissions, institutions, political subdivisions and local public bodies allowed by law may issue orders for items and/or services described herein. The terms and conditions of this Price Agreement shall form a part of each order issued hereunder.

The items and/or services to be ordered shall be as listed under Article IX - Price Schedule. All orders issued hereunder will bear both an order number and this Price Agreement number. It is understood that no guarantee or warranty is made or implied by the New Mexico State Purchasing Agent, his/her designee or the user that any order for any definite quantity will be issued under this Price Agreement. The Contractor is required to accept the order and furnish the items and/or services in accordance with the articles contained hereunder for the quantity of each order.

Article II – Term

The term of this Price Agreement, for issuance of orders, shall be as indicated in the specifications.

Article III – Specifications

Items and/or services furnished hereunder shall conform to the requirements of specifications and/or drawings applicable to items listed under Article IX-Price Schedule. Orders issued against this schedule will show the applicable Price Agreement item(s), number(s), and price(s); however they may not describe the item(s) fully.

Article IV – Shipping and Billing Instructions

Contractor shall ship in accordance with the following instructions: Shipment shall be made only against specific orders which the user may place with the Contractor during the term; The Contractor shall enclose a packing list with each shipment listing the order number, price agreement number and the commercial parts number (if any) for each item; Delivery shall be made as indicated on page1. If vendor is unable to meet stated delivery the State Purchasing Agent or his/her designee must be notified.

Article V – Termination

The Agency may terminate this Agreement for convenience or cause. The Contractor may only terminate this Agreement based upon the Agency's uncured, material breach of this Agreement. Contractor shall give Agency written notice of termination at least thirty (30) days prior to the intended date of termination, which notice shall (i) identify all the Agency's material breaches of this Agreement upon which the termination is based and (ii) state what the Agency must do to cure such material breaches. Contractor's notice of termination shall only be effective (i) if the Agency does not cure all material breaches within the thirty (30) day notice period or (ii) in the case of material breaches that cannot be cured within thirty (30) days, the Agency does not, within the thirty (30) day notice period, notify the Contractor of its intent to cure and begin with due diligence to cure the material breach. Termination of this Contract, however, shall not affect any outstanding orders. This

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provision is not exclusive and shall not waive other rights and remedies afforded either party in the event of breach of contract or default. In such instances the contract may be cancelled effective immediately.

Article VI – Amendment

This Price Agreement may be amended by mutual agreement of the New Mexico State Purchasing Agent or his/her designee and the Contractor upon written notice by either party to the other. An amendment to this Price Agreement shall not affect any outstanding orders issued prior to the effective date of the amendment as mutually agreed upon, and as published by the New Mexico State Purchasing Agent or his/her designee. Amendments affecting price adjustments and/or the extension of a price agreement expiration date are not allowed unless specifically provided in the bid and price agreement specifications.

Article VII – Indemnity Clause

Contractor shall indemnify and hold harmless the State, its officers and employees, against liability, claims, damages, losses or expenses arising out of bodily injury to persons or damage to properties caused by, or resulting from Contractor's, and/or its employees, own negligent act or omission while Contractor, and/or its employees, perform or fails to perform its obligations and duties under the Terms and Conditions of this agreement. This save harmless and indemnification clause is subject to the immunities, provisions, and limitations of the Tort Claims Act (Section 41-4-1, et seq., N.M.S.A. 1978 comp. and Section 57-7-1 N.M.S.A. 1878 comp. and any amendments thereto.

It is specifically agreed between the parties executing this agreement that it is not intended by any of the provisions of any part of the agreement to create in the public or any member thereof a third party beneficiary or to authorize anyone not a party to the agreement to maintain a suit(s) for wrongful death(s), bodily and/ or personal injury(s) to person(s), damage(s) to property(ies) and/or any other claim(s) whatsoever pursuant to the provisions of this agreement.

Vendor shall provide all insurance necessary to employees on the work site, including but not limited to Worker's Compensation.

Article VIII – Issuance of Orders

Only written signed orders are valid under this Price Agreement.

Article IX – Packing (if applicable)

Packing shall be in conformance with standard commercial practices.

Article X – Price Schedule

Prices as listed in the price schedule hereto attached are firm.

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Awarded Vendors:

(AA) 0000140345
A-Com Technologies
9007B Washington St NE
Albuquerque, NM 87113
(505) 344-1370
gabes@a-comtech.com (Sales)
admin@a-comtech.com (Orders/billing)
richardt@a-comtech.com (Service)

Payment Term: Net 30
FOB: Destination
Delivery: As Requested

(AB) 0000144174
Voyageur Security
dba: Access Technologies Inc.
1301 Cuesta Arriva CT NE, Suite B
Albuquerque, NM 87113
(505) 341-0202
sales@atisw.com
service@atisw.com

Payment Term: Net 30
FOB: Destination
Delivery: FOB Destination

(AC) 0000170812
Flock Group Inc.
PO Box 207576
Dallas, TX 75320-7576
(210) 400-4222, (415) 385-9580

Payment Term: Net 30
FOB: Destination
Delivery: As Requested

As Requested. Flock Safety technicians are in possession of the required hardware from Flock's regional warehouses to the desired deployment locations. They will be responsible for taking hardware to the agreed upon locations for installation

Caitlin.ruske@flocksafety.com
mark.smith@flocksafety.com
Support@flocksafety.com

(AD) 0000059268
Portable Computer Systems, LLC
7300 N. Via Paseo del Sur, Suite 202
Scottsdale, AZ 85285
(480) 500-1750
sales@route1.com

Payment Term: Net 30
FOB: Destination
Delivery: As per terms specified in ITB.

(AE) 0000086640
R.T.C., Inc.
300 E Sunset Rd
El Paso, TX 79922
(915) 584-6646
mercy@rtcinc.org
omar@rtcinc.org
frank@rtcinc.org

Payment Term: Net 30
FOB: Destination
Delivery: As Requested

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(AF) 0000170815

Selex ES

a Leonardo Company

4221 Tudor Lane

Greensboro, NC 27410

(970) 560-7990

(866) 967-4900

desiree.holland@leonardocompany-us.com

orders@leonardocompany-us.com

Payment Term: Net 30

FOB: Destination

Delivery: As Requested

Awarded Vendors Continued:

(AG) 0000170944

TRAFFIPAX, LLC

dba JENOPTIK SMART MOBILITY SOLUTIONS

16490 Innovation Drive

Jupiter, FL 33478

(949) 603-6615

(561) 881-7400

trafficsolutions@jenoptik-inc.com

LPR@JENOPTIK-INC.COM

Payment Term: Net 30

FOB: Destination

Delivery: 16490 Innovation Drive, Jupiter, FL 33478

(AH) 0000137078

Utility Associates, Inc.

250 E. Ponce de Leon Avenue, Suite 700

Decatur, GA 30030

(800) 597-4707

accounting@utility.com

support@utility.com

Payment Term: Net 30

FOB: Destination

Delivery: 250 E. Ponce de Leon Avenue, Suite 700 Decatur, GA 30030

(AI) 0000170809

Vetted Security Solutions

4185 35th St. N

St. Petersburg, FL 33714

(561) 685-7538

(727) 440-3245

rbach@vettedsecuritysolutions.com

Payment Term: Net 30

FOB: Destination

Delivery: As Requested

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Specifications:

Establish a Price Agreement for License Plate Recognition (LPR) systems, parts, installation, and repairs. The purpose of the specifications is to establish acceptable products to be used and serviced for the New Mexico State Police and other law enforcement agencies. These services and products will be installed, repaired, replaced, etc. all throughout the state.

Term:

The term of this price agreement shall be for one (1) year from date of award with an option to extend for a period of up to three (3) additional years, on a year-by-year basis, by mutual agreement of all parties and approval of the New Mexico State Purchasing Director at the same price, terms, and conditions. This agreement shall not exceed four (4) years.

The LPR system must be capable of taking photos of vehicles, then using Optical Character Recognition (OCR) algorithms to capture and analyze license plate data, as well as date, time, GPS coordinates, vehicle type, vehicle color, and other vehicle features unique to the vehicle such as a bumper sticker, window sticker, or alterations to the vehicle. The LPR system shall include the capabilities to interface with other agencies systems and internal systems to the Procuring Agency. A cost schedule to develop an integrated interface is requested.

The LPR system will enhance traffic enforcement and investigations with real-time alerts and will support investigations by providing real-time information for analysis.

The LPR system shall have the capability for the following use:

1. Fixed
2. Quick Deploy
3. Video-Based
4. Trailer
5. Mobile
6. In-Car Integrated
7. App-Based
8. Software as a Service (SaaS)/Cloud Computing System (Pricing for Cloud Storage and on-premises server storage).
9. Licenses for software and end users 1 to 1000

The Procuring Agency serves as the Criminal Justice Information Services (CJIS) security, CJIS Systems Agency (CSA) for the State of New Mexico. Pursuant to the CJIS Security Policy, developed and published by the Federal Bureau of Investigation, the Contractor shall comply with all requirements of the CJIS Security Policy, as updated. Specifically, this includes but is not limited to complying with the specifications in "Private Contractor User Agreements and CJIS Security Addendum" (currently CJIS Security Policy version 5.9, 6/1/2020, Section 5.1.1.5). Contractor shall ensure that its employees who will have access to Procuring Agency's IT resources shall execute, and shall each provide to Procuring Agency, a CJIS Security Addendum, attached hereto as Exhibit B. The parties acknowledge that this is a material term of this Agreement.

Tax Note:

Price shall not include State Gross Receipts or Local Option Tax. Taxes shall be added to the purchase order and invoice at current rates as a separate item to be paid by the ordering Agency.

Mileage and Per Diem:

The work to be performed may be throughout the state based on the Zones. The Contractor's cost to perform the work may include any applicable per diem. Enter an amount even if it appears that none will be needed. Mileage bid shall not be greater than the Standard Mileage Rates provided by the IRS: <https://www.irs.gov/tax-professionals/standard-mileage-rates/> Contractors will be allowed travel time and mileage one way from vendor's place of business to jobsite in excess of fifty (50) miles. Mileage will be based on mapquest.com. The full round trip mileage will be calculated and then one hundred (100) miles will be subtracted in order to compute the allowable daily trip mileage for each project.

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Brand Name or Equal:

The use of a brand name is for the purpose of describing the standard of quality, performance and a characteristic desired and is not to limit or restrict competition.

Ornamentation/Advertising:

The New Mexico State Police or any other agency utilizing this agreement shall in no way be referenced to endorse or advertise any product or service in any manner.

Please note: Vendors must bid specifically as requested in bid specifications. Bidders are encouraged to submit descriptive literature with their bid.

Bidding Information:

The conditions and specifications set out in the invitation to bid are inseparable and indivisible. Any Vendor, by submitting a bid, agrees to be bound by all such conditions and/or specifications. All conditions and specifications in the invitation to bid, and all other documents required to be submitted, shall be submitted by the Vendor in their bid package. Failure to do so or any attempt to vary or change the conditions or specifications of the invitation to bid shall, at the discretion of the State of New Mexico, constitute grounds for rejection of the entire bid.

Warranty Repairs:

While the unit(s) provided hereunder must be under warranty, all repairs shall be completed within five (5) working days after receipt of unit(s). This period may be extended at the user's option and such extension shall be documented in writing. In the event of failure to perform repairs within five (5) working days and failure to receive approval for time extension, the bidder shall provide a like unit until repairs are completed. All repairs shall be performed at the Vendor's place of business or other facility of his/her choice. Delivery of unit(s) for repair and all costs associated therewith shall be the user's responsibility.

Payments and Invoicing:

Within fifteen (15) days after the date the ordering Agency receives written notice from the Vendor that payment is requested for services, construction or items of tangible personal property delivered on site and received, the ordering Agency shall issue a written certification of complete or partial acceptance or rejection of the services, construction or items of tangible personal property. If the ordering Agency finds that the services, construction or items of tangible personal property are not acceptable, it shall, within thirty (30) days after the date of receipt of written notice from the Vendor that payment is requested, provide to the Vendor a letter of exception explaining the defect or objection to the services, construction or delivered tangible personal property along with details of how the Vendor may proceed to provide remedial action. Upon certification by the ordering Agency that the services, construction or items of tangible personal property have been received and accepted, payment shall be tendered to the Vendor within thirty (30) days after the date of certification. If payment is made by mail, the payment shall be deemed tendered on the date it is postmarked.

Final payment shall be made within thirty (30) days after the work has been approved and accepted by the ordering Agency, Secretary of his/her duly authorized representative. Order of Precedence:

Any references herein to a particular make or model number are intended not to be restrictive, but to set forth an acceptable level of quality and design, equal or better.

Shipping Note:

Prepay freight and add to invoice as a separate item.

Multiple Awards:

Determination for award shall be based upon the lowest total cost of all items listed and the bidder's abilities to meet the "minimum and submittal requirements" of the Invitation to Bid. This may be a multiple award contract.

Pursuant to the Procurement Code, Sections 13-1-153 and 13-1-154, the State reserves the right to issue multiple awards to obtain the items listed. Multiple awards are recommended to ensure availability and timely delivery.

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Payment or Acceptance Not Conclusive:

Vendor must supply agency with an invoice for payment. No payment made under this agreement shall be conclusive evidence of the performance of the price agreement either wholly or in part, and that no payment made for the delivery of the items in whole or in part shall be construed as an acceptance of defective work or improper materials, nor relieve the Vendor from corrections of the defects. The final acceptance shall not be binding upon the ordering Agency or the State, or conclusive, should it subsequently develop the Vendor has furnished inferior items or had departed from the specifications and/or the terms of the agreement. Should such conditions become evident, the ordering agency shall have the right, notwithstanding final acceptance and payment, to cause the item(s) to be properly furnished in accordance with the specifications (and drawings, if any) at the cost and expense of the Vendor.

Escalation/De-escalation Clause:

In the event of a product cost increase, an escalation request will be reviewed by this office and approved by State Purchasing on an individual basis. Please be aware this measure is not intended to allow any increase in profit margin, only to compensate for an actual cost increase. Price decreases as well shall apply. If the vendor's prices are reduced for any reason, users shall receive the benefit of such reductions. Price increases and/or decreases will not be retroactive to orders already in-house or back-ordered. Orders will be filled at the price in effect of the date of the receipt of the order by the awarded vendor.

All requests for price increases must include the following information from the vendor:

- 1) Agreement Item Number
- 2) Current Item Price
- 3) Proposed New Price
- 4) Percentage of Increase
- 5) Mill/Supplier Notification of price increase indicating percentage of increase including reason for increase

For escalations, awarded vendor must also supply a current Letter from the Manufacture addressed to the vendor. The letter must state that they are increasing the price from the factory to the vendor, as well as the reason for the increase. For a price decrease, a letter from the vendor will be sufficient.

The ordering Agency upon review of an escalation or decrease request may require additional supporting documentation prior to providing a written recommendation to the SPD. Final determination on the approval or disapproval of the escalation or decrease request will be made by SPD.

Quantities:

The approximate quantities for each item are estimated and are for bidding purposes only. Actual requirements will be as determined by the ordering Agency and quantities may be increased or decreased as necessary to meet actual field requirements. The State of New Mexico does not guarantee any amount of work.

**** Note to Bidders, please submit entire document when bidding. ****

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Awarded Items:**Vendor (AA) A-Com Technologies**

Item	Description	Make	Model	Price	Percent	Repair	Miscellaneous	Comments
1	Specifications for Fixed Deployment Type:	Genetec	SHARP V	\$5,390.76	10% off MSRP	1yr Advance Replacement \$85.00 HR	\$1,000.00	
2	Specifications for Quick Deployment Type:	Genetec	CLOUDR UMMER CRH2	\$2,245.50	10% off MSRP	Warranty Included in Price \$85.00 HR	\$1,000.00	
3	Specifications for Video-Based Type:	Genetec	Enterprise Camera Connection	\$225.00	10% off MSRP	\$85.00	\$1,000.00	
4	Specifications for Trailer Deployed Type:	Genetec	CLOUDR UMMER CRH2	\$2,245.50	10% off MSRP	Warranty Included in Price \$85.00 HR	\$1,000.00	
5	Specifications for Mobile Deployed Type:	Genetec	AUTOVU Z3	\$20,917.58	10% off MSRP	1yr Advance Replacement \$85.00 HR	\$1,000.00	
6	Specifications for In-Car Integrated Type:	Genetec	AUTOVU Z4	\$20,917.58	10% off MSRP	1yr Advance Replacement \$85.00 HR	\$1,000.00	
7	Specifications for App-Based Type:	No Bid						
8	Specifications for Software as a Service/Cloud Computing System Type:	Genetec	AUTOVU MANAGE D SERVICE	\$7,839.00	10% off MSRP	1yr Advance Replacement \$85.00 HR	\$1,000.00 Additional Users SCS-USER -1Y \$74.25	

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Vendor (AB) Voyageur Security dba: Access Technologies Inc.

Item	Description	Make	Model	Price	Percent	Repair	Miscellaneous	Comments
1	Specifications for Fixed Deployment Type:	Genetec	Package 1: Black AutoVu™ Sharp V	\$9,569.06	2%	\$ 125.00	Cost dependent on purchasing entity requirements	58.5 cents per mile- Mileage price per mile \$165 per day - Per Diem
2	Specifications for Quick Deployment Type:	Genetec	Package 2: AutoVu Cloudrunner CR-H2	\$2,348.24 annually	2%	\$ 125.00	Cost dependent on purchasing entity requirements	58.5 cents per mile- Mileage price per mile \$165 per day - Per Diem
3	Specifications for Video-Based Type:	Genetec	Package 3: Video- Based SharpV	\$9,678.29	2%	\$ 125.00	Cost dependent on purchasing entity requirements	58.5 cents per mile- Mileage price per mile \$165 per day - Per Diem
4	Specifications for Trailer Deployed Type:	Genetec	Package 4: AutoVu™ Cloudrunner CR-H2	\$2,348.24 annually	2%	\$ 125.00	Cost dependent on purchasing entity requirements	58.5 cents per mile- Mileage price per mile \$165 per day - Per Diem
5	Specifications for Mobile Deployed Type:	Genetec	Package 5: AutoVu™ SharpZ3	\$24,289.38	2%	\$ 125.00	Cost dependent on purchasing entity requirements	58.5 cents per mile- Mileage price per mile \$165 per day - Per Diem
6	Specifications for In-Car Integrated Type:	Genetec	Package 6: AutoVu™ SharpZ3	\$24,289.38	2%	\$ 125.00	Cost dependent on purchasing entity requirements	58.5 cents per mile- Mileage price per mile \$165 per day - Per Diem
7	Specifications for App-Based Type:	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
8	Specifications for Software as a Service/Cloud Computing System Type:	Genetec	Package 8: AutoVu Managed	\$7,382.61	2%	\$ 125.00	Cost dependent on purchasing entity requirements	58.5 cents per mile- Mileage price per mile \$165 per day - Per Diem

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Vendor (AC) Flock Group Inc.

Item	Description	Make	Model	Price	Percent	Repair	Miscellaneous	Comments
1	Specifications for Fixed Deployment Type:	Falcon ALPR	V 2.1 & 2.2	\$2,500.00 per camera/ per year One-time install of \$350.00 per location	N/A	One-time install included in fee above	Camera relocation, existing pole non-AC powered \$350 Camera replacement as a result of vandalism, theft or damage \$500 Pole replacement as a result of vandalism, theft or damage \$500	
2	Specifications for Quick Deployment Type:	Falcon Flex	V 2.1	\$3,000.00 per camera/ per year	N/A	N/A: Self-Install		
3	Specifications for Video-Based Type:	Wing Software	N/A	\$1,500.00 per camera application/ per year	N/A	N/A	N/A	
4	Specifications for Trailer Deployed Type:	Falcon Flex ALPR- Trailer not included	V 2.1	\$3,000.00 per camera/ per year	N/A: Self-Install	N/A		
5	Specifications for Mobile Deployed Type:	Falcon Flex	V 2.2	\$3,000.00 per camera/per year	N/A	N/A: Self-Install	Camera replacement as a result of vandalism, theft, or damage \$1000	
6	Specifications for In-Car Integrated Type:	N/A	N/A	N/A	N/A	N/A	N/A	
7	Specifications for App-Based Type:	FlockOS	N/A	Included in Cost	Included in Cost	Included in Cost	N/A	
8	Specifications for Software as a Service/Cloud Computing System Type:	FlockOS	N/A	Included in Cost	N/A	N/A	N/A	

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Vendor (AD) Personal Computer Systems, LLC

Item	Description	Make	Model	Price	Percent	Repair	Miscellaneous	Comments
1	Specifications for Fixed Deployment Type:	Genetec	AU-K-V-BS-850- LC ADV-LPR-F1Y	\$3,344.09	10%	\$150.00	Dependent on Environment and Scope	Includes SharpV Cameras plus Licensing to Operate. Includes Warranty
2	Specifications for Quick Deployment Type:	Genetec	CRS-CRH2-850-LTE	\$ 2,233.03 per year	10%	\$135.00	Dependent on Environment and Scope	Includes camera, solar panels and configuration
3	Specifications for Video-Based Type:	Genetec	GSC-OM-E-1C ADV-CAM-E1Y	\$125.00 one-time camera plus \$25.20 per year per camera	10%	\$150.00	N/A	*All ALPR in other Deployment Types have the capability to capture a context image. These part numbers are for Omnicast Licenses to connect additional third-party video cameras to Security Center. No hardware included
4	Specifications for Trailer Deployed Type:	Route1/ Trans Supply	SMC-4000 Trailer	\$25,186.59	10%	\$150.00	Dependent on Environment and Scope	4'x8' Display Mini Full Matrix Message Board Radar Option Included Data Modem Route1 Technology and Communication Package * Shipping costs not included.
5	Specifications for Mobile Deployed Type:	Genetec	AU-K-P3Z3-BASE AU-Z3-GENERIC-Quantity 3 AU0H-Z3-BHARDM NT ADV-LPR-M-1Y	\$12,394.89	10%	\$150.00	\$1,840.39 per vehicle	* Includes 3 Camera SharpZ3 System with all necessary in-vehicle software to operate. Tablet and modems not included - can be purchased as related accessories.

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Vendor (AD) Personal Computer Systems, LLC
continued

Item	Description	Make	Model	Price	Percent	Repair	Miscellaneous	Comments
6	Specifications for In-Car Integrated Type:	Genetec	AU-K-P3Z3-BASE AU-Z3-GENERIC-Quantity 3 AU0H-Z3-BHARDM NT ADV-LPR-M-1Y	\$14,235.28	10%	\$150.00 (Original installation cost included)	N/A	* Includes 3 Camera SharpZ3 System with all necessary in-vehicle software to operate. Tablet and modems not included - can be purchased as related accessories. Include in-vehicle installation and training.
7	Specifications for App-Based Type:	Route1	MobiLPR	\$550.00	N/A	\$135.00	N/A	per mobile device per year
8	Specifications for Software as a Service/Cloud Computing System Type:	Genetec	SCS-AV-MS2.0-GOVT PS-AV- AMS-50- NA	\$ 5,831.00 per year	N/A	\$135.00	N/A	*CJIS compliant hosting of Security Center by Gentec. Includes Security Center software licensing.

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Vendor (AE) R.T.C., Inc.

Item	Description	Make	Model	Price	Percent	Repair	Miscellaneous	Comments
1	Specifications for Fixed Deployment Type:	Motorola	L5F Fixed LPR (Includes 2 LPR Cameras, 2 Brackets, and 1 coms box)	\$12,355.00	20%	\$95.00		Due to limited location information, miscellaneous cost may be incurred and is dependent upon site analysis. This may include but is limited to traffic controllers or lane closures.
2	Specifications for Quick Deployment Type:	Motorola	L6Q Quick Deploy LPR Camera	\$6,815.00	20%	\$95.00		Due to limited location information, miscellaneous cost may be incurred and is dependent upon site analysis.
3	Specifications for Video-Based Type:	N/A	N/A	N/A	N/A	N/A		
4	Specifications for Trailer Deployed Type:	Motorola	Advanced 2-Camera LPR w/ message Board	\$66,751.87	20%	\$95.00		Due to limited location information, miscellaneous cost may be incurred and is dependent upon site analysis. This may include but is
5	Specifications for Mobile Deployed Type:	Motorola	L5M Mobile LPR	\$15,295.00	20%	\$95.00		Due to limited location information, miscellaneous cost may be incurred and is
6	Specifications for In-Car Integrated Type:	N/A	N/A	N/A	N/A	N/A	N/A	
7	Specifications for App-Based Type:	Motorola	Mobile Companion	Included at no cost with purchase of any Motorola LPR Camera	N/A	N/A		Due to limited location information, miscellaneous cost may be incurred and is dependent upon site analysis. This may include but is limited to traffic controllers
8	Specifications for Software as a Service/Cloud Computing System Type:	Motorola	LEARN/ Vehicle Manager	Learn licenses are included at no cost with purchase of LPR Cameras	N/A	N/A		Due to limited location information, miscellaneous cost may be incurred and is dependent upon site analysis. This may include but is limited to traffic controllers or lane closures.

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Vendor (AF) Selex ES a Leonardo Company

Item	Description	Make	Model	Price	Percent	Repair	Miscellaneous	Comments
1	Specifications for Fixed Deployment Type:	ELSAG	F4-2-Lane Camera (2 qty)	\$25,248.61		\$ 160.00		
2	Specifications for Quick Deployment Type:	ELSAG	Street Sentry South	\$7,519.00 (purchase)		\$ 160.00		Annual lease option is \$4,434.00/ year
3	Specifications for Video-Based Type:	ELSAG	VPH V350 (2 camera qty)	\$16,624.71		\$ 160.00		
4	Specifications for Trailer Deployed Type:	ELSAG	MPH Trailer	\$36,756.91		\$ 160.00	Freight is not included	
5	Specifications for Mobile Deployed Type:	ELSAG	M7 2-Camera	\$12,775.00		\$ 160.00		
6	Specifications for In-Car Integrated Type:	ELSAG	In Car Integrated	\$4,995.00		\$ 160.00	Annual license of \$600.	Compatible with Pro Vision system which would be purchased separately.
7	Specifications for App-Based Type:	N/A	N/A	N/A	N/A	N/A	N/A	
8	Specifications for Software as a Service/Cloud Computing System Type:	ELSAG	National HIDTA EOC	\$1,275.00 per processor		\$ 160.00		

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Vendor (AG) TRAFFIPAX, LLC dba JENOPTIK SMART MOBILITY SOLUTIONS

Item	Description	Make	Model	Price	Percent	Repair	Miscellaneous	Comments
1	Specifications for Fixed Deployment Type:	Jenoptik	Vector ALPR Camera 5MP	NCPA Vector \$17,500.00, power supply \$1,800.00	35%	\$1,500.00/ camera installation, \$150.00 / hour support		
2	Specifications for Quick Deployment Type:	Jenoptik	Jenoptick	\$8,000.00	35%	\$150.00 / hour support		
3	Specifications for Video-Based Type:	Jenoptik	Jenoptick	\$7,500.00	35%	\$1,500.00 per system, \$150.00 / hour support		
4	Specifications for Trailer Deployed Type:	Jenoptik	Surveillance Trailer 1 Vector ALPR camera	NCPA \$48,852.00	35%	\$150.00 / hour support		
5	Specifications for Mobile Deployed Type:	Jenoptik	Jenoptik	\$18,290.00	35%	\$150.00 / hour support		
6	Specifications for In-Car Integrated Type:	Jenoptik	Mobile ALPR 1 camera	NCPA \$8,490.00	35%	\$1,500.00 per system, \$150.00 / hour support		
7	Specifications for App-Based Type:	Jenoptik	TraffiApp	\$20.00 / mo per device	35%	\$150.00 / hour support		
8	Specifications for Software as a Service/Cloud Computing System Type:	Jenoptik	TraffiData	NCPA \$1,400.00 per Vector, \$1,200.00 per In Car	35%	\$150.00 / hour support		

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Vendor (AG) Utility Associates, Inc.

Item	Description	Make	Model	Price	Percent	Repair	Miscellaneous	Comments
1	Specifications for Fixed Deployment Type:	ALPR by Utility	APRFX-H-4001	\$6,020.00		Included in Price	Included in Price	Note: includes enclosure, solar panels, poles
2	Specifications for Quick Deployment Type:	N/A	N/A	N/A	N/A	N/A	N/A	
3	Specifications for Video-Based Type:	N/A	N/A	N/A	N/A	N/A	N/A	
4	Specifications for Trailer Deployed Type:	ALPR Trailer by Utility	ALPR-H-1010117	\$22,500.00		Included in Price	Included in Price	Note: includes Rugged Mobile Trailer with Solar Panels, Batteries, Cabling and Enclosure for Rocket Communications Hardware Bundle
5	Specifications for Mobile Deployed Type:	RocketlotT M by Utility	ALPRCO M-H-4001	\$2,800.00		Included in Price	Included in Price	Note: Includes the Rocket Communications Hardware Bundle
6	Specifications for In-Car Integrated Type:	RocketlotT M by Utility	ALPRCO M-S-4005	\$14,200.00		Included in Price	Included in Price	Note: includes the Rocket Communications Hardware Bundle plus Avail (Polaris) SaaS Warranty with 24/7 Technical Support – 5 yrs.
7	Specifications for App-Based Type:	N/A	N/A	N/A	N/A	N/A	N/A	
8	Specifications for Software as a Service/Cloud Computing System Type:	N/A	N/A	N/A	N/A	N/A	N/A	

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Vendor (AI) Vetted Security Solutions

Item	Description	Make	Model	Price	Percent	Repair	Miscellaneous	Comments
1	Specifications for Fixed Deployment Type:	Vetted Solutions	Single IP Camera Enclosure (AC Power)	\$5,693.67	15%	Project Manager: \$95 per hour System Technician \$55 per hour	N/A	
		Motorola Solutions In	Single L5F Camera / Enclosure (AC Power)	\$8,520.43	15%	Project Manager: \$95 per hour System Technician \$55 per hour	N/A	
		Vetted Solutions	Single IP Camera Solar Enclosure	\$10,152.77	15%	Project Manager: \$95 per hour System Technician \$55 per hour	N/A	
		Vetted Solutions	Single L5F Camera Solar Enclosure	\$16,082.03	15%	Project Manager: \$95 per hour System Technician \$55 per hour	N/A	
2	Specifications for Quick Deployment Type:	Motorola Solutions	L6Q	\$6,495.00	15%	Project Manager: \$95 per hour System Technician \$55 per hour	N/A	
		Motorola Solutions	Vigilant L6Q Service Package for Hosted/Managed LPR Deployments - Annual License	\$250.00	15%	Project Manager: \$95 per hour System Technician \$55 per hour	N/A	
3	Specifications for Video-Based Type:	Motorola Solutions	LINC	\$450.00	15%	Project Manager: \$95 per hour System Technician \$55 per hour	N/A	
4	Specifications for Trailer Deployed Type:	Vetted Security Solutions	VSS-STD-LTE-VLT	\$23,529.34	15%	Project Manager: \$95 per hour System Technician \$55 per hour	N/A	
		Vetted Security Solutions	VSS-STD-SPD-VLT	\$23,627.30	15%	Project Manager: \$95 per hour System Technician \$55 per hour	N/A	

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**Vendor (AI) Vetted Security Solutions
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Item	Description	Make	Model	Price	Percent	Repair	Miscellaneous	Comments
		Vetted Security Solutions	VSS-STD- SPD-VLT- LR	\$36,469.84	15%	Project Manager: \$95 per hour System Technician \$55 per hour	N/A	
		Vetted Security Solutions	VSS-STD-MSG-VLT	\$38,190.43	15%	Project Manager: \$95 per hour System Technician \$55 per hour	N/A	
		Vetted Security Solutions	VSS-XL- MSG-VLT	\$44,161.44	15%	Project Manager: \$95 per hour System Technician \$55 per hour	N/A	
		Vetted Security Solutions	VSS-XL- MSG-VLT- PTZ	\$51,002.70	15%	Project Manager: \$95 per hour System Technician \$55 per hour	N/A	
5	Specifications for Mobile Deployed Type:	Motorola	Vigilant Mobile LPR 1-Camera 'L5M' kit with GPS Unit includes universal mag mount brackets	\$7,500.00	15%	Project Manager: \$95 per hour System Technician \$55 per hour	N/A	
		Motorola Solutions	Vigilant Mobile LPR 2-Camera 'L5M' kit with GPS Unit includes universal mag mount brackets	\$9,550.00	15%	Project Manager: \$95 per hour System Technician \$55 per hour	N/A	
		Motorola Solutions	Vigilant Mobile LPR 3-Camera 'L5M' kit with GPS Unit includes universal mag mount brackets	\$11,950.00	15%	Project Manager: \$95 per hour System Technician \$55 per hour	N/A	
		Motorola Solutions	Vigilant Mobile LPR 4-Camera 'L5M' kit with GPS Unit includes universal mag mount brackets	\$13,500.00	15%	Project Manager: \$95 per hour System Technician \$55 per hour	N/A	

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**Vendor (AI) Vetted Security Solutions
Continued**

Item	Description	Make	Model	Price	Percent	Repair	Miscellaneous	Comments
		Motorola Solutions	Vigilant 2- Camera Tablet- Based L5M HD Mobile LPR System includes universal mag mount	\$12,950.00	15%	Project Manager: \$95 per hour System Technician \$55 per hour	N/A	
		Motorola Solutions	Vigilant 3- Camera Tablet- Based L5M HD Mobile LPR System includes universal mag mount	\$14,995.00	15%	Project Manager: \$95 per hour System Technician \$55 per hour	N/A	
		Motorola Solutions	Ruggedized VLP Mobility Kit for Vigilant Mobile LPR	\$1,057.63	15%	Project Manager: \$95 per hour System Technician \$55 per hour	N/A	
		Motorola Solutions	Ruggedized VLP Mobility Kit for Vigilant Mobile LPR	\$2,009.16	15%	Project Manager: \$95 per hour System Technician \$55 per hour	N/A	
6	Specifications for In-Car Integrated Type:	Motorola Solutions	Watchguard (license fee to tie in each WG system annual cost)	\$490.00	15%	Project Manager: \$95 per hour System Technician \$55 per hour	N/A	
7	Specifications for App-Based Type:	Motorola Solutions	Mobile Companion Application		15%	Project Manager: \$95 per hour System Technician \$55 per hour	N/A	
		Motorola Solutions	VS-MC-MP-H Mobile Companion App + MP Single User License	\$270.00	15%	Project Manager: \$95 per hour System Technician \$55 per hour	N/A	
		Motorola Solutions	VS-MC-MP-S Multi Plate Upgrade Single User License	\$90.00	15%	Project Manager: \$95 per hour System Technician \$55 per hour	N/A	
8	Specifications for Software as a Service/Cloud Computing System Type:	Motorola Solutions	Basic Service Licensing for 0-14 cameras	\$525.00	15%	Project Manager: \$95 per hour System Technician \$55 per hour	N/A	
		Motorola Systems	Basic Service Licensing for 15-30 cameras	\$450.00	15%	Project Manager: \$95 per hour System Technician \$55 per hour	N/A	

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Vendor (AI) Vetted Security Solutions
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Item	Description	Make	Model	Price	Percent	Repair	Miscellaneous	Comments
		Motorola Solutions	Basic Service Licensing for 31-60 cameras	\$400.00	15%	Project Manager: \$95 per hour System Technician \$55 per hour	N/A	
		Motorola Solutions	Basic Service Licensing for over 60 cameras	\$275.00	15%	Project Manager: \$95 per hour System Technician \$55 per hour	N/A	

***** 8 Items Total *****

Certificate Of Completion

Envelope Id: C862EA191E314ACC8EF5E3E6445C67E7

Status: Completed

Subject: GSD/SPD Procurement#: 30-00000-22-00018

Source Envelope:

Document Pages: 23

Signatures: 1

Envelope Originator:

Certificate Pages: 5

Initials: 2

Raelynn Lujan

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Santa Fe, NM 87502

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Raelynn.Lujan@gsd.nm.gov

IP Address: 164.64.63.2

Record Tracking

Status: Original

Holder: Raelynn Lujan

Location: DocuSign

1/12/2023 11:51:16 AM

Raelynn.Lujan@gsd.nm.gov

Security Appliance Status: Connected

Pool: StateLocal

Storage Appliance Status: Connected

Pool: GSD

Location: DocuSign

Signer Events**Signature****Timestamp**

Travis Dutton- Leyda



Sent: 1/12/2023 11:58:38 AM

Travis.Dutton-Leyda@gsd.nm.gov

Resent: 1/13/2023 9:06:18 AM

IT & Construction Bureau Chief

Viewed: 1/13/2023 9:09:01 AM

New Mexico General Services, State Purchasing Division

Signature Adoption: Pre-selected Style

Signed: 1/13/2023 11:16:45 AM

Security Level: Email, Account Authentication (None)

Using IP Address: 164.64.62.10

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Raelynn Lujan



Sent: 1/13/2023 11:16:48 AM

raelynn.lujan@gsd.nm.gov

Viewed: 1/13/2023 3:08:06 PM

New Mexico General Services

Signed: 1/13/2023 3:08:14 PM

Security Level: Email, Account Authentication (None)

Signature Adoption: Pre-selected Style

Using IP Address: 98.60.119.245

Electronic Record and Signature Disclosure:

Accepted: 6/26/2020 4:27:38 PM

ID: 6aae9b5a-2aef-4297-a7b0-359c22309d31

Valerie Paulk



Sent: 1/13/2023 3:08:16 PM

valerie.paulk@gsd.nm.gov

Viewed: 1/13/2023 3:09:18 PM

Signed of Behalf of State Purchasing Agent

Signed: 1/13/2023 3:11:15 PM

New Mexico General Services

Signature Adoption: Pre-selected Style

Signing Group: 35000 - State Purchasing Agent

Using IP Address: 164.64.62.10

Security Level: Email, Account Authentication (None)

Electronic Record and Signature Disclosure:

Accepted: 5/29/2020 9:40:59 AM

ID: f12ca6d0-7cba-4de4-b58f-8180244887ff

In Person Signer Events**Signature****Timestamp****Editor Delivery Events****Status****Timestamp****Agent Delivery Events****Status****Timestamp****Intermediary Delivery Events****Status****Timestamp**

Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	1/12/2023 11:58:38 AM
Certified Delivered	Security Checked	1/13/2023 3:09:18 PM
Signing Complete	Security Checked	1/13/2023 3:11:15 PM
Completed	Security Checked	1/13/2023 3:11:15 PM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

A. ELECTRONIC RECORD AND SIGNATURE DISCLOSURE (ERSD)

From time to time, New Mexico General Services Department (GSD), on behalf of the State of New Mexico (SONM), may be required by law to provide you with certain written notices or disclosures. Stated below are the terms and conditions for GSD's providing you such notices and disclosures electronically through the DocuSign system. Please read this information carefully. If you are able to access this information electronically and agree to **this Electronic Record and Signature Disclosure (ERSD)**, please confirm your agreement by selecting the check-box next to "I agree to use electronic records and signatures" before clicking "CONTINUE" within the DocuSign system.

B. Obtaining paper copies

At any time up to twenty (20) calendar days following your use of DocuSign to electronically sign a document, you may request a paper copy of any record provided or made available electronically to you by GSD. You will have the ability to download and print documents SONM sends you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a twenty (20) calendar day period after such documents are first sent to you. Following the twenty (20) day period, if you want GSD to send you paper copies of any such documents from GSD's office, you will be charged a \$1.00 per-page fee plus postage. You may request delivery of such paper copies from GSD by following the procedure stated in Section H, below.

C. Withdrawing your consent

If you decide to receive notices and disclosures from GSD electronically, you may at any time change your mind and inform GSD you want to receive required notices and disclosures only in paper format. The procedure concerning how you may inform GSD of your decision to receive future notices and disclosures in paper format as well as withdraw your consent to receive notices and disclosures electronically is stated in Section D, immediately below.

D. Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed with which GSD will be able to complete certain steps in specific transactions and deliver paper copies to you. GSD will need: (1) to send the required notices or disclosures to you in paper format; and (2) wait until GSD receives your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from SONM or to electronically sign documents generated and sent to you from SONM.

E. All notices and disclosures will be sent to you electronically

Unless you inform GSD otherwise according to these procedures, GSD will electronically provide you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements and other documents that are required to be provided or made available to you during the course of your electronic signature relationship with SONM. To reduce the possibility of inadvertent non-receipt, GSD prefers to provide all required notices and disclosures by the same method and to the same email or physical address that you furnish to GSD. Thus, you may receive the disclosures and notices electronically or in paper form. If you do not agree with this procedure, please inform GSD according to the procedures stated in Section I, below. Please also refer to Section D, immediately above, which states the consequences resulting from your declination of electronic delivery of notices and disclosures.

F. How to contact GSD:

You may inform General Services Department (GSD) of any changes you select regarding State Purchasing Division's (SPD) electronic communications with you, to request paper copies of certain information from SPD, and to withdraw your prior consent to receive notices and disclosures electronically by emailing your request(s) to SPD at: GSD.SPDinfo@state.nm.us

G. To advise SPD of your new email address

To inform SPD of a change in the email address to which SPD sends you notices and disclosures electronically, you must send an email to SPD at GSD.SPDinfo@state.nm.us and in the body of such request you must include your previous and new email addresses.

H. To request paper copies from SPD

To request delivery of paper copies of electronic notices and disclosures that DocuSign and/or SPD have previously provided to you, you must send an email to SPD at GSD.SPDinfo@state.nm.us and in the body of your email request state your email address, full name, mailing address, and telephone number. SPD will charge you a \$1.00 per page copy fee plus postage.

I. To withdraw your consent with SPD

To inform SPD that you no longer wish to receive notices and disclosures in electronic format you may:

(1) Decline to sign a document from within a signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may:

(2) Send SPD an email to GSD.SPDinfo@state.nm.us and in the body of your request state your email address, full name, mailing address, and telephone number.

J. Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current DocuSign system requirements may be found at:

<https://support.docusign.com/guides/signer-guide-signing-system-requirements>

K. Acknowledging your access and consent to receive and sign documents electronically

To confirm that you are able to electronically access the information contained in this Electronic Record and Signature Disclosure (ERSD), please confirm that you have: (1) read this ERSD, and either: (2) you are able to print on paper or electronically save this ERSD for your future reference and access; or (3) you are able to email this ERSD to an email address where you will be able to print this ERSD on paper and/or save this ERSD for your future reference and access. Further, if you consent to receiving notices and disclosures from DocuSign and/or SPD exclusively in electronic format, then select the check-box next to “I agree to use electronic records and signatures,” before you click “CONTINUE” within the DocuSign system.

By selecting the check-box next to “I agree to use electronic records and signatures,” you confirm that:

- You have read this Electronic Record and Signature Disclosure (ERSD); and
- You can print this ERSD on paper, or you can save and/ or send this ERSD to a location where you can print this ERSD, for your future reference and access; and
- Until or unless you notify SPD as stated in this ERSD, you consent to exclusively receive through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by SPD during the course of your electronic signature relationship with SPD.

**Flock Safety + NM - Dona Ana County
SO**

Flock Group Inc
1170 Howell Mill Rd, Suite 210
Atlanta, GA 30318

MAIN CONTACT:
Tallon Dameron
tallon.dameron@flocksafety.com
4233602230

Quote Number: Q-206296
Expiration Date: 06/21/2026



ORDER FORM

Customer: NM - Dona Ana County SO
Legal Entity Name: NM - Dona Ana County SO
Accounts Payable Email: crystalb@donaanacounty.org

Initial Term: 12 Months
Renewal Term: 12 Months
Payment Terms: Net 30

Address: 845 N Motel Blvd Las Cruces, New Mexico
88005

Billing Frequency: Annual
Retention Period: 30 Days

Hardware and Software Products

Recurring amounts over subscription term

Item	Cost	Quantity	Total
Flock Safety Platform			\$162,000.00
Flock Safety Platform			
Flock Safety Platform - Essentials	Included	1	Included
Flock Safety LPR Products			
Flock Safety LPR, fka Falcon	Included	54	Included

Professional Services and One Time Purchases

Item	Cost	Quantity	Total
One Time Fees			

Subtotal Year 1:	\$162,000.00
Annual Recurring Subtotal:	\$162,000.00
Estimated Tax:	\$0.00
Contract Total:	\$162,000.00

*Taxes shown above are provided as an estimate. Actual taxes are the responsibility of the Customer. This Agreement will automatically renew for successive renewal terms of the greater of one year or the length set forth on the Order Form (each, a “**Renewal Term**”) unless either Party gives the other Party notice of non-renewal at least thirty (30) days prior to the end of the then-current term.*

The Term for Flock Hardware shall commence upon first installation and validation, except that the Term for any Flock Hardware that requires self-installation shall commence upon execution of the Agreement. In the event a Customer purchases more than one type of Flock Hardware, the earliest Term start date shall control. In the event a Customer purchases software only, the Term shall commence upon execution of the Agreement.

Special Terms:

• This agreement is governed by the previously accepted term of the State of New Mexico Price Agreement (Agreement #: 30-00000-22-00018) executed on January 12, 2023.

This Agreement supersedes any and all previously executed agreement between the Parties, relating to the provision of services by Flock to Customer and any exhibits attached thereto or incorporated therein by reference. Upon execution of this Agreement, all previously executed agreements pertaining to the Services provided shall run coterminous with the Term of this Agreement. In the event of any overlap in subscription terms and prior invoices, payments will be provided in pro rata credit. Any estimates provided on credits are subject to change based on execution of new contract.

If Customer is located in any of the state(s) listed at <https://www.flocksafety.com/legal/state-required-provisions>, the applicable state-required terms set forth therein are incorporated into the Agreement.

Billing Schedule

Billing Schedule	Amount (USD)
Year 1	
At Contract Signing	\$162,000.00
Annual Recurring after Year 1	\$162,000.00
Contract Total	\$162,000.00

*Tax not included

Product and Services Description

Flock Safety Platform Items	Product Description
Flock Safety LPR, fka Falcon	Law enforcement grade infrastructure-free (solar power + LTE) license plate recognition camera with Vehicle Fingerprint™ technology (proprietary machine learning software) and real-time alerts for unlimited users.
Flock Safety Platform - Essentials	An integrated public safety platform that detects, centralizes and decodes actionable evidence to increase safety, improve efficiency, and connect the community.

FlockOS Features & Description

FlockOS Features	Description
Community Network Access	The ability to request direct access to feeds from privately owned Flock Safety LPR cameras located in neighborhoods, schools, and businesses in your community, significantly increasing actionable evidence that clears cases.
Unlimited Users	Unlimited users for FlockOS
State Network (License Plate Lookup Only)	Allows agencies to look up license plates on all cameras opted into the Flock Safety network within your state.
Nationwide Network (License Plate Lookup Only)	With the vast Flock Safety sharing network, law enforcement agencies no longer have to rely on just their devices alone. Agencies can leverage a nationwide system boasting 10 billion additional plate reads per month to amplify the potential to collect vital evidence in otherwise dead-end investigations.
Law Enforcement Network Access	The ability to request direct access to evidence detection devices from Law Enforcement agencies outside of your jurisdiction.
Time & Location Based Search	Search full, partial, and temporary plates by time at particular device locations
License Plate Lookup	Look up specific license plate location history captured on Flock devices
Vehicle Fingerprint Search	Search footage using Vehicle Fingerprint™ technology. Access vehicle type, make, color, license plate state, missing / covered plates, and other unique features like bumper stickers, decals, and roof racks.
Insights & Analytics	Reporting tool to help administrators manage their LPR program with device performance data, user and network audits, plate read reports, hot list alert reports, event logs, and outcome reports.
Real-Time NCIC Alerts on Flock ALPR Cameras	Receive automated alerts when vehicles entered into established databases for missing and wanted persons are detected, including the FBI's National Crime Information Center (NCIC) and National Center for Missing & Exploited Children (NCMEC) databases.
Unlimited Custom Hot Lists	Create a list of vehicles of interest and receive real-time alerts when they're detected by your Flock LPR cameras.

This Order Form is governed by and incorporated by reference into the Master Services Agreement between the Parties, or if none, the Terms of Service located at <https://www.flocksafety.com/legal/terms-and-conditions>.

The Parties have executed this Agreement as of the dates set forth below.

FLOCK GROUP INC

Customer: NM - Dona Ana County SO

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

PO Number: _____

RESOLUTION NO. 2024- 134**Resolution Delegating to the County Manager
Limited Contract and Grant Approval Authority**

WHEREAS, the Board of Commissioners of Doña Ana County ("Board") is the fiscal agent for all County funds and for certain state and federal funds obtained via grants or other appropriations; and

WHEREAS, the Board desires to streamline the contracts process to enhance the efficiency of the system to the benefit of the County and those with whom the County does business; and

WHEREAS, the various County departments seek approval of a great number of contracts for their respective operations each fiscal year; and

WHEREAS, the Board relies on its staff to bring all matters involving policy making decisions or involving the expenditure of substantial County funds before it for consideration and approval; however, in other transactions which may be described as the "day to day operations" of the County, it is desirable to delegate authority to the County Manager to ensure the expeditious processing of same;

NOW, THEREFORE, the Board hereby resolves to supersede Doña Ana County Resolution No. 2024-24 and repeal Resolution No. 2024-37 with the provisions herein, to adjust the amount of contract authority granted to the County Manager and to continue to authorize the County Manager to take the administrative action necessary to implement direction previously provided by the Board in the following areas for all future fiscal years in the absence of a modifying or amending Resolution:

1. The County Manager is hereby authorized to approve and sign contracts, including intergovernmental agreements and leases of personal and real property, in the best interests of the County, with an annual cost to the County of \$150,000.00 or less, plus any applicable Gross Receipts Tax (GRT), provided they are procured in accordance with the County's purchasing policies and procedures. The County Manager is further authorized to issue change orders, task orders, amendments, and modifications, except if such action results in the annual contract cost exceeding \$150,000.00 any plus applicable GRT.
2. Once a bid, proposal, contract, or lease with an annual cost greater than \$150,000.00 has been awarded to a specific person or business entity by the Board at one of its public meetings, the County Manager is authorized to negotiate and sign the final contract on behalf of the Board. The County Manager is further authorized to issue change orders, task orders, amendments, modifications, and renewals, subject only to any limitations imposed in the specific action item approved by the Board.



3. The County Manager is authorized to execute all documents necessary to finalize any real estate transactions for approved road improvement or other public works projects, provided the purchase price is less than \$150,000.00 and is within the approved budget for the project, unless the Commission has specifically withheld the authority otherwise granted through this Resolution.
4. The County Manager is authorized to approve and sign grant applications and resultant grant agreements subject to the reservation of authority by the Board as set out in Paragraph 8 herein. Whenever a budget allocation is voted on by the Board in accordance with Paragraph 8 and approved as an external grant, and which is to be distributed pursuant to certain terms and conditions of a grant agreement to be formalized, and once the Department of Finance & Administration ("DFA") has approved the County's budget, the Manager is authorized to finalize and sign the external grant agreement on behalf of the Board.
5. The County Manager is authorized to sign and execute all Indigent Health Care and Health Services Fund external grant agreements pursuant to the Board's approval of the budget for those funds to those entities.
6. The County Manager is authorized to settle claims in matters where the County is either the claimant or the respondent where the value of the claim is \$150,000.00 or less.
7. The County Manager is authorized to enter into and execute any mutual aid agreement which does not compromise the ability the ability of the Fire and Emergency Services, or the County generally in responding to calls for emergency response services.
8. **It is further resolved** that the Board shall retain all authority to review and approve the following types of contracts absent a specific delegation of such authority by the Board:
 - a. Joint Powers Agreements;
 - b. Deeds, Easements, and Contracts involving the purchase or sale of interests in real estate, unless such document meets the criteria set out in paragraph 3 above;
 - c. Grant Agreements for state or federal funds which have a negative immediate or future financial impact on the County budget exceeding \$150,000.00; such negative impacts may include the requirement for matching funds or the temporary funding of new positions for which the County may be obligated to maintain in the future;
 - d. Franchise or Right-of-Way Agreements; and

- e. Contracts and leases of personal and real property exceeding \$150,000.00 annually.
9. In the event the count manager is going to be absent, the county manager may delegate the signature authority to an assistant county manager or director for the period of the county manager's absence.

ADOPTED this 22th day of October 2024 in Las Cruces, Doña Ana County, State of New Mexico.



**BOARD OF COUNTY COMMISSIONERS OF
DOÑA ANA COUNTY, NEW MEXICO**

Christopher Schaljo-Hernandez
Christopher Schaljo-Hernandez,
District 1

☒ For/Against

Diana Murillo
Diana Murillo, District 2

☒ For/Against

Shannon Reynolds
Shannon Reynolds, District 3

☒ For/Against

Absent

Susana Chaparra
Susana Chaparra, District 4

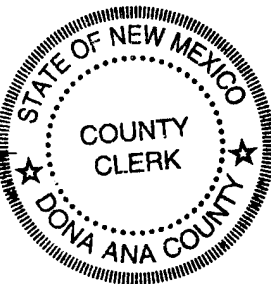
☐ For/Against

Manuel A. Sanchez
Manuel A. Sanchez, District 5

☒ For/Against

ATTEST:

Amalia Lopez-Ashin
Amalia Lopez-Ashin, P.N.
County Clerk



**DOÑA ANA COUNTY
BOARD OF COUNTY COMMISSIONERS**

Doña Ana County Government Center
845 North Motel Boulevard
Las Cruces, New Mexico 88007
Telephone: (575) 647-7200
Toll-Free: (877) 827-7200

Facilities and Parks

Initiating Department

Justin Weaver, Project Manager

Contact Person

June 9, 2026

Meeting Date

13

Agenda Item Number

TITLE OF AGENDA ITEM TO BE CONSIDERED

USE CES CONTRACT #2026-03-R1271-ALL WITH SMITH & AGUIRRE CONSTRUCTION FOR THE GENERAL CONSTRUCTION AT SANTA TERESA JETPORT MAINTENANCE SHOP IN THE AMOUNT OF \$615,692.87.

SUMMARY OF ITEM TO BE CONSIDERED

INCLUDING PRESENTATION OF OPTIONS FOR ACTION and ACTION REQUESTED

The Santa Teresa Jetport requires an upgraded maintenance facility. Funding for this project will be obtained through a grant from the NMDOT Aviation Division, with a County contribution of 10%. The new facility will consist of a metal insulated building equipped with fiber connectivity and all essential utilities. It will feature drive-through bays fitted with manually operated doors, with the potential for electric operation. Additionally, there will be an outdoor awning for the parking and washing of equipment. The office space is designed to accommodate two individuals and will include a break/training room as well as a small kitchen. The restroom will be designed to include a single-person shower

DESCRIPTION OF SUPPORTING DOCUMENTATION ATTACHED

Executive Summary

Smith & Aguirre Construction Proposal

SUMMARY OF FINANCIAL IMPACT

Funded by the Jetport's grant from NMDOT Aviation Division Grant GR000618 DNA 25-02

ADMINISTRATIVE REVIEW AND APPROVAL

Patty Evans, Administrative Assistant

Created/Initiated - 5/22/2026

Justin Weaver, Project Manager

Approved - 6/2/2026

Asma Dawood, Finance Director

Approved - 6/2/2026

Michael Perez, Purchasing Manager

Approved - 6/4/2026

Stephen Lopez, Assistant County Manager

New -

DOCUMENT CONTROL

For Signature: No

For Recording: No

Deadline for Return:



Doña Ana County BOCC Agenda Item Executive Summary

Meeting Date:	June 9, 2026
Agenda Item Title:	Use CES Contract #2026-03-R1271-ALL with Smith & Aguirre Construction for the general construction at Santa Teresa Jetport Maintenance Shop in the amount of \$615,692.87. For construction of Pre-Engineered Steel Building, 120'W x 24' Eave Hts. for DAC Santa Teresa Jetport.
Type of Action:	Award Project Contract with Smith & Aguirre Construction
Fiscal Impact:	In an amount of \$615,692.87. Funding Source: GR000618 DNA 25-02
Strategic Plan Alignment:	The Maintenance Shop supports the County's Strategic Plan's number one initiative of promoting health, safety, and overall quality of life for all residents.

Overview:

Building a maintenance shop to support infrastructure and ground keeping, enhancing economic, operational efficiency and providing strategic support for tenants. House staff and equipment. With specifications desired:

- Metal insulated building
- Base course road connecting to the apron (asphalt desired, but not necessary)
- Water, sewer, electrical, gas, fiber utilities
- Drive thru bays with manually raised doors (possibly electric operated)
- Large fans and heating system for the bay
- Electrical outlets, compressed air access and lighting throughout the bay
- Work bench, tool racks, supply racks/closet
- Outdoor awning over concrete parking/wash rack for equipment
- 2 person office, breakroom/training room, small kitchen (fridge, sink, microwave, etc)
- Restroom and single place shower
- 2 Computers and 1 large tv for conducting training

Additionally, approval is requested to authorize the County Manager to provide signature authority for the execution of all related contracts, amendments, and renewals associated with the project.

What Will BOCC Action Mean:

- **Vote "YES"** = This will approve the Contract Award
- **Vote "NO"** = This will reject the Contract Award
- **Vote to "Amend"** = The BOCC will change the resolution (if the amendment is approved)
- **Vote to "Table"** = The Resolution will not proceed, and will either be scheduled for a future meeting ("tabled to a date certain") or will not be heard until the BOCC takes future action to bring it back ("tabled indefinitely")

Price Proposal - 2026-03 JOC General Construction

This proposal was prepared exclusively for Cooperative Educational Services (CES)

Job Number: 26-014
Job Name: DAC Jetport Maintenance Building Ph1
Contractor: Smith & Aguirre Construction Co., Inc.
Date Created: 04/15/2026
Last Update: 04/21/2026
Proposal Value: \$615,692.87
Construction Procurement Catalog: 2026 Annual - LAS CRUCES, NM

Summary By Division

Division	Line Total
01 General Requirements	\$11,700.06
01 General Requirements	\$43,287.98
03 Concrete	\$28,140.39
03 Concrete	\$115,538.25
07 Thermal and Moisture Protection	\$182,269.26
13 Special Construction	\$180,427.44
22 Plumbing	\$9,492.94
31 Earthwork	\$44,836.55

Non-Prepriced Items

Item Name	Division	QTY	Unit Price	Factor	Line Total
NMGRT @ 6.4975	01 General Requirements	1.000000	\$37,563.93	1.0000	\$37,563.93
Payment & Performance Bonds	01 General Requirements	1.000000	\$5,724.05	1.0000	\$5,724.05
4000 psi Concrete Material Only	03 Concrete	350.000000	\$195.00	1.2130	\$82,787.25
Rebar & WWF Reinforcement, Material & Install	03 Concrete	5000.000000	\$5.40	1.2130	\$32,751.00

Detailed Price Proposal

Sr.#	Division	Line Item #	Mod	UOM	Description	Line Total
------	----------	-------------	-----	-----	-------------	------------

1	General Requirements	014523500082	Day	Testing and inspecting, quality control of earthwork	Quality Control of Earthwork per day	\$1,705.84	
				QTY	Unit Price	Factor	Total
				5.000000	\$281.26	1.2130	\$1,705.84
2		014523500012	Week	Field testing, for concrete or steel building, minimum	Testing, for concrete or steel building, minimum	\$5,561.61	
				QTY	Unit Price	Factor	Total
				1.000000	\$4,585.00	1.2130	\$5,561.61
3		017123131100	Day	Boundary & survey markers, crew for building layout, 2 person crew	Crew for layout of building, trenching or pipe laying, 2 person crew	\$4,432.61	
				QTY	Unit Price	Factor	Total
				5.000000	\$730.85	1.2130	\$4,432.61
4	General Requirements	Non-Prepriced	JOB	NMGRT @ 6.4975		\$37,563.93	
				QTY	Unit Price	Factor	Total
				1.000000	\$37,563.93	1.0000	\$37,563.93
5		Non-Prepriced	JOB	Payment & Performance Bonds		\$5,724.05	
				QTY	Unit Price	Factor	Total
				1.000000	\$5,724.05	1.0000	\$5,724.05
6	Concrete	033113702950	C.Y.	Structural concrete, placing, foundation mat, pumped, over 20 C.Y., includes leveling (strike off) & consolidation, excludes material Pumped		\$3,031.29	
				QTY	Unit Price	Factor	Total
				350.000000	\$7.14	1.2130	\$3,031.29
7		031113400020	SFCA	C.I.P. concrete forms, equipment foundations, 1 use, includes erecting, bracing, stripping and cleaning 1 use		\$25,109.10	
				QTY	Unit Price	Factor	Total
				1200.000000	\$17.25	1.2130	\$25,109.10
8	Concrete	Non-Prepriced	CY	4000 psi Concrete Material Only		\$82,787.25	
				QTY	Unit Price	Factor	Total
				350.000000	\$195.00	1.2130	\$82,787.25
9		Non-Prepriced	LB	Rebar & WWF Reinforcement, Material & Install		\$32,751.00	
				QTY	Unit Price	Factor	Total
				5000.000000	\$5.40	1.2130	\$32,751.00

10	Thermal and Moisture Protection	072613101200	Sq.	Vapor retarders, building paper, polyethylene vapor barrier, standard, 10 mil (.010" thick) 10 mil	\$182,269.26								
				<table><tr><th>QTY</th><th>Unit Price</th><th>Factor</th><th>Total</th></tr><tr><td>5840.000000</td><td>\$25.73</td><td>1.2130</td><td>\$182,269.26</td></tr></table>	QTY	Unit Price	Factor	Total	5840.000000	\$25.73	1.2130	\$182,269.26	
QTY	Unit Price	Factor	Total										
5840.000000	\$25.73	1.2130	\$182,269.26										
11	Special Construction	133419503700	SF Flr.	Pre-engineered steel building, single post 2-span frame, 30 psf roof and 20 psf wind load, 120' W x 24' eave H, incl. 26 ga. colored ribbed roofing & siding, excl. footings, slab, anchor bolts 24' eave height	\$180,427.44								
				<table><tr><th>QTY</th><th>Unit Price</th><th>Factor</th><th>Total</th></tr><tr><td>5840.000000</td><td>\$25.47</td><td>1.2130</td><td>\$180,427.44</td></tr></table>	QTY	Unit Price	Factor	Total	5840.000000	\$25.47	1.2130	\$180,427.44	
QTY	Unit Price	Factor	Total										
5840.000000	\$25.47	1.2130	\$180,427.44										
12	Plumbing	221426196820	L.F.	Drain, trench, fiberglass for cement concrete encasement, 8" internal width, with medium duty galvanized grate, not including trenching or concrete Medium duty galvanized grate	\$9,492.94								
				<table><tr><th>QTY</th><th>Unit Price</th><th>Factor</th><th>Total</th></tr><tr><td>70.000000</td><td>\$111.80</td><td>1.2130</td><td>\$9,492.94</td></tr></table>	QTY	Unit Price	Factor	Total	70.000000	\$111.80	1.2130	\$9,492.94	
QTY	Unit Price	Factor	Total										
70.000000	\$111.80	1.2130	\$9,492.94										
13	Earthwork	310513100200	C.Y.	Soils for earthwork, common borrow, spread with 200 HP dozer, includes load at pit and haul, 2 miles round trip, excludes compaction Common borrow	\$28,899.12								
				<table><tr><th>QTY</th><th>Unit Price</th><th>Factor</th><th>Total</th></tr><tr><td>1050.000000</td><td>\$22.69</td><td>1.2130</td><td>\$28,899.12</td></tr></table>	QTY	Unit Price	Factor	Total	1050.000000	\$22.69	1.2130	\$28,899.12	
QTY	Unit Price	Factor	Total										
1050.000000	\$22.69	1.2130	\$28,899.12										
14		311110100260	Acre	Clearing & grubbing, dense brush, including stumps, clear and grub Clear & grub dense brush including stumps	\$8,826.82								
				<table><tr><th>QTY</th><th>Unit Price</th><th>Factor</th><th>Total</th></tr><tr><td>1.000000</td><td>\$7,276.85</td><td>1.2130</td><td>\$8,826.82</td></tr></table>	QTY	Unit Price	Factor	Total	1.000000	\$7,276.85	1.2130	\$8,826.82	
QTY	Unit Price	Factor	Total										
1.000000	\$7,276.85	1.2130	\$8,826.82										
15		312216100012	S.Y.	Fine grading, finish grading, small area, to be paved with grader Finish grading area to be paved with grader, small area	\$3,277.53								
				<table><tr><th>QTY</th><th>Unit Price</th><th>Factor</th><th>Total</th></tr><tr><td>700.000000</td><td>\$3.86</td><td>1.2130</td><td>\$3,277.53</td></tr></table>	QTY	Unit Price	Factor	Total	700.000000	\$3.86	1.2130	\$3,277.53	
QTY	Unit Price	Factor	Total										
700.000000	\$3.86	1.2130	\$3,277.53										
16		312316132300	S.F.	Excavating, trench or continuous footing, hardpan, trim sides and bottom for concrete pours, excludes sheeting or dewatering Hardpan	\$3,833.08								
				<table><tr><th>QTY</th><th>Unit Price</th><th>Factor</th><th>Total</th></tr><tr><td>2000.000000</td><td>\$1.58</td><td>1.2130</td><td>\$3,833.08</td></tr></table>	QTY	Unit Price	Factor	Total	2000.000000	\$1.58	1.2130	\$3,833.08	
QTY	Unit Price	Factor	Total										
2000.000000	\$1.58	1.2130	\$3,833.08										

**DOÑA ANA COUNTY
BOARD OF COUNTY COMMISSIONERS**

Doña Ana County Government Center
845 North Motel Boulevard
Las Cruces, New Mexico 88007
Telephone: (575) 647-7200
Toll-Free: (877) 827-7200

Doña Ana County Detention Center

Initiating Department

Bryan Baker, Detention Center Director

Contact Person

June 9, 2026

Meeting Date

14

Agenda Item Number

TITLE OF AGENDA ITEM TO BE CONSIDERED

APPROVE AWARD OF REQUEST FOR PROPOSAL 26-0036 WITH TRINITY SERVICES GROUP, INC. FOR FOOD SERVICES FOR THE DETENTION CENTER IN AN AMOUNT NOT TO EXCEED \$1,400,00.00 WITHIN THE FIRST CONTRACT YEAR. THE COMMISSION IS ASKED TO DELEGATE SIGNATURE AUTHORITY TO THE COUNTY MANAGER ON ALL CHANGE ORDERS AND DOCUMENTS RELATED TO THIS PURCHASE.

SUMMARY OF ITEM TO BE CONSIDERED

INCLUDING PRESENTATION OF OPTIONS FOR ACTION and ACTION REQUESTED

Request for Proposal (RFP) # 26-0036 Food Services was issued to solicit interest, was advertised and was sent to two (2) potential Offerors. In accordance with 13-1-25 through 13-1-199 of the Procurement Code, the Detention Center and the Purchasing Department request approval to award RFP 26-0036 to Trinity Services Group, Inc. Additionally, we are requesting authorization for the County Manager to have signature authority over the related contract documents, amendments, and renewals. The current food service contract expires June 30, 2026, and cannot be extended. The term of this contract shall be one (1) year with an option to renew by mutual consent for seven (7) additional years, not to exceed a total of eight (8) years.

DESCRIPTION OF SUPPORTING DOCUMENTATION ATTACHED

Executive Summary
Evaluation Summary Sheet
Cost Proposal

SUMMARY OF FINANCIAL IMPACT

Included in FY27 Proposed Budget Adult: \$1,305,600.00

Included in FY27 Proposed Budget Juvenile: \$80,000.00

ADMINISTRATIVE REVIEW AND APPROVAL

Gina Garza, DC - Secretary	Created/Initiated - 5/22/2026
Bryan Baker, Detention Center Director	Approved - 5/22/2026
Asma Dawood, Finance Director	Approved - 5/22/2026
Michael Perez, Purchasing Manager	Approved - 6/1/2026
Deborah Weir, Assistant County Manager	Final Approval - 6/5/2026

DOCUMENT CONTROL

For Signature: No

For Recording: No

Deadline for Return:



Doña Ana County

Executive Summary

Meeting Date: June 9, 2026

Agenda Item Title: Approve Award of Request for Proposal 26-0036 for Food Services and Delegate Signature Authority to the County Manager for Related Contract Documents.

Overview: Request for Proposal (RFP) # 26-0036 Food Services was issued to solicit interest, was advertised and was sent to two (2) potential Offerors. In accordance with 13-1-25 through 13-1-199 of the Procurement Code, the Detention Center and the Purchasing Department request approval to award RFP 26-0036 to Trinity Services Group, Inc. Additionally, we are requesting authorization for the County Manager to have signature authority over the related contract documents, amendments, and renewals

The current food service contract expires June 30, 2026, and cannot be extended. The Term of this contract shall be one (1) year with an option to renew by mutual consent for seven (7) additional years, not to exceed a total of eight (8) years.

Summary of Financial Impact:

Included in FY27 Proposed Budget Adult: \$1,305,600.00

Included in FY27 Proposed Budget Juvenile: \$80,000.00

Cost Proposal

Organization Name: Trinity Services Group, Inc. Date: April 3, 2026

I. ANNUAL FEE: \$ Indefinite Quantity

II. PAYMENT SCHEDULE

Payments will be made in accordance with Article 5 – Section I of this Agreement. (Purchasing Department must approve any other financial agreements in advance)

III. COST PROPOSAL:

Description	Price Per Meal	Yearly Estimated Quantity	Extended Totals
Adult Inmate Meals	\$1.551	821,250	\$1,273,758.75
Juvenile Meals	\$2.400	32,850	\$78,840.00
Sack Meals	\$1.551	14,600	\$22,644.60
Medical Diet	\$1.551	32,850	\$50,950.35
TOTAL COST:			\$1,426,193.70

Description	Price Per Meal	Yearly Estimated Quantity	Extended Totals
Employee Meals	\$2.150	14,600	\$31,390.00

Offerors must include a price per meal, extended totals and total cost in the above tables. The estimated yearly quantities shown are for the purpose of proposal evaluation only. Final cost will be negotiated with the award firm.


 Authorized Signature

April 3, 2026

Date



Doña Ana County

Doña Ana County Detention Center

Bryan Baker, Director



Approve Award of Request for Proposal 26-0036 with Trinity Services Group, Inc. in an amount not to exceed \$1,400,00.00

- RFP 26-0036 Posted in early March
- Two Vendors Responded. The incumbent, Trinity and Summit
- The proposals were scored by participating Detention and HHS staff.
- The overall annual cost of services from Trinity was \$236,330 less than Summit
- They continuously participate in special events for the DC and the County by donating time, food, and effort to special events.
- Trinity has provided excellent food service at the DC in the over the course of their previous contract 19-021.
- They have met the challenges of COVID and other outbreak situations, a full kitchen remodel that had them serving 2,400 daily meals from a trailer for months and a wide variety of medical, religious, and specialty dietary requirements.



**DOÑA ANA COUNTY
BOARD OF COUNTY COMMISSIONERS**

Doña Ana County Government Center
845 North Motel Boulevard
Las Cruces, New Mexico 88007
Telephone: (575) 647-7200
Toll-Free: (877) 827-7200

Community Development

Initiating Department

Christina Ainsworth, Community Development Director

Contact Person

June 9, 2026

Meeting Date

15

Agenda Item Number

TITLE OF AGENDA ITEM TO BE CONSIDERED

**ANNEXATION PETITION SUBMITTED BY THE CITY OF SUNLAND PARK FOR
APPROXIMATELY 1,784 ACRES LOCATED ALONG THE WEST MUNICIPAL BOUNDARY OF
THE CITY OF SUNLAND PARK AND COUNTRY CLUB ROAD.**

SUMMARY OF ITEM TO BE CONSIDERED

INCLUDING PRESENTATION OF OPTIONS FOR ACTION and ACTION REQUESTED

Pursuant to §3-7-17.1 NMSA 1978 the City of Sunland Park (CSLP) is soliciting comments from the BOCC regarding the annexation petition of approximately 1,784 acres of vacant land located in the vicinity of the western municipal boundary line of the City of Sunland Park and Country Club Road. Approximately 1,410 acres of the requested annexation is for a future mix land use development to be known as Santa Teresa Estates. Case No. ANX26-002 was submitted by petitioners Mesilla Bolson Properties LLC., Yvonne Collins, Santa Teresa Country Club LLC., and Wholesale Landvestments LLC., who currently own the majority of the 1,784 acres. There are no County owned properties or rights-of-way within the requested annexation area. The 1,784 acres are contiguous to the limits of the City of Sunland Park.

DESCRIPTION OF SUPPORTING DOCUMENTATION ATTACHED

1. Executive Summary. 2. Draft Letter to the City of Sunland Park. 3. City of Sunland Park Notice of Petition.

SUMMARY OF FINANCIAL IMPACT

NONE

ADMINISTRATIVE REVIEW AND APPROVAL

Albert Casillas, Senior Planner

Christina Ainsworth, Community Development Director

Asma Dawood, Finance Director

Scott Andrews, County Manager

Created/Initiated - 5/29/2026

Approved - 5/29/2026

Approved - 5/29/2026

Final Approval - 6/3/2026

DOCUMENT CONTROL

For Signature: No

For Recording: No

Deadline for Return:

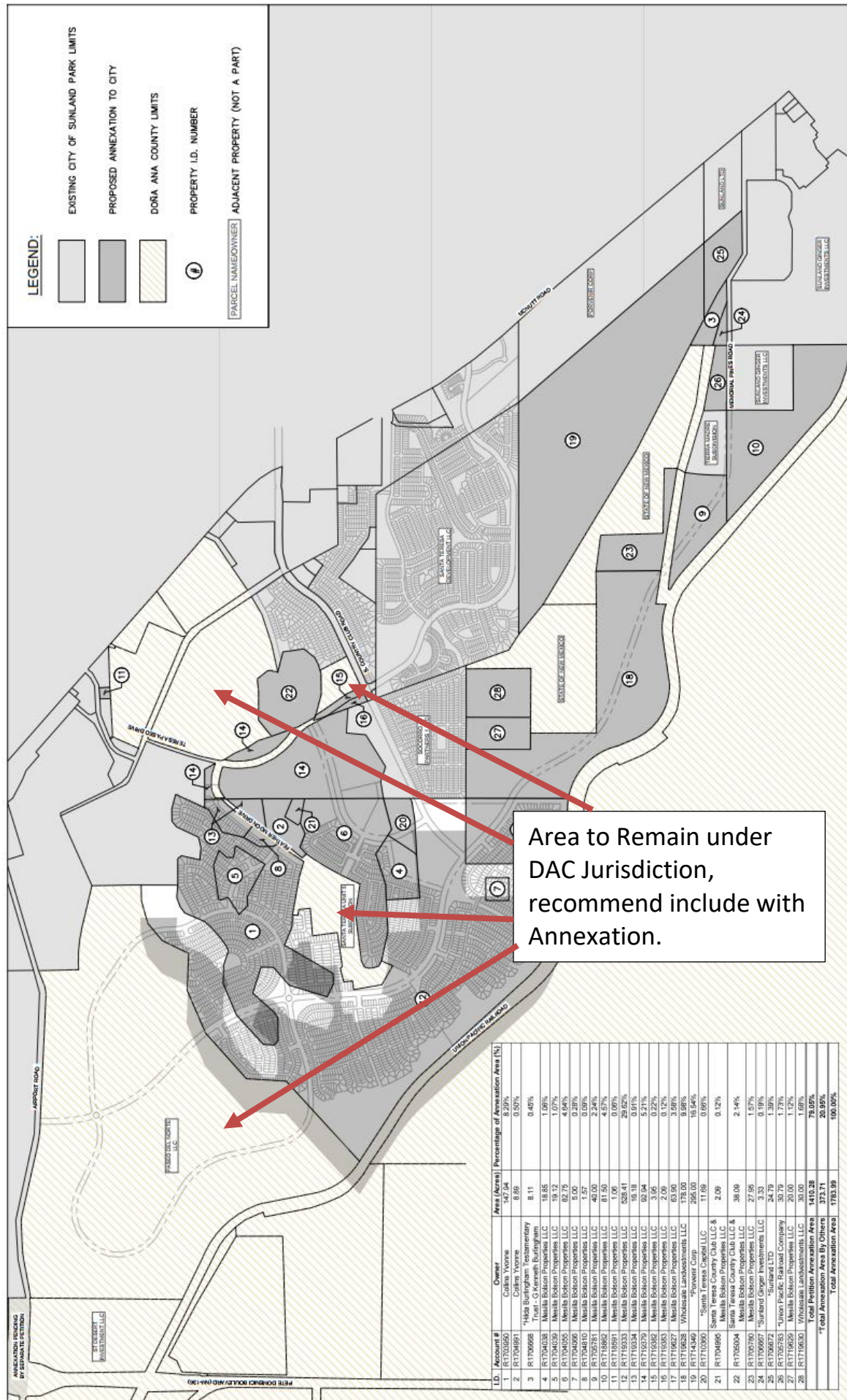


EXECUTIVE SUMMARY ANNEXATION REQUEST ANX26-002

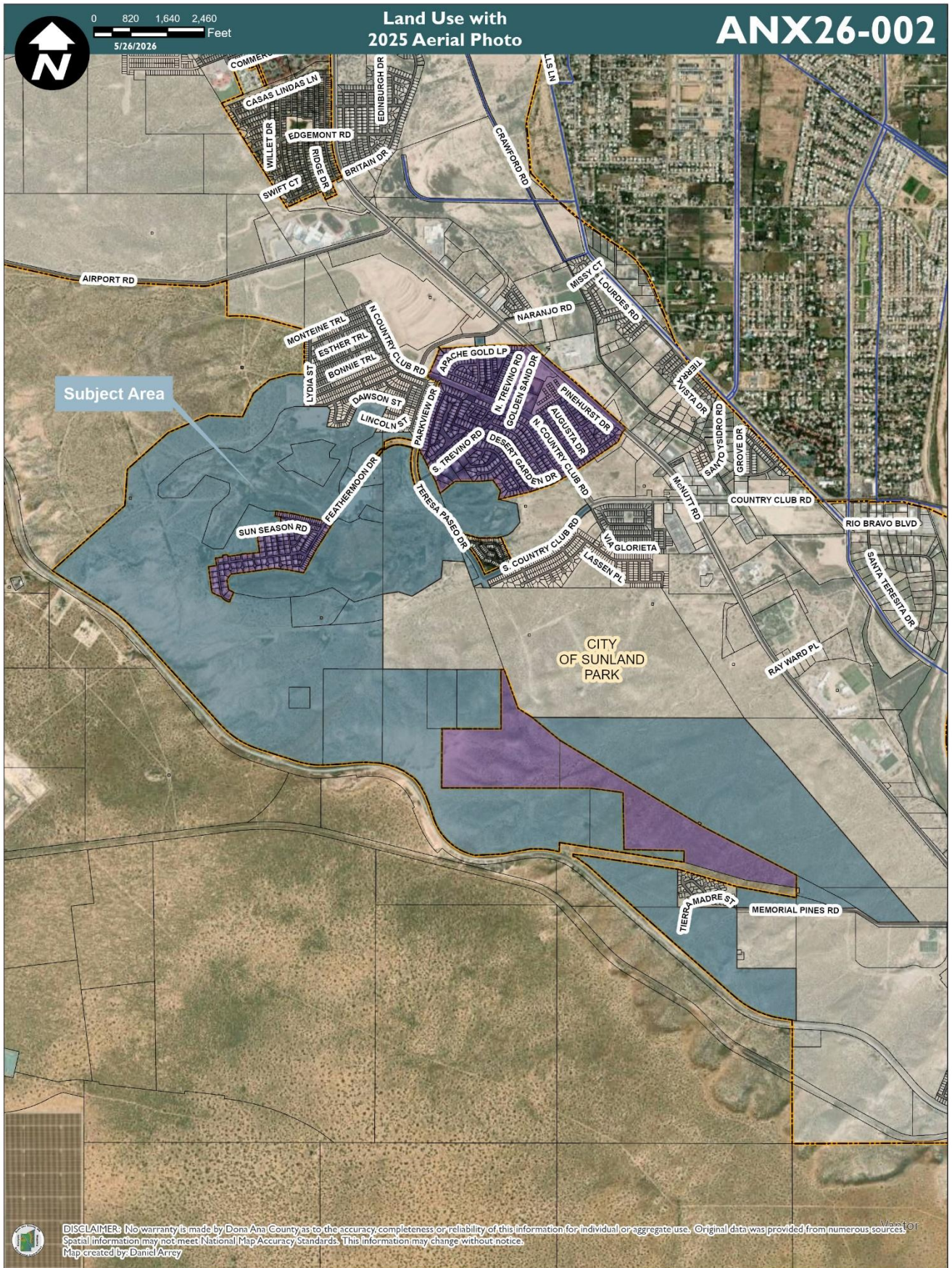
Pursuant to §3-7-17.1 NMSA 1978 the City of Sunland Park (CSLP) is soliciting comments from the BOCC regarding the annexation petition of approximately 1,784 acres of vacant land located in the vicinity of the western municipal boundary line of the City of Sunland Park and Country Club Road. Approximately 1,410 acres of the requested annexation is for a future mix land use development to be known as Santa Teresa Estates. Case No. ANX26-002 was submitted by petitioners Mesilla Bolson Properties LLC., Yvonne Collins, Santa Teresa Country Club LLC., and Wholesale Landvestments LLC., who currently own the majority of the 1,784 acres. There are no County owned properties or rights-of-way within the requested annexation area. The 1,784 acres are contiguous to the limits of the City of Sunland Park.

The Development Review Committee (“DRC”) met on November 6, 2025, and voted to conditionally approve the annexation with the following comments:

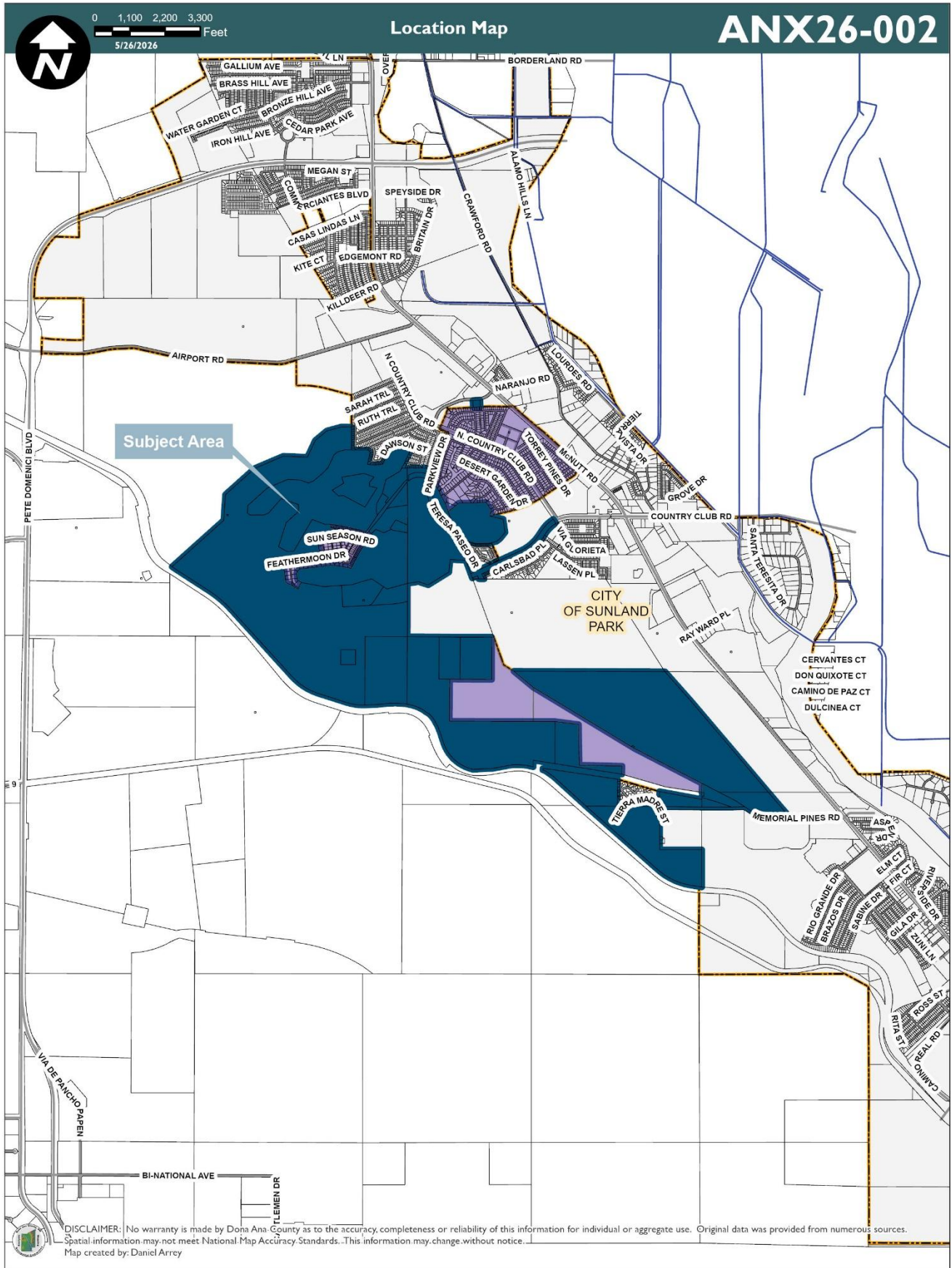
1. The area of annexation will create an undesirable boundary line that leaves an “island” composed of the Santa Teresa Unit 5 Subdivision, Casa Bella de Santa Teresa Subdivision, El Mirador Subdivision, Santa Teresa Subdivision, and the ViewPointe Subdivision in the middle of the proposed area of annexation. This may lead to the possibility of jurisdictional confusion for emergency response and other required services. Pursuant to NM Statutes § 3-7-17.1D, it is recommended this area be made part of the annexation (see attached map).
2. Country Club Road should be dedicated to the City of Sunland Park or Doña Ana County to ensure continuity of public roadways.
3. The BOCC is recommending Denial of the annexation request and authorizing the County Attorney to entertain all legal actions deemed necessary. The concerns include ongoing negotiations with the City of Sunland Park to terminate the JPA with CRRUA and to provide clean and safe drinking water to the residents of Sunland Park and Santa Teresa.



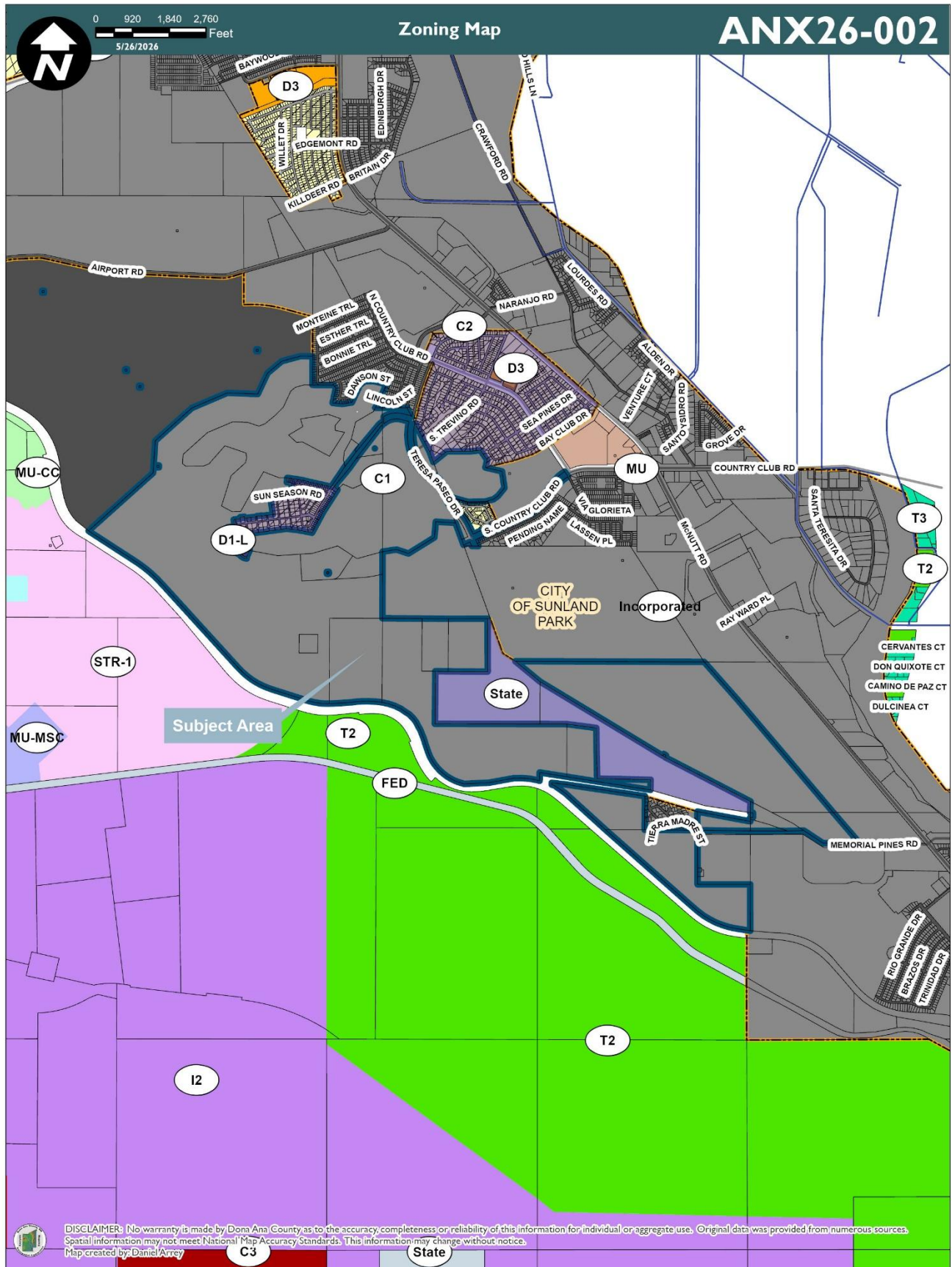
SUBJECT PROPERTY



SUBJECT PROPERTY



ZONING MAP



SANTA TERESA WEST



Kimley»Horn

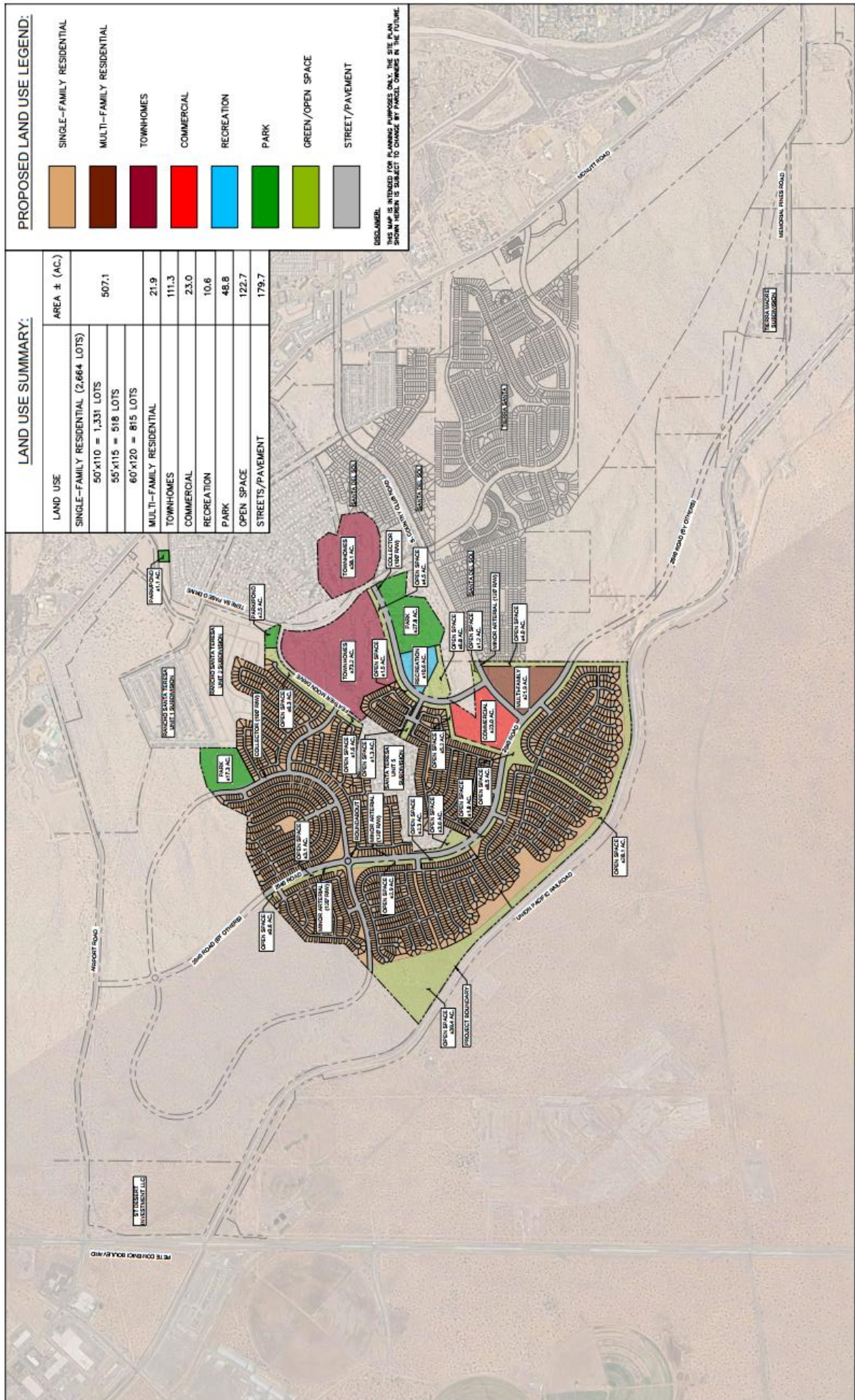
SANTA TERESA WEST
ANNEXATION PLAN

October 15, 2025

0 400 800 1200 Feet

NORTH

SANTA TERESA WEST





Doña Ana County

June 9, 2026

Mayor Javier Perea and City Councilors
City of Sunland Park
1000 McNutt Road
Sunland Park, NM 88063

Re: Annexation Petition for Santa Teresa West: Case No. ANX26-002

Dear Mayor and Councilors,

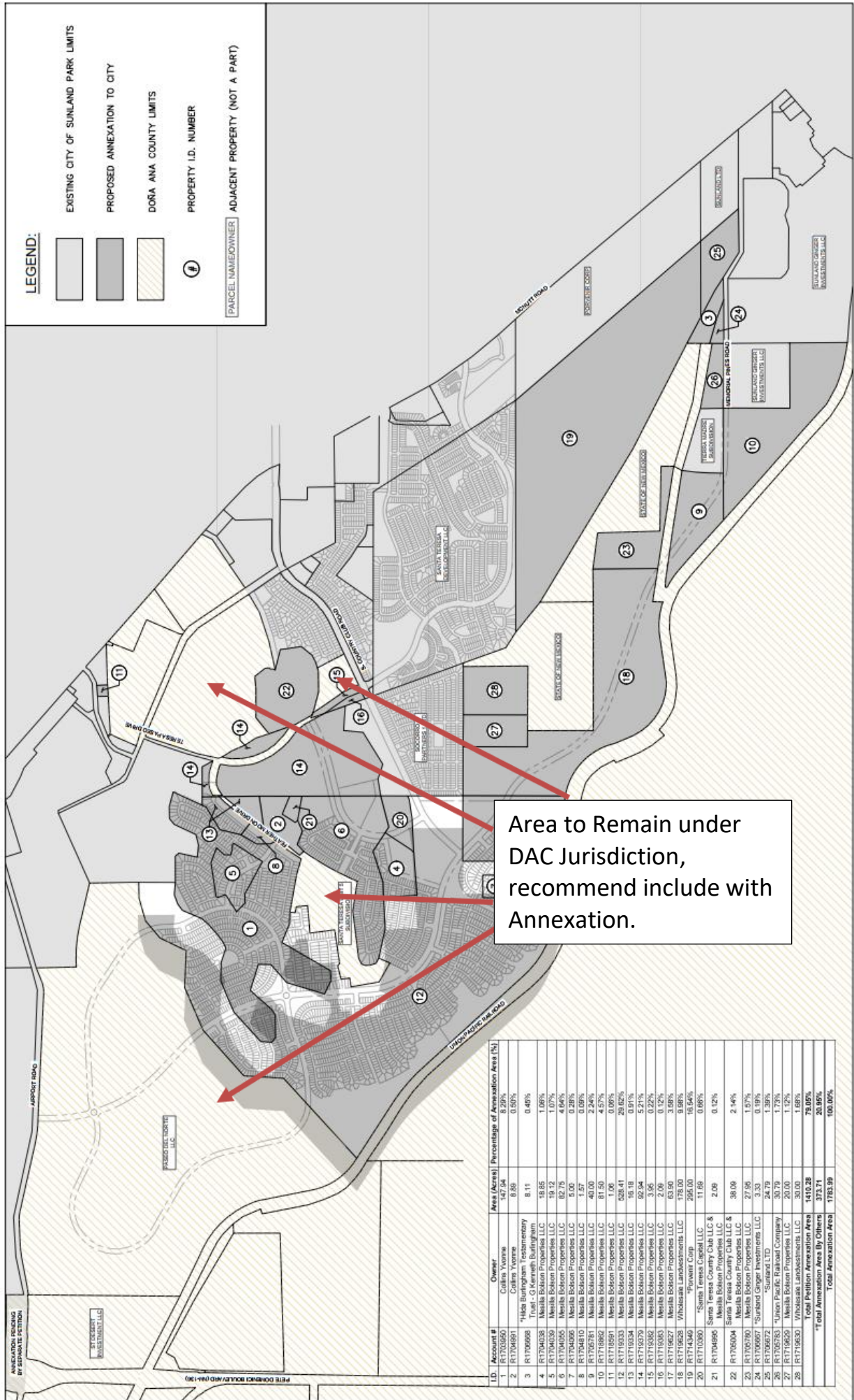
The Doña Ana County Board of Commissioners ("BOCC") met on November 25, 2025 and recommended Denial on the proposed annexation petition for approximately 2,325 acres of vacant land located in the vicinity of the western municipal boundary line of the City of Sunland Park and Country Club Road, submitted by petitioners CG7 LLC., Mesilla Bolson Properties LLC., Yvonne Collins, Santa Teresa Country Club LLC., and Wholesale Landvestments LLC., to the City of Sunland Park. Approximately 1,202 acres of the requested annexation is for a future mix land use development to be known as Santa Teresa Estates. The 2,325 acres are contiguous to the limits of the City of Sunland Park and have no County owned properties or rights-of-way within the requested annexation area

The BOCC has the following comments:

1. The area of annexation will create an undesirable boundary line that leaves an "island" composed of the Santa Teresa Unit 5 Subdivision, Casa Bella de Santa Teresa Subdivision, El Mirador Subdivision, Santa Teresa Subdivision, and the ViewPointe Subdivision in the middle of the proposed area of annexation. This may lead to the possibility of jurisdictional confusion for emergency response and other required services. Pursuant to NM Statutes § 3-7-17.1D, it is recommended this area be made part of the annexation (see attached map).
2. Country Club Road should be dedicated to the City of Sunland Park or Doña Ana County to ensure continuity of public roadways.
3. The BOCC is recommending Denial of the annexation request and authorizing the County Attorney to entertain all legal actions deemed necessary. The concerns include ongoing negotiations with the City of Sunland Park to terminate the JPA with CRRUA and to provide clean and safe drinking water to the residents of Sunland Park and Santa Teresa.

Sincerely,

Manuel A. Sanchez
Chairman
Doña Ana County Commission



CITY OF SUNLAND PARK PETITION FORM



Case No: _____

ANNEXATION

Parcel Information

Project Description including acreage: Mesilla Bolson Properties, LLC, Yvonne Collins, Santa Teresa Country Club, LLC and Wholesale Landvestments, LLC currently own 1,410.28 acres, a 79.05% majority, of the 1,783.99 acres of land which is being petitioned for annexation into the City of Sunland Park.

Address or County Parcel ID No: R1703950, R1704038, R1704039, R1704055, R1704066, R1704810, R1704991, R1704995, R1705004, R1705780, R1705781, R1705783, R1706667, R1706668, R1706672, R1718862, R1710360, R1714349, R1718591, R1719333, R1719334, R1719379, R1719382, R1719383, R1719627, R1719628, R1719629, R1719630.

Current Zoning: D1-L and C3 Existing Overlay: N/A

Does a Development Plan accompany this Application? YES – CONCEPT MASTER PLAN

Property Owner Information

Name: Mesilla Bolson Properties LLC; Yvonne Collins; Santa Teresa Country Club LLC; & Wholesale Landvestments LLC

SEE ATTACHMENT FOR AGENT APPOINTMENT – BY OWNERS/PETITIONERS

Address:

Phone:

E-mail Address:

Applicant / Agent Information (if different from owner)

Company Name:

Name: Bill Hagan

Address: PO Box 12122. El Paso, TX 79913

Phone: (915) 288-7589

E-mail Address: billhagan70@gmail.com

SEE ATTACHMENT FOR AGENT APPOINTMENT – BY OWNERS/PETITIONERS

Page 1 of 3

Annexation Petition Form

Submittal Checklist

☐ Fee: **REFERENCE DEVELOPMENT FEE SCHEDULE (ATTACHED)**

☐ Posting Fee: **\$25**

☐ 1 DIGITAL COPY

☐☐

- garden wall location, dimensions, and material type
- trash enclosure lo
- landscape locations with dimensions

Approval Criteria

The Sunland Park Code Section 10-4-5-F states that, “Zoning Of Annexed Land: At such time as territory may hereafter be annexed to the City, it shall continue to be zoned and subject to such land use restrictions as prior to such annexation. Provided, however, if such territory is not subject to zoning or land use restrictions, the City Council shall, as a condition of such annexation, zone such territory.”

Section 11-1-3 of the Code states that, “The land subdivision regulations shall be applicable to all of the territory within the present Municipal boundary of the City, and all territory within three (3) miles of such present Municipal boundary and shall be under the jurisdiction of the Planning and Zoning Commission and the Governing Body. If annexation of land to the City should occur, these regulations automatically apply to the annexed land and that land lying up to three (3) miles therefrom.”

See the following page for an excerpt of the New Mexico State Statutes Section 3-7-17 (Annexation).

ACCOUNTNO	NAME	LANDSQFT	SUBNAME	Comments	LEGAL
R1703950	COLLINS YVONNE	147.94	DAGGER COURSE	Include in Collins Group	S: 20 T: 28S R: 3E S: 21 T: 28S R: 3E S: 28 T: 28S R: 3E S: 29 T: 28S R: 3E TR IN 18 HOLE "NORTH COURSE"
R1704991	COLLINS YVONNE	8.89	CLUB HOUSE FACILITY	Include in Collins Group	S: 28 T: 28S R: 3E PART OF TRACT
R1706668	HILDA BURLINGHAM TESTAMENTARY TRUST - G KENNETH BURLINGHAM	8.11			S: 35 T: 28S R: 3E PT OF SWQTRSWQTR
R1704038	MESILLA BOLSON PROPERTIES LLC	18.85			S: 28 T: 28S R: 3E S: 29 T: 28S R: 3E 18.85 AC PT OF SWQTR SPT OF SEQTRSEQTR, INSTRUMENT #2423499
R1704039	MESILLA BOLSON PROPERTIES LLC	19.12			S: 28 T: 28S R: 3E S: 29 T: 28S R: 3E PT OF NWQTR PT OF NWQTRNEQTR
R1704055	MESILLA BOLSON PROPERTIES LLC	82.75			S: 28 T: 28S R: 3E S: 29 T: 28S R: 3E TR IN 18 HOLE "SOUTH COURSE"
R1704066	MESILLA BOLSON PROPERTIES LLC	5			S: 32 T: 28S R: 3E TR IN NEQTR, INSTRUMENT #2423492
R1704810	MESILLA BOLSON PROPERTIES LLC	1.57			S: 28 T: 28S R: 3E NWQTR
R1705780	MESILLA BOLSON PROPERTIES LLC	27.95			S: 34 T: 28S R: 3E INST # 0017645 27.96 AC
R1705781	MESILLA BOLSON PROPERTIES LLC	40			S: 34 T: 28S R: 3E
R1718862	MESILLA BOLSON PROPERTIES LLC	81.5			4016169353113
R1718591	MESILLA BOLSON PROPERTIES LLC	1.06	FRANKLIN VIEW ESTATES PHASE 1 AMENDED (BK 22 PG 471-472 - 0811529)		Subd: FRANKLIN VIEW ESTATES PHASE 1 AMENDED (BK 22 PG 471-472 - 0811529) Lot: 92 S: 21 T: 28S R: 3E
R1719333	MESILLA BOLSON PROPERTIES LLC	528.41	VERDE MESILLA BOLSON PARTITION NO 1 (BK 23 PG 352-359 - 1225091)		Subd: VERDE MESILLA BOLSON PARTITION NO 1 (BK 23 PG 352-359 - 1225091) Lot: PARCEL 4 S: 20 T: 28S R: 3E S: 21 T: 28S R: 3E S: 28 T: 28S R: 3E S: 29 T: 28S R: 3E S: 30 T: 28S R: 3E S: 32 T: 28S R: 3E INST # 1225067 528.42 AC
R1719334	MESILLA BOLSON PROPERTIES LLC	16.18			S: 28 T: 28S R: 3E INST # 1225192
R1719379	MESILLA BOLSON PROPERTIES LLC	92.94	YUCCA SUMMARY SUBDIVISION (BK 23 PG 390-392 - 1231467)		Subd: YUCCA SUMMARY SUBDIVISION (BK 23 PG 390-392 - 1231467) Lot: PARCEL D S: 28 T: 28S R: 3E PART OF
R1719382	MESILLA BOLSON PROPERTIES LLC	3.95	VALLEY VIEW SUMMARY SUBDIVISION (BK 23 PG 393 - 1231468)	A portion of this parcel (11.98A) is already in the CoSP - see SDS Annexation Map. Gross 15.93A Estimate 3.95A - deleted 11.98A	Subd: VALLEY VIEW SUMMARY SUBDIVISION (BK 23 PG 393 - 1231468) Lot: PARCEL D S: 27 T: 28S R: 3E S: 28 T: 28S R: 3E
R1719383	MESILLA BOLSON PROPERTIES LLC	2.09	VALLEY VIEW SUMMARY SUBDIVISION (BK 23 PG 393 - 1231468)		Subd: VALLEY VIEW SUMMARY SUBDIVISION (BK 23 PG 393 - 1231468) Lot: PARCEL E S: 27 T: 28S R: 3E S: 28 T: 28S R: 3E
R1719627	MESILLA BOLSON PROPERTIES LLC	63.9			S: 33 T: 28S R: 3E INST # 0017645 63.9 AC
R1719629	MESILLA BOLSON PROPERTIES LLC	20			S: 33 T: 28S R: 3E
R1714349	PORVENIR CORP	295			S: 34 T: 28S R: 3E
R1710360	SANTA TERESA CAPITAL LLC	11.69			S: 28 T: 28S R: 3E PT OF SWQTRSWQTR
R1704995	SANTA TERESA COUNTRY CLUB LLC & MESILLA BOLSON PROPERTIES LLC	2.09		Include in Collins Group	S: 28 T: 28S R: 3E INST # 0017651 2.1 AC
R1705004	SANTA TERESA COUNTRY CLUB LLC & MESILLA BOLSON PROPERTIES LLC	38.09		Include in Collins Group	S: 28 T: 28S R: 3E INST # 0017651 38.09 AC TR IN E HALF
R1706667	SUNLAND GINGER INVESTMENTS LLC	3.33			S: 35 T: 28S R: 3E POR OF LAND IN SWQTRSWQTR
R1706672	SUNLAND LTD	24.79			S: 35 T: 28S R: 3E
R1705783	UNION PACIFIC RAILROAD COMPANY	30.79	RR 1 Memorial Pines		S: 33 T: 28S R: 3E S: 34 T: 28S R: 3E POR OF
R1719628	WHOLESALE LANDVESTMENTS LLC	178			S: 33 T: 28S R: 3E
R1719630	WHOLESALE LANDVESTMENTS LLC	30			S: 33 T: 28S R: 3E INSTRUMENT #2305295
	TOTAL ACREAGE	1783.99			Residential Subdivisions of Historical Santa Teresa are NOT included in the total annexation acreage
	Petition Acreage		Percent of Total Acreage		
	MESILLA BOLSON PROPERTIES LLC	1005.27	56.35%		
	SANTA TERESA COUNTRY CLUB LLC & MESILLA BOLSON PROPERTIES LLC	40.18			
	COLLINS YVONNE	156.83	8.79%		1202.28
	WHOLESALE LANDVESTMENTS LLC	208	11.66%		
	TOTAL Petition Acreage	1410.28	79.05%		
	Other Large Parcel - Non Petition				
R1714349	PORVENIR CORP	295			S: 34 T: 28S R: 3E
R1705783	UNION PACIFIC RAILROAD COMPANY ATTN LEONARD SHIRLEY	30.79	1.73%		S: 33 T: 28S R: 3E S: 34 T: 28S R: 3E POR OF LAND IN SEQTR

PROPERTY OWNER INFORMATION

I, Yvonne Collins am the owner of a portion of the property described in this application. My address is: 4529 MONAHANS DR , El Paso, TX 79924. My contact information: Cell: ~~(915) 525-4320~~ and email elpgc56@aol.com..

PARCEL NUMBERS: R1703950, R1704991

915-525-3420 YCP

Signature:


Yvonne Collins

April 22, 2026

I, Greg Collins am the manager for Mesilla Bolson Properties, LLC an owner of a portion of the property described in this application. My address is: 3212 Dundee , El Paso, TX 79925. My contact information: Cell: (915) 525-3420 and email elpgc56@aol.com.

PARCEL NUMBERS: R1704038, R1704039, R1704055, R1704066, R1704810, R1705780, R1705781, R1718862, R1718591, R1719333, R1719334, R1719379, R1719382, R1719383, R1719627, R1719629

Signature:


Greg Collins, Manager

April 27, 2026

I, Greg Collins am the manager for Santa Teresa Country Club, LLC an owner of a portion of the property described in this application. My address is: 3212 Dundee , El Paso, TX 79925. My contact information: Cell: (915) 525-3420 and email elpgc56@aol.com.

PARCEL NUMBERS: R1704995, R1705004

Signature:


Greg Collins, Manager

O April 27, 2026

I, Terry McLachlan am the manager for Wholesale Landvestments, LLC an owner of a portion of the property described in this application. My address is: 3800 N MESA AVE A-2 #402, El Paso, TX 79902. My contact information: Cell: (214) 641-7223 and email tmclachland@gmail.com.

PARCEL NUMBERS: R1719628, R1719630

Signature:

Terry McGoffin, Manager

April ___, 2026

PROPERTY OWNER INFORMATION

I, Yvonne Collins am the owner of a portion of the property described in this application. My address is: 4529 MONAHANS DR , El Paso, TX 79924. My contact information: Cell: (915) 525-4320 and email elpgc56@aol.com..

PARCEL NUMBERS: R1703950, R1704991

Signature:

April ____, 2026

Yvonne Collins

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Signature:

April ____, 2026

Greg Collins, Manager

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PARCEL NUMBERS: R1704995, R1705004

Signature:

O April ____, 2026

Greg Collins, Manager

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PARCEL NUMBERS: R1719628, R1719630

Signature:

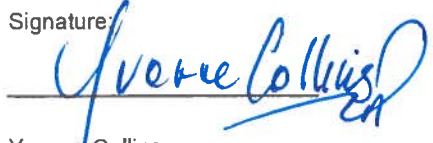
April 28, 2026

Terry McLachland, Manager

APPLICANT/AGENT INFORMATION (IF DIFFERENT FROM OWNER)

I, Yvonne Collins am the owner of a portion of the property described in this application and hereby authorize Bill Hagan to act on my behalf on matters pertaining to this application.

PARCEL NUMBERS: R1703950, R1704991

Signature: 
Yvonne Collins April 27, 2026

I, Greg Collins am the manager for Mesilla Bolson Properties, LLC an owner of a portion of the property described in this application and hereby authorize Bill Hagan to act on my behalf on matters pertaining to this application.

PARCEL NUMBERS: R1704038, R1704039, R1704055, R1704066, R1704810, R1705780, R1705781, R1718862, R1718591, R1719333, R1719334, R1719379, R1719382, R1719383, R1719627, R1719629

Signature: 
Greg Collins, Manager April 27, 2026

I, Greg Collins am the manager for Santa Teresa Country Club, LLC an owner of a portion of the property described in this application and hereby authorize Bill Hagan to act on my behalf on matters pertaining to this application.

PARCEL NUMBERS: R1704995, R1705004

Signature: 
Greg Collins, Manager April 27, 2026

I, Terry McGoffin am the manager for Wholesale Landvestments, LLC an owner of a portion of the property described in this application and hereby authorize Greg Collins to act on my behalf on matters pertaining to this application.

PARCEL NUMBERS: R1719628, R1719630

Signature: _____
Terry McGoffin, Manager April ____, 2026

APPLICANT/AGENT INFORMATION (IF DIFFERENT FROM OWNER)

I, Yvonne Collins am the owner of a portion of the property described in this application and hereby authorize Bill Hagan to act on my behalf on matters pertaining to this application.

PARCEL NUMBERS: R1703950, R1704991

Signature:

April ____, 2026

Yvonne Collins

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PARCEL NUMBERS: R1704038, R1704039, R1704055, R1704066, R1704810, R1705780, R1705781, R1718862, R1718591, R1719333, R1719334, R1719379, R1719382, R1719383, R1719627, R1719629

Signature:

April ____, 2026

Greg Collins, Manager

I, Greg Collins am the manager for Santa Teresa Country Club, LLC an owner of a portion of the property described in this application and hereby authorize Bill Hagan to act on my behalf on matters pertaining to this application.

PARCEL NUMBERS: R1704995, R1705004

Signature:

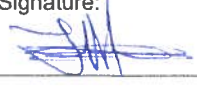
April ____, 2026

Greg Collins, Manager

I, Terry McLachland  am the manager for Wholesale Landvestments, LLC an owner of a portion of the property described in this application and hereby authorize Greg Collins to act on my behalf on matters pertaining to this application.

PARCEL NUMBERS: R1719628, R1719630

Signature:



April 28, 2026

Terry McLachland , Manager

Signature

I hereby certify that the documents submitted for review and consideration by the City of Sunland Park have been prepared to meet the minimum standards outlined in the Sunland Park Code of Ordinances. Failure to meet these standards may result in the rejection of my application. I also certify that I have met with the City's Current Planning staff in a preapplication meeting to verify that the attached proposal is in compliance with the City's zoning requirements.

Signature: _____

Bill Hagan
Bill Hagan

Date: 1 _____

Page 2 of 3

Annexation Petition Form

Approval Criteria (continued)

New Mexico State Statutes Section 3-7-17: Annexation

- A. Except as provided in Sections 3-7-17.1 and 3-57-4 NMSA 1978, whenever a petition:
- (1) seeks the annexation of territory contiguous to a municipality;
 - (2) is signed by the owners of a majority of the number of acres in the contiguous territory;
 - (3) is accompanied by a map that shows the external boundary of the territory proposed to be annexed and the relationship of the territory proposed to be annexed to the existing boundary of the municipality; and
 - (4) is presented to the governing body, the governing body shall by ordinance express its consent or rejection to the annexation of such contiguous territory.
- B. If the ordinance consents to the annexation of the contiguous territory, a copy of the ordinance, with a copy of the plat of the territory so annexed, shall be filed in the office of the county clerk. After the filing, the contiguous territory is part of the municipality. The clerk of the municipality shall also send copies of the ordinance annexing the territory and of the plat of the territory so annexed to the secretary of finance and administration and to the secretary of taxation and revenue.
- C. Within thirty days after the filing of the copy of the ordinance in the office of the county clerk, any person owning land within the territory annexed to the municipality may appeal to the district court questioning the validity of the annexation proceedings. If no appeal to the district court is filed within thirty days after the filing of the ordinance in the office of the county clerk or if the court renders judgment in favor of the municipality, the annexation shall be deemed complete.

CITY OF SUNLAND PARK, NEW MEXICO DEVELOPMENT FEE SCHEDULE
Effective July 1, 2024

FEE DESCRIPTION	FEE DETAIL	FEE AMOUNT
ADMINISTRATIVE	Certified Mail (actual cost to be paid by the applicant)	Actual Cost
ADMINISTRATIVE	Copy Service	\$0.50 per page (8.5*11_black/white)
ADMINISTRATIVE	Copy Service	\$1.00 per page (11*17_black/white)
ADMINISTRATIVE	Copy Service	\$1.00 per page (8.5*11_color)
ADMINISTRATIVE	Copy Service	\$2.00 per page (11*17_color)
ADMINISTRATIVE	Database information	Cost of materials, making the electronic copy and personnel time to research and retrieve the record
ADMINISTRATIVE	Engineering Review*	Engineering Fees Actual Cost
ADMINISTRATIVE	Legal Review	Legal Fees Actual Cost
ADMINISTRATIVE	Notary	\$5
ADMINISTRATIVE	Regular Mail (actual cost to be paid by the applicant)	Actual Cost
ALL DIVISIONS PLAN REVIEW IN EXCESS OF TWO	Upon 3rd Review	\$500
ANNEXATION PETITION	Annexation Package including initial zoning request, Master Plan, Annexation Plan	Details Below
ANNEXATION PETITION	Annexation Application Tier 1- under 1 acre	\$1,000
ANNEXATION PETITION	Annexation Application Tier 2 -1 9.99 acres	\$1,500
ANNEXATION PETITION	Annexation Application Tier 3- 10 24.99 acres	\$2,500
ANNEXATION PETITION	Annexation Application Tier 4- 25 acres or more	\$3,500
APPEALS	Appeal of Decision by Planning & Zoning Commission (P&Z) Goes before Council	75% of Original Application Fee
BUILDING PERMIT FEES**	Driveway permit for repairs and maintenance of driveways	5% Based on Construction Cost Estimate
BUILDING PERMIT FEES**	Duplicate Permit	\$15
BUILDING PERMIT FEES**	Permanent Sign Permit (each)	\$30 plus 10% of the total valuation of construction and erection of the sign
BUILDING PERMIT FEES**	Temporary Sign Permit (each)	\$30
BUILDING PERMIT FEES**	Re-roof	Most Current Version of the Uniform Building Code

BUILDING PERMIT FEES**	Rock/Cinder Block Wall	\$0.50 per linear foot of Constructed wall + \$30 issuance fee
BUILDING PERMIT FEES**	Solar Panels	Most Current Version of the Uniform Building Code
BUILDING PERMIT FEES**	Swimming Pool Plan Review Fee	Most Current Version of the Uniform Building Code
CITY OF SUNLAND PARK, NEW MEXICO DEVELOPMENT FEE SCHEDULE Effective July 1, 2024		
FEE DESCRIPTION	FEE DETAIL	FEE AMOUNT
BUILDING PERMIT FEES**	Grading Permit	Details Below
BUILDING PERMIT FEES**	Clearing and Access Grading Permit Tier 1- 0-5 Acres	\$74
BUILDING PERMIT FEES**	Clearing and Access Grading Permit Tier 2- 5-10 Acres	\$89
BUILDING PERMIT FEES**	Clearing and Access Grading Permit Tier 3- 10-20 Acres	\$103



**DOÑA ANA COUNTY
BOARD OF COUNTY COMMISSIONERS**

Doña Ana County Government Center
845 North Motel Boulevard
Las Cruces, New Mexico 88007
Telephone: (575) 647-7200
Toll-Free: (877) 827-7200

Doña Ana County Manager's Office

Initiating Department

Stephen Lopez, Assistant County Manager, Scott Andrews,
County Manager

Contact Person

June 9, 2026

Meeting Date

16

Agenda Item Number

<u>TITLE OF AGENDA ITEM TO BE CONSIDERED</u> APPROVE RESOLUTION ESTABLISHING PROCEDURES FOR ADDRESSING AND CORRECTING SPECIAL AUDIT FINDINGS

<u>SUMMARY OF ITEM TO BE CONSIDERED</u> <u>INCLUDING PRESENTATION OF OPTIONS FOR ACTION and ACTION REQUESTED</u>

This Resolution indicates the process that items noted in the Special Audit will need to go through in order to be considered adequately addressed/cleared.

<u>DESCRIPTION OF SUPPORTING DOCUMENTATION ATTACHED</u>
--

Executive Summary; Resolution

<u>SUMMARY OF FINANCIAL IMPACT</u>

None (costs will be identified by individual audit finding items in the future).

<u>ADMINISTRATIVE REVIEW AND APPROVAL</u>
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Gloria Maldonado, Executive Administrative Assistant
Scott Andrews, County Manager

Created/Initiated - 6/2/2026
Final Approval - 6/3/2026

<u>DOCUMENT CONTROL</u>

For Signature: No

For Recording: No

Deadline for Return:



Doña Ana County BOCC Agenda Item Executive Summary

Meeting Date:	June 9, 2026
Agenda Item Title:	Approve Resolution Establishing Procedures for Addressing and Correcting Special Audit Findings
Type of Action:	Approve Resolution
Fiscal Impact:	None
Strategic Plan Alignment:	N/A. Related to good governance and accountability.

Overview:

The Resolution establishes the process to be followed by departments and management to address findings from the Special Audit that were presented on May 26, 2026. This includes a requirement that items are taken to the Board of County Commissioners to verify measures are adequate from the Board's perspective, as well as final review and confirmation by the External Auditor hired by the County, with reporting to the State Auditor.

What Will BOCC Action Mean:

- **Vote "YES"** = This will establish the procedures for addressing items from the Special Audit.
- **Vote "NO"** = This will deny the Motion, and there will be no guidelines for how to address the findings from the Special Audit.
- **Vote to "Amend"** = The BOCC will change the resolution (if the amendment is approved)
- **Vote to "Table"** = The Resolution will not proceed unless brought back at a future date.

STATE OF NEW MEXICO COUNTY OF DOÑA ANA

RESOLUTION NO. 2026-_____

A Resolution Regarding Special Audit Findings

WHEREAS, the Board of County Commissioners serves as the fiscal agent and governing body responsible for ensuring financial integrity, accountability, and transparency of all public funds and operations within Doña Ana County; and

WHEREAS, the Board of County Commissioners (through the County Manager) and the Sheriff requested a Special Audit from the State Auditor in March 2025, and the State Auditor ordered a Special Audit be performed covering the period of July 1, 2021 through April 15, 2025; and

WHEREAS, the Special Audit findings were presented on May 26, 2026 by the State Auditor and the Special Auditor, with 42 findings noted involving issues related to activities, transactions, and operations across a number of departments; and

WHEREAS, the Board of County Commissioners desires to ensure strong oversight as the items identified in the Special Audit are addressed, and seeks to create a clear and transparent process for County staff to follow when addressing the audit findings;

NOW, THEREFORE, BE IT RESOLVED that the Board of County Commissioners hereby establishes the following process for addressing findings from the Special Audit:

- 1.) Each item shall be assigned to a department to be addressed within the timeline identified in the Special Audit report;
- 2.) A member of the County Manager's Office staff shall be assigned to each item to ensure it is addressed appropriately within the given timeline;
- 3.) When the County Manager (or designee) believes an item has been adequately addressed, it shall be prepared for presentation and action at an upcoming Board of County Commissioners meeting;
- 4.) Upon approval by the Board of County Commissioners, the County Manager will direct staff to notify the County's external auditor; and
- 5.) The external auditor will review the item to determine if it has indeed been adequately addressed. If so, it will be noted in the annual external audit, with a copy sent to the State Auditor.

PASSED and ADOPTED this 9th day of June, 2026.

BOARD OF COUNTY COMMISSIONERS OF DOÑA ANA COUNTY, NEW MEXICO

Manuel A. Sanchez, District 5, Chair	For/Against
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Gloria Gameros, District 2, Vice-Chair	For/Against
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Christopher Schaljo Hernandez, District 1	For/Against
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Patricia S. Kimble, District 3	For/Against
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Susana Chaparro, District 4	For/Against
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ATTEST:

Amanda López Askin, Ph.D.
County Clerk

**DOÑA ANA COUNTY
BOARD OF COUNTY COMMISSIONERS**

Doña Ana County Government Center
845 North Motel Boulevard
Las Cruces, New Mexico 88007
Telephone: (575) 647-7200
Toll-Free: (877) 827-7200

Engineering and Roads Department

Initiating Department

Dan Sambrano, Roads Superintendent

Contact Person

June 9, 2026

Meeting Date

17

Agenda Item Number

TITLE OF AGENDA ITEM TO BE CONSIDERED

APPROVE A RESOLUTION REAUTHORIZING THE STATE OF NEW MEXICO DEPARTMENT OF TRANSPORTATION, STATE APPROPRIATION ID J3265, C1253265, TO ID K4134, C1253265 SOLAR LIGHTING AND STREET SIGNAGE, AND TRAFFIC-CALMING DEVICES, IN THE AMOUNT OF \$600,000.00

SUMMARY OF ITEM TO BE CONSIDERED

INCLUDING PRESENTATION OF OPTIONS FOR ACTION and ACTION REQUESTED

Public Works Department requests the Board of County Commission reauthorize State Appropriation ID J3265, C1253265 from the State of New Mexico Department of Transportation (NMDOT). The funds shall not be expended on the original purpose: "to plan, design, construct, purchase and equip solar lighting and street signage in Doña Ana County." K4134, C1253265 is reauthorized to, "to plan, design, construct, purchase and equip solar lighting and street signage and traffic-calming devices in Doña Ana County, may include traffic-calming devices". Additionally, the Engineering-Road Staff is requesting the Board of County Commission delegate signature authority to the County Manager for all related documents.

DESCRIPTION OF SUPPORTING DOCUMENTATION ATTACHED

Executive Summary
Resolution Reauthorization

SUMMARY OF FINANCIAL IMPACT

\$600,000.00-GR000659 is included in FY2027 Budget

ADMINISTRATIVE REVIEW AND APPROVAL

Cindy Beakley, Administrative Assistant
Dan Sambrano, Roads Superintendent
Asma Dawood, Finance Director
Stephen Lopez, Assistant County Manager

Created/Initiated - 5/22/2026
Approved - 5/22/2026
Approved - 5/22/2026
Final Approval - 6/2/2026

DOCUMENT CONTROL

For Signature: Yes

For Recording: Yes

Deadline for Return: 6/11/2026



Doña Ana County

Engineering-Road Department

Executive Summary

Meeting Date: June 9, 2026

Agenda Item Title: 2026 New Mexico Department of Transportation Capital Outlay Reappropriation Project. First amendment.

Overview:

During the Laws of 2026, the Legislature reauthorized/reappropriated the balance of \$600,000.00 in funding under Appropriation ID J3265, C1253265, and changed the purpose.

The initial purpose of **Appropriation ID J3265, C1253265, \$600,000.00**, Solar lighting, was to “plan, design, construct, purchase and equip solar lighting and street signage in Dona Ana County”. **The purpose has been changed to “to plan, design, construct, purchase and equip solar lighting and street signage in Doña Ana County, may include traffic calming devices” (Appropriation ID K4134, C1253265).**

The change is due to many of the areas where lighting was needed are being addressed through permanent street lights on El Paso Electric poles. This left the majority of funds unnecessary for the original project, and the County requested authorization from the legislative sponsor to reallocate to other street safety measures in the area. The expenditure is extended through fiscal year 2028.

Action Requested: Doña Ana County Engineering-Road staff is requesting approval of the reauthorization by resolution and to delegate signature authority to the County Manager for all associated documents. Staff is prepared to begin work on the projects as soon as the grant agreements are fully executed.

RESOLUTION NO. _____
DOÑA ANA COUNTY

**RESOLUTION REAUTHORIZING FUNDING FROM THE STATE OF NEW MEXICO
DEPARTMENT OF TRANSPORTATION. APPROVING DOÑA ANA COUNTY'S
PARTICIPATION IN THE CAPITAL OUTLAY PROGRAM ADMINISTERED BY THE NEW
MEXICO DEPARTMENT OF TRANSPORTATION FOR ONE (1) 2026 CAPITAL
APPROPRIATION AGREEMENT**

WHEREAS, the County of Doña Ana and the New Mexico Department of Transportation enter into a Capital Appropriation Agreement for one (1) project allocated in the Laws of 2026 Appropriation for 1) **Solar lighting, street signage and traffic calming devices**; and

WHEREAS, the County of Doña Ana desires to accept this Agreement for Capital Outlay projects described in the Laws of 2026 as follows;

- 1) **Solar lighting, street signage and traffic calming devices** -DFA Appropriation ID K4134, NMDOT Control Number C1253265, \$600,000.00, Appropriation Reversion Date: 6/30/2028.

Laws of 2026, Chapter 68, HB332, Section 137, has been awarded to the Department of Transportation. The Department of Transportation project in Subsection 25 Section 39 of Chapter 159 of Laws 2025 to “plan, design, construct, purchase and equip solar lighting and street signage in Dona Ana County may include traffic calming devices. The expenditure is extended through fiscal year 2028.

WHEREAS; New Mexico Department of Transportation’s share shall be 100% and Doña Ana County’s proportional matching share shall be 0%. Doña Ana County shall pay all costs, which exceed the total amount of allocated funds; and

WHEREAS; the agreement C1253265 terminates on **June 30, 2028 (Laws of 2026)**, and the County of Doña Ana incorporates all the agreements, covenants, and understandings between the parties hereto concerning the subject matter hereof, and all such covenants, agreements and understandings have been merged into the written agreement; and

WHEREAS; the County of Doña Ana by this resolution and budget commitment, supports the listed project including assumption of ownership, liability, and maintenance responsibility for the scope, or related amenities and required funding to support the project; and

NOW THEREFORE LET IT BE RESOLVED that the Board of Commissioners of the County of Doña Ana shall enter into Cooperative Agreement for Capital Outlay (**Laws of 2026**) with the New Mexico Department of Transportation for all projects located and are within control of the County of Doña Ana, New Mexico for projects further identified as; 1) **Solar lighting, street signage and traffic calming devices – Control No. C1253265, K4134**, and authorizes the County Manager to sign all related documents.

Resolved in the Board session this 9th Day of June 2026

**BOARD OF COUNTY COMMISSIONERS OF
DOÑA ANA COUNTY, NEW MEXICO**

Manuel A. Sanchez, District 5, Chair	For/Against
Gloria Gameros, District 2, Vice Chair	For/Against
Christopher Schaljo-Hernandez, District 1	For/Against
Susie Kimble, District 3	For/Against
Susana Chaparro, District 4	For/Against

ATTEST:

Amanda López Askin, Ph.D.
County Clerk

**DOÑA ANA COUNTY
BOARD OF COUNTY COMMISSIONERS**

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Telephone: (575) 647-7200
Toll-Free: (877) 827-7200

Doña Ana County Assessor's Office

Initiating Department

Eugenia Montoya Ortega, County Assessor

Contact Person

June 9, 2026

Meeting Date

18

Agenda Item Number

TITLE OF AGENDA ITEM TO BE CONSIDERED

**ASSESSOR'S OFFICE STATUS REPORT: ANNUAL PROPERTY VALUATION MAINTENANCE
AND PROPERTY VALUATION PROGRAM WITH RELATED BUDGET CONSIDERATIONS**

SUMMARY OF ITEM TO BE CONSIDERED

INCLUDING PRESENTATION OF OPTIONS FOR ACTION and ACTION REQUESTED

At the April 28, 2026, BOCC meeting, the Board moved further discussion surrounding the Assessor's Office annual property valuation plan and reappraisal program to June 9, 2026. This presentation was created to provide additional information about the two programs and the related budgetary concerns.

DESCRIPTION OF SUPPORTING DOCUMENTATION ATTACHED

presentation slides

SUMMARY OF FINANCIAL IMPACT

None at this time.

ADMINISTRATIVE REVIEW AND APPROVAL

Amanda Gomez, Division Manager, Executive Support Services

Eugenia Montoya Ortega, County Assessor

Asma Dawood, Finance Director

Scott Andrews, County Manager

Created/Initiated - 6/2/2026

Approved - 6/3/2026

Approved - 6/3/2026

Final Approval - 6/4/2026

DOCUMENT CONTROL

For Signature: Yes

For Recording: Yes

Deadline for Return:



Doña Ana County BOCC Agenda Item Executive Summary

Meeting Date: April 28, 2026

Agenda Item Title: Resolution Approving the Assessor's Annual Property Valuation Maintenance Plan

Type of Action: Resolution

Fiscal Impact: None

Overview:

The County Assessor is presenting for approval its annual written report to the Board of County Commissioners as required by statute. The data used in the report contains 2025 certified data. This is the most recent data officially reported to New Mexico Property Tax Division and delivered to the County Treasurer for tax notice preparation. The report includes four key valuation components as follows:

1. Building improvements made to existing properties that increases the taxable value,
2. New buildings or newly created parcels of land to add to the tax roll,
3. Changes to properties that would cause an increase or decrease in the property value, and
4. Comparing actual sale prices to the taxable values to ensure taxable values are accurate and fair.

The report serves to inform the Board of the activities undertaken by the Assessor's Office to complete its statutorily required annual property valuation maintenance program that ensures current and correct property values for all parcels located in Doña Ana County. The activities performed in support of the annual valuation plan are also a means to verify the efficiency of the maintenance program and justify the Assessor's general fund operating budget request.

Doña Ana County Assessor's Office operates on a one-year reappraisal cycle, meaning that each year, prior to notices of value being sent to property owners, the Assessor's Office must analyze property data within all property types and across a wide spectrum of property characteristics. Data is extracted and grouped into like data sets to calculate values based on market trends. Individual account review is also required in some instances to address unique circumstances that create outliers. These deviations must be reviewed individually so as not to corrupt the dataset. Great care is taken to audit and locate outliers and research the individual accounts to understand the nature of any deviation.

Doña Ana County Assessor's Office



Annual Report

Presented to Doña Ana County Board of County Commissioners
April 28, 2026

Assessor-Eugenia "Gina" Montoya Ortega

Preface

This Property Valuation and Maintenance Plan is prepared in accordance with 7-36-16 (E) NMSA 1978, “To aid the Board of County Commissioners in determining whether a County Assessor is operating an efficient program of property **valuation maintenance**, and aid in determining the amount to be allocated to the Assessor for this function,

The New Mexico Department of Finance and Administration, in accordance with 7-36-16 (D) NMSA 1978, “...shall not approve the operating budget of any county in which there is not an adequate allocation of funds to the county assessor for the purpose of fulfilling the Assessor’s responsibilities for property valuation maintenance under this section. If the department of finance and administration questions the adequacy of any allocation of funds for this purpose, it shall consult with the department, the board of county commissioners and the county assessor in making its determination of adequacy.” All property valuations are done pursuant to the New Mexico Constitution, the New Mexico Property Tax Code and associated Regulations, and in compliance with the standards and code of ethics of the International Association of Assessing Officers and the Uniform Standards of Professional Appraisal Practices (USPAP

After Doña Ana County approves this plan copies will be submitted to the Taxation and Revenue Department as part of our evaluation process.

Overview of the Assessor's Office

The Doña Ana County Assessor's Office is responsible for identifying, listing, and valuing all taxable property within the county in accordance with New Mexico property tax laws. The primary mission of the Assessor's Office is to ensure that all property is valued fairly, accurately, and uniformly so that the property tax burden is distributed equitably among all property owners.

During the reporting year, the Assessor's Office continued its commitment to maintaining accurate property records, monitoring real estate market conditions, and providing quality service to the taxpayers of Doña Ana County. Staff conducted extensive sales reviews, processed property transfers, inspected new construction and property improvements, and handled a significant number of property valuation protests.

The County's property tax base continued to evolve as residential growth, commercial development, and property improvements were reflected in the valuation process. The Assessor's Office also focused on improving data accuracy, strengthening appraisal procedures, and maintaining compliance with recognized mass appraisal standards.

This report provides an overview of the activities, accomplishments, and operational statistics of the Assessor's Office during the reporting.

Mission Statement

To provide fair and accurate property assessments while delivering responsive, transparent, and respectful service to the residents of Doña Ana County.

Purpose of the Annual Valuation Plan

Define the framework for annual property valuation

Ensure compliance with New Mexico property tax laws

Promote fairness, uniformity, and transparency

Establish standards for all departments involved

Uniform Standards of Professional Appraisal Practice (USPAP)

DOÑA ANA COUNTY ASSESSOR'S OFFICE

PROPERTY VALUATION MAINTENANCE PROGRAM

CURRENT AND CORRECT VALUES OF PROPERTY DEFINED: Assessors shall re-appraise properties either once per year (one-year reappraisal cycle), or once every two years (two-year reappraisal cycle). Assessors may only change the current reappraisal cycle in their respective county after written approval is granted by the director. The phrase "current and correct values of property" as used in Section 7-36-16 NMSA 1978

This program is prepared in accordance with:
7-36-16(E) NMSA 1978 – Valuation Maintenance Program

PROGRAM FLOW

**ASSESSOR → COMMISSION REVIEW → PROGRAM APPROVAL →
IMPLEMENTATION → REPORTING**

The County Assessor develops the valuation and maintenance program, which is reviewed by the Board of County Commissioners to determine operational efficiency and funding allocation.

VALUATION MAINTENANCE PROCESS

Property Data Updates Drive Accurate Tax Rolls

New Construction
↓
Additions & Remodels
↓
Property Deletions/Adjustments
↓
Updated Property Values
↓
Accurate & Equitable Tax Roll

JANUARY 1 – FEBRUARY 28 – REPORTING PERIOD (7-38-8, 7-38-13, 7-38-17)

Property owners must report:

New construction and improvements

Decreases in property value

Mobile homes, livestock, and business assets

Eligibility for exemptions

Failure to report may result in penalties as prescribed by law.

APRIL 1 – NOTICES OF VALUE (NOV) MAILED (7-38-20) Subject to extension approval.

The County Assessor mails Notices of Value to property owners indicating the net taxable value.

Failure to receive a notice does not invalidate the valuation.

30 DAYS AFTER MAILING – PROTEST & EXEMPTION DEADLINE

Deadline to apply for exemptions (7-38-17)

Protest Period – (7-38-21)

Property owners may protest:

Valuation

Denial of Exemptions

MAY – JUNE – VALUATION CERTIFICATION PROCESS

May 1 – State Notice of Value issued, if applicable (7-38-20)

June 1 – Property Tax Division certifies values to counties (7-38-30)

June 15 – County Assessor certifies final values (7-38-31)

After this date, valuation changes generally require court action

June 30 – State compiles values for budget and rate-setting (7-38-32)

SEPTEMBER – TAX RATE SETTING AND IMPOSITION

September 1 (7-38-33)

Tax rates are established, including operating and debt service rates

September (7-38-34)

Board of County Commissioners formally orders the imposition of property taxes

OCTOBER 1 – TAX ROLL AND BILLING (7-38-35 & 7-38-36)

The Assessor's Office is organized into several departments that work together to maintain accurate property records and valuations. These divisions include residential appraisal, commercial and multifamily appraisal, land valuation, business personal property appraisal, title and ownership records, mapping and GIS services, and administrative and customer service functions.

Administrative Assistant – County Assessor's Office

Raquel Ruiz Madrid- Administrative Assistant

Vacant -Administrative Assistant

The Administrative Assistant serves as a support role within the County Assessor's Office, providing administrative, financial, and operational assistance. This position works closely with the County Assessor to help manage office functions, oversee budget tracking, and coordinate purchasing activities.

Budget and Financial Support

- Assist in preparing and monitoring the valuation budget, including tracking expenditures related to appraisal activities
- Process purchase orders, invoices, and payments for services, software, training, and equipment used in valuation
- Maintain accurate financial records to ensure compliance with county and state requirements

Administrative Support to the Assessor

- Provide direct support to the County Assessor in planning, reporting, and compliance efforts
- Coordinate meetings, deadlines, and documentation related to valuation planning and execution

PERSONAL PROPERTY & CUSTOMER SERVICE

Personal Property Supervisor: Vacant

Document Technicians:

Jordon Eddy - Amy Castañeda - Ciarra Garcia

Victor Holguin (New Hire)- Ximena Solis (New Hire)-Sarai Vallejo (New Hire)

The Personal Property and Customer Service Department serve as the primary point of contact for taxpayers. These functions support daily public interaction, maintain accurate property records, and ensure timely processing of exemptions, tax roll updates, and statutory compliance requirements. Staff respond to in-person and telephone inquiries, process address updates, assist taxpayers with protest filings, and route valuation-related questions to appraisal staff.

Customer Service and Protest Support

Business Personal Property Returns

Livestock Reporting

Mobile Home Processing

Exemption Input and Verification

Tax Roll Changes and Adjustments

Tax Release

Rechecks

2025 SUMMARY

Business Personal Property Accounts Processed: 2,870

In-Person Protests: 504

100% Disabled Veteran Exemptions Processed: 484

Head of Family Exemptions Processed: 1,247

Value Freeze Applications Processed: 427

Veteran Exemptions (\$10,000): 475

Mobile Home Rechecks Completed: 1,286

These front-line operations are critical to maintaining accurate property records, supporting taxpayer compliance, and ensuring equitable administration of the property tax system. The volume of transactions handled reflects the significant level of public engagement and administrative responsibility carried out by these divisions.

Title Examiner Department

Supervisor: Gloria Hinojosa

Title Examiner: Maribel Capetillo (New Hire)

Title Examiner: Kristy Gonzales (New Hire)

Title Examiner: David Andrade (New Hire)

Title Examiner Department is responsible for reviewing, verifying, and maintaining the accuracy of real-property ownership records. Its work ensures that property assessments, taxation, and public records remain legally sound and up to date. The role is especially important in counties like Doña Ana County, where Title Examiners handle a high volume of real-estate transactions and public inquiries.

The department focuses on the examination of property titles, which includes researching deeds, conveyances, plats, probate documents, and other legal instruments that affect ownership. Under the direction of a Title Examiner Supervisor, staff perform specialized functions related to real-property conveyances.

Responsible For:

Reviewing property documents — verifying accuracy, completeness, and legal sufficiency of deeds and related filings.

Assisting the public — answering questions about property ownership.

Accurate title examination protects property owners, buyers, and the county by ensuring:

Clear and legally valid ownership records

Proper assessment and taxation

Reliable public access to property information

2025 SUMMARY

Processed Deed Documents- 9667

GIS Department

GIS Specialist: Andree Gomez

GIS Specialist: Jemima Melendez (New Hire)

Document Technician: Shawn Marquez

The GIS Department manages the county's spatial data infrastructure, develops mapping tools, and supports departments that rely on geographic information. This includes maintaining parcel maps, addressing systems, zoning layers, and other essential datasets used across government functions.

Responsible For:

Data Maintenance — Update and manage spatial datasets such as parcels, addresses, zoning, land use, and infrastructure.

Mapping and Visualization — Produce maps for internal departments, public requests, planning efforts, and official documentation.

Technical Support — Assist County staff with GIS software, data interpretation, and map-related tasks.

Addressing Support — Assign and maintain accurate address information and assist with address verification.

Public Assistance — Provide customer service to residents, businesses, and agencies seeking maps, spatial data, or geographic information

The GIS Department uses industry-standard GIS platforms and mapping technologies, including desktop GIS software, web-based mapping applications, and spatial databases, to maintain data quality and deliver reliable services.

The GIS Department plays a vital role in supporting county operations by maintaining accurate geographic data, providing mapping expertise, and delivering responsive customer service. Its work enhances planning, public safety, infrastructure management, and community engagement.

2025 Workload

Verified legal description for title examiners- 1988

Processed split merges and lot line adjustments-1603

Created New Subdivision's-127

Data Coordinator

Adrain Acosta

The Data Coordinator plays a critical role in the administration of the Assessor's Office by ensuring the accuracy, completeness, and timely submission of all required data and reports. This position serves as the central point of coordination between the County Assessor's Office, the Property Tax Division (PTD), and internal systems.

Reporting to Property Tax Division (PTD)

- Prepare and submit all required reports to the New Mexico Property Tax Division
- Ensure compliance with state reporting requirements and deadlines
- Validate data prior to submission to maintain accuracy and consistency

Notice of Value (NOV) Administration

- Coordinate the preparation and generation of Notices of Value
- Ensure all valuation data is accurate and complete prior to mailing
- Support statutory timelines for distribution and reporting

Tax Roll Management

- Oversee the preparation and certification of the tax roll
- Ensure all property values, classifications, and exemptions are accurately reflected
- Coordinate updates and corrections to maintain integrity of the tax roll

CAMA System Reporting and Data Management

- Generate and manage reports within the Computer-Assisted Mass Appraisal (CAMA) system
- Monitor data quality and system accuracy across all property records
- Support staff by providing data extracts, analysis, and reporting tools

The Data Coordinator ensures that all valuation data flows accurately from internal systems to external reporting agencies. This role is essential to maintain compliance, support decision-making, and ensure the integrity of the County's property tax system.

Appraisal Department

Tonja Hazen Chief Appraiser – Doña Ana County

The Chief Appraiser oversees all property valuation activities within the county and ensures that assessments are fair, accurate, and compliant with New Mexico state law. The Chief Appraiser guides appraisal staff, manages valuation systems, and supports the Assessor in maintaining the integrity of the county's property tax base.

Responsible For:

Division Leadership — Directs the daily operations of the appraisal division, establishes workflow priorities, and ensures consistent application of appraisal standards.

Property Valuation Oversight — Manages the valuation of residential, commercial, agricultural, land, multifamily and manufactured homes using accepted mass-appraisal methods.

Regulatory Compliance — Ensures all appraisal practices follow New Mexico statutes.

Quality Control — resolves valuation discrepancies and ensures accuracy in property records.

Interdepartmental Coordination — Works closely with the Assessor, GIS, Title Examiner Department, and other divisions to maintain consistent and accurate property information.

The Chief Appraiser also reviews and approves non-government property tax exemptions, including Charitable organization exemptions, School property exemptions, Church and religious organization exemptions. This ensures that exemptions are applied correctly and only to properties that meet legal requirements.

Responsibilities in Managing the Protest Process

Confirms that all required notices, filings, and deadlines have been met before hearings begin.

Coordinates with appraisal staff to prepare accurate and complete valuation files.

Ensures that hearings are conducted in a structured, orderly, and transparent manner
Verifies that property owners have equal opportunity to present evidence and testimony

Data Entry Appraisal

Isaac Monsivaiz

Kaily Guerra

The Data Entry Division plays a critical role in maintaining the accuracy, integrity, and reliability of the County's property records. This function supports all appraisal activities by ensuring that data is entered, verified, and monitored in a consistent and timely manner.

Responsible For:

Sales Affidavit Processing

- Receive, review, and enter all sales affidavits into the property system
- Verify completeness and accuracy of sale information
- Ensure sales data is properly recorded for use in valuation and ratio studies

Protest Data Management

- Enter and track all filed property valuation protests
- Maintain accurate records of protest status, deadlines, and outcomes
- Support appraisers by organizing and managing protest-related documentation

Permit Processing and Entry

- Enter all building permits into the property system
- Track new construction, additions, and remodel activity
- Ensure permits are accurately linked to parcels for appraisal review and valuation updates

Appraiser Data Entry Support

- Input field data collected by appraisers, including property characteristics, measurements, and improvements
- Update property records based on inspections, permits, and valuation changes
- Ensure timely processing of appraisal workflows to maintain current records
- Serve as a primary quality control function for property data
- Review entries for accuracy, consistency, and completeness
- Identify and correct discrepancies in property records, permits, and sales data
- Ensure all changes are properly documented and auditable within the system

2025 Workload

Data Entry: 2070

Sales Affidavits: 3303

Tax Release: 1400

Land

Senior Appraiser -Sterling Burk

Land Appraiser responsible for valuing all land parcels using accepted appraisal methods, including unique statutory requirements under New Mexico Statutes Section NMSA 7-36-20 Special method of valuation; land used primarily for agricultural purposes for agricultural land.

Responsibilities

1. Land Sales Analysis and Valuation

- Research and analysis of market sales of land parcels
 - Maintain up-to-date land value schedules reflecting current market trends
-

2. Protest Review and Defense

- Review protests specifically related to land valuations
 - Prepare and present evidence for hearings and appeals
 - Work with property owners to explain land values and resolve disputes
-

3. Special Methods of Valuation

County assessors (or specialized agricultural appraisal departments) are responsible for reviewing, approving, or denying agricultural (AG) land valuation applications

4. Parcel Changes and Adjustments

- Value and process all:
 - Splits and mergers of land parcels
 - Lot line adjustments
 - Subdivisions and new land developments
 - Ensure all parcel changes are accurately valued in the assessment system
-

2025 Workload

Protest-491 Sales – 1603 Land adjustments-104 New Subdivision's-127

Residential Department

Residential Supervisor Janice Madrid

The Residential Supervisor manages and oversees all residential appraisal activities to ensure accurate, equitable, and uniform property valuations in compliance with state statutes and professional standards. During periods when residential appraiser positions are vacant, the Residential Supervisor assumes responsibility for coverage of the vacant appraisal areas in addition to performing assigned supervisory duties.

This includes completing field inspections, conducting property valuations, reviewing permits, and maintaining property records within the affected areas to ensure continuity of operations and timely completion of statutory requirements.

This level of cross-functional responsibility reflects a strong commitment to maintaining service levels, supporting taxpayers, and ensuring the integrity and timeliness of the valuation process despite staffing challenges.

Supervision and Leadership

Provide training, mentoring, and technical guidance to appraisers

Review and approve residential property valuations for accuracy and uniformity

Ensure appraisal practices comply with state law and accepted mass appraisal standards

Monitor market trends and adjust valuation models as needed

Quality Control and Compliance

Ensure compliance with state regulations and appraisal standards (IAAO and USPAP principles)

Appeals and Protest Support

Assist with complex valuation disputes and protest hearings

Janice led a total of **24 internal training sessions**, strengthening staff knowledge in appraisal procedures, property data standards, and system processes.

RESIDENTIAL APPRAISER – DUTIES AND RESPONSIBILITIES

The Residential Appraiser is responsible for the discovery, listing, and valuation of residential properties to ensure fair and equitable assessments.

Property Valuation

- Determine market value of residential properties using mass appraisal techniques
- Apply cost, sales comparison, and market trend analysis methods
- Maintain accurate property characteristics and valuation data in the CAMA system

Field Inspections and Data Collection

- Conduct on-site property inspections to verify property characteristics
- Measure structures, note improvements, and collect physical data
- Review building permits and update property records accordingly

Sales Analysis and Market Monitoring

- Analyze and verify property sales transactions
- Maintain current knowledge of local real estate market trends
- Assist in developing valuation models and neighborhood adjustments

Data Maintenance and Record Updates

- Update ownership, property characteristics, and classification data
- Correct discrepancies and ensure data integrity
- Document all changes for audit purposes

Protest and Taxpayer Interaction

- Respond to taxpayer inquiries regarding property values
- Assist property owners during the protest process
- Prepare evidence and documentation for protest hearings

Compliance and Standards

- Follow state statutes, policies, and accepted appraisal practices
- Maintain knowledge of appraisal standards and continuing education requirements
- Ensure equitable and uniform property assessments

Residential/Mobile Home Appraisers

Workload	Sales	Permits	Protest	Market Analysis
Area 1-William Wilkinson	556	235	75	8980
Area 2-Mariela Juarez	382	153	86	9034
Area 3-Ralphy Garcia	337	93	24	8758
Area 5- Yvonne Rodriguez	495	144	95	8841
Area 4-Justin Almaguer	607	253	27	12,313
Area 6-Niesha Mendez	663	308	95	6534
Area 7- Jerry Lopez	420	100	33	8693
Mobile Home- Chris Valenzula	625	325	14	7000
Mobile Home Vacant				7000

Appraiser Assistants	Permits	Aerial Reappraisal
Jerry Baldonado	323	
Anthony Montes	315	400
Santiago Ozante (New Hire)		
Jacob Ziter (New Hire)		
Angelica Chavez (New Hire)		

Commercial Department

Commercial Supervisor Julie Vackar

For more than two years, the Commercial Supervisor has assumed responsibility for multiple vacant Senior Appraiser positions while continuing to perform all supervisory duties. This includes managing protests, ensuring valuation quality, and completing complex commercial and multifamily appraisals typically assigned to senior-level staff.

These expanded responsibilities require advanced income analysis, review of financial statements and leases, field inspections of large-scale properties, and preparation of valuation support for hearings.

Despite ongoing staffing challenges, the Commercial Supervisor has maintained operational continuity, upheld appraisal standards, and met all statutory deadlines, demonstrating exceptional dedication, professionalism, and commitment.

Commercial Appraisal Mission

Commitment to providing uniform, fair, and equitable assessment with accuracy, efficiency, and fairness. We strive to be current and correct and are committed to serving Doña Ana County business owners with open communication, honesty, and integrity based on fair market value and New Mexico State statutes and regulations. The Commercial Appraisal staff is responsible for the discovery, listing, and valuation of non-residential properties, including retail, office, industrial, and special-use parcels.

2025 Accomplishments and Activities

- Conducted an anonymous commercial data survey to collect local market information, including lease rates, vacancy, expenses, and business trends, to improve valuation accuracy within Doña Ana County.
- Expanded the use of locally derived data to reduce reliance on national and statewide benchmarks, particularly important as New Mexico is a partial disclosure state with limited verified sales data.
- Continued reliance on the income approach for valuing income-producing properties due to limited sales transparency.
- Completed continuing education courses to maintain professional standards and technical expertise.
- Added a new staff member dedicated to multifamily, mixed-use, and mobile home park accounts.
- Expanded lease rate data collection from reputable sources and integrated data into property records to strengthen market analysis.

Conducted ongoing reviews of exempt properties, including monitoring permits, updating cost data, and ensuring alignment with current market conditions

Commercial Department

Senior Appraiser Multifamily: Gil Avila

Senior Appraiser Vacant

Commercial Appraiser Assistant: Robert Guillen

Senior Appraiser Vacant

The Commercial Appraisal staff is responsible for the discovery, listing, and valuation of non-residential properties, including retail, office, industrial, and special-use parcels.

Daily responsibilities include reviewing and processing permits, collecting and verifying sales and listing data, assisting property owners with questions or concerns, managing protests and formal hearings, and performing ongoing data maintenance and quality control.

Valuations are developed through detailed measurement of land and improvements, collection of building component information, and analysis of income and sales data. Appraisers complete all required workflows and documentation while applying the appropriate valuation methodologies — the cost, income, and/or sales comparison approaches — to determine market value.

2026 Goals:

- Refine the anonymous commercial data survey first distributed in 2025 by analyzing responses and adjusting improve clarity, format, and actionable results.
- Explore additional sources of sales and income data to support valuations and defend values during protest season.
- Identify short-term rentals (STRs) within the County and develop a timeline for accurate classification and assessment. STRs—defined as dwellings rented for less than 30 days for transient occupancy—will be notified and provided questionnaires to clarify use. Qualifying STRs will be reassessed as non-residential parcels in accordance with New Mexico Statutes 7-35-2.
- Conduct a review of commercial land values to ensure all parcels are current and accurately assessed.

2025 Workload

	Sales	Permits	Protest	Market Analysis
Commercial	310	266	314	4020
Multifamily	170	36	36	1957

Current vacancies within the department are the result of an ongoing lack of qualified applicants despite multiple recruitment efforts. Positions have been advertised through numerous job postings over an extended period; however, these efforts have yielded limited or no applicant response.

Appraiser Responsibilities in the Protest Process

The appraisal and protest process ensures fair, equitable, and defensible property valuations. Appraisers play a key role in maintaining accuracy, supporting taxpayers, and upholding statutory requirements.

1. Review and Verification Examine property records, valuation calculations, and comparable sales data. Verify property characteristics, permits, improvements, and classification. Ensure all exemptions are correctly applied and documented.

2. Data Collection and Analysis Gather relevant market data including sales, income, and cost information. Perform detailed income analyses for commercial, multifamily, and income-producing properties. Reconcile multiple valuation approaches (cost, sales comparison, income) to determine defensible values.

3. Communication and Taxpayer Support Respond to inquiries from property owners regarding valuation, classification, or exemptions. Provide explanations of appraisal methodology and supporting evidence. Assist taxpayers in understanding the protest process and required documentation.

4. Protest Preparation and Participation Prepare detailed reports and evidence for informal or formal hearings. Attend hearings before the County Valuation Board as needed. Adjust values when warranted, maintaining compliance with state law and professional standards.

Informal Resolution: Meet with property owners to discuss concerns and potential adjustments.

Formal Hearing: Present valuation evidence and defend assessments before the Protest Board.

Post-Hearing Updates: Implement approved adjustments, update tax rolls, and maintain records.

Appraiser Responsibilities Sales Verification

Accurate and equitable property valuations depend on reliable market data. Sales verification is a critical function that supports defensible appraisals and ensures compliance with statutory requirements. Appraisers are responsible for collecting, analyzing, and validating this data as part of the valuation process.

Appraisers verify and analyze sales data to develop accurate and defensible property values using the sales comparison, cost, and income approaches. All verified sales, including both qualified and non-qualified transactions, are reviewed in relation to current market conditions. Qualified sales are used to establish market medians and support valuation model development.

When necessary, sales data is adjusted to reflect typical market conditions, ensuring that outliers, non-arm's-length transactions, or atypical influences do not distort analysis. This process supports accurate ratio studies and promotes uniform, market-based property valuations.

Protest and Taxpayer Support

Appraisers respond to property owner inquiries regarding sales-based valuations and provide clear explanations of methodologies and supporting data. During informal and formal protest hearings, appraisers prepare and present evidence to support assessed values, ensuring all adjustments are based on verified market data and comply with statutory requirements.

Compliance and Professional Standards

Appraisers adhere to New Mexico Statutes 7-35 and 7-38, as well as recognized IAAO and USPAP appraisal standards. All workflows, documentation, and valuation adjustments are maintained to ensure they are transparent, auditable, and defensible. Ongoing monitoring of sales activity and market trends are conducted to improve valuation, accuracy and consistency.

2025 Total Sales
6048

Appraiser Responsibilities

Permits, New Construction, and Property Changes

Appraisers are responsible for reviewing and processing all permits related to new construction, additions, renovations, and demolitions. This function is essential to maintaining accurate and current property records and ensuring that all changes affecting value are properly reflected on the tax roll.

Each permit requires a comprehensive review process that includes field inspection, verification of property characteristics, and detailed data collection. Appraisers measure and sketch improvements, document building components, and update property records within the CAMA system to reflect current conditions.

Field inspections are conducted to confirm the scope of construction, quality of materials, and completion status. This ensures that all new improvements, modifications, or removals are accurately captured and valued in accordance with applicable appraisal methodologies.

Valuation Process

Application of Appraisal Approaches

Appraisers apply the appropriate valuation methodologies based on property type:

- **Sales Comparison Approach:** Used primarily for residential properties by comparing similar sales
- **Cost Approach:** Estimates replacement cost less depreciation, plus land value
- **Income Approach:** Used for income-producing properties based on net operating income and capitalization rates

Model Development and Calibration

- Develop and maintain valuation models using verified market data
- Adjust cost tables, land values, and income factors to reflect market conditions
- Ensure consistency across similar properties and neighborhoods

Field Verification and Data Updates

- Conduct field inspections to verify property characteristics and condition
- Update records based on permits, new construction, and property changes
- Maintain accurate and current data within the CAMA system

New Mexico Certified Appraiser

Becoming a New Mexico Certified Appraiser is a critical requirement for ensuring that property valuations are performed in accordance with state law and accepted professional standards. Certification demonstrates that an appraiser has the knowledge, training, and competency necessary to perform accurate and equitable property assessments.

Importance of Certification

Compliance with State Requirements

Certification ensures appraisers meet the qualifications established by New Mexico statutes and the Property Tax Division. This supports consistent application of laws governing valuation, classification, and assessment practices.

Technical Competency

Certified appraisers are trained in recognized appraisal methodologies, including the cost, sales comparison, and income approaches. This expertise is essential for producing credible and defensible valuations across all property types.

Accuracy and Equity in Valuation

Certification strengthens an appraiser's ability to analyze market data, verify sales, and apply appropriate valuation techniques, ensuring assessments are fair, uniform, and reflective of current market conditions.

Professional and Operational Benefits

- Enhances the quality and reliability of property valuations
 - Improve consistency in appraisal practices across the department
 - Strengthens the ability to defend values during protest hearings
 - Supports compliance with state statutes and professional standards
-

New Mexico Appraiser Certification is essential to maintaining a qualified and professional appraisal staff. It ensures compliance, supports accurate and equitable valuations, and strengthens the Assessor's ability to fulfill statutory responsibilities and serve the public effectively

Protest Process

The property tax protest process represents a significant operational responsibility within the Assessor's Office. Each protest requires a detailed review, analysis, and formal documentation process to ensure valuations are accurate, equitable, and fully compliant with New Mexico statutes.

The Assessor's Office is responsible for administering all aspects of the protest process, including:

- Timely review of all filed protests within statutory deadlines
- Assignment of appraisers to each case for detailed analysis
- Coordination of informal meetings and formal hearings
- Preparation and presentation of valuation evidence
- Implementation of final decisions and tax roll update

Each protest represents a comprehensive appraisal assignment requiring both field and office work. Standard requirements include:

- Field inspection of the subject property
- Verification of property characteristics and condition
- Development of comparable sales analysis or income approach (as applicable)
- Review of market data, permits, and prior valuation history
- Preparation of a complete and defensible protest packet

In addition to appraisal analysis, significant administrative support is required to:

- Enter and track all protest filings and deadlines
- Maintain accurate records and documentation
- Coordinate scheduling for hearings
- Ensure compliance with statutory procedures and timelines

The protest process demands strict adherence to New Mexico Statutes 7-35 and 7-38, as well as professional appraisal standards. Each case must be:

- Fully documented and auditable
- Supported by verified market data
- Defensible in a formal hearing setting

The volume and complexity of protests significantly impact on the overall department workload. Each protest requires the same level of detailed analysis as a full appraisal assignment, placing substantial demands on staffing, time, and resources.

2025- Protests 1406

The administration of the protest process is a critical and resource-intensive function of the Assessor's Office. It requires coordination across appraisal, data entry, and administrative staff to ensure that all valuations are accurate, equitable, and legally defensible. This responsibility underscores the importance of adequate staffing and resources to maintain compliance and uphold the integrity of the property tax system.

Sales Analysis and Market Trends

The Doña Ana County Assessor's Office evaluates the quality and equity of property assessments using recognized industry standards established by the International Association of Assessing Officers. These standards provide measurable indicators used by assessment jurisdictions across the United States to ensure that property valuations are fair, uniform, and reflective of market conditions.

Sales ratio studies are conducted annually to measure the relationship between assessed values and verified market sales. These studies help determine whether property values are within acceptable performance ranges and whether adjustments may be necessary to maintain equity across property classes.

Key performance indicators used in this analysis include the level of appraisal, which measures how closely assessed values reflect market values, the coefficient of dispersion (COD), which measures the uniformity of assessments among similar properties, and the price-related differential (PRD), which evaluates equity between high-value and low-value properties.

Maintaining compliance with recognized mass appraisal standards helps ensure that the property tax burden is distributed fairly among all property owners in Doña Ana County. The Assessor's Office continually monitors these performance measures and implements valuation adjustments when necessary to maintain assessment equity.

During the reporting year, the appraisal department reviewed **6,048 sales**. Verified sales provide critical market information used to evaluate property values and maintain equitable assessments across the County. Sales analysis allows the office to monitor market trends and ensure that assessed values remain consistent with market conditions.

IAAO Standards suggest that this number should be between 0.98 and 1.03. COV The Coefficient of Variation is the Standard Deviation expressed as a percentage of the Mean Ratio COD The Coefficient of Dispersion measures the dispersion of ratios around the Median Ratio. IAAO Standards suggest that this figure be below 15.00, but in small rural jurisdictions COD's between 15.00 and 20.00 may be acceptable * Study had less than 20 sales, statistics may not be valid Funding Sources – General Fund and Property Valuation Fund. (1%)

Overview

The Assessor's Office operates through a combination of funding sources that support daily operations, staffing, and statutory valuation responsibilities. The primary funding sources include the County General Fund and the Property Valuation Fund (commonly referred to as the 1% Fund). Each serves a distinct purpose in maintaining an effective and compliant valuation program.

General Fund Budget

The County General Fund provides the primary operational funding for the Assessor's Office. These funds support essential day-to-day functions, including:

- Salaries and benefits for staff
- Office operations and administrative expenses
- Customer service and public support functions
- Basic technology, supplies, and equipment

The General Fund ensures that the Assessor's Office can meet its core responsibilities, including property discovery, listing, and valuation, as well as statutory reporting and taxpayer assistance.

Property Valuation Fund (1% Fund)

The Property Valuation Fund is established under New Mexico Statute 7-38-38.1 and is funded by a distribution equal to a percentage of property tax revenues. Expenditures from this fund must be tied directly to the property valuation program and approved by the Board of County Commissioners.

FY2025 Adopted Budget	
Assessor	
F-001 General Fund	3,261,630
F-037 Reappraisal Administrative Fees	1,553,358
Assessor Total	4,845,288
Grand Total	4,845,288

SALES RATIO TARGET

Assessment Accuracy Benchmark

Ratio Meaning

1.00 Market Value

>1.00 Over-assessed

<1.00 Under-assessed

Goal: Maintain ratios close to **1.00** across all property types

-
- Accurate and current property records
 - Market-based and defensible valuation. Compliance with New Mexico statutes
 - Equitable distribution of property taxes
-

Sales Ratio

Sales ratio analysis is a primary tool used to measure the accuracy and uniformity of property valuations. By comparing assessed values to verified market sales, the Assessor's Office ensures compliance with professional standards and equitable distribution of the property tax burden.

A sales ratio compares a property's assessed value to its verified sale price:

Sales Ratio = Assessed Value ÷ Sale Price

A ratio near **1.00 (100%)** indicates the property is assessed at market value

Ratios above or below 1.00 indicate over- or under-assessment

Key Performance Measures

Level of Appraisal (Median Ratio)

Measures overall assessment accuracy

Target: Close to 1.00 (or statutory requirement)

Uniformity (Coefficient of Dispersion – COD)

Measures consistency among similar properties

Lower COD indicates more uniform assessments

Equity (Price-Related Differential – PRD)

Measures fairness between high- and low-value properties

Ensures no systematic bias in assessments

This program ensures that property values reflect current market conditions through systematic data collection, verification, and analysis, supporting fair taxation and responsible governance.

The County Assessor prepares the property tax schedule (tax roll), and tax bills are mailed to property owners.

All property is valued and its taxable status determined as of January 1. Changes occurring after this date are reflected in the following tax year.

JANUARY 1 – NOTICE PUBLICATION (7-38-18)

Public notice is issued regarding property reporting requirements and eligibility for exemptions.

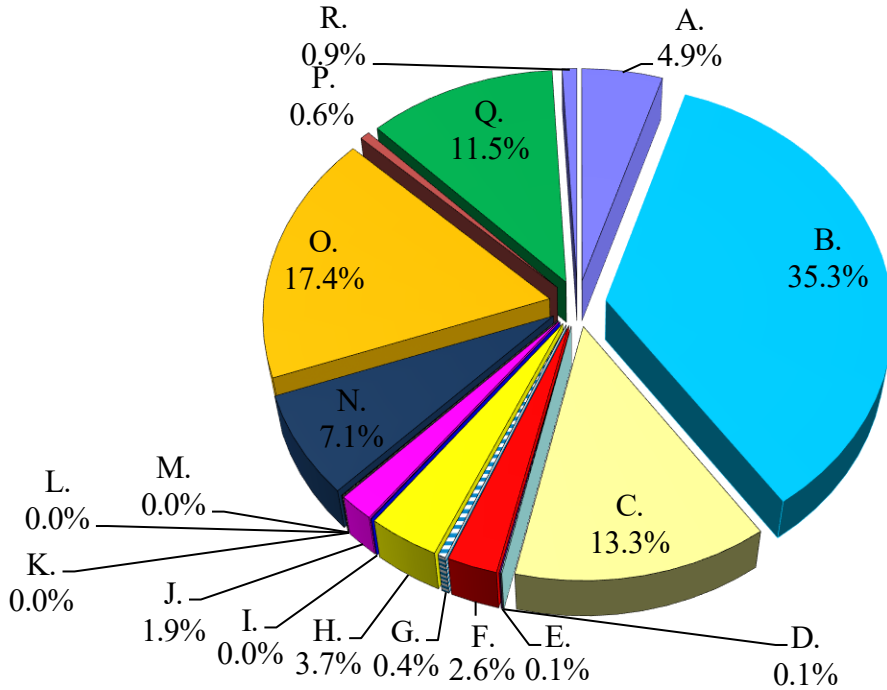
2025 NEW MEXICO SALES RATIO STATISTICAL SUMMARY / AGGREGATE

County	No. of Sales	Median	Mean	Wtd. Mean	PRD	Std. Dev.	COV	COD
Bernalillo	7,415	90.32%	91.00%	93.47%	0.97	0.15	16.59%	12.46
Catron	106	96.70%	94.76%	89.78%	1.06	0.12	12.35%	9.64
Chaves	681	100.14%	100.09%	100.07%	1.00	0.01	1.17%	0.81
Cibola	84	97.19%	91.51%	92.19%	0.99	0.21	22.54%	13.20
Colfax	314	98.55%	99.24%	98.63%	1.01	0.06	5.88%	4.43
Curry	616	98.96%	97.74%	97.45%	1.00	0.23	23.27%	16.12
De Baca*	9	95.00%	100.29%	97.20%	1.03	0.11	11.33%	5.57
Dona Ana	2,160	99.96%	99.78%	99.60%	1.00	0.06	5.65%	3.83
Eddy	600	100.27%	100.72%	100.67%	1.00	0.03	2.92%	2.11
Grant	275	93.48%	91.07%	89.28%	1.02	0.14	15.44%	10.66
Guadalupe	21	99.69%	99.32%	98.92%	1.00	0.02	1.97%	1.37
Harding*	9	99.95%	99.75%	101.50%	0.98	0.02	1.90%	1.13
Hidalgo	22	100.00%	100.69%	101.38%	0.99	0.02	1.70%	0.69
Lea	1,356	98.97%	98.41%	98.59%	1.00	0.02	1.93%	1.31
Lincoln	414	96.65%	97.03%	97.03%	1.00	0.05	4.76%	3.44
Los Alamos	308	98.95%	98.36%	98.44%	1.00	0.04	3.70%	3.04
Luna	203	100.00%	101.00%	100.75%	1.00	0.04	3.74%	1.69
McKinley	52	61.55%	64.81%	60.75%	1.07	0.24	37.65%	28.01
Mora*	4	59.78%	59.63%	23.08%	2.58	0.50	83.21%	71.54
Otero	1,130	99.56%	99.35%	99.29%	1.00	0.03	2.67%	1.64
Quay	34	95.18%	89.17%	84.78%	1.05	0.30	34.01%	19.77
Rio Arriba	126	94.86%	94.62%	93.29%	1.01	0.09	9.02%	6.76
Roosevelt	234	95.57%	95.99%	91.08%	1.05	0.32	32.82%	22.12
San Juan	1,664	93.84%	94.05%	94.35%	1.00	0.13	14.05%	10.84
San Miguel	137	99.09%	99.11%	97.22%	1.02	0.07	6.57%	4.50
Sandoval	2,840	97.90%	97.49%	97.24%	1.00	0.05	4.86%	3.57
Santa Fe	3,462	94.93%	94.17%	93.35%	1.01	0.11	11.32%	8.34
Sierra	169	95.36%	95.24%	95.46%	1.00	0.02	1.76%	1.11
Socorro*	15	85.37%	81.44%	78.45%	1.04	0.21	25.26%	19.62
Taos	276	92.50%	88.31%	88.10%	1.00	0.14	16.04%	10.88

2025 NEW MEXICO SALES RATIO STATISTICAL SUMMARY / AGGREGATE

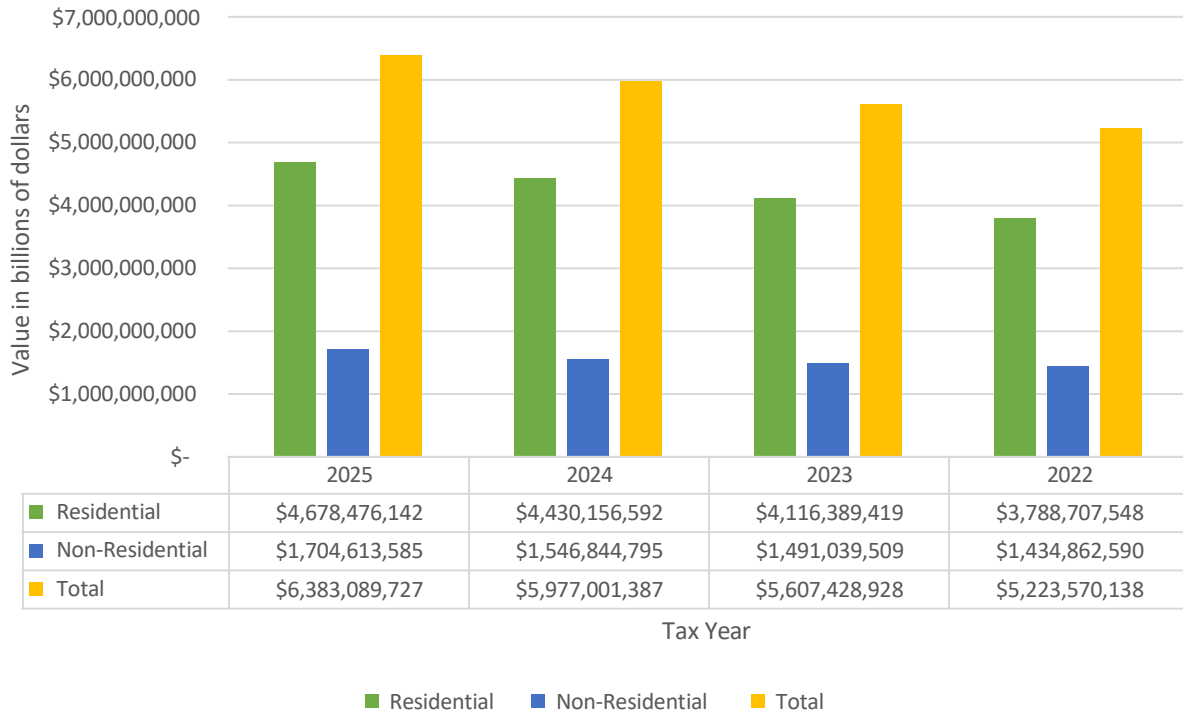
County	No. of Sales	Median	Mean	Wtd. Mean	PRD	Std. Dev.	COV	COD
Torrance	233	100.00%	95.58%	96.60%	0.99	0.12	12.70%	6.30
Union	22	101.53%	103.07%	101.92%	1.01	0.05	5.09%	3.58
Valencia	303	98.87%	98.38%	98.09%	1.00	0.05	5.25%	3.56
Median	This is a measure of Central Tendency, or an average. In this case, it is the ratio that falls in the middle of a group with an equal number of ratios falling above and below the Median Ratio. IAAO Standards suggest that this figure should be within 10% of the statutory mandated assessment level. Since New Mexico Statutes require values to be at "Current and Correct" or Market Value, the Median Ratio should be							
Mean	Also a measure of central tendency. In this case it is the arithmetic average of all the ratios							
Wtd. Mean	Another measure of central tendency. In this instance, the individual ratios are weighted by the value of the individual properties.							
Std. Dev.	The Standard Deviation measures the dispersion of ratios around the mean ratio.							
PRD	Price Related Differential: A statistic for measuring tax burdens between high and low value properties. IAAO Standards suggest that this number should be between 0.98 and 1.03							
COV	The Coefficient of Variation is the Standard Deviation expressed as a percentage of the Mean Ratio							
COD	The Coefficient of Dispersion measures the dispersion of ratios around the Median Ratio. IAAO Standards suggest that this figure be below 15.00, but in small rural jurisdictions COD's between 15.00 and 20.00 may be acceptable							
*	Study had less than 20 sales, statistics may not be valid							

PROPERTY TAX DISTRIBUTION

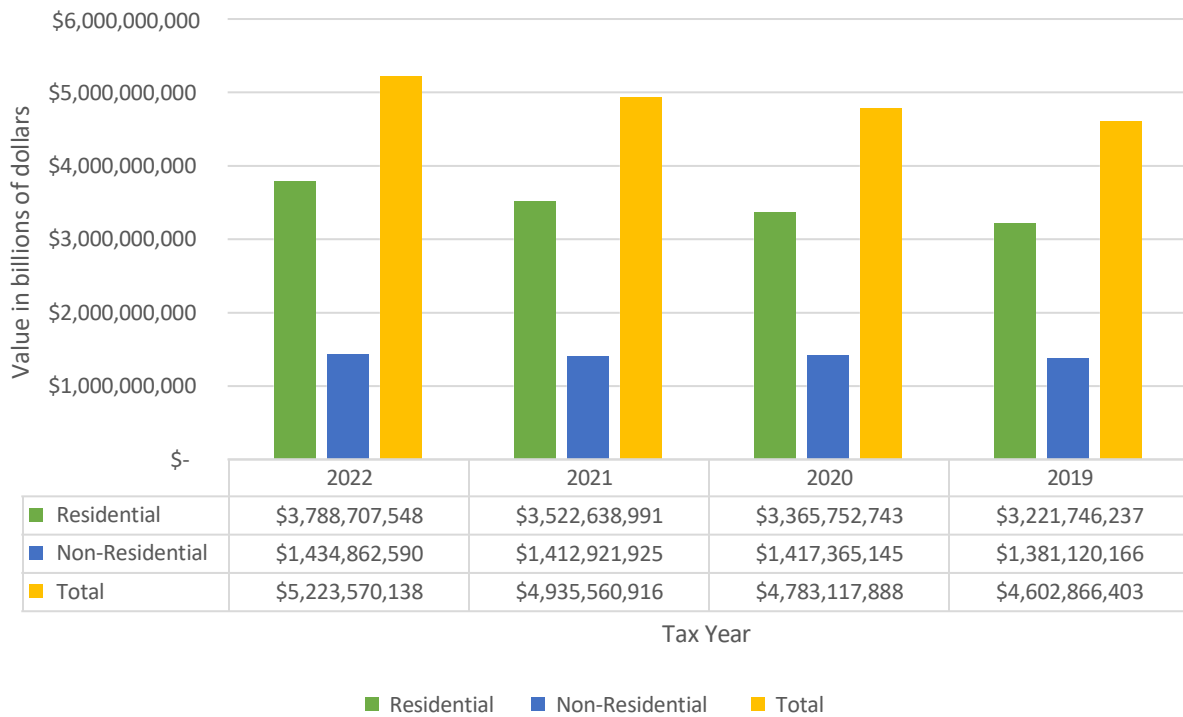


State	New Mexico	A.	\$	8,681,002	4.9%	Reappraisal Admin Fees	\$86,810
County	Doña Ana	B.	\$	62,179,808	35.3%		\$621,798
Municipality	City Las Cruces	C.	\$	23,409,714	13.3%		\$234,097
	Town Of Mesilla	D.	\$	109,717	0.1%		\$1,097
	Town of Hatch	E.	\$	134,833	0.1%		\$1,348
	City of Sunland Park	F.	\$	4,630,544	2.6%		\$46,305
	City of Anthony	G.	\$	731,282	0.4%		\$7,313
Flood Districts	Las Cruces Flood District	H.	\$	6,591,854	3.7%		\$65,919
	Hueco Flood District	I.	\$	82,389	0.0%		\$824
	Lower Rio Grande Flood District	J.	\$	3,292,700	1.9%		\$32,927
	Caballo S.W.C.D	K.	\$	71,577	0.0%		\$716
	McLead	L.	\$	4,683	0.0%		\$47
	La Union Watershed District	M.	\$	27,057	0.0%		\$271
Schools	Dona Ana Branch CC	N.	\$	12,526,633	7.1%		\$125,266
	Las Cruces Sch. Dist.	O.	\$	30,689,502	17.4%		\$306,895
	Hatch Sch. Dist.	P.	\$	1,044,865	0.6%		\$10,449
	Gadsden Sch. Dist.	Q.	\$	20,268,496	11.5%		\$202,685
	Anthony Sch. Dist	R.	\$	1,577,129	0.9%		\$15,771
Anticipated Total Levy			\$	176,053,786	100.0%		\$1,760,538

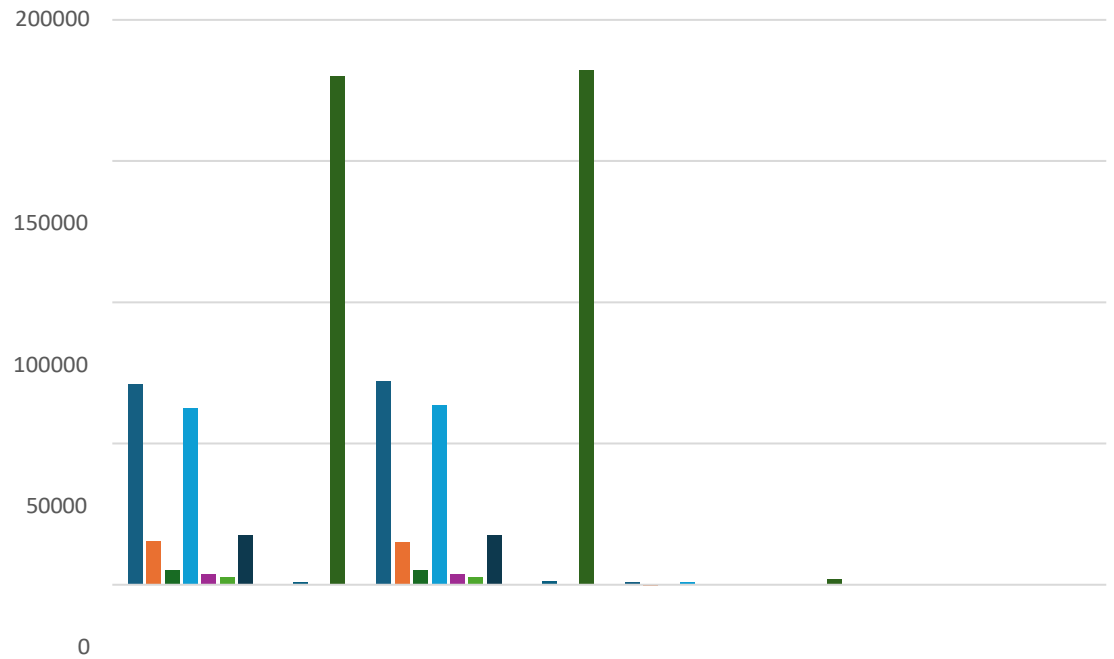
2022 to 2025 History of net taxable value



2019 to 2022 History of net taxable value

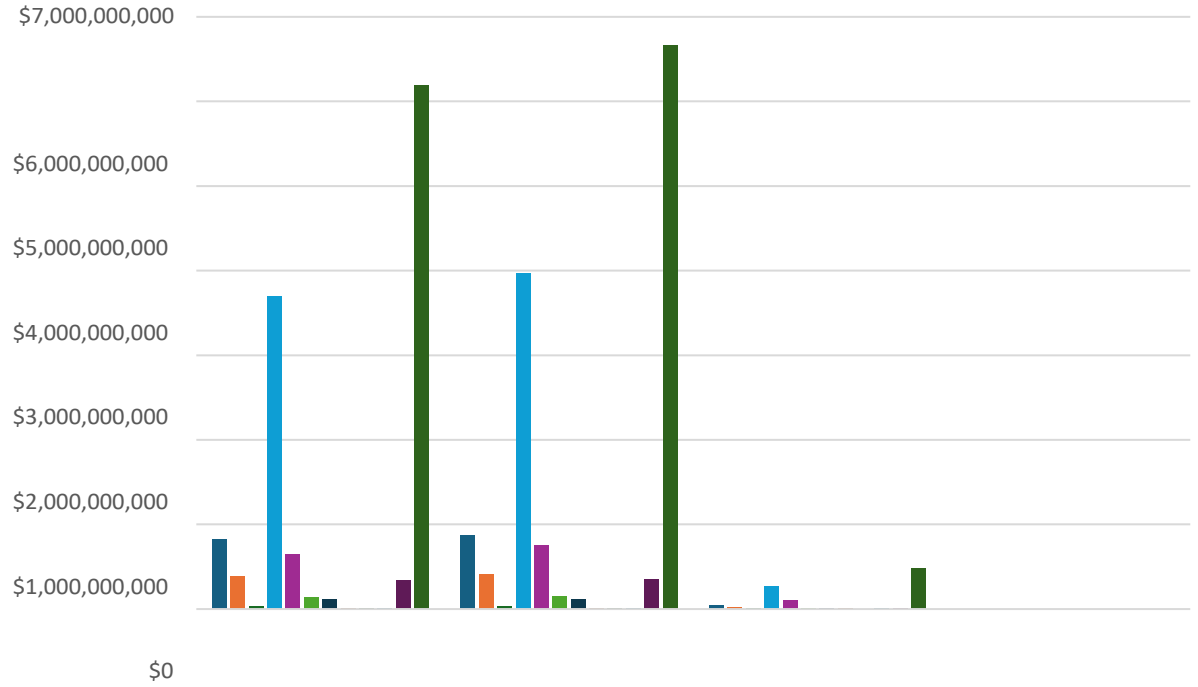


2024 vs 2025 Taxable Parcels



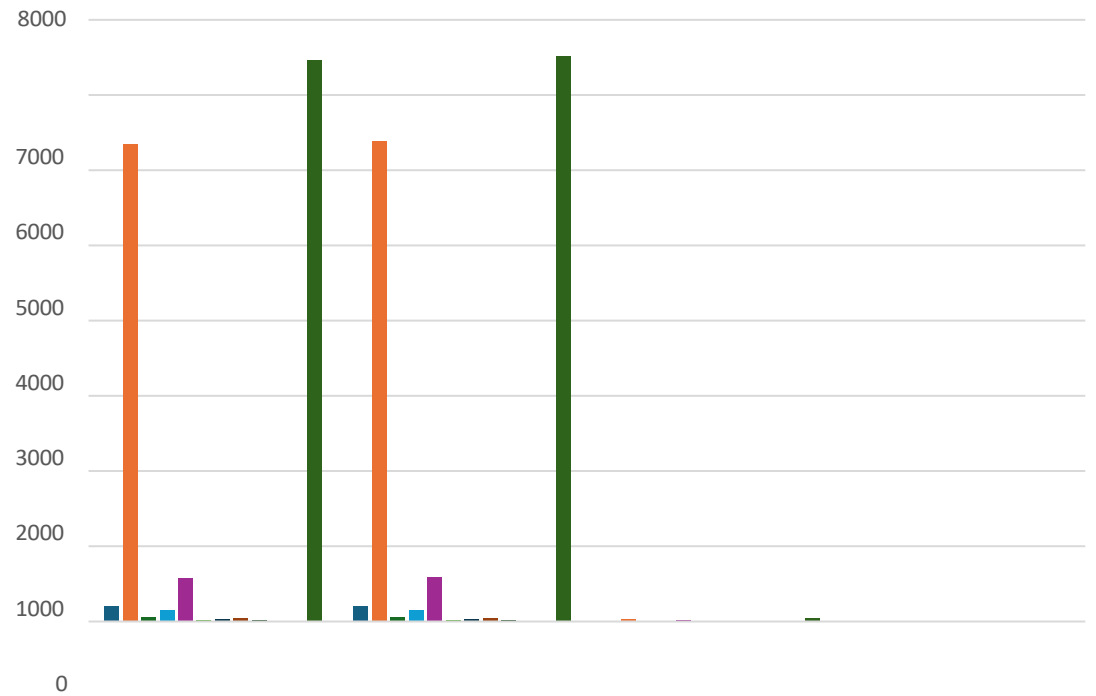
	Parcels 2024	Parcels 2025	Parcel Diff	Parcel Percent Diff
RESIDENTIAL LAND	70970	71995	1025	1.4%
NON-RESIDENTIAL LAND	15462	15215	-247	-1.6%
AGRICULTURAL LAND	5058	5078	20	0.4%
RESIDENTIAL IMPROVEMENT	62685	63695	1010	1.6%
NON-RESIDENTIAL IMPROVEMENT	3901	3928	27	0.7%
BUSINESS PERSONAL PROPERTY	2822	2871	49	1.7%
RESIDENTIAL MOBILE HOME IMPROVEMENT	17686	17730	44	0.2%
NON-RESIDENTIAL MOBILE HOME IMPROVEMENT	121	116	-5	-4.1%
WATER	4	1	-3	-75.0%
LIVESTOCK	1045	1167	122	11.7%
CENTRALLY ASSESSED (FROM PTD)	256	258	2	0.8%
TOTAL	180010	182054	2044	1.1%

2024 vs 2025 Taxable Values



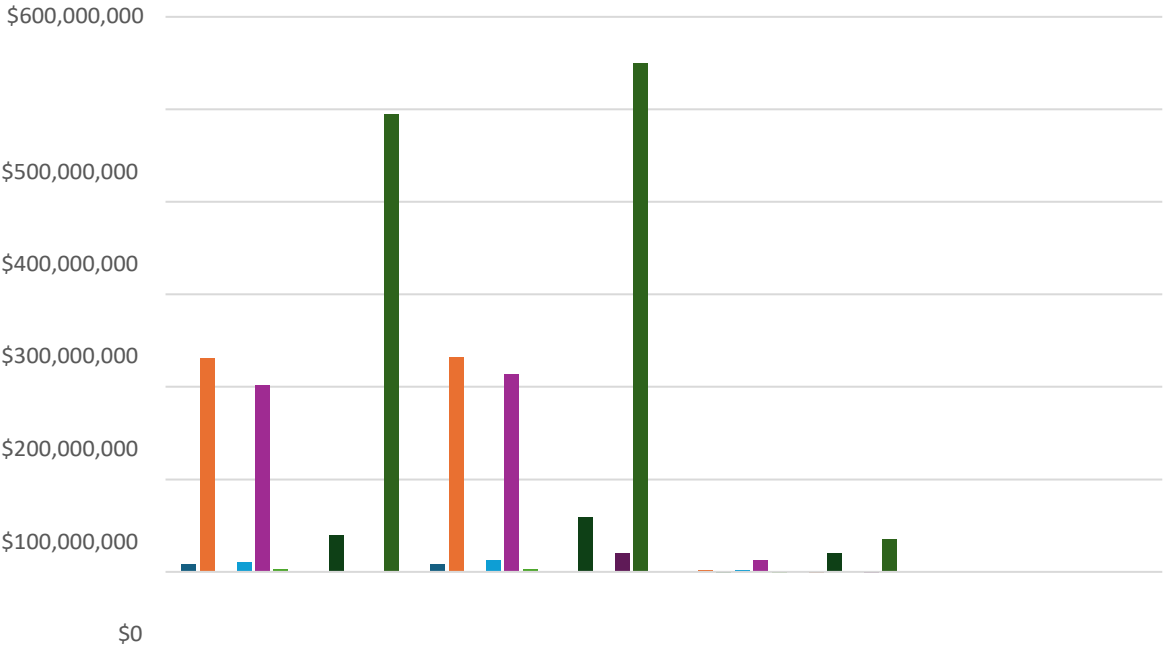
	2024 Assessed Values	2025 Assessed Values	Diff	%Diff
RESIDENTIAL LAND	\$825,512,908	\$868,607,914	\$43,095,006	5.22%
NON-RESIDENTIAL LAND	\$380,852,520	\$406,767,474	\$25,914,954	6.80%
AGRICULTURAL LAND	\$33,333,621	\$33,474,356	\$140,735	0.42%
RESIDENTIAL IMPROVEMENT	\$3,699,549,988	\$3,966,427,724	\$266,877,736	7.21%
NON-RESIDENTIAL IMPROVEMENT	\$647,396,754	\$756,387,876	\$108,991,122	16.84%
BUSINESS PERSONAL PROPERTY	\$133,739,882	\$147,281,631	\$13,541,749	10.13%
RESIDENTIAL MOBILE HOME IMPROVEMENT	\$113,124,968	\$120,315,361	\$7,190,393	6.36%
NON-RESIDENTIAL MOBILE HOME IMPROVEMENT	\$598,915	\$760,826	\$161,911	27.03%
WATER	\$789,824	\$752,480	-\$37,344	-4.73%
LIVESTOCK	\$9,783,483	\$12,682,906	\$2,899,423	29.64%
CENTRALLY ASSESSED (FROM PTD)	\$341,684,550	\$347,149,134	\$5,464,584	1.60%
TOTAL	\$6,186,367,413	\$6,660,607,682	\$474,240,269	7.67%

2024 vs 2025 Tax-Exempt Parcels



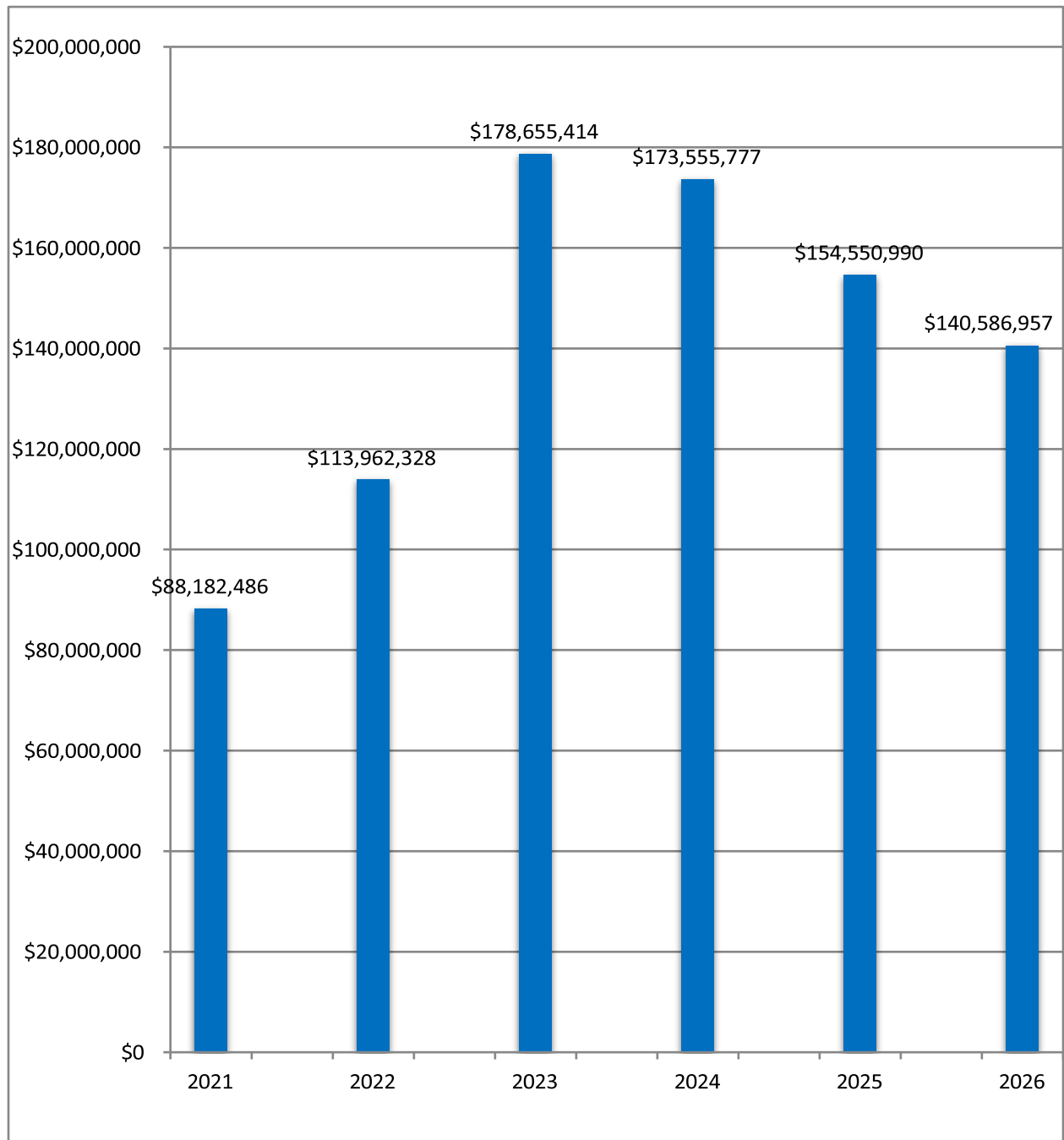
	Parcels 2024	Parcels 2025	Parcel Diff	Parcel Percent Diff
EXEMPT RESIDENTIAL LAND	204	211	7	3.43%
EXEMPT NON-RESIDENTIAL LAND	6352	6384	32	0.50%
EXEMPT AGRICULTURAL LAND	59	56	-3	-5.08%
EXEMPT RESIDENTIAL IMPROVEMENT	147	148	1	0.68%
EXEMPT NON-RESIDENTIAL IMPROVEMENT	578	596	18	3.11%
EXEMPT BUSINESS PERSONAL PROPERTY	19	21	2	10.53%
EXEMPT RESIDENTIAL MOBILE HOME IMPROVEMENT	29	32	3	10.34%
EXEMPT NON-RESIDENTIAL MOBILE HOME IMPROVEMENT	47	47	0	0.00%
EXEMPT WATER	17	12	-5	-29.41%
LIVESTOCK	10	10	0	0.00%
EXEMPT CENTRALLY ASSESSED (FROM PTD)	2	1	-1	-50.00%
TOTAL	7464	7518	54	0.72%

2024 vs 2025 Tax-Exempt Values



	2024 Assessed Values	2025 Assessed Values	Diff	%Diff
EXEMPT RESIDENTIAL LAND	\$8,289,462	\$8,590,773	\$301,311	3.63%
EXEMPT NON-RESIDENTIAL LAND	\$230,233,893	\$231,438,547	\$1,204,654	0.52%
EXEMPT AGRICULTURAL LAND	\$647,412	\$642,083	-\$5,329	-0.82%
EXEMPT RESIDENTIAL IMPROVEMENT	\$10,682,151	\$12,208,771	\$1,526,620	14.29%
EXEMPT NON-RESIDENTIAL IMPROVEMENT	\$201,241,009	\$213,648,911	\$12,407,902	6.17%
EXEMPT BUSINESS PERSONAL PROPERTY	\$3,005,116	\$2,999,624	-\$5,492	-0.18%
EXEMPT RESIDENTIAL MOBILE HOME IMPROVEMENT	\$169,259	\$275,162	\$105,903	62.57%
EXEMPT NON-RESIDENTIAL MOBILE HOME IMPROVEMENT	\$282,372	\$230,060	-\$52,312	-18.53%
EXEMPT WATER	\$38,919,457	\$58,806,349	\$19,886,892	51.10%
LIVESTOCK	\$57,700	\$63,123	\$5,423	9.40%
EXEMPT CENTRALLY ASSESSED (FROM PTD)	\$827,939	\$20,434,075	-\$64,556	-7.80%
TOTAL	\$494,355,770	\$549,337,478	\$35,311,016	7.14%

Net New Value added for 2026 (taxable value)



Property Valuation Fund Use and Reappraisal Planning

For many years, the Property Valuation Fund (1%) has been utilized to support salaries and general operating expenses. As a result, the fund has not been able to accumulate sufficient reserves to support a reappraisal.

To address this limitation, the Assessor has requested that salaries and operating expenses be transitioned to the Assessors General Fund. This approach will allow the Property Valuation Fund to rebuild and generate the revenue necessary to support a future reappraisal program.

In preparation for this effort, the Assessor's Office has submitted a Request for Information (RFI) to explore options for outsourcing the reappraisal. At the same time, current staff continue to support and maintain the existing one-year valuation cycle to ensure compliance with statutory requirements and ongoing market updates.

This strategy is intended to strengthen long-term valuation capacity while maintaining current operations and ensuring the ability to conduct a comprehensive and effective reappraisal in the future.

Assumption: Salaries and operating expenses are transitioned to the General Fund, allowing the 1% Property Valuation Fund to accumulate reserves for a future reappraisal.

Reappraisal Program – Funding, Capacity, and Implementation Strategy

A comprehensive countywide reappraisal is essential to ensure property values remain accurate, uniform, and reflective of current market conditions. While the Assessor’s Office maintains annual valuation updates, a full reappraisal requires additional resources, funding, and dedicated capacity.

Staffing Capacity

An in-house reappraisal is not feasible with current staffing levels. Existing staff are fully engaged in maintaining the annual valuation cycle, which includes property discovery, permit processing, field inspections, market analysis, and protest support.

Parameter	Value	Notes
Parcels Valued	76,657 parcels	Annual valuation workload
Sales Reviewed	3,460 sales	Sales validation required
Permits Processed	2,661 permits	Permit review and inspection
Protests Received	463 protests	Protest preparation and hearings
Residential Appraiser Staff	10	Current appraisal staff
Parcel Capacity per Appraiser (IAAO Standard)	3,000 parcels/year	Conservative estimate for parcel workload
Total Parcel Capacity Calculated	30,000 parcels/year	10 appraisers × 3,000 parcels
Parcels per Appraiser	7,666 parcels	76,657 ÷ 10 appraisers
Actual Working Days	220 days	Accounting for holidays, leave, training
Daily Parcel Review by Appraiser	34.8 parcels	7,666 ÷ 220 working days
Daily Parcel Review by Appraiser (IAAO Recommendation)	10 – 15 parcels	Industry realistic daily appraisal workload

Property Valuation Fund and Financial Strategy

The Assessor has requested that salaries and operating expenses be transitioned to the General Fund. This will allow the Property Valuation Fund to be rebuilt and be used for its intended purposes supporting valuation and reappraisal activities.

Outsourcing and Planning

The Assessor's Office has issued a Request for Information (RFI) to evaluate options for outsourcing the reappraisal. This will provide insight into cost, scope, and timelines necessary to complete a countywide effort. This workload allows staff to sustain required annual updates; however, it does not provide the capacity necessary to conduct a comprehensive reappraisal

Phased Reappraisal Approach

To maximize flexibility and reduce immediate financial impact, a phased approach may be implemented:

- Reappraise high-growth or rapidly changing market areas first
- Address property types in stages (residential, commercial, multifamily)
- Spread costs across multiple fiscal years

This approach allows the County to begin improving valuation accuracy while continuing to build fund reserves.

Goals

- Current staff will continue to maintain the annual valuation cycle
- A full reappraisal requires dedicated resources separate from daily operations
- Transitioning funding sources is critical to long-term program success

Capacity vs. One Year Cycle — Doña Ana County- Residential

A countywide reappraisal is to ensure accurate, equitable, and defensible property valuations. Due to staffing limitations, this effort cannot be completed in-house and requires strategic funding and implementation planning.

By transitioning operational costs to the General Fund and allowing the Property Valuation Fund to rebuild, the County will be positioned to support a phased or outsourced reappraisal program. This approach ensures long-term sustainability, compliance, and continued public confidence in the property tax system.

Strategic Goals for the Coming Year

The Doña Ana County Assessor's Office continues to evaluate strategies to improve operational efficiency, strengthen appraisal accuracy, and enhance public service.

One major initiative under consideration is the implementation of a **countywide reappraisal program**. Due to the size of the County's property base and the limited staffing resources available, the County is evaluating the potential use of contracted appraisal services to assist with large-scale field data collection and property verification.

A comprehensive reappraisal effort would involve the systematic review of all property characteristics within the County, ensuring that property records accurately reflect current improvements and property conditions.

Future priorities for the Assessor's Office include improving property data accuracy, strengthening mass appraisal modeling, enhancing technology systems, and continuing to provide responsive service to taxpayers.

- Improve data accuracy
- Continue modernization of systems
- Expand field data collection
- Implement countywide reappraisal program

3.6.5.23 - RESPONSIBILITY OF COUNTY ASSESSORS TO DETERMINE AND MAINTAIN CURRENT AND CORRECT VALUES OF PROPERTY

. C. CURRENT AND CORRECT VALUES OF PROPERTY DEFINED: Assessors shall reappraise properties either once per year (one-year reappraisal cycle), or once every two years (two-year reappraisal cycle). Assessors may only change the current reappraisal cycle in their respective county after written approval is granted by the director. The phrase “current and correct values of property” as used in Section 7-36-16 NMSA 1978 means: (1) For residential property purchased in the year prior to the current tax year the phrase means its market value during the year of purchase; (2) For residential property not purchased in the year prior to the current tax year, when utilizing a one year reappraisal cycle, the phrase means its’ market value of the year prior to the current tax year, and (3) For residential property not purchased in the year prior to the current tax year, and non-residential locally assessed property, when utilizing a two year reappraisal cycle, the phrase means its market value in the tax year 2001 and, for each of the following odd-numbered tax year, its market value during the preceding odd-numbered tax year. [3/23/83, 11/5/85, 5/10/93, 12/29/94, 8/31/96; 3.6.5.23 NMAC - Rn C A, 3 NMAC 6.5.23, 4/30/01; A, 6/13/03] 3.6.5.24

History: 1953 Comp., § 72-29-6, enacted by Laws 1973, ch. 258, § 18; 2000, ch. 10, §

Value is a matter of opinion, and, when the law has provided officers upon whom the duty is imposed to make the valuation, it is the opinion of those officers to which the interests of the Where the Eddy county assessor sought to use funds from the county property valuation fund, 7-38-38.1C NMSA 1978, to contract with a private company for technical assistance in locating and valuing oil and gas property within Eddy county, the Eddy county commission was not prohibited from approving a contract with an independent contractor to assist the county assessor in valuing property, because the legislature, in creating the county property valuation fund, made no attempt to restrict an assessor’s discretion on the use of the fund and thus intended to leave it to the professional discretion of county assessors to decide how best to achieve the statutory goal of current and correct valuation of all property within the county. Robinson v. Board of Comm’rs of the Cty. of Eddy, 2015-NMSC-035.

RESOLUTION NO. 2026-_____

Approval of the Assessor's Annual Property Valuation Maintenance Plan

WHEREAS, as required in NMSA 1978 § 7-36-16 A. (2000), the Assessor must implement a plan each year to update property values to their current and correct values according to market trends and within the residential increase limitation of NMSA 1978 § 7-36-21.2 (2010); and

WHEREAS, the plan, or program, as defined in NMSA 1978 § 7-36-16 E. (2000) focuses on value increases for new or existing buildings and parcels; value decreases related to negative property changes; and a comparison of sale or income data to verify accurate and fair values; and

WHEREAS, for the 2026 valuation period, the Assessor's Office reviewed 2025 sale data using the above criteria and updated individual property values to achieve current and correct market value status; and

WHEREAS, the Assessor has a statutory obligation pursuant to NMSA 1978 § 7-36-16 E. (2000) to present an annual written report to the Board of County Commissioners detailing the work performed to achieve current and correct property values and to verify the soundness and efficiency of the program; and

WHEREAS, the Board of County Commissioners finds that the Assessor's Annual Property Valuation Maintenance Plan meets the statutory obligations set forth above.

NOW, THEREFORE BE IT RESOLVED that the Board of County Commissioners of Doña Ana County approve the Assessor's Annual Property Valuation Maintenance Plan as presented.

RESOLVED this 28th day of April 2026.

**BOARD OF COUNTY COMMISSIONERS OF
DOÑA ANA COUNTY, NEW MEXICO**

Manuel A. Sanchez, District 5, Chair	☐ For ☐ Against
Gloria Gameros, District 2, Vice Chair	☐ For ☐ Against
Christopher Schaljo-Hernandez, District 1	☐ For ☐ Against
Susie Kimble, District 3	☐ For ☐ Against
Susana Chaparro, District 4	☐ For ☐ Against

ATTEST:

Amanda López Askin, Ph.D.
County Clerk



Doña Ana County

Assessor's Office

Status Report: Annual Property Valuation Maintenance & Property Valuation Program with Related Budget Considerations

Assessor Eugenia (Gina) Montoya Ortega



Property Reappraisal Activities

Property Valuation Maintenance

When: Annually

Purpose: Update property values to meet current market values

Operational Process: Annual account review and statistical analysis

Property Valuation Program

When: Recommended Every 4 – 6 Years

Purpose: Verify property characteristics and update property values to meet current market values

Operational Process: Comprehensive inspection of all properties and statistical analysis

Annual Property Valuation Maintenance responsibilities and Property Valuation Program are completed concurrently.



2026 Property Reappraisal Activities

Completed **annual property valuation maintenance**

Finalized property changes

Conducted market analysis

Delivered Notices of Value

Delivered Annual Report

Finalizing PTD Evaluation

Processing exemption requests

Processing protest petitions

- May through October

Responding to daily requests for service

Preparing for **property valuation program**

In-house reappraisal considerations

RFI #26-0037 for outsourced reappraisal

Requested budget fund redistribution FY 27/28

Upgraded all computer stations

Preparing to deploy additional software tools



Property Valuation Program In-House Reappraisal Considerations

****Day-to-day operations must continue with minimal interruption to avoid delays and backlog****

Preparing to Implement Reappraisal Program

Human Capital

Public Outreach

Physical Infrastructure

Account Record Readiness

Process and Procedural Readiness

Technology Readiness

Project Schedules and Administrative
Coordination

Funding

Implementing Reappraisal Program

Preliminary account review and preparation

Field inspection and data collection

Public contact and interaction

Data review and entry of data collected

Account Review and data audit and
verification

Data corrections

Valuation defense

Debrief open items and complete



Doña Ana County

Staffing Capacity Comparison

IAAO Staffing Capacity Model

Assumption: One appraiser can review 3,000 parcels/work year

Assumption: 1 appraiser is FTE; continuously employed for full work year

Assumption: 220 fulltime workdays per year (1,760 total hours)

AO Staffing Capacity Model

Actual: AO residential parcel count totaled 76,657 parcels

Actual: 1 AO appraiser can review 7,665.7 parcels/work year

Actual: 1 AO appraiser is FTE; continuously employed for full work year

Actual: 220 FT workdays per year (1,760 total hours)

AO Staffing Deficiency

If DAC AO was able to meet IAAO staffing model parcel review capacity, DAC AO would be able to complete 30,000 parcel reviews of its 76,657 actual parcels, leaving a deficit of 46,657 parcels.



Budget Resource for Reappraisal Activities

County property valuation fund AKA 1% Fund

Special fund legislatively created for the strict purpose of providing County Assessor with additional funds to meet its reappraisal requirements, annual or periodic.

- Current state of the 1% Fund
- Assessor's action to build 1% Fund
- Future uses of the 1% Fund



Budget Resource for Regular/Routine Activities

Assessor's General Fund

General Fund consistent with other county departments.

- Current state of the general fund
- Requested changes to FY 27/28 AO General Fund budget



Future Reappraisal Program Plan



**DOÑA ANA COUNTY
BOARD OF COUNTY COMMISSIONERS**

Doña Ana County Government Center
845 North Motel Boulevard
Las Cruces, New Mexico 88007
Telephone: (575) 647-7200
Toll-Free: (877) 827-7200

Financial Services Department
Initiating Department

Asma Dawood, Finance Director
Contact Person

June 9, 2026
Meeting Date

19
Agenda Item Number

TITLE OF AGENDA ITEM TO BE CONSIDERED

**ORDINANCE AUTHORIZING THE ISSUANCE AND SALE OF DOÑA ANA COUNTY GENERAL
OBLIGATION BONDS, SERIES 2026, IN THE AGGREGATE PRINCIPAL AMOUNT NOT TO
EXCEED \$10 MILLION**

SUMMARY OF ITEM TO BE CONSIDERED

INCLUDING PRESENTATION OF OPTIONS FOR ACTION and ACTION REQUESTED

Ordinance authorizing the issuance and sale of Doña Ana County general obligation bonds, series 2026, in the aggregate principal amount not to exceed \$10 million to finance certain voter-approved projects.

The Bonds shall be sold at a public sale to the purchaser. The underwriter's discount on the Bonds shall not exceed two and one-half percent (2.5%) of the aggregate principal amount of the Bonds. The longest maturity of the Bonds shall not be later than 20 years from the date of issuance.

One Bond for each stated maturity shall bear the signatures of the Chair or Vice-Chair of the Board and shall be attested by the signature of the County Clerk or a deputy County Clerk with the seal of the County. The Bonds shall be authenticated by the signature of the County Finance Director as Registrar/Paying Agent.

DESCRIPTION OF SUPPORTING DOCUMENTATION ATTACHED

Presentation
Bond Ordinance

SUMMARY OF FINANCIAL IMPACT

Authorizing issue of \$10 million general obligation improvement bonds to finance certain voter-approved projects.

ADMINISTRATIVE REVIEW AND APPROVAL

Asma Dawood, Finance Director	Created/Initiated - 5/22/2026
Asma Dawood, Finance Director	Approved - 5/22/2026
Lucio Luttrell, Deputy County Manager	Approved - 6/4/2026
Cari Neill, County Attorney	Final Approval - 6/5/2026

DOCUMENT CONTROL

For Signature: No	For Recording: No	Deadline for Return:
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DONA ANA COUNTY, NM

PLANNED GENERAL OBLIGATION BOND ISSUANCE

JUNE 2026

G.O. BOND ISSUANCE ASSUMPTIONS

2026 Bond Issuance.....	\$10 Million
First Interest Payment.....	March 1, 2027
First Principal Maturity.....	September 1, 2027
Final Principal Maturity.....	September 1, 2045

\$140 MILLION ISSUANCE

Dona Ana County, NM
\$140 million Issuance
Preliminary / Subject to Change

FYE 6/30	Existing Debt	\$10,000,000 Proceeds - Series 2026 8/15/2026 - 4.60%			\$65,000,000 Proceeds - Series 2027 8/15/2027 - 4.60%			\$65,000,000 Proceeds - Series 2028 8/15/2028 - 4.60%			AGGREGATE		FYE 6/30
		Principal	Interest	Total	Principal	Interest	Total	Principal	Interest	Total	Debt Service	Mill Rate ¹	
2026	\$ 483,300	\$ -	\$ -	\$ -							\$ 483,300	0.0770	2026
2027	487,425	-	250,444	250,444	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	737,869	0.1153	2027
2028	491,100	75,000	458,275	533,275	-	1,627,889	1,627,889	\$ -	\$ -	\$ -	2,652,264	0.4144	2028
2029	494,325	75,000	454,825	529,825	5,190,000	2,870,630	8,060,630	-	1,627,889	1,627,889	10,712,669	1.6739	2029
2030	496,063	75,000	451,375	526,375	2,015,000	2,704,915	4,719,915	2,030,000	2,943,310	4,973,310	10,715,663	1.6743	2030
2031	500,100	75,000	447,925	522,925	2,110,000	2,610,040	4,720,040	2,125,000	2,847,745	4,972,745	10,715,810	1.6743	2031
2032	497,400	80,000	444,360	524,360	2,210,000	2,510,680	4,720,680	2,225,000	2,747,695	4,972,695	10,715,135	1.6742	2032
2033	499,000	85,000	440,565	525,565	2,315,000	2,406,605	4,721,605	2,330,000	2,642,930	4,972,930	10,719,100	1.6749	2033
2034	499,800	90,000	436,540	526,540	2,425,000	2,297,585	4,722,585	2,435,000	2,533,335	4,968,335	10,717,260	1.6746	2034
2035		605,000	420,555	1,025,555	2,540,000	2,183,390	4,723,390	2,550,000	2,418,680	4,968,680	10,717,625	1.6746	2035
2036		630,000	392,150	1,022,150	2,655,000	2,063,905	4,718,905	2,670,000	2,298,620	4,968,620	10,709,675	1.6734	2036
2037		660,000	362,480	1,022,480	2,780,000	1,938,900	4,718,900	2,800,000	2,172,810	4,972,810	10,714,190	1.6741	2037
2038		695,000	331,315	1,026,315	2,915,000	1,807,915	4,722,915	2,930,000	2,041,020	4,971,020	10,720,250	1.6750	2038
2039		725,000	298,655	1,023,655	3,050,000	1,670,720	4,720,720	3,065,000	1,903,135	4,968,135	10,712,510	1.6738	2039
2040		760,000	264,500	1,024,500	3,195,000	1,527,085	4,722,085	3,210,000	1,758,810	4,968,810	10,715,395	1.6743	2040
2041		795,000	228,735	1,023,735	3,345,000	1,376,665	4,721,665	3,365,000	1,607,585	4,972,585	10,717,985	1.6747	2041
2042		835,000	191,245	1,026,245	3,500,000	1,219,230	4,719,230	3,520,000	1,449,230	4,969,230	10,714,705	1.6742	2042
2043		870,000	152,030	1,022,030	3,665,000	1,054,435	4,719,435	3,685,000	1,283,515	4,968,515	10,709,980	1.6734	2043
2044		915,000	110,975	1,025,975	3,840,000	881,820	4,721,820	3,860,000	1,109,980	4,969,980	10,717,775	1.6747	2044
2045		955,000	67,965	1,022,965	4,020,000	701,040	4,721,040	4,040,000	928,280	4,968,280	10,712,285	1.6738	2045
2046		1,000,000	23,000	1,023,000	4,210,000	511,750	4,721,750	4,230,000	738,070	4,968,070	10,712,820	1.6739	2046
2047					4,405,000	313,605	4,718,605	4,430,000	538,890	4,968,890	9,687,495	1.5137	2047
2048					4,615,000	106,145	4,721,145	4,640,000	330,280	4,970,280	9,691,425	1.5143	2048
2049								4,860,000	111,780	4,971,780	4,971,780	0.7768	2049
	<u>\$ 4,448,513</u>	<u>\$ 10,000,000</u>	<u>\$ 6,227,914</u>	<u>\$ 16,227,914</u>	<u>\$ 65,000,000</u>	<u>\$ 34,384,949</u>	<u>\$ 99,384,949</u>	<u>\$ 65,000,000</u>	<u>\$ 36,033,589</u>	<u>\$ 101,033,589</u>	<u>\$ 221,094,965</u>		

¹ Assumes tax collection rate of 100%, taxable assessed value of \$6.4 billion. Actual levy rate for 2026.

INDIVIDUAL PROPERTY TAX IMPACT

Impact of General Obligation Bond Issuance on Property Owners

First Issuance - \$10 million

Tax rate increase - **\$.0832** per \$1,000 taxable value (from \$.0770 existing to \$.1602)

Market Value of Property	Taxable Value Equal to .33% of Mkt.	Tax Increase	
		Annual	Monthly
\$ 100,000	\$ 33,333	\$ 2.77	\$ 0.23
\$ 200,000	\$ 66,667	\$ 5.55	\$ 0.46
\$ 288,500	\$ 96,167	\$ 8.00	\$ 0.67
\$ 300,000	\$ 100,000	\$ 8.32	\$ 0.69
\$ 400,000	\$ 133,333	\$ 11.09	\$ 0.92
\$ 500,000	\$ 166,667	\$ 13.87	\$ 1.16

Issuance of Entire G.O. Authorization - \$140 million

Tax rate increase - **\$1.5970** per \$1,000 taxable value (from \$.0770 existing to \$1.6740)

Market Value of Property	Taxable Value Equal to .33% of Mkt.	Tax Increase	
		Annual	Monthly
\$ 100,000	\$ 33,333	\$ 53.23	\$ 4.44
\$ 200,000	\$ 66,667	\$ 106.47	\$ 8.87
\$ 288,500	\$ 96,167	\$ 153.58	\$ 12.80
\$ 300,000	\$ 100,000	\$ 159.70	\$ 13.31
\$ 400,000	\$ 133,333	\$ 212.93	\$ 17.74
\$ 500,000	\$ 166,667	\$ 266.17	\$ 22.18

*Estimated tax rate based on overall taxable value for County of \$6.4 billion

**Average home value in the County is \$288,500

TIMETABLE OF EVENTS

June 2026							July 2026							August 2026							September 2026						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
	1	2	3	4	5	6				1	2	3	4							1			1	2	3	4	5
7	8	9	10	11	12	13	5	6	7	8	9	10	11	2	3	4	5	6	7	8	6	7	8	9	10	11	12
14	15	16	17	18	19	20	12	13	14	15	16	17	18	9	10	11	12	13	14	15	13	14	15	16	17	18	19
21	22	23	24	25	26	27	19	20	21	22	23	24	25	16	17	18	19	20	21	22	20	21	22	23	24	25	26
28	29	30					26	27	28	29	30	31		23	24	25	26	27	28	29	27	28	29	30			
														30	31												

Dona Ana County

POSSIBLE TIMETABLE OF EVENTS

Issuance of Series 2026 G.O. Bonds

Date	Event
June 9	Board of County Commissioners regular meeting to consider action authorizing issuance of Bonds, establishing parameters, and delegating pricing approval
July 14	Submission of information to rating agencies
July 27-31	Calls with Rating Agencies
August 5	Receipt of ratings
August 6	Preliminary official statement distributed and posted
August 18	Competitive sale: bids due, overseen by HilltopSecurities.
Sept. 10	Planned closing, receipt of proceeds

DOÑA ANA COUNTY, NEW MEXICO
ORDINANCE NO. 2026-__

AN ORDINANCE AUTHORIZING THE ISSUANCE AND SALE OF DOÑA ANA COUNTY, NEW MEXICO GENERAL OBLIGATION BONDS, SERIES 2026, IN THE AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$10,000,000 (THE “BONDS”) TO FINANCE CERTAIN VOTER-APPROVED PROJECTS, WHICH BONDS ARE PAYABLE FROM AD VALOREM TAXES LEVIED ON ALL TAXABLE PROPERTY WITHIN THE COUNTY, LEVIED WITHOUT LIMIT AS TO RATE OR AMOUNT; APPROVING THE DELEGATION OF AUTHORITY TO MAKE CERTAIN DETERMINATIONS REGARDING THE SALE OR PLACEMENT OF THE BONDS PURSUANT TO THE SUPPLEMENTAL PUBLIC SECURITIES ACT; PROVIDING FOR THE FORM, TERMS AND CONDITIONS OF THE BONDS, THE MANNER OF THEIR EXECUTION, THE MANNER OF SALE OR PLACEMENT, AND THE METHOD OF, AND SECURITY FOR, PAYMENT; AND PROVIDING FOR OTHER DETAILS CONCERNING THE BONDS; APPROVING FORMS OF THE BOND PURCHASE AGREEMENT, NOTICE OF SALE, AND OTHER DOCUMENTS (AS APPLICABLE) RELATING TO THE BONDS; RATIFYING ACTION PREVIOUSLY TAKEN IN CONNECTION THEREWITH; AND REPEALING ALL ORDINANCES IN CONFLICT HEREWITH.

WHEREAS, Doña Ana County, State of New Mexico (the “County”) is a legally and regularly created, established, organized and existing county under the general laws of the State of New Mexico; and

WHEREAS, at the general election duly called and held in the County on the 4th day of November, 2025 (the “Election”), the electors of the County authorized the Board of County Commissioners of Doña Ana County, New Mexico (the “Board”) to contract bonded indebtedness on behalf of the County and upon the credit thereof by issuing general obligation bonds of the County; and

WHEREAS, the voter approved proposes and amounts of the proposed general obligation bonds to be sold is as follows:

	Amount Authorized <u>at Election</u>	Amount Previously <u>Issued</u>	Amount to be <u>Issued</u>
Question 1: Acquisition, planning design, construction, and equipping of new, enhanced, and upgraded recreational centers, parks/trails, community centers, and for acquisition, planning, design, construction, and equipping of water/wastewater systems.	\$105,000,000	-0-	-0-

Question 2: Acquiring, design, planning, design, construction, and equipping of event venue upgrades at the County fairgrounds, to include facility improvements, conversion of the old speedway to an amphitheater, and road access improvements along the planning High Mesa Road.	\$35,000,000	-0-	\$10,000,000
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WHEREAS, the Board hereby determines that it is necessary and in the best interest of the County and the inhabitants thereof that general obligation bonds be issued at this time for the purposes and in the amounts set forth above, provided that a satisfactory price be obtained therefor upon a public sale; and

WHEREAS, the Board has determined and does hereby determine that the Bonds shall be issued at this time under the authority of the New Mexico Constitution and applicable law as hereinafter set forth, and desires to fix the form and details of the Bonds and to provide for the levy of taxes for the payment of the principal of and interest on the Bonds; and

WHEREAS, the County intends to market and sell the Bonds via competitive sale and the entity or entities to whom the Bonds will be originally sold (the "Purchaser"), the purchase price and other details of such general obligation bonds will be established in the Sale Certificate (as defined in Section 13) pursuant to this ordinance (this "Bond Ordinance"); and

WHEREAS, all required authorizations, consents or approvals of any state, governmental body, agency or authority, in connection with the authorization, execution and delivery of the Bonds which are required to have been obtained by the date hereof have been obtained, and which will be required to be obtained prior to the date of issuance of the Bonds, will have been obtained by such date; and

WHEREAS, no action or suit has been commenced by any person or corporation contesting the validity of any of the proceedings directed toward the issuance and sale of the bonds herein authorized heretofore taken by the Board and the officers of the County; and

WHEREAS, there has been on deposit with the County Clerk the proposed form of this Bond Ordinance.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF DOÑA ANA, NEW MEXICO:

SECTION 1. *Ratification.* All action heretofore taken (not inconsistent with the provisions of this Bond Ordinance) by the Board directed toward the Election, the issuance of the Bonds, and the sale of the Bonds to the Purchaser be, and the same hereby is, ratified, approved and confirmed.

SECTION 2. *Authorization; Notice of Bond Sale.*

A. *Authorization.* This Bond Ordinance has been adopted by the affirmative vote of a majority of all members of the Board. For the purpose of protecting the public health, conserving the property, protecting the general welfare and prosperity of the citizens of the County, by financing the capital projects described herein, it is hereby declared necessary that the County, pursuant to the Public Securities Act, Sections 6-14-1 through 6-14-12 NMSA 1978 and Sections 6-15-1 through 6-15-28, NMSA 1978, and acts amendatory and supplemental thereto (collectively, the “Act”), issue its negotiable, fully registered, general obligation bonds to be designated Doña Ana County, New Mexico General Obligation Bonds, Series 2026, in an aggregate principal amount not to exceed \$10,000,000 (the “Bonds”) and the issuance, sale and delivery of the Bonds is hereby authorized. The Bonds shall be sold at a public sale to the Purchaser. The underwriter’s discount on the Bonds shall not exceed two and one-half percent (2.5%) of the aggregate principal amount of the Bonds. The longest maturity of the Bonds shall not be later than 20 years from the date of issuance. Aggregate original issue premium on the Bonds (net of aggregate original issue discount on the Bonds) shall not exceed four percent (4%) of the stated principal amount of the Bonds.

B. *Notice of Bond Sale.* The Chair of the Board and the Clerk of the County be, and the same hereby are, authorized and directed to have published a notice of sale of the Bonds in the *Las Cruces Sun News*, a newspaper of general circulation in the County, once at least one week prior to the sale date, and the Chair of the Board is hereby authorized and directed to give such other notice of the bond sale as she shall determine, including the publication of the notice in financial papers and periodicals and the posting of such notice on electronic sale platforms, and the distribution among investment bankers and others of a preliminary official statement relating to the Bonds. The notice of bond sale for the Bonds shall be in substantially the form attached as Exhibit A hereto, with such changes as are not inconsistent therewith and approved by the Chair of the Board, County Manager or County Finance Director. Notwithstanding the foregoing, the form of notice of sale for publication in the *Las Cruces Sun News* may be in the form of a summary

of the notice of bond sale provided in Exhibit A attached hereto, provided that such summary complies with and includes the information required by NMSA Section 6-15-5.D.

SECTION 3. *Bond Details.* The Board, on behalf of the County and upon the full faith and credit thereof, shall issue the Bonds in one or more series in the aggregate stated principal amount not to exceed \$10,000,000. The form, terms, and provisions of the Bonds, as set forth in Section 10, are hereby approved with only such changes therein as are not inconsistent with this Bond Ordinance and the Sale Certificate.

The Bonds shall be dated the date of issuance or as otherwise determined in a Sale Certificate (herein the “Series Date”), shall be issued in fully registered form only, without coupons, and when issued will be registered in the name of Cede & Co., as nominee of The Depository Trust Company (“DTC”), New York, New York as registered owner of the Bonds. DTC will act as the securities depository of the Bonds. A single certificate will be issued and delivered to DTC for the total principal amount of each maturity of the Bonds. Individual purchases of the Bonds will be made in book-entry form only in the principal amount of \$5,000 or integral multiples thereof. The Purchaser of the Bonds will not receive certificates representing its interest in the Bonds purchased. The Bonds shall bear interest from the Series Date to maturity at the rates per annum set forth in the Sale Certificate, but not to exceed ten percent (10%) per annum as required by Section 6-14-3, NMSA 1978, payable to the registered owner thereof, or registered assigns, commencing on the date established in the Sale Certificate, and semi-annually thereafter on February 1 and August 1 in each year in which the Bonds are outstanding; and shall mature on August 1 of each year set forth in the Sale Certificate, provided, however, Bonds which are reissued upon transfer, exchange or other replacement shall bear interest from the most recent Interest Payment Date to which interest has been fully paid or provided for in full or, if no interest has been paid, from the Series Date.

The exact principal amount, authorized denominations, transfer restrictions, if any, pricing, redemption terms and maturity schedule for the Bonds shall be established in the Sale Certificate, subject to the parameters and conditions contained in this Bond Ordinance.

The principal of each Bond and interest due at maturity shall be payable to the registered owner thereof as shown on the registration books kept by the County Finance Director, as “registrar/paying agent” (or any successor thereto, the “Registrar/Paying Agent”) for the Bonds, upon maturity and upon presentation and surrender thereof at the principal office of the

Registrar/Paying Agent. The County may appoint a successor or successors to the Registrar/Paying Agent to perform some or all of the duties of registrar and paying agent, which shall be a financial institution having an unimpaired capital and surplus of not less than \$10,000,000. Payments to DTC made hereunder shall be made in accord with the DTC blanket letter of representations. If any Bond shall not be paid upon such presentation and surrender at or after maturity, it shall continue to bear interest at the rate borne by said Bond until the principal thereof is paid in full. Payment of interest on the Bonds (other than at maturity) shall be made by check or draft mailed to the registered owner thereof as of the close of business on the Record Date (defined below) at its address as it appears on the registration books kept by the Registrar/Paying Agent (or by such other arrangement as may be mutually agreed to by the Registrar/Paying Agent and such registered owner). All such payments shall be made in lawful money of the United States of America. The term "Record Date" as used herein with respect to any Interest Payment Date shall mean the last day of the month next preceding the Interest Payment Date. The person in whose name any Bond is registered at the close of business on any Record Date with respect to any Interest Payment Date shall be entitled to receive the interest payable thereon on such Interest Payment Date notwithstanding any transfer or exchange thereof subsequent to such Record Date and prior to such Interest Payment Date; but interest on any Bond which is not timely paid or duly provided for shall cease to be payable as provided above and shall be payable to the person in whose name such Bond is registered at the close of business on a special record date (the "Special Record Date") fixed by the Registrar/Paying Agent for the payment of any such overdue interest. The Special Record Date shall be fixed by the Registrar/Paying Agent whenever moneys become available for payment of overdue interest, and notice of any such Special Record Date shall be given not less than ten (10) days prior thereto, by first-class mail, to the registered owners of the Bonds as of the fifth (5th) day preceding the mailing of such notice by the Registrar/Paying Agent, stating the Special Record Date and the date fixed for the payment of overdue interest.

SECTION 4. *Prior Redemption.*

A. All or any portion of the Bonds may be subject to optional redemption, mandatory redemption and/or mandatory sinking fund redemption prior to their stated maturities at a redemption price and on the dates established therefore in the Sale Certificate.

B. Notice of redemption shall be given by the Registrar by sending a copy of such notice by registered or certified first-class, postage prepaid mail at least thirty (30) days prior to

the redemption date to the registered owners of the Bonds to be redeemed, at the address shown as of the close of business of the Registrar on the fifth (5th) day prior to the mailing of notice on the registration books kept by the Registrar. The County shall give the Registrar written instructions to give notice of redemption to the registered owners of the Bonds to be redeemed at least forty-five (45) days prior to such redemption date. Neither the County's failure to give such notice nor the Registrar's failure to give such notice to the registered owners of the Bonds, or any defect therein, shall affect the validity of the proceedings for the redemption of any Bonds for which proper notice was given. Notice of redemption shall specify the amount being redeemed, the date fixed for redemption, and that on such redemption date there will become and be due and payable upon the Bonds to be redeemed at the office of the Paying Agent, the principal amount to be redeemed plus accrued interest to the redemption date and that from and after such date interest will cease to accrue on such amount. Notice having been given in the manner hereinbefore provided, the Bonds so called for redemption shall become due and payable on the redemption date so designated and if an amount of money sufficient to redeem the Bonds called for redemption shall on the redemption date be on deposit with the Paying Agent, the Bonds to be redeemed shall be deemed not outstanding and shall cease to bear interest from and after such redemption date. Upon presentation of the Bonds to be redeemed at the office of the Paying Agent, the Paying Agent shall pay the Bonds so called for redemption with funds deposited with the Paying Agent by the County.

SECTION 5. *Execution of the Bonds.* One Bond for each stated maturity shall bear the manual or facsimile signatures of the Chair or Vice-Chair of the Board and shall be attested by the facsimile or manual signature of the County Clerk or a deputy County Clerk with the seal or facsimile seal of the County. The Bonds shall be authenticated by the manual signature of the County Finance Director as Registrar/Paying Agent. The Bonds bearing the signatures or the signing thereof shall be the valid and binding obligations of the County, notwithstanding that before the delivery of the Bonds and payment therefore, or before the issuance thereof upon transfer or exchange, any or all of the persons whose signatures appear on the Bonds shall have ceased to fill their respective offices. The Chair of the Board and the County Clerk, pursuant to Sections 6-9-1 through 6-9-6, inclusive, NMSA 1978, may each file his/her manual signature, certified by him/her under oath, with the Secretary of State of New Mexico, provided that such

filing shall not be necessary for any officer where any previous filing shall have application to the Bonds.

SECTION 6. *Pledge of Full Faith and Credit; Authentication of Bonds; Application of Proceeds.* The Bonds represent a portion of the bonds approved at the special bond election held coincident with the general election duly called and held in the County on November 4, 2025. The Bonds shall constitute the general obligation of the County, payable from general (*ad valorem*) taxes which shall be levied without limitation as to the rate or amount. The full faith and credit of the County shall be, and hereby is, irrevocably pledged to the payment of the principal of and interest on the Bonds. No Bond shall be valid or obligatory for any purpose unless the certificate of authentication, substantially in the form hereinafter provided, has been duly executed by the Registrar/Paying Agent. The Registrar/Paying Agent's certificate of authentication shall be deemed to have been duly executed by it if manually signed by an authorized officer of the Registrar/Paying Agent, but it shall not be necessary that the same officer sign the certificate of authentication on all of the Bonds issued hereunder. The proceeds of the Bonds shall be applied to the costs of the voter-authorized projects described in the Recitals to this Ordinance (the "Projects") and payment of related costs of issuance.

SECTION 7. *Registration, Transfer, Exchange and Ownership of Bonds.*

A. *Registration, Transfer and Exchange.* Books for the registration, transfer and exchange of the Bonds shall be kept by the County Finance Director as Registrar/Paying Agent for the Bonds. Upon the surrender for transfer or exchange of any fully registered Bond at the principal office of the Registrar/Paying Agent or any successor, duly endorsed for transfer or exchange or accompanied by an assignment duly executed by the registered owner or his attorney duly authorized in writing, the Registrar/Paying Agent shall authenticate and deliver, not more than three (3) business days after receipt of the Bond or Bonds to be transferred, in the name of the transferee or registered owner, as appropriate, a new Bond or Bonds in fully registered form of the same aggregate principal amount of authorized denominations, and of the same maturity, interest rate and series, bearing a number or numbers not contemporaneously outstanding. Bonds may be exchanged at the principal office of the Registrar/Paying Agent for an equal aggregate principal amount of Bonds of other authorized denominations, and of the same maturity, series and interest rate. The Registrar/Paying Agent shall authenticate and deliver, not more than three (3) business days after receipt of the Bond to be exchanged, a Bond or Bonds which the registered

owner making the exchange is entitled to receive, bearing a number or numbers not contemporaneously outstanding. Exchanges and transfers of Bonds as herein provided shall be without charge to the owner or any transferee, but the Registrar/Paying Agent may require the payment by the owner of any Bond requesting exchange or transfer of any tax or other governmental charge required to be paid with respect to such exchange or transfer.

B. *Limitations.* The Registrar shall not be required to transfer or exchange the Bond (i) during the period of fifteen (15) days next preceding the mailing of notice calling any Bonds for redemption as herein provided, or (ii) after the mailing to the registered owner of notice calling such Bonds as herein provided. The Registrar shall close books for change of registered owners' addresses on each Record Date; transfers will be permitted within the period from each Record Date to each Interest Payment Date, but such transfers shall not include a transfer of accrued interest payable.

C. *Owners of the Bonds.* The person in whose name any Bond shall be registered, on the registration books kept by the Registrar/Paying Agent, shall be deemed and regarded as the absolute owner thereof for the purpose of making payment thereof and for all other purposes except as may otherwise be provided with respect to payment of interest as is provided in Section 3 hereof; and payment of or on account of either principal or interest on any Bond shall be made only to or upon the written order of the registered owner thereof or his legal representative, but such registration may be changed upon transfer of such Bond in the manner and subject to the conditions and limitations provided herein. All such payments shall be valid and effectual to discharge the liability upon such Bond to the extent of the sum or sums so paid.

D. *Lost Bonds.* If any Bond shall be lost, stolen, destroyed or mutilated, the Registrar/Paying Agent shall, upon receipt of the mutilated Bond and such evidence, information or indemnity relating thereto as it may reasonably require and as may be required by law, authenticate and deliver a replacement Bond or Bonds of a like aggregate principal amount of authorized denominations, and of the same maturity, interest rate and series, bearing a number or numbers not contemporaneously outstanding. If such lost, stolen, destroyed or mutilated Bond shall have matured, the Registrar/Paying Agent may pay such Bond in lieu of replacement.

E. *Additional Bonds.* The officers of the County are authorized to deliver to the Registrar/Paying Agent fully executed but unauthenticated Bonds in such quantities as may be convenient to be held in custody by the Registrar/Paying Agent pending use as herein provided.

F. *Cancellation.* Whenever any Bond shall be surrendered to the Registrar/Paying Agent upon payment thereof, or to the Registrar/Paying Agent for transfer, exchange or replacement as provided herein, such Bond shall be promptly canceled by the Registrar/Paying Agent, and counterparts of a certificate of such cancellation shall be furnished by the Registrar/Paying Agent to the County.

G. *Charges.* For each new Bond issued in connection with a transfer or exchange, the Registrar/Paying Agent may make a charge to the owner of the Bond requesting such exchange or transfer sufficient to reimburse the Registrar for any tax, fee or other governmental charge required to be paid with respect to such transfer or exchange.

H. *Book-Entry Bonds.*

i. The registered bondholder of all of the Bonds shall be DTC or its nominee, and any substitute for or successor to such securities depository as the County may designate in writing (a “Securities Depository”) and such Bonds shall be registered in the name of the Securities Depository. The Bonds referred to in this subsection shall refer to the Bonds registered in the name of the Securities Depository.

ii. The Bonds shall be initially issued in the form of separate, single, authenticated fully-registered Bonds in the amount of each separately stated maturity of the Bonds. Upon initial issuance, the ownership of each such Bond shall be registered in the registration books kept by the Registrar/Paying Agent in the name of the Securities Depository. The Registrar/Paying Agent and the County may treat the Securities Depository as the sole and exclusive registered owner of the Bonds registered in its name for the purposes of (a) payment of the principal or redemption price of or interest on the Bonds, (b) selecting the Bonds or portions thereof to be redeemed, and giving any notice permitted or required to be given to Bondholders under this Bond Ordinance, (c) registering the transfer of Bonds, and (d) obtaining any consent or other action to be taken by Bondholders and for all other purposes whatsoever and neither the Registrar/Paying Agent nor the County shall be affected by any notice to the contrary (except as provided in paragraph (iii) below). Neither the Registrar/Paying Agent nor the County shall have any responsibility or obligation to any broker-dealers, banks and other financial institutions from time to time for which DTC holds Bonds as Securities Depository (“Participant”), any entity from time to time for whose account the Participants hold Bonds (“Beneficial Holders”) or any other person claiming a beneficial ownership interest in the Bonds under or through the Securities Depository or any Participant, or

any other person which is not shown on the registration books of the Registrar/Paying Agent as being a bondholder, with respect to the accuracy of any records maintained by the Securities Depository or any Participant, the payment to the Securities Depository of any amount in respect of the principal or redemption price of or interest on the Bonds; any notice which is permitted or required to be given to Bondholders under this Bond Ordinance; the selection by the Securities Depository or any Participant of any person to receive payment in the event of a partial redemption of the Bonds; or any consent given or other action taken by the Securities Depository as bondholder. Paying Agent shall pay all principal and redemption price of and interest on the Bonds only to or “upon the order of” the Securities Depository (as that term is used in the Uniform Commercial Code as adopted in the State of New Mexico), all such payments shall be valid and effective to fully satisfy and discharge the County’s obligations with respect to the principal, purchase price or redemption price of and interest on the Bonds to the extent of the sum or sums so paid. Except as provided in (iii) below, no person other than the Securities Depository shall receive an authenticated Bond for each separate stated maturity evidencing the obligation of the County to make payment of principal or redemption price and interest pursuant to this Bond Ordinance. Upon delivery by the Securities Depository to the Registrar/Paying Agent of written notice to the effect that the Securities Depository has determined to substitute a new nominee in place of the preceding nominee, the Bonds will be transferable to such new nominee in accordance with subparagraph (vi) below.

iii. In the event the County determines that it is in the best interest of the County not to continue the book-entry system of transfer or that the interest of the bondholders might be adversely affected if the book-entry system of transfer is continued, the County may notify the Securities Depository, whereupon the Securities Depository will notify the Participants of the availability through the Securities Depository of Bond certificates. In such event, the Registrar/Paying Agent shall authenticate, transfer and exchange Bond certificates as requested by the Securities Depository in appropriate amounts in accordance with paragraph (vi) below. The Securities Depository may determine to discontinue providing its services with respect to the Bonds at any time by giving notice to the County and discharging its responsibilities with respect thereto under applicable law, or the County may determine that the Securities Depository is incapable of discharging its responsibilities and may so advise the Securities Depository. In either such event, the County shall either establish its own book-entry system or use reasonable efforts

to locate another Securities Depository. Under such circumstances (if there is no successor Securities Depository) the County and the Registrar/Paying Agent shall be obligated to deliver Bond certificates as described in this Bond Ordinance and in accordance with paragraph (vi) below. In the event Bond certificates are issued, the provisions of this Bond Ordinance shall apply to such Bond certificates in all respects, including, among other things, the transfer and exchange of such certificates and the method of payment of principal or redemption price of and interest on such certificates. Whenever the Securities Depository requests the County and the Registrar/Paying Agent to do so, the Registrar/Paying Agent and the County will cooperate with the Securities Depository in taking appropriate action after reasonable notice (a) to make available one or more separate certificates evidencing the Bonds to any Participant having Bonds credited to its account with the Securities Depository or (b) to arrange for another securities depository to maintain custody of certificates evidencing the Bonds.

iv. Notwithstanding any other provision of this Bond Ordinance to the contrary, so long as any Bond is registered in the name of the Securities Depository, all payment with respect to the principal or redemption price of and interest on such Bond and all notices with respect to such Bond shall be made and given, respectively, to the Securities Depository as provided in its representation letter.

v. In connection with any notice or other communication to be provided to Bondholders pursuant to this Bond Ordinance by the County or the Registrar/Paying Agent with respect to any consent or other action to be taken by Bondholders, the County or the Registrar/Paying Agent, as the case may be, shall establish a record date for such consent or other action and give the Securities Depository notice of such record date not less than fifteen (15) calendar days in advance of such record date to the extent possible. Such notice to the Securities Depository shall be given only when the Securities Depository is the sole Bondholder.

vi. In the event that any transfer or exchange of Bonds is permitted under paragraph (ii) and (iii) hereof, such transfer or exchange shall be accomplished upon receipt by the Registrar/Paying Agent from the registered owner thereof of the Bonds to be transferred or exchanged and appropriate instruments of transfer to the permitted transferee, all in accordance with the applicable provisions of this Bond Ordinance. In the event Bond certificates are issued to owners other than the Securities Depository, or another securities depository as holder of all the Bonds, the provisions of this Bond Ordinance shall also apply to, among other things, the printing

of such certificates and the methods of payment of principal or redemption price of and interest on such certificates.

vii. Notwithstanding any provision of this Bond Ordinance to the contrary, in connection with any redemption of Bonds while DTC or its nominee is the sole Bondholder, the County shall give notice of such redemption to the Registrar/Paying Agent at least forty-five (45) days prior to the date fixed for redemption and the Registrar/Paying Agent shall give notice of redemption to DTC as holder of such Bonds at least thirty (30) days and not more than sixty (60) days prior to the date fixed for redemption.

SECTION 8. *Registrar/Paying Agent.* As previously stated, the County Finance Director shall serve as the initial registrar/paying agent. The County may, upon notice mailed to each registered owner of Bonds at the address last shown on the registration books, appoint a successor registrar/paying agent. Every such successor registrar/paying agent shall be a bank or trust company located in and in good standing in the United States and having a shareholders' equity (e.g., capital stock, surplus and undivided profits), however denominated, of not less than \$10,000,000.

SECTION 9. *Negotiability.* Subject to the registration provisions hereof, the Bonds hereby authorized shall be fully negotiable and shall have all the qualities of negotiable paper, and the registered owner or owners thereof shall possess all rights enjoyed by the holders of negotiable instruments under the provisions of the Uniform Commercial Code.

SECTION 10. *Form of Bonds.* The form, terms and provisions of the Bonds shall be substantially as set forth below, with such changes therein as are not inconsistent with this Bond Ordinance and the Sale Certificate:

[FORM OF BOND]

UNITED STATES OF AMERICA

STATE OF NEW MEXICO

AS PROVIDED IN THE BOND ORDINANCE REFERRED TO HEREIN, UNTIL THE TERMINATION OF REGISTERED OWNERSHIP OF ALL OF THE BONDS THROUGH THE DEPOSITORY TRUST COMPANY (TOGETHER WITH ANY SUCCESSOR SECURITIES DEPOSITORY, "DTC"), AND NOTWITHSTANDING ANY OTHER PROVISION OF THE BOND ORDINANCE TO THE CONTRARY, THE PRINCIPAL AMOUNT OUTSTANDING UNDER THIS BOND MAY BE PAID OR REDEEMED WITHOUT SURRENDER HEREOF TO THE REGISTRAR. DTC OR A TRANSFEREE OR ASSIGNEE OF DTC OF THIS BOND MAY NOT RELY UPON THE PRINCIPAL AMOUNT INDICATED HEREON AS THE PRINCIPAL AMOUNT HEREOF OUTSTANDING AND TO BE PAID. THE PRINCIPAL

AMOUNT OUTSTANDING AND TO BE PAID ON THIS BOND SHALL FOR ALL PURPOSES BE THE AMOUNT INDICATED ON THE BOOKS OF THE REGISTRAR.

UNLESS THIS BOND IS PRESENTED BY AN AUTHORIZED REPRESENTATIVE OF DTC TO THE REGISTRAR FOR REGISTRATION OF TRANSFER, EXCHANGE OR PAYMENT, AND ANY BOND ISSUED IS REGISTERED IN THE NAME OF CEDE & CO. OR SUCH OTHER NAME AS REQUESTED BY AN AUTHORIZED REPRESENTATIVE OF DTC AND ANY PAYMENT IS MADE TO CEDE & CO., ANY TRANSFER, PLEDGE OR OTHER USE HEREOF FOR VALUE OR OTHERWISE BY OR TO ANY PERSONS IS WRONGFUL SINCE THE REGISTERED OWNER HEREOF, CEDE & CO., HAS AN INTEREST HEREIN.

REGISTERED NO. R-____ \$ _____

**DOÑA ANA COUNTY, NEW MEXICO
GENERAL OBLIGATION BOND
SERIES 2026**

Interest Rate: ____% per annum	Maturity Date: August 1, 20__	Series Date: ____, 2026	CUSIP: _____
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Registered Owner: Cede & Co.

Principal Amount: _____ DOLLARS (\$ _____)

The Board of County Commissioners of Doña Ana County, New Mexico (the "Board"), on the faith, credit and behalf of Doña Ana County, New Mexico (the "County"), for value received, hereby promises to pay to the registered owner named above, or registered assignees, the principal amount stated above on the Maturity Date stated above and to pay interest on the principal amount at the Interest Rate on _____ 1, 202__ and thereafter on February 1 and August 1 of each year (the "Interest Payment Date") from the Series Date stated above to its maturity. The principal of the bonds of the series of which this is one (the "Bonds") and interest due at maturity shall be payable to the registered owner thereof as shown on the registration books kept by the County Finance Director, as "registrar/paying agent" (and any successor thereto, the "Registrar/Paying Agent") for the Bonds, upon maturity and upon presentation and surrender thereof at the principal office of the Registrar/Paying Agent. If any Bond shall not be paid upon such presentation and surrender at or after maturity, it shall continue to bear interest at the rate borne by said Bond until the principal thereof is paid in full. Payment of interest on the Bonds (other than at maturity) shall be made by check or draft mailed by the Registrar/Paying Agent, on or before each Interest Payment Date to the registered owner thereof as of the close of business on the Record Date (defined below) at its address as it appears on the registration books kept by the Registrar/Paying Agent. All such payments shall be made in lawful money of the United States of America. The term "Record Date" as used herein with respect to any Interest Payment Date shall mean the last day of the month next preceding the Interest Payment Date. The person in whose name any Bond is registered at the close of business on any Record Date with respect to any Interest Payment Date shall be entitled to receive the interest payable thereon on such Interest Payment Date notwithstanding any transfer or exchange thereof subsequent to such Record Date.

and prior to such Interest Payment Date; but interest on any Bond which is not timely paid or duly provided for shall cease to be payable as provided above and shall be payable to the person in whose name such Bond is registered at the close of business on a special record date (the "Special Record Date") fixed by the Registrar/Paying Agent for the payment of any such overdue interest. The Special Record Date shall be fixed by the Registrar/Paying Agent whenever moneys become available for payment of overdue interest, and notice of any such Special Record Date shall be given not less than ten (10) days prior thereto, by first-class mail, to the registered owners of the Bonds as of the fifth (5th) day preceding the mailing of such notice by the Registrar/Paying Agent, stating the Special Record Date and the date fixed for the payment of overdue interest.

The Bonds are fully registered and are issuable in denominations of \$5,000 and any integral multiple thereof (provided that no individual bond may be issued for more than one maturity).

The Bonds, of which this bond is one, are limited to the total principal amount of \$10,000,000 are of like tenor, except as to number, denomination, maturity date, and interest rate, and are issued by the County of Doña Ana, New Mexico, to provide funds for the acquisition, construction, improvement and equipping of libraries, county facilities, county public safety facilities and fleet, parks and recreation facilities, roads and transportation improvements, storm drainage facilities and public housing, and to reimburse the County for expenditures, if any, made by the County for the foregoing purposes. The Bonds are issued under the authority of and in full conformity with the Constitution and laws of the State of New Mexico (particularly, the Public Securities Act, Sections 6-14-1 through 6-14-12 NMSA 1978 and Sections 6-15-1 through 6-15-28, NMSA 1978, and acts amendatory and supplemental thereto), and pursuant to an ordinance of the Board duly adopted and made a law of the County prior to the issuance of this bond (the "Bond Ordinance").

The Registrar/Paying Agent will maintain the books of the County for the registration of ownership of the Bonds. Upon the surrender for transfer of any Bond at the principal office of the Registrar/Paying Agent, duly endorsed for transfer or accompanied by an assignment duly executed by the registered owner or his attorney duly authorized in writing, the Registrar/Paying Agent shall authenticate and deliver not more than three (3) business days after receipt of the Bond to be transferred in the name of the transferee or transferees a new Bond or Bonds in fully registered form of the same aggregate principal amount of authorized denominations, and of the same maturity, interest rate and series, bearing a number or numbers not contemporaneously outstanding. Bonds may be exchanged at the principal office of the Registrar/Paying Agent for an equal aggregate principal amount of Bonds of other authorized denominations, and of the same maturity, series and interest rate. The Registrar/Paying Agent shall authenticate and deliver, not more than three (3) business days after receipt of the Bond to be exchanged, a Bond or Bonds which the registered owner making the exchange is entitled to receive, bearing a number or numbers not contemporaneously outstanding. Exchanges and transfers of Bonds as herein provided shall be without charge to the owner or any transferee, but the Registrar/Paying Agent may require the payment by the owner of any Bond requesting exchange or transfer of any tax or other governmental charge required to be paid with respect to such exchange or transfer. The Registrar shall not be required (i) to transfer or exchange any Bond during the period of fifteen (15) days next preceding the mailing of notice calling any Bond for redemption, or (ii) to transfer or exchange any Bond or part thereof called for redemption. The Registrar will close books for

change of registered owners' addresses on each Record Date; transfers will be permitted within the period from each Record Date to each Interest Payment Date, but such transfers shall not include a transfer of accrued interest payable.

The person in whose name any Bond shall be registered on the registration books kept by the Registrar/Paying Agent, shall be deemed and regarded as the absolute owner thereof for the purpose of making payment thereof and for all other purposes; and payment of or on account of either principal or interest on any Bond shall be made only to or upon the written order of the registered owner thereof, or his legal representative, in the manner and subject to the conditions and limitations provided herein. All such payments shall be valid and effectual to discharge the liability upon such Bond to the extent of the sum or sums so paid.

If any Bond shall be lost, stolen, destroyed or mutilated, the Registrar/Paying Agent shall, upon receipt of the mutilated Bond and such evidence, information or indemnity relating thereto as it may reasonably require and as may be required by law, authenticate and deliver a replacement Bond or Bonds of a like aggregate principal amount of authorized denominations, and of the same maturity, interest rate and series, bearing a number or numbers not contemporaneously outstanding. If such lost, stolen, destroyed or mutilated Bond shall have matured, the Registrar/Paying Agent may pay such Bond in lieu of replacement.

[INSERT REDEMPTION PROVISIONS, IF ANY, HERE AS DETERMINED PURSUANT TO THE SALE CERTIFICATE.]

For the punctual payment of the principal of and interest on this bond as aforesaid and for the levy and collection of taxes in accordance with the statutes authorizing the issuance of this bond, the full faith and credit of the County is hereby irrevocably pledged. The Board has, by the Bond Ordinance, ordered the creation of an Interest and Sinking Fund for the payment of the Bonds. Such fund is to be held in trust for the benefit of the owner or owners of the Bonds.

It is hereby certified, recited and warranted that all the requirements of law have been complied with by the proper officials of the County in the issuance of this bond; that the total indebtedness of the County, including that of this bond, does not exceed any limit of indebtedness prescribed by the Constitution or laws of the State of New Mexico; that issuance of this bond represents the bonds authorized at the general election duly called and held in the County, on the 4th day of November, 2026; that provision has been made for the levy and collection of annual taxes sufficient to pay the principal of and the interest on this bond when the same become due.

This bond shall not be valid or obligatory for any purpose until the Registrar/Paying Agent shall have manually signed the certificate of authentication hereon.

IN TESTIMONY WHEREOF, the Board of County Commissioners of Doña Ana County, New Mexico, constituting the governing board of the County, has caused the manual or facsimile of the seal of the County to be hereto affixed and this bond to be signed and executed with the manual or facsimile signature of the Chair or Vice-Chair of the Board and subscribed and attested with the manual or facsimile signature of the Clerk or Deputy Clerk of the County all as of the Series Date.

**DOÑA ANA COUNTY, NEW MEXICO
BOARD OF COUNTY COMMISSIONERS**

(Sample, Do Not Sign) _____
Chair

[SEAL]
Attest:

(Sample, Do Not Sign) _____
County Clerk

[FORM OF CERTIFICATE OF AUTHENTICATION]

This bond is one of the Bonds described in the Bond Ordinance and has been duly registered on the registration books kept by the undersigned as Registrar/Paying Agent for the Bonds.

Date of Authentication and
Registration: _____, 2026

COUNTY FINANCE DIRECTOR
as Registrar/Paying Agent

By: (Sample, Do Not Sign) _____
Authorized Officer

[END OF FORM OF CERTIFICATE OF AUTHENTICATION]

[FORM OF ASSIGNMENT]

FOR VALUE RECEIVED the undersigned hereby sells, assigns and transfers unto

(Please print or typewrite Name and Address,
including Zip Code, of Assignee)

(Social Security or Federal Taxpayer Identification Number)

the within bond and all rights thereunder, and hereby irrevocably constitutes and appoints the Registrar under the Bond Ordinance as attorney to register the transfer of the within bond on the books kept for registration thereof, with full power of substitution in the premises.

Dated: _____

NOTICE: The signature of the registered owner to this assignment must correspond with the name as it appears on the face of the within bond in every particular, without alteration or enlargement or any change whatsoever.

Signature guaranteed by:

NOTICE: Signature guarantee should be made by a guarantor institution participating in the Securities Transfer Agents Medallion Program or in such other guarantee program acceptable to the Trustee.

[END OF FORM OF ASSIGNMENT]

[END OF FORM OF BOND]

SECTION 11. *Delivery of the Bonds.* When the Bonds have been duly executed and authenticated, such Bonds shall be delivered to the lawful purchaser thereof named in the Sale Certificate. The funds realized from the sale of the Bonds shall be applied solely to the specified purposes (provided that any accrued interest shall be used to pay interest on the Bonds if any accrued interest was received). Any interest earned on investment of Bond proceeds shall be allocated as directed by the County Manager. The purchaser of any Bonds shall in no manner be responsible for the application of or disposal by the County, or any of its officers, of any of the funds derived from the sale thereof. The County may establish construction trust accounts in financial institutions for administration of Bond proceeds.

SECTION 12. *Tax Levy, Interest and Sinking Fund.* There shall be levied on all taxable property in the County at the time and in the manner provided by law, in addition to all other taxes, direct annual ad valorem taxes sufficient to pay the principal of and interest accruing on the Bonds promptly as the same shall become due. This Bond Ordinance is hereby declared to be the certificate of the Board as to the amount of taxes necessary to be levied for the purposes herein stated and said taxes shall be certified, levied and extended upon the tax rolls and collected in the same manner, at the same time and subject to the same penalties as general state and county taxes are certified, levied and collected. Said taxes, when collected, shall be kept by the County Treasurer in a separate special fund for the Bonds to be known as the “Doña Ana County, New Mexico General Obligation Bonds, Series 2026 Interest and Sinking Fund” which fund shall be used solely for the purpose of paying the principal of and interest on the Bonds as the same become due or mature and, if so required, to satisfy the covenants of the County set forth in Section 14 hereof; provided that nothing herein contained shall be so construed as to prevent the application of any other funds belonging to the County and available for that purpose, to the payment of the Bonds or the interest thereon, as the same become due and upon such payment the levy or levies of tax provided for in this Section may thereupon to that extent be diminished. If the taxes herein

provided for shall not be levied or collected in time to pay the interest on or principal of the Bonds as the same become due or mature, then such interest or principal shall be paid from any funds belonging to the County, which funds may be reimbursed from the taxes herein provided for when the same are collected.

SECTION 13. *Delegated Powers; Approval of Documents; Rights of the Bondholders.*

The officers of the County be, and they hereby are, authorized and directed to take all action necessary or appropriate to effectuate the provisions of this Bond Ordinance, including without limiting the generality of the foregoing, the publication of the notice set out in Section 20 of this Bond Ordinance (with such changes, additions and deletions as they may determine), the distribution of the preliminary official statement, the official statement, material relating to the Bonds, the entering into of a Registrar/Paying Agent agreement, the entering into of necessary agreements with DTC, the printing of the Bonds, the printing, execution, publication and distribution of the notice of sale and other offering documents, if needed, and the execution of a purchase agreement for the Bonds and of such other documents and certificates as may be required by the Bond purchasers or bond counsel relating to the signing of the Bonds, the tenure and identity of County officials, the receipt of the purchase price of the Bonds from the purchasers and the absence of litigation, pending or threatened, if in accordance with the facts, affecting the validity thereof and the absence and existence of factors affecting the exclusion of interest on the Bonds from gross income for federal income tax purposes.

Pursuant to the Supplemental Public Securities Act, Section 6-14-8 et seq., NMSA 1978, the County Manager and the County Finance Director are each hereby delegated authority to accept one or more binding bids and select the Purchaser, to execute the Sale Certificate and to determine any or all of the final terms of the Bonds, subject to the parameters and conditions contained in this Bond Ordinance. The County Manager or the County Finance Director shall present the Sale Certificate to the Board in a timely manner, before or after delivery of the Bonds, at a regularly scheduled public meeting of the Board.

“Sale Certificate” means one or more certificates executed by the County Manager or the County Finance Director dated on or before the date of delivery of the Bonds, setting forth the following final terms of the Bonds: (i) the interest and principal payment dates; (ii) the principal amounts, denominations and maturity amortization; (iii) the identity of the initial Purchaser of the Bonds and the sale prices; (iv) the interest rate or rates; (v) the interest payment periods; (vi) the

redemption and tender provisions; (vii) the creation of any capitalized interest fund, including the size and funding of such fund(s); (viii) the amount of underwriting discount, if any; and (ix) the final terms of agreements, if any, with agents or service providers required for the purchase, sale, issuance and delivery of the Bonds, all subject to the parameters and conditions contained in this Bond Ordinance.

SECTION 14. *Tax and Arbitrage Covenants; Rebate.* The County covenants for the benefit of the registered owners of the Bonds that it will not take any action or omit to take any action with respect to the Bonds, the proceeds thereof, any other funds of the County or any facilities financed with the proceeds of the Bonds if such action or omission (i) would cause the interest on the Bonds to lose its exclusion from gross income for federal income tax purposes under Section 103 of the Internal Revenue Code of 1986, as amended (the “Tax Code”), or (ii) would cause interest on the Bonds to lose its exclusion from alternative minimum taxable income as defined in Section 55(b) of the Tax Code. The foregoing covenants shall remain in full force and effect notwithstanding the payment in full or defeasance of the Bonds until the date on which all obligations of the County in fulfilling the above covenant under the Tax Code have been met. The County makes no covenant with respect to taxation of interest on the Bonds as a result of the inclusion of that interest in the “adjusted financial statement income” of “applicable corporations” (as defined in Sections 56A and 59(k), respectively, of the Tax Code).

With the intent not to limit the generality of the foregoing, the County covenants that it will restrict the use of the proceeds of the Bonds in such manner and to such extent, if any, as may be necessary so that the Bonds will not constitute arbitrage bonds under Section 148 of the Tax Code. The Chair, County Clerk, County Manager, County Finance Director, County Treasurer or any other officer of the County having responsibility for the issuance of the Bonds shall give an appropriate certificate of the County, for inclusion in the transcript of proceedings for the Bonds, setting forth the reasonable expectations of the County regarding the amount and use of all the proceeds of the Bonds, the facts, circumstances and estimates on which they are based, and other facts and circumstances relevant to the tax treatment of interest on the Bonds.

The County further covenants that it (a) will take or cause to be taken such actions which may be required of it for the interest on the Bonds to be and remain excluded from gross income for federal income tax purposes, and (b) will not take or permit to be taken any actions which would adversely affect that exclusion, and that it, or persons acting for it, will, among other acts

of compliance, (i) apply the proceeds of the Bonds to the governmental purpose of the borrowing, (ii) restrict the yield on investment property acquired with those proceeds, (iii) make timely rebate payments to the federal government, (iv) maintain books and records and make calculations and reports, and (v) refrain from certain uses of proceeds, all in such manner and to the extent necessary to assure such exclusion of that interest under the Tax Code. The Chair, County Clerk, County Manager, County Finance Director, and County Treasurer and other appropriate officers are hereby authorized and directed to take any and all actions, make calculations and rebate payments, and make or give reports and certifications, as may be appropriate to assure such exclusion of that interest.

For purposes of complying with the covenants of the County set forth in the preceding paragraph, there is hereby created a fund of the County to be known as the “Doña Ana County, New Mexico General Obligation Bonds, Series 2026 Rebate Fund” (the “Rebate Fund”) for the deposit of any amounts that may be due to the U.S. Treasury under the Tax Code. The County shall deposit into the Rebate Fund any amounts available, from the proceeds of the Bonds or investment earnings thereon, as specified in the Tax Compliance Certificate of the County, in the Rebate Fund as will be sufficient to pay any rebate due to the United States Department of the Treasury for the applicable rebate period. Moneys in the Rebate Fund shall be invested in accordance with the Tax Compliance Certificate. Excess moneys shall be released from the Rebate Fund at the end of the applicable rebate period and may be used by the County as permitted by law. Any provision hereof to the contrary notwithstanding, amounts credited to the Rebate Fund shall be free and clear of any lien hereunder or in any other resolution authorizing the issuance of bonds of the County.

The County shall keep such records pursuant to this Section as are required under the Code.

The requirements of any part of this Section may be modified, if and to the extent, at any time, the County receives an opinion of nationally recognized bond counsel that such action will not adversely affect the exclusion from gross income of interest on the Bonds for federal income tax purposes under Section 103(a) of the Code.

SECTION 15. *Defeasance.* When the principal and interest due in connection with any Bond have been duly paid, all obligations hereunder with respect to such Bond shall be discharged, and such Bond shall no longer be deemed to be outstanding for any purpose of this Bond Ordinance. Payment of such Bond or any portion thereof shall be deemed made when the County

has placed in escrow with a commercial bank exercising trust powers, cash and/or Federal Securities (as defined below) in an amount sufficient (including the known minimum yield from Federal Securities in which such amount may be wholly or in part initially invested) to meet all requirements of principal, premium, if any, and interest on such Bond as the same becomes due to maturity or to any redemption date as of which the County shall have exercised or obligated itself to exercise its prior redemption option and have given irrevocable instructions to the Registrar to give notice of redemption to the holder of any such Bond. The Federal Securities shall become due or be callable at the option of the holder at or prior to the respective times on which the proceeds thereof shall be needed, in accordance with a schedule agreed upon between the County and such bank at the time of creation of the escrow.

For the purpose of this Section, “Federal Securities” means only direct obligations of, or obligations the principal of and interest on which are unconditionally guaranteed by, the United States (or ownership interests in any of the foregoing) and which are not callable prior to their scheduled maturities by the issuer thereof (or an ownership interest in any of the foregoing). When such defeasance is accomplished the Registrar/Paying Agent shall mail written notice of the defeasance to the registered owners of the Bond at the addresses last shown on the registration records for the Bond maintained by the Registrar/Paying Agent.

In the event that there is a defeasance of only part of the Bonds, the Registrar shall, if requested by the County, institute a system to preserve the identity of the individual Bonds or portions thereof so defeased, regardless of changes in Bond numbers attributable to transfers and exchanges of Bonds.

Notwithstanding any other provision of this Bond Ordinance, the covenants set forth in Section 14 shall survive payment of the Bonds.

SECTION 16. *Official Statement.* The County shall provide to the Purchaser of the Bonds, within seven (7) business days after the date of the execution of the Sale Certificate and in sufficient time to accompany any confirmation that requires payment from any customer, copies of the official statement in sufficient quantities to enable the original Purchaser to comply with Securities and Exchange Commission Rule 15c2-12 under the Securities Exchange Act of 1934, as amended (17 C.F.R. Part 240, § 240. 15c2-12) (the “Rule”), and the rules of the Municipal Securities Rulemaking Board.

SECTION 17. *Continuing Disclosure Undertaking.* The County will make a written undertaking by the Board on behalf of the County for the benefit of the holders of the Bonds required by Section (b)(5)(i) of the Rule.

SECTION 18. *Ordinance Irrepealable.* After any of the Bonds have been issued, this Bond Ordinance shall constitute a contract between the County and the holder or holders of the Bonds and shall be and remain irrepealable and unalterable until the Bonds and the interest thereon shall have been fully paid, satisfied and discharged or until such payment has been duly provided for.

SECTION 19. *Savings Clause.* If any section, paragraph, clause or provision of this Bond Ordinance shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Bond Ordinance.

SECTION 20. *General Summary for Publication.* The following notice shall be published one time in a newspaper having general circulation in the County, as soon as is practicable following the adoption hereof:

[FORM OF NOTICE]

DOÑA ANA COUNTY, NEW MEXICO

NOTICE OF ADOPTION OF COUNTY ORDINANCE NO. 2026-____

Notice is hereby given of the title and of a general summary of the subject matter contained in an ordinance duly adopted and approved by the Board of County Commissioners of Doña Ana County, New Mexico, on June 9, 2026, relating to the authorization and issuance of the County's General Obligation Bonds, Series 2026. Complete copies of the ordinance are available for public inspection during the normal and regular business hours at the office of the County Clerk, 845 Motel Blvd, Las Cruces, NM 88007.

The Title of the Ordinance Is:

DOÑA ANA COUNTY, NEW MEXICO

ORDINANCE NO. 2026-____

AN ORDINANCE AUTHORIZING THE ISSUANCE AND SALE OF DOÑA ANA COUNTY, NEW MEXICO GENERAL OBLIGATION BONDS, SERIES 2026, IN THE AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$10,000,000 (THE "BONDS") TO FINANCE CERTAIN VOTER-APPROVED PROJECTS, WHICH BONDS ARE PAYABLE FROM AD VALOREM TAXES LEVIED ON ALL TAXABLE PROPERTY WITHIN THE COUNTY, LEVIED WITHOUT LIMIT AS TO RATE OR AMOUNT; APPROVING THE DELEGATION OF AUTHORITY TO MAKE CERTAIN DETERMINATIONS

REGARDING THE SALE OR PLACEMENT OF THE BONDS PURSUANT TO THE SUPPLEMENTAL PUBLIC SECURITIES ACT; PROVIDING FOR THE FORM, TERMS AND CONDITIONS OF THE BONDS, THE MANNER OF THEIR EXECUTION, THE MANNER OF SALE OR PLACEMENT, AND THE METHOD OF, AND SECURITY FOR, PAYMENT; AND PROVIDING FOR OTHER DETAILS CONCERNING THE BONDS; APPROVING FORMS OF THE BOND PURCHASE AGREEMENT, NOTICE OF SALE, DISCLOSURE AND OTHER DOCUMENTS (AS APPLICABLE) RELATING TO THE BONDS; RATIFYING ACTION PREVIOUSLY TAKEN IN CONNECTION THEREWITH; AND REPEALING ALL ORDINANCES IN CONFLICT HEREWITH.

The Ordinance directs and authorizes the issuance and sale of one or more series of Doña Ana County, New Mexico General Obligation Bonds, Series 2026 in the total aggregate principal amount of not to exceed \$10,000,000 (“the Bonds”); approves the form of notice of bond sale and authorizes the publication of the notice of bond sale; provides for the public sale of the Bonds to the purchaser or purchasers at a price or prices to be approved in one or more certificates executed by the County Manager or the County Finance Director on or before the date of delivery of the Bonds, setting forth the final terms of the Bonds subject to the parameters and conditions contained in the Bond Ordinance (the “Sale Certificate”); provides that the maturity schedule, interest, pricing and other terms for the Bonds will be established in the Sale Certificate, and that the Bonds shall be issued as fully registered bonds; provides for the delivery thereof; provides for the levy of taxes to pay the principal of and interest on the Bonds; makes certain covenants with the bond purchaser; delegates powers to the officers of the County to effectuate the provisions of the Bond Ordinance; and provides other details concerning the Bonds.

This notice constitutes compliance with Section 6-14-6, NMSA 1978.

DATED this _____ day of June, 2026.

Amanda Lopez Askin
County Clerk

[END FORM OF NOTICE]

SECTION 21. *Repealer Clause.* All bylaws, orders, resolutions and ordinances, or parts thereof, inconsistent herewith are hereby repealed to the extent only of such inconsistency. This repealer shall not be construed to revive any bylaw, order, resolution or ordinance, or part thereof, heretofore repealed.

SECTION 22. *Effective Date.* Upon due adoption of this Bond Ordinance, it shall be recorded in the book of ordinances of the County kept for that purpose, and this Bond Ordinance shall be in full force and effect thirty (30) days thereafter in accordance with law.

BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF DOÑA ANA COUNTY, NEW MEXICO this 9th day of June, 2026.

BOARD OF COUNTY COMMISSIONERS

Christopher Schaljo Hernandez,
Member, District 1

Gloria Gameros,
Vice Chair, District 2

Susie Kimble,
Member, District 3

Susana Chaparro,
Member, District 4

Manuel A. Sanchez,
Chair, District 5

ATTEST:

Amanda Lopez Askin, County Clerk

**EXHIBIT A
FORM OF NOTICE OF BOND SALE**

OFFICIAL NOTICE OF BOND SALE

**\$10,000,000
DOÑA ANA COUNTY, NEW MEXICO
GENERAL OBLIGATION BONDS
SERIES 2026**

PUBLIC NOTICE IS HEREBY GIVEN that electronic bids will be received by the Board of County Commissioners (the “Board”) of Doña Ana County, New Mexico (the “County”), for the purchase of all of the County’s General Obligation Bonds, Series 2026 (the “Bonds”), more particularly described below. The County Manager or the County Finance Director will award the Bonds on behalf of the County by 4:00 p.m. Prevailing Mountain Time, _____, 2026, pursuant to the authority delegated to the Authorizing Officer by Ordinance No. 2026-___ adopted on June 9, 2026 (together, the “Ordinance”).

Bids for the purchase of the Bonds will be accepted through the Grant Street Group electronic bidding web site (“Grant Street Group”) at www.grantstreet.com. No other method of submitting bids will be accepted. The date and time for submitting bids will be as follows:

**Bid Date: _____, 2026
Bid Time: Between 10:00 a.m. and 10:30 a.m. Eastern Prevailing Time
(Between 8:00 a.m. and 8:30 a.m. Mountain Prevailing Time)
Submit Bid to: www.grantstreet.com**

Information related to this auction can be obtained from Grant Street Group Auction Support at (412) 391-5555 (x370), attention John Carver.

To bid, bidders must have both (1) completed the registration form on the Grant Street Group website and (2) requested and received admission to the County’s auction, as described under “TERMS OF SALE - Submission of Bids” below. The use of Grant Street Group shall be at the bidder’s risk and expense, and the County shall have no liability with respect thereto.

Neither the County, Grant Street Group, nor Bond Counsel shall be responsible for, and each bidder expressly assumes the risk of, any incomplete, inaccurate, or untimely bid submitted by Internet transmission by such bidder, including, without limitation, by reason of garbled transmissions, mechanical failure, engaged telephone or telecommunications lines, or any other cause arising from delivery by Internet transmission. Additionally, the Grant Street Group time stamp will govern the receipt of all bids. The official bid clock does not automatically refresh. Bidders must refresh the auction page periodically to monitor the progression of the bid clock and to ensure that their bid will be submitted prior to the termination of the auction. All bids will be deemed to incorporate the provisions of this Official Notice of Bond Sale.

This Official Notice of Bond Sale, and the information set forth herein, are not to be treated as a complete disclosure of all relevant information with respect to the Bonds. The information set forth herein is subject, in all respects, to a more complete description of the Bonds and the security therefor set forth in the Preliminary Official Statement dated _____, 2026 (the “Preliminary Official Statement”).

BOND DETAILS

The Bonds will be issued in the aggregate principal amount of \$10,000,000. The Bonds and the interest thereon are general obligations of the County. The County has prepared the Preliminary Official Statement relating to the Bonds which is deemed by the County to be final as of its date for purposes of allowing bidders to comply with Rule 15c2-12 of the Securities Exchange Commission (“the Rule”), except for the omission of certain information as permitted by the Rule. Details of the Bonds, including maturities, redemption provisions, payment dates and security for payment are contained in the Preliminary Official Statement. The Preliminary Official Statement is subject to revision, amendment and completion in a Final Official Statement.

Official Statement. The Preliminary Official Statement may be viewed and downloaded from www.grantstreet.com or a physical copy may be obtained by contacting the County or its municipal advisor, see “Information” below. The County will make available to the winning bidder, within seven (7) business days after the award of the sale of the Bonds, the Final Official Statement which is to be downloaded from www.grantstreet.com. One physical copy of the Final Official Statement also will be provided to the winning bidder at that time; provided, however, the winning bidder must cooperate in providing the information required to complete the Final Official Statement. Additional copies of the Final Official Statement may be provided at the expense of the winning bidder. The winning bidder shall comply with the requirements of Rule 15c2-12 and the rules of the Municipal Securities Rulemaking Board.

TERMS OF SALE

Submission of Bids. All bids must be submitted only by electronic bidding on Grant Street Group at www.grantstreet.com. No other provider of bidding services and no other means of delivery (*i.e.*, telephone, telefax or physical delivery) will be accepted. Bidding for the Bonds will begin at 10:00 a.m., Eastern Prevailing Time (8:00 a.m. Mountain Prevailing Time), as indicated above. The receipt of bids will end promptly at 10:30 a.m., Eastern Prevailing Time (8:30 a.m. Mountain Prevailing Time). Extensions to the bidding period, such as the commonly known “Two-Minute Rule”, will be utilized or in effect for this auction. To bid, bidders must first visit the Grant Street Group website where, if they have never registered with Grant Street Group, they can register and then request admission to bid on the Bonds. Bidders will be notified prior to the scheduled bidding time of their eligibility to bid. Only FINRA registered broker-dealers and dealer banks with DTC clearing arrangements will be eligible to bid. Bidders who have previously registered with Grant Street Group may call (412) 391-5555, x 370, attention John Carver, for their ID Number or password.

Rules of Grant Street Group. Bidders must comply with, and all bids must be made in accordance with, the Rules of Grant Street Group in addition to the requirements of this Official Notice of Bond Sale. The Rules of Grant Street Group can be viewed on the Grant Street Group

website and are incorporated herein by reference. In the event the Rules of Grant Street Group conflict with this Official Notice of Bond Sale, this Official Notice of Bond Sale shall prevail.

Bidding Parameters. Bidders are required to submit unconditional all-or-none bids specifying the lowest rate of interest and any premium above par at which the bidder will purchase all of the Bonds. Interest shall be bid in multiples of 1/20th or 1/8th percentum and only one interest rate may be bid for each maturity of the Bonds. The maximum stated interest rate specified for any maturity of the Bonds may not exceed five percent (5%) per annum, the maximum interest rate specified for any maturity of the Bonds may not exceed the minimum interest rate specified for any maturity of the Bonds by more than three percent (3%), and aggregate original issue premium on the Bonds (net of aggregate original issue discount on the Bonds) shall not exceed four percent (4%) of the stated principal amount of the Bonds. The maximum net effective interest rate of the Bonds shall not exceed ten percent (10%) per annum.

Term Bonds. A bidder may elect to have all or a portion of the Bonds scheduled to mature in consecutive years issued as one or more term bonds (the “Term Bonds”) scheduled to mature in the latest of said consecutive years and subject to mandatory redemption requirements consistent with the schedule of serial maturities set forth in the Preliminary Official Statement, however, not less than all Bonds of the same serial maturity shall be converted to Term Bonds with mandatory redemption requirements.

Adjustment of principal amounts, change of date and time to accept bids; modification or clarification prior to examination of bids. The County Manager or the County Finance Director, in consultation with the County’s financial and bond advisors, in the County Manager’s or County Finance Director’s sole discretion and prior to the examination of bids, may (i) adjust the aggregate principal amount set forth herein or may adjust the principal amount of each series without increasing the aggregate principal amount of Bonds; (ii) adjust individual maturities, and/or (iii) modify or clarify any other term hereof, including changes to the date and time on which bids for the Bonds will be received, by issuing a notification of the adjusted amounts, modification or clarification via Thomson Municipal News (“TM3”) and/or Grant Street platform and/or Bloomberg Financial Services no later than 7:00 a.m., Mountain Prevailing Time, on the Bid Date.

Adjustments to principal amounts after determination of best bid. The aggregate principal amount of the Bonds is subject to reduction, and each scheduled maturity thereof is subject to increase or reduction, by the County Manager or the County Finance Director after the determination of the Best Bid (defined below). Such adjustments will be made within no more than two (2) hours after the end of the time of bid examination and will be in the sole discretion of the County. To cooperate with any adjustment in the principal amounts, the Purchaser is required to indicate by facsimile transmission to the County at (505) 462-9813 or such other method as may be indicated by the County Manager or the County Finance Director within one-half (1/2) hour after the end of the time of bid examination, the amount of any original issue discount or premium on any maturity of the Bonds, the initial offering price of each maturity, the cost of bond insurance, if any, and the amount received from the sale of the Bonds to the public that will be retained by the Purchaser as its compensation.

The County Manager or the County Finance Director, in consultation with the County's financial and bond advisors, may change the dollar amount bid by the Purchaser if the aggregate principal amount of the Bonds is adjusted as described below, but the interest rates specified by the Purchaser for all maturities will not change. The County Manager or the County Finance Director in consultation with the County's financial and bond advisors, will make every effort to ensure that the percentage net compensation to the Purchaser (*i.e.*, the percentage resulting from dividing (i) the aggregate difference between the offering price of the Bonds to the public and the price to be paid to the County, less any bond insurance premium to be paid by the bidder, by (ii) the principal amount of the Bonds) does not increase or decrease from what it would have been if no adjustment was made to principal amounts shown in the maturity schedule. The County will notify the Purchaser of the final principal amounts and the resulting adjusted prices no later than 11:30 a.m., Mountain Prevailing Time on the day of the sale and award of the Bonds. THE PURCHASER MAY NOT WITHDRAW OR MODIFY ITS BID ONCE SUBMITTED TO THE COUNTY FOR ANY REASON, INCLUDING, WITHOUT LIMITATION, AS A RESULT OF ANY INCREASE OR DECREASE IN THE FINAL PRINCIPAL AMOUNTS AND THE AGGREGATE PURCHASE PRICE OF THE BONDS.

Information Regarding Bids. Bidders may change and submit bids as many times as they wish during the bidding, provided, however, that each bid submitted subsequent to a bidder's initial bid must result in a lower true interest cost ("TIC") with respect to a bid when compared to the immediately preceding bid of such bidder. During the bidding, no bidder will see any other bidder's bid, but each bidder will be able to see its own ranking (*i.e.*, "Leader," "Cover," "3rd," etc.).

Bids Constitute an Irrevocable Offer. Each bid submitted through Grant Street Group shall be deemed an irrevocable offer to purchase the Bonds on the terms provided in this Official Notice of Bond Sale and shall be binding upon the bidder.

Basis of Award. The Bonds will be sold to the responsible bidder or bidders offering to purchase the same at the lowest TIC (the "Best Bid"). The actuarial yield on the Bonds using the TIC method will be computed at that yield which, if used to compute the present value of all payments of principal and interest on the Bonds as of the date of delivery, produces an amount equal to the aggregate bid price. Such calculation will be made based upon a 360-day year and a semiannual interval for compounding. The winning bid or bids will be indicated on Grant Street Group and the auction results, as posted on such website, will be subject to verification by the County. The County will verify the auction results immediately following the close of the bidding period and notice of confirmation by the County of the winning bidder or bidders will be made by a posting on Grant Street Group stating "Auction Results Verified and Confirmed." An award may be made by the County to any bidder in a principal amount less than the principal amount of the Bonds for which the bid is submitted. Further, in the event of an award by the County for a principal amount less than the principal amount the bidder submitted, any premium bid shall be ratably reduced. If two or more bids have the same TIC, the first bid submitted, as determined by reference to the time stamp displayed on Grant Street Group, shall be deemed to be the leading bid.

Sale Reservations. The County reserves the right (a) to reject any and all bids for any Bonds, (b) to reoffer any Bonds for public sale, and (c) to waive any irregularity or informality in any bid.

Good Faith Deposit Required. Not later than 2:30 p.m., Mountain Prevailing Time, on _____, 2026, and prior to the official award of the Bonds, the successful bidder must send an electronic wire transfer to such account as the County shall specify in immediately available funds a good faith deposit of **\$200,000** (2% of the anticipated par amount of the Bonds). If such wire transfer is not received from the successful bidder by 2:30 p.m., Mountain Prevailing Time, on such date, the next best bidder may be awarded the Bonds. No interest on such good faith deposit will accrue to the successful bidder. The good faith deposit will be applied to the purchase price of the Bonds. If the successful bidder shall fail or neglect to complete the purchase of said Bonds within thirty (30) days following the acceptance of the bid or within ten (10) days after the Bonds are offered for delivery, whichever is later, the amount of the deposit shall be forfeited to the County as liquidated damages and, in that event, the County may accept the bid of the bidder making the next best bid. If all bids are rejected, the County may re-advertise said Bonds for sale in the same manner as herein provided for the original advertisement.

Manner and Time of Delivery. The Bonds will be delivered to DTC for the account of the winning bidder or bidders at the expense of the County on or about _____, 2026, or such later date as the County and the winning bidder may agree. Payment of the purchase price due at delivery must be made in Federal Reserve funds for immediate and unconditional credit to the County.

Continuing Disclosure Undertaking. The County has covenanted to provide, in a timely manner, on the Electronic Municipal Market Access (EMMA) website maintained by the Municipal Securities Rulemaking Board notice of the occurrence of specified, material events. The County has not failed to comply in any material respect with any of its previous undertakings under Rule 15c2-12, except as may be disclosed in the preliminary official statement.

State Securities Laws. The County has taken no action to qualify the offer or sale of the Bonds under the securities laws of any state. Should any such qualification be necessary, the County agrees to cooperate with the winning bidder in such matters, provided that the County reserves the right not to consent to service of process outside its boundaries and expenses related to any such qualification shall be the responsibility of the winning bidder.

CUSIP Numbers. CUSIP numbers will be issued and printed on the Bonds at the expense of the County. Any error or omission in printing such numbers on the Bonds will not constitute cause for any winning bidder to refuse delivery of any Bond.

Legal Opinion, Certificates and Transcript. The validity and enforceability of the Bonds will be approved by the County's Bond Counsel:

Modrall, Sperling, Roehl, Harris & Sisk, P.A.
500 4th St. NW, Ste. 1000
Albuquerque, New Mexico 87102
Phone: (505) 848-1800
Email: cpm@modrall.com

A copy of the form of the opinion of Bond Counsel are attached as exhibits to the Preliminary Official Statement.

The purchaser of the Bonds will receive certified transcripts of legal proceedings which will include, among other items:

- i. a certificate of the County to the effect that, as of its date, the Preliminary Official Statement was deemed final within the meaning of Rule 15c2-12, except for the omissions permitted under Rule 15c2-12;
- ii. a certificate of the County to the effect that there is no litigation pending or, to its knowledge, threatened affecting the validity of the Bonds as of the date of their delivery;
- iii. a certificate of the County to the effect that, as of the date of the Official Statement and at all times to and including the date of delivery of the Bonds, the Official Statement did not contain any untrue statement of a material fact or omit any statement of a material fact necessary to make the statements therein, in the light of the circumstances under which they were made, not misleading; and
- iv. the opinion dated the date of the delivery of the Bonds, of Modrall, Sperling, Roehl, Harris & Sisk, P.A., Albuquerque, New Mexico, Disclosure Counsel to the County, to the effect that although they have made no independent investigation or verification of the correctness and completeness of the information included in the Official Statement, nothing that came to their attention in rendering legal services in connection with the preparation of the Official Statement causes them to believe that the Official Statement (excepting financial, demographic, economic and statistical information, any forecasts, estimates and assumptions, any expressions of opinion, and any representations related to the Depository Trust Company, as to which they will express no belief), as of its date, contained any untrue statement of a material fact or omitted to state any material fact necessary to make the statements therein, in the light of the circumstances under which they were made, not misleading.

Certification of Issue Price and Reoffering Yield. The County intends that the provisions of Treasury Regulation Section 1.148-1(f)(3)(i) (defining “competitive sale” for purposes of establishing the issue price of the Bonds) will apply to the initial sale of the Bonds (the “competitive sale requirements”) because: (a) the County shall disseminate this Official Notice of Bond Sale to potential underwriters in a manner that is reasonably designed to reach potential underwriters; (b) all bidders shall have an equal opportunity to bid; (c) the County expects to receive bids for the Bonds from at least three underwriters of municipal bonds who have established industry reputations for underwriting new issuances of municipal bonds; and (d) the County anticipates awarding the sale of the Bonds to the bidder or bidders who submit firm offers to purchase the Bonds at the highest price (or lowest interest cost), as set forth in this Official Notice of Bond Sale.

Any bid submitted pursuant to this Official Notice of Bond Sale shall be considered a firm offer for the purchase of the Bonds, in compliance with this Official Notice of Bond Sale. **As specified in “TERMS OF SALE,” by submitting a bid for the Bonds, a bidder represents and warrants to the County that the bidder has an established industry reputation for underwriting new issuances of municipal bonds and such bidder’s bid is submitted for and on behalf of such bidder by an officer or agent who is duly authorized to bind the bidder to a legal, valid and enforceable contract for the purchase of the Bonds.**

Any winning bidder will be required to complete, execute and deliver to the County (on or before the date of delivery of the Bonds) a certification as to issue price, reoffering yield and certain other matters, substantially in the form as Exhibit A to this Notice of Bond Sale in the event the County receives three or more bids that fit the requirements of the Official Notice of Bond Sale, in substantially the same form as Exhibit B to this Notice of Bond Sale in the event the County does not receive three or more such bids, but a substantial amount (defined as 10%) of each maturity of the Bonds is sold to the public on the sale date, and in substantially the same form as Exhibit C to this Notice of Bond Sale in the event the County does not receive three or more such bids, and a substantial amount of each maturity of the Bonds is not sold to the public on the sale date. By submitting its bid, each bidder agrees to complete, execute and deliver such certificate by the date of delivery of the Bonds if its bid is accepted. Any questions concerning such certification should be directed to Modrall, Sperling, Roehl, Harris & Sisk, P.A., Bond Counsel.

Right to Modify or Amend Notice of Sale. The County reserves the right to modify or amend this Official Notice of Bond Sale, prior to the bid date. If any modifications occur, supplemental information with respect to the Bonds will be communicated by posting on the Grant Street Group website not later than 3:00 p.m., Mountain Prevailing Time on the day preceding the day on which proposals may be submitted, and bidders shall bid upon the Bonds based upon the terms thereof set forth in this Official Notice of Bond Sale, as so modified by such supplemental information.

Postponement of Sale. The County reserves the right to postpone the date and time established for the receipt of bids. Any such postponement will be announced by posting on Grant Street Group prior to commencement of the bidding. If any date and time fixed for the receipt of bids and the sale of the Bonds is postponed, an alternative sale date and time will be announced at least one (1) business day prior to such alternative sale date. On any such alternative sale date and time, any bidder may submit bids electronically as described above for the purchase of the Bonds in conformity in all respects with the provision of this Official Notice of Bond Sale, except for the date and time of sale and except for any changes announced by posting on Grant Street Group at the time the sale date and time are announced.

Rating. Ratings have been applied for to Moody's Investors Service, Standard & Poor's, and Fitch.

Information. Copies (in reasonable quantities) of this Official Notice of Bond Sale and other information concerning the County and the Bonds may be obtained from:

Asma Jalis Dawood, Finance Director
Dona Ana County
845 N. Motel Blvd.
Las Cruces, NM 88007
(575) 647-7214

George Williford
Hilltop Securities, Inc.
717 N. Harwood St. Ste 3400
Dallas, TX 75201

(214) 953-8705

The date of this Official Notice of Bond Sale is _____, 2026.

**BOARD OF COUNTY COMMISSIONERS
DOÑA ANA COUNTY, NEW MEXICO**

By: (Sample – Do Not Sign)
Chair

Exhibit A
(Three Bids Received)

Purchaser's Certificate:

IT IS HEREBY CERTIFIED by the undersigned on behalf of _____ (the "Purchaser"), as representative of the underwriters for the Doña Ana County, New Mexico General Obligation Bonds, Series 2026 (the "Bonds");

1. We acknowledge receipt of the Bonds in the aggregate principal amount of \$10,000,000, bearing interest and maturing as provided in Ordinance No. 2026-__ adopted by the Board of County Commissioners of Doña Ana County, New Mexico (the "Issuer") on June 9, 2026, and the instruments described therein, including that certain Sale Certificate (as defined therein) executed on _____, 2026, and such Bonds being in the denominations and registered in the name of Cede & Co., as nominee of The Depository Trust Company, as requested by us.

2. A bona fide public offering was made for all of the Bonds on the Sale Date at the prices shown on the inside cover page of the Official Statement for the Bonds. Those prices are the reasonably expected initial offering prices of each maturity of the Bonds to the Public which were used by the Purchaser in formulating its bid to purchase the Bonds. For purposes of Paragraphs 2, 3 and 4, the following defined terms shall have the meanings assigned thereto as set forth below:

"Public" means any person (including an individual, trust, estate, partnership, association, company, or corporation) other than an Underwriter or a Related Party. The term "Related Party" for purposes of this certificate generally means any two or more persons who have greater than 50 percent common ownership, directly or indirectly.

"Sale Date" means the date the Purchaser's bid for the Bonds was accepted in writing on behalf of the Issuer.

"Underwriter" means (i) any person that agrees pursuant to a written contract with the Issuer (or with the lead underwriter to form an underwriting syndicate) to participate in the initial sale of the Bonds to the Public, and (ii) any person that agrees pursuant to a written contract directly or indirectly with a person described in clause (i) of this paragraph to participate in the initial sale of the Bonds to the Public (including a member of a selling group or a party to a retail distribution agreement participating in the initial sale of the Bonds to the Public).

If a yield is shown on the inside cover page of the Official Statement for any maturity, "price" herein means the dollar price that produces that yield.

3. The Purchaser was not given the opportunity to review other bids prior to submitting its bid.

4. The bid submitted by the Purchaser constituted a firm bid to purchase the Bonds.

5. The Issuer and its counsel may rely on these certifications in concluding that the Bonds meet certain requirements of the Internal Revenue Code of 1986 as amended (the "Code"), relating to tax-exempt bonds; however, nothing herein represents our interpretation of any law and we are not providing any interpretations of law or regulations in executing and delivering this certificate.

DATED as of _____, 2026.

_____, as Purchaser

By: _____
Title: _____

Exhibit B
(Fewer than Three Bids Received)

Purchaser's Certificate:

IT IS HEREBY CERTIFIED by the undersigned on behalf of _____ (the "Purchaser"), as representative of the underwriters for the Doña Ana County, New Mexico General Obligation Bonds, Series 2026 (the "Bonds"):

1. We acknowledge receipt of the Bonds in the aggregate principal amount of \$10,000,000, bearing interest and maturing as provided in Ordinance No. 2026-__ adopted by the Board of County Commissioners of Doña Ana County, New Mexico (the "Issuer") on June 9, 2026, and the instruments described therein, including that certain Sale Certificate (as defined therein) executed on _____, 2026, and such Bonds being in the denominations and registered in the name of Cede & Co., as nominee of The Depository Trust Company, as requested by us.

2. A bona fide public offering was made for all of the Bonds on the Sale Date at the prices shown on the inside cover page of the Official Statement for the Bonds. The first price at which a Substantial Amount of each maturity of the Bonds was sold to the Public is the price shown on the inside cover page of the Official Statement for that maturity of the Bonds. For purposes of this Paragraph 2, the following defined terms shall have the meanings assigned thereto as set forth below:

"Public" means any person (including an individual, trust, estate, partnership, association, company, or corporation) other than an Underwriter or a Related Party. The term "Related Party" for purposes of this certificate generally means any two or more persons who have greater than 50 percent common ownership, directly or indirectly.

"Sale Date" means the date the Purchaser's bid for the Bonds was accepted in writing on behalf of the Issuer.

"Underwriter" means (i) any person that agrees pursuant to a written contract with the Issuer (or with the lead underwriter to form an underwriting syndicate) to participate in the initial sale of the Bonds to the Public, and (ii) any person that agrees pursuant to a written contract directly or indirectly with a person described in clause (i) of this paragraph to participate in the initial sale of the Bonds to the Public (including a member of a selling group or a party to a retail distribution agreement participating in the initial sale of the Bonds to the Public).

"Substantial Amount" is 10% or more of each maturity.

If a yield is shown on the inside cover page of the Official Statement for any maturity, "price" herein means the dollar price that produces that yield.

3. The Issuer and its counsel may rely on these certifications in concluding that the Bonds meet certain requirements of the Internal Revenue Code of 1986 as amended (the "Code"), relating to tax-exempt bonds; however, nothing herein represents our interpretation of any law and we are not providing any interpretations of law or regulations in executing and delivering this certificate.

DATED as of _____, 2026.

_____, as Purchaser

By: _____
Title: _____

Exhibit C
(10 % Sold & Hold the Price)

Purchaser's Certificate:

IT IS HEREBY CERTIFIED by the undersigned on behalf of _____ (the "Purchaser"), as representative of the underwriters for the Doña Ana County, New Mexico General Obligation Bonds, Series 2026 (the "Bonds"):

1. We acknowledge receipt of the Bonds in the aggregate principal amount of \$10,000,000, bearing interest and maturing as provided in Ordinance No. 2026-__ adopted by the Board of County Commissioners of Doña Ana County, New Mexico (the "Issuer") on June 9, 2026, and the instruments described therein, including that certain Sale Certificate (as defined therein) executed on _____, 2026, and such Bonds being in the denominations and registered in the name of Cede & Co., as nominee of The Depository Trust Company, as requested by us.

2. A bona fide public offering was made for all of the Bonds on the Sale Date at the initial public offering prices shown in Schedule 1 to this Certificate. Those prices are the prices at which the Bonds were initially offered to the Public on or before the Sale Date. A copy of the pricing wire or similar documentation supporting this certification is attached as Schedule 2 to this Certificate.

3. With respect to the Bonds maturing on _____ and _____, the first price at which a Substantial Amount of such Bonds were sold to the Public is the price shown on the inside cover page of the Official Statement for the Bonds.

4. With respect to the remaining Maturities of the Bonds, the Purchaser agrees that for each maturity for which a substantial amount of such Bonds was not sold to the public on the Sale Date (the "Undersold Maturities"), the Underwriters will neither offer nor sell any of the Bonds of such Undersold Maturities to any person at a price that is higher than the initial public offering price for such Undersold Maturities during the period starting on the Sale Date and ending on the earlier of (i) the close of the fifth (5th) business day after the Sale Date or (ii) the date on which the Purchaser or any other Underwriter[s] [has][have] sold a Substantial Amount of such Undersold Maturities of the Bonds to the Public at a price that is no higher than the initial public offering price for such Undersold Maturities. [No Underwriter has][The Purchaser has not] offered or sold any such Undersold Maturities of the Bonds at a price that is higher than the respective initial public offering price for that Undersold Maturity of the Bonds during the offering period applicable to that Undersold Maturity described in the preceding sentence. For purposes of this certificate, the following defined terms shall have the meanings assigned thereto as set forth below:

"Public" means any person (including an individual, trust, estate, partnership, association, company, or corporation) other than an Underwriter or a Related Party. The term "Related Party" for purposes of this certificate generally means any two or more persons who have greater than 50 percent common ownership, directly or indirectly.

"Sale Date" means the date the Purchaser's bid for the Bonds was accepted in writing on behalf of the Issuer.

"Underwriter" means (i) any person that agrees pursuant to a written contract with the Issuer (or with the lead underwriter to form an underwriting syndicate) to participate in the initial sale of the Bonds to the Public, and (ii) any person that agrees pursuant to a written contract directly or indirectly with a person described in clause (i) of this paragraph to participate in the initial sale of the Bonds to the Public (including a member of a selling group or a party to a retail distribution agreement participating in the initial sale of the Bonds to the Public).

"Substantial Amount" is 10% or more of each maturity.

If a yield is shown on the inside cover page of the Official Statement for any maturity, "price" herein means the dollar price that produces that yield.

5. The Issuer and its counsel may rely on these certifications in concluding that the Bonds meet certain requirements of the Internal Revenue Code of 1986 as amended (the "Code"), relating to tax-exempt bonds; however, nothing herein represents our interpretation of any law and we are not providing any interpretations of law or regulations in executing and delivering this certificate.

DATED as of _____, 2026.

_____, as Purchaser

By: _____

Title: _____

Schedule 1
(Initial Public Offering Prices)

Schedule 2
(Copy of Pricing Wire or Similar Documentation)

(End of forms of Notice of Sale)